



Community Services Building
440 Civic Center Plaza
Richmond, CA 94804

AGENDA
Tuesday, April 7, 2020

Link to City Council Agendas/Packets
<http://sireweb.ci.richmond.ca.us/sirepub/meet.aspx>

Register to receive notification of new agendas, etc.
<http://www.ci.richmond.ca.us/list.aspx>

Mayor
Thomas Butt

Vice Mayor
Nathaniel Bates

Councilmembers
Ben Choi
Demnlus Johnson III
Eduardo Martinez
Jael Myrick
Melvin Willis

ALL CITY COUNCIL MEMBERS WILL PARTICIPATE VIA TELECONFERENCE

Housing Authority Tenant Commissioners
Jaycine Scott
Vacant

The Richmond City Council also serves as Board Members and Commission Members for the following:

Housing Authority
Joint Powers Financing Authority
Surplus Property Authority
Local Reuse Authority

CORONAVIRUS DISEASE (COVID-19) ADVISORY
<https://cchealth.org/coronavirus/pdf/COVID-19-Interim-Guidance-for-Social-Distancing.pdf>

On March 16, 2020, the Health Officer of Contra Costa County issued an Order through April 7, 2020, that directed that all individuals living in the County to shelter at their place of residence except that they may leave to provide or receive certain essential services or engage in certain essential activities and work for essential businesses and governmental services (the “Prior Shelter Order”). On March 31, 2020, the County issued Order No, HO-COVID19-03 superseding the Prior Shelter Order and extending certain terms of the Prior Shelter Order to increase social distancing, reduce person-to-person contact and extend the shelter-in-place order until 11:59 p.m. on May 3, 2020.

On March 17, 2020, Governor Gavin Newsom issued Executive Order N-29-20, authorizing legislative bodies to hold public meetings via teleconferencing. Executive Order N-29-20 further provides that a legislative body that holds a meeting via teleconference and allows members of the public to observe and address the meeting telephonically or otherwise electronically, consistent with notice and accessibility requirements as set forth in the Order, shall have satisfied any requirement that the body allow members of the public to attend the meeting and offer public comment. Such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment. On March 19, 2020, Governor Newsom issued a statewide shelter-in-place order.

DUE TO THE SHELTER IN PLACE ORDERS, attendance at the meeting will be limited to Council members, essential City of Richmond staff, and members of the news media. Public comment will be confined to items appearing on the agenda and will be limited to the methods provided below. Consistent with Executive Order N-29-20, this meeting will utilize teleconferencing only.

How to watch the meeting from home:

1. KCRT – Comcast Channel 28 or AT&T Uverse Channel 99
2. Livestream online at <http://www.ci.richmond.ca.us/3178/KCRT-Live>

Public comments may be submitted in multiple ways:

1. Via email to cityclerkdept@ci.richmond.ca.us by 4:00 p.m. or during the meeting as set forth below. Email must contain in the subject line public comments – not on the agenda or public comments – agenda item #.
2. Via mail received by 4:00 p.m. sent to 450 Civic Center Plaza, 3rd Floor, Office of the Clerk, Richmond, CA 94804.
3. Via eComment. To leave a comment, click eComment on the City’s Meeting & Agenda Center webpage at <https://richmond.granicusideas.com/meetings>, select the item you wish to comment on and submit your written comment. The comment period will begin after the agenda is published and will close at 4:00 p.m. the day of the meeting. Comments will be exported into a report,

distributed to the City Council and staff and published on the City's Meeting & Agenda Center under Documents Received After Published Agenda.

Comments received via email during the meeting and up until the public comment period on the relevant agenda item is closed, will be read into the record and will be limited to a maximum of one to two minutes, depending on the number of commenters, as more fully described in the City Council meeting procedures below. For public hearing items, the time will be limited to a maximum of three minutes.

All comments received by the close of the public comment period will be available after the meeting as supplemental materials and will become part of the official meeting record.

The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the City Council receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting.

All comments received by 4:00 p.m. on Tuesday, April 7, 2020, will be provided to the City Council via e-mail or report, considered a public record, put into the official record, and considered before Council action.

For future meetings, the City is working on additional ways for the public to submit comments.

Procedures for Removing Consent Calendar Items from the Consent Calendar
Councilmembers and members of the public who wish to remove an item from the consent calendar must comply with the following procedures in order to remove an item from the consent calendar:

- 1. Telephone or email a City staff member who has knowledge of the subject matter by 2:00 p.m. on the day of meeting.**
- 2. Inform the City Clerk's Office by email at cityclerkdept@ci.richmond.ca.us or by phone at 510-620-6513, ext. 9, by 3:00 p.m. that they discussed the matter with staff with knowledge of the subject matter and that such Councilmember or member of the public, nonetheless, desires the item to be removed from the consent calendar for discussion.**

Staff will be informed by the City Clerk's Office as soon as reasonably practicable after notice of the request to remove the item from the consent calendar. Staff may attend the meeting remotely.

Accessibility for Individuals with Disabilities

Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days

Tuesday, April 7, 2020

before the meeting. Requests should be emailed to cityclerkdept@ci.richmond.ca.us or submitted by phone at 510-620-6513, ext. 9, or 510-620-6509. Requests made by mail to City Clerk's Office, City Council meeting, 450 Civic Center Plaza, Richmond, CA 94804 must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Effect of Advisory on In-person public participation

During the pendency of the Executive Order N-29-20, the language in this Advisory portion of the agenda supersedes any language below in the meeting procedures contemplating in-person public comment.

MEETING PROCEDURES

The City of Richmond encourages community participation at its City Council meetings and has established procedures that are intended to accommodate public input in a timely and time-sensitive way. As a courtesy to all members of the public who wish to participate in City Council meetings, please observe the following procedures:

PUBLIC COMMENT ON AGENDA ITEMS: Anyone who desires to address the City Council on items appearing on the agenda must complete and file a pink speaker's card with the City Clerk **prior** to the City Council's consideration of the item. Once the City Clerk has announced the item, no person shall be permitted to speak on the item other than those persons who have submitted their names to the City Clerk. Your name will be called when the item is announced for discussion.

Each speaker will be allowed up to TWO (2) MINUTES to address the City Council on NON-PUBLIC HEARING items listed on the agenda. Speakers are allowed up to THREE (3) minutes on PUBLIC HEARING items.

OPEN FORUM FOR PUBLIC COMMENT: Individuals who would like to address the City Council on matters not listed on the agenda or on items remaining on the consent calendar may do so under Open Forum. All speakers must complete and file a pink speaker's card with the City Clerk **prior** to the commencement of Open Forum. The amount of time allotted to individual speakers shall be determined based on the number of persons requesting to speak during this item. **The time allocation for each speaker will be as follows:** 15 or fewer speakers, a maximum of 2 minutes; 16 to 24 speakers, a maximum of 1 and one-half minutes; and 25 or more speakers, a maximum of 1 minute.

SPEAKERS ARE REQUESTED TO OCCUPY THE RESERVED SEATS IN THE FRONT ROW BEHIND THE SPEAKER'S PODIUM AS THEIR NAME IS ANNOUNCED BY THE CITY CLERK.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the audience or the City Council. A member of the audience requesting to remove an item from the consent calendar that is sponsored by City staff must first complete a speaker's card and discuss the item with a City staff person who has knowledge of the subject material **prior** to filing the card with the City Clerk and **prior** to the City Council's consideration of Agenda Review. Councilmembers who request to remove an item from the consent calendar must do so during Agenda Review. An item removed from the Consent Calendar may be placed anywhere on the agenda following the City Council's agenda review.

CONDUCT AT MEETINGS: Richmond City Council meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City's laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time, may not create a physical disturbance, may not speak on matters unrelated to issues within the jurisdiction of the City Council or the agenda item at hand, and may not cause immediate threats to public safety.

CITY HARASSMENT POLICY: The City invites public comment and critique about its operations, including comment about the performance of its public officials and employees, at the public meetings of the City Council and boards and commissions. However, discriminatory or harassing comments about or in the presence of City employees, even comments by third parties, may create a hostile work environment, if severe or pervasive. The City prohibits harassment against an applicant, employee, or contractor on the basis of race, religious creed, color, national origin, ancestry, physical disability, medical condition, mental disability, marital status, sex (including pregnancy, childbirth, and related medical conditions), sexual orientation, gender identity, age or veteran status, or any other characteristic protected by federal, state or local law. In order to acknowledge the public's right to comment on City operations at public meetings, which could include comments that violate the City's harassment policy if such comments do not cause an actual disruption under the Council Rules and Procedures, while taking reasonable steps to protect City employees from discrimination and harassment, City Boards and Commissions shall adhere to the following procedures. If any person makes a harassing remark at a public meeting that violates the above City policy prohibiting harassment, the presiding officer of the meeting may, at the conclusion of the speaker's remarks and allotted time: (a) remind the public that the City's Policy Regarding Harassment of its Employees is contained in the written posted agenda; and (b) state that comments in violation of City policy are not condoned by the City and will play no role in City decisions. If any person makes a harassing remark at a public meeting that violates the above City policy, any City employee in the room who is offended by remarks violating the City's policy is excused from attendance at the meeting. No City employee is compelled to remain in attendance where it appears likely that speakers will make further harassing comments. If an employee leaves a City meeting for this reason, the presiding officer may send a designee to notify any offended employee who has left the meeting when those comments are likely concluded so that the employee may return to the meeting. The presiding officer may remind an employee or any council or board or commission member that he or she may leave the meeting if a remark violating the City's harassment policy is made. These procedures supplement the Council Rules and Procedures relating to disruption of orderly conduct at Council meetings.

Any law enforcement officer on duty or whose service is commanded by the presiding officer shall be Sergeant-at-Arms of the Council meetings. He/she, or they, shall carry out all orders and instructions given by the presiding officer for the purpose of maintaining order and decorum at the Council meetings (City Council Rules of Procedure and Order Section III F, RMC Section 2.12.030).

**OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE
CLOSED SESSION**

5:30 p.m.

- A. **ROLL CALL**
- B. **PUBLIC COMMENT BEFORE CLOSED SESSION**
- C. **ADJOURN TO CLOSED SESSION**

CLOSED SESSION

Shimada Room of the Community Services Building

CITY COUNCIL

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8):

Property: Nevin Plaza – 2400 Nevin Avenue
Agency negotiators: Shasa Curl and Nannette Beacham
Negotiating parties: EAH Housing
Under negotiations: Price and Terms of Payment

LIABILITY CLAIMS -(Government Code Section 54956.9):

Sabina Del Jesus-Perez Rivera vs. City of Richmond

**REGULAR MEETING OF
THE RICHMOND HOUSING AUTHORITY**

6:25 p.m.

A. **ROLL CALL**

B. **STATEMENT OF CONFLICT OF INTEREST**

C. **REPORT FROM THE EXECUTIVE DIRECTOR**

D. **OPEN FORUM FOR PUBLIC COMMENT**

E. **AGENDA REVIEW**

F. **RESOLUTIONS**

F-1. ADOPT a resolution approving the proposed Fiscal Year 2019-2020 Richmond Housing Authority's amended budget adjustments with revised estimated revenues of \$4,249,494 and total expenditures of \$6,780,982 - Richmond Housing Authority (Nannette J. Beacham 621-1300).

G. **ADJOURNMENT**

REGULAR MEETING OF THE RICHMOND CITY COUNCIL

6:30 p.m.

- A. **ROLL CALL**
- B. **STATEMENT OF CONFLICT OF INTEREST**
- C. **AGENDA REVIEW**
- D. **REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION**
- E. **REPORT FROM THE CITY MANAGER**
- F. **OPEN FORUM FOR PUBLIC COMMENT**
- G. **CITY COUNCIL CONSENT CALENDAR**
 - G-1. RECEIVE the City’s Investment and Cash Balance Report for the month of February 2020 – Finance Department (Belinda Brown/Delmy Cuellar 620-6740).
 - G-2. APPROVE a five-year contract with Aramark Uniform Services to provide uniform rental and laundry services for the Public Works Department in an amount not to exceed \$102,000 per year - Public Works Department (Yader A. Bermudez 774-6300).
 - G-3. APPROVE a purchase from Traffic and Parking Control Co., Inc. (TAPCO) for lighted safety signs and accessories to upgrade the crosswalk on Marina Way in an amount not to exceed \$19,563.72 - Public Works Department (Yader A. Bermudez 774-6300).
 - G-4. ADOPT an ordinance (second reading) to compensate the classifications represented by the Service Employees' International Union (SEIU Local 1021) in the City's classified service - Human Resources Management Department (Lisa Stephenson 620-6602).
 - G-5. APPROVE a three-year contract with Linear Systems for maintenance of the Document Imaging Management Systems software, in an amount not to exceed \$30,000, from February 1, 2020, through February 1, 2023 - Police Department (Interim Chief Bisa French 621-1802).
 - G-6. APPROVE the amended North Richmond Waste and Recovery Mitigation Fee Expenditure Plans for Fiscal Years 2018/19 and 2019/20, as recommended by the North Richmond Waste and Recovery Mitigation Fee Joint Expenditure Planning Committee - Library and Community Services Department (Sal Vaca/Lori Reese-Brown 620-6869).

- G-7. ADOPT a resolution to ACCEPT and APPROPRIATE into the Fiscal Year 2019-20 budget \$1,080,000 received from the United States Department of Labor and \$150,000 received from the California Workforce Development Board – Employment and Training Department (Sal Vaca/Jill Perry 307-8023).
- G-8. APPROVE a contract with Greenlife Construction Inc. for the floor replacement and painting project for the Richmond Recreation Complex Social Hall in an amount not to exceed \$71,200 with a contract term ending date of July 30, 2020 - Library and Community Services Department (Sal Vaca 307-8006).

H. RESOLUTIONS

- H-1. ADOPT a resolution in support of the Schools and Communities First initiative - City Council Office (Councilmember Melvin Willis 412-2050)
- H-2. ADOPT a resolution ratifying the Director of Emergency Service's order to impose a temporary moratorium on no-fault evictions and evictions for non-payment of rent by residential tenants impacted by the COVID-19 crisis during the period of local emergency declared - City Manager's Office (Laura Snideman 510-620-6512).

I. COUNCIL AS A WHOLE

- I-1. RECEIVE an update regarding the steps taken to address differentials, and on the development of a new policy outlining the City's proposed process for approving non-contractual differentials - Human Resources Management Department (Lisa Stephenson 620-6602). **This item was continued from the March 24, 2020, meeting.**
- I-2. DIRECT staff to participate in envisioning and implementing ways to activate the Richmond Transportation Plaza, and make the plaza safer and more attractive, with improvements such as the operation of commercial kiosks and carts on Nevin Plaza, improved landscaping, and better coordination of public safety; and DIRECT staff to provide a report to the City Council detailing findings and recommendations for increasing economic and community development opportunities at the site - Office of the Mayor (Mayor Tom Butt 620-6503).

J. REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)

K. ADJOURNMENT

This agenda may be previewed on KCRT – Channel 28, Richmond Television, City website www.ci.richmond.ca.us. Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available at the Main Counter at City Hall located at 450 Civic Center Plaza.