

September 8, 2009

To: Honorable Mayor Gayle McLaughlin
Members of the City Council

From: Finance, Administrative Services and Economic Development Committee

SUBJECT: SUMMARY
Finance, Administrative Services and Economic Development Committee
Tuesday, September 8, 2009, 9:00 a.m.

Attendance: Present: Members Butt and Rogers (Chair Butt called meeting to order at 9:10 a.m.)

Absent: Vice Mayor Lopez

FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC DEVELOPMENT COMMITTEE

On motion of Chair Butt, seconded by Councilmember Rogers approved to forward to full Council all items under the Consent Calendar with an (-) without discussion by the unanimous vote of the Committee.*

Consider recommending approval of Contract Amendment No. 4 with Todd Jersey Architecture for an amount not to exceed \$200,000 to provide the necessary architectural and construction administration services to close out the renovation of the Richmond Natatorium by December 31, 2009, bringing the total contract amount to \$651,000.

- Butt: Updates on the progress of the renovation and moved to City Council meeting. Objections from West County Health Department on the renovation of the Richmond Natatorium.
- Rogers: Would like the public to speak on this matter.
- Engineering Department Mary Phelps: Still in progress and contractor has already covered the design.

OUTCOME:

On motion of Chair Butt, seconded by Councilmember Roger, recommended to full Council by unanimous vote.

**- Consider recommending approval of an additional payment in the amount of \$60,819.20 to the Burlington Northern Santa Fe (BNSF) Railway Company, bringing the total payments to \$204,885.87, for the installation of signal equipment known as "Constant Warning Time" on Ohio Avenue.*

**- Consider recommending approval of Contract Amendment No. 3 in the amount of \$50,000, not to exceed a total contract amount of \$125,000, to Downey Brand law firm*

for the legal review of the requirements in the Baykeeper Settlement Agreement, including legal reviews required by the Regional Water Quality Control Board and/or the California Water Quality Control Board as they pertain to any Clean-up and Abatement Orders (CAOs) issued by either regulatory agency.

**- Consider recommending approval of on-call land surveying consultant service contracts with RBF Consulting and with Kister, Savio & Rei, Inc., each for an amount not to exceed \$200,000 over a three-year period.*

Review of the City's check register

OUTCOME:

On motion of Councilmember Rogers, seconded by Chair Butt, reviewed and accepted Items B-1 and B-2 by unanimous vote.

Review of the Investment and Cash Report for the months of May and June 2009.

OUTCOME:

On motion of Councilmember Rogers, seconded by Chair Butt, reviewed and accepted Items B-1 and B-2 by unanimous vote.

Consider recommending approval of the contract amendment with ShotSpotter®, Inc. to expand ShotSpotter® coverage over an additional 2.75 square mile area of Richmond, increasing the contract amount by \$600,000, for a total amount of \$1,328,250, and extending the term of the contract to June 30, 2010.

- Police Department Representative: The ShotSpotter responds to gun fire and the location of the gun fire. It gives out audio playback to determine if it's a single fire or multiple fires. It helps the police to follow the criminal investigation with the time and place of the crime scene or gun fired. The ShotSpotter currently covers Iron Triangle, Santa Fe, East Richmond, some parts of Bayview, the railroad tracks South and North. The Police Department wants to cover more areas in Richmond, such as, Downtown Richmond, North Richmond and all of Bayview.
- Rogers: Make sure contracts are grant funded.
- Butt: Move item to City Council

OUTCOME:

On motion of Chair Butt, seconded by Councilmember Roger, recommended to full Council by unanimous vote.

Consider recommending adoption of a resolution authorizing service contracts with three materials testing laboratories for as-needed services in an amount not to exceed \$350,000 per contract over a three-year period.

- Public Works Department Representative: Would like to provide support to city projects for testing laboratories.
- Butt and Rogers: Move item to City Council

OUTCOME:

On motion of Councilmember Rogers, seconded by Chair Butt, recommended to full Council by unanimous vote.

Consider recommending approval of Contract Amendment No. 1 with West Bay Builders, Inc. in an amount not to exceed \$2,900,000 for the construction of Phase II of the renovation of the Richmond Natatorium, bringing the total amount to \$6,891,000. The proposed amendment would allow for completion of the entire project by December 31, 2009.

- Finance Department Jim Goins: It's an ongoing project funding source reimbursement money will go back to the city.
- Butt: Extension on Todd's project and design phase two completed already.
- Engineering Department Representative: Wasn't sure if city can afford the green work.

OUTCOME:

This item to be discussed at the September 15, 2009, City Council Meeting – Chair Butt requested an update in writing before the meeting.

Consider recommending approval of a contract with Bay Hawk, Inc. for the construction of the Miscellaneous Concrete Repairs 2009/10-2010/11 project, in the amount of \$409,925.

- Engineering Department Mary Phelps: Five bids for contracts to create more handicap ramps and for an on call basis. 5% discount was given to Bay Hawk because it's a Richmond own business.
- Butt: Move item to City Council

OUTCOME:

On motion of Councilmember Rogers, seconded by Chair Butt, recommended to full Council by unanimous vote.

Consider recommending approval of Contract Amendment No. 2 with Gordon and Rees Attorneys in an amount not to exceed \$325,000 for continued legal services associated with the City's Wastewater Operations, bringing the total amount of the contract to \$825,000.

OUTCOME:

On motion of Chair Butt, seconded by Councilmember Roger, recommended to full Council by unanimous vote.

Consider recommending approval of a contract with the Local Government Commission (LGC), a non profit organization, in the amount of \$263,849, for the development of the City's Community Driven Pedestrian Plan funded by a California Department of Transportation Environmental Justice Transportation Planning Grant.

- Engineering Department Representative: Caltrans cost \$250,000.00. Half of 10% fund went toward the actual work.
- Butt and Rogers : Move item to City Council

OUTCOME:

On motion of Councilmember Rogers, seconded by Chair Butt, recommended to full Council by unanimous vote.

Consider recommending award of a construction contract to Gallagher & Burk, Inc., the lowest bidder, in the amount of \$3,522,166 with a contingency and reserve not to exceed \$445,834.

OUTCOME:

On motion of Chair Butt, seconded by Councilmember Roger, recommended to full Council by unanimous vote.

Receive a report on the impacts of the State of California's efforts to take Educational Revenue Augmentation Funds (ERAF) from the Redevelopment Agency

OUTCOME:

Redevelopment Agency Director Steve Duran gave a report which includes a 40% reduction to the Redevelopment Agency Budget.

Receive a report discuss land trust models and provide input to staff for further development of a land trust model designed for the City of Richmond.

OUTCOME:

Councilmember Butt requested a short summary on status of land trust. Patrick Lynch stated he would continue to meet with members of the community. Steve Duran stated staff was working to put together best model for Richmond. THIS ITEM WAS CONTINUED UNTIL VICE CHAIR LOPEZ WAS PRESENT

Review proposed revisions to the City Council Department 2009-10 Fiscal Year Adopted Budget.

OUTCOME:

Rogers stated that Vice Chair Lopez had ideas to reduce the City Council budget by 15%. Councilmember Rogers stated that each Councilmember could come up with ways to reduce their budget by 15%.

Discussion and direction to staff of ways to provide better and increased services through finding new revenue sources, obtaining organizational efficiencies, and redirecting existing sources of funding.

OUTCOME:

Councilmember Rogers suggested staff look into a better use of Councilmember's parking spots. He suggested this as a possible efficiency idea.

OPEN FORUM/PUBLIC COMMENT

No Speaker

ADJOURNED

The meeting adjourned at 10:09 a.m.