

WCCUSD Community Schools Steering Committee Meeting - Notes

AGENDA

Monday, January 14, 2013

Richmond Substation

11:30AM - 1:30PM

I. Check-in

II. Visual representation of FSCS process and stakeholders

- Tashaka presented various diagram models from CSCi and San Pablo initiative
- Brainstorm of WCCUSD planning process and stakeholders:
 - i. **PRE-PRE PLAN** (laying the groundwork; building the foundation; connecting the dots; gathering key preliminary materials)
 - Developing framework and a process
 - Identifying, integrate, connect key initiatives
 - OST – Ed Fund; SBHC – CA School Health Center Assoc.
 - RHEP, San Pablo, John Gioia/County FSCS Initiative
 - Developing principles and policies to tie together
 - Organize strategic players
 - Connecting local effort to national effort

Who:

- Wendell, Tashaka, Rhonda – WCCUSD
- Bianca and Jennifer – CBO
- Roza – UCB/City-School liaison

Objectives: Show that WCCUSD is at helm/leading this effort

- **Make** preliminary recommendations about process and structure
- **Meet** 17 to share info (Feb 13 for update and input)
- **Move** with 17

Deliverables:

- Preliminary inventory of CBOs and services and programs (template) – pilot with 2 families
- Preliminary recommendations re:
 - Organizing structure and process
 - Vision statement
- Assessment of needs and recommendations for process, e.g. staffing – consultant, coordinator
- Case studies and comparisons with comparable efforts (SUN/Multnomah County; Redwood; Kalamazoo?)
- Communication process/plan

Dates:

- Feb 13: WCCUSD FSCS Subcommittee Planning Meeting
- Feb 21: deliverables/recommendations
- Beginning of March TBD: RHEP FSCS Subcommittee meeting

ii. **PRE-PLAN (TBD)**

1. Define Vision?

- a. Who: Executive level, lead agency partners, key stakeholders, community members?

iii. **PLAN (TBD)**

1. Who: RHEP, San Pablo, others?

iv. **IMPLEMENTATION (TBD)**

v. **TIMELINE**

Jan	23:	RHEP
	29:	CSCi CS conference
Feb	6:	Safety Subcommittee
	13:	Subcommittee Planning Meeting
	14:	OST Collaborative meeting – hosted by EdFund (FSCS update from Bianca)
	21:	Preliminary recommendations to Wendell
	27:	RHEP Meeting
	28:	San Pablo CS Stakeholders Forum
Mar	TBD:	Families Meetings
	TBD:	RHEP Subcommittee Meeting

III. Programs inventory update and review

- Lead agencies/after school providers across the district: BACR, The Y, Bay Area All Stars (WCCUSD contact: Katherine Sullivan)
- Edit down survey to two open-ended questions and pre-populate info where necessary

IV. Preparing for RHEP Meeting 1/23 @ Peres

Proposed agenda:

- 1) Tour of Dental Clinic (20 min)
- 2) CAS NY Highlights (20 min)
Gabino, Shannon, and others
 - i. What was beneficial?
 - ii. How you believe it will help us move FSCS forward
- 3) FSCS Process update (30 min)
 - i. Guidance team
 - ii. Piloting 2 Families – Richmond and Kennedy HS
 1. Introduce principals
 2. Provide list of family school sites
 - iii. Programs Inventory update (Roza)

V. Next steps

- Tashaka to send Roza:
 - o list of programs from BACR and the Y
 - o spreadsheet of lead agency contacts
- Roza to send revised survey to group Tue 1/15; everyone send feedback by Thu 1/18; Roza to send final survey to Tashaka Fri 1/19
- Tashaka to send survey to principals 1/21 prior to meeting on 1/22
- Roza to develop a programs inventory template (excel spreadsheet similar to SFUSD inventory) by 1/21 – in case it is ready to share with RHEP on 1/23

- Tashaka to draft document re: FSCS progress update as a communication tool for future meetings (Jennifer to review)