

# City of Richmond Commuter Benefits Ordinance Registration Form

Please complete this form only if you are a private business, public agency, or non-profit organization with 10-49 employees in the City of Richmond. *Note: The total employee count is based on all worksites within the City of Richmond inclusive of branch locations with less than 50 employees.*

## **BUSINESS INFORMATION**

City of Richmond Business License Number:

Business Name:

Business Street Address:

City:

State:

Zipcode:

Business Phone Number:

Fax Number:

Business Website:

Nationwide Employee Count:

City of Richmond Employee Count:

## **COMMUTER BENEFITS COORDINATOR**

Name of Benefits Coordinator:

Mailing Address of Benefits Coordinator:

City:

State:

Zipcode:

Coordinator Phone Number:

E-mail:

## **COMMUTER BENEFITS PROGRAM**

Our Company is:

Currently offering a Commuter Benefits Program. Select the appropriate option below:

Option 1

Option 2

Option 3

Option 4

In the process of setting up a Commuter Benefits Program

Not offering a program

Exempt from Richmond ordinance

Interested in implementing a commuter benefit option with the City of Richmond

Other:

By checking this box I certify that the information on this Compliance Reporting Form is accurate and true to the best of my knowledge.

Coordinator Name:

Date:

Clicking SUBMIT will send the registration form directly to [cbo@ci.richmond.ca.us](mailto:cbo@ci.richmond.ca.us)

To submit additional documents (i.e: surveys, marketing materials, and employee enrollment information) e-mail to: [cbo@ci.richmond.ca.us](mailto:cbo@ci.richmond.ca.us)

If you would like to implement a commuter benefit option through the City of Richmond, send an e-mail with your business information and staff's transit requirements to [cbo@ci.richmond.ca.us](mailto:cbo@ci.richmond.ca.us)

For further assistance, contact Lori Reese-Brown, Project Manager at 510-620-6869 or by e-mail: [lori\\_reese-brown@ci.richmond.ca.us](mailto:lori_reese-brown@ci.richmond.ca.us)