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City of Richmond
BUSINESS LICENSE DIVISION
Phone: (510) 620-6742
Fax: (510) 620-6522

Finance Department
450 Civic Center Plaza
Richmond, California 94804
www.ci.richmond.ca.us/finance

RENTAL PROPERTY BUSINESS LICENSE APPLICATION

The City of Richmond Municipal Code Section 7.04 requires all businesses to pay a business tax, but such payment does not authorize an applicant to do business in the City. All businesses must comply and continue to comply with all laws of the City, including but not limited to its zoning, building, planning, and fire regulations.

FINANCE DEPARTMENT USE ONLY
Business License No.:
NAICS Code:

RENTAL PROPERTY INFORMATION		
Site Address: (Street, City, State, Zip)		
Site APN:		
Ownership: ☐ Sole Ownership ☐ Partnership ☐ Corporation ☐ LLC		
RENTAL PROPERTY OWNER'S INFORMATION		
Property Owner's Name:		
FEN/SSN:		
Mailing Address: (Street, City, State, Zip)		
Phone:	**Fax:**	**Email:**
Emergency Contact Name:		**Emergency Contact Phone:**

I declare under penalty of perjury that the information contained in this application is true and correct to the best of my knowledge; that I am licensed or otherwise qualified to conduct the business described in this application; and that I do not intend to engage in or allow criminal activity on the business premises. I agree to comply with all requirements of Zoning, Building, Fire and all other applicable laws, ordinances and regulations pertaining to the operation of such businesses. The issuance of this license does not constitute the City's consent that the holder of such license may operate a business in violation of any such codes or regulations.

X _____ _____
Signature Date

FOR FINANCE DEPARTMENT USE ONLY	
Processor:	**Comments:**
Date:	
Amount:	