

## Point Molate Contact - Entry and/or License Interest

Date: \_\_\_\_\_

From: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

To: Craig K. Murray, SR/WA, City Manager's Office, 510-307-8188,  
[craig\\_murray@ci.richmond.ca.us](mailto:craig_murray@ci.richmond.ca.us)

Subject: Interest to License Area or Entry within Pt Molate

**Entry Request** Complete and forward "Release, Waiver of Liability and Indemnity Agreement" (Entry Request Form). Note that each individual will need to complete, sign and submit a form. For Groups, a group leader should coordinate and submit packet and list of all that will be touring. Pt Molate Caretaker and Security Guard have extra copies of the Entry Request Form at their station located in Building 123. A Courtesy of 72 hour advance is requested for Staff to review and process each Entry Request.

**License Request** Pt Molate has space within its structures for dry storage of materials and ground space for laydown of equipment and materials. Please provide the following information with this initial contact sheet.

Interest in:

Laydown Space. Size: \_\_\_\_\_ sf. Start/End Date: \_\_\_\_\_/\_\_\_\_\_

Desired Location/s: \_\_\_\_\_

Proposed Use of Area: \_\_\_\_\_

Building Space. Size: \_\_\_\_\_ sf Start/End Date: \_\_\_\_\_/\_\_\_\_\_

Desired Location/s: \_\_\_\_\_

Proposed Use of Area: \_\_\_\_\_

**Special Event Request** City Facilities (such as Pt Molate Beach Park), public areas (such as Stenmark Road) and interim use of facilities for community, sporting events, films and Non-Profit functions can be requested from the Community Services Department. Further information and a copy of the Special Event Request Form can be obtained from Ranjana Maharaj, Library and Community Services Manager, 510-620-6972, [Ranjana\\_maharaj@ci.richmond.ca.us](mailto:Ranjana_maharaj@ci.richmond.ca.us).