Roll Call
Andrew Butt, Chair
Otheree Christian
Eileen Whitty
Vacant
Raymond Welter, Vice Chair
Michael Woldemar
Don Woodrow

Introductions
Introduction of staff members and other guests.

Approval of Minutes
None.

Approval of Agenda
At the discretion of the Chair, items on the agenda may be heard in an order different from that which appears on the agenda.

Meeting Procedures
Members of the public attending a Design Review Board meeting for the first time are encouraged to read the “Meeting Procedures” information following the agenda.

Public Forum
Anyone who wishes to address the Board on a topic that is not on the agenda must file a speaker form with the staff ...............................................2 minute limit.

City Council Liaison Report
The City Council member serving as liaison to the Board may make a report on City Council actions of interest to the Board.

Consent Calendar
Item Number(s): 2, 3, 4

Appeal Date
The appeal date for actions taken by the Board at this meeting is no later than 5:00 p.m. on Monday, October 25, 2010.

Public Hearings

1. PLN10-081 HAUSER LIGHT INDUSTRIAL BUILDING AND CARETAKER’S UNIT ADDITION ON S. 2ND STREET & FLORIDA AVENUE
   Description (Held Over from 9/22/2010) REQUEST FOR DESIGN REVIEW BOARD APPROVAL FOR AN ADDITION TO AN EXISTING LIGHT-INDUSTRIAL BUILDING INCLUDING A NEW CARETAKER’S RESIDENTIAL UNIT.
   Location 150 S. 2nd STREET & 225 FLORIDA AVENUE
   APNs 550-130-013 & 550-130-022
   Zoning M-2 (LIGHT INDUSTRIAL)
   Specific Plan: KCSP (KNOX-CUTTING SPECIFIC PLAN)
   Owner/Applicant: KENNETH HAUSER
   Staff Contact HECTOR LOPEZ Recommendation: HOLD OVER TO 10/27/2010

CC 2. PLN10-156 SHANLE RESIDENTIAL ADDITION
   Description REQUEST FOR DESIGN REVIEW BOARD APPROVAL FOR A ±201 SQUARE FOOT ADDITION ABOVE THE GARAGE OF AN EXISTING SINGLE FAMILY RESIDENCE.
   Location 2807 SAN MATEO STREET
   APN 510-044-006
   Zoning SFR-3 (SINGLE-FAMILY LOW DENSITY RESIDENTIAL)
   Owner MARIA SHANLE
   Applicant BILL ENGELHARDT
   Staff Contact KIERON SLAUGHTER Recommendation: CONDITIONAL APPROVAL
CC 3. PLN10-166  TREADWAY FOUR NEW BALCONIES
Description  REQUEST FOR DESIGN REVIEW BOARD APPROVAL FOR THE CONSTRUCTION OF FOUR NEW BALCONIES AT THE REAR OF A MULTI-FAMILY DWELLING.
Location  620 GOLDEN GATE AVENUE
APN  558-251-006
Zoning  MFR-1 (MULTI-FAMILY RESIDENTIAL)
Owner  LLOYD DEAN TREADWAY
Applicant  LLOYD DEAN TREADWAY
Staff Contact  KIERON SLAUGHTER
Recommendation:  CONDITIONAL APPROVAL

CC 4. PLN10-172  MANDEL WINDOW REPLACEMENT
Description  REQUEST FOR DESIGN REVIEW APPROVAL TO REMOVE AN EXISTING WINDOW AND INSTALL A NEW WINDOW IN ATCHISON VILLAGE, A CONTRIBUTING STRUCTURE TO THE POINT RICHMOND NATIONAL REGISTER HISTORIC DISTRICT.
Location  356 WEST MACDONALD AVENUE
APN  538-012-004
Zoning  MFR-1 (MULTI-FAMILY RESIDENTIAL)
Owner  PHYLILS MANDEL/ ATCHISON VILLAGE MUTUAL HOMES CORPORATION
Applicant  PHYLILS MANDEL
Staff Contact  KIERON SLAUGHTER
Recommendation:  CONDITIONAL APPROVAL

Board Business  A. Staff reports, requests, or announcements
   1. Review and discuss DRB packet checklists
   2. Review and discuss landscape bond procedures
   3. Review and discuss DRB Union Pacific fencing within railroad right of way along Carlson Blvd
   4. 2 Richmond Ave - Discuss and recommend staff take appropriate administrative action for alleged violation of Design Review Permit Number PLN09-120
   5. Presentation – Bioswale and Native Plant Garden

B. Board member reports, requests, or announcements

Adjournment  The next meeting of the City of Richmond Design Review Board is scheduled on Wednesday, October 27, 2010.
Meeting Procedures

Function of a Public Hearing ● A public hearing is intended to inform the public of pending proposals and to enable members of the public to present relevant information and viewpoints before any Board action. The Board encourages community participation at its meetings and has established procedures that are intended to accommodate public input in a timely manner as follows.

Speaker Registration ● Persons wishing to speak on a particular item on the agenda must file a speaker form with the staff prior to the Board’s consideration of the item. Once discussion on the agenda item begins, only those persons who have previously submitted speaker forms will be permitted to speak on the item.

Consent Calendar ● Applications that are considered routine by the Staff have been placed on the consent calendar with a recommendation to approve, conditionally approve, or continue the item to a date certain. The Board may act in one motion to adopt the staff recommendations on those items.

Prior to voting on the consent calendar, the Chair will ask if any member of the public wishes to speak on any of the items listed on the consent calendar. If you wish to speak, please rise and request that the agenda item be removed from the consent calendar. Items removed will be discussed in the numerical order listed in the agenda.

Public Hearing Procedure
1. Chair identifies the agenda item and explains any deviation from the standard speaker rules.
2. Staff presents a brief project summary and makes a preliminary recommendation.
3. Board members may ask questions of Staff regarding the proposal.
4. Applicant is invited to describe and explain the proposal ........5 minute limit.
5. Registered speakers ..............................................................2 minute limit.
6. Applicant may make rebuttal comments ................................2 minute limit.
7. Board members may ask follow-up questions of the speakers at any time.
8. Staff presents a final summary and recommendation.
9. Board members discuss the proposal and vote to either to close or to continue the public hearing to a specific date.
10. If the public hearing is closed, Board members further discuss the proposal and vote to approve, to approve with conditions, or to deny the application.
11. Chair informs the audience of the Board’s action and appeal process.

Appeals ● Decisions of the Design Review Board may be appealed to the City Council within ten days. Appeals must be submitted to the City Clerk’s office in writing and must indicate the reasons that the Board’s action should be reversed.

Legal Challenge Notice ● If you challenge a decision on any of the items on this agenda in court, you may be limited to only those issues you or someone else raised at any public hearing on the item challenged, or in written correspondence delivered to the public entity conducting the hearing at, or prior to, the public hearing.

Meeting Time Limits ● If all of the agenda items are not completed by 9:00 PM, the items remaining shall be continued to the next regular meeting unless the Board votes to extend the meeting.

Staff Reports and Tentative Recommendations ● Copies of the Staff reports for the public hearing items on this agenda can be viewed on the City of Richmond’s website at: www.ci.richmond.ca.us/documentcenterii.asp
Go to: Planning and Building Services > Planning Division > Boards and Commissions > Design Review Board > Reports.

Cell Phones ● Please silence all cell phones, pagers, and other electronic devices during the meeting.