REGULAR MEETING
Thursday, January 24, 2019
5:15 p.m.
@ 440 Civic Center Plaza – Council Chambers

AGENDA
Chair: Steve Early
Personnel Board Members
Mindy Pines
McKinley Williams
Kyra Worthy

1. ROLL CALL
2. AGENDA REVIEW
3. STATEMENT OF CONFLICT OF INTEREST
4. APPROVAL OF MINUTES
   a. Regular Meeting of December 19, 2018
5. PUBLIC COMMENT
6. CONSENT AGENDA
   • None
7. NEW BUSINESS
   • None
8. UNFINISHED/OLD BUSINESS
   • None
9. REVIEW AND/OR ISSUANCE OF SUBPOENA(S)
   • None
10. CONSIDERATION OF PROBLEMS AND REPORTS
    • None
11. ADJOURNMENT

NOTE: Copies of items to be distributed from the Public to the Personnel Board must also include two (2) copies; one (1) for the Secretary to the Board and one (1) for Board Counsel.

COMMUNICATION ACCESS INFORMATION This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator at (510) 620-6509 at least three business days before the meeting date.
The regular meeting was called to order by Chair Steve Early at 5:15 p.m. on December 19, 2018.

1. **ROLL CALL**
   - Present:
     - Steve Early, Chair
     - McKinley Williams, Board Member
     - Mindy Pines, Board Member
   - Absent:
     - Kyra Worthy, Board Member

   Jessica Collins, HR Personnel Officer, acted as Secretary in the absence of Lisa Stephenson

2. **AGENDA REVIEW**
   - No changes

3. **STATEMENT OF CONFLICT OF INTEREST**
   - None

4. **APPROVAL OF MINUTES**
   **SPEAKERS:**
   - None
   a. **Regular Meeting of October 25, 2018**
   Board Member Pines made a motion to approve the minutes of October 25, 2018. Board Member Williams seconded the motion. Minutes were approved by the following vote:
   - YEA: S. Early, M. Pines, M. Williams
   - NAY: None

5. **PUBLIC COMMENT**
   **SPEAKERS:**
   - None

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Audio recordings of Personnel Board Meetings are available at:
http://www.ci.richmond.ca.us/index.aspx?NID=1090
6. CONSENT AGENDA

   a. APPROVAL to revise the existing classification of Assisted Housing Manager (Richmond Housing Authority)

      Chair Early made a motion to approve the revision of the existing classification of Assisted Housing Manager. Board Member Pines seconded the motion. Revision of the classification Assisted Housing Manager was approved by the following vote: YEA: S. Early, M. Pines, M. Williams, NAY: None.

7. NEW BUSINESS
   • None

8. UNFINISHED/OLD BUSINESS
   • None

9. REVIEW AND/OR ISSUANCE OF SUBPOENA(S)
   • None

10. CONSIDERATION OF PROBLEMS AND REPORTS
    • None

11. ADJOURNMENT

    Meeting adjourned at 5:17 p.m.

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