

CITY OF RICHMOND
Housing Advisory Commission
Meeting

DATE: October 15, 2018

TIME: 3:30 p.m.

ADDRESS: 2400 Nevin Avenue, Richmond, CA 94804

This meeting is held in a building that is accessible to people with disabilities.

Commissioners

**Anntheia
Harrison-Farr
Chair**

**Jaycine Scott
Vice-Chair**

**Carol Hegstrom
Secretary**

Tanise Smith

John “JJ” Thorp

Preston Lam

Vacancy

**Ben Choi
Council Liaison**

AGENDA

1. Call to Order and Pledge of Allegiance (1 min.)
2. Roll Call (1 min.)
3. Welcome and Meeting Procedures (1 min.) – *Individuals who would like to address the commission on matters not listed on the Agenda may do so under Open Forum. Please file a speaker’s card with the note taker prior to the commencement of Open Forum. Individuals, who want to comment on an individual item, please file a speaker’s card before the item is called. The standard amount of time for each speaker will be three minutes.*
4. Agenda Review and Adoption (4 min.)
The order in which items will be heard may be adjusted at this time. Items may be removed from the Agenda at this time.
5. Approval of Minutes (1 min.)
 - September 17, 2018
6. Introduction of Invited Guests
7. Announcements through the Housing Advisory Commission Chair (2 min.)
8. Management’s Report
 - a. Introduction of Gabino Arredondo, Acting Executive Director
 - b. Richmond Housing Authority Update
 - c. ADOPT a resolution approving a contract with iSterling Inc. to provide Housing Quality Standards (HQS) and Uniform Physical Condition Standards (UPCS) inspection services, in an amount not to exceed \$250,000, over a three-year period, with two optional one-year extensions – Richmond Housing Authority (Gabino Arredondo 620-6512).
 - d. ADOPT a resolution approving a contract amendment with A Step Above for elevator maintenance services at Nevin Plaza, increasing the payment limit by \$50,000, for a not to exceed total contract amount of \$160,000 – Richmond Housing Authority (Gabino Arredondo 621-1310).

At 4:30 p.m., any items remaining on the Agenda that require immediate attention may be moved to this time.

- e. ADOPT a resolution approving a contract amendment with CVR Associates to provide management and financial services for the Richmond Housing Authority by Jon Gresley and Tony Ma , increasing the contract amount by \$140,000, for a total amount not to exceed \$240,000, and for a term extending from December 31, 2018 to June 30, 2019 -- Richmond Housing Authority (Gabino Arredondo 620-6512).
 - f. ADOPT a resolution approving a contract amendment with Municipal Resource Group to provide consulting services to the Richmond Housing Authority by Tia Ingram, increasing the contract amount by \$50,000, for a total amount not to exceed \$355,264 - Richmond Housing Authority (Gabino Arredondo 620-6512).
- 9. Housing Advisory Commissioners' Reports (3 min.)
 - 10. Presentations
 - 11. Recommendations to the Housing Authority Board of Commissioners and/or Housing Advisory Commission.
 - 12. Open Forum (Limit to 3 minutes per person)
 - 13. Old Business
 - 14. New Business
 - 15. Next Scheduled Meeting
- This Commission meets every 2nd Monday at 3:30 p.m. at 2400 Nevin Avenue in the Community Room. This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date. The next meeting is scheduled for **Monday, November 19, 2018.**
- 16. Adjournment