

December 4, 2009

**To:** Honorable Mayor Gayle McLaughlin  
Members of the City Council

**From:** Finance, Administrative Services and Economic Development Committee

**SUBJECT:** SUMMARY  
Finance, Administrative Services and Economic Development Committee  
Friday, December 4, 2009

**Attendance:** Present: Members Butt, Rogers and Vice Mayor Lopez (Chair Butt called meeting to order at 9:12 a.m.)

Absent: None.

**FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC DEVELOPMENT COMMITTEE**

*On motion of Vice Chari Lopez, seconded by Councilmember Rogers approved to forward to full Council all items under the Consent Calendar with an (\*-) without discussion by the unanimous vote of the Committee.*

**WITHDREW FROM THE AGENDA AT STAFF'S REQUEST** *Consider recommending approval of a contract with CALINC, LLC for a series of Hazardous Materials trainings for 150 students from December 16, 2009 through January 16, 2012, for an amount not to exceed \$150,000.*

**WITHDREW FROM THE AGENDA AT STAFF'S REQUEST** *Consider recommending approval of a contract with Charles Pankow Special Projects, L.P. (PSP) in the amount not to exceed \$149,899 to provide comprehensive warranty management, and on-call construction services at the Civic Center Plaza complex through June 30, 2010.*

*\*-Consider recommending approval of Contract Amendment No. 1 with Grade Tech, Inc. for an amount not to exceed \$106,928.64 that will cover the additional costs associated with the fencing and lighting on phase II of the Central Richmond Greenway Bicycle and Pedestrian Trail bringing the total contract amount to \$1,091,149.24.*

*\*-Review the City's check register.*

*\*-Review of the City's Investment Report for the month of October 2009.*

*Consider recommending approval of a contract with Harris Corporation for the maintenance of the City's existing 800MHz radio system in an amount not to exceed \$599,679.63.*

OUTCOME:

This item to be discussed at the next City Council Meeting.

***Consider recommending approval of a contract with the West Contra Costa Unified School District's (WCCUSD) School to College & Career Program in support of the Career Technology Education Academy. The term of the contract will be November 18, 2009, through June 30, 2010, in an amount not to exceed \$300,000.***

OUTCOME:

This item to be discussed at the next City Council Meeting.

***\*-Consider recommending approval of an amendment to the contract with the Oakland Private Industry Council (OPIC) to process Individual Training Accounts (ITAs) for program participants. The contract amount will be increased by \$385,000 for a not to exceed amount of \$715,000 and will expire on June 30, 2010.***

***Consider recommending approval of Amendment No. 4 to the legal services agreement with Gordon Hart of Paul, Hastings, Janofsky, and Walker (Paul Hastings) to facilitate the Navy's early transfer of Pt. Molate by assisting in the preparation of required documents, increasing the contract amount by \$250,000 for a total contract amount of \$720,000 while maintaining the June 30, 2010 expiration date.***

OUTCOME:

A motion was made by Councilmember Rogers, seconded by Vice Chair Lopez to authorize \$100,000. Butt directed staff to ask Mr. Hart to come to the next Council meeting on December 15, 2009, to answer questions. Clerk to place the item on the Dec 15, 2009, City Council Agenda. Consider recommendation of the finance committee for this item. The motion passes with Chair Butt voting Noe.

***Review and recommend a third amendment to the existing construction management services contract with Harris & Associates, Inc. to provide additional construction management services and to continue improving and updating Engineering Services inspection policies and procedures, increase payment limit by \$250,000 to a new total limit of \$2,160,000, and extend the term of the contract to December 31, 2010.***

OUTCOME:

Edric Kwan gave an overview on the item. Harris & Associates, Inc. Representative spoke on this item. Like further information i.e. org chart w/vacancies and a plan for hiring. Closed Session item to discuss.

**OPEN FORUM/PUBLIC COMMENT**

One Speaker-Jayma Brown

**ADJOURNED**

The meeting adjourned at 10:46 a.m.