REGULAR MEETING
Thursday, October 27, 2016
5:15 p.m.
@ 440 Civic Center Plaza – City Council Chambers

AGENDA
Chair: Elaine Merriweather
Vice Chair: Yvonne Nair
Personnel Board Members
Steve Early
McKinley Williams

1. ROLL CALL

2. AGENDA REVIEW

3. STATEMENT OF CONFLICT OF INTEREST

4. APPROVAL OF MINUTES

5. PUBLIC COMMENT

6. NEW BUSINESS
   a. DISCUSS the efficiency of grievance hearings and whether proceedings can be improved in order to shorten the time required while hearing the maximum amount of testimony. (Vice Chair Nair)

7. UNFINISHED/OLD BUSINESS
   a. DISCUSS toolkit for new Personnel Board members: When new members join the Personnel Board, in order to help them do the best job possible, they would benefit from a Personnel Board Toolkit, which would help them understand past issues and current challenges. Content would include the Charter, rules, MOUs, and conflicts of interest. (Vice Chair Nair)
   b. RECEIVE an update on the whistleblower policy survey set to be presented at the October Personnel Board meeting on:
      • Explore whistleblower ordinances and policies in neighboring municipalities, including Oakland (Vice Chair Nair)
   c. UPDATE on the Library Commission response to the Richmond Library and Cultural Services Department internal audit. (Vice Chair Nair)
   d. RECEIVE an update on language for General Order number 33 (from

NOTE: Copies of items to be distributed from the Public to the Personnel Board must also include two (2) copies; one (1) for the Secretary to the Board and one (1) for Board Counsel.

COMMUNICATION ACCESS INFORMATION This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator at (510) 620-6509 at least three business days before the meeting date.
June meeting).

c. DISCUSS Anti-bullying policy: Discussion of Berkowitz Civility Group proposal for helping to implement an anti-bullying policy for the City of Richmond. (Vice Chair Nair)

8. REVIEW OF SUBPOENA(S)

9. CONSIDERATION OF PROBLEMS AND REPORTS
   a. Grievance Appeal Hearing Deliberation – Local 1021 to follow immediately after adjournment of Regular Meeting

10. ADJOURNMENT

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