Roll Call
Don Woodrow, Chair
Andrew Butt
Eileen Whitty
Brenda Munoz
Ray Welter, Vice Chair
Mike Woldemar
Robin Welter

Introductions
Introduction of staff members and other guests.

Approval of Minutes
From the meeting(s) held on February 8, 2012.

Approval of Agenda
At the discretion of the Chair, items on the agenda may be heard in an order different from that which appears on the agenda.

Meeting Procedures
Members of the public attending a Design Review Board meeting for the first time are encouraged to read the “Meeting Procedures” information following the agenda.

Public Forum
Anyone who wishes to address the Board on a topic that is not on the agenda must file a speaker form with the staff ............................................... 2 minute limit.

City Council
The City Council member serving as liaison to the Board may make a report on City Council actions of interest to the Board.

Liaison Report

Consent Calendar
Item number(s): 3, 4, 5, 6, 7 and 8.

Appeal Date
The appeal date for actions taken by the Board at this meeting is no later than 5:00 p.m. on Monday, April 23, 2012.

Presentation

1. STAFF PRESENTATION ON THE NEW PARTNERS FOR SMART GROWTH CONFERENCE
A PRESENTATION BY STAFF WHO ATTENDED AND PRESENTED AT THE 11TH ANNUAL NEW PARTNERS FOR SMART GROWTH CONFERENCE IN SAN DIEGO, CA ON FEBRUARY 1ST THROUGH THE 5TH, 2012.

Public Hearing(s)

2. PLN11-629 LEWIS RESIDENTIAL PATIO ENCLOSURE OVER GARAGE ON 37TH STREET
(Holder from 2/8/2012) REQUEST FOR DESIGN REVIEW APPROVAL TO CONSTRUCT A ±395 SQUARE FOOT PATIO ENCLOSURE OVER AN EXISTING GARAGE AND LIVING AREA.

Location
665 37TH STREET

APN
518-112-004

Zoning
SFR-3 (SINGLE-FAMILY LOW DENSITY RESIDENTIAL)

Owner
BRIAN P & NANCY J LEWIS

Applicant
GLENN GARRY CONSTRUCTION

Staff Contact
JONELYN WHALES

Recommendation: CONDITIONAL APPROVAL
CC 3. PLN12-071  MARINA BAY PARKWAY GRADE SEPARATION TREATMENT PLAN
   Description  REQUEST FOR DESIGN REVIEW APPROVAL OF A PROPOSED TREATMENT PLAN FOR THE MARINA BAY PARKWAY GRADE SEPARATION PROJECT PURSUANT TO THE RICHMOND HISTORIC STRUCTURES CODE.
   Location  ALONG MARINA BAY PARKWAY BETWEEN MEEKER AVENUE AND REGATTA BOULEVARD
   APN  NOT APPLICABLE (PUBLIC RIGHT-OF-WAY)
   Zoning  NOT APPLICABLE (PUBLIC RIGHT-OF-WAY)
   Owner  CITY OF RICHMOND
   Applicant  CITY OF RICHMOND
   Staff Contact  HECTOR ROJAS
   Recommendation: CONDITIONAL APPROVAL

CC 4. PLN12-081  RICHMOND TRANSIT VILLAGE PHASE II ADA IMPROVEMENTS
   Description  REQUEST FOR DESIGN REVIEW APPROVAL TO INSTALL A NEW ADA WALKWAY, ELEVATOR, CANOPY AND PEDESTRIAN PLAZA AS PART OF THE RICHMOND TRANSIT VILLAGE, PHASE II IMPROVEMENTS. THESE PROPOSED IMPROVEMENTS ARE SIMILAR TO WORK COMPLETED ON THE WEST ENTRANCE OF THE RICHMOND BART STATION.
   Location  NEVIN AVENUE BETWEEN BART AND 19TH STREET
   APN  514-151-005
   Zoning  C-1 (GENERAL COMMERCIAL)
   Owner  CITY OF RICHMOND, SAN FRANCISCO BART DISTRICT
   Applicant  CITY OF RICHMOND SUCCESSOR AGENCY
   Staff Contact  CHADRICK SMALLEY, PROJ. MGR.
   Recommendation: CONDITIONAL APPROVAL

CC 5. PLN12-075  SKILLMAN RESIDENTIAL TWO-STORY ADDITION ON CARRIAGE DRIVE
   Description  REQUEST FOR DESIGN REVIEW APPROVAL TO CONSTRUCT A ±770 SQUARE FOOT TWO-STORY ADDITION TO A SINGLE-FAMILY DWELLING.
   Location  5224 CARRIAGE DRIVE
   APN  432-142-020
   Zoning  SFR-3 (SINGLE-FAMILY LOW DENSITY RESIDENTIAL DISTRICT)
   Owner  RICHARD & PATRICIA SKILLMAN
   Applicant  MICHAEL WOLDEMAR
   Staff Contact  HECTOR LOPEZ
   Recommendation: CONDITIONAL APPROVAL

CC 6. PLN12-061  CALIFORNIA OILS NEW STORAGE TANKS ON HARBOUR WAY SOUTH
   Description  REQUEST FOR DESIGN REVIEW APPROVAL TO CONSTRUCT AND INSTALL 17 NEW TANKS FOR THE STORAGE OF UNPROCESSED VEGETABLE OILS.
   Location  1145 HARBOUR WAY SOUTH
   APN  560-260-040
   Zoning  M-4 (MARINE INDUSTRIAL)
   Owner  CALIFORNIA OILS INC.
   Applicant  WILLIAM SEIDEL
   Staff Contact  HECTOR LOPEZ
   Recommendation: CONDITIONAL APPROVAL
CC 7. PLN12-076  UNION PACIFIC RAILROAD FENCE FROM WILLARD TO CHESLEY AVENUE
Description REQUEST FOR DESIGN REVIEW APPROVAL OF AN 8-FOOT METAL FENCE.
Location ADJACENT TO THE UNION PACIFIC RAILROAD TRACKS FROM WILLARD TO CHESLEY AVENUE
APN 561-270-003 (CLOSEST APN)
Zoning M-2 (LIGHT INDUSTRIAL)
Owner UNION PACIFIC RAILROAD
Applicant CITY OF RICHMOND CODE ENFORCEMENT DEPARTMENT
Staff Contact KIERON SLAUGHTER Recommendation: CONDITION APPROVAL

CC 8. PLN11-625  SAN PABLO AVENUE SUPERMARKET RENOVATION
Description REQUEST FOR DESIGN REVIEW APPROVAL TO RENOVATE AN EXISTING COMMERCIAL BUILDING AND PARKING LOT.
Location 12010 SAN PABLO AVENUE
APN 501-241-002, -010, -012, -013, -014, & -015
Zoning C-2 (GENERAL COMMERCIAL)
Owner ANTONIO CARRICO
Applicant AMY DY, TAIT DESIGNS
Staff Contact KIERON SLAUGHTER Recommendation: CONDITIONAL APPROVAL TO THE PLANNING COMMISSION

Board Business
A. Staff reports, requests, or announcements
B. Board member reports, requests, or announcements

Adjournment The next meeting of the City of Richmond Design Review Board is scheduled on Wednesday, April 25, 2012.
Function of a Public Hearing ● A public hearing is intended to inform the public of pending proposals and to enable members of the public to present relevant information and viewpoints before any Board action. The Board encourages community participation at its meetings and has established procedures that are intended to accommodate public input in a timely manner as follows.

Speaker Registration ● Persons wishing to speak on a particular item on the agenda must file a speaker form with the staff prior to the Board’s consideration of the item. Once discussion on the agenda item begins, only those persons who have previously submitted speaker forms will be permitted to speak on the item.

Consent Calendar ● Applications that are considered routine by the Staff have been placed on the consent calendar with a recommendation to approve, conditionally approve, or continue the item to a date certain. The Board may act in one motion to adopt the staff recommendations on those items.

Prior to voting on the consent calendar, the Chair will ask if any member of the public wishes to speak on any of the items listed on the consent calendar. If you wish to speak, please rise and request that the agenda item be removed from the consent calendar. Items removed will be discussed in the numerical order listed in the agenda.

Public Hearing Procedure
1. Chair identifies the agenda item and explains any deviation from the standard speaker rules.
2. Staff presents a brief project summary and makes a preliminary recommendation.
3. Board members may ask questions of Staff regarding the proposal.
4. Chair opens the public hearing.
5. Applicant is invited to describe and explain the proposal ........ 5 minute limit.
6. Registered speakers ............................................ 2 minute limit.
7. Applicant may make rebuttal comments ...................... 2 minute limit.
8. Board members may ask follow-up questions of the speakers at any time.
9. Staff presents a final summary and recommendation.
10. Board members discuss the proposal and vote to either to close or to continue the public hearing to a specific date.
11. If the public hearing is closed, Board members further discuss the proposal and vote to approve, to approve with conditions, or to deny the application.
12. Chair informs the audience of the Board’s action and appeal process.

Appeals ● Decisions of the Design Review Board may be appealed to the City Council within ten days. Appeals must be submitted to the City Clerk’s office in writing and must indicate the reasons that the Board’s action should be reversed.

Legal Challenge Notice ● If you challenge a decision on any of the items on this agenda in court, you may be limited to only those issues you or someone else raised at any public hearing on the item challenged, or in written correspondence delivered to the public entity conducting the hearing at, or prior to, the public hearing.

Meeting Time Limits ● If all of the agenda items are not completed by 9:00 PM, the items remaining shall be continued to the next regular meeting unless the Board votes to extend the meeting.

Staff Reports and Tentative Recommendations ● Copies of the Staff reports for the public hearing items on this agenda can be viewed on the City of Richmond’s website at: www.ci.richmond.ca.us/documentcenteri.asp
Go to: Planning and Building Services > Planning Division > Boards and Commissions > Design Review Board > Reports.

Cell Phones ● Please silence all cell phones, pagers, and other electronic devices during the meeting.