

March 5, 2010

**To:** Honorable Mayor Gayle McLaughlin  
Members of the City Council

**From:** Finance, Administrative Services and Economic Development Committee

**SUBJECT:** SUMMARY  
Finance, Administrative Services and Economic Development Committee  
Friday, March 5, 2010, 9:11 a.m.

**Attendance: Present:** Chair Butt and Councilmembers Lopez and Rogers.  
**Absent:** None.

**FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC DEVELOPMENT COMMITTEE**

*On motion of Councilmember Rogers, seconded by Councilmember Lopez, all items with an (\*) were recommended for approval to the full City Council by unanimous vote.*

*\*-Consider recommending approval of a contract with the Greater Richmond Interfaith Program (GRIP) in an amount not to exceed \$138,240 to provide program readiness and life skills training services through the Community Based Employment Collaborative (CBEC) for the Office of Neighborhood Safety (ONS) California Gang Reduction and Intervention Program with a contract term expiration date of March 31, 2011 - Office of Neighborhood Safety (DeVonne L. Boggan 620-5421).*

*\*-Consider recommending approval of an amendment to the contract with Andre' Vernon, dba Final Cut Construction, to provide additional instructional services for RichmondBUILD participants. The contract term will be January 1, 2010 through December 31, 2011, and the contract amount will not exceed \$110,000 - Employment and Training (Sal Vaca/Fred Lucero 307-8006).*

**Consider recommending that the Agency Board adopt a resolution authorizing the Executive Director to execute a sole source contract with Civil Engineering Associates, Inc. in an amount not to exceed \$286,894.00 to perform engineering services necessary to prepare bid documents and assist construction with a contract term expiration date of December 31, 2012 - Richmond Community Redevelopment Agency (Steve Duran/Alan Wolken 307-8140).**

Alan Wolken, Community Redevelopment Department, gave an overview of the item. Chair Butt expressed concern regarding the fact that this contract does not meet the parameters for sole source justification.

OUTCOME:

A motion made by Chair Butt, seconded by Councilmember Rogers, directed staff to prepare and put out a Request For Proposals (RFP) for this project, by the unanimous vote of the committee members.

*\*-Consider recommending amending the existing on-call traffic engineering services contract with Fehr & Peers Transportation Consultants to provide additional project management and traffic engineering services for the Richmond/Ohlone Greenway Gap Closure Project and other future projects on an as-needed basis increasing payment limit by \$200,000 to a new total limit of \$400,000 while maintaining the original three year term of the contract - Engineering Services (Edric Kwan 621-1825/Steven Tam 307-8112).*

**Consider recommending approval of amendment five to the legal services agreement with Gordon Hart of Paul, Hastings, Janofsky, and Walker (Paul Hastings) to facilitate the Navy's early transfer of Pt. Molate by assisting in the preparation of required documents, increasing the contract amount by \$150,000 for a total contract amount of \$720,000 and extending the term until December 31, 2010.**

Janet Schneider, Administrative Chief, gave an overview of the item. Councilmember Butt stated that he did not have confidence in this firm and felt that the legal information provided to the City Council was poorly drafted.

OUTCOME:

A motion made by Councilmember Rogers, seconded by Councilmember Lopez, recommended approval of \$100,000 only; that the contract be terminated on April 20, 2010; and that the deadline not be extended to December 21, 2010. Chair Butt voted 'no'.

**ROUTINE ITEMS**

***A motion made by Councilmember Rogers, seconded by Chair Butt, received the following reports:***

*Review of the city's check register - Finance Department (James Goins 620-6740).*

*Review of the Investment and Cash Report for the month of December 2009 - Finance Department (James Goins 620-6740).*

*Acknowledge receipt of the City of Richmond's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2009 - Finance Department (James Goins 620-6740).*

## **CONTRACTS & PAYMENTS**

**Consider recommending approval of a contract with the Peralta Community College District for implementation of the ATLAS Advanced Transportation Initiative, an EDD and California Energy Commission funded green transportation job training initiative. Contract term will be March 5, 2010, thru March 31, 2011; for a contract amount not to exceed \$425,000 - Employment and Training (Sal Vaca 307-8006).**

Sal Vaca, Employment & Training Director, gave an overview of the matter. Councilmember Lopez stated that this is a great way to expand and modernize the green job training program and a good example of collaboration between the Peralta Community College District and Contra Costa College.

### **OUTCOME:**

A motion made by Councilmember Lopez, seconded by Councilmember Rogers, recommended to the full City Council, by the unanimous vote of the committee members.

**Consider recommending award of a contract to Ashbury Homes, Inc. (dba AHI), for construction of the Martin Luther King, Jr. Park, Area 1 Project in the amount of \$2,612,587 (Base Bid plus Alternates 1, 2 & 6) - Engineering Services (Edric Kwan 621-1825).**

Edric Kwan, Interim City Engineer, gave an overview of the matter.

### **OUTCOME:**

A motion made by Chair Butt, seconded by Councilmember Rogers, recommended approval, by the unanimous vote of the committee members.

## **ADMINISTRATION, FISCAL POLICY & COUNCIL DIRECTED POLICY**

**Discussion and direction to staff of ways to provide better and increased services through finding new revenue sources, obtaining organizational efficiencies, and redirecting existing sources of funding - Councilmember Rogers (620-6581).**

Councilmember Rogers suggested that the City should consider funding a program to educate children in lower income areas about open space and the shoreline.

## **OPEN FORUM/PUBLIC COMMENT**

None.

## **ADJOURNED**

The meeting adjourned at 9:25 a.m., to meet again on Friday, February 12, 2010.