

Draft Health in All Policies Work Plan

The goal of Richmond's Health in All Policies (HiAP) strategy is to advance overall health and health equity in Richmond. To reach this goal, the City is developing a HiAP Ordinance and Strategy Document to guide the implementation of HiAP in Richmond. The HiAP Ordinance and Strategy Document are designed to institutionalize health equity framework into City culture and decisions as well as aligning existing actions, policies, and performance measure with broader health goals. Over the next 6 months we intend to pass a HiAP Ordinance and to finalize a HiAP Strategy Document that outlines the mission, goals, background, and specific steps to reaching health equity in Richmond. The HiAP Strategy will operationalize the General Plan 2030 by leveraging the City's 5 Year Strategic Business Plan.

Action	Lead	Support	Date	Completed
January				
January 7-11				
HiAP Subcommittee Meeting #5	Gabino	Meredith; Mike	Thursday, January 10, 2013	X
January 14-19				
HiAP Outreach ACCE	Gabino		Monday, January 14, 2013	X
Meeting with Finance Department and City Manager's Office to discuss alignment of HiAP, GP, 5 yr Strategic Business Plan	Shasa	Gabino; Meredith; LaShonda; Leah	Tuesday, January 15, 2013	X
RHEP Outreach Chavez Teachers	Gabino		Wednesday, January 16, 2013	X
RHEP Outreach BBK	Gabino		Friday, January 18, 2013	X
January 21-25				
HiAP Outreach Latina Center	Gabino		Saturday, January 19, 2013	X
Notes and materials from HiAP Subcommittee meeting posted on website	Meredith	Mike	Wednesday, January 23, 2013	
Presentation to Senior Management about alignment of HiAP, GP, and 5YSBP	LaShonda, Leah	Shasa	Wednesday, January 23, 2013	
Final Feedback on HiAP Strategy Solutions Draft 1.0	Meredith	Gabino	Thursday, January 24, 2013	
Compile feedback and start draft of HiAP strategy 2.0	Meredith	Shasa	Thursday, January 24, 2013	
HiAP Outreach YES/Wellness	Gabino		Friday, January 25, 2013	
January 28-February 1				
City Council Meeting: Status update on RHEP and direct staff to develop a HiAP strategy and ordinance	Shasa	Jason, Jennifer	Tuesday, January 29, 2013	
February				
Individual meetings with Dept. Heads for alignment (HiAP, GP, 5YSBP) and prioritization	LaShonda, Leah		individually scheduled	
February 4-8				
Complete Draft HiAP Strategy 2.0 for internal review	Meredith	HiAP Subcommittee members	Tuesday, February 05, 2013	
Create draft agenda and materials for HiAP subcommittee meeting #6	Gabino, Meredith	Shasa	Thursday, February 07, 2013	
Send out reminder for HiAP subcommittee meeting #6	Gabino	Meredith	Thursday, February 07, 2013	
February 11-15				
Finalize agenda and materials for subcommittee meeting #6	Shasa	Gabino, Meredith	Tuesday, February 12, 2013	
Compile internal feedback and complete Draft HiAP Strategy 2.0 for RHEP Partners for review	Meredith	HiAP Subcommittee members	Tuesday, February 12, 2013	
Draft HiAP Strategy 2.0 Meeting: BBK	Gabino	Fellows	Tuesday, February 12, 2013	
Draft HiAP Strategy 2.0 Meeting: CBO Stakeholders	Gabino	Fellows	Thursday, February 14, 2013	
HiAP Subcommittee Meeting #6	Gabino; Meredith	Jennifer	Thursday, February 14, 2013	
Draft Agenda and Materials for RHEP meeting #10 (Feb 27)	Gabino, Meredith	Jennifer	Thursday, February 14, 2013	
February 18-22				
Final Agenda for RHEP meeting #10 (Feb 27)	Shasa	Gabino, Meredith	Tuesday, February 19, 2013	
Draft HiAP Strategy 2.0 Meeting: Brookside	Gabino	Fellows	Tuesday, February 19, 2013	
Send out reminder and final agenda for RHEP meeting #10 (Feb. 27)	Gabino	Meredith, Jennifer	Wednesday, February 20, 2013	

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Draft HiAP Strategy 2.0 Meeting: CBO Stakeholders	Gabino	Fellows	Thursday, February 21, 2013
Post notes and materials from subcommittee meeting # 6 on website	Meredith	Gabino, Mike	Thursday, February 21, 2013
February 25-March 1			
Finalize materials and PowerPoint for RHEP meeting #10 (Feb. 27)	Gabino, Meredith	Jennifer	Tuesday, February 26, 2013
RHEP Meeting hosted by COR			
Topics: update on HiAP strategy, training update Deliverable: C.5 Implementation of HiAP strategy	Shasa, Jennifer, Bill	Gabino, Meredith, Jason, Mike, Jennifer	Wednesday, February 27, 2013
RHEP Partners comments on Draft HiAP Strategy 2.0 due	Meredith	Jennifer & RHEP Members	Thursday, February 28, 2013
Draft HiAP Strategy 2.0 Meeting: RYSE	Gabino	Fellows	Thursday, February 28, 2013
March			
Individual meetings with Dept. Heads for alignment (HiAP, GP, 5YSBP) and prioritization	LaShonda; Leah		Individually scheduled
March 4-8			
Draft Agenda and Materials for Subcommittee Meeting #7 (March 14)	Gabino, Meredith	Jennifer	Tuesday, March 05, 2013
Community Working meeting for Draft HiAP Strategy 2.0 Meeting	Meredith	Gabino, Fellows	Thursday, March 07, 2013
Compile all comments from Draft HiAP Strategy 2.0 and start revision of doc	Meredith	Jennifer	Thursday, March 07, 2013
Send reminder and draft agenda for HiAP subcommittee meeting #7	Gabino	Jennifer	Thursday, March 07, 2013
HiAP Subcommittee Meeting: Peres	Gabino	Fellows	Friday, March 08, 2013
March 11-15			
Finalize agenda and materials for subcommittee meeting #7	Gabino, Meredith	Jennifer	Tuesday, March 12, 2013
Community Working meeting for Draft HiAP Strategy 2.0 Meeting	Meredith	Gabino, Fellows	Thursday, March 14, 2013
HiAP Subcommittee Meeting #7	Gabino	Meredith, Mike	Thursday, March 14, 2013
HiAP Subcommittee Meeting: Chavez	Gabino	Fellows	Friday, March 15, 2013
March 18-22			
Post notes and materials from subcommittee meeting #7 on website	Meredith	Gabino	Thursday, March 21, 2013
March 25-29			
Complete Draft HiAP Strategy 3.0 for internal review	Meredith	Jennifer	Thursday, March 28, 2013
April			
April 1-5			
Draft Agenda and Materials for Subcommittee Meeting #8 (April 11)	Gabino, Meredith	Jennifer	Tuesday, April 02, 2013
Send reminder and draft agenda for HiAP subcommittee meeting #8	Gabino	Jennifer	Thursday, April 04, 2013
Comments from Internal Review of Draft HiAP Strategy due	Meredith	Jennifer	Thursday, April 04, 2013
April 8-12			
Finalize agenda and materials for subcommittee meeting #8	Gabino, Meredith	Jennifer	Tuesday, April 09, 2013
Community Working meeting for Draft HiAP Strategy 3.0 Meeting	Meredith	Gabino, Fellows	Thursday, April 11, 2013
Draft HiAP Strategy 3.0 Due for RHEP and community partners review	Meredith	Jennifer	Thursday, April 11, 2013
HiAP Subcommittee Meeting #8	Gabino	Meredith, Mike	Thursday, April 11, 2013
April 15-19			
Send HiAP Ordinance to Legal for Review	Meredith	Jennifer	Wednesday, April 17, 2013
Community Working meeting for Draft HiAP Strategy 3.0 Meeting	Meredith	Gabino, Fellows	Thursday, April 18, 2013
Post notes and materials from subcommittee meeting #8 on website	Meredith	Gabino	Thursday, April 18, 2013
April 22-26			
Draft Agenda and Materials for Subcommittee Meeting #9 (May 9)	Gabino, Meredith	Jennifer	Tuesday, April 30, 2013
All comments due for HiAP Strategy 3.0 Due and start HiAP Strategy 4.0	Meredith	Jennifer	Thursday, April 25, 2013
Presentation of Alignment of HiAP, GP, and 5YSBP for Mr. Lindsay	LaShonda; Leah	Gabino, Meredith	Friday, April 26, 2013
May			
April 29-May 3			
Send reminder and draft agenda for HiAP subcommittee meeting #9	Gabino	Jennifer	Thursday, May 02, 2013

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HiAP Strategy 4.0 Due for Internal Review	Meredith	Jennifer	Thursday, May 02, 2013
May 6-10			
Receive HiAP Ordinance from Legal and begin finalizing	Jennifer	Meredith	Monday, May 06, 2013
Finalize agenda and materials for subcommittee meeting #9	Gabino, Meredith	Jennifer	Tuesday, May 07, 2013
Start draft of HiAP Ordinance and Strategy Staff Report	Meredith	Jennifer	Wednesday, May 08, 2013
Internal Comments HiAP Strategy 4.0 Due	Meredith	Jennifer & RHEP Members	Wednesday, May 08, 2013
HiAP Subcommittee Meeting #9	Gabino	Meredith, Mike	Thursday, May 09, 2013
Draft HiAP Strategy 4.0 Due for RHEP and community partners review	Meredith	Jennifer & RHEP Members	Thursday, May 09, 2013
Final Alignment of HiAP, GP, 5YSBP complete	LaShonda; Leah	Jennifer, Gabino	Friday, May 10, 2013
May 13-17			
Draft of HiAP Ordinance Staff Report due for internal review	Meredith	Jennifer	Wednesday, May 15, 2013
Comments HiAP Strategy 4.0 Due	Meredith	Jennifer & RHEP Members	Wednesday, May 15, 2013
Post notes and materials from subcommittee meeting #9 on website	Meredith	Gabino	Thursday, May 16, 2013
May 20-24			
Presentation to Senior Management: Final Alignment of HiAP, GP, 5YSBP	LaShonda; Leah	Gabino, Meredith	Wednesday, May 22, 2013
Receive approval from legal of any proposed changes to HiAP ordinance	Jennifer	Meredith	Wednesday, May 22, 2013
Final HiAP Strategy 4.0 Due	Meredith	Jennifer	Wednesday, May 22, 2013
HiAP Ordinance and Strategy Staff Report due at noon	Meredith	Jennifer	Thursday, May 23, 2013
May 27-31			
June			
June 3-7			
Draft Agenda and Materials for Subcommittee Meeting #10 (June 13)	Gabino, Meredith	Jennifer	Tuesday, June 04, 2013
Presentation to City Council on HiAP Ordinance, Strategy, and Alignment (HiAP, GP, 5YSBP)	Jason	Shasa, Gabino, Meredith, Jennifer	Tuesday, June 04, 2013
Send reminder and draft agenda for HiAP subcommittee meeting #10	Gabino	Jennifer	Thursday, June 06, 2013
June 10-14			
Finalize agenda and materials for subcommittee meeting #10	Gabino, Meredith	Jennifer	Tuesday, June 11, 2013
HiAP Subcommittee Meeting #10	Gabino	Meredith, Mike	Thursday, June 13, 2013
June 17-21			
Receive approval from legal of any proposed changes to HiAP ordinance	Jennifer	Meredith	Monday, June 17, 2013
HiAP Ordinance Second Reading or Amendments Presented	Jennifer	Jason, Shasa	Tuesday, June 18, 2013
Post notes and materials from subcommittee meeting #10 on website	Meredith	Gabino	Thursday, June 20, 2013
June 24-28			