1. **Call to Order**
   Chair Jim Hanson called the meeting to order at 6:33 pm.

2. **Roll Call**
   Present: Committee Members: Bruce Bevaert, Bruce Brubaker, Paul Carman, Charles Duncan, Joan Garrett, Dorothy Gilbert, Jim Hanson, Mark Howe, Bob McNeil, Connie Portero
   Absent: Katrinka Ruk
   Staff Present: Craig K. Murray, Staff Liaison, Development Project Manager II; Gayle McLaughlin, City Council Liaison; Shanita Harris, Administrative Aide, DIMO Department

3. **Welcome and Meeting Procedures**
   Chair Hanson presented standard procedures.

4. **Agenda Review and Adoption**
   Motion to remove the review of the minutes for changes and deletion of consent calendar

   **Action:** Committee approved (M/S Brubaker/Duncan 10-0-1-0) to adopt the motion.
   
   **AYES:** Bevaert, Brubaker, Carman, Duncan, Garrett, Gilbert, Hanson, Howe, McNeil, Portero
   **NOES:** None
   **ABSENT:** Ruk
   **ABSTAIN:** None

5. **Announcements Through the Chair**
   - Introduction of new PMCAC Member Connie Portero
   - Jim Hanson formally accepted nomination as Chair
   - Hanson reported audio issues to Craig Murry –Murray reported that Bob McNeil agreed to fund a telephonic system and is waiting to hear back from our IT Department for approval
   - Garrett apologized for her behavior on September’s meeting

6. **Open Forum**
   - Cordell Hindler –gave us 3 minutes of music
7. Presentations, Discussion and Action Items


b. Discussion: Nichols Consulting Engineers Contract – Craig K. Murray, Development Project Manager II of DIMO

Motion to recommend to Council to terminate Nichols Consulting Engineers contract immediately

Action: Committee approved (M/S Howe/Beyaert 9-1-1-0) to adopt the motion.

AYES: Beyaert, Carman, Duncan, Garrett, Gilbert, Hanson, Howe, McNeil, Porter
NOES: Brubaker
ABSENT: Ruk
ABSTAIN: None

- Chair recommend Craig Murray authorize Bill to provide a summary of deed restrictions for Pt. Molate on a map

c. Discussion: Richmond Boathouse, Waterside Program – Daniel McGlynn and Amber Rich, Executive Director

- A presentation was presented to introduce the Waterside Program to the PMCAC
- Cordell Hindler complemented the program

d. Discussion: Pt Molate Land Use Designation Community Meetings – Director of Building and Planning Richard Mitchell

- Gayle McLaughlin gave a brief presentation to introduce plan for community meetings

Motion to form a sub-committee to develop the public meeting regarding Pt. Molate

Action: Committee approved (M/S Carman/Garrett 8-0-1-2) to adopt the motion.

AYES: Brubaker, Carman, Duncan, Garrett, Gilbert, Hanson, McNeil, Porter
NOES: None
ABSENT: Ruk
ABSTAIN: Howe, Beyaert

- Volunteers for the subcommittee are Hanson, Porter, Beyaert and Carman

e. Discussion: Vegetation Management and Very High Fire Severity Zone – Jim Hanson
Motion to extend meeting to 9:15

**Action:** Committee approved (M/S Hanson/Beyaert 10-0-1-0) to adopt the motion.

**AYES:** Beyaert, Brubaker, Carman, Duncan, Garrett, Gilbert, Hanson, Howe, McNeil, Porter

**NOES:** None

**ABSENT:** Ruk

**ABSTAIN:** None

Motion to move items 8, 9, 10, and 13 to next meeting

**Action:** Committee approved (M/S Hanson/Beyaert 10-0-1-0) to adopt the motion.

**AYES:** Beyaert, Brubaker, Carman, Duncan, Garrett, Gilbert, Hanson, Howe, McNeil, Porter

**NOES:** None

**ABSENT:** Ruk

**ABSTAIN:** None

8. **Staff Reports – Motion passed to move this item to the next meeting**

*Following discussion of each item, the Committee may vote to make recommendations to staff or to the City Council.*

a. Project Manager’s Staff Report (10 min.) – including
   1. Expenditures and balance from the Navy Escrow Fund
   2. Expenditures and balance from the General Fund
   3. Insurance Reporting filings
   4. Lease/Occupation Status for all Pt Molate users
   5. Monthly summary of security incidents
   6. Monthly summary of authorized entries
   7. Caretaker Summary
   8. Beach Park
   9. IR Site 3 Remediation and Abatement Project
   10. Other –

9. **Consent Calendar: Motion passed to move this item to the next meeting**

*Items on the consent calendar are considered matters requiring little or no discussion and will be acted upon in one motion*

APPROVE – PMCAC meeting minutes of September 12, 2016 – this item has been removed for review and changes.

10. **PMCAC Report to City Council: Motion passed to move this item to the next meeting**
11. **Future Agenda Items**

a. Project Budget and Calendar Review  
b. Pt. Molate National Historic District  
c. Public Outreach  
d. Bike Skills Park  
e. Bay Trail/Pt San Pablo Peninsula

12. **City Council Liaison Reports:**

a. Report by Councilmember McLaughlin regarding recent issues in Richmond relevant to the Advisory Committee.  
b. PMCAC appointment status – TBD

13. **Chair and Sub-Committee Reports - Motion passed to move this item to the next meeting**

*Following discussion of each item, the Committee may vote to make recommendations to staff or to the City Council.*

a. Clean-Up and Restoration (3 min.)  
b. Parks and Open Space (3 min.)  
c. Legal (3 min.)  
d. Finance (3 min.)  
e. ULI Ad Hoc Committee  
f. Chair (2 min.)  
   1. Identification of pending schedule conflicts

14. **Adjournment of PMCAC regular meeting**

Hanson moved to adjourn the meeting at 9:03 p.m. seconded by Howe; passed unanimously. Meeting adjourned at 9:03 p.m.

**SCHEDULED MEETINGS**  
Committee Meeting - Monday, November 14, 2016, 6:30 pm.  
This meeting is held in a building that is accessible to people with disabilities. Persons with disabilities, who require auxiliary aids of services using city facilities, services or programs or would like information of the city’s compliance with the American Disabilities Act (ADA) of 1990, contact: Rochelle Monk, City of Richmond (510) 620-6511 (voice).

Minutes respectfully submitted by:  
Craig K. Murray, PMCAC Staff Liaison