DATE CORRECTION
LOCATION CHANGE

HUMAN RESOURCES MANAGEMENT DEPARTMENT

PERSONNEL BOARD RETREAT

Wednesday, November 13, 2013
3:00 p.m.

@ 450 Civic Center Plaza – Lunch room in the basement

AGENDA

Chair: Elaine Merriweather
Vice Chair: David Brown

Personnel Board Members
Yvonne Nair
McKinley Williams
Vicki Winston

1. ROLL CALL
2. DISCUSSION:
   a. Brown Act, Conflict of Interest, and Rosenberg’s Rules of Order training (City Attorney Bruce Goodmiller, Deputy City Attorney Shannon Moore, and Assistant City Attorney Carlos Privat)
   b. Review of City Charter and Personnel Rules Provisions that Detail the Duties of the Personnel Board, including the Personnel Board’s Procedures and Protocols (Bruce Soublet and Cepideh Roufougar)
   c. Review of Grievance and Hearing Procedures (Lisa Stephenson, Bruce Soublet, and Cepideh Roufougar)

3. PUBLIC COMMENT
4. REPORTS OF BOARD MEMBERS
5. ADJOURNMENT

NOTE: Copies of items to be distributed from the Public to the Personnel Board must also include 2 copies; 1 for the Secretary to the Board and 1 for Board Counsel.

COMMUNICATION ACCESS INFORMATION This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator at (510) 620-6509 at least three business days before the meeting date.