Mayor and Members of the City Council:

This is the report for the two weeks ending May 11\textsuperscript{th}, 2018.

1. **Meeting Notes**

   The next City Council meeting is scheduled for Tuesday, May 15\textsuperscript{th} beginning with Closed Session at 5:30 PM, followed by a Special Joint Meeting of the Richmond Joint Powers Financing Authority, then by the regular meeting of the Richmond City Council at 6:30 PM. The agenda may be found by clicking this link: [Richmond City Council Agenda Packet](#).

Cinco de Mayo 2018
2. **Senior Nite Out – TOMORROW NIGHT**

An evening of dining and dancing awaits you tomorrow, Saturday, May 12\textsuperscript{th} at Senior Nite Out at the Richmond Auditorium. Tickets can be purchased from the Community Services Department at 3230 Macdonald Avenue. Call (510) 620-6793 for ticket information.
3. **Hundreds of Cyclists Commute for Bike to Work Day 2018**

On Thursday, May 10\textsuperscript{th}, hundreds of Richmond commuters took to their bikes to join Bike to Work Day 2018. City staff members joined local community members at Energizer Stations along key bicycle corridors throughout the community. Energizer Stations provide snacks, refreshments, and the signature Bike to Work Day canvass bags filled with goodies for veteran and rookie cyclists alike.

Richmond is happy to join cities across the Bay Area to support Bike to Work Day and showcase bicycling as a safe, affordable, healthy, and accessible form of transit. To find out more information about other biking activities throughout the month of May, visit [https://bikeeastbay.org/calendar](https://bikeeastbay.org/calendar).
4. **2018 Historic Preservation Awards Ceremony!**

The Richmond Historic Preservation Commission and the National Park Service invite you to attend the Historic Preservation Awards Ceremony honoring this year’s award recipients. The awards ceremony will take place on **Monday, May 21st at 5:30 PM** in the Richmond City Council Chambers located at 440 Civic Center Plaza. The ceremony will be followed by a reception at the Richmond Art Center, catered by the Contra Costa College Culinary Department.
The purpose of the awards program is to increase public awareness of Richmond’s heritage by recognizing individuals, organizations, businesses, and agencies whose contributions demonstrate outstanding commitment to excellence in historic preservation, local history or promotion of the heritage of the City.

The Historic Preservation Commission is pleased to announce this year's Historic Preservation Award recipients are:

**Sandi Genser-Maack**, for her Relentless Preservation of Richmond History;

**Alten Construction, Inc.**, for Adaptive Reuse of the Historic National Oil Products Company Vitamin Factory to Alten Construction, Inc.’s Headquarters;

**Melinda McCrary**, for Spearheading the Rescue of a Priceless Victor Arnautoff Mural and Fostering New Participatory, Community-Centered Programs at the Richmond Museum of History; and

**Nystrom Elementary School**, for the Rehabilitation and National Register Designation of Nystrom Elementary School.

Feel free to download the Historic Preservation Awards [ceremony invitation](#) and help spread the word. Contact Jonelyn Whales, Senior Planner, at (510) 620-6785 or jonelyn_whales@ci.richmond.ca.us with any questions.

5. **23rd Street Streetscape Improvement Plan Update**

In 2008, the City of Richmond held a series of community workshops that helped shape the 23rd Street Streetscape Improvement Plan (Plan). Several years have passed and the City is re-engaging the community and stakeholders to update the
plan for today’s needs. The Plan focuses on the area of 23rd Street from Bissell Avenue to Costa Avenue.

Multiple design alternatives were explored during the earlier planning process. These alternatives involved different lane configurations, parking types, varying degrees of bicycle access, and different thematic elements.

To confirm decisions made during the earlier planning process and to update the plan to reflect current design standards and preferences, the City of Richmond is revisiting the 23rd Street Streetscape Improvement Plan and revising it, as needed, based on the feedback received and current complete street practices.

As part of this process, the City held the first of two community workshops on Saturday, March 31st. The goal of this first workshop was to re-engage with the community, present the previously prepared plan, and obtain input on how it could be improved upon. In addition, the City convened a Technical Advisory Committee, comprised of City staff and representatives from adjacent cities and stakeholder agencies, attended a 23rd Street Merchant’s Association meeting, and set up a booth at the Cinco de Mayo festival. These additional outreach events were aimed to further gather input on the plan.

Based upon that input, City staff and the consultant team are evaluating modifications to the plan and will be presenting the findings and proposed refinements at the second community workshop to be held on Saturday, May 26th from 10:00 AM to 2:00 PM at Richmond High School.

Community Meeting #2
Saturday, May 26, 2018
10:00 AM to 2:00 PM
Richmond High School (Lobby)
1250 23rd Street
To learn more about the 23rd Street Streetscape Improvement Plan, visit www.richmond.ca.us/23rdstreet or contact Lina Velasco at lina_velasco@ci.richmond.ca.us or (510) 620-6841.

6. **City Manager Chronicles**

I have listed below some of the topics for meetings that I attended during the past week in the hope that it provides an idea of the varied issues with which our organization deals routinely.

Meetings and events of note during the past week included:

- Met with various staff from the Finance Department, City Manager’s office, and Housing Department to discuss the status of the current FY 2017-18 budget and proposed FY 2018-19 budget for the Richmond Housing Authority;
- Attended a workshop for tobacco retailers concerning a possible ordinance that (1) bans the sale of menthol flavored cigarettes and other flavored tobacco products, (2) requires a minimum pack size for sale of cigars and little cigars, and (3) prohibits new tobacco retailers from locating near schools and other youth sensitive areas, which was also attended by Deputy City Attorney Shannon Moore and Councilmember Ada Recinos;
- Attended the monthly meeting of Contra Costa County city managers;
• Attended the City of Richmond/East Bay Regional Park District liaison meeting.

These meetings were in addition to attending the regular management staff meeting, agenda planning, reviewing staff reports to the City Council, doing department head “check-ins,” having discussions on various personnel matters, and having short discussions with staff, community members, members of the press, etc.

7. **City of Richmond FY 2016-17 Comprehensive Annual Financial Report is Online**

The City of Richmond FY 2016-17 Comprehensive Annual Financial Report can now be found on the City’s website at: http://www.ci.richmond.ca.us/DocumentCenter/View/46485/Richmond---2017-Web-CAFR

8. **FY2018-19 Budget Development**

Last week, the City Council received the first drafts of the Fiscal Year 2018-19 Annual Operating Budget and the Fiscal Years 2018-23 Five-Year Capital Improvement Budget. The draft budget reflects a gap of $9.2 million between revenue and expenditures in the General Fund. Staff continues to work to develop recommendations that will close the budget gap. This work is in progress currently, and recommendations will be presented to the City Council as they develop.

Two community budget meetings will be held in May and June to give members of the community a chance to hear about the budget process, financial trends over the years, and the current state of the budget. Attendees will have an opportunity to ask questions of staff and voice ideas. Dates, times, and location of the community budget meetings will be released soon.

9. **The Richmond Rent Program Community Workshop is Presenting: Security Deposits: Rights and Responsibilities (Landlord Oriented)**

As part of its continuing outreach to landlords and tenants who would like to learn more about rental housing rules and regulations, the City of Richmond Rent Program is offering the following workshop:

Security Deposits: Rights and Responsibilities (Landlord Oriented)
Saturday, May 12, 2018 (TOMORROW)
10:00 AM - 12:00 PM
City Council Chambers
440 Civic Center Plaza
Richmond, CA 94804
This workshop will be oriented towards new and experienced landlords who would like to learn more about landlord rights and responsibilities regarding security deposits for rental units.

Topics for discussion will include:
- Lawful security deposit amounts
- Permitted security deposit deductions
- Timeline for returning security deposit money
- Legal recourse in the case of unreturned security deposits

Space is limited - RSVP today: [https://rentprogram.eventbrite.com](https://rentprogram.eventbrite.com)

**10. Mayor Butt’s Time with Tom!**

Get ready for Mayor Butt’s upcoming Time with Tom, which will be hosted by Restaurante Bahia de Jiquilisco on Thursday, May 24th, from 5:00 PM – 7:00 PM.

Come out to 1096 23rd Street to connect with the Mayor, with your neighbors, and enjoy some delicious food. We hope to see you there!
11. 2018 ECIA Free Capacity-Building Workshops Are Starting!

Please join us for our initial workshop, Organized Sustainability: Program Evaluation & Outcomes. The workshop is scheduled for Thursday, May 21st, from 10:00 AM to 12:00 PM, in the City Council Chambers located at 440 Civic Center Plaza.

Register for all of the capacity-building workshops using the following link: https://tinyurl.com/2018ECIA.

In addition to the capacity-building workshops, sessions have also been scheduled to facilitate conversation and networking. Specifically, a Funders Panel is scheduled for Thursday, July 19th, where grant makers will provide insight into the considerations that go into funding certain organizations.
For more information on the upcoming capacity-building workshop or to view previous training sessions, visit ECIA Capacity-Building!

**12. No-Cost Solar Sign-Up Workshop for Qualifying Richmond Residents**

This past Wednesday, the City of Richmond, in partnership with the nonprofit GRID Alternatives, hosted a sign-up workshop for no-cost home solar installations. There were approximately 40 Richmond and North Richmond residents in attendance. GRID Alternatives provides no-cost solar installations to income-qualifying households, funded by the City of Richmond and State of California.

To qualify, residents must meet the following program requirements:
- Own and live in a home in Richmond or North Richmond
- Monthly electric bill is above $30
- Household income is the same or less than 80% of area median income
  (income limits are included in the flyer below and at www.richmondevirement.org).

Interested Richmond homeowners who qualify for the program can still apply by visiting www.gridalternatives.org/richmond, or calling GRID Alternatives at (510) 731-1333. Due to the volume of interest, GRID Alternatives appreciates your patience as they respond to all inquiries.

13. Permit Parking is Available in Your Neighborhood

Last year, the Richmond City Council adopted a new Neighborhood Permit Parking Ordinance RMC 14.56 that allows permit parking within areas impacted by commuter spill over. Residents adjacent to BART and who live on the following streets are now able to apply for parking permits:

- Barrett Avenue
- 18th Street
- 19th Street
- 20th Street
- 21st Street
- Nevin Avenue
- Livingston Lane

Those interested may apply either in person or online at: https://richmond.getapermit.net.

Areas with permit parking will have limited short term parking for those without permits between specified hours, and extended parking for residential vehicles.
displaying area permits within posted times of the day. Short term visitor and reserved disabled parking permits are also available for purchase.

For more information and to download forms please go to: http://www.ci.richmond.ca.us/3329/Parking-Management-Services or call (510) 621-1718 to schedule an appointment.

14. Richmond Promise: Save the Date & Next Steps for College Success!
You’re Invited! 3rd Annual Richmond Promise Scholars Celebration is Wednesday, May 23rd!

You’re invited to attend the 3rd Annual Richmond Promise Scholars Celebration on Wednesday, May 23rd at Richmond Memorial Auditorium. There is a resource fair 5:00 PM – 6:00 PM, and the ceremony starts promptly at 6:00 PM. The Scholars Celebration is a community-wide event to honor the 457 vibrant and unstoppable Richmond Promise Class of 2018 scholarship recipients, recognize the education and civic partnerships critical to their success, and celebrate what the Richmond Promise means to the community. The third class of Richmond Promise Scholars will be welcomed into the Richmond Promise family where they will join a growing number of nearly 600 current Scholars representing Richmond at 79 different colleges and universities across the country!

Please RSVP: vibrantrp.eventbrite.com
Interested in hosting a resource table? Contact Gaby Urías:
gurias@richmondpromise.org

457 Students Awarded the Richmond Promise Scholarship!

Award notifications for the Richmond Promise Scholarship have been emailed to students and parents on May 1st. The Richmond Promise is here to support students through a successful college transition. This June and July, we will be hosting a series of Summer Success Workshops.

Check out next steps for ALL Richmond Promise Scholars, and specific next-steps for top 10 colleges on our website: https://richmondpromise.org/nextsteps/

Need Help? Have a Question? Call or email Gaby Urías, Richmond Promise Outreach Coordinator, gurias@richmondpromise.org | (510) 761-7231. If you would like to schedule time for 1-on-1 assistance with enrollment steps, financial aid, or anything else related to college!

15. Richmond Community Services, Richmond Fire Department and CERT Volunteers Attend Shelter Training
On Thursday, April 26, 2018, the Richmond Fire Department along with Richmond’s Community Services Department (CSD) hosted an American Red Cross Shelter Fundamentals training class. CSD staff and Community Emergency Response Team (CERT) volunteers learned how to organize and coordinate shelter operations.

As seen from the October 2017 North Bay Fires, local jurisdictions and volunteers faced the challenge of sheltering thousands of residents whose homes were threatened by the fires. The City of Richmond is preparing to stand ready if our locale faces a similar event.

Thank you to all who took valuable time to learn how to care for our residents when sheltering needs arise.

To help build our capacity and to get involved in similar training sessions, please contact Ms. Genevieve Pastor-Cohen, Richmond Fire Office of Emergency Services Manager at (510) 620-6866 or email her at genevieve_pastor-cohen@ci.richmond.ca.us. Community Emergency Response Team (CERT) graduates are encouraged to take part to strengthen our response at the community level when large incidents occur.

16. San Pablo Avenue Complete Streets Project: Construction Continues!
The San Pablo Avenue Complete Streets Project is a federally funded corridor enhancement project that focuses on multimodal access, safety and connection along San Pablo Avenue between Rumrill Boulevard and La Puerta Road. The project is a partnership between the cities of San Pablo and Richmond, with major funding ($5.978 million) from a One Bay Area Grant (OBAG). The City of San Pablo is the lead agency for the project.

Last week, the Contractor started demolition of the median islands throughout the project limit. This week, the Contractor continued demolition of the median islands throughout the project limit and temporary traffic signals were installed at Robert Miller Drive in preparation for additional demolition work.

Key elements of the project include:

- Modification of the existing road section to add Class 2 bike lanes in both directions of travel;
- Sidewalk installation on the west side of San Pablo Avenue from Rivers Street to La Puerta Road (southbound), and from Rivers Street to Lancaster Drive on the east side (northbound);
- Removal of an existing slip lane into Robert H. Miller Drive and replacement of a right turn pocket;
- Installation of a new traffic signal at La Puerta Road;
- Modification of existing traffic signals at Rivers Street and Robert H. Miller Drive;
- Construction of soil nail and concrete retaining walls to allow the roadway to be widened sufficiently to accommodate the new facilities for non-motorized roadway use;

The project is anticipated to last about five months. San Pablo Avenue will remain open to traffic in both directions at all times; however, for safety reasons, there will be times during construction when only one travel lane in each direction is available for vehicular traffic.

Project information is available on the following website: http://www.ci.san-pablo.ca.us/1416/San-Pablo-Avenue-Complete-Streets-Projec.

Construction questions can be directed to the Construction Manager, Jaemin Park, at jpark@park-eng.com or (925) 818-3756.
San Pablo Avenue Complete Streets Project

17. Richmond Neighborhood Housing Services Presents HUD Pre-Purchase Workshop on May 23rd and May 24th

Richmond Neighborhood Housing Services Presents HUD Pre-Purchase Workshop on May 23rd and May 24th

For more information call (510) 237-6459 x 1901

Advanced registration required:

REGISTER HERE: https://tinyurl.com/ybh4pymf

Citi is an affirmative fair housing organization established in 1912. A NeighborWorks affiliate. Richmond Neighborhood Housing Services of the Richmond is certified HUD counseling agency.
Join the Richmond Neighborhood Housing Services for an informative workshop on home purchasing. The goal of the workshop is to provide information to assist individuals in navigating the homebuyer process, and bringing them closer to homeownership. Many community lending First Time Home Buyer (FTHB) programs require this class. *Note: This is a two-part series and attendees must attend both classes to receive a HUD completion certificate.*

**Event Details:**
Wednesday, May 23rd & Thursday, May 24th  
5:00 PM – 8:30 PM  
12972 San Pablo Avenue  
Richmond, CA

For more information: (510) 237-6459 x1601  
Register Today! [https://tinyurl.com/yb4u9yft](https://tinyurl.com/yb4u9yft)

18. **Second Annual “Taste of Richmond”**

Don't miss out on this “TASTEFUL” event!

Join us in celebrating the diverse food, beverage, music, and culture of Richmond at the second annual “Taste of Richmond”. This event will feature samples from Richmond’s diverse food and beverage scene, and will introduce guests to spectacular sweeping views of the San Francisco Bay, the San Francisco skyline, and Richmond's treasured shoreline. Local restaurants, caterers, and beverage establishments will offer limited tastes of both food and beverages.

The Second Annual Taste of Richmond will be held on Sunday, May 20th from 2:00 PM to 6:00 PM at the Riggers Loft Winery in the Historic Point Richmond Ship Building District, presented by the City of Richmond Economic Development Commission.

All samples and tastes are included in the Early Bird (before May 1st) single admission price of $15 or two tickets for $25. After May 1st, ticket prices will increase to $20 each and will be sold as single admission only. Children 10 years and under are admitted free.

For more information and to purchase tickets, please visit:  
19. Apply for Your U.S. Passport at Richmond City Hall!

The City of Richmond City Clerk’s Office is accepting passport applications on behalf of the United States Department of State. United States citizens planning international travel may apply for their passport at 450 Civic Center Plaza, Suite 300, during the following hours by appointment only:

- Monday: 10:00 AM to 4:00 PM
- Wednesday: 10:00 AM to 4:00 PM
- Friday: 10:00 AM to 2:00 PM

(Closed 12:00 PM to 1:00 PM – days of operation only)

Please recognize that the area is an operational executive office, and a quiet zone. No drop in service for same day appointments or scheduling future appointments is available at this time; you must call (510) 620-6786 to schedule all appointments.
For application forms, information on documentation required, fees, and a wealth of other passport and international travel information, visit the only official website for passport information – travel.state.gov.

For more information about the City of Richmond Passport Acceptance Facility, please visit http://www.ci.richmond.ca.us/passports.

20. **Community Services Highlights**

   **Upcoming Events and Program Activities**

   **2018 Young Men of Color Symposium**
The City of Richmond Community Services Department along with YMCA & WCCUSD is pleased to be hosting an inaugural Young Men of Color Symposium. You’re cordially invited to attend on Wednesday, May 16th here at the Richmond Memorial Auditorium. The program is set to begin at 9:00 AM.

The YMOC Symposium will provide young men of color from three Title IX high schools in Richmond with the skills, knowledge, and support to navigate a successful pathway through high school, further learning, and employment. By engaging with industry, community leaders and community based organizations, we will build mutually beneficial relationships that support employers to attract and retain young people from this community.

Info: Kymberlyn Carson-Thrower, (510) 620-6789

Adult Softball
The Community Services Department’s Adult Softball League commences on Wednesday June 12\textsuperscript{th} at Nicholl Park at 6:00 PM. Each team is guaranteed 6 games and the top 4 teams will make playoffs. This program promotes healthy and active lifestyle for all participants in a fun environment. It costs $500 per team to participate in this program.

Info: Tetteh Kisseh, (510) 620-6919

National Kids to Park Day
Celebrate National Kids to Park Day with the Community Services Department on Saturday May 19th at Miller Knox Regional Park. Kids will participate in hiking, fishing, and fun games. Lunch and snacks will be provided. We will depart Parchester Community Center at 9:30 AM and return by 3:30 PM.

Info: Tetteh Kisseh, (510) 620-6919

Commission on Aging Recruitment
The Richmond Commission on Aging is looking for seniors age 55 or over to become a member of the Commission. The purpose of the Commission is to enhance the quality of life for older adults with an emphasis on health, wellness and independence. If you are age 55 or older and reside in the West Contra Costa County which includes areas within WCCUSD boundaries, consider joining this active Commission that is dedicated to enhancing the quality of life of seniors. Please contact Chair, Myrtle Braxton, at (510) 233-0777 for additional information.

Family Chess Night – Weekly!
Job and Volunteer Opportunities

ServiceWorks Richmond – Volunteers Needed
ServiceWorks, in conjunction with the City of Richmond Community Services Department, Points of Light, AmeriCorps and Citi Foundation, is actively recruiting volunteers to assist with groundbreaking programming. The program’s primary goal is to engage young adults (16-24 years of age) and bring educational modules that drive skill building, volunteering, and success coaching as strategies to help address barriers to youth economic opportunity.

The program offers the opportunity for participants, also known as Service Scholars, to gain valuable college and career experience to which they may not have easy access. Through developing their own service projects and team exercises, Service Scholars will have the opportunity to gain a range of skills.

Volunteers are vital to the success of this program. We are looking for all who wish to make a positive impact on the lives of the youth within our community. Whether it is for a week, a day, or even just a few hours in a month, you can help empower the
service scholars to face any obstacle that they may block their path towards sustainable community development.

ServiceWorks gives youth the keys to unlock their future; we are looking for volunteers who will give them the means to open the door.

For more information, please contact: Nicholas Delgado (510) 621-1834, or email: Nicholas_Delgado@ci.richmond.ca.us.

**Highlights**

East Bay Contra Costa STEM Games
The City of Richmond Community Services Department held its 2<sup>nd</sup> Annual East Bay Contra Costa STEM Games on Saturday, April 28<sup>th</sup> at the Richmond Memorial Auditorium. The event featured five competitive team events which required knowledge of science and math topics applied by engineering and technology skills. The competition, similar to athletic games, captures the commitment, enthusiasm, and interest in STEM careers.

The featured events were the following: Straw Egg Drop, Marshmallow Catapult, Paper Rockets, Mystery Architect and the Pentathlon. We had 10 Teams from the East Bay, including Richmond, Pittsburg and Berkeley. Award medals and trophies were given out for each game, as well as 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Place Overall. Please be on the lookout for Summer STEM Games 2.5. Future date and time will be announced.

**Recap on Park Rx Day with Richmond CSD!**

On Sunday, April 29<sup>th</sup>, from 11:00 AM to 2:00 PM, Richmond Community Services Department partnered with Contra Costa Health Services, ServiceWorks, National Park Service, Walk & Roll 2 School, Rich City Rides, and New Life Movement to organize Richmond’s 3<sup>rd</sup> Annual Park Rx Day. Community members and local service providers were invited to join and participate in fun activities such as giveaways, fitness obstacle courses, ‘Walk with a Doc’, bike rodeo, health screenings, bike smoothie, and much more!
Thank you to the many partners who provided activities, fun giveaways, screenings, exercise demonstrations, first-aid, and games. We’ll be back next year!

21. Information Technology

Website Statistics for the Week Ending 05-011-2018

☑ Total Video views increased by 100%
☑ Followers are up

KCRT PHOTO OF THE WEEK
Cinco de Mayo 2018
Brand new baby Osprey being fed by the father named "Richmond"

KCRT DATANET OF THE WEEK
Rent Program Community Workshops

The Richmond Rent Program will host monthly Community Workshops on Saturday mornings to educate tenants, landlords, and others on the requirements of the Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance.

Security Deposits – Rights and Responsibilities (Landlord Oriented) - May 12th

10AM - 12 PM - Richmond City Council Chambers

For questions & how to RSVP:
(510) 620-6576

Spring Family Day!
at the Richmond Art Center

- Make Birds and Boxes
- Leaf prints
- Screen printing (bring your own t-shirt)
- Paper Flowers
- Make your own Buttons and Stamp cards

Sat., May 12th @12:30 - 3PM
2540 Barrett Ave, Richmond
22. **I-80 Central Avenue Operations Improvement Project (I-80 and Central Avenue)**

In the past two weeks, contractors performed work framing the barrier rails on the 580 over-crossing bridge and turned on signal lights at the Central Avenue and Rydin Road intersection. Next week, the contractor anticipates finishing the rail barriers.

Please visit the project webpage for more information: [www.ccta.net/projects/project/36](http://www.ccta.net/projects/project/36) or call Community Outreach Representative Jacqueline Majors at (510) 882-1603; or email: [I80CentralAve@gmail.com](mailto:I80CentralAve@gmail.com).

23. **Engineering & Capital Improvement Department (ECIP)**

**Engineering Projects:**
Dozens of community members attended a ribbon-cutting ceremony to celebrate the completion of the trail project that connects the Richmond Greenway with the Ohlone Greenway, making the stretch one of the Bay Area’s longest urban greenways.

The project included construction of a paved multi-use trail connecting greenways, a new signalized, pedestrian-actuated crossing on San Pablo Avenue, and a new steel truss bridge over Baxter Creek.
Streets Division:
Paving crews ground and paved 11\textsuperscript{th}, 12\textsuperscript{th} and 13\textsuperscript{th} Streets from Cutting Boulevard to Potrero Avenue, and worked from the outstanding pothole list in various locations around the City.
Street sweeping staff performed residential sweeping services for the fifth Monday and first Tuesday through Friday in the Richmond Parkway and medians, Parchester Village, Hilltop Bayview, Hilltop Green, Fairmede/Hilltop, Carriage Hills Northside, El Sobrante Hills, Greenbriar, Hansford Heights, Via Verda, San Pablo Dam Road, May Valley, Vista View, and Clinton Hill I neighborhood council areas. Staff also performed residential sweeping services for the first Monday and second Tuesday through Friday in Parchester Village, Hilltop Bayview, Hilltop Green, Fairmede/Hilltop, Clinton Hill II, Clinton Hill III, Clinton Hill IV, and East Richmond neighborhood council areas.

Signs and Lines repaired 15 signs, installed 20 new signs and poles, and painted 20’ of curbs and zoning.

24. **Infrastructure Maintenance and Operations (DIMO)**

**Code Enforcement:**
Code Enforcement staff received a complaint of an individual placing items in the public’s right-of-way. One of the Code Enforcement officers made contact with the property owner and posted a notice of violation. The items were subsequently removed.

Before and After
Code Enforcement staff has also been receiving multiple complaints about vehicles parked on unapproved surfaces throughout the City. Notices of Violations were sent to property owners and the vehicles were removed from the unapproved locations.

Unauthorized Parking Before and After

The Code Enforcement division was informed of a residence that kept their refuse cans in public view. After issuing a Notice of Violation and an Administrative Citation, the cans were removed from view.
At what appeared to be an abandoned building, it was discovered to be occupied and in violation of the commercial property Nuisance Ordinance. After making contact with the tenants, the property was brought into compliance.
Facilities Maintenance Division:
Carpenters continued work on the sheds for Nicholl Park and the Plunge, fixed the entry way to the Senior Center, relocated the dispensers in the Main Library Restrooms for Americans With Disabilities Act (ADA) requirements, removed curtains in the multipurpose room of the Library, replaced the window at the May Valley Community Center, and removed damaged lumber from the Dispatch Center.

The Building Trades worker completed routine inspections for Point Molate and assisted with the building of the new sheds at Nicholl Park and the Plunge.

Painters completed the painting of the Dispatch Center, made keys, and performed other touch-up jobs around City buildings.

Stationary Engineers performed routine pool tests and routine boiler inspections, installed a thermostat at the Auditorium for the hot water heater, replaced the mechanism for the water dispenser at Fire Station #64, replaced flush-o-meters at Fire Station #67, replaced the breaker at the Swim Center for the #2 pool, reinstalled the recirculating pump for the boiler in 440 Civic Center Plaza, repaired the men’s restroom at Shimada Park, installed partition restroom doors and fixed sinks and drinking fountain at Nicholl Park, repaired a toilet at the Main Library, cleared a restroom drain in 440 Civic Center Plaza, replaced filters and fan motors at KCRT, repaired the air conditioner in one of the Information Technology (IT) server rooms, fence repair near the Souper Kitchen, fixed the fire apparatus door at Fire Station #62, replaced the glass window at the Museum, and repaired the Police Department entrance gate.

Utility Workers repaired the light fixture at the Westside Library, fixed the door hinge in a conference room in City Hall, removed excess trash from the City Attorney’s
office, removed hazardous waste from the community centers, completed routine service of the Transit Center, abated weeds at the Family Justice Center, set-up various rooms for events, set-up the Council Chambers, and maintained 29 City-owned facilities.
Fence Repair

Weed Removal
Parks and Landscaping Division:
General Maintenance crews prepared John F. Kennedy Park for a health fair, weed-whipped the Cutting Boulevard median from South 41st Street to South 49th Street, weed-whipped the right of way in front of John F. Kennedy High School and Rydin Way, irrigation checks in the high fire zones, cleared service road at Mira Vista Park of illegal dumping, weed-whipped the East Bay Municipal Utilities District garden, and weeded the 23rd Street grade separation. Crews also performed maintenance at the May Valley Community Center, Richmond Art Center, and the Senior Center.
Hilltop District crews continued general maintenance around the business area, continued clean-up on the Richmond Parkway, and performed weed abatement on Atlas Road and at Bay Vista, Contry Club Vista, and Vista Del Mar parks.

Marina District crews continued with the Regatta Boulevard improvements on the medians, completed turf repair at Lucrecia Edwards Park, mulched planter beds and cleaned the parking lot at Melville Square, cleaned medians on Marina Bay Parkway, mowed turf, performed weed abatement, and performed irrigation repairs and general clean-up throughout.
Trail Maintenance
Feel free to contact me if you have any questions or comments about these or any other items of interest to you.

Have a great week!
You can sign up to receive the City Manager’s weekly report and other information from the City of Richmond by visiting: [www.ci.richmond.ca.us/list.aspx](http://www.ci.richmond.ca.us/list.aspx)

See below to see options for connecting with the City of Richmond.
Connecting with the City of Richmond

Richmond Residents

Want to report a service concern or issue?
Use CORConnect to contact City of Richmond

You can use the CORConnect button on the City’s website to report a concern, pose a question, or acknowledge the City’s work in some way.

Visit ci.richmond.ca.us
Connect with the City of Richmond

To contact us by phone:

The City’s website (http://www.ci.richmond.ca.us/) provides a department and staff directory at http://www.ci.richmond.ca.us/Directory.aspx.
If you’re not sure which department you need to contact, or, if you don’t receive a call back (which should not happen) from your original call or message, we encourage you to phone the City Manager’s office at (510) 620-6512.

Using the CORConnect Application on the City’s Website:

You can use the CORConnect button on the City’s website (http://www.ci.richmond.ca.us/) to report a concern, pose a question, or acknowledge the City’s work in some way. These CORConnect issues go directly to the responsible department, and the city manager reviews reported issues on a regular basis to determine if City staff members are responding appropriately. If you do not feel that you have received a satisfactory response, please contact the City Manager’s office at (510) 620-6512.

To access CORConnect select the CORConnect button on the homepage of the City website.

Alternatively you can select the COR Connect button on any other webpage on the left hand side of the page.

On the next screen under Report an Issue select Report Issue/Concern to create a report or Search Issue/Concerns to look up a previously reported issue. You can also look up previously submitted issues to check on the current status if you provided your name, phone number or email when you submitted it.
On the page, you can also look up information on a parcel, see permits issued and look up business license information. If you have a current business license you can pay to renew it online with a credit card.

The recommended browsers are: Microsoft Edge, or Microsoft Internet Explorer version 11 using the compatibility mode. It can be found in the upper right corner of Internet Explorer: click on the "gear" icon and select Compatibility View Settings, then add the site to the list and click "Close".

The City of Richmond is looking forward to feedback from the community on CORConnect. We welcome your comments at webservices@ci.richmond.ca.us

Using the City of Richmond Mobile Application:

The City of Richmond mobile app provides Richmond’s community members with one-stop access to City services and information via mobile devices. The app allows quick and real-time reporting of neighborhood-related issues; viewing the City’s events calendar; finding addresses and phone numbers of local businesses, city departments and council members. The City of Richmond’s mobile phone app is available on the Apple App store and Google Play store.

QR Codes are available for easy downloading of this APP:
Apple version of APP

Android version of APP
We welcome your comments at webservices@ci.richmond.ca.us