REGULAR MEETING
Thursday, June 28, 2018
5:15 p.m.
@ 440 Civic Center Plaza – City Council Chambers

AGENDA
Chair: Steve Early
Personnel Board Members
Mindy Pines
McKinley Williams

1. ROLL CALL
2. AGENDA REVIEW
3. STATEMENT OF CONFLICT OF INTEREST
4. APPROVAL OF MINUTES
   a. Regular Meeting of May 24, 2018
5. PUBLIC COMMENT
6. CONSENT AGENDA
   • None
7. NEW BUSINESS
   • None
8. UNFINISHED/OLD BUSINESS
   • None
9. REVIEW AND/OR ISSUANCE OF SUBPOENA(S)
   • None
10. CONSIDERATION OF PROBLEMS AND REPORTS
    • None
11. ADJOURNMENT

NOTE: Copies of items to be distributed from the Public to the Personnel Board must also include two (2) copies; one (1) for the Secretary to the Board and one (1) for Board Counsel.

COMMUNICATION ACCESS INFORMATION This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator at (510) 620-6509 at least three business days before the meeting date.
The regular meeting was called to order by Chair Steve Early at 5:16 p.m. on May 24, 2018. An audio of this meeting does not exist. Minutes are from recall and notes from the meeting.

1. ROLL CALL

   Present: Steve Early, Chair
   McKinley Williams, Board Member
   Mindy Pines, Board Member

   Absent: Ada Recinos, City Council Liaison

   Human Resources Personnel Officer Donna Newton acted as Secretary in the absence of Lisa Stephenson

2. AGENDA REVIEW

   • Moved from Consent item 6a. [APPROVAL to revise/re-title the existing classification of Paratransit Driver to Richmond R-Transit Driver (City Manager's Office)] to New Business

3. STATEMENT OF CONFLICT OF INTEREST

   • None

4. APPROVAL OF MINUTES

   SPEAKERS:

   Cordell Hindler: mentioned that he listened to the audio and the minutes are accurate.

   Board Mindy Pines made a motion to approve the minutes of April 26, 2018. Chair Early seconded the motion. Minutes were approved by the following vote: YEA: S. Early, M. Pines, M. Williams, NAY: None.

5. PUBLIC COMMENT

   SPEAKERS:

   Cordell Hindler: spoke on job descriptions and salary schedules.

6. CONSENT AGENDA
a. **APPROVAL** to revise/re-title the existing classification of Paratransit Driver to Richmond R-Transit Driver (City Manager's Office) **Moved to New Business as per request during Agenda Review**

7. **NEW BUSINESS**

Moved from Consent Agenda: **APPROVAL** to revise/re-title the existing classification of Paratransit Driver to Richmond R-Transit Driver (City Manager's Office)

**SPEAKERS:**

None

**DISCUSSION:** Board Member McKinley Williams asked for clarification on this classification and whether this position would be responsible for transporting ambulatory or non-ambulatory customers versus Lyft which was discussed last month. Human Resources Personnel Officer Donna Newton explained that Lyft would be contacted for ambulatory while the new Richmond R-Transit Driver would be responsible for non-ambulatory.

Board McKinley Williams made a motion to approve the revised/re-titled Paratransit Driver to Richmond R-Transit Driver as presented. Chair Early seconded the motion. The classification was approved by the following vote: YEA: S. Early, M. Pines, M. Williams, NAY: None.

8. **UNFINISHED/OLD BUSINESS**

9. **REVIEW AND/OR ISSUANCE OF SUBPOENA(S)**

10. **CONSIDERATION OF PROBLEMS AND REPORTS**

11. **ADJOURNMENT**

Meeting adjourned at 5:31 p.m.

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