

May 5, 2008

**To:** Honorable Mayor Gayle McLaughlin  
Members of the City Council

**From:** Finance, Administrative Services and Economic Development Committee

**SUBJECT:** SUMMARY  
Finance, Administrative Services and Economic Development Committee  
Friday, May 2, 2008, 9:05 a.m.

**Attendance:** Present: Members Butt, Lopez and Rogers.

Absent: Chair Viramontes

**FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC DEVELOPMENT  
COMMITTEE**

**Review of the Check Register**

A motion was made by Councilmember Rogers, seconded by Councilmember Butt, accepted the check register report.

**Update on Fiscal Policy**

- Jim Goins, Finance Director, stated that the budget calendar is as follows: 5/6 – Council will receive the proposed budget; 5/20 or 5/23– Department by department expenditure reports and performance measurements; 6/3 – Checklist for City Council and any review of any changes to the budget; 6/17 – Budget adoption.

**Approve summary notes of the Finance Standing Committee meeting held on April 18, 2008**

A motion was made by Councilmember Rogers, seconded by Councilmember Butt, approved the summary notes.

**Discuss & recommend approval of a two year contract with Opportunity West in the amount of \$155,000 for family based case management services, as per the California Gang Reduction & Intervention Program (CalGRIP) grant**

- Jay Leonhardy, Employment & Training, stated that the application proposed will service both the client and their immediate family. Rather than taking on a young at-risk youth and providing them with academic, employment and needs assessments, the case managers working under this grant will go with the client to their home and provide those assessments for the entire family.

OUTCOME:

A motion was made by Councilmember Butt, seconded by Councilmember Rogers, recommended approval of the contract to the full City Council.

**Discuss & recommend approval of a contract amendment with Overland, Pacific and Cutler, Inc. (“OPC”) in an amount not to exceed \$80,000 for a total contract amount not to exceed \$185,000 for acquisition and relocation services for redevelopment projects along Macdonald Avenue**

- Alan Wolken, Redevelopment Agency Director, stated that the Agency is implementing the Macdonald Avenue Economic Revitalization Plan in an effort to enhance residential, retail, commercial and mixed use development throughout the Macdonald Avenue corridor.

OUTCOME:

A motion was made by Councilmember Rogers, seconded by Councilmember Butt, recommended approval of the contract to the full City Council.

**Discuss & consider adopting a resolution authorizing a contract with Gates & Associates in an amount not to exceed \$245,000 to provide comprehensive planning and design services for the Transit Village Westside Bike and Pedestrian Linkages Project for a term beginning June 1, 2008 and ending December 31, 2009**

- Alan Wolken, Redevelopment Agency Director, stated that the Agency recently received a grant award in the amount of \$1,075,000 from the Metropolitan Transportation Commission to extend pedestrian and bicycle circulation improvements westward from the Transit Village, reinforcing the access into the downtown and improving access to Kaiser, Social Security, and other major destinations.

OUTCOME:

A motion was made by Councilmember Butt, seconded by Councilmember Rogers, recommended approval of the contract to the full City Council.

**Discuss & consider directing the City Manager to prepare an annual report showing the Pavement Condition Index (PCI) of every street in the City of Richmond**

- Councilmember Butt stated that according to the Metropolitan Transportation 2005 Pavement Condition Index, Richmond holds a tie with unincorporated Marin County with a rating of 47 out of 100 for the worst street conditions in the region. There needs to be a report detailing when the City expects to pave every street in order to be able to inform residents.

- The goal is to bring each street to a PCI of 75 or better. The yearly amount dedicated for street pavement is \$3 million from gas tax, Measure C, and Redevelopment Agency funds. The City needs to create a dedicated fund stream in order to be able to plan what streets are paved and when.
- The matter to determine allocation of funding will be included for discussion in the City's Five-Year Capital Improvement Plan Budget.
- Councilmember Lopez suggested that the capital planning process include the street paving plan for longer than five years; funding sources outlined for each year of the plan and have different cost analysis scenarios for the paving projects.
- Councilmember Rogers suggested that the Council set a policy that the City dedicate a percentage of revenue received solely for street paving.

#### OUTCOME:

A motion was made by Councilmember Butt, seconded by Councilmember Rogers that staff compile a bi-annual paving report and schedule and post on the City's website.

#### **Discussion of ways to provide better and increased services through finding new revenue sources, obtaining organizational efficiencies, and redirecting existing sources of funding**

- Councilmember Rogers stated that he would like to discuss ways to provide finding new revenue sources for the funding the Nystrom project.
- The committee requested a report to the Finance Committee regarding NURVE at the next Finance Standing Committee meeting.

#### **OPEN FORUM/PUBLIC COMMENT**

None.

#### **Future Agenda Items:**

Councilmember Rogers asked that an item be placed on the agenda regarding finding financing for projects at the Nystrom site.

#### **ADJOURNED**

The meeting adjourned at 10:23 a.m.