



# **RICHMOND FIRE DEPARTMENT**

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## **FIRE PREVENTION SERVICES DIVISION**

### **INSPECTION CHECKLIST FOR RESIDENTIAL CARE FACILITIES FOR THE ELDERLY**

As an operator of a Residential Care Facility for the Elderly, your home will be inspected each year by the Richmond Fire Department. This checklist will help you prepare for an inspection.

- Smoke detectors must be present and functional in each sleeping area, outside each sleeping area and on each floor.
- Smoke detectors should be tested monthly and batteries should be changed out at least once a year.
- Manual pull station is required if smoke detectors are not interconnected.
- Fire extinguisher must be visible, readily accessible, and serviced (or purchased new) within the past 12 months. Proof of service or proof of purchase within 12 months required.
- Door between the garage and the house must self-close and positive latch.
- Wall between the garage and the house must be in good condition and free of unsealed penetrations.
- Exiting doors must be in working order and exit paths free of obstructions to provide a clear all-weather surface to public walkway at all times.
- Evacuation plan must be posted denoting all ambulatory, non-ambulatory, and bedridden rooms with approved exit routes.
- House address numbers must be clear and visible on the outside of the home.

For more information, contact the Richmond Fire Department.