City of Richmond Design Review Board
AGENDA
Wednesday, January 14, 2015 at 6pm
Multipurpose Room, Community Services Building,
Basement, 440 Civic Center Plaza, Richmond CA 94804

COMMUNICATION ACCESS INFORMATION: This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date.

Roll Call  Eileen Whitty, Chair  Brant Fetter  Ray Welter
Robin Welter, Vice Chair  Brenda Munoz  Mike Woldemar

Introductions
Introduction of staff members and other guests.

Approval of Minutes  From the meetings held on October 8 and November 5, 2014.

Approval of Agenda
At the discretion of the Chair, items on the agenda may be heard in an order different from that which appears on the agenda.

Meeting Procedures
Members of the public attending a Design Review Board meeting for the first time are encouraged to read the “Meeting Procedures” information following the agenda.

Public Forum
Anyone who wishes to address the Board on a topic that is not on the agenda must file a speaker form with the staff ........................................................ 2 minute limit.

City Council
Liaison Report
The City Council member serving as liaison to the Board may make a report on City Council actions of interest to the Board.

Consent Calendar
Item number(s): 1, 2 3, 4, 5, and 6.

Appeal Date
The appeal date for actions taken by the Board at this meeting is no later than 5:00pm on Monday, January 26, 2015.

Public Hearing(s)

1. PLN14-217  KAPPY NEW RESIDENCE
   Description  (HELD OVER FROM 12/10/2014) PUBLIC HEARING TO CONSIDER A DESIGN REVIEW PERMIT TO CONSTRUCT A NEW ±1,938 SQUARE FOOT SINGLE-FAMILY RESIDENCE WITHIN THE CORONADO NEIGHBORHOOD.
   Location  2012 CUTTING BLVD
   APN  544-292-025
   Zoning  SFR-3 (SINGLE-FAMILY LOW DENSITY RESIDENTIAL)
   Owner  KAPPY REI
   Applicant  KYLE TAM
   Staff Contact  JONELYN WHALES  Recommendation: HOLD OVER TO 2/25/2015

2. PLN14-230  PIÑEDA NEW SINGLE-FAMILY RESIDENCE
   Description: REQUEST FOR DESIGN REVIEW BOARD APPROVAL TO CONSTRUCT A NEW ±1,800 SQUARE FOOT RESIDENCE ON A 5,000 SQUARE FOOT PARCEL WITHIN THE SHIELDS-REID NEIGHBORHOOD.
   Location:  1301 KELSEY STREET
   APN:  561-192-037
   Zoning:  SFR-3, SINGLE-FAMILY LOW DENSITY RESIDENTIAL DISTRICT
   Applicant:  ROLANDO PIÑEDA (OWNER)
   Staff Contact:  HECTOR LOPEZ  Recommendation: CONDITIONAL APPROVAL
3. **PLN14-273  MACIAS NEW SINGLE-FAMILY RESIDENCE**
   Description: REQUEST FOR DESIGN REVIEW BOARD APPROVAL TO CONSTRUCT A NEW ±2,000 SQUARE FOOT RESIDENCE ON A 2,500 SQUARE FOOT VACANT PARCEL WITHIN THE METRO RICHMORE VILLAGE NEIGHBORHOOD.
   Location: NORTH OF 33 15TH STREET
   APN: 540-340-007
   Zoning: MFR-1 MULTI-FAMILY RESIDENTIAL DISTRICT
   Owner: RECONVEYANCE NATIONAL TRUST CO.
   Applicant: BACILIA MACIAS
   Staff Contact: HECTOR LOPEZ
   Recommendation: **CONDITIONAL APPROVAL**

4. **PLN14-274  BAY AREA NOTE GROUP NEW SINGLE-FAMILY RESIDENCE**
   Description: REQUEST FOR DESIGN REVIEW BOARD APPROVAL TO CONSTRUCT A NEW ±1,510 SF SINGLE-FAMILY RESIDENCE WITHIN THE IRON TRIANGLE NEIGHBORHOOD.
   Location: 849 8TH STREET
   APN: 534-023-019
   Zoning: SFR-3-SINGLE FAMILY LOW DENSITY RESIDENTIAL DISTRICT
   Owner: BAY AREA NOTE GROUP, LLC
   Applicant: MICHELLE L. THIMESCH
   Staff Contact: KIERON SLAUGHTER
   Recommendation: **HOLD OVER TO 1/28/2015**

5. **PLN14-299  CYRUS RESIDENTIAL ADDITION**
   Description: REQUEST FOR DESIGN REVIEW BOARD APPROVAL TO CONSTRUCT A NEW ±858 SQUARE FOOT ACCESSORY STRUCTURE WITHIN THE MAY VALLEY NEIGHBORHOOD.
   Location: 3748 LONG HORN COURT
   APN: 431-312-033
   Zoning: SFR-3-SINGLE FAMILY LOW DENSITY RESIDENTIAL DISTRICT
   Applicant: RICKY CYRUS (OWNER)
   Staff Contact: KIERON SLAUGHTER
   Recommendation: **HOLD OVER TO 2/11/2015**

6. **PLN14-300  SOCHET RESIDENTIAL TWO-STORY ADDITION**
   Description: REQUEST FOR DESIGN REVIEW BOARD APPROVAL TO CONSTRUCT A ±174 SQUARE FOOT GROUND FLOOR ADDITION AND A ±307 SF SECOND STORY ADDITION TO A SINGLE-FAMILY RESIDENCE WITHIN THE RICHMOND ANNEX NEIGHBORHOOD.
   Location: 1636 BUTTE STREET
   APN: 508-282-021
   Zoning: SFR-3-SINGLE FAMILY LOW DENSITY RESIDENTIAL DISTRICT
   Applicant: JEFF SOCHET (OWNER)
   Staff Contact: KIERON SLAUGHTER
   Recommendation: **CONDITIONAL APPROVAL**

**Board Business**
A. Staff reports, requests, or announcements

B. Board member reports, requests, or announcements

**Adjournment**
The next meeting of the City of Richmond Design Review Board is scheduled on Wednesday, January 28, 2015.
Meeting Procedures

Function of a Public Hearing ● A public hearing is intended to inform the public of pending proposals and to enable members of the public to present relevant information and viewpoints before any Board action. The Board encourages community participation at its meetings and has established procedures that are intended to accommodate public input in a timely manner as follows.

Speaker Registration ● Persons wishing to speak on a particular item on the agenda must file a speaker form with the staff prior to the Board’s consideration of the item. Once discussion on the agenda item begins, only those persons who have previously submitted speaker forms will be permitted to speak on the item.

Consent Calendar ● Applications that are considered routine by the Staff have been placed on the consent calendar with a recommendation to approve, conditionally approve, or continue the item to a date certain. The Board may act in one motion to adopt the staff recommendations on those items.

Prior to voting on the consent calendar, the Chair will ask if any member of the public wishes to speak on any of the items listed on the consent calendar. If you wish to speak, please rise and request that the agenda item be removed from the consent calendar. Items removed will be discussed in the numerical order listed in the agenda.

Public Hearing Procedure
1. Chair identifies the agenda item and explains any deviation from the standard speaker rules.
2. Staff presents a brief project summary and makes a preliminary recommendation.
3. Board members may ask questions of Staff regarding the proposal.
4. Chair opens the public hearing.
5. Applicant is invited to describe and explain the proposal ………5 minute limit.
6. Registered speakers .................................................................2 minute limit.
7. Applicant may make rebuttal comments .................................2 minute limit.
8. Board members may ask follow-up questions of the speakers at any time.
9. Staff presents a final summary and recommendation.
10. Board members discuss the proposal and vote to either to close or to continue the public hearing to a specific date.
11. If the public hearing is closed, Board members further discuss the proposal and vote to approve, to approve with conditions, or to deny the application.
12. Chair informs the audience of the Board’s action and appeal process.

Appeals ● Decisions of the Design Review Board may be appealed to the City Council within ten days. Appeals must be submitted to the City Clerk’s office in writing and must indicate the reasons that the Board’s action should be reversed.

Legal Challenge Notice ● If you challenge a decision on any of the items on this agenda in court, you may be limited to only those issues you or someone else raised at any public hearing on the item challenged, or in written correspondence delivered to the public entity conducting the hearing at, or prior to, the public hearing.

Meeting Time Limits ● If all of the agenda items are not completed by 9:00 PM, the items remaining shall be continued to the next regular meeting unless the Board votes to extend the meeting.

Staff Reports and Tentative Recommendations ● Copies of the Staff reports for the public hearing items on this agenda can be viewed on the City of Richmond’s website at: www.ci.richmond.ca.us/documentcenteri.asp
Go to: Planning and Building Services > Planning Division > Boards and Commissions > Design Review Board > Reports.

Cell Phones ● Please silence all cell phones, pagers, and other electronic devices during the meeting.