Roll Call  
Brant Fetter, Chair  
Eileen Whitty  
Ray Welter  
Brenda Munoz, Vice Chair  
Mike Woldemar  
Robin Welter  

Introductions  
Introduction of staff members and other guests.  

Approval of Agenda  
At the discretion of the Chair, items on the agenda may be heard in an order different from that which appears on the agenda.  

Meeting Procedures  
Members of the public attending a Design Review Board meeting for the first time are encouraged to read the “Meeting Procedures” information following the agenda.  

Public Forum  
Anyone who wishes to address the Board on a topic that is not on the agenda must file a speaker form with the staff ........................................................ 2 minute limit.  

Consent Calendar  
Item number(s):  1, 2  

Appeal Date  
The appeal date for actions taken by the Board at this meeting is no later than 5:00 p.m. on Monday, May 5, 2014.  

Public Hearing(s)  

CC  1.  PLN14-030  VERLING-LAWSON SINGLE-FAMILY RESIDENCE  
Description  
(HOLD OVER FROM 3/26/2014) PUBLIC HEARING TO CONSIDER RECOMMENDATION OF A DESIGN REVIEW PERMIT TO CONSTRUCT A ±2,820 SQUARE FOOT SINGLE-FAMILY RESIDENCE WITH VARIANCES.  
Location  
70 BELVEDERE AVENUE  
APN  
558-012-015  
Zoning  
SFR-2 (SINGLE-FAMILY VERY LOW DENSITY RESIDENTIAL DISTRICT)  
Owners  
VERN VERLING AND CHERYL LAWSON  
Applicant  
BRANT FETTER  
Staff Contact  
HECTOR ROJAS  
Recommendation: HOLD OVER TO 4/30/2014  

CC  2.  PLN11-089  CHEVRON REFINERY MODERNIZATION PROJECT  
Description  
PUBLIC HEARING TO CONSIDER A RECOMMENDATION TO THE PLANNING COMMISSION REGARDING A DESIGN REVIEW PERMIT FOR THE CHEVRON MODERNIZATION PROJECT.  
Location  
100 CHEVRON WAY/841 CHEVRON WAY  
APNS:  
561-030-001; 561-030-002; 561-030-003; 561-030-005; 561-040-013; 561-040-014; 561-040-015; 561-040-016; 561-040-017; 561-080-001; 561-080-002; 561-080-003; 561-080-005; 561-080-006; 561-080-007; 561-090-003; 561-090-004; 561-100-003; 561-100-009; 561-100-010; 561-100-017; 561-110-020; 561-100-025; 561-100-037; 561-100-038; 561-100-042; 561-100-043; 561-100-044; 561-100-047; 561-100-048; 561-100-049; 561-110-022; 561-100-029; 561-110-034; 561-110-035; 561-110-036; 561-110-041; 561-110-044; 561-390-001; 561-390-003; 561-390-004; 561-390-016; 561-400-008; 561-410-002; 561-410-003  
Zoning  
M-4, MARINE INDUSTRIAL/M-3, HEAVY INDUSTRIAL/M-2 LIGHT INDUSTRIAL/CRR, COMMUNITY AND REGIONAL RECREATION  
Owner  
CHEVRON USA INC  
Applicant  
CHEVRON PRODUCTS COMPANY, A DIVISION OF CHEVRON USA INC.  
Staff Contact  
LINA VELASCO  
Recommendation: RECOMMEND CONDITIONAL APPROVAL TO THE PLANNING COMMISSION
Board Business

A. Staff reports, requests, or announcements
B. Board member reports, requests, or announcements

Adjournment

The next meeting of the City of Richmond Design Review Board is scheduled on Wednesday, April 30, 2014 as a special meeting.
Meeting Procedures

**Function of a Public Hearing** ● A public hearing is intended to inform the public of pending proposals and to enable members of the public to present relevant information and viewpoints before any Board action. The Board encourages community participation at its meetings and has established procedures that are intended to accommodate public input in a timely manner as follows.

**Speaker Registration** ● Persons wishing to speak on a particular item on the agenda must file a speaker form with the staff prior to the Board’s consideration of the item. Once discussion on the agenda item begins, only those persons who have previously submitted speaker forms will be permitted to speak on the item.

**Consent Calendar** ● Applications that are considered routine by the Staff have been placed on the consent calendar with a recommendation to approve, conditionally approve, or continue the item to a date certain. The Board may act in one motion to adopt the staff recommendations on those items.

Prior to voting on the consent calendar, the Chair will ask if any member of the public wishes to speak on any of the items listed on the consent calendar. If you wish to speak, please rise and request that the agenda item be removed from the consent calendar. Items removed will be discussed in the numerical order listed in the agenda.

**Public Hearing Procedure**

1. Chair identifies the agenda item and explains any deviation from the standard speaker rules.
2. Staff presents a brief project summary and makes a preliminary recommendation.
3. Board members may ask questions of Staff regarding the proposal.
4. Chair opens the public hearing.
5. Applicant is invited to describe and explain the proposal ........ 5 minute limit.
6. Registered speakers ....................................................... 2 minute limit.
7. Applicant may make rebuttal comments ................................ 2 minute limit.
8. Board members may ask follow-up questions of the speakers at any time.
9. Staff presents a final summary and recommendation.
10. Board members discuss the proposal and vote to either to close or to continue the public hearing to a specific date.
11. If the public hearing is closed, Board members further discuss the proposal and vote to approve, to approve with conditions, or to deny the application.
12. Chair informs the audience of the Board’s action and appeal process.

**Appeals** ● Decisions of the Design Review Board may be appealed to the City Council within ten days. Appeals must be submitted to the City Clerk’s office in writing and must indicate the reasons that the Board’s action should be reversed.

**Legal Challenge Notice** ● If you challenge a decision on any of the items on this agenda in court, you may be limited to only those issues you or someone else raised at any public hearing on the item challenged, or in written correspondence delivered to the public entity conducting the hearing at, or prior to, the public hearing.

**Meeting Time Limits** ● If all of the agenda items are not completed by 9:00 PM, the items remaining shall be continued to the next regular meeting unless the Board votes to extend the meeting.

**Staff Reports and Tentative Recommendations** ● Copies of the Staff reports for the public hearing items on this agenda can be viewed on the City of Richmond's website at: www.ci.richmond.ca.us/documentcenterii.asp
Go to: Planning and Building Services > Planning Division > Boards and Commissions > Design Review Board > Reports.

**Cell Phones** ● Please silence all cell phones, pagers, and other electronic devices during the meeting.