WCCUSD Community Schools Steering Committee Meeting - Notes
AGENDA
Monday, January 14, 2013
Richmond Substation
11:30AM - 1:30PM

I. Check-in

II. Visual representation of FSCS process and stakeholders
   • Tashaka presented various diagram models from CSCi and San Pablo initiative
   • Brainstorm of WCCUSD planning process and stakeholders:
     i. PRE-PRE PLAN (laying the groundwork; building the foundation; connecting the
dots; gathering key preliminary materials)
        • Developing framework and a process
        • Identifying, integrate, connect key initiatives
          o OST – Ed Fund; SBHC – CA School Health Center Assoc.
          o RHEP, San Pablo, John Gioia/County FSCS Initiative
        • Developing principles and policies to tie together
        • Organize strategic players
        • Connecting local effort to national effort

Who:
• Wendell, Tashaka, Rhonda – WCCUSD
• Bianca and Jennifer – CBO
• Roza – UCB/City-School liaison

Objectives: Show that WCCUSD is at helm/leading this effort
• Make preliminary recommendations about process and structure
• Meet 17 to share info (Feb 13 for update and input)
• Move with 17

Deliverables:
• Preliminary inventory of CBOs and services and programs (template) –
pilot with 2 families
• Preliminary recommendations re:
  o Organizing structure and process
  o Vision statement
• Assessment of needs and recommendations for process, e.g. staffing –
  consultant, coordinator
• Case studies and comparisons with comparable efforts
  (SUN/Multnomah County; Redwood; Kalamazoc?)
• Communication process/plan

Dates:
• Feb 13: WCCUSD FSCS Subcommittee Planning Meeting
• Feb 21: deliverables/recommendations
• Beginning of March TBD: RHEP FSCS Subcommittee meeting
ii. **PRE-PLAN (TBD)**
   1. Define Vision?
      a. Who: Executive level, lead agency partners, key stakeholders, community members?

iii. **PLAN (TBD)**
   1. Who: RHEP, San Pablo, others?

iv. **IMPLEMENTATION (TBD)**

v. **TIMELINE**

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan</td>
<td>23:</td>
<td>RHEP</td>
</tr>
<tr>
<td></td>
<td>29:</td>
<td>CSCI CS conference</td>
</tr>
<tr>
<td>Feb</td>
<td>6:</td>
<td>Safety Subcommittee</td>
</tr>
<tr>
<td></td>
<td>13:</td>
<td>Subcommittee Planning Meeting</td>
</tr>
<tr>
<td></td>
<td>14:</td>
<td>OST Collaborative meeting – hosted by EdFund (FSCS update from Bianca)</td>
</tr>
<tr>
<td></td>
<td>21:</td>
<td>Preliminary recommendations to Wendell</td>
</tr>
<tr>
<td></td>
<td>27:</td>
<td>RHEP Meeting</td>
</tr>
<tr>
<td></td>
<td>28:</td>
<td>San Pablo CS Stakeholders Forum</td>
</tr>
<tr>
<td>Mar</td>
<td>TBD:</td>
<td>Families Meetings</td>
</tr>
<tr>
<td></td>
<td>TBD:</td>
<td>RHEP Subcommittee Meeting</td>
</tr>
</tbody>
</table>

III. Programs inventory update and review
- Lead agencies/after school providers across the district: BACR, The Y, Bay Area All Stars (WCCUSD contact: Katherine Sullivan)
- Edit down survey to two open-ended questions and pre-populate info where necessary

IV. Preparing for RHEP Meeting 1/23 @ Peres

Proposed agenda:
1) Tour of Dental Clinic (20 min)
2) CAS NY Highlights (20 min)
   * Gabino, Shannon, and others
      i. What was beneficial?
      ii. How you believe it will help us move FSCS forward
3) FSCS Process update (30 min)
   i. Guidance team
   ii. Piloting 2 Families – Richmond and Kennedy HS
      1. Introduce principals
      2. Provide list of family school sites
   iii. Programs Inventory update (Roza)

V. Next steps
- Tashaka to send Roza:
  - list of programs from BACR and the Y
  - spreadsheet of lead agency contacts
- Roza to send revised survey to group Tue 1/15; everyone send feedback by Thu 1/18; Roza to send final survey to Tashaka Fri 1/19
- Tashaka to send survey to principals 1/21 prior to meeting on 1/22
- Roza to develop a programs inventory template (excel spreadsheet similar to SFUSD inventory) by 1/21 – in case it is ready to share with RHEP on 1/23
☐ Tashaka to draft document re: FSCS progress update as a communication tool for future meetings (Jennifer to review)