May 5, 2014

To: Honorable Mayor Gayle McLaughlin
    Members of the City Council

From: Finance, Administrative Services and Economic Development Committee

SUBJECT: SUMMARY
Finance, Administrative Services and Economic Development Committee
Friday, May 2, 2014, 09:36 a.m.

Present: Chair Beckles and Councilmember Rogers

THE PURPOSE OF THE MEETING IS AS FOLLOWS:

A. CONSENT CALENDAR

A motion by Councilmember Rogers, seconded by Chair Beckles, the below items were recommended for approval to the full City Council:

Consider recommending adoption of a resolution approving and authorizing amendment of the 2013-2015 biennial budget line item Deed Restricted/Area T, increasing fiscal year 2013-2014 expenditures by $185,000.

Consider recommending approval of an amendment to the contract with R&S Erection to perform maintenance, repairs, and installations of commercial roll up garage doors and automatic gate systems at various City-owned buildings, increasing the not-to-exceed amount by $25,000 for a total of $109,000 and extending the contract through fiscal year 2014/15.

Consider recommending approval of a fifth amendment to the existing contract with ENVIRON for preparation of a Revised Environmental Impact Report for the Modernization Project increasing the payment limit by $3,000,000, with funding from Chevron for payment of the firm's invoices for this project - Planning and Building Services Department (Richard Mitchell 620-6706).

Consider recommending approval of a contract with NEMA Construction to provide and install 216 Christy Traffic Rated Boxes and to re-wire the entire Richmond Parkway corridor, including Castro Street, for the renovation of the Richmond Parkway lighting system in an amount not to exceed $625,000 - Public Works Department (Yader Bermudez 231-3008).

Consider recommending approval of an amendment to the existing contract with Oakland Private Industry Council to provide additional services as the Contracting & Vendor Pay Agent for Individual Training Accounts and On-the-Job Training activities for the Workforce Investment Act (WIA) program. The contract term will be extended through September 30, 2014 and the contract amount will be increased...
by $202,735.44 in an amount not to exceed $301,735.44 - Employment & Training Department (Sal Vaca, Director/Rosemary Viramontes 307-8008).

**B. ROUTINE ITEMS**

_A motion by Councilmember Rogers, seconded by Chair Beckles, the below items were reviewed and acknowledged by the committee:_

- Review of the city's check register.

_**Andrea Miller, Finance Department, gave an overview of the below item:**_

- Acknowledge receipt of the citywide variance analysis report through March 31, 2014.

_The committee did not receive an overview of the below item:_


**D. ADMINISTRATION, FISCAL POLICY & COUNCIL DIRECTED POLICY**

_Consider recommending adoption of a resolution authorizing the issuance and sale of not to exceed $35,000,000 City of Richmond, California, 2014-2015 Tax and Revenue Anticipation Notes; approving the forms of and directing the distribution of a Note Purchase Agreement, an Official Statement and a Continuing Disclosure Certificate; delegating to officers of the City authorization to negotiate a sale of said notes; and authorizing taking of necessary actions and execution of necessary documents._

_Tracey Lovely, Finance Department, Investment Analyst, gave an overview of the item._

**OPEN FORUM/PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 9:47 a.m. to meet again on Friday, June 6, 2014, at 9:30 a.m.