

Community Services Department
FACILITY FEE SCHEDULE AND LISTING
(RENTAL FEES LISTED ARE BASED ON A 100% RENTAL RATE)



FACILITY	DETAILS	APPROVED FEE	APPROVED DEPOSIT FEE
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CONVENTION CENTER			
NOTE: OTHER AGREEMENT FOR CONCERT PROMOTERS MAY BE REQUIRED			
PACKAGED RENTAL RATES	INCLUDES JANITORIAL SUPPLIES INCLUDES FROM 1 – 3 ATTENDANTS		
OTHER EQUIPMENT/SERVICES REQUESTED	EXTRA FEES WILL APPLY		
SPECIAL EVENT PERMIT	SEE SPECIAL EVENTS PERMIT GUIDELINES		
CONVENTION CENTER COMPLEX - MAIN FLOOR, LOBBY, BERMUDA ROOM, AND TERRACE ROOMS (C/D/E/F/G/H), KITCHEN AND DRESSING ROOMS INCLUDED			
PACKAGE RATE: INCLUDES 3 ATTENDANTS AND JANITORIAL SUPPLIES	RENTAL FEES CHARGED PER HOUR 4 HOURS MINIMUM TO RENT	SET-UP & BREAK-DOWN FEES PER HOUR	\$ 200.00
	HOURLY RATE	MON- THU	\$ 826.00
	WEEKEND RATE - 25% MORE	FRI- SUN	\$1,033.00
	CONCERTS	TBD
MAIN FLOOR			
PACKAGE RATE : INCLUDES 3 CONTRACTED ATTENDANTS AND JANITORIAL SUPPLIES	RENTAL FEES CHARGED PER HOUR 4 HOURS MINIMUM TO RENT	SET-UP & BREAK-DOWN FEES PER HOUR	\$ 200.00
	HOURLY RATE	MON-THU	\$ 500.00
	WEEKEND RATE - 25% MORE	FRI- SUN	\$ 625.00
BERMUDA/CATALINA ROOMS			
PACKAGE RATE: INCLUDES 3 CONTRACTED ATTENDANTS AND JANITORIAL SUPPLIES	RENTAL FEES CHARGED PER HOUR 4 HOURS MINIMUM TO RENT	SET-UP & BREAK-DOWN FEES PER HOUR	\$ 200.00
	HOURLY RATE	MON-THU	\$ 244.00
	WEEKEND RATE - 25% MORE	FRI- SUN	\$ 305.00
TERRACE ROOMS C/D/E/F/G/H			
PACKAGE RATE: INCLUDES 1 CONTRACTED ATTENDANTS AND JANITORIAL SUPPLIES	RENTAL FEES CHARGED PER HOUR 3 HOURS MINIMUM TO RENT		
	HOURLY RATE	MON-THU	\$ 121.00
	IF RENTING AS ADDITIONAL ROOM		\$ 51.00
	HOURLY RATE	FRI- SUN	\$ 151.00
	IF RENTING AS ADDITIONAL ROOM		\$ 64.00

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CONVENTION CENTER LOBBY		RENTAL FEES CHARGED PER HOUR 4 HOURS MINIMUM TO RENT			
PACKAGE RATE: INCLUDES 3 CONTRACTED ATTENDANTS AND JANITORIAL SUPPLIES	HOURLY RATE		MON-THU	\$ 244.00	\$ 500.00
	WEEKEND RATE - 25% MORE		FRI- SUN	\$ 305.00	\$ 500.00
CONVENTION CENTER KITCHEN	CHARGED PER UNIT				
	SHARED USE WITH EVENT BOOKING	MON- THU	\$ 103.00		
		FRI- SUN	\$ 129.00		
	SOLE USE WITH EVENT BOOKING	MON- THU	\$ 161.00		
		FRI- SUN	\$ 201.00		
	SOLE USE WITHOUT EVENT BOOKING (COMMERCIAL USE) 6 HOURS MAX	MON- THU	\$ 500.00	\$ 500.00	
FRI- SUN		\$ 625.00			
DRESSING ROOMS	CHARGED PER UNIT WITH EVENT BOOKING				
	BAND/ CHORUS ROOM	MON- THU	\$ 63.00		
		FRI- SUN	\$ 79.00		
	INDIVIDUAL DRESSING ROOM	MON- THU	\$ 33.00		
		FRI- SUN	\$ 41.00		
MARQUEE	PER WEEK		\$ 50.00		
TICKET BOOTH	PER UNIT	MON- THU	\$ 51.00		
		FRI- SUN			
NOTE:					
<ul style="list-style-type: none"> • EXTRA FEES OF \$200.00 WILL BE ASSESSED PER EVENT DURING THE MONTH OF DECEMBER AFTER HOLIDAY DECORATIONS HAS BEEN PLACED IN THE RICHMOND CONVENTION CENTER • SPECIAL EVENT PERMIT REQUIRED AND PENDING APPROVAL BY THE POLICE DEPARTMENT AS FOLLOWS: <ul style="list-style-type: none"> - ANY RENTAL WITH ATTENDEES OVER #200 - IF ALCOHOLIC BEVERAGES ARE SERVED OR SOLD 					

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COMMUNITY CENTER FACILITIES

NOTE: RENTALS FOR PROFIT IS NOT ALLOWED AT COMMUNITY CENTERS, THE USE OF THE CONVENTION CENTER IS AN OPTION.

PACKAGED RENTAL RATES	<ul style="list-style-type: none"> - INCLUDES JANITORIAL SUPPLIES - INCLUDES 1 RENTAL ATTENDANT - INCLUDES AVAILABLE CHAIRS AND TABLE 				
OTHER - REQUESTED EQUIPMENT/SERVICES	EXTRA FEES WILL APPLY				
NON PROFIT GROUPS CITY DEPARTMENTS WCCUSD GOVERNMENT	25% DISCOUNT - 2 HOUR MINIMUM RENTAL TO QUALIFY				
SOCIAL HALL	PACKAGED DEAL (75-190 ATTENDEES)	PER HOUR		\$ 500.00	
NEVIN COMMUNITY CENTER			\$ 135.00		
PARCHESTER COMMUNITY CENTER			\$ 116.00		
RECREATION COMPLEX			\$ 154.00		
SHIELDS REID COMMUNITY CENTER			\$ 116.00		
CONFERENCE ROOM	PACKAGED DEAL (20-30 ATTENDEES)	PER HOUR		\$ 250.00	
NEVIN COMMUNITY CENTER			\$ 81.00		
BOOKER T ANDERSON COMMUNITY CENTER			\$ 81.00		
PARCHESTER COMMUNITY CENTER			\$ 81.00		
PT. RICHMOND COMMUNITY CENTER			\$ 81.00		
SHIELDS REID COMMUNITY CENTER			\$ 81.00		
MULTI PURPOSE ROOM	PACKAGED DEAL (20-30 ATTENDEES)	PER HOUR		\$ 250.00	
BOOKER T ANDERSON COMMUNITY CENTER			\$ 101.00		
NEVIN COMMUNITY CENTER			\$ 101.00		
PT. RICHMOND COMMUNITY CENTER			\$ 101.00		
GYMNASIUM	INCLUDES JANITORIAL SUPPLIES INCLUDES 1 RENTAL ATTENDANT				
BTA/RRC	FOR SOCIAL EVENTS	PER HOUR	\$ 252.00	\$ 500.00	
BTA/RRC	FOR SPORTS	PER HOUR	\$ 148.00	\$ 250.00	
AQUATICS	<ul style="list-style-type: none"> - INCLUDES JANITORIAL SUPPLIES & LIFEGUARDS - EXTRA FEE ASSESSED FOR ADDITIONAL LIFEGUARDS AS REQUIRED, AND/OR AS DETERMINED NECESSARY PENDING RISKS INVOLVED 				
RATE ASSESSED PER 25 PEOPLE * \$30.00 PER ADDITIONAL 25 PEOPLE ADDED ** \$15.00/HR PER ADDITIONAL LANE REQUESTED FRI-SUN 25% MORE (2 HRS. - MINIMUM)	POOL	MON-THU	PER HOUR	\$ 150.00	\$ 250.00
		FRI-SUN	PER HOUR	\$ 188.00	\$ 250.00
	LANE	MON-THU	PER HOUR	\$ 46.00	\$ 250.00
		FRI-SUN	PER HOUR	\$ 58.00	\$ 50.00
	OUTDOOR POOL PLUS PICNIC AREA	MON-THU	2 HOURS	\$ 150.00	\$ 250.00
		FRI-SUN		\$ 188.00	\$250.00

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PARKS AND FIELDS RESERVATION				
PACKAGED RENTAL RATES	<ul style="list-style-type: none"> - INCLUDES TRASH CANS BASED ON THE NUMBER OF ATTENDEES - 1 Trash Can per #25 attendees 			
SPECIAL EVENT PERMIT	REQUIRED FOR AMPLIFIED SOUND REQUIRED FOR JUMPERS FESTIVALS, FAIRS, ETC. (SEE SPECIAL EVENT PERMIT GUIDELINES)			
STANDARD FEES	FOR GENERAL USE			
	GROUPS OF 50 OR LESS 2 TRASH CANS INCLUDED	PER HOUR	\$ 30.00	\$ 100.00
	GROUPS OF 51 – 100 4-8 TRASH CANS INCLUDED	PER HOUR	\$ 61.00	\$ 150.00
	GROUPS OF 101-199 4-8 TRASH CANS INCLUDED	PER HOUR	\$ 81.00	\$ 150.00
	GROUPS OF 200 OR MORE	PER HOUR	\$ 121.00	\$ 150.00
PICNIC AREAS	<ul style="list-style-type: none"> - INCLUDES MINIMUM OF 2 TRASH CANS. - ADDITIONAL TRASH CANS WILL BE ASSESSED EXTRA FEES 			
NICHOLL PARK COUNTRY CLUB VISTA BARBARA & JAY VINCENT	MINIMUM OF 3 HOURS REQUIRED	PER HOUR	\$ 38.00	\$ 100.00 \$150.00
MARINA BAY PARK SHIMADA PARK	PARK STANDARD FEES WILL APPLY IN ADDITION TO TABLE FEES	PER TABLE PER DAY	\$ 26.00	\$ 100.00 \$ 150.00
NOTE:				
<ul style="list-style-type: none"> • ALL PARK/PICNIC RESERVATIONS FEES NOT COVERED BY THIS SCHEDULE WILL BE DONE BY SPECIAL ARRANGEMENT WITH THE COMMUNITY SERVICES DEPARTMENT. • THE DEPARTMENT RESERVES THE RIGHT TO INCREASE DEPOSIT FEES DEEMED NECESSARY TO RECOVER COSTS ASSOCIATED WITH RISKS INVOLDED. 				
SPORTS FIELD	<ul style="list-style-type: none"> - INCLUDES 1 TRASH CAN - FEES DO NOT INCLUDE BAGS, GOALS OR FIELD MARKING- EXTRA FEES APPLY 			
	YOUTH SPORTS	PER HOUR	\$ 27.00	\$ 100.00- NON LEAGUE
EXCLUDING BASEBALL	ADULT SPORT	PER HOUR	\$ 40.00	
	ADULT BASEBALL	PER HOUR	\$ 71.00	
	TENNIS COURTS	PER HOUR	\$ 15.50	\$ 300.00 - LEAGUES
MLK TURF FIELD	YOUTH	PER HOUR	\$ 40.00	
	ADULT	PER HOUR	\$ 50.00	
MLK TURF/TRACKS	YOUTH	PER HOUR	\$ 30.00	
	ADULT	PER HOUR	\$ 40.00	