City of Richmond Design Review Board
AGENDA

Wednesday, April 13, 2011 at 6pm
Civic Center Multipurpose Room, Basement Level
440 Civic Center Plaza, Richmond CA 94804

Roll Call
Andrew Butt, Chair
Otheree Christian
Eileen Whitty
Raymond Welter, Vice Chair
Michael Woldemar
Don Woodrow
Vacant

Introductions
Introduction of staff members and other guests.

Approval of Minutes
From the meeting(s) held on February 9 and March 9, 2011.

Approval of Agenda
At the discretion of the Chair, items on the agenda may be heard in an order
different from that which appears on the agenda.

Meeting Procedures
Members of the public attending a Design Review Board meeting for the first
time are encouraged to read the “Meeting Procedures” information following
the agenda.

Public Forum
Anyone who wishes to address the Board on a topic that is not on the agenda
must file a speaker form with the staff ...............................................2 minute limit.

City Council
Liaison Report
The City Council member serving as liaison to the Board may make a report on
City Council actions of interest to the Board.

Consent Calendar
Item Number(s): 1

Appeal Date
The appeal date for actions taken by the Board at this meeting is no later
than 5:00 p.m. on Monday, April 25, 2011.

Public Hearing(s)

CC 1. PLN10-128 MIRAFLORES SENIOR HOUSING ON FLORIDA AVENUE & S. 45th STREET
Description
REQUEST FOR DESIGN REVIEW APPROVAL TO CONSTRUCT A TWO-
STORY, 80 UNIT AFFORDABLE SENIOR HOUSING DEVELOPMENT.
Location
CORNER OF FLORIDA AVENUE AND SOUTH 45TH STREET
APN
513-321-001
Zoning
PA (PLANNED AREA DISTRICT)
Owner
RICHMOND COMMUNITY REDEVELOPMENT AGENCY
Applicant
COMMUNITY HOUSING DEVELOPMENT CORPORATION/EDEN HOUSING
Staff Contact
LINA VELASCO
Recommendation: CONDITIONAL APPROVAL

Study Session(s)

2. PLN11-047 ELM PLAY LOT ON 8TH AND ELM AVENUE
Description
STUDY SESSION TO PROVIDE COMMENTS TO STAFF REGARDING
DESIGN OF PROPOSED IMPROVEMENTS TO ELM PLAY LOT IN THE IRON
TRIANGLE NEIGHBORHOOD.
Location
INTERSECTION OF 8TH STREET AND ELM AVENUE
APN
534-192-005
Zoning
CRR (COMMUNITY REGIONAL RECREATIONAL)
Owner
CITY RICHMOND
Applicant
CHRIS CHAMBERLAIN
Staff Contact
HECTOR LOPEZ
Recommendation: HOLD OVER TO 4/27/2011
3. PLN11-048 NEVIN AVENUE PEDESTRIAN AND BICYCLE IMPROVEMENTS
   Description: STUDY SESSION TO PROVIDE COMMENTS TO STAFF REGARDING THE
   NEVIN AVENUE PEDESTRIAN AND BICYCLE IMPROVEMENTS PROJECT.
   Location: THE PROJECT SITE CONSISTS OF THE SEGMENT OF NEVIN AVENUE
   BETWEEN 19TH STREET ON THE WEST AND 27TH STREET ON THE EAST.
   APN: N/A [the project is entirely within city right of way, thus no APN]
   Zoning: VARIOUS
   Owner: CITY OF RICHMOND
   Applicant: RICHMOND COMMUNITY REDEVELOPMENT AGENCY
   Staff Contact: LINA VELASCO
   Recommendation: NO ACTION – COMMENTS ONLY

Board Business
   A. Staff reports, requests, or announcements
   B. Board member reports, requests, or announcements

Adjournment
   The next meeting of the City of Richmond Design Review Board is
   scheduled on Wednesday, April 27, 2011.
Meeting Procedures

Function of a Public Hearing ● A public hearing is intended to inform the public of pending proposals and to enable members of the public to present relevant information and viewpoints before any Board action. The Board encourages community participation at its meetings and has established procedures that are intended to accommodate public input in a timely manner as follows.

Speaker Registration ● Persons wishing to speak on a particular item on the agenda must file a speaker form with the staff prior to the Board's consideration of the item. Once discussion on the agenda item begins, only those persons who have previously submitted speaker forms will be permitted to speak on the item.

Consent Calendar ● Applications that are considered routine by the Staff have been placed on the consent calendar with a recommendation to approve, conditionally approve, or continue the item to a date certain. The Board may act in one motion to adopt the staff recommendations on those items.

Prior to voting on the consent calendar, the Chair will ask if any member of the public wishes to speak on any of the items listed on the consent calendar. If you wish to speak, please rise and request that the agenda item be removed from the consent calendar. Items removed will be discussed in the numerical order listed in the agenda.

Public Hearing Procedure
1. Chair identifies the agenda item and explains any deviation from the standard speaker rules.
2. Staff presents a brief project summary and makes a preliminary recommendation.
3. Board members may ask questions of Staff regarding the proposal.
4. Applicant is invited to describe and explain the proposal ........5 minute limit.
5. Registered speakers ...................................................2 minute limit.
6. Applicant may make rebuttal comments ..................................2 minute limit.
7. Board members may ask follow-up questions of the speakers at any time.
8. Staff presents a final summary and recommendation.
9. Board members discuss the proposal and vote to either to close or to continue the public hearing to a specific date.
10. If the public hearing is closed, Board members further discuss the proposal and vote to approve, to approve with conditions, or to deny the application.
11. Chair informs the audience of the Board's action and appeal process.

Appeals ● Decisions of the Design Review Board may be appealed to the City Council within ten days. Appeals must be submitted to the City Clerk’s office in writing and must indicate the reasons that the Board’s action should be reversed.

Legal Challenge Notice ● If you challenge a decision on any of the items on this agenda in court, you may be limited to only those issues you or someone else raised at any public hearing on the item challenged, or in written correspondence delivered to the public entity conducting the hearing at, or prior to, the public hearing.

Meeting Time Limits ● If all of the agenda items are not completed by 9:00 PM, the items remaining shall be continued to the next regular meeting unless the Board votes to extend the meeting.

Staff Reports and Tentative Recommendations ● Copies of the Staff reports for the public hearing items on this agenda can be viewed on the City of Richmond’s website at: www.ci.richmond.ca.us/documentcenter.asp Go to: Planning and Building Services > Planning Division > Boards and Commissions > Design Review Board > Reports.

Cell Phones ● Please silence all cell phones, pagers, and other electronic devices during the meeting.