

April 17, 2009

To: Honorable Mayor Gayle McLaughlin
Members of the City Council

From: Finance, Administrative Services and Economic Development Committee

SUBJECT: SUMMARY
Finance, Administrative Services and Economic Development Committee
Friday, April 17, 2009, 9:15 a.m.

Attendance: Present: Members Butt, Rogers, and Vice Mayor Lopez (Vice Mayor Lopez arrived at 9:17 a.m.)

Absent: None.

FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC DEVELOPMENT COMMITTEE

Items A-1 and A-2 were removed from the Consent Calendar and placed under Contracts and Payments because the dollar amounts were over the amount allowed for Consent Calendar items.

On motion of Councilmember Rogers, seconded by Chair Butt approved to forward to full Council all items under the Consent Calendar with an (-) without discussion by the unanimous vote of the Committee.*

- *- Recommended adoption of a joint resolution to approve a Memorandum of Understanding (MOU) between the Richmond Community Redevelopment Agency and the Police Department of the City of Richmond to enhance the Code Enforcement Program in Redevelopment Project Areas in an amount not to exceed \$100,000 for FY 2008-2009.*
- *- Recommended adoption of a resolution authorizing a standing order procurement process with Innovative Interfaces, Inc. for annual hardware and software maintenance, consulting, training and software application modules in an amount not to exceed \$150,000 for each of three fiscal years: 2008-2009, 2009-2010, and 2010-2011.*
- *- Review of the City's Check Register dated April 8, 2009.*
- *- Reviewed the City's Investment Report and Cash Balance Report for the months of December 2008 and January 2009.*

Consider recommending approval to purchase fifteen hybrid sedans, six hybrid SUV's and twenty police Ford Crown Victoria's to replace existing aged and worn vehicles presently in Richmond's fleet, in an amount not to exceed \$1,122,000.

OUTCOME:

On motion of Councilmember Rogers, seconded by Chair Butt recommended the item to full Council by unanimous vote.

Consider recommending approval of service contracts with three selected vendors (Fehr & Peers Associates; Kimley-Horn and Associates, Inc.; PHA Transportation Consultants) for as-needed traffic consultant services on capital improvement projects, development projects, and other City projects, in an amount not to exceed \$200,000 per vendor over a three-year period.

OUTCOME:

On motion of Councilmember Rogers, seconded by Vice Chair Lopez recommended the item to full Council by unanimous vote.

Consider recommending approval of reimbursement to Auto Warehousing Company (AWC) for additional documented pre-development expenses incurred pursuant to the Pre-Development Agreement between the Port of Richmond (POR) and Auto Warehousing Company (AWC) in an amount not to exceed \$1,055,000
Port of Richmond Jim Matzorkis: Recommending additional funds from City Council.

- Finance Department Jim Goins: Overall completion by June 4, 2009, sale date in June, fixed rate should be 7% interest; City Attorney's Office should bring back theatrics.
- Jim Matzorkis: The engineering costs and construction should be completed no later than August 1, 2009.
- Butt: This should stay under the constriction of the City's "Quiet Zone" ordinance; there should also be an attachment of additional amendments for funding.

OUTCOME:

On motion of Vice Chair Lopez, seconded by Councilmember Rogers recommended the item to full Council by unanimous vote.

Consider recommending approval of a contract amendment with Gordon & Rees, LLP to evaluate, legally review, and advise the City on wastewater operations, and prepare for mediation and initial preparation for arbitration. The contract amendment shall be for \$175,000, for a total contract amount of \$500,000 with a term extending to December 31, 2009.

OUTCOME:

On motion of Vice Chair Lopez, seconded by Councilmember Rogers recommended the item to full Council by unanimous vote.

Consider approving an allocation of \$10,000 to 2009 Richmond Shoreline Festival sponsored by the North Richmond Shoreline Open Space Alliance (NRSOSA) using funding identified by the City Manager that is available this fiscal year from what the City Council set aside for emergency grants (GF-Non-Dept/Emergency Grants), and authorize NRSOSA to utilize the city's bulk mailing permit for sending out a mailer.

- Urban Creeks Council / Doria Robinson: supports initiative and has gotten approval from the City Parks Commission.
- Lopez: Not sure that the festival meets the criteria for funding (since it's in part with an outside the City non profit named Environmental Justice & Clean Water Organization), also not sure the festival meets the criteria for using the City's Bulk Mailing System.
- Finance Department Jim Goins: 1. Bulk Mailing Permits have been issued in the past for non profit gatherings like this. 2. Funding for the festival was approved by the City Manager under the GF-Non Dept./ Emergency Grants. Just like funding for Richmond's Neighborhood Councils.
- Lopez: Neighborhood councils are apart of the City of Richmond structure. 501 C3s don't meet the criteria.
- Butt: Approved by the City Manager and Parks Commission therefore it should be approved and a motion to have it moved to the City Council.
- Chair Lopez stated she would be voting noe because the item doesn't meet the criteria for emergency grants.
- Councilmember Rogers stated he would be voting to move the item to full Council, however, he would amend a motion to have staff approve Bulk Mailing permit.

OUTCOME:

On motion of Councilmember Rogers, seconded by Chair Butt, recommended item to full Council – Staff to proof mailer – Vice Chair Lopez voting Noe.

PROVIDE: direction to staff in scheduling of the FY 2009-10 Community Budget Meetings.

- Lopez: First meeting with Southside Plus One Neighborhood Council May 9, 2009.
- City Council will adopt the budget June 16, 2009.
- Any additions should be placed on the budget by June 2, 2009.
- All City of Richmond departments should have their budget prepared by May 19, 2009.

OUTCOME:

On motion of Councilmember Rogers, seconded by Vice Chair Lopez approved the item Council by unanimous vote.

DISUSSION: of ways to provide better and increased services through finding new revenue sources, obtaining organizational efficiencies, and redirecting existing sources of funding.

- Rogers: City Council should assemble private developers with the City of Richmond and private funding, and put out a Request for Qualifications (RFQ) for land not currently owned by the City of Richmond.
- Rogers: For places like downtown and areas near BART.
- Lopez: Amendment that funds should not be redirected from existing projects and staff should get more direction in handing out RFQ's and Request For Proposals (RFP's).
- Rogers: RFQ's would only be for private developers for land not owned by the City of Richmond.
- Lopez: RFQ's show that the City of Richmond is interested in purchasing, and it is too soon to give direction to staff, RFQ's should be discussed in Closed Sessions.
- Rogers: "It's not prejudging for allocation of city money, it's the City inviting to approve developers."
- Lopez: The city has no authority to screen developers for the private property owner.
- The City Attorney may have to look up the rules for RFQ's and locations.
- Butt: The City of Richmond has approved the 12th and Macdonald project, the parking garage at BART, developers should get approval from the city for large projects.
- Rogers: Agreeing with Lopez; RFQ's should be done without interfering with existing projects.
- Butt: Also agreeing, For example Point Richmond Shores shut out the community and only listened to their Private Developer.
- Rogers: An amendment for only private developers with a good record with community and public outreach.

- Lopez: This could be a potential problem with private developers and the community. "We are putting the cart before the horse." The city shouldn't preselect private developers. We should refer to examples like downtown San Jose or downtown Richmond, where there wasn't preselecting of a master developer.
- Rogers: Propose a meeting with the community, all developers and local stakeholders at the location.

Motion passes to the City Council

OPEN FORUM/PUBLIC COMMENT

One Speaker-Doria Robinson

ADJOURNED

Items to be placed on the next agenda

- Butt: Southside Police Sub Station development (funding for the project).
- Rogers: Stimulus matters

The meeting adjourned at 10:30 a.m. to meet again on Friday, May 1, 2009.