City of Richmond Design Review Board

AGENDA

Wednesday, July 13, 2011 at 6pm
Civic Center Multipurpose Room, Basement Level
440 Civic Center Plaza, Richmond CA 94804

Roll Call
Andrew Butt, Chair, Otheree Christian, Eileen Whitty, Vacant
Raymond Welter, Vice Chair, Michael Woldemar, Don Woodrow

Introductions
Introduction of staff members and other guests.

Approval of Minutes
From meeting(s) held on April 27, May 25, and June 8, 2011.

Approval of Agenda
At the discretion of the Chair, items on the agenda may be heard in an order
different from that which appears on the agenda.

Meeting Procedures
Members of the public attending a Design Review Board meeting for the first time
are encouraged to read the "Meeting Procedures" information following the
agenda.

Public Forum
Anyone who wishes to address the Board on a topic that is not on the agenda
must file a speaker form with the staff.................................................. 2 minute limit.

City Council
Liaison Report
The City Council member serving as liaison to the Board may make a report on
City Council actions of interest to the Board.

Consent Calendar
Item number(s): 1, 2

Appeal Date
The appeal date for actions taken by the Board at this meeting is no later than
5:00 p.m. on Monday, July 25, 2011.

Public Hearing(s)

CC 1. PLN11-159
SACRAMENTO AVENUE RESIDENTIAL DECK PROJECT
Description
REQUEST FOR DESIGN REVIEW APPROVAL TO CONSTRUCT TWO MULTI-
STORY DECKS CONSISTING OF A 3-STORY DECK AND A 2-STORY DECK
IN THE REAR OF AN EXISTING RESIDENTIAL BUILDING.

Location
5218 SACRAMENTO AVENUE
APN
510-094-008
Zoning
MFR-1 (MULTI-FAMILY RESIDENTIAL DISTRICT)
Owner
EVEREST PROPERTIES
Applicant
WILLIAM COBURN
Staff Contact
HECTOR LOPEZ
Recommendation: CONDITIONAL APPROVAL

CC 2. PLN11-091
WESTERN DRIVE PLANNED RESIDENTIAL GROUP FOR TWO SINGLE-
FAMILY UNITS
Description
REQUEST FOR DESIGN REVIEW APPROVAL FOR A PLANNED
RESIDENTIAL GROUP CONSISTING OF TWO SINGLE-FAMILY
RESIDENCES, ±2,015 SQUARE FEET AND ±3,892 SQUARE FEET, ON A
PROPERTY PREVIOUSLY SUBDIVIDED INTO THREE PARCELS.

Location
125-127 WESTERN DRIVE
APN
558-020-016-9, 558-020-017-7, & 558-020-018-5
Zoning
SFR-2 (SINGLE-FAMILY VERY LOW DENSITY RESIDENTIAL DISTRICT)
Owner
JOHN KNOX
Applicant
KELTON DISSEL-JOHN MANISCALCO ARCHITECTS
Staff Contact
JONELYN WHALES
Recommendation: HOLD OVER TO 9/14/2011
3. PLN10-204  CENTRAL AVENUE AUTOMATED CARWASH FACILITY

Description  REQUEST FOR DESIGN REVIEW RECOMMENDATIONS FOR A ±4,692 SQUARE FOOT AUTOMATED CAR WASH IN AN ENCLOSED FACILITY ON A ±81,668 SQUARE FOOT LOT.

Location  5620 CENTRAL AVENUE
APN  510-053-032
Zoning  C-3 (REGIONAL COMMERCIAL DISTRICT)
Owner  GINO BARTALOTTI, JR
Applicant  GINO BARTALOTTI, JR
Staff Contact  JONELYN WHALES  Recommendation: NO ACTION – PROVIDE COMMENTS

Board Business

A. Staff reports, requests, or announcements

1. Discuss public art projects and landscape bond procedures to possibly amend RMC 15.04.810.030 (Fencing and Landscaping Standards, Residential Properties) and RMC 15.04.820.010 (Fencing and Landscaping Standards, Commercial Properties) with the City’s Parks and Landscaping Superintendent, and members of Redevelopment, Engineering, Arts and Culture Commission, and Planning.

2. Review and discuss possible amendments to RMC 15.04.930 (Design Review) to include DRB jurisdiction over City projects – Planning staff and the Legal Department are researching the City’s charter to review past procedure.

B. Board member reports, requests, or announcements

Adjournment

The next meeting of the City of Richmond Design Review Board is scheduled on Wednesday, July 27, 2011.
Function of a Public Hearing • A public hearing is intended to inform the public of pending proposals and to enable members of the public to present relevant information and viewpoints before any Board action. The Board encourages community participation at its meetings and has established procedures that are intended to accommodate public input in a timely manner as follows.

Speaker Registration • Persons wishing to speak on a particular item on the agenda must file a speaker form with the staff prior to the Board’s consideration of the item. Once discussion on the agenda item begins, only those persons who have previously submitted speaker forms will be permitted to speak on the item.

Consent Calendar • Applications that are considered routine by the Staff have been placed on the consent calendar with a recommendation to approve, conditionally approve, or continue the item to a date certain. The Board may act in one motion to adopt the staff recommendations on those items.

Prior to voting on the consent calendar, the Chair will ask if any member of the public wishes to speak on any of the items listed on the consent calendar. If you wish to speak, please rise and request that the agenda item be removed from the consent calendar. Items removed will be discussed in the numerical order listed in the agenda.

Public Hearing Procedure
1. Chair identifies the agenda item and explains any deviation from the standard speaker rules.
2. Staff presents a brief project summary and makes a preliminary recommendation.
3. Board members may ask questions of Staff regarding the proposal.
4. Applicant is invited to describe and explain the proposal........ 5 minute limit.
5. Registered speakers........................................... 2 minute limit.
6. Applicant may make rebuttal comments ....................... 2 minute limit.
7. Board members may ask follow-up questions of the speakers at any time.
8. Staff presents a final summary and recommendation.
9. Board members discuss the proposal and vote to either to close or to continue the public hearing to a specific date.
10. If the public hearing is closed, Board members further discuss the proposal and vote to approve, to approve with conditions, or to deny the application.
11. Chair informs the audience of the Board’s action and appeal process.

Appeals • Decisions of the Design Review Board may be appealed to the City Council within ten days. Appeals must be submitted to the City Clerk’s office in writing and must indicate the reasons that the Board’s action should be reversed.

Legal Challenge Notice • If you challenge a decision on any of the items on this agenda in court, you may be limited to only those issues you or someone else raised at any public hearing on the item challenged, or in written correspondence delivered to the public entity conducting the hearing at, or prior to, the public hearing.

Meeting Time Limits • If all of the agenda items are not completed by 9:00 PM, the items remaining shall be continued to the next regular meeting unless the Board votes to extend the meeting.

Staff Reports and Tentative Recommendations • Copies of the Staff reports for the public hearing items on this agenda can be viewed on the City of Richmond’s website at: www.ci.richmond.ca.us/documentcenterll.asp
Go to: Planning and Building Services > Planning Division > Boards and Commissions > Design Review Board > Reports.

Cell Phones • Please silence all cell phones, pagers, and other electronic devices during the meeting.