

May 7, 2010

To: Honorable Mayor Gayle McLaughlin
Members of the City Council

From: Finance, Administrative Services and Economic Development Committee

SUBJECT: SUMMARY
Finance, Administrative Services and Economic Development Committee
Friday, May 7, 2010, 9:10 a.m.

Attendance: Present: Councilmember Lopez and Rogers

Absent: Chair Butt

**FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC DEVELOPMENT
COMMITTEE**

THE PURPOSE OF THE MEETING IS AS FOLLOWS:

A. ROUTINE ITEMS

1. **REVIEW**: of the Investment and Cash Report for the month of March 2010 - Finance Department (James Goins 620-6740).

Latha Ravinder and Tracy Lovely of the Finance Department gave an overview of the item which included a PowerPoint Presentation.

2. **REVIEW**: the City's check register - Finance Department (James Goins 620-6740).

No questions, no discussion.

B. CONTRACTS & PAYMENTS

1. **CONSIDER**: recommending approval of a contract with Maggiora & Ghilotti, Inc, for the construction of Point Richmond Retaining Wall Repairs, Phase 2 in the amount of \$336,633 (base bid), and approve a contract amendment with A-N West, Inc. for engineering services and inspection during construction, in the amount of \$30,000 for a total authorization of \$366,633 - Engineering Services (Edric Kwan 621-1825).

Interim City Engineer Edric Kwan gave an overview of the item.

OUTCOME:

The Finance Committee voted unanimously to move this item to the City Council Agenda.

2. **CONSIDER**: recommending approval of a three year service contract with American Technologies for as-needed bio-hazard removal services to clean, disinfect, and transport hazardous material from properties that require abatement, for an amount not to exceed \$300,000 over the period from June 1, 2010 through May 31, 2013 - Police Department (Chief Chris Magnus 621-1802).

Code Enforcement Manager Tim Higare gave an overview of the item. There were only two bids received for the contract.

OUTCOME:

The Finance Committee voted unanimously to move this item to the City Council Agenda.

3. **CONSIDER**: recommending that the Agency Board adopt a resolution authorizing the Executive Director to execute a contract with Civil Engineering Associates, Inc. in an amount not to exceed \$392,620 to provide design and engineering services for the proposed Meade Street bypass road. The contract term will be from May 19, 2010 to June 30, 2011 - Richmond Community Redevelopment Agency (Steve Duran/Alan Wolken 307-8140).

Deputy Director Economic and Development Alan Wolken gave an overview of the item. Staff received four written responses for the contract.

OUTCOME:

The Finance Committee voted unanimously to move this item to the City Council Agenda.

4. A) **RECEIVE A PRESENTATION**: on planned programs to improve energy efficiency and install renewable energy in city building and Richmond homes; B) **CONSIDER**: recommending that the City Council approve a contract with Rising Sun Energy Center to perform energy efficiency testing and improvements to 20 to 25 moderate income residents' homes, utilizing RichmondBUILD program graduates, at a total cost not to exceed \$125,000 for the period of May 18, 2010, through September 30, 2012; C) **CONSIDER**: recommending that City Council approve a contract with the non-profit Community Energy Services Corporation who will manage \$300,000 worth of lighting equipment retrofits within all City facilities during the period of May 18, 2010, through September 30, 2012 - City Manager's Office - (Bill Lindsay 620-6512).

Sustainability Coordinator Adam Lenz and Administrative Chief Janet Schneider gave a presentation which included a PowerPoint presentation.

OUTCOME:

The Finance Committee voted unanimously to move this item to the City Council Agenda and add to the extent legally possible the selection of sites would be in the redevelopment areas.

**C. ADMINISTRATION, FISCAL POLICY & COUNCIL DIRECTED
POLICY**

1. **DISCUSSION & DIRECTION:** to staff of ways to provide better and increased services through finding new revenue sources, obtaining organizational efficiencies, and redirecting existing sources of funding - Councilmember Rogers (620-6581).

OUTCOME:

Councilmember Rogers suggested that Council come up with a policy where other types of programs are prioritize in redevelopment areas; this would include redirecting funds for availability; directed staff to prepare an item for the next Finance Committee Meeting that would establish a policy that discretionary grants and benefits go to the redevelopment areas.

2. **DISCUSSION:** of possible future City of Richmond ballot measures - Councilmember Rogers (620-6581).

No discussion.

OPEN FORUM/PUBLIC COMMENT

There were no public speakers.

The meeting adjourned at 10:16 a.m.