Hon. Mayor and Members of the City Council:

This is the report for the week ending October 18th, 2019.

1. **Meeting Notes**

The next City Council meeting is scheduled for Tuesday, October 22nd. Closed Session begins at 5:00 P.M., followed by the Special Joint Meeting of the Richmond Housing Authority/Richmond City Council at 6:20 P.M. The Regular Meeting of the Richmond City Council will begin at 6:30 P.M. The agenda may be found by clicking this link: October 22nd City Council Agenda.

2. **Upcoming Events**

**PG&E Public Safety Power Shutoff (PSPS) and Fire Season**

Currently, we are in the midst of fire season until November 2019. To prevent potential wildland fires such as 2018’s Camp Fire in Butte County and the 2017 Northern California Wine Country Fires, Pacific Gas & Electric Company (PG&E) is educating the public on the potential for Public Safety Power Shutoffs.

**What is a Public Safety Power Shutoff (PSPS)?**

As part of PG&E’s Community Wildfire Safety Program, PSPS are precautionary measures to help reduce the risk of wildfires. If gusty winds and dry conditions, combined with a heightened fire risk, threaten a portion of the electric system service our community, it may be necessary for PG&E to turn off electricity in the interest of public safety.

For more information about PG&E’s Public Safety Power Shutoff program, visit: PG&E Webpage Public Safety Power Shutoffs.

Criteria for determining a public safety power shutoff:
When the above criteria are met, PG&E will provide notification to power customers of a power shutoff:

- Forty-eight (48) hours prior to shut-off.
- Twenty-four (24) hours prior to the event
- One-hour (1) hour prior to a power shutoff event.

The reason for multiple notifications is due to rapidly changing conditions that may change the location of a power shutoff event.

How do you prepare for a PSPS?

California energy companies created a website our community can visit to learn how to prepare for power shutoffs, visit: PrepareforPowerDown website, in which information is available in English, Spanish, Chinese, Vietnamese and Korean.

Preparedness steps include:

- Update your contact information with PG&E (pge.com/mywildfirealerts or call 1-866-743-6589)
- Plan for any medical needs
- Keep a hard copy of emergency phone numbers on hand
- Know how to manually open your garage door
- Build or restock your emergency kit
- Ensure any backup generators are ready to safely operate
- Designate an emergency meeting location
- Consider stay with a friend or relative, if necessary, during an outage.
Volunteer to plant trees on Arbor Day 2019!

Come out to volunteer on Saturday, October 19th, from 8:30 A.M. to Noon to help plant trees with Groundwork Richmond, Richmond Trees, City of Richmond, and Urban Forest Advisory Committee!

Free lunch provided to volunteers. Wear close-toed shoes and clothes you don't mind getting dirty!

Crime Prevention Banquet

You are cordially invited to join us for the Annual Crime Prevention Banquet on Saturday, October 19th, from 6:00 P.M. to 8:30 P.M.

We hope you'll join us for an evening to celebrate our community super stars (all nominated by the community) and the work they've done in the community. Dinner will be provided and a wonderful opportunity to connect with and hear about all of the accomplishments made toward making the community safer! We will announce the award nominees in the near future!
Richmond Police Activities League Fall Harvest Soul Concert

Come support a good cause! Join the Richmond Police Activities League (RPAL) on Saturday, October 19, 2019, for their Fall Harvest Soul Concert. The event will feature good music... soul and funk, and great food. The cost is affordable at $10 per ticket and the host will be RPAL’s very own Shea Stewart!

Proceeds will benefit RPAL programs. Bring your friends and family, see people you haven't seen in ages, listen to good music from local artists, and support our YOUTH!

Tickets can be purchased at harvestsoulconcert.eventbrite.com. If you cannot attend, your donation of $10 will go a long way toward providing programs and mentors for the youth of Richmond.
The Richmond Rent Program Community Workshop is Presenting – Navigating the Eviction Process in Richmond

As part of its continuing outreach to Tenants and Landlords who would like to learn more about rental housing rules and regulations, the City of Richmond Rent Program is offering the following workshop:

Navigating the Eviction Process in Richmond (Landlord-focused Workshop)
Saturday, October 26, 2019
10:00 A.M. - 12:00 P.M.
City Council Chambers
440 Civic Center Plaza
Richmond, CA 94804

This workshop is designed for Tenants and Landlords who would like to learn more about Rent Program rules and regulations.

Topics for discussion will include:

- Just Cause for Eviction Requirements
- Overview of the Relocation Ordinance
- Relocation Payments
- Unlawful Detainer Process
- Overview of Important Civil Codes
- Notice Filing Requirements

Space is limited - RSVP today: https://rentprogram.eventbrite.com
Get your costumes ready and join us for the first ever "Cops and Goblins Fest". On October 26th, from 11:00 A.M. - 1:00 P.M., we will be opening our doors for a safe and fun Trick-or-Treat experience. We invite all of you to come down and walk through our decorated office. We will have lots of candy and a yummy hot dog lunch! The decorations are coming along nicely. Check out this video that shows our progress.
Grand Opening of the Fitness Zone at Martin Luther King, Jr. Park

Join us to celebrate the opening of the Fitness Zone at Martin Luther King, Jr. Park and preview the Richmond Wellness Trail.

The Trust for Public Land and City of Richmond, in partnership with Groundwork Richmond, Rich City Rides, and The Watershed Project, are hosting an event for the Richmond community to celebrate a new fitness area that was just completed and learn about a green, bicycle-pedestrian corridor that we are planning.

Sunday, October 27, 2019, 10:00 A.M. -1:00 P.M.
Marina Way South at Virginia Avenue

The Fitness Zone was generously funded by grants from Kaiser Permanente Northern California, the California Department of Housing and Community Development Housing-Related Parks Program, and in kind contributions from The Trust for Public Land. The Richmond Wellness Trail is being generously funded by an Urban Greening Grant from the California Natural Resources Agency, Kaiser Permanente Northern California, Hellman Foundation, in kind contributions from The Trust for Public Land, and the City of Richmond.

All are welcome. There will be food and music!
The Best Time Ever! – A Main Street Celebration

The Richmond Main Street board of directors invites you to The Best Time Ever! - A Main Street Celebration on November 7, from 6:00 P.M.-9:00 P.M. at CoBiz (1503 Macdonald Avenue).

Join us as we bid farewell to long-serving Executive Director Amanda Elliott, acknowledge the outstanding accomplishments of the organization under her leadership, and welcome a new chapter for Richmond Main Street. Food, wine, music, community, and fun! Specialty appetizers by Roux, a Richmond Food Hall restaurant. No host bar featuring our famous Main Street Margaritas, wine, and more.

Tickets are now on sale: General - $40, Legacy - $50 (includes limited edition RMSI wine glass).

Proceeds benefit Richmond Main Street and the revitalization of Downtown Richmond.

Learn more about Amanda’s tenure at Richmond Main Street at www.RichmondMainStreet.org.


For more information, contact Alicia: outreach@richmondmainstreet.org or (510) 236-4049
3. **Acknowledgements**

**Job Well Done, Alex!**

Alex Knox, Mayor Tom Butt’s Chief of Staff, is leaving the Mayor’s Office after nearly five years of service. Alex managed Mayor Butt's mayoral campaign in 2014 and joined the staff when in January 2015. He has done an outstanding job as a city servant, and he will be sorely missed. Alex will be replaced with Christopher Whitmore, a Richmond native and formerly the Director of Policy and Strategy in the Mayor’s Office from 2016-2018.
Kudos to Officer Lal

Officer Lal is fairly new to the Richmond Police Department and has been very proactive in his policing. In fact, Officer Lal had his first firearm recovery last week. He was congratulated by his teammates for his outstanding performance in taking another gun off the street. Join us in thanking Officer Lal for his hard work and dedication to the city of Richmond.

4. City Clerk’s Office

Consider Voting By Mail

The Contra Costa County Elections Division is reaching out to voters who are currently registered as polling place voters. They are encouraging voters to consider the merits of requesting their ballot at home, as this may be a more convenient option for you. Part of the reason they are reaching out is that there is a new state law that took effect beginning this year that no longer requires postage for return ballot envelopes. Contra Costa County also has close to 40 ballot drop off boxes available countywide, including a dozen that will be available on a 24/7 basis. A permanent ballot drop off box will be located at Richmond City Hall - 450 Civic Center Plaza nearest the City Council Chambers parking lot.

Receiving your ballot by mail provides individuals with more flexibility than having to go to your set neighborhood polling place on just one day. It also allows individuals to vote comfortably wherever they choose and gives them more time to study the issues on increasingly-complex ballots at their leisure. There are a variety of ways to return a completed ballot envelope, including dropping it off at neighborhood polling place on Election Day.
The Contra Costa County Elections Division has made it easy to switch. Simply send an email to Ballot@vote.cccounty.us. Subject: “I want to Vote By Mail.” Please include your Name, Date of Birth, Residential Address and Mailing Address in the body of the email. You can also call the Contra Costa County Elections Division at (925) 335-7800 to make your request over the phone.

**Legislative History**

The City’s legislative history including minutes, resolutions, ordinances, meeting content, and other important records, dating back to 1905, are available online at: [http://sireweb.ci.richmond.ca.us/sirepub/docs.aspx](http://sireweb.ci.richmond.ca.us/sirepub/docs.aspx).

**Apply for Your U.S. Passport at Richmond City Hall!**

The City of Richmond City Clerk’s Office is accepting passport applications on behalf of the United States Department of State. United States citizens planning international travel may apply for their passport at 450 Civic Center Plaza, Suite 300, during the following hours by appointment only:

- **Monday:** 10:00 A.M. to 4:00 P.M.
- **Wednesday:** 10:00 A.M. to 4:00 P.M.
- **Friday:** 10:00 A.M. to 2:00 P.M.
  (Closed 12:00 P.M. to 1:00 P.M. – days of operation only)

You must call (510) 620-6786 to schedule all appointments.

Drop-in hours are also available on:

- **Thursdays:** 9:30 A.M. to 12:00 NOON

Bring all required documents and complete all forms before your appointment. Drop-ins will be seen on a first come, first serve basis.

Please recognize that the area is an operational executive office, and a quiet zone.

For application forms, information on documentation required, fees, and a wealth of other passport and international travel information, visit the only official website for passport information – [travel.state.gov](http://travel.state.gov).

For more information about the City of Richmond Passport Acceptance Facility, please visit [http://www.ci.richmond.ca.us/passports](http://www.ci.richmond.ca.us/passports).
5. **City Manager's Chronicles**

**Let’s Get (Re)Organized!**

Many of you, by now, have heard the story about how, in the first minutes of my first day on the job, I asked for a copy of the City’s organization chart and was surprised to receive a diagram with twenty-one people and departments reporting to the Richmond City Manager. There were so many positions on the diagram that they literally ran off the right edge of the 11”x17” page!

Figuring it was a mistake, I handed the chart back and said, perhaps a little too stridently, "This isn’t what I want; I’m looking for the organization chart that shows how many people and departments report directly to the city manager.”

At which point Irene paused for a moment before saying, in a very deadpan voice, “Steve, that _is_ the city’s organization chart. Twenty-one people report to you.”

My first thought was: That’s too many! Given the awesome demands that most city managers face – balancing budgets, responding to the public, analyzing services, keeping councilmembers happy, doing quality control checks -- it’s a challenge to find time to supervise more than a handful of employees, let alone a couple dozen. And let’s be clear: every employee deserves a good supervisor who sits down with them weekly or sometimes even daily to check-in, give them direction, coach them on how to improve, and listen to their concerns. That’s impossible with twenty-one direct reports. In fact, given my busy schedule, it took me, literally, weeks before I individually met with each one. That’s just wrong.
Common theory and wisdom these days is that managers should have between five and ten subordinates. When we surveyed other cities around the Bay Area, we learned that most are organized into eight or nine departments, with several divisions under each department head. This is the so-called “best-demonstrated practice” in local government today.

And so it was that, on my second or third day in Richmond, I concluded that this would be a project I would work on during my five or six month interim tenure: reorganizing the City’s departments in a rational way that incorporates the opinions of employees and respects Richmond’s history and culture, with a goal to have a total of about eight departments. It’s been a six week journey, and along the way we’ve convened more than ten meetings on the matter with management and union leaders, and worked through four different iterations of a new organization chart. We received more than twenty-five written comments for improving the chart, all of which were helpful and made the final product better.

By the end of the process we landed on these eight departments:

- Economic Development
- Police
- Fire
- Library and Community Services
- Public Works
- Information Technology
- Community Development
- Internal Services

I’ll be presenting the reorganization plan to the City Council at its meeting next Tuesday night, October 22. If you’re interested, you can view the same detailed PowerPoint presentation that the Council will see next week [here](#).

6. **City Manager’s Office**

**All Richmond Residents Invited to Participate in 2019 Survey Online**

Every two years since 2007, the City of Richmond conducts a community survey to help the City evaluate services, measure resident satisfaction with current services, and to help plan for Richmond’s future.

During the months of July and August 2019, 3,000 randomly selected households were asked to participate in the 2019 Richmond Community Survey. Residents who received a mail survey are encouraged to complete and return it as soon as possible or complete the survey online using the URL provided in the cover letter attached to your mail survey.

Richmond residents not randomly selected to participate in the survey still have an opportunity to have their opinions heard. The community-wide version of the survey

Resident participation in the survey is very important and we look forward to hearing from you! Contact (510) 620-6828 if you have any questions or need a paper copy of the survey.

---

**Transportation Services Division Updates**

Are you interested in learning more about what services the City of Richmond’s Transportation Services Division is working on for you?

Or Go To: [http://www.ci.richmond.ca.us/2876/Transportation](http://www.ci.richmond.ca.us/2876/Transportation)

---

**City of Richmond and Gotcha Mobility announce Richmond’s First Bike Share Program**

With support from Metropolitan Transportation Commission (MTC) funds, the City of Richmond’s Transportation Division and Gotcha Mobility will launch the first public bike share system in Richmond. Bike share is a service that provides bicycles for short term-use for a fee. Richmond residents and visitors will have access to 250 electric assist bikes at 25 stations within the city, available for 24/7 use.

Launching later this year, the bike share system in Richmond will provide a seamless addition to the local and regional transportation network connecting residents, businesses, visitors to jobs, services, and the community. Bike share will enhance public access to destinations; expand mobility options for low income residents, especially with the provision of subsidized memberships for income-eligible residents; improve public health through increased physical activity and
reduced greenhouse gas emissions and other pollutants; and support community growth through safer, more vibrant streets.

Gotcha Mobility is a mobility-as-a-service (MaaS) company offering sustainable micro-transit products – 100% electric ride share, bike share, electric scooters, and trikes. Gotcha helps communities lead happier, more productive lives through alternative forms of transportation and is committed to being the City of Richmond’s mobility partner. Gotcha invests in communities by having local operations that include local staff. Below are full time positions with benefits which are currently open:

- **Partner Experience Manager** (overall account lead): [https://recruiting.paylocity.com/Recruiting/Jobs/Details/132182](https://recruiting.paylocity.com/Recruiting/Jobs/Details/132182)

- **Regional Community Manager** (focused on marketing, community engagement, ridership, and performance-based KPIs): [https://recruiting.paylocity.com/Recruiting/Jobs/Details/132172](https://recruiting.paylocity.com/Recruiting/Jobs/Details/132172)

- **Operations Manager** (mechanically-inclined and responsible for managing day-to-day operations of Richmond’s system; will hire and manage a full fleet team to oversee repairs and rebalancing): [https://recruiting.paylocity.com/Recruiting/Jobs/Details/132150](https://recruiting.paylocity.com/Recruiting/Jobs/Details/132150)

- **Rider Experience Coordinator** (extension of Gotcha’s customer support team – the first on the west coast!) The REC will be located in Richmond: [https://recruiting.paylocity.com/Recruiting/Jobs/Details/140873](https://recruiting.paylocity.com/Recruiting/Jobs/Details/140873)

To learn more about Gotcha visit [https://ridegotcha.com/](https://ridegotcha.com/)
For questions, please contact Misha Kaur at (510) 620-6797.

---

**Richmond Ferry to Bridge to Greenway Complete Streets Plan Community Survey**

Transportation Services needs your feedback to provide valuable local and regional connections for people walking and bicycling to the new Richmond Ferry Terminal, the upcoming Richmond-San Rafael Bridge multi-use path, and the Richmond
Greenway. The survey is available online or via text. Simply text the word “active” to (510) 900-5861 to participate.

RAPID (R-Transit with Lyft) Workshop

The City of Richmond’s R-Transit program provides safe and reliable transportation to persons with disabilities and seniors (age 55 and older).

Service area: Program registrants can travel to any destination between the cities of Richmond, El Sobrante, San Pablo, North Richmond, Kensington, and Pinole. The cost of a one-way trip booked in advance is $4.00, and same-day reservations are $5.00 one way.

To qualify for R-Transit, applicants must meet two eligibility requirements:

1. Residency: applicant must be a resident of any of the following cities: Richmond, Kensington, El Sobrante, unincorporated communities of East Richmond Heights, Hasford Heights, Rollingwood, or North Richmond.

2. Age/disability: applicant is age 55 or older OR between the ages of 18-54 and has a disability.
Fill out an application: online at www.rtransit.com, print the application here, or call (510) 307-8026 to request an application by mail.

**RAPID: R-Transit with Lyft** offers R-Transit clients a subsidy to use Lyft in the service area.

The R-Transit program’s newest addition, RAPID, offers R-Transit clients a subsidy to use Lyft (24/7) for on demand trips in the R-Transit service area. RAPID also offers a subsidy to travel to and from the Contra Costa Regional Medical Center and Veterans hospital in Martinez, CA. R-Transit clients pay the first $3.00 of each one way trip in the service area, and the subsidy will cover the next $17.00 of the trip. If the total cost of the trip exceeds $20.00, the client is responsible for the overage.

To use the RAPID service, you must first complete an application for R-Transit service; have a smart phone, credit/debit card, and a registration and waiver of liability form on file.

R-Transit will host RAPID workshops the 3rd Monday of each month for the remainder of 2019. Workshops will be held at the Richmond Senior Center located at 2525 Macdonald Avenue, Richmond from 9:00 A.M. to 12:00 NOON. The workshops will provide in depth information about the new service and one-on-one assistance with downloading the Lyft mobile application, setting up an account, and requesting rides.

**Residential Permit Parking Available**

The Neighborhood Permit Parking (NPP) program was created in Richmond to reduce traffic in residential areas, to protect those areas from the environmental impacts of commuting, and to allow parking access to properties. Non-permit holders may continue to park daily on a time restricted basis within the NPP areas.

If you live in an area that has already opted into the program, you are eligible to obtain a permit online: https://richmond.getapermit.net or in person by appointment through Transportation Services. Residents living within any of the highlighted areas on the Permit Parking Map must first submit a signed petition to “Opt In” to participate in the program.

For more information and to download forms, please go to: http://www.ci.richmond.ca.us/3329/Parking-Management-Services, call
Transportation Services at (510) 621-1718, or email: RichmondParking@ci.richmond.ca.

Free Green Waste Kitchen Pail

Richmond residents that subscribe to compost services may pick-up a free kitchen pail at the West Contra Costa Household Hazardous Waste (HHW) Facility or Richmond City Hall.

**West Contra Costa County Household Hazardous Waste (HHW) Facility**

101 Pittsburg Avenue
Richmond, CA 94801
Wednesday through Saturday
9:00 A.M. - 4:00 P.M. (Closed Noon - 12:30 P.M.)

For more information about this and additional solid waste programs available to Richmond residents, please visit: [www.richmondenvironment.org](http://www.richmondenvironment.org)

**Recycling Tip of the Month**

![Recycling Tip of the Month](image)

7. **Finance Department**

**Open Requests For Bids/Request For Proposals**

<table>
<thead>
<tr>
<th>Department</th>
<th>Project</th>
<th>Date Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Resource Recovery</td>
<td>Wastewater treatment plant seismic analysis project for City of Richmond, CA</td>
<td>10/24/19</td>
</tr>
<tr>
<td>Human Resources Management</td>
<td>DOT and pre-employment physical exams, drug testing, immunizations and TB testing.</td>
<td>10/25/19</td>
</tr>
<tr>
<td>DIMO</td>
<td>Tennis Court Resurfacing</td>
<td>10/31/19</td>
</tr>
<tr>
<td>Finance</td>
<td>Financial Advisor Services (IRMA)</td>
<td>11/8/19</td>
</tr>
</tbody>
</table>

**October 2019 Business License Filings**
The Finance Department is reporting that there were a total of 49 new Business License filings in the month of October 2019, with 240 jobs created as a result.

<table>
<thead>
<tr>
<th>Company</th>
<th>Business Type</th>
<th>Emp</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Future Staffing</td>
<td>Home Based</td>
<td>1</td>
<td>12-Sep-19</td>
</tr>
<tr>
<td>Kiera Levine &amp; Ana Rodriguez</td>
<td>Rental Property</td>
<td>1</td>
<td>12-Sep-19</td>
</tr>
<tr>
<td>Easton Malloy Inc</td>
<td>Manufacture</td>
<td>50</td>
<td>16-Sep-19</td>
</tr>
<tr>
<td>Name</td>
<td>Type</td>
<td>Contract End Date</td>
<td></td>
</tr>
<tr>
<td>--------------------------------------------------</td>
<td>-------------------------------</td>
<td>------------------</td>
<td></td>
</tr>
<tr>
<td>Richmond Cafe, Llc Fresh &amp; Natural</td>
<td>Restaurant</td>
<td>6 16-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Decorationize Llc</td>
<td>Professional Svs</td>
<td>1 19-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Hilario Badillo</td>
<td>Peddler/Solicitor</td>
<td>1 23-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Sandyvel Alvarado</td>
<td>Peddler/Solicitor</td>
<td>1 23-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Envy Cleaning Technology Solutions</td>
<td>Home Based</td>
<td>1 26-Sep-19</td>
<td></td>
</tr>
<tr>
<td>J&amp;E Auto Repairs Inc</td>
<td>Auto Body Shop</td>
<td>3 30-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Lisa Ellis</td>
<td>Rental Property</td>
<td>1 06-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Tianyi He &amp; Alvin Wong</td>
<td>Rental Property</td>
<td>0 04-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Social Good Fund/Safe Return Project</td>
<td>Nonprofit Org</td>
<td>7 05-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Monsen Energy Consulting Group, Llc</td>
<td>Consultant</td>
<td>0 05-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Ruby's Cleaning</td>
<td>Janitorial Svs</td>
<td>1 05-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Carl Weinstein CPA, P.C.</td>
<td>Accountant</td>
<td>1 06-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Law Offices Of Sara R. Diamond</td>
<td>Legal Svns</td>
<td>10-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Rosa's Cleaning Services</td>
<td>Janitorial Svns</td>
<td>1 11-Sep-19</td>
<td></td>
</tr>
<tr>
<td>G.O. Blessing Construction, Inc.</td>
<td>Contractor</td>
<td>2 16-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Carniceria Jalpa</td>
<td>Meat Market</td>
<td>1 16-Sep-19</td>
<td></td>
</tr>
<tr>
<td>10,000 Hrs Of Music/Rich City Studios</td>
<td>Recording</td>
<td>1 16-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Ever-Clean Building Maintenance</td>
<td>Janitorial Svns</td>
<td>1 16-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Starlight Home</td>
<td>Professional Svns</td>
<td>1 19-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Ceron Heating &amp; Cooling</td>
<td>Contractor</td>
<td>1 19-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Peter Bonneau, Pe Structural Design</td>
<td>Engineering Svns</td>
<td>1 20-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Ashwin Jacob Mathey</td>
<td>Rental Property</td>
<td>0 23-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Lara &amp; Vincent Korta Community Property</td>
<td>Rental Property</td>
<td>0 23-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Gemini-Hoarding Services &amp; Estate Clean</td>
<td>Handyman</td>
<td>1 23-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Regal Security Company</td>
<td>Security Guard/Patrol</td>
<td>1 23-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Ua Mobile Wash</td>
<td>Professional Svns</td>
<td>1 24-Sep-19</td>
<td></td>
</tr>
<tr>
<td>La Bendicon</td>
<td>Peddler/Solicitor</td>
<td>1 24-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Elite Family Vacations</td>
<td>Travel Agency</td>
<td>1 25-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Quintanilla Builders, Inc.</td>
<td>Contractor</td>
<td>1 26-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Henry Liu - Hara Investment Llc</td>
<td>Rental Property</td>
<td>0 26-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Braids Are A Girl's Best Friend Llc</td>
<td>Beauty Salon</td>
<td>1 27-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Velvet Wax Room</td>
<td>Professional Svns</td>
<td>1 27-Sep-19</td>
<td></td>
</tr>
<tr>
<td>R &amp; D Landscaping</td>
<td>Landscape Svns</td>
<td>1 30-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Veromundo</td>
<td>Internet Sales</td>
<td>1 30-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Martha Olga Bowles</td>
<td>Peddler/Solicitor</td>
<td>1 20-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Francisco Maldonado Arias</td>
<td>Rental Property</td>
<td>0 03-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Kari Chinn</td>
<td>Rental Property</td>
<td>0 03-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Verizon Wireless By Cellco Partnership</td>
<td>Retail</td>
<td>1 05-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Caroline Lee Smith</td>
<td>Rental Property</td>
<td>0 05-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Caroline Nguyen</td>
<td>Nail Salon</td>
<td>1 10-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Nicholas W Irving</td>
<td>Airbnb: Vacation Rentals</td>
<td>1 19-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Julia Edwinson</td>
<td>Rental Property</td>
<td>0 27-Sep-19</td>
<td></td>
</tr>
<tr>
<td>We Rise Nursing Services</td>
<td>Medical Office</td>
<td>1 27-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Brittanica Holdings Llc</td>
<td>Rental Property</td>
<td>0 25-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Dany's Club</td>
<td>Consultant</td>
<td>1 04-Sep-19</td>
<td></td>
</tr>
<tr>
<td>Palm Halal Restaurant</td>
<td>Restaurant</td>
<td>1 13-Sep-19</td>
<td></td>
</tr>
</tbody>
</table>
8. **Fire Department**

**Utility 61 (U61) has arrived at the Richmond San Rafael Bridge**

The Bay Area Toll Authority (BATA) in cooperation with California Department of Transportation (CALTrans) has purchased a utility task vehicle (UTV) for the Richmond Fire Department to better transport patients for emergency responses on the new pedestrian/bike path on the Richmond San Rafael Bridge. The date to open the new path has been tentatively set for November 16th. A vehicle orientation will commence the week of October 14th. The vehicle will be housed at the toll plaza.

![Fire Department Utility Vehicle](image)

9. **Information Technology**

**Website Statistics for the week of October 18, 2019**

- Post reached increased by 66%
- Post engagement increased by 176%

![Website Statistics Chart](image)
**KCRT DATANET OF THE WEEK**

**Summer Weekend Ferry Service**

The trial service is now running on weekends throughout the months of August, September and October and the first weekend of November.

View the schedule: [SanFranciscoBayFerry.com/richmond](http://SanFranciscoBayFerry.com/richmond)

---

**Richmond Rent Program**

**Community Workshops**

Navigating the Eviction Process in Richmond

(Landlord-focused Workshop)

Next Meeting:
Saturday, October 26, 2019
10AM - 12PM
Richmond City Council Chambers

For more Info: (510) 234-RENT
RichmondRent.org

---

This Richmond Art Center exhibition examines personal expression through the medium of the motorcycle.

**Countersteer**

Custom Motorcycles as Self-Expression

Exhibition Dates: September 10 – November 22, 2019
10. **Infrastructure and Maintenance Operations (DIMO)**

**Facilities Maintenance**

Stationary Engineers performed daily pool maintenance, daily Civic Center Plaza boiler inspections, repaired the dishwasher at Fires Station #64, replaced the sink in the men’s restroom at the Police Department, cleared drains at Fires Station #68, fixed the air conditioner in the Dispatch server room, repaired a leak on the air conditioning unit at 450 Civic Center Plaza, replaced the fire extinguisher in the elevator mechanical room of the auditorium and repaired a leaking drinking fountain.

*Sink Replacement*
Utility workers installed a new rug and couch in the lobby of 450 Civic Center Plaza on the 2nd Floor, deep cleaned and disinfected the entrance to the Main Library, set up meeting rooms and serviced 30 city-owned facilities.

**Carpet and Couch Installation**

**Parks and Landscaping**
General fund crews performed pest control at multiple parks, weeded and trimmed four parks, removed fallen pine needles from Cottage Avenue, cleaned up debris left by homeless on 13th Street and Macdonald Avenue, irrigation repairs at Veteran's Park, installed irrigation materials for the Humphrey Park project, removed graffiti at Nicholl Park, weeded and trimmed 35th Street and Ohio Avenue and weeded the right-of-way on Tewksbury Avenue and Maine Street.

**13th Street Clean-Up**

**Pine Needle Removal**
Hilltop District crews continued general maintenance around the business area, completed the Hilltop Drive median project, weeded the Richmond Parkway medians from the causeway to Hilltop Drive, as well as maintenance and pruning on Hilltop Drive from Robert Miller Drive to Hillview Drive.

Marina District crews removed a large branch from Marina Bay Park, trimmed shrubs at the bayside entrance of the Bayside Trail, repaired irrigation on the Bay Trail and Shimada Park, mowed all parks, emptied trash receptacles, weeded near the Bay Trail tennis courts as well as along Regatta Boulevard and Marina Way South.

Bay Trail Maintenance

11. Planning Department

**Apply for CENSUS 2020 Mini-Grant Program “Count me in Richmond”**

The City of Richmond is accepting applications for the Census 2020 Mini-Grant Program "Count me in Richmond" to support local residents and organizations working to engage and promote the participation of all Richmond and North Richmond residents in the 2020 Census. The City seeks to fund grantees that are committed to ensuring a complete count of residents with an emphasis on hard-to-reach populations (unhoused, low income, people of color, immigrants, non-English speakers, and/or children under 5 years old).

Grant applications must be submitted by **November 18, 2019 at 5:00 P.M.** via email to beatriz.guerrero@ci.richmond.ca.us, or by mail to:

Attn: Beatriz Guerrero
Planning and Building Services Department
450 Civic Center Plaza, 2nd floor
Richmond, CA 94804
Please apply and share the Census 2020 Mini-Grant Program “Count me in Richmond” with all local residents, organizations, school groups, neighborhood councils, businesses, and coalitions working on Census 2020 outreach and awareness. The mini-grant amounts range between $300 and $3,000.

Eligible mini-grant program activities include:

- Informational and educational events or workshops
- Canvassing or campaigns to raise awareness and provide information
- Other creative actions to increase participation in Census 2020

For more information about the City of Richmond’s Census 2020 Mini-grant program, visit [www.ci.richmond.ca.us/censusminigrants](http://www.ci.richmond.ca.us/censusminigrants) or contact Beatriz Guerrero at (510) 620-6888 or by email at beatriz_guerrero@ci.richmond.ca.us.
North Richmond Shoreline Festival

Check out our Richmond Police Explorers. This past weekend, our explorer spent their weekend at the North Richmond Shoreline Festival. It was a great day of community engagement and live music. The explorers passed out informational materials.
**Bath Time for Cash**

The Richmond Police Department’s K9 Officer Khalfan giving his partner, Cash, a good bath after a hard week of work.

13. **Richmond Promise**

**Become a Richmond Promise Mentor!**

Interested in supporting a Richmond student through college? Richmond Promise is expanding its mentorship program and seeking individuals who can support our Scholars in their academic, personal, and career success.

Building on the success of our 2018-19 mentor pilot program, we aim to match mentors and mentees for the 2020-21 academic year. This goal is dependent on mentee/mentor interest and mutual fit.

The time commitment for mentors is approximately one hour per month starting in August 2019 with a minimum of a one-year commitment. If the mentee is based outside of the Bay Area, the interaction will be virtual.


For questions, email bquarles@richmondpromise.org
Support the Richmond Promise at Promisenet 2019!

The Richmond Promise, is thrilled to be hosting the PromiseNet 2019 national conference in partnership with Contra Costa Community College District and UC Berkeley Division of Equity and Inclusion.

The two-day conference, Bridges to Opportunity, held November 4th & 5th at UC Berkeley, will build on more than a decade of PromiseNet convenings and bring together hundreds of mission-aligned education and civic leaders, policy makers, practitioners, philanthropists, and researchers from across the country. Among many highlights, Mayor Butt will join regional Mayor’s including Mayor Libby Schaaf of Oakland, in the featured Day 1 plenary “Cities of Promise” moderated by the former Governor of Michigan, Jennifer Granholm.

Since the first PromiseNet was held in Kalamazoo in 2008 these gatherings have sparked ideas, energy and action to strengthen and build the Promise movement. We anticipate 400-500 attendees, including regional Promise initiatives such as Berkeley, Oakland, San Francisco, Stockton, and Richmond that collectively support thousands of Bay Area students through post-secondary degrees and into the workforce each year.

We hope to have strong Richmond and West County representation. Listen to this message from our Scholars, and confirm your spot and RSVP Today!
Interested in learning more about our 2019-20 Scholarship Application?

If you are interested in applying or learning more about the 2019-20 Richmond Promise Scholarship, please fill out the form or find it at bit.ly/RPInterestForm. Completing this form will allow us to determine your eligibility & provide us with your contact information to remind you of key deadlines, events and workshops at your school!

*THIS IS NOT THE RICHMOND PROMISE SCHOLARSHIP APPLICATION. YOU MUST SUBMIT A COMPLETED APPLICATION BY THE ESTABLISHED DEADLINE IN ORDER TO BE CONSIDERED FOR THE SCHOLARSHIP. APPLICATION WILL OPEN DECEMBER 2019.*
14. **Water Resource Recovery**

**Cutting/Carlson & Hoffman Wet Weather Improvement Projects**

The project work is substantially complete and is forecasted to finish in October 2019.

*Demolition of failed trench patch in preparation for repair.*
Traffic control set up at Potrero and 32nd Street.

Trench patch compacted and oiled – ready for new pavement.
Final patch pave repair complete.

Environmental Compliance Group
Fats, Oils, and Grease (FOG) public outreach at the 16th Annual North Richmond Shoreline Festival held Saturday October 12, 2019.

**Sewer Lateral Grant Program**

The City of Richmond’s Water Resource Recovery Department administers the Sewer Lateral Grant Program. The program reimburses eligible homeowners in the Richmond Municipal Sewer District (RMSD No. 1) for some of the cost to replace their sewer lateral.

The program is open and accepting applications for the 2019-2020 Fiscal Year.

For more information about the Sewer Lateral Grant Program, please visit [www.ci.richmond.ca.us/2130/Sewer-Lateral-Grant-Program](http://www.ci.richmond.ca.us/2130/Sewer-Lateral-Grant-Program) or call 510-620-6594.
Thank you for keeping up with the activities in the City of Richmond. Feel free to contact me if you have any questions or comments about these or any other items of interest to you.

Thank You!

Steven Falk
Interim City Manager
City of Richmond
450 Civic Center Plaza
Richmond, California 94804
(510) 620-6512

You can sign up to receive the City Manager’s weekly report and other information from the City of Richmond by visiting: www.ci.richmond.ca.us/list.aspx

See below for options to connect with the City of Richmond.
Connecting with the City of Richmond

Using the City of Richmond Mobile Application:

The City of Richmond mobile app provides Richmond’s community members with one-stop access to City services and information via mobile devices. The app allows quick and real-time reporting of neighborhood-related issues; viewing the City’s events calendar; finding addresses and phone numbers of local businesses, city departments and council members. The City of Richmond’s mobile phone app is available on the Apple App store and Google Play store.

QR Codes are available for easy downloading of this APP:

Apple version of APP  Android version of APP

We welcome your comments at webservices@ci.richmond.ca.us
Richmond Residents

Want to report a service concern or issue?
Use CORConnect to contact City of Richmond

You can use the CORConnect button on the City’s website to report a concern, pose a question, or acknowledge the City's work in some way.

ci.richmond.ca.us
To contact us by phone:

The City’s website (http://www.ci.richmond.ca.us/) provides a department and staff directory at http://www.ci.richmond.ca.us/Directory.aspx.
If you're not sure which department you need to contact, we encourage you to phone the City Manager's office at (510) 620-6512.

Using the CORConnect Application on the City’s Website:

You can use the CORConnect button on the City’s website (http://www.ci.richmond.ca.us/) to report any comments, questions or concerns regarding the work being done by City staff. The CORConnect issues go directly to the responsible department, and the city manager reviews reported issues on a regular basis to determine if City staff members are responding appropriately. If you do not feel that you have received a satisfactory response, please contact the City Manager's Office at (510) 620-6512.

To access CORConnect select the CORConnect button on the homepage of the City website.

Alternatively, you can select the COR Connect button on any other webpage on the left hand side of the page.

On the next screen under Report an Issue select Report Issue/Concern to create a report or Search Issue/Concerns to look up a previously reported issue. You can also look up previously submitted issues to check on the current status if you provided you name, phone number or email when you submitted it.
On the page, you can also look up information on a parcel, see permits issued and look up business license information. If you have a current business license you can pay to renew it online with a credit card.

The recommended browsers are: Microsoft Edge, or Microsoft Internet Explorer version 11 using the compatibility mode. It can be found in the upper right corner of Internet Explorer: click on the "gear" icon and select Compatibility View Settings, then add the site to the list and click "Close".

The City of Richmond is looking forward to feedback from the community on CORConnect. We welcome your comments at webservices@ci.richmond.ca.us