Richmond California

Fiscal Year 2020-21

Adopted Operating Budget

June 30, 2020

City of Richmond, California

City of Pride and Purpose

FY 2020-21 Adopted Budget
Presented by
Laura Snideman, City Manager
And
Belinda Brown, Finance Director/Treasurer

CITY OF RICHMOND

FISCAL YEAR 2020-21

ADOPTED OPERATING BUDGET

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Richmond City Council

Tom Butt
Mayor

Nathaniel Bates
Vice Mayor

Ben Choi
Councilmember

Demnlus Johnson
Councilmember

Eduardo Martinez
Councilmember

Jael Myrick
Councilmember

Melvin Willis
Councilmember

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CITY OFFICIALS

JUNE 30, 2020

CITY COUNCIL

Mayor .....Tom Butt

Vice Mayor .....Nathaniel Bates

Councilmember .....Ben Choi

Councilmember .....Demnlus Johnson

Councilmember .....Eduardo Martinez

Councilmember ..... Jael Myrick

Councilmember .....Melvin Willis

ADMINISTRATION AND EXECUTIVE MANAGEMENT

City Manager .....Laura Snideman

Deputy City Manager, Economic Development .....Shasa Curl

Deputy City Manager, Internal Services (Acting) .....LaShonda White

City Attorney (Acting) .....Rachel Sommovilla

City Clerk .....Pamela Christian

Library & Community Services Director.....Sal Vaca

Finance Director/Treasurer .... Belinda Brown

Fire Chief..... Adrian Sheppard

Housing Authority Director.....Nannette Beacham

Human Resources Director (Interim) .....Allison Picard

Information Technology Director ..... Sue Hartman

Library & Cultural Services Director ..... Katy Curl

Community Development Director.....Lina Velasco

Police Chief (Acting).....Bisa French

Port Director..... Jim Matzorkis

Public Works Director.....Yader Bermudez

Rent Control Executive Director.....Nicolas Traylor

Water Resource Recovery Manager..... Ryan Smith

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CITY OF RICHMOND

FISCAL YEAR 2020-21 ADOPTED BUDGET

BUDGET TEAM

Belinda Brown
Finance Director

Markisha Guillory
Budget Administrator

Bert Jones
Budget Analyst I

Vrenesia Ward
Budget Analyst II

Antonio Banuelos
Accounting Manager

Finance - Payroll

Finance - Administration

Special thanks for cover design: Leah Clark, Library & Community Services

Cover Photo provided by © R.D. Lopez | Shots From Richmond

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CITY OF RICHMOND

MISSION

The City of Richmond shall provide services that enhance economic vitality, the environment and the quality of life of our community.

VISION

Richmond will develop all of its neighborhoods and businesses as quality places to live, work, shop and play, with its 32 miles of shorelines as a widely recognized symbol of the City's success.

VALUES

Honesty

Excellent Customer Service

Teamwork

Commitment

Innovation, Creativity and Risk-Taking

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California Society of Municipal Finance Officers

Certificate of Award

Operating Budget Excellence Award
Fiscal Year 2019-2020

Presented to the

City of Richmond

For meeting the criteria established to achieve the CSMFO Excellence Award in Budgeting.

January 31, 2020

Steve Heide
CSMFO President

Yolanda Rodriguez, Chair
Recognition Committee

Dedicated Excellence in Municipal Financial Reporting

California Society of Municipal Finance Officers

Certificate of Award

Capital Budget Excellence Award
Fiscal Year 2019-2020

Presented to the

City of Richmond

For meeting the criteria established to achieve the Capital Budget Excellence Award.

January 31, 2020

Steve Heide
CSMFO President

Yolanda Rodriguez, Chair
Recognition Committee

Dedicated Excellence in Municipal Financial Reporting

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Richmond

California

For the Fiscal Year Beginning

July 1, 2019

Christopher P. Morrill

Executive Director

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FINANCE DEPARTMENT

AGENDA REPORT

DATE: June 30, 2020

TO: Honorable Mayor and Members of the City Council

FROM: Laura Snideman, City Manager
Belinda Brown, Finance Director
Markisha Guillory, Budget Administrator

SUBJECT: ADOPTION OF FISCAL YEAR 2020-21 ANNUAL OPERATING BUDGET AND FISCAL YEARS 2020-25 CAPITAL IMPROVEMENT PLAN BUDGET

STATEMENT OF THE ISSUE:

Staff has completed development of the Fiscal Year 2020-21 Annual Operating Budget and the Fiscal Years 2020-21 to 2024-25 Capital Improvement Plan Budget based on City Council direction, and is submitting these budgets for adoption.

RECOMMENDED ACTION:

ADOPT resolutions approving: the Fiscal Year 2020-21 Annual Operating Budget and the Fiscal Years 2020-21 to 2024-25 Capital Improvement Plan Budget – City Manager's Office/Finance Department (Laura Snideman 510-620-6512/Belinda Brown 510-620-6740).

FINANCIAL IMPACT OF RECOMMENDATION:

The recommended budget is a balanced budget with budgeted revenues equal to budgeted expenditures at $165.2 million. Balancing the budget required addressing an estimated $29.5 million deficit. More than 80% of this amount was addressed by measures not directly impacting full-time staff positions. However, as noted throughout the Discussion Section of this report, there are a number of assumptions and concerns that could present challenges to maintaining a balanced budget and staff expects modifications to this budget throughout the next fiscal year as more precise information is received. Most notably, in accordance with the City Council's June 16 direction to base the budget on Proposal C that avoids any reductions in staff, union accommodations of approximately $5.3 million have been incorporated to achieve a balanced budget. This entire amount is subject to a meet and confer process which remains in progress. Should information change about this component of the budget prior to the City Council meeting, staff may make different recommendations during the

meeting. It is additionally important to note that should we be unsuccessful in achieving accommodations or finding new expenditure reductions or a guaranteed additional source of revenue, reductions in staff may become likely and these reductions increase in number the longer the we go without being able to implement any accommodations.

DISCUSSION:

Overview

The purpose of this item is to transmit the proposed FY 2020-21 Annual Operating Budget and the FY 2020-25 Five-Year Capital Improvement Plan (CIP) Budget for adoption by the City Council. The General Fund operating budget is balanced with revenues totaling $165.2 million and expenditures totaling $165.2 million. It should be acknowledged that this budget was developed under unprecedented fiscal conditions as an economic downturn caused by the COVID-19 pandemic exacerbated a budget that was already structurally unbalanced. The result is a proposed budget that is still not structurally balanced and includes considerable budget reductions that are one-time in nature and may adversely impact service levels. Staff will continue to monitor this budget very closely as uncertainty makes it difficult to predict further budget impacts, especially to major revenue streams.

As previously stated, the proposed budget is balanced with a placeholder of $5.3 million for union accommodations (proposal C adopted by City Council on June 16, 2020). Staff understands that the proposed budget does not meet all of Council's budget goals and staff will therefore continue to evaluate alternative recommendations for how to further reduce the deficit for presentation during the June 30, 2020 City Council meeting. In consideration of Council discussions and union presentations, staff is researching the feasibility of implementing one or more of the following actions:

- Using a small portion of reserves to reduce the deficit;
- Not fully paying the City's full OPEB contribution while earmarking portions of future revenue generated from ballot measures to pay the outstanding balance;
- Instituting a voluntary lay-off or retirement incentive program and using a portion of reserves for use in potential pay-outs;
- Identifying potential savings from lay-offs; and/or
- Exploring even more deferred vehicle purchases.

Staff is continuing to evaluate these additional budget reducing strategies to ensure that the full impact on the City's budget is clearly articulated to Council. Please visit the City's website at https://www.ci.richmond.ca.us/1427/Presentations for the most up-to-date budget information and presentations, as specific and updated information will be presented after the publishing of this report.

This agenda report will provide the framework in which the operating and CIP budgets were developed.

Budget Development Process

On March 2, 2020, the Finance Department held the annual budget kick-off meeting to begin development of the FY 2020-21 operating and CIP budgets. At that meeting, staff was

provided with guidelines for developing their departmental budget and was instructed to maintain the baseline budget in line with the FY 2019-20 budget.

Following department budget entry, Finance staff held a series of budget hearings with individual departments. The purpose of these meetings was to have in-depth discussions about departmental budgets, focusing mainly on requests for additional appropriations and requests for new positions and promotions.

At the conclusion of budget hearings with individual departments, Finance staff compiled the first draft of the FY 2020-21 operating budget, which was transmitted to the City Council at its meeting on May 4, 2020. At that point, the General Fund reflected an estimated deficit of $27 million for FY 2020-21. Considering the COVID-19 pandemic, staff also evaluated the FY 2019-20 operating budget and revised budget projections, resulting in an estimated deficit of $7 million.

Given the magnitude of the estimated deficits in both the FY2019-20 and FY 2020-21, staff explored several potential measures to balance the budgets in both fiscal years. Additionally, an ad hoc budget committee, consisting of the Mayor and two Councilmembers, was convened to strategize ways to balance the budgets. A series of meetings were held with the ad hoc budget committee, City staff and management, and representatives of the bargaining units. These meetings consisted of brainstorming sessions on potential budget balancing strategies, as well as revenue generation ideas (Attachment 2). The expenditure-related strategies were eventually arranged into four “buckets” of options. The City Council voted to implement several options that did were not directly related to union accommodations or permanent staff reductions that reduced the estimated budget deficit.

At its meeting on May 26, 2020, the City Council received a presentation from Russ Branson of Russ Branson Consulting on the City’s preliminary five-year budget forecast. The purpose of the presentation was to provide a long-range financial outlook to assist the City with proactively addressing future challenges through the annual budget process. The key take-away was that the City needs to take bold action to correct the long-term structural deficit to secure fiscal sustainability.

On June 2 and 5, 2020, staff hosted two community budget meetings that included information on the City’s budget process, status of the current financial condition, and a question and answer session. A recurring theme revealed during both meetings was community members’ concerns around budget cuts to Library & Community Services programs.

During the City Council meetings held in June 2020, staff presented to the City Council four budget balancing proposals with varying alternatives around meet and confer items. The Council reviewed budget balancing proposals and voted to institute freezing a total of 58 vacant positions, reducing departmental budgets, and directing staff to begin the meet and confer process with bargaining units on accommodations to close the remaining budget gap.

Proposed General Fund Budget

The budget started with an estimated deficit of $27 million, which increased to $29.5 million primarily due to further reductions made to the sales tax projections. Table 1 shows the

measures that were implemented to reduce the estimated deficit to $5.3 million. More than 80% of the $29.5 million deficit was reduced by measures not directly impacting full-time staff positions, but most of those measures do not address the structural imbalance. As it stands, the proposed budget is fragile primarily due to the following:

- The majority of budget balancing measures represent one-time solutions as highlighted below in blue
- Uncertainty remains in terms of the impact of COVID-19 on revenue streams
- Revenue projections assume economic recovery will begin in December 2020

Table 1

#	Strategy – General Operating Items	FY2019-20 Estimated Cost Savings	FY2020-21 Estimated Cost Savings
	BEGINNING DEFICIT	**($6,961,540)**	**($29,543,872)**
1	Credit card processing fees		90,000
2	Eliminate festivals	11,000	300,000
3	Discontinue Fire consulting contract		100,000
4	Eliminate 1% across-the-board cost of living adjustments		1,300,000
5	Institute hiring freeze for some positions/vacancy savings	2,408,000	3,154,211
6	Reduce department operating budgets	1,113,001	1,427,952
7	Reduce pool cars	5,000	20,000
8	Eliminate matching funds for campaigns		100,000
9	Fund community programs with ECIA funding		325,000
10	Reduce recreation programs	340,982	991,278
11	Reduce insurance reserves to 70% confidence level		3,029,873
12	Reduce equipment/vehicle replacement		1,295,000
13	Fund information technology replacement with a capital lease		3,300,000
	ESTIMATED COST SAVINGS – May 26, 2020	**3,877,983**	**15,433,314**
14	Additional vacancies for hiring freeze		3,110,376
15	Additional reductions to department operating budgets		308,800
16	Eliminate replacement of Fire pumper		795,000
17	Eliminate replacement one street sweeper		280,000
18	Move one Code Enforcement Officer to Planning fund		150,600
19	Unanticipated documentary transfer tax receipt	1,095,764	
	ESTIMATED COST SAVINGS – June 2, 2020	**1,095,764**	**4,644,776**

	TOTAL "Bucket 1" ESTIMATED COST SAVINGS	**4,973,747**	**20,078,090**
20	Police Lieutenant was inadvertently marked for hiring freeze		(286,249)
	REVISED TOTAL "Bucket 1" ESTIMATED COST SAVINGS	**4,973,747**	**19,791,841**
	REMAINING DEFICIT BALANCE	**($1,987,793)**	**($9,752,031)**
21	Reduce citywide overtime		1,000,000
22	Additional vacancies included in hiring freeze		2,889,336
24	Eliminate City Council travel/training		25,000
25	Reduce compensation study		50,000
26	Reduce Police special services revenue -WCCUSD Board voted against funding School Resource Officers		(900,000)
27	Additional RPTTF pass-through revenue	680,000	
28	City Manager's Office budget reductions	173,000	28,077
29	Franchise fee 7.5% increase	432,000	893,784
30	Decrease Police parking enforcement revenue due to position being frozen		(116,191)
31	Eliminate vacancy savings		(600,000)
	ESTIMATED COST SAVINGS	**1,285,000**	**3,270,006**
		6,258,747	**23,061,847**
	REMAINING DEFICIT BALANCE	**($702,793)**	**($6,482,025)**
	June 16, 2020 City Council meeting:		
32	Freeze:		
	Police Lieutenant		286,249
	Police Officers (2)		465,902
	Police Sergeant		261,604
	Groundskeeper/Gardener (2); Parks Construction & Maintenance Worker (split btwn. Parks and Marina Bay)		183,856
33	City Council - reduce sister city travel		6,000
34	Economic Development - reduce travel/training		12,100

35	Human Resources - eliminate compensation study		200,000
36	ONS - Add 2 Neighborhood Change Agents (divert funding from frozen Police Lieutenant)		**(227,694)**
	ESTIMATED COST SAVINGS - June 16, 2020	**-**	**1,188,017**
	REMAINING DEFICIT BALANCE	**($702,793)**	**($5,294,008)**

The proposed budget in Table 2 reflects a balanced position with revenues and expenditures totaling $165.2 million. It does, however, contain a placeholder of $5.3 million for accommodations requiring meet and confer with bargaining units. With all other options exhausted, including freezing positions and operating budget reductions, the remaining deficit will need to be reduced by accommodations to avoid or lessen staff reductions. If agreements are not reached on accommodations, staff recommends that payouts resulting from staff reductions be paid from reserves as these are one-time expenditures.

If the proposed budget is the final budget, cash reserves are estimated to be at 12% of total expenditures, given that FY 2019-20 ends in a break-even position.

Table 2

Estimated Beginning Balance 7/1/2020	**$19,534,660**
REVENUES:	
Property Taxes	43,928,806
Sales & Use Tax	40,995,626
Utility Users Tax	44,506,312
Other Taxes	13,704,709
Licenses, Permits & Fees	6,479,388
Fines & Forfeitures	831,966
Interest Income	236,079
Charges for Services	3,381,868
Other Revenue	196,496
Rental Income	952,123
Intergov State Taxes	87,405
Grants	546,184
Proceeds from Sale of Property	55,000
Operating Transfers In	9,258,229
TOTAL REVENUES	**165,160,191**
EXPENDITURES:	
Salaries & Wages	71,789,370
Benefits	58,554,789
Professional & Admin Services	9,998,918
Other Operating	5,227,563
Utilities	4,548,320
Equipment & Contract Services	2,113,661

Insurance	3,143
Cost Pool	14,139,253
Asset/Capital Outlay	460,468
Debt Service Expenditures	2,049,749
A87 Cost Plan Reimbursement	(3,516,104)
Grant Expenditures	40,000
Operating Transfers Out	4,961,206
Accommodations	(5,210,145)
TOTAL EXPENDITURES	**165,160,191**
Net Surplus/(Deficit)	-
Estimated Ending Balance 6/30/2021	**$19,534,660**
Cash Reserve Level	12%

Budget Assumptions

COVID-19 has impacted the local economy in Richmond as well as nationally. The shelter-in-place, the mandatory closing of non-essential businesses, and decreased hours, as well as patronage of essential businesses have had a toll. The revenue streams most impacted to a total on nearly $10 million have been Sales Tax, Transient Occupancy Tax, charges for services and facility rental. Staff assumes depressed level of activities for the next 6 months and then rebound towards normal starting in January. Another significant increase in COVID-19 cases and another strict shelter-in-place mandate will make the recovery much slower.

In brief, for Richmond, staff is expecting lower revenue numbers for certain revenue streams, especially sales tax in the first half of FY 2020-21. Although local businesses are opening up again, there is still much uncertainty with what will happen with COVID-19, with Property Taxes, and with operations at the Chevron Refinery in light of oil prices and demand going down at the global level.

Sales Tax

Sales Tax is the revenue category most impacted by COVID-19. Staff is proposing an overall reduction of 18% or $7.4 from FY 2019-20 mid-year budgeted amounts to FY 2020-21 projected amounts. The decrease stems from shelter-in-place and decreased economic activity in Richmond. Before COVID-19, sales tax was our biggest revenue stream. We were originally expecting about $48 million. After COVID-19, we expect Sales Tax revenue to be $41 million in FY 2020-21, which is a $7 million reduction.

Estimates are based on updated forecast from the City's sales tax consultant and finance staff. While the shelter-in-place was partially lifted in mid-June, the recession scenario is still expected to extend until December. If another shelter-in-place were to occur, the impact would be even bigger. The forecast for next year takes into account slow growth back to normal. At this time, we do not know what the "new normal" will be. Some businesses are more affected than others and will take longer to comeback. Some businesses may never come back.

Additionally, the State of California is allowing small businesses to defer payments for at least six months. This will impact the cash flow of sales tax revenue to the City and if those businesses do go out of business the City will not see the associated revenue. Preliminary indications from the State point towards this program not being as impactful to most cities as was originally feared.

Property Taxes

Staff is assuming no immediate impact to property taxes due to COVID-19 in FY 2020-21. The forecast assumes that property taxes will remain fairly flat. The forecast is based on actual property sales in 2019, the Chevron Refinery valuation staying flat with zero percent growth, and the rest of the properties in Richmond growing by the 2% (the maximum amount based on Proposition 13). In reference to the Chevron Refinery valuation, if the County Assessor increases their valuation, then that means more money for the City; if the County lowers the valuation of the Refinery, due to decreased value stemming from lower productivity or due to lower revenues at the Refinery tied to lower crude oil prices, then that equates to lower property taxes for Richmond.

An impact related to COVID-19 and the economic downturn would more likely affect City revenues in FY 2021-22. For that to happen, the sale prices of properties in Richmond would have to drop. The County Assessor could opt to use Proposition 8 provisions that allow for temporary reductions in assessed valuations for property taxes when real property suffers declines in value.

The City receives property taxes from Contra Costa County through the Teeter Plan. This means almost all property taxes are guaranteed to be remitted to the City by the County regardless of payment status. The County keeps all the corresponding late fees and penalties. The City would not be impacted if a significant amount of property owners are late in paying their property tax bills due in December and April. Secured Property Taxes are paid by the County in December (55%), April (40%), and June (5%).

A relatively new property tax revenue in the General Fund are the Successor Agency surplus and pass-through funds which at $4.9 million make up 11% of the property tax category. The surplus Redevelopment Property Tax Trust Fund (RPTTF) distributions are estimates that are dependent upon actual tax allocations by the County and approval of Recognized Obligation Payment Schedule (ROPS) funding requests by the California Department of Finance (DOF). The City's General Fund is allocated 28% of any extra funds that are left over. The amount received changes year to year based on changes to tax increment and other obligations. The pass-through revenues are a direct percentage of available tax increment, and don't fluctuate with ROPS funding authorization or actual Agency disbursements. Pass-through revenue is best projected at the prior year actual level, increased by the current year growth in tax increment. Half of that revenue is received in January and the other half in June.

Due to the County Assessor's Office being deemed non-essential in April, the County does not expect to have the Assessment Roll Letter that is usually available in early July until mid-August. This report tells Contra Costa County cities the total valuation changes for the upcoming year and helps determine the level of property taxes.

Utility Users Tax

Staff does not foresee any significant impact to the Utility Users Tax (UUT) revenue stream. Eighty percent of the gas and electricity UUT is paid by residential customers and with the shelter-in-place; residential usage will remain flat or go up. The other 20% is made up by commercial businesses. Any decrease here would be offset by an increase in residential usage. In the short term, any non-payment of residential accounts will not affect the City revenues.

Although no impact due to COVID-19, we do forecast a reduction of $2.7 million in FY 2020-21 compared to FY 2019-20 mid-year budgeted amounts. UUT decreases are mainly due to the structure of the Chevron Tax Settlement. The settlement payment goes down from $7 million in FY 2019-20 to $4 million in FY 20-2021. Yearly payments stay at $4 million for five more years through FY 2024-25 when the settlement payments are completed. Additionally, the downward trend in UUT from telecommunications, cable television and pre-paid wireless will continue. This trend is due to various technology changes and consumer trends including people getting rid of their land lines and cable service. Additionally, cheaper cell phone plans are now available for the consumers. This reduction accounts for 6.5% of the UUT revenue category.

Additionally, we expect increases in UUT from the Cap Provision and gas & electricity. The Cap Provision allows any entity to pay UUT without providing any actual back up, keeping their operations confidential. Changes in the cap amount depend on the Consumer Price Index (CPI). Actual CPI through the month of May would be an increase of 6%.

Other Taxes

Transient Occupancy (Hotel) Tax (TOT) is the other revenue stream impacted by COVID-19. Normal amount in TOT should be around $2 million. TOT forecast assumes very slow growth back to normal. The County is currently renting out hundreds of hotel rooms in Richmond, but these are all exempt from TOT because their contracts are for more than 30 days. The city is only expecting $1.3 million in FY 2020-21, a decrease of 48% compared to the FY 2019-20 mid-year budgeted amount.

Another of area of concern is documentary transfer tax. Even before COVID-19, this was considered the most volatile revenue stream with amounts varying significantly from month to month and year to year. With the current tiered rate structure, one or two large sales will greatly impact the monthly amount. Staff is leaving the budgeted amount at $6 million which is the same as the original budgeted amount for FY 2019-20 that will end up above $8 million. Even if property values decline, this could potentially lead to more sales, so values may go down, but volume could go up. High dollar property sales are usually industrial properties, including warehouse and large apartment complexes.

Personnel Costs

Salaries and benefits are decreasing due to 58 vacant positions being frozen and unfunded for FY 2020-21. For existing staff, costs remain close to the FY 2019-20 baseline budget as

the budget does not include any cost of living adjustments. The largest increase is in benefits costs, primarily pension and Other Post-Employment Benefits (OPEB). The budgeted amounts are based on rates from the actuarial valuation reports. It is important to note that the proposed budget does not include any requested promotions or new positions.

Other Operating Costs

For the most part, departmental budgets remain close to FY 2019-20 baseline budget. The major increases in operating costs are in cost pool for technology and vehicle replacement. It should be noted, however, that both of those allocations were reduced significantly from the original proposed amounts. Technology replacement was reduced by $3.3 million and vehicle replacement by $2.2 million.

Budget reductions were made across multiple departments as a budget balancing measure. The Police Department, in particular, reduced its budget significantly, with an operational budget reduction of $2 million. Additionally, 21 vacant sworn positions and 10 vacant non-sworn positions were frozen resulting in cost reductions of $6.4 million.

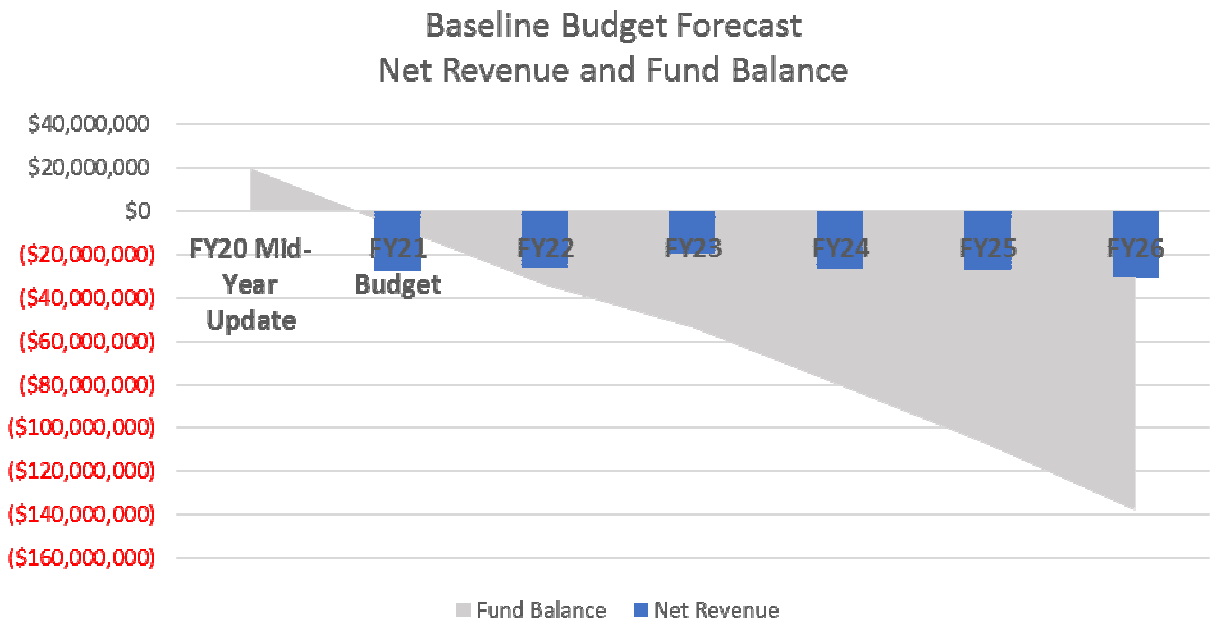
Position Control

Budget development began with 65 vacant positions in the General Fund in both sworn and non-sworn classifications (Full position control listing - Attachment 3). While a hard hiring freeze was not instituted, the City Council voted to freeze 58 vacant positions in the General Fund, resulting in cost savings of $10 million. Additionally, the City Council voted to reduce citywide overtime by $1 million. The largest reductions were in Police and Fire sworn overtime, which makes up most of the overtime budget.

Cost savings of $10 million were realized by freezing positions and reducing overtime; however, minimal budgeted vacancies may lead to increased overtime expenses. This is due to existing staff having to carry heavier workloads to meet service demands. Staff is concerned about the implications of decimating the majority of vacant positions. These concerns are related to potential staff retention problems due to burnout and no clear career paths. In particular for the Police Department, staff is concerned that there will be an adverse impact to service delivery due to the combination of reducing the operational budget and freezing almost all of the vacant positions. Furthermore, minimum staffing requirements will require the use of overtime, which was also reduced.

Long-Range Budget Forecast

The City Council received a presentation from Russ Branson of Russ Branson Consulting on the City's preliminary five-year budget forecast. The presentation highlighted the impacts of COVID-19 on major sources of revenue, the risk associated with low cash reserves, and on-going budget pressures. The preliminary baseline forecast indicated that corrective action is needed in the near-term to achieve a structurally balanced budget and long-term fiscal sustainability. The table below shows a growing negative fund balance over the next five years if the structural imbalance is not corrected.



The City Council will receive the updated five-year budget forecast at a meeting in September 2020.

Fiscal Challenges

The City has several on-going fiscal challenges that make it difficult to achieve a structurally balanced budget. These challenges include the following:

- Cash reserves that are below the 15% policy target. At $19.5 million, or 12% of the total proposed expenditures of $165.1 million, reserves are $5 million below the policy target. This represents less than two months of expenditure coverage, whereas, the industry standard is to maintain a minimum reserve of 16% to 25% of total expenditures. It is essential to build and maintain a healthy reserve to cover short-term and long-term interruptions in cash flow.

- Pension and Other Post-Employment Benefits (OPEB) costs continue to grow rapidly although growth rates in salaries and total headcount have remained flat. Public agencies in the California Public Employees' Retirement System (PERS), in particular, have experienced very high growth rates due to actual returns on investments being less than projected.

- Deferred maintenance and capital improvements on aging infrastructure, including facilities, equipment, and technology.

- Negative cash balances remain at $8.7 million, which is a drain on other cash resources. Some of these balances have been paid down with General Fund surplus monies over the last three fiscal years.

- Richmond Housing Authority (RHA) relies on support from the City's General Fund to

provide public housing programs. The operating subsidy provided by the U.S. Department of Housing and Urban Development (HUD) is not sufficient to cover the full cost of providing housing services. A proposed budget for FY 2020-21, which includes a projected deficit, will be brought before the RHA Board of Commissioners and the City Council for approval in July 2020.

Non-General Fund Budgets

Non-general funds consist of various funds outside of the General Fund that are restricted to be used for specific purposes. These include special revenue, debt service, enterprise, and internal service funds. Apart from those funds with negative cash balances and those subsidized by the General Fund, each non-general fund is self-sustaining with funding sources that are equal to or exceed expenditures.

Capital Improvement Plan Budget

The Capital Improvement Plan (CIP) is a five-year outlook of the City's capital improvement projects. The CIP is managed continuously by measuring progress and anticipating future needs; and the budget is adopted annually alongside the operating budget. For FY 2020-21, expenditures budgeted in CIP funds total $37.9 million. The major sources of funding for these projects are as follows:

- State Gas Tax, which are monies received from the State under the provision of the Streets and Highway Code. These monies are restricted to uses for street construction activities. The City's allocation increased by $1.8 million to $4.5 million due to the Governor's new bill SB1, the Road Repair and Accountability Act of 2017. Notable projects are:
    - Street paving program - $2.5 million
    - Castro Ranch Road - $1.4 million

- Measure C/J was set up when the voters of Contra Costa County approved Measure C proving the creation of the Contra Costa County Transportation Authority (Authority). The half-cent transportation sales tax was renewed under Measure J, effective April 1, 2009. The Authority collects one-half of one percent sales and use tax. Twenty percent of this tax is allocated to the City of Richmond to be used for the improvement of local transportation, including streets and roads in accordance with Measure C and Measure J requirements. Notable projects are:

    - I-80 Central Interchange Phase II - $2.3 million
    - Americans with Disabilities Act (ADA) Miscellaneous Sidewalk Repairs - $600,000

- Bond Proceeds are used to fund large enterprise projects, mainly capital improvements in the Wastewater system. Notable projects are:

    - Dechlorination System Replacement - $3.5 million
    - Sludge Thickner Replacement - $5.2 million

- Grants that fund CIP projects are mostly awarded by state and local granting agencies. Notable projects are:

- Boorman Park Revitalization - $4.1 million
- Carlson Crosstown Connections - $425,000
- Greening the Yellow Brick Road - $3.5 million
- Harbour 8 Park Expansion - $8.5 million
- Yellow Brick Road - $5.2 million

Other capital projects are funded by operating funds, including enterprise funds. For FY 2020-21, these expenditures total $19.2 million. On-going operations and maintenance costs of capital projects are budgeted in operating budgets.

The CIP document contains detailed information on individual projects and their source and uses of funding.

Conclusion/Next Steps

Staff is recommending that the City Council adopts the proposed FY2020-21 Annual Operating Budget and proposed FY2020-25 Five-Year Capital Improvement Plan Budget as presented with this agenda item.

Depending on the outcome of the meet and confer process, staff may return with additional budget recommendations in July.

The City Council will receive a presentation on the updated five-year budget forecast in September 2020. The forecast will be updated based on final budget decisions for FY 2020-21 and economic conditions at that point.

Also, staff will be returning to the last City Council meeting in September 2020 for adoption of year-end adjustments for FY 2019-20.

Please visit the City's website at https://www.ci.richmond.ca.us/1427/Presentations for the most up-to-date budget information and presentations, as specific and updated information will be presented after the publishing of this report. The complete budget documents will be available on the website at: https://www.ci.richmond.ca.us/183/Budget-Documents.

DOCUMENTS ATTACHED:

Attachment 1 – Budget Summaries
Attachment 2 – Revenue Enhancement Spreadsheet
Attachment 3 – Multi-Year Position Listing
Attachment 4 – Request for Position Control Changes
Attachment 5 – Operating Budget Resolution
Attachment 6 – Capital Improvement Plan Resolution

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RESOLUTION NO. 69-20

RESOLUTION OF THE COUNCIL OF THE CITY OF RICHMOND, CALIFORNIA, ADOPTING THE FISCAL YEAR 2020-2021 OPERATING BUDGET

WHEREAS, pursuant to Section 1(b) of Article IV of the Richmond City Charter the City Manager is required to prepare an annual budget for the review and approval by the City Council; and

WHEREAS, all appropriations for the prior fiscal years shall lapse at the end of Fiscal Year 2019-20 and any remaining amounts shall be credited against their respective fund balances except for any encumbered amounts for specific obligations outstanding at the end of said Fiscal Year; and

WHEREAS, all grants received per the attached grants listing shall be appropriated and spent according to grant guidelines; and

WHEREAS, the City Council has reviewed the proposed budget for Fiscal Year 2020-2021 at public meetings on June 2, June 9, and June 16, 2020; and

WHEREAS, the City Council will review additional items at a public meeting on June 30, 2020 to determine if said items will be included in the adopted budget.

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby adopts the 2020-2021 Operating Budget for the following funds:

Funds	FY2020-21
General Fund	$165,160,191
Other Operating	26,185,512
Special Revenues	30,235,787
Capital Improvement	37,939,059
Debt Service	22,840,107
Enterprise	43,182,523
Internal Service	26,719,262
Housing Department	3,986,907
Total	$356,249,348

BE IT FURTHER RESOLVED, that the budget for the Capital Improvement Funds will be adopted as a separate document.

****

I certify that the foregoing resolution was passed and adopted by the Council of the City of Richmond at a regular meeting thereof held June 30, 2020, by the following vote:

AYES:	Councilmembers Choi, Johnson, Myrick, Willis, and Mayor Butt.
NOES:	Councilmember Martinez and Vice Mayor Bates.
ABSTENTIONS:	None.
ABSENT:	None.

PAMELA CHRISTIAN
CLERK OF THE CITY OF RICHMOND
(SEAL)

Approved:

TOM BUTT
Mayor

Approved as to form:

RACHEL SOMMOVILLA
Interim City Attorney

State of California }
County of Contra Costa : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 69-20**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on June 30, 2020.

Pamela Christian

Pamela Christian, Clerk of the City of Richmond

RESOLUTION NO. 70-20

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND, CALIFORNIA, APPROVING THE FISCAL YEARS 2020-21 THROUGH 2024-25 CAPITAL IMPROVEMENT PLAN AND ADOPTING THE FISCAL YEAR 2020-21 BUDGET FOR THE CAPITAL IMPROVEMENT FUNDS

WHEREAS, a balanced budget for the City of Richmond has been prepared for Fiscal Year 2020-21 and presented to the City Council pursuant to Article IV, Section 1 (b) of the Charter of the City of Richmond; and

WHEREAS, a Capital Improvement Plan for Fiscal Years 2020-21 through 2024-25 has been prepared; and

WHEREAS, the budget for the Capital Improvement Funds for the 2020-21 Fiscal Year has been prepared; and

WHEREAS, all appropriations for the prior fiscal year shall lapse at the end of Fiscal Year 2019-20 and any remaining amounts shall be credited against their respective fund balances, except for:

a. Any unexpected but encumbered amounts for specific orders outstanding at the end of the Fiscal Year; and

b. Any appropriations for incomplete capital projects including the Municipal Sewer District at the end of Fiscal Year 2019-20; and

WHEREAS, for these exceptions, such carry-overs may be made without any further City Council action; and

WHEREAS, the City Council needs to approve the following expenditures for the Fiscal Year 2020-21 Capital Improvement budget:

a. Project expenditures in the amount of $37,939,059 for the Fiscal Year FY2020-21 of the Capital Improvement Plan.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Richmond hereby (1) approves the Capital Improvement Plan for Fiscal Years 2020-21 through 2024-25; (2) adopts the budget for the Capital Improvement Funds for the 2020-21 Fiscal Year; and (3) authorizes the City Manager to place appropriations and estimated revenues in effect on July 1, 2020 and as shown in the FY2020-21 Capital Improvement Budget.

****

I certify that the foregoing resolution was passed and adopted by the Council of the City of Richmond at a regular meeting thereof held June 30, 2020, by the following vote:

AYES:	Councilmembers Choi, Johnson, Myrick, Willis, and Mayor Butt.
NOES:	Councilmember Martinez and Vice Mayor Bates.
ABSTENTIONS:	None.
ABSENT:	None.

PAMELA CHRISTIAN
CLERK OF THE CITY OF RICHMOND
(SEAL)

Approved:

TOM BUTT
Mayor

Approved as to form:

RACHEL SOMMOVILLA
Interim City Attorney

State of California }
County of Contra Costa : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 70-20**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on June 30, 2020.

Pamela Christian, Clerk of the City of Richmond

FINANCE DEPARTMENT

AGENDA REPORT

DATE: June 30, 2020

TO: Mayor Butt and Members of the City Council

FROM: Laura Snideman, City Manager
Belinda Brown, Finance Director

SUBJECT: FISCAL YEAR 2020-21 APPROPRIATIONS LIMIT

STATEMENT OF THE ISSUE:

The Fiscal Year 2020-21 appropriations limit for the City of Richmond needs to be established and adopted pursuant to Article XIIIB of the Constitution of the State of California.

RECOMMENDED ACTION:

ADOPT a resolution approving the Fiscal Year 2020-21 appropriations limit for the City of Richmond pursuant to Article XIIIB of the Constitution of the State of California.

FINANCIAL IMPACT OF RECOMMENDATION:

Adoption of the resolution establishes the appropriations limit for Fiscal Year 2020-21in the amount of $424,678,111.

DISCUSSION:

Article XIIIB of the California Constitution, passed by California voters in 1979, establishes an annual limitation on appropriations of tax proceeds for all municipalities. Article XIIIB requires all local government entities to establish annual appropriations limits. The limitation is calculated by using appropriations of 1979 as the base year, and adjusting for changes in growth of inflation and population.

California Government Code Section 7910 requires each local government to establish its appropriations limit by resolution. Adoption of the attached resolution will approve the FY 2020-21 appropriations limit. For FY2020-21, the appropriations limit has been

determined to be $424,678,111. The City's appropriations subject to the limit total $146,385,453, which is substantially lower than the limit.

DOCUMENTS ATTACHED:

Attachment 1 – Resolution
Attachment 2 – Appropriations Limit Calculation

RESOLUTION NO. 71-20

RESOLUTION OF THE COUNCIL OF THE CITY OF RICHMOND, CALIFORNIA, ADOPTING THE FISCAL YEAR 2020-21 APPROPRIATIONS LIMIT PURSUANT TO ARTICLE XIIIB OF THE CONSTITUTION OF THE STATE OF CALIFORNIA

WHEREAS, Article XIIIB, as amended, of the Constitution of the State of California requires all local government entities to establish an annual appropriations limit; and

WHEREAS, the appropriation subject to limitation for each year shall be based on the 1978-79 appropriation adjusted for changes in the cost of living and population; and

WHEREAS, Section 7910 of the Government Code requires each local government to establish its appropriations limit by resolution in each fiscal year beginning with fiscal year 1980-81; and

WHEREAS, the City calculated its Fiscal Year 2020-21 Appropriations Limit based on the percent of change in the population of the County, January to January and the change in the State's per capita personal income.

NOW, THEREFORE, BE IT RESOLVED, that the City of Richmond, California has established the Appropriations Limit for Fiscal Year 2020-21, as reflected in the Attachment 1 that is attached to this resolution.

****

I certify that the foregoing resolution was passed and adopted by the Council of the City of Richmond at a regular meeting thereof held June 30, 2020, by the following vote:

AYES:	Councilmembers Choi, Johnson, Martinez, Myrick, Willis, Vice Mayor Bates, and Mayor Butt.
NOES:	None.
ABSTENTIONS:	None.
ABSENT:	None.

PAMELA CHRISTIAN
CLERK OF THE CITY OF RICHMOND
(SEAL)

Approved:

TOM BUTT
Mayor

Approved as to form:

RACHEL SOMMOVILLA
Interim City Attorney

State of California }
County of Contra Costa : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 71-20**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on June 30, 2020.

Pamela Christian, Clerk of the City of Richmond

City of Richmond
Annual Appropriation Limit

ATTACHMENT 1

	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
A. Appropriations Limit (prior year)	$275,516,105	$284,606,282	$297,787,227	$315,444,295	$317,803,017	$334,166,364	$356,054,742	$373,365,044	$390,473,736	$408,345,523
B. Calculation Factors:										
1. Population Increase % (prior year)	1.0077	1.0083	1.0077	1.0098	1.0128	1.0112	1.0113	1.0088	1.007	1.0026
2. Inflation Increase % (this year)	1.0251	1.0377	1.0512	0.9977	1.0382	1.0537	1.0369	1.0367	1.0385	1.0373
3. Total Adjustment %	1.0330	1.0463	1.0593	1.0075	1.0515	1.0655	1.0486	1.0458	1.0458	1.0400
C. Annual Adjustment Increase	$9,090,177	$13,180,945	$17,657,067	$2,358,722	$16,363,347	$21,888,378	$17,310,303	$17,108,691	$17,871,788	$16,332,588
D. Other Adjustments:										
Loss Responsibility (-)	-	-	-							
Transfer to private (-)	-	-	-							
Transfer to fees (-)	-	-	-							
Assumed responsibility (+)	-	-	-							
Prior year adjustments	-	-	-							
E. Total Adjustments	$9,090,177	$13,180,945	$17,657,067	$2,358,722	$16,363,347	$21,888,378	$17,310,303	$17,108,691	$17,871,788	$16,332,588
F. Appropriations Limit (this year)	$284,606,282	$297,787,227	$315,444,295	$317,803,017	$334,166,364	$356,054,742	$373,365,044	$390,473,736	$408,345,523	$424,678,111

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FY2020-21 BUDGET CALENDAR

RESPONSIBLE DEPARTMENT / STAFF	ACTION / ACTIVITY	DATE
Finance Department/ City Manager/City Council	FY2019-20 Mid-Year Budget Review (Second Quarter Budget Report)	February 4, 2020 (Adopted on February 18, 2020)
Finance Department	FY2020-21 BUDGET KICK OFF MEETING Budget Message from Finance Director; Budget Guidelines and Procedures distributed	March 2, 2020 9:00AM
Finance Department	FY2020-21 BUDGET INPUT TRAINING Workshop and training on the budget process, budget input and budget reports	March 6, 2020 March 10, 2020 9:00AM
All Departments	Personnel list and org chart due to Finance Department	March 13, 2020
All Departments	FY2020-21 Budget Input Window	March 6, 2020- March 20, 2020
Finance Department/City Manager/Union Leaders	Union Budget Meeting	March 19, 2020
Finance Department	Budget review, analysis, and compilation of budget hearing packets	March 20, 2020- April 1, 2020
Finance Department/City Departments	Budget Hearings City Manager, Finance Director, and Budget Unit hold internal budget hearings with departments to review proposed FY2020-21 Operating & Capital Improvement Budgets	April 27, 2020 – May 1, 2020
Finance Department/City Manager	FY2019-20 Third Quarter Budget Report to be presented to City Council	April 21, 2020
Finance Department/City Manager/Union Leaders/Ad Hoc Budget Committee	Ad Hoc Budget Committee Meeting	April 23, 2020
Finance Department/ City Manager/City Council	Study Session with City Manager and City Council transmit the draft FY2020-21 Operating and Capital Improvement Budgets and the FY2020-21 to 2024-25 Capital Improvement Plan	May 5, 2020
Finance Department/City Manager/City Council	Special City Council Meeting for Councilmembers to review and discuss each potential budget balancing strategy and direct staff to take action	May 12, 2020
Finance Department/City Manager/Union Leaders	Union Budget Meeting	May 14, 2020

**Dates subject to change as necessary*

City of Richmond ▪ Finance Department ▪ 450 Civic Center Plaza ▪ Richmond, CA 94804 ▪ Phone: 510-620-6740 ▪ Fax: 510-620-6522

FY2020-21 BUDGET CALENDAR

RESPONSIBLE DEPARTMENT / STAFF	ACTION / ACTIVITY	DATE
City Departments/Finance Department	Departments budget reductions for FY2019-20 due to Finance	May 15, 2020
Finance Department/City Manager/Ad Hoc Budget Committee	Ad Hoc Budget Committee to provide selections from budget balancing strategies	Week of: May 18, 2020
Finance Department/ City Manager/City Council	City Council to receive updates on revenue enhancement and cost recovery measures	May 19, 2020
Finance Department/City Manager/Ad Hoc Budget Committee	Ad Hoc Budget Committee to provide final selections on budget balancing strategies	Week of: May 25, 2020
Finance Department/ City Manager/City Council	City Council to receive staff recommendations on budget balancing strategies, and receive an overview of the five-year budget forecast	May 26, 2020
Finance Department/City Manager/Ad Hoc Budget Committee	Ad Hoc Budget Committee to receive updated cost savings on final selections from budget balancing strategies	Week of: June 1, 2020
Finance Department/ City Manager/City Council	City Council review and direction on FY2020-21 budget	June 2, 2020
Finance Department/City Manager/Ad Hoc Budget Committee	Ad Hoc Budget Committee to receive updates on implementation of selected budget balancing strategies	Week of: June 8, 2020
Finance Department/City Manager/Union Leaders	Union Committee Meeting	June 9, 2020
Finance Department/City Manager/City Council	City Council review and direction on FY2020-21 budget	June 9, 2020
Finance Department/City Manager/Ad Hoc Budget Committee	Ad Hoc Budget Committee to receive updates on implementation of selected budget balancing strategies	Week of: June 15, 2020
Finance Department/City Manager/City Council	City Council review and direction on FY2020-21 budget	June 16, 2020
Finance Department/City Manager/Ad Hoc Budget Committee	Ad Hoc Budget Committee to receive updates on implementation of selected budget balancing strategies	Week of: June 22, 2020
Finance Department/City Manager/City Council	City Council to approve final FY2020-21 budget projections	June 23, 2020
Finance Department/City Manager/Ad Hoc Budget Committee	Ad Hoc Budget Committee to receive updates on implementation of budget balancing strategies	Week of: June 29, 2020

**Dates subject to change as necessary*

City of Richmond ▪ Finance Department ▪ 450 Civic Center Plaza ▪ Richmond, CA 94804 ▪ Phone: 510-620-6740 ▪ Fax: 510-620-6522

FY2020-21 BUDGET CALENDAR

RESPONSIBLE DEPARTMENT / STAFF	ACTION / ACTIVITY	DATE
Finance Department/ City Manager/City Council	City Council to adopt the FY2020-21 Operating Budget, FY2020-21 to FY2024-25 Capital Improvement Plan, and GANN Limit	June 30, 2020
Finance Department	Adopted FY2020-21 budget available in MUNIS	July 1, 2020
Finance Department	Submit Adopted Operating and Capital Improvement Budgets to GFOA & CSMFO Budget Award Programs	September 30, 2020
Finance Department/City Manager/City Council	FY2019-20 Fourth Quarter Budget Report and City Council to approve year-end adjustments	October 6, 2020

**Dates subject to change as necessary*

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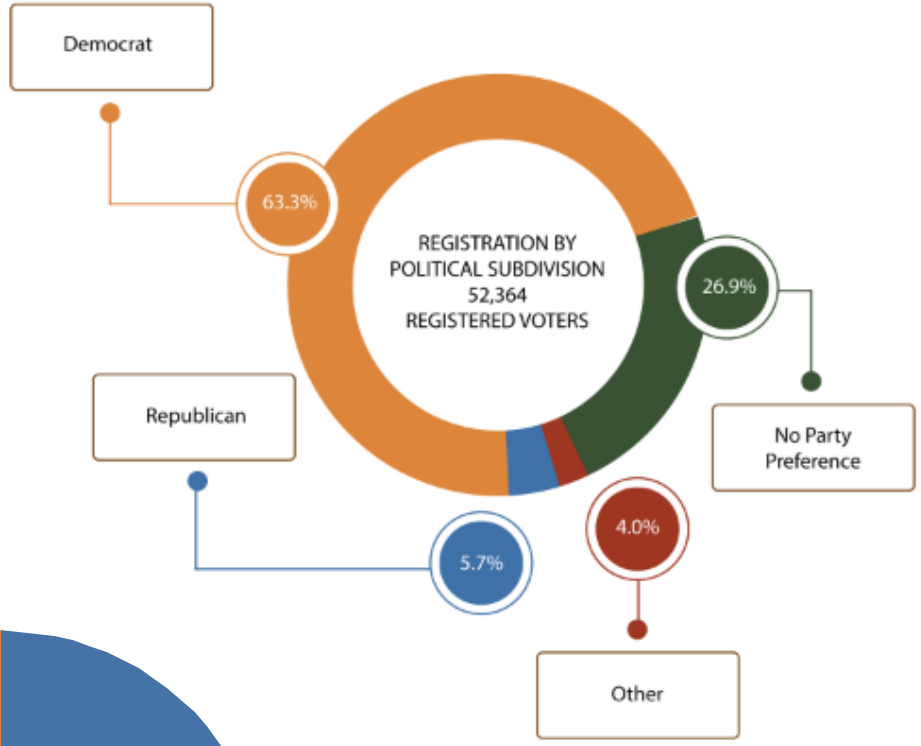
CITY OF RICHMOND, CALIFORNIA

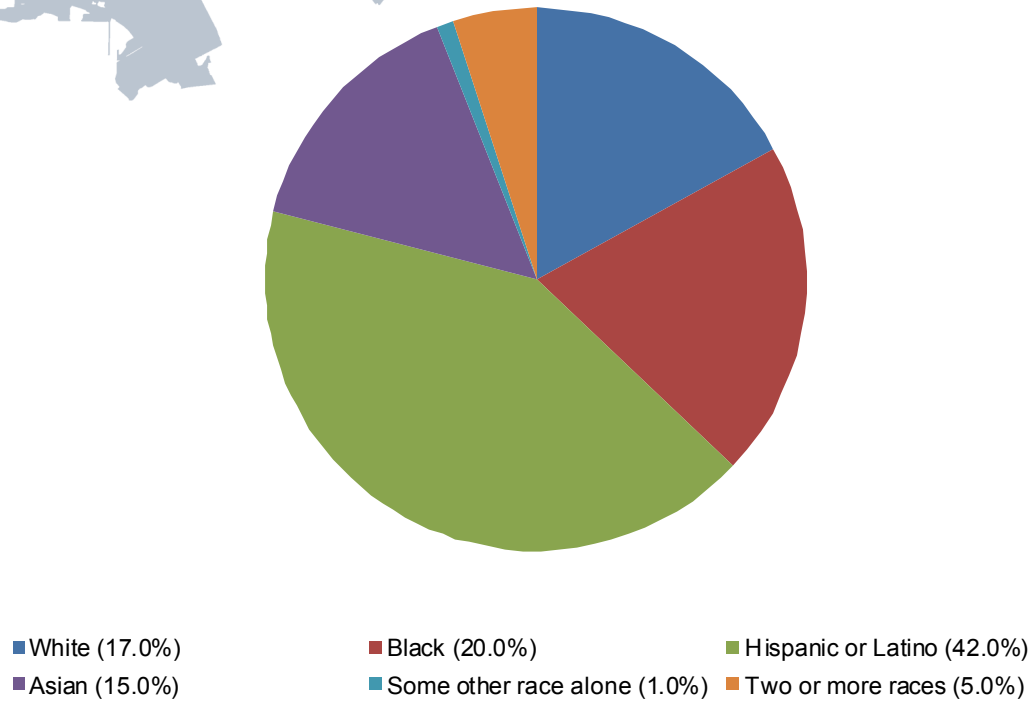
The City of Richmond is located in the nine-county San Francisco Bay Area in West Contra Costa County. Major nearby Bay Area cities and employment centers include: the City of Oakland, 9 miles south; the City of San Francisco, 17 miles west; and the City of San Jose, 50 miles south. Richmond's land mass forms a promontory that stretches into the San Francisco and San Pablo bays. This shoreline defines a significant portion of the City's borders to the north, west and south. Neighboring San Francisco and Marin County provide attractive backdrops from Richmond across the Bay. The cities of El Cerrito, San Pablo and Pinole as well as unincorporated areas of Contra Costa County border Richmond to the north and east; and the Berkeley Hills, San Pablo and Sobrante ridges frame the eastern edge of the City.

Richmond is known for its unique history and role in the World War II home front effort. Richmond is home to the Rosie the Riveter/World War II Home Front National Historical Park. Between 1940 and 1945 tens-of-thousands of workers from all over the country streamed into the City to support wartime industries. The City was home to four Kaiser shipyards which housed the most productive wartime shipbuilding operations of World War II, launching 747 ships during the war. The City was also home to approximately five war-related industries - more than any other city of its size in the United States.

Today, the City is an important oil refining, industrial, commercial, transportation, shipping and government center. Active redevelopment projects in the downtown and waterfront areas and commercial expansion in the City's Hilltop area, along the Interstate 80 and Interstate 580 corridors, and along the Richmond Parkway have added to the tax base of the City in recent years.

CITY OF RICHMOND, CALIFORNIA: POPULATION DEMOGRAPHICS





CITY OF RICHMOND, CALIFORNIA: ECONOMICS

TOP CITY OF RICHMOND EMPLOYERS

CHEVRON

WCCUSD

SOCIAL SECURITY ADMINISTRATION

AMAZON.COM SERVICES, INC

BLUE APRON

U.S. POSTAL SERVICE

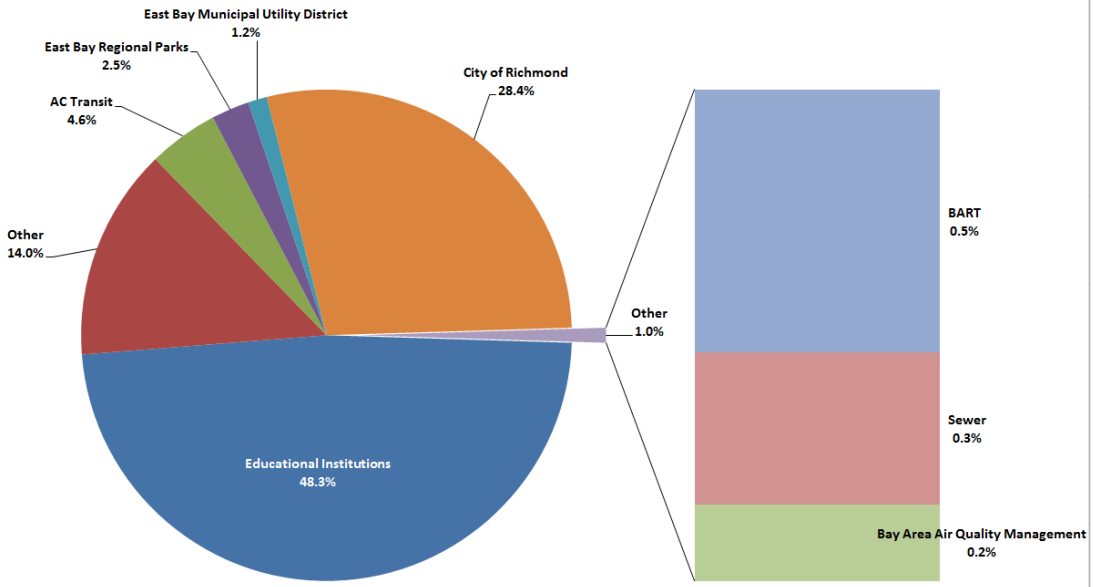
CITY OF RICHMOND

THE PERMANENTE MEDICAL GROUP

KAISER FOUNDATION HOSPITALS

COSTCO WHOLESALE #482

PROPERTY TAX BREAKDOWN



3.5%

RICHMOND UNEMPLOYMENT RATE

3.9%

STATE UNEMPLOYMENT RATE

MEDIAN HOUSEHOLD INCOME

- RICHMOND - $61,045
- CALIFORNIA - $67,169

$499,999

MEDIAN LIST PRICE OF NEW AND EXISTING DETACHED, SINGLE FAMILY HOMES IN RICHMOND

$512,000

MEDIAN SALES PRICE OF NEW AND EXISTING DETACHED, SINGLE FAMILY HOMES IN RICHMOND

CITY OF RICHMOND, CALIFORNIA: AMENITIES

RECREATION

1 - Auditorium/Theater
1 - Lawn bowling
1 - Putting green
2 - Cricket fields
2 - Senior centers
2 - Swimming pools
3 - Gymnasiums
6 - Headstart centers/daycares
8 - Recreation centers
17 - Soccer/football fields
20 - Tennis courts
26 - Baseball/softball diamonds
28 - Basketball courts
336 - City parks acreage
510 - Open Space & Public Landscapes Acreage

TRANSPORTATION

1 - Transit Station
2 - Interstate Freeways I-80 & I-580
5 - Charging Stations
280 - Paved Lane Miles

450 Miles of Sidewalks

50.8 Miles of Bike-ways

EDUCATION

1 - Bookmobile
1 - Middle School
2 - Adult School
2 - Museums
3 - Libraries
5 - High Schools
18 - Elementary Schools

COMMUNICATION

1 - Public Broadcasting Channel (KCRT Cable Channel 28)
1 - Emergency Communications Center

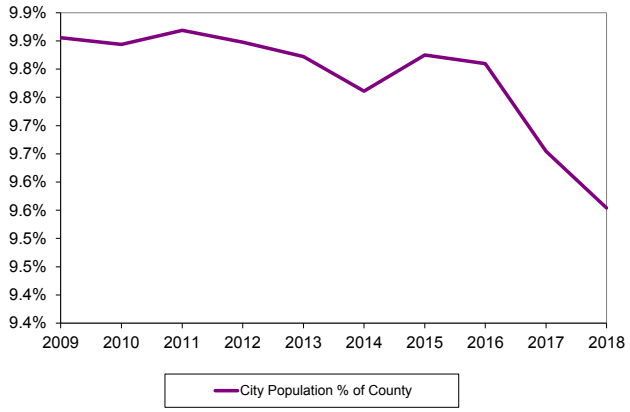
2 - Active Social Media Accounts

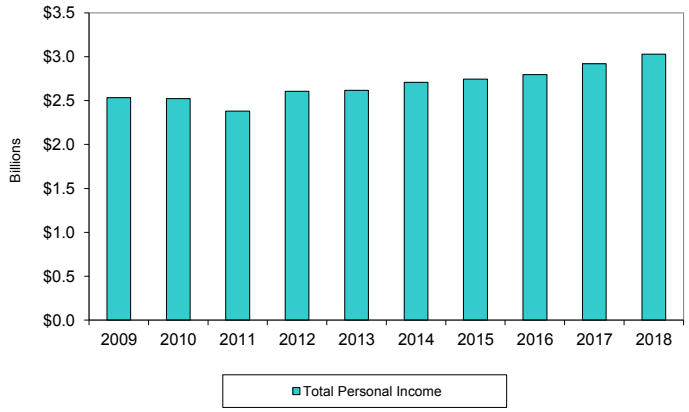
200 - Computers for Public Access

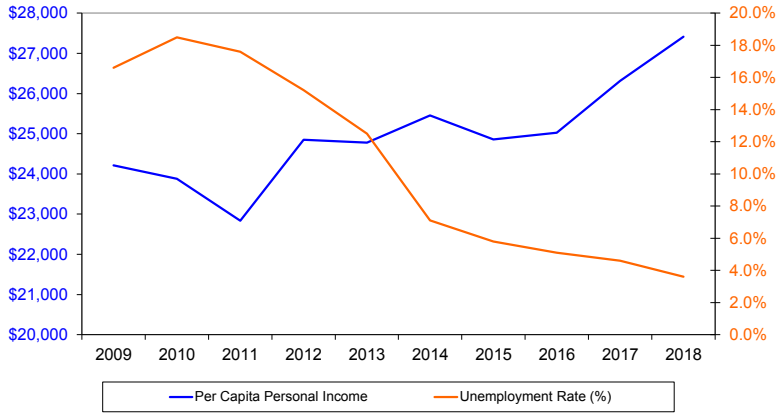
78.6%
West Contra Costa Unified School District Graduation Rate

83.0%
State of California Graduation Rate

CITY OF RICHMOND
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN CALENDAR YEARS







Year	City Population	Per Capita Personal Income	Total Personal Income	Unemployment Rate (%)	Contra Costa County Population	City Population % of County
2009	104,602	$24,213	$2,532,728,226	16.6%	1,061,325	9.86%
2010	105,630	$23,881	$2,522,550,030	18.5%	1,073,055	9.84%
2011	104,220	$22,839	$2,380,280,580	17.6%	1,056,064	9.87%
2012	104,887	$24,847	$2,606,127,289	15.2%	1,065,117	9.85%
2013	105,562	$24,781	$2,615,931,922	12.5%	1,074,702	9.82%
2014	106,388	$25,453	$2,707,893,764	7.1%	1,089,921	9.76%
2015	110,378	$24,856	$2,743,555,568	5.8%	1,123,429	9.83%
2016	111,785	$25,024	$2,797,307,840	5.1%	1,139,513	9.81%
2017	110,967	$26,317	$2,920,370,250	4.6%	1,149,363	9.65%
2018	110,436	$27,413	$3,027,382,068	3.6%	1,155,879	9.55%
2019	110,793	$29,633	$3,283,128,969	3.5%	1,153,561	9.60%

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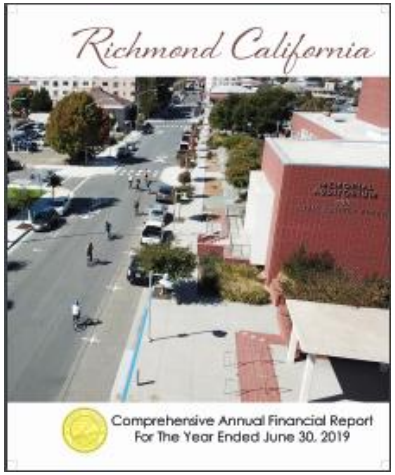
Financial Statements



Since Fiscal Year 2001-02, the City has prepared its audited Basic Financial Statements (referred to as General Purpose Financial Statements in previous years) in accordance with Governmental Accounting Standards Board Statement No. 34 (GASB 34). The Basic Financial Statements provide both government-wide financial statements with a long-term perspective on the City's activities and the more traditional fund-based financial statements that focus on near-term inflows, outflows, and balances of spendable financial resources. The government-wide financial statements report on a full accrual basis and include comprehensive reporting of the City's infrastructure and other fixed assets.

Basis of Accounting

The City maintains its accounting records in accordance with Generally Accepted Accounting Principles (GAAP) and the standards established by the Governmental Accounting Standards Board (GASB). Combined financial statements are produced following the close of each fiscal year.

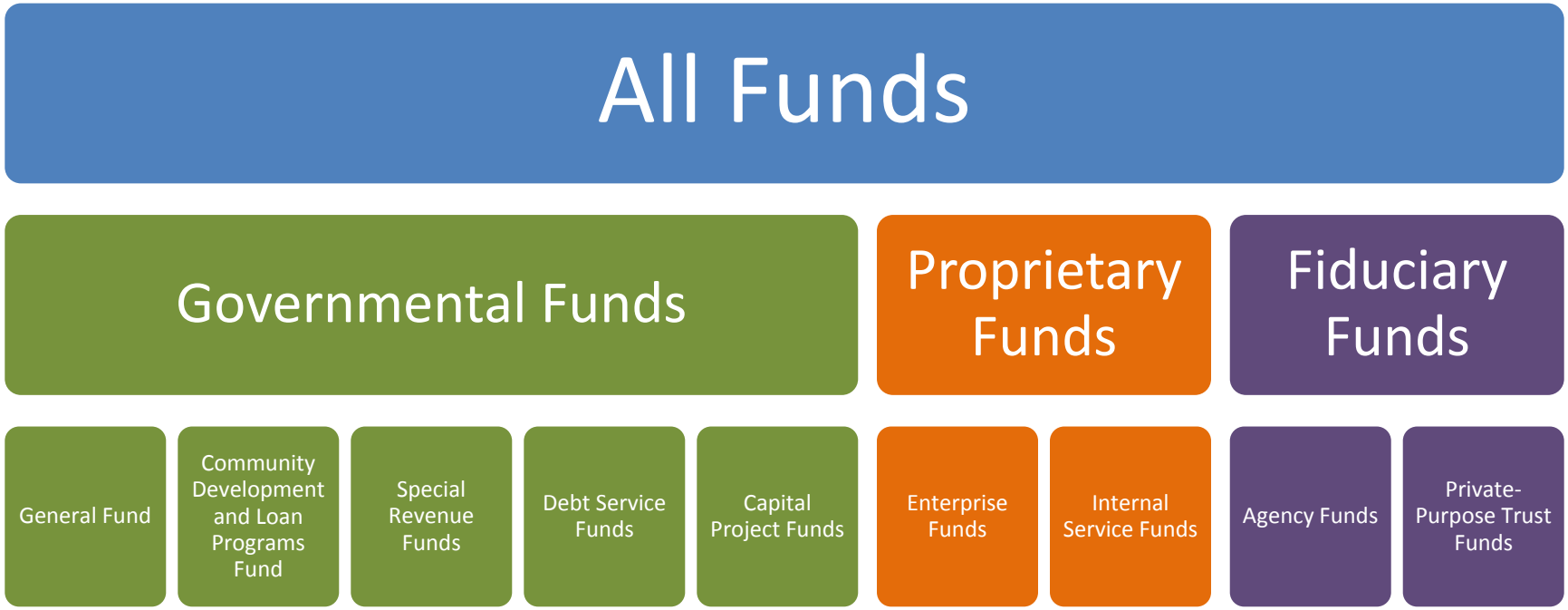
The City Council employs an independent certified public accountant, who, at such time or times as specified by the City Council, at least annually, and at such other times as they determine, examines the financial statements of the City in accordance with generally accepted auditing standards, including tests of the accounting records and other auditing procedures as such accountant considers necessary. As soon as practicable after the end of the fiscal year, the independent accountant submits a final audit and report to the City Council.

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various governmental funds are grouped into three broad fund categories (governmental, proprietary, and fiduciary).

The City uses a cost allocation plan to apportion administrative or indirect costs to individual departments or cost centers within its organization. Most indirect costs are those expenditures that provide support services or oversight to each department citywide and typically include legislative, managerial, financial, administrative, legal, personnel, technology,

and building and equipment use. The City uses a professionally prepared cost allocation plan to allocate indirect costs from central service departments to other City departments. City maintains two cost allocation plans: full cost and 2 CFR 225 (formerly OMB A-87) compliant. The primary goal is to distribute indirect costs in a fair and reasonable manner using established metrics based on industry standards.

Fund Structure



Governmental Funds

Governmental funds account for governmental activities mostly supported by taxes and charges for services. All governmental funds are accounted for on the *"current financial resources"* measurement focus and the modified accrual basis of accounting.

Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

The City has both major and non-major governmental funds. Information is presented separately for each major governmental fund and in the aggregate for non-major governmental funds. The City reports the following major governmental funds:

- **General Fund** is used for all general revenues of the City not specifically levied or collected for other City funds and the related expenditures. The General Fund accounts for all financial resources of a governmental unit which are not accounted for in another fund.

- **Community Development and Loan Programs Fund** accounts for the receipt of Community Development Block Grant, HOME Investment Partnership Program, Neighborhood Stabilization Program grant monies, and the use of the grants. The Fund also accounts for the low and moderate income housing activities of the City as Housing Successor to the former Redevelopment Agency, and activities related to the City's loan from the California Department of Toxic Substances Control for the Miraflores Remediation project. The grants and loan programs are to be used to provide, within the City of Richmond, new affordable housing, improve existing housing conditions, assist homeless and disabled with housing, and to expand economic opportunities in business, and employment for low and moderate income residents.

- **Special Revenue Funds** account for proceeds of special revenue sources that are restricted by law (or administrative action) to expenditures for specific purposes.

- **Debt Service Funds** account for principal and interest payments on bonds.

- **Capital Projects Funds** account financial resources used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds).

Proprietary Funds

Proprietary Funds account for business-type activities whose functions are intended to recover all or a significant portion of their costs through user fees and charges to external users of goods and services. Proprietary funds are accounted for using the *"economic resources"* measurement focus and the accrual basis of accounting.

Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred, regardless of when cash changes hands.

Operating revenues in the proprietary funds are those revenues that are generated from the primary operations of the fund. All other revenues are reported as non-operating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as non-operating expenses.

- **Enterprise Funds** are used to report any activity for which a fee is charged to external users for goods or services provided. The

- **Internal Service Funds** are used to finance and account for goods and services provided by a designated department to other departments in the City on a cost-reimbursement basis. The City maintains the following internal service funds:

Fiduciary Funds

Fiduciary funds are used to account for resources that are held by the government as a trustee or agent for parties outside the government and cannot be used to support the government's own programs. The City reports the following fiduciary funds:

- **Agency Funds** account for assets held by the City as an agent for individuals, governmental entities, and non-public organizations.

- **Private-Purpose Trust Funds** account for assets held by the City as an agent for the U.S.Navy and a private developer for the cleanup of Point Molate; and, activities of the Successor Agency to the former Redevelopment Agency.

Financial Policies

Financial policies provide guidelines for the overall fiscal management of the City. The policies help guide current and long-range fiscal planning. The City Council approves and can amend the policies to address changing circumstances and conditions. Below is a summary of the City's financial policies; full policies can be found in the appendices of this document.

Allowance for Doubtful Accounts Policy

The City's Allowance for Doubtful Accounts Policy serves to reflect the true value of accounts receivable. The policy formally establishes the methodology employed to determine the percentage of the City of Richmond open accounts receivables that are unlikely or doubtful to be realistically collected within a reasonable period of time following the close of a fiscal year.

Cash Reserve Policy

The City's Cash Reserve Policy guides the City in planning for contingencies and unexpected events; ensuring cash availability to stabilize cash flow; maintaining creditworthiness, long-range financial planning; deciding when to use reserves. The City shall maintain a year-end contingency reserve balance in the General Fund equal to a minimum of 15% of next year's budgeted General Fund expenditures, including transfers out.

Debt Policy

The City's Debt Policy sets forth parameters for issuing debt and managing the debt portfolio, including post-issuance compliance. Credit rating agencies place significant value on adopted debt policies. The policy requires annual commitments relating to the General Fund debt not to exceed 10% of annual General Fund revenues.

Grant Management Policy

The City's Grant Management Policy establishes a framework and general guidelines for seeking and managing grants. The policy is to pursue grant opportunities that align with the City's and the community's mission; and before applying/accepting or committing to any grant, consider the feasibility and responsibility of grant deliverables.

Investment Policy

The City's Investment Policy provides guidelines for the City to invest public funds in a manner which will provide the highest investment return, with maximum security, while meeting the daily cash flow demands of the City, and conforming to all state and local statutes governing the investment of public funds. The policy is to invest up to 100% of all idle funds, guarantee that funds are always available when needed, and manage portfolio within the confines of safety, liquidity, and yield.

Other Post-Employment Benefits (OPEB) Policy

The City's OPEB Policy establishes a methodology for funding benefit obligations accruing under the City's OPEB plans. The policy states that the Plan's actuary shall conduct an actuarial valuation biennially, based on actual Plans data, to determine funding progress as well as employer contributions for the following two fiscal years.

Purchasing Policy

The City's Purchasing Policy ensures City compliance with applicable laws relating to the expenditure of public funds. The policy establishes the manner by which all City procurement is to be conducted as well as to ensure City compliance with applicable laws relating to the expenditure of public funds.

Sanctuary City Contracting and Investment Policy

As a Sanctuary City, the City is committed to protecting all residents of our community. This policy prevents contractors from providing information to Immigration and Customs Enforcement (ICE) without the City's knowledge. It prohibits the City from contracting with any person or entity that provides the United States Immigration and Customs Enforcement (ICE) with any "Data Broker", "Extreme Vetting" services unless the City Council makes a specific determination that no reasonable alternative exists.

Structurally Balanced Budget Policy

The City's Structural Balance Policy states that the City shall maintain structurally balanced budgets whereby one-time funds can be spent only on one-time uses and ongoing funds can be spent on ongoing (or one-time) uses. In addition, budget enhancements can be approved only if a new source of permanent revenues is received that will cover the future cost of such enhancements. This policy is in the process of being further developed.

Swap Policy

The City's Swap Policy guides the City in selecting, implementing, and administering all swaps related to City bond issues. This policy goes beyond the scope of traditional fixed rate long-term bonds covered by the Debt Policy. It allows the City to enter into interest rate swaps to reduce the amount and duration of rate, spread, or similar risk when used in combination with the issuance of bonds.

Budget Process

Basis of Budgeting

The City adopts a budget annually to be effective July 1, for the ensuing fiscal year. The budgets are adopted on a basis substantially consistent with generally accepted accounting principles (GAAP). Budgeted expenditures are adopted through the passage of a resolution. This resolution constitutes the maximum authorized expenditures for the fiscal year and cannot legally be exceeded except by subsequent amendments of the budget by the City Council.

The City uses an encumbrance system as an extension of normal budgetary accounting for the General Fund, special revenue funds, and capital projects funds. Under this system, purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of applicable appropriations. Encumbrances outstanding at year-end are recorded as reservations of fund balance since they do not constitute expenditures or liabilities. Unencumbered and unexpended appropriations lapse at year-end.

Budget Development Process

The budget development process is the formal method through which the City establishes its program priorities, goals and service levels for the upcoming fiscal year. Through the budget development process, policy is set, programs are established, service levels are expressed, performance measures are articulated, and resources are identified.

The “budgetary” method of accounting is used for preparing the City’s budget. The budget is a plan of revenue and expense activities for the fiscal year and is intended to provide a clear, concise, and coordinated financial program to attain the City’s goals and objectives. Revenue estimates are derived using historical and economic data on the state and local levels. The budget should be balanced with current revenues equal to or greater than current expenditures.

Responsibilities:

1. The Finance Director has the overall administrative responsibility for planning, coordinating, analyzing, preparing and issuing the budget.
2. Each department director is responsible for preparing and submitting the budget for the department and its subsidiary divisions in accordance with the budget instructions.
3. The City Manager, in close consultation with the division and department directors, is responsible for making the final determination of the proposed budget to be submitted for approval to the City Council.
4. The City Council is responsible for approving the annual operating budget.

Preparing the Budget:

1. As a general rule, from October to December, the City Manager, the Finance Director, and Budget Division hold a series of planning meetings to analyze financial performance and determine preliminary budget guidelines for the upcoming fiscal year.
2. Following the planning meetings, the Finance Director prepares strategy recommendations for the upcoming budget and presents them to the City Manager.
3. The City Manager and the Finance Director make a final determination of the budget strategy and guidelines.
4. In January and February, the Budget Division drafts the budget guidelines, instructions, supporting materials, forms and worksheets, and distributes them to all departments and divisions responsible for budget preparation.

   The budget guidelines are based on financial information that includes:

   a. New budget policies for the upcoming fiscal year.
   b. Department worksheets with historical actual and proposed operating revenue and expenses.
   c. Variance analysis (actual versus budgeted financial activity) and forecast analyses.

5. The Budget Division coordinates a series of workshops to provide technical assistance to staff who is involved in preparing budgets for their departments or divisions.
6. Under the direction of the department director, departments and divisions prepare their budgets.

   a. Budgets are expected to conform to the standards set forth in the Budget Guidelines and Instructions manual.
   b. Should the budget deviate from those standards, the department or division prepare a justification.
   c. If a department's proposed budget includes new programs, the department includes information and justification on the programs including amounts that will be required to fund their implementation.

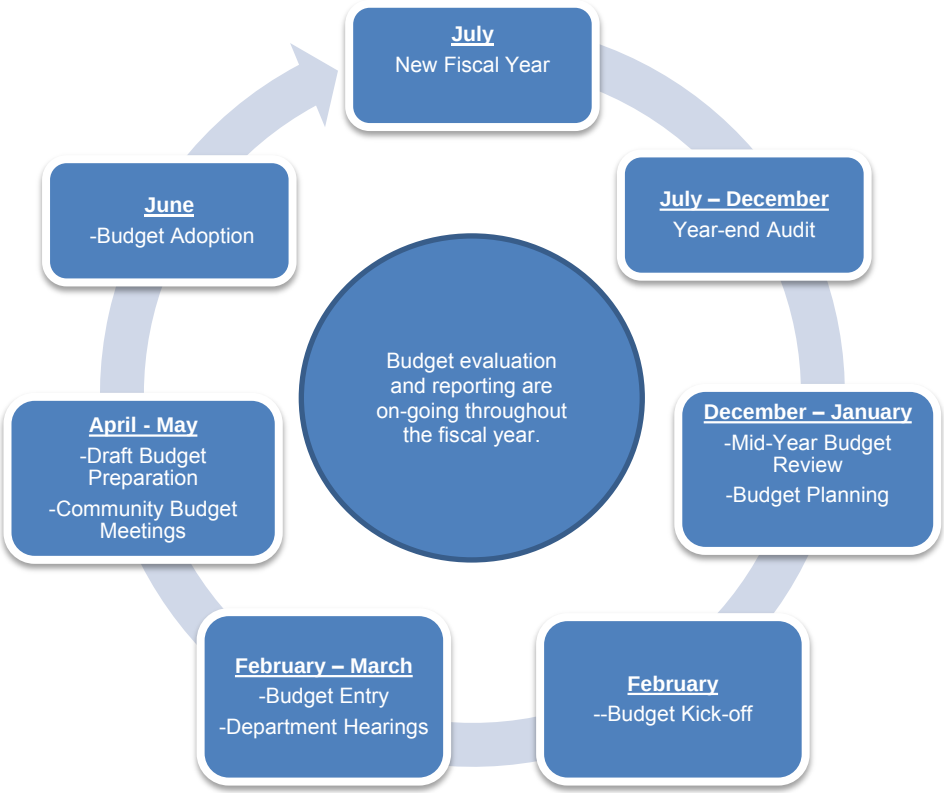
7. When the division and department budgets are completed, the department director reviews them and forwards them to the Budget Division.
8. The Budget Division compiles the divisional and departmental budgets into a draft for a single City-wide budget, analyzing all revenue and expenditure projections to ensure that they meet the City's goals and objectives, adhere to the budget guidelines, and that no category has been overlooked.
9. The Budget Division presents to the City Manager and the Finance Director the completed draft budget and a

master list of departments' proposed new programs.

10. The City Manager, Finance Director, and department directors meet between March and the end of April to review the draft budget, make necessary adjustments, and determine which of the proposed new programs will be presented to the City Council for adoption. These meetings are an opportunity for each department and division to present their proposed budget and their justifications for new programs, and to enhance senior management's knowledge of operational needs.
11. When the draft budget has been approved by the City Manager and the Finance Director, the adjusted divisional and departmental budgets are returned to the department directors for their information and acknowledgement.
12. In early May, the Budget Division compiles a brief summary of the draft budget and sends a copy to the City Council pursuant to the applicable City resolution.
13. The Budget Division distributes the draft budget summary to the City Council. At the May City Council meeting, the department directors hold a work session to inform the City Council about budget strategies and the financial data upon which it is based.
14. Based upon the City Council's comments, the Budget Division may subsequently revise the draft budget.
15. Public hearings are conducted on the proposed budgets to review all appropriations and sources of financing.
16. At its June meeting, the City Council formally adopts the budget. Once adopted, the budget is the City Council's approved operational plan for the ensuing fiscal year.

Monitoring the Budget:

1. Once in place, the adopted budget becomes the main internal control document used to monitor and manage the City's financial position.
2. Expenditures are controlled at the fund level for all budgeted departments within the City. This is the level at which expenditures may not legally exceed appropriations.
3. Department directors review the monthly financial reports and prepare written explanations of significant variances between actual revenues and expenditures and the budget projections. These data are intended to help department directors control expenditures and maximize revenue.
4. The Budget Division prepares and submits to the City Manager and the Finance Director the monthly City-wide variance report for review. During this review, budgetary issues are addressed and corrective action is taken.
5. Throughout the year, department directors assist their divisions and departments in taking any necessary corrective action to control costs.



Budget Amendments

Amendments to the budget may be made throughout the fiscal year. A mid-year budget review is conducted and presented to the City Council in February. Any amendment or transfer of appropriations between object group levels within the same department must be authorized by the Finance Director or his/her designee. Appropriations of new monies, transfers between funds, or any amendment to the total level of appropriations require formal action through City Council resolution irrespective of amount. Supplemental appropriations financed with unanticipated revenues during the year must also be approved by the City Council.

Long-Range Planning

Capital Improvement Plan

Each year the City adopts its Five-Year Capital Improvement Plan ("CIP") containing a forecast of capital improvement needs and funds identified to meet those needs during the current budget fiscal year and the next four fiscal years. The CIP for FY2020-21 identifies approximately $37.9 million of funded capital improvement projects funded by capital project funds; and $18.9 million funded by enterprise funds, internal service funds, and Housing Department funds. All CIP projects total $92.2 million over the next five fiscal years. The unfunded capital improvement projects total $144.8 million over the next five years.

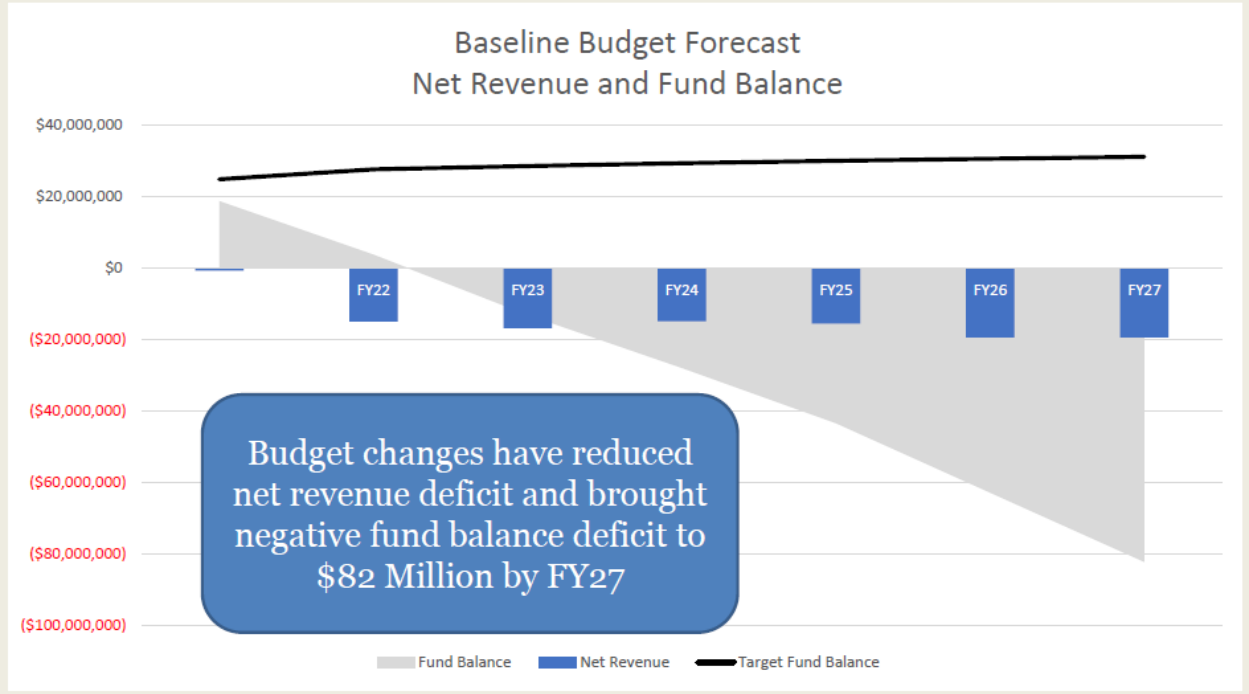
Five-Year Budget Forecast

The City recently reinstituted its five-year financial forecasting model for the General Fund. The purpose of the forecast model is to :

- Understand major drivers of revenue and expenditures
- Creates a long-range view for strategic decision-making
- Align financial capacity with long-term service objectives
- Identify structural budget issues
- Evaluate long-term impacts of current decisions
- Perform scenario analysis to determine fiscal impact of varying conditions.

Forecast assumptions are reviewed each year and updates are made to estimated growth rates based on known factors at that time. Staff bases assumptions on a number of financial indicators, including the general economic climate, inflation indices, historical trends, actuarial rates, and payment schedules.

The snapshot of the five-year budget forecast below reflects significant fiscal challenges that the City will need to address to achieve and maintain fiscal sustainability. One of the significant challenges is that revenue continues to grow modestly and is far outpaced by expenditure growth, namely pension and other post-employment benefits costs. The City is addressing these challenges by using the budget forecast to inform decision-making. The City is in the process of further evaluating and updating its budget forecast to build in longer term solutions to achieve a structurally balanced budget.



Performance Management

The City is in the process of developing a robust performance management program. The performance measurements will be developed alongside the City's biennial, priority-based budgeting system that will go into effect for the FY2021-22 cycle. The budget currently reflects accomplishments and goals of each department based on the City Council's strategic priorities drafted during FY2019-20.

Major Sources of Revenue

Property Taxes and Assessed Valuation

The City utilizes the facilities of the County for the assessment and collection of property related taxes for City purposes. The assessed valuation of property is established by the County Assessor and reported at 100% of the full cash value as of January 1, except for public utility property, which is assessed by the State Board of Equalization. City property related taxes are assessed and collected at the same time and on the same tax rolls as are county, school, and special district

taxes.

The County collects the *ad valorem* property taxes. Taxes arising from the basic one percent levy are apportioned among local taxing agencies on the basis of a formula established by State law in 1979. Under this formula, the City receives a base year allocation plus an allocation on the basis of growth in assessed value (consisting of new construction, change of ownership and inflation). Taxes relating to voter-approved indebtedness are allocated to the relevant taxing agency. Taxes relating to voter-approved pension costs are allocated to the taxing agency. Beginning in Fiscal Year 1990-91 (with the adoption of new State legislation), the County has deducted the pro-rata cost of collecting property taxes from the City's allocation.

Pursuant to Article XIIIA of the California Constitution, annual increases in property valuations by the County Assessor are limited to a maximum 2% unless properties are improved or sold. Transferred properties and improvements are assessed at 100% of full cash value. Therefore, the County tax rolls do not reflect values uniformly proportional to market values.

Business inventories are exempt from property taxation and are not included in the values shown in the following tables. Also excluded is the first $7,000 of the value of owner occupied residences, pursuant to the homeowners' exemption under State law.

"Secured" property is real property which in the opinion of the County Assessor can serve as a lien to secure payment of taxes. "Utility" property is any property of a public utility which is assessed by the State Board of Equalization rather than the County Assessor, and which is also "secured" property.

In preparing its annual budgets, the City forecasts property taxes based on each of the specific categories of receipts (secured and unsecured, current and delinquent receipts, supplemental, and State replacement funds). Current receipts are derived from the County Assessor's estimate of growth in assessed valuation, adjusted for estimates in growth for redevelopment project areas. Estimates of other property tax receipts are primarily based on historical collections.

Teeter Plan. The City is located within a county that is following the "Teeter Plan" (defined below) with respect to property tax collection and disbursement procedures. Under this plan, a county can implement an alternate procedure for the distribution of certain property tax levies on the secured roll pursuant to Chapter 3, Part 8, Division 1 of the Revenue and Taxation Code of the State of California (comprising Section 4701 through 4717, inclusive), commonly referred to as the "Teeter Plan."

Generally, the Teeter Plan provides for a tax distribution procedure by which secured roll taxes and assessments are distributed to taxing agencies within the county included in the Teeter Plan on the basis of the tax levy, rather than on the

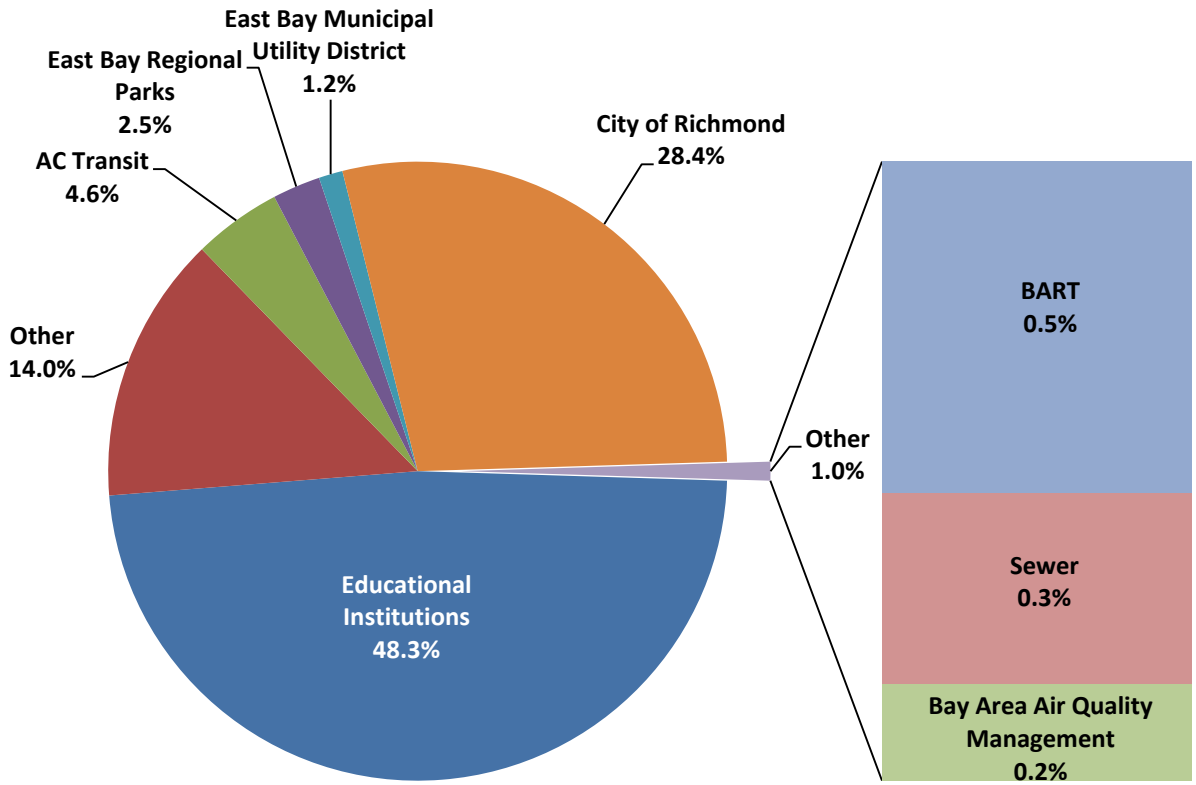
basis of actual tax collections. The County then receives all future delinquent tax payments, penalties and interest, and a complex tax redemption distribution system for all participating taxing agencies is avoided. While the County bears the risk of loss on delinquent taxes that go unpaid, it benefits from the penalties associated with these delinquent taxes when they are paid. In turn, the Teeter Plan provides participating local agencies with stable cash flow and the elimination of collection risk. The constitutionality of the Teeter Plan was upheld in *Corrie v. County of Contra Costa*, 110 Cal. App. 2d 210 (1952). The County was the first Teeter Plan county in the State when the Teeter Plan was enacted by the State Legislature in 1949.

The valuation of property is determined as of January 1 each year and equal installments of tax levied upon secured property become delinquent on the following December 10 and April 10. Taxes on unsecured property are due May 15 and become delinquent August 31.

Although the City receives its entire secured tax levy amount each year under the Teeter Plan, an indication of actual tax collections can be obtained from the history of collections of all entities levying taxes within the City limits.

Contra Costa County produces the yearly Assessed Valuation (AV) report in July, after the budget has already been adopted by the City. Before that report is produced, staff projects the AV growth based on property sales the previous calendar year. For those properties that sold, the current sale price is compared to the previous valuation. All other properties are assumed to grow by the typical maximum amount of 2% per the Proposition 13 guidelines. The two items together produces the yearly forecast.

The graph below illustrates the distribution of the 1% Property Tax:



Utility Users Tax

The City collects a Utility Users Tax (UUT) from utility users within the City's boundaries. Such users are charged 10% of the total bill for electricity and gas services, and 9.5% of the total bill for telecommunication and cable television services. The tax is not applicable to State, County, or City agencies, insurance companies or banks. The Utility Users Tax currently represents the largest revenue source for the City.

The Richmond Municipal Code Section 13.52.100 provides that any electric service user may annually elect to pay a maximum UUT that is calculated as the base amount of $1,148,137.54 for each percent of tax imposed for any tax year. The base amount is then adjusted annually by that percentage which is ninety percent (90%) of the total percentage of change in the United States Department of Labor, Bureau of Labor Statistics' Gas (piped) and Electric Consumer Price

Index for All Consumers Urban for the San Francisco/Oakland/San Jose Area. This is calculated on the basis of the two consecutive and most recently completed years for which data is available from the United States Department of Labor. In order to elect to pay the maximum UUT, a user of the electric service must enter into an agreement with the City Tax Administrator prior to the commencement of the tax year to pay the maximum tax liability directly to the City during the tax year. No portion of the maximum UUT is refundable in the event the service user subsequently determines that its tax liability under this chapter would have been less than the maximum UUT calculated as described above.

UUT as mentioned above consists on taxes to utilities such as cable television, gas and electricity, telecommunications (land lines and cell phones) and prepaid wireless cards – new revenue approved by the State of California in 2014 year with the passage Assembly Bill 1717. Stemming from these taxes, the City has two revenue streams related to the Chevron Refinery. The refinery opts to use the maximum UUT provision on a consistent basis. Additionally, within the UUT category the City has settlement payments related to litigation with the refinery. These two Chevron related streams account for over 65% of UUT as a whole. Furthermore, each revenue stream is analyzed independently based on prior year data and trends happening locally and legislation or changes happening at the state level. For example, for both cable television and telecommunications, there are less people subscribing to these services (i.e. landlines), often opting for non-taxed services (dish services).

The yearly forecast is comprised of several steps. Part of the UUT revenue stems from the tax settlements. Those amounts are clearly spelled out. Another segment is the amount that pertains to the maximum cap amount as outlined in the Richmond Municipal Code. Staff forecasts the CPI growth that is used as the basis for the yearly cap amount. Finally, Staff works directly with the revenue tax consultants to look at regional and economic trends that impact UUT and from that produce a forecast.

Sales and Use Taxes

The sales tax is an excise tax imposed on retailers for the privilege of selling tangible personal property. The use tax is an excise tax imposed on a person for the storage, use or other consumption of tangible personal property purchased from any retailer. The proceeds of sales and use taxes (collectively, “Sales Tax”) imposed within the boundaries of the City are distributed by the State to various agencies as shown below in the table below. The total Sales Tax rate for the City currently is 9.25% and is allocated as follows:

Rate	Jurisdiction	Purpose
3.69%	State	State's General Fund
0.25%	State	State’s General Fund

0.50%	State	Local Public Safety Fund to support local criminal justice activities (1993)
0.50%	State	Local Revenue Fund to support local health and social services programs (1991 Realignment)
1.06%	State	Local Revenue Fund 2011
1.25%	County Transportation	0.25% County transportation funds 1.00% City or County operations (Richmond's share of the Bradley Burns Sales Tax)
7.25%	**State Base**	**Total Statewide Base Sales and Use Tax Rate**
0.50%	Regional	BART (1970)
0.50%	Regional	CCTA (1989)
0.50%	Local	Richmond – Measure Q (2005)
0.50%	Local	Richmond – Measure U (2015)
9.25%	**Total**	**Total Richmond Rate**

The Sales Tax category is made of several categories. Of significance are those collected by the State of California's Board of Equalization, regular sales tax, and the two voter-approved extra half-cent Measure U and Measure Q sales taxes make up 75% of this revenue stream. The City works with revenue consultants, MuniServices, to produce these forecasts. The company provides quarterly updates that contain updated five year forecasts. They specifically look at California's economic and local trends to forecast future trends. Additionally, their Cash Receipts Analysis report presents performance information for the City, others in our county, geographical regions, and statewide by quarter, fiscal year to date and benchmark year. MuniServices also reviews the released sales tax permit and payment data separately from the allocation summaries State Board of Equalization. The other revenue streams within the Sales Tax category change from year to year based on different criteria. Those streams are analyzed individually and projected based on trends from prior years. One revenue in particular, the Vehicle License Fee Backfill Swap, is based directly on changes to AV. For this stream in particular, the City uses the same AV change as used for Secured Property Taxes.

The Sales Tax revenue forecast stems from both data provided by the City's sales tax consultant who provide trends and forecast for the regular sales and the City's two half cent measures. Additionally, the projected AV growth percentage used in the Property Tax forecast is also used for the Vehicle License Fee Backfill Swap revenue stream.

Other Taxes

Other taxes include franchise fees, transient occupancy tax, and documentary transfer tax which is the largest amount collected under this revenue source. The City collects a tax (the "Documentary Transfer Tax") on all transfers by deeds,

instruments, writings or any other document by which lands, tenements, or other interests in real property are sold at tiered rate. Richmond voters approved the tiered rate in November 2018 amending the City of Richmond's Municipal Code and changing the Real Estate Documentary Transfer Tax so the tax rate for properties below $1 million does not increase, the rate for properties between $1 million to $3 million increases from .7% to 1.25%; the rate for properties between $3 million to $10 million increases from .7% to 2.5%; and the rate for properties over $10 million increases from .7% to 3.0%.

Sale Price	$1 to $999,999	$1,000,000 to $2,999,999	$3,000,000 to $9,999,999	$10,000,000 and above
Tax Rate per $1,000 of Sale Price	$7.00	$12.50	$25.00	$30.00
Rate	0.70%	1.25%	2.50%	3.00%

The Oher Taxes category, especially the Documentary Transfer Tax, is the most volatile and hardest to forecast of the revenue streams. Staff produces conservative estimates based on prior year's actuals and historical trends for each revenue stream within the Other Taxes category.

Major Non-General Fund Revenue Sources

Following is a discussion of the City's principal non-general fund revenue sources: charges for services, property taxes, federal grants, and other grants.

Charges for Services

These charges are primarily imposed by two main departments of the City of Richmond – Water Resource Recovery and Human Resources - Risk Management. Water Resource Recovery department generates revenue from wastewater sewer charges. The wastewater sewer division receives revenues from fixed fees from residential, commercial, and industrial users as set by ordinance. While the residential fees are fixed based on the number of users, commercial and industrial pay a flat fee and a flow based fee. These non-residential fees (commercial & residential) are based on prior year usage. The Risk Management unit of the Human Resources department receives revenue from general liability cost

allocations and worker's compensation charges. Charges are allocated to the departments to fund the City's self-insurance reserves.

Licenses, Permits, and Fees

This source of revenue includes fees for business licenses, building regulations, and planning permits. Outside of the General Fund, Rent Control, Planning & Building, Housing Department, Wastewater, and KCRT Cable TV generate the majority of this revenue.

Federal, State, and Local/Regional Grants

The revenue received from federal, state, and local/regional grants fund operations and capital improvement projects. Grant funding is received in many City departments with several departments/programs being mostly funded by grants. These include Employment and Training workforce development programs, Richmond Housing Authority housing programs, and Engineering/Capital Improvement street improvement programs. While many of the grants are recurring, the City continues to explore and apply for grants in the future to better help serve our communities.

Changes in Fund Cash Balances

The FY2020-21 Adopted Budget Summary illustrates changes in beginning and ending balances by fund. Below is a summary explaining variances of 10% or more by fund group.

Special Revenue Funds: The combined cash balance for this fund group is projected to decrease by 21% is primarily due to spending down cash reserves in the Environment & Community Benefits Agreement (ECIA) fund. The funding is received in advance in each fiscal year and projects and projects cross multiple fiscal years.

Capital Improvement Funds: The combined cash balance for this fund group is projected to decrease by 47% is due to spending down cash reserves for multi-year capital projects where the funding was not fully spent in prior fiscal years.

Debt Service Funds: The combined cash balance for this fund group is projected cash balance estimated to decrease by 14% is due to the drawdown of fiscal agent cash for debt service payments.

Enterprise Funds: The combined cash balance for this fund group is projected cash balance estimated to decrease by 15% is due to spending down bond proceeds for multi-year capital projects in the Wastewater enterprise.

Housing Program Funds: The combined cash balance for this fund group is projected cash balance estimated to decrease by 14% is due to spending down grant funding for the Community Development Block Grant (CDBG) and the Successor Housing Agency.

Annual Appropriations Limit

Article XIIIB of the State Constitution, more commonly referred to as the Gann Initiative or Gann Limit, and subsequent implementation legislation requires that the City of Richmond limit each fiscal year's appropriations of the proceeds of taxes to the amount of such appropriations in Fiscal Year 1978-79 as adjusted for changes in the cost of living and population. Section 7910 of the Government Code requires each local government to establish by resolution its appropriations limit for each fiscal year. The City's limitation is calculated every year and it is established by a resolution of the City Council as a part of the Annual Operating Budget. Resolution No. 71-20 was approved on June 30, 2020 establishing the City of Richmond's appropriation limit. Below is the calculation for the

Fiscal Year	Population Percent Change	Per Capita Inflation Change Factor	Annual Growth Factor	Annual Adjustment	Annual Appropriations Limit
2020-21	1.0026	1.0373	1.0400	$16,332,588	$424,678,111
2019-20	1.0070	1.0385	1.0458	$17,871,788	$408,345,523
2018-19	1.0088	1.0367	1.0458	$17,108,691	$390,473,736
2017-18	1.0113	1.0369	1.0486	$17,310,303	$373,365,044
2016-17	1.0112	1.0537	1.0655	$21,888,378	$356,054,742
2015-16	1.0128	1.0382	1.0515	$16,363,347	$334,166,364
2014-15	1.0098	0.9977	1.0075	$2,358,722	$317,803,017
2013-14	1.0077	1.0512	1.0593	$17,657,067	$315,444,295
2012-13	1.0083	1.0377	1.0463	$13,180,945	$297,787,227
2011-12	1.0077	1.0251	1.033	$9,090,177	$284,606,282

The City's appropriations subject to the Gann Limit is well below the authorized spending limit of $424,678,111. Additional appropriations to the budget funded by non-tax sources such as beginning fund balances, grants or service charges are unaffected by the appropriations limit. Historically, the City's Annual Appropriations Limit has exceeded annual appropriations and the City projects this trend to continue.

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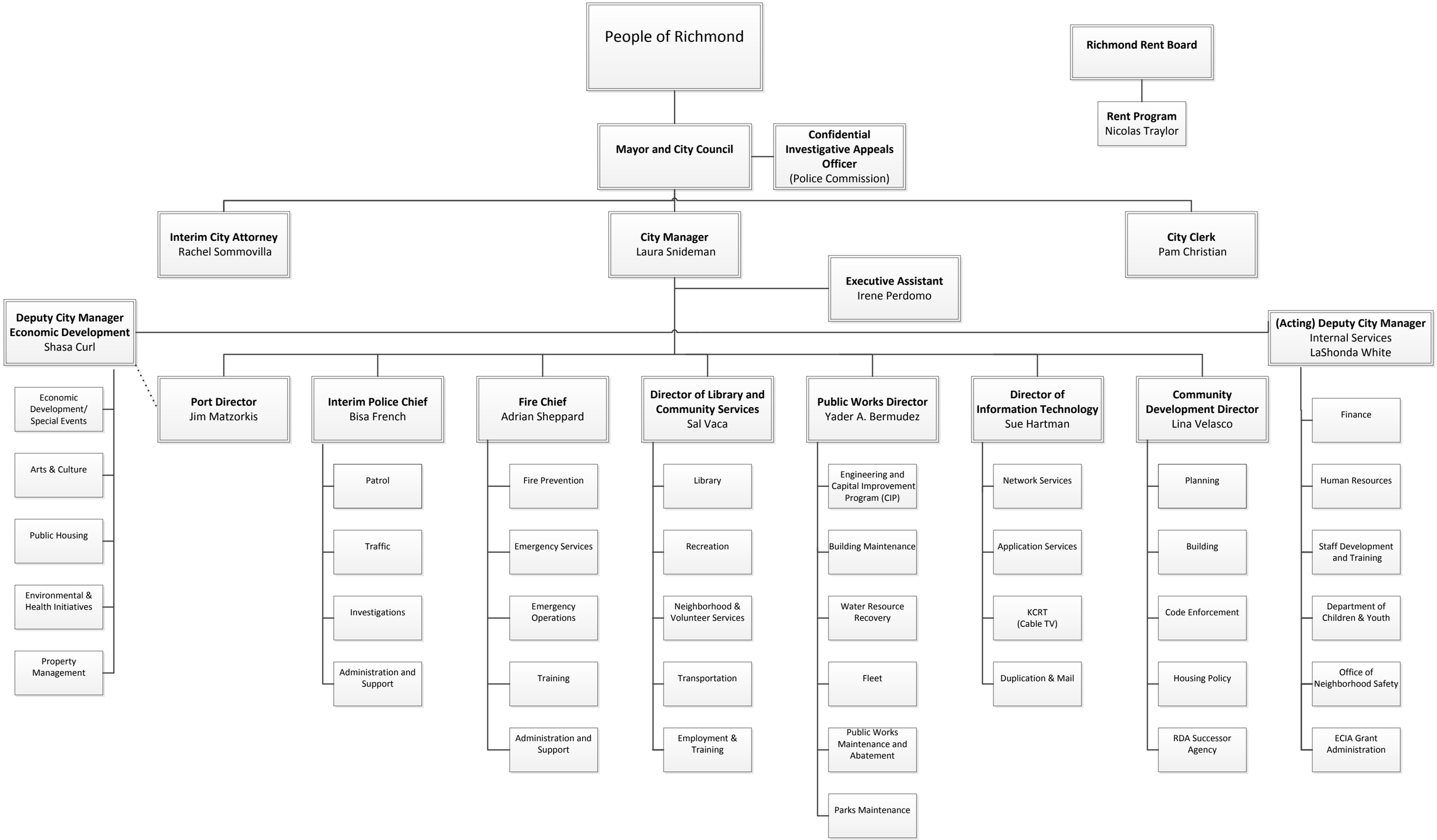
People of Richmond
Richmond Rent Board
Rent Program
Nicolas Traylor
Mayor and City Council
Confidential Investigative Appeals Officer
(Police Commission)
Interim City Attorney
Rachel Sommovilla
City Manager
Laura Snideman
City Clerk
Pam Christian
Executive Assistant
Irene Perdomo
Deputy City Manager Economic Development
Shasa Curl
(Acting) Deputy City Manager
Internal Services
LaShonda White
Economic Development/ Special Events
Arts & Culture
Public Housing
Environmental & Health Initiatives
Property Management
Port Director
Jim Matzorkis
Interim Police Chief
Bisa French
Patrol
Traffic
Investigations
Administration and Support
Fire Chief
Adrian Sheppard
Fire Prevention
Emergency Services
Emergency Operations
Training
Administration and Support
Director of Library and Community Services
Sal Vaca
Library
Recreation
Neighborhood & Volunteer Services
Transportation
Employment & Training
Public Works Director
Yader A. Bermudez
Engineering and Capital Improvement Program (CIP)
Building Maintenance
Water Resource Recovery
Fleet
Public Works Maintenance and Abatement
Parks Maintenance
Director of Information Technology
Sue Hartman
Network Services
Application Services
KCRT (Cable TV)
Duplication & Mail
Community Development Director
Lina Velasco
Planning
Building
Code Enforcement
Housing Policy
RDA Successor Agency
Finance
Human Resources
Staff Development and Training
Department of Children & Youth
Office of Neighborhood Safety
ECIA Grant Administration

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City of Richmond
Budgeted Funds - Sources and Uses

Fund	Fund Description	Primary Source of Funds	Primary Use of Funds	Mayor's Office	City Council	City Clerk	City Attorney	Community Police Review Commission	Information Technology	City Manager	Economic Development	Internal Services Admin	Finance Department	Human Resources	Office of Neighborhood Safety	Police Department	Fire Department	Public Works	Water Resource Recovery	Planning & Building Services	Housing Department	Library & Cultural Services	Community Services	Employment & Training	Transportation	Port of Richmond	Rent Control	Non-Departmental
Operating Funds																												
0001	General Fund	Majority collected through taxes (property, sales, and utility users), fees, and service charges	General purpose operations	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		✓	✓		✓			✓
1003	Transportation Operation	On-going CCTA grant; some fees from ridership and electric charging stations	Transportation operations accommodating elderly and disabled citizens																						✓			
1012	Hilltop Landscape Maintenance District	Special property tax assessment; operating transfer in from General Fund	Landscaping and maintenance within district boundaries															✓										
1015	Marina Bay Landscape & Lighting District	Special property tax assessment; operating transfer in from General Fund	Landscaping and maintenance within district boundaries															✓										
1050	Planning & Building Cost Recovery	Majority from building permits and conditional use of permits	Operating costs of providing planning and building regulation services																	✓								
1051	Engineering Cost Recovery	Charges for services provided to the public, developers, and city departments	Operating costs of providing engineering services																									
1205	Employment & Training	Federal, state and local grants; and operating transfer in from General Fund	Job training programs for various demographic groups through partnerships with local employers																					✓				
4006	Stormwater	Storm water fees collected through property taxes	Maintenance of a clean storm sewer system for compliance with the federally mandated Storm Water Pollution Prevention Program																✓									

City of Richmond
Budgeted Funds - Sources and Uses

Fund	Fund Description	Primary Source of Funds	Primary Use of Funds	Mayor's Office	City Council	City Clerk	City Attorney	Community Police Review Commission	Information Technology	City Manager	Economic Development	Internal Services Admin	Finance Department	Human Resources	Office of Neighborhood Safety	Police Department	Fire Department	Public Works	Water Resource Recovery	Planning & Building Services	Housing Department	Library & Cultural Services	Community Services	Employment & Training	Transportation	Port of Richmond	Rent Control	Non-Departmental
Special Revenue Funds																												
1001	Secured Pension Override	Pension tax override collected through property taxes	Pension-related expenses, including debt service principal and interest payments																									✓
1005	Library Fund	Federal, state and local grants, donations, collection of late fees, and public art fee	Literacy for every adult program, public art mini grants, and other grant funded projects								✓											✓						
1007	Emergency Medical Services	Measure H County Tax	Support emergency medical services in the city														✓											
1009	Veolia Mitigation Funds	Annual license fee of $25,000 as a requirement of Richmond Municipal Code Section 7.04.125 and Conditional Use Permit 92-49	Programs and/or projects in the North Richmond and Iron Triangle areas							✓																		
1010	North Richmond Waste Mitigation	Monthly mitigation fees paid by Republic Service dependent upon multiple variables (e.g. number of tons of recovered materials vs. solid waste, per ton gate rate charged and amount of CPI adjusted per ton mitigation fee)	Defray annual costs associated with collection and disposal of illegally dumped waste and associated impacts in North Richmond and adjacent areas, subject to the joint control of the city and county							✓																		
1013	Hazmat Grant	Contra Costa Health Services	Funding for supplies and training to support fire department response to hazardous materials incidents in the city														✓											
1014	Economic Development Administration (EDA) Revolving Loan Fund	Principal and interest payments on revolving loans made to businesses	Loans to businesses; and professional services (audit, management, and consulting fees)																									✓

City of Richmond
Budgeted Funds - Sources and Uses

Fund	Fund Description	Primary Source of Funds	Primary Use of Funds	Mayor's Office	City Council	City Clerk	City Attorney	Community Police Review Commission	Information Technology	City Manager	Economic Development	Internal Services Admin	Finance Department	Human Resources	Office of Neighborhood Safety	Police Department	Fire Department	Public Works	Water Resource Recovery	Planning & Building Services	Housing Department	Library & Cultural Services	Community Services	Employment & Training	Transportation	Port of Richmond	Rent Control	Non-Departmental
1017	Chevron Modernization Project	Chevron Products Company as part of the Environmental & Community Investment Agreement (ECIA) related to Chevron Refinery Modernization Project	Various community-based programs, including greenhouse reduction programs, and community-based programs as outlined in the ECIA and approved by City Council						✓	✓		✓			✓	✓	✓	✓		✓		✓		✓				✓
1018	Rent Control	Fees imposed to support Richmond Fair Rent, Just Cause for Eviction, and Homeowner Protection	Operating costs of administering the programs																								✓	
1055	Encroachments	Encroachment fees and charges for engineering services	Operating costs of providing encroachment services																									
1303	Kids First Initiative	For FY18-19, the City budgeted $250,000 of Revenues. In FY19-20, the budget will be $700,000. There will not be any monies budgeted in FY20-21. In future years, the City will set aside 1% in FY21-22, 2% in FY22-23, and 3% in FY23-24 of the annual actual unrestricted general fund revenues.	To create and expand opportunities for children and youth with after-school and summer programs. Help them deal with substance abuse issues, help youth stay healthy through expanded sports, recreation programs and enrichment programs.								✓										✓	✓					
Capital Improvement Funds																												
1002	Gas Tax	An excise fuel tax (also known as a petrol, gasoline or gas tax, or as a fuel duty) imposed on the sale of fuel.	Restricted to uses for research, planning, construction, improvements, maintenance, and operation of public streets and highways																									

City of Richmond
Budgeted Funds - Sources and Uses

Fund	Fund Description	Primary Source of Funds	Primary Use of Funds	Mayor's Office	City Council	City Clerk	City Attorney	Community Police Review Commission	Information Technology	City Manager	Economic Development	Internal Services Admin	Finance Department	Human Resources	Office of Neighborhood Safety	Police Department	Fire Department	Public Works	Water Resource Recovery	Planning & Building Services	Housing Department	Library & Cultural Services	Community Services	Employment & Training	Transportation	Port of Richmond	Rent Control	Non-Departmental
1004	Asset Seizure	Forfeitures of assets gained through involvement in illegal activities	Law enforcement equipment and supplies													✓												
1006	Outside Funded Grants	Federal, state, and other grants	Grant funded services and programs						✓	✓					✓	✓	✓	✓					✓					
1019	Senate Bill 1 (SB1) - Road Maintenance and Rehabilitation Account (RMRA), also known as Gas Tax	An excise fuel tax (also known as a petrol, gasoline or gas tax, or as a fuel duty) 12 cents increase imposed on the sale of fuel effective November 1, 2017.	Restricted to uses for research, planning, construction, improvements, maintenance, and operation of public streets and highways																									
1054	Engineering Grants	Federal, state, and other grants	Grant funded capital and non-capital projects																✓									
2001	Capital Outlay Fund	Bonds, grants, insurance proceeds, and settlement agreements	Restricted monies that are to be used for the specific purposes related to capital improvements						✓	✓																		
2002	Measure J	Contra Costa County collects one half of one percent sales and use tax; 20% is allocated to the city	Improvement of local transportation, including streets and roads																									
2007	Harbor Fund	Special limited obligation bond established in 1996	Port of Richmond dredging and deepening the Richmond Harbor																							✓		
2110	Impact Fee - Parks	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements																									
2111	Impact Fee - Traffic	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements																									

City of Richmond
Budgeted Funds - Sources and Uses

Fund	Fund Description	Primary Source of Funds	Primary Use of Funds	Mayor's Office	City Council	City Clerk	City Attorney	Community Police Review Commission	Information Technology	City Manager	Economic Development	Internal Services Admin	Finance Department	Human Resources	Office of Neighborhood Safety	Police Department	Fire Department	Public Works	Water Resource Recovery	Planning & Building Services	Housing Department	Library & Cultural Services	Community Services	Employment & Training	Transportation	Port of Richmond	Rent Control	Non-Departmental
2113	Impact Fee - Fire	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements														✓											
2114	Impact Fee - Police	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements													✓												
2115	Impact Fee - Comm/Aquatic	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements																			✓						
2116	Impact Fee - Parks/Open	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements																									
2117	Impact Fee - Library	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements																		✓							
2118	Impact Fee - Hilltop	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements															✓										
2119	Impact Fee - Storm Drainage	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements																✓									
2120	Impact Fee - Developer	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements																✓									

City of Richmond
Budgeted Funds - Sources and Uses

Fund	Fund Description	Primary Source of Funds	Primary Use of Funds	Mayor's Office	City Council	City Clerk	City Attorney	Community Police Review Commission	Information Technology	City Manager	Economic Development	Internal Services Admin	Finance Department	Human Resources	Office of Neighborhood Safety	Police Department	Fire Department	Public Works	Water Resource Recovery	Planning & Building Services	Housing Department	Library & Cultural Services	Community Services	Employment & Training	Transportation	Port of Richmond	Rent Control	Non-Departmental
Debt Service Funds																												
3001	2005 Taxable Pension Obligation Bonds	Transfers from the general Fund and the Pension Tax Override Fund	Debt service principal and interest payments on the 2005 Pension Obligation Bonds																									✓
3002	99A Pension Obligation Bonds	Transfers from the Pension Tax Override Fund	Debt service principal and interest payments on the 1999A Pension Obligation Bonds																									✓
3005	2016 Lease Revenue Bonds	Transfer from the general fund and charges to operating departments based on square footage occupied at Civic Center	Debt service principal and interest payments on the Civic Center Lease Revenue Bonds																									✓
Enterprise Funds																												
4001	Port Operations	Rental income from Port tenants, dockage and wharfage	Operating costs; and capital improvements which includes maintenance dredging																							✓		
4003	Wastewater Enterprise	Sewer use tax fees, plan checking fees and sewer lateral fees; also, pre-treatment permits and design review fees	Operating costs; and capital improvements for the Wastewater Treatment Plant and throughout the City															✓										
4005	Marina Operations	Rental income from lease rentals	Debt service principal and interest payments to Dept. of Boating & Waterways; portion of project manager's salary for managing Marina projects																									✓
4008	KCRT Cable Television	Revenues received from cable franchise fees and charges for services	Administrative and operating costs of the enterprise						✓																			

City of Richmond
Budgeted Funds - Sources and Uses

Fund	Fund Description	Primary Source of Funds	Primary Use of Funds	Mayor's Office	City Council	City Clerk	City Attorney	Community Police Review Commission	Information Technology	City Manager	Economic Development	Internal Services Admin	Finance Department	Human Resources	Office of Neighborhood Safety	Police Department	Fire Department	Public Works	Water Resource Recovery	Planning & Building Services	Housing Department	Library & Cultural Services	Community Services	Employment & Training	Transportation	Port of Richmond	Rent Control	Non-Departmental
Internal Service Funds																												
5001	Insurance Reserves	Charges to operating departments/funds based on number of full-time equivalents (general liability) and a percentage of payroll each pay period (worker's compensation)	Employee claims due to industrial injuries and general claims against the city for damages incurred											✓														
5003	Equipment Replacement	Charges to operating departments/funds for equipment usage	Purchase of equipment and or replacement of equipment that is no longer efficient in its operation						✓									✓										
5008	Compensated Absences	Charges to operating departments/funds	Sick, vacation, and compensatory leave payouts to employees																									✓
Housing Department Funds																												
1200	Housing Administration	Section 108 Loan repayments, and transfer in from General Fund	Administrative and operating costs; and all other operating costs not specified in other housing funds																	✓								
1201	Community Block Development Grant (CDBG)	Community Development Block Grant	CDBG grant programs for low and moderate income participants and other eligible programs such as public services, public facility rehabilitation, home improvement loans and other affordable housing programs																	✓								

City of Richmond
Budgeted Funds - Sources and Uses

Fund	Fund Description	Primary Source of Funds	Primary Use of Funds	Mayor's Office	City Council	City Clerk	City Attorney	Community Police Review Commission	Information Technology	City Manager	Economic Development	Internal Services Admin	Finance Department	Human Resources	Office of Neighborhood Safety	Police Department	Fire Department	Public Works	Water Resource Recovery	Planning & Building Services	Housing Department	Library & Cultural Services	Community Services	Employment & Training	Transportation	Port of Richmond	Rent Control	Non-Departmental
1202	Home Program	HOME Investment and Partnership Grant	For use in the development, rehabilitation and construction of affordable housing for low and moderate income families. The city participates in Contra Costa County Consortium in an effort to expand supply of decent and affordable housing in the city																		✓							
1203	NSP (Neighborhood Stabilization Program) (Non-Profit)	NSP 1 program income	Activities which include, but are not limited to: a. Establishing financing mechanisms for purchase and redevelopment of foreclosed homes and residential properties b) Purchase and rehabilitate homes/residential properties abandoned or foreclosed c) Demolish blighted structures and redevelop demolished or vacant properties																		✓							
1207	NSP (Neighborhood Stabilization Program) (City)	NSP 3 grant and program income	Purchase and rehabilitate homes and residential properties abandoned or foreclosed, demolish blighted properties and develop them making the properties available for low and moderate income families																		✓							

City of Richmond
Budgeted Funds - Sources and Uses

Fund	Fund Description	Primary Source of Funds	Primary Use of Funds	Mayor's Office	City Council	City Clerk	City Attorney	Community Police Review Commission	Information Technology	City Manager	Economic Development	Internal Services Admin	Finance Department	Human Resources	Office of Neighborhood Safety	Police Department	Fire Department	Public Works	Water Resource Recovery	Planning & Building Services	Housing Department	Library & Cultural Services	Community Services	Employment & Training	Transportation	Port of Richmond	Rent Control	Non-Departmental
1208	Successor Housing Agency	Bond monitoring fees, program income (i.e., loan repayments principal and interest, residual receipts and others non-grant receipts)	Development, rehabilitation and construction of affordable housing as well as financial and/or rental assistance to low and moderate income families to avoid homelessness; also, the fund can also be used to provide housing and/or assist in the prevention of homelessness																		✓								
1209	Cal Home Grant	Cal Home State grant	Provide loans to qualified individuals (low and moderate income participants) to rehabilitate/repair, improve and remove health and safety hazards and to provide financial assistance such as down payment assistance to qualified low and moderate income homebuyers																		✓								
1302	Housing In-Lieu Funds	Developer fees	Development, rehabilitation and construction of affordable housing available for low and moderate income families and to increase the affordable housing stock																		✓								
2125	Iron Triangle	Remaining interest on Economic Development Initiative (EDI) Grant	Repayment of Section 108 loans; remaining funds will be returned to HUD																		✓								
2126	Housing Capital Project Fund	State Grants - Prop 84 Baxter Creek, State IIG Prop 1C , California Coastal Baxter Creek	Restore the Baxter Creek and Park surrounding the Miraflores Senior Housing development site																		✓								

City of Richmond
FY2020-21 Adopted Budget Summary
ALL FUNDS

		General Fund	Other Operations	Special Revenues	Capital Improve-ments	Debt Service	Enterprise Funds	Internal Service	Subtotal	Housing Department	Total
	ESTIMATED BEGINNING BALANCE 07/01/2020	19,534,660	1,374,467	24,209,225	12,361,331	12,019,655	41,803,214	44,501,785	155,804,337	5,992,538	161,796,875
	Revenues										
30	Property Tax	43,928,806	1,678,479	11,416,379	-	12,124,486	-	-	69,148,150	-	69,148,150
31	Sales Tax	40,995,626	-	-	-	-	-	-	40,995,626	-	40,995,626
32	Utility Users Tax	44,506,312	-	-	-	-	-	-	44,506,312	-	44,506,312
33	Other Taxes	13,704,709	-	-	-	-	-	-	13,704,709	-	13,704,709
34	Licenses, Permits and Fees	6,479,388	6,491,937	3,339,056	-	-	1,545,000	-	17,855,381	1,239,010	19,094,391
35	Fines, Forfeitures and Penalties	831,966	2,000	19,000	-	-	2,000	-	854,966	-	854,966
36	Interest and Investment Income	236,079	-	17,005	-	-	-	300,000	553,084	229,628	782,711
37	Charges for Services	3,381,868	3,658,385	384,000	-	5,580,311	24,343,330	20,353,012	57,700,906	-	57,700,906
	Charges for Internal Services	-	-	-	-	-	-	-	-	-	-
38	Other Revenues	196,496	232,940	20,383	-	-	-	2,400,000	2,849,819	644,721	3,494,540
39	Rental Income	952,123	4,380	-	-	-	10,814,580	-	11,771,084	-	11,771,084
3A	State and Local Taxes	87,405	-	-	4,513,317	-	-	-	4,600,722	-	4,600,722
3B	Federal Grant Revenue	-	4,207,000	41,480	5,281,864	-	-	-	9,530,344	135,201	9,665,545
3C	State Grant Revenue	378,328	4,317,225	122,771	16,822,833	-	-	-	21,641,157	-	21,641,157
3D	Other Grant Revenue	167,856	3,489,415	9,723,335	5,539,964	-	-	-	18,920,569	-	18,920,569
3H	Pension Stabilization Revenue	-	-	-	-	-	-	-	-	-	-
60	Proceeds from Sale of Property	55,000	-	-	-	-	-	-	55,000	78,000	133,000
61	Loan/Bond Proceeds	-	-	91,880	-	-	-	-	91,880	575,191	667,071
	Total Revenues	**155,901,962**	**24,081,761**	**25,175,289**	**32,157,978**	**17,704,797**	**36,704,910**	**23,053,012**	**314,779,709**	**2,901,751**	**317,681,460**

City of Richmond
FY2020-21 Adopted Budget Summary
ALL FUNDS

		General Fund	Other Operations	Special Revenues	Capital Improve-ments	Debt Service	Enterprise Funds	Internal Service	Subtotal	Housing Department	Total
	Expenditures										
40	Salaries and Wages	71,789,370	5,193,459	1,584,062	-	-	2,010,899	3,500,648	84,078,437	231,799	84,310,236
	Salary savings	-	-	-	-	-	-	-	-	-	-
41	Benefits	58,554,789	3,562,104	1,058,331	-	-	1,268,975	622,892	65,067,091	244,547	65,311,639
	Benefits savings	-	-	-	-	-	-	-	-	-	-
42	Professional Services	9,998,917	4,785,560	12,756,947	1,256,357	-	10,118,242	848,700	39,764,722	51,095	39,815,817
43	Other Operating	5,227,563	438,301	393,736	103,504	-	371,354	55,000	6,589,458	1,690	6,591,148
44	Utilities	4,548,320	230,945	51,984	-	-	1,669,711	-	6,500,960	801	6,501,761
45	Equipment & Contractual Svcs.	2,113,661	1,098,782	80,000	1,316,358	-	751,680	-	5,360,481	-	5,360,481
46	Provision for Insurance Loss	3,143	-	9,985	450	-	30,000	19,085,737	19,129,315	-	19,129,315
47	Cost Pool	14,139,253	2,875,145	341,487	-	-	1,424,382	510,267	19,290,534	233,290	19,523,824
48	Asset & Capital Outlay	460,468	2,501,000	1,998,181	35,262,391	-	80,000	1,770,000	42,072,040	300,000	42,372,040
	Capital Improvement Projects	-	-	-	-	-	12,348,494	-	12,348,494	-	12,348,494
49	Debt Service Expenditures	2,049,749	-	-	-	22,840,107	13,022,009	326,018	38,237,883	-	38,237,883
50	Grant Expenditures	40,000	4,785,922	387,338	-	-	-	-	5,213,260	-	5,213,260
51	CDBG/Home/Hsg Proj	-	-	120,000	-	-	-	-	120,000	2,917,118	3,037,118
52	Employment & Training Allocations	-	714,295	-	-	-	-	-	714,295	-	714,295
53	RHA Cost Allocation	-	-	-	-	-	-	-	-	-	-
4A	A87 Cost Plan Reimbursement	(3,516,104)							(3,516,104)		(3,516,104)
	Other Operating Savings	(5,210,145)	-	-	-	-	-	-	(5,210,145)	-	(5,210,145)
	Total Expenditures	**160,198,985**	**26,185,512**	**18,782,051**	**37,939,059**	**22,840,107**	**43,095,745**	**26,719,262**	**335,760,721**	**3,980,340**	**339,741,062**

City of Richmond
FY2020-21 Adopted Budget Summary
ALL FUNDS

	General Fund	Other Operations	Special Revenues	Capital Improve-ments	Debt Service	Enterprise Funds	Internal Service	Subtotal	Housing Department	Total
90 **Transfers in from:**										
General Fund	-	1,816,268	-	-	2,406,458	-	426,018	4,648,745	-	4,961,207
Operations	-	-	-	-	-	-	-	-	-	-
Special Revenue	9,171,451	252,942	-	-	1,092,338	-	-	10,516,731	-	11,453,735
Capital Improvements	-	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-	-
Enterprise Fund	-	-	-	-	-	-	-	-	-	-
Internal Service Funds	86,778	-	-	-	-	-	-	86,778	-	86,778
Housing Department	-	-	-	-	-	-	-	-	6,566	6,566
Successor Agency	-	-	-	-	-	-	-	-	-	-
Housing Authority	-	-	-	-	-	-	-	-	-	-
Total transfers in	9,258,229	2,069,210	-	-	3,498,796	-	426,018	15,252,254	6,566	16,508,286
91 **Transfers out to:**										
General Fund	-	-	9,171,451	-	-	86,778	-	9,258,229	-	9,258,229
Operations	1,816,268	-	252,942	-	-	-	-	2,069,210	6,566	2,075,776
Special Revenue	-	-	-	-	-	-	-	-	-	-
Capital Improvements	-	-	-	-	-	-	-	-	-	-
Debt Service	2,406,458	-	1,092,338	-	-	-	-	3,498,796	-	3,498,796
Enterprise Fund	-	-	-	-	-	-	-	-	-	-
Internal Service Funds	426,018	-	-	-	-	-	-	426,018	-	426,018
Housing Department	-	-	-	-	-	-	-	-	-	-
Successor Agency	-	-	-	-	-	-	-	-	-	-
Housing Authority	-	-	-	-	-	-	-	-	-	-
Garfield Pension	-		-					-		-
General Pension	312,462		937,005					1,249,467		1,249,467
Total transfers out	4,961,206	-	11,453,736	-	-	86,778	-	16,501,720	6,566	16,508,286
Net transfers in/out	**4,297,023**	**2,069,210**	**(11,453,736)**	**-**	**3,498,796**	**(86,778)**	**426,018**	**(1,249,466)**	**-**	**(0)**
Excess/(Deficiency)	**0**	**(34,541)**	**(5,060,498)**	**(5,781,081)**	**(1,636,514)**	**(6,477,613)**	**(3,240,232)**	**(22,230,478)**	**(1,078,589)**	**(22,059,602)**
ENDING BALANCE	**19,534,660**	**1,339,926**	**19,148,728**	**6,580,250**	**10,383,141**	**35,325,601**	**41,261,553**	**133,573,858**	**4,913,949**	**139,737,273**

City of Richmond
FY2021-21 Adopted Budget Summary
GENERAL FUND

		General Fund
	FUND	**0001**
	Estimated Beginning Balance 07/01/2020	19,534,660
	Revenues	
30	Property Tax	43,928,806
31	Sales Tax	40,995,626
32	Utility Users Tax	44,506,312
33	Other Taxes	13,704,709
34	Licenses, Permits and Fees	6,479,388
35	Fines, Forfeitures and Penalties	831,966
36	Interest and Investment Income	236,079
37	Charges for Services	3,381,868
	Charges for Internal Services	
38	Other Revenues	196,496
39	Rental Income	952,123
3A	State and Local Taxes	87,405
3B	Federal Grant Revenue	-
3C	State Grant Revenue	378,328
3D	Other Grant Revenue	167,856
3H	Pension Stabilization Revenue	-
60	Proceeds from Sale of Property	55,000
61	Loan/Bond Proceeds	-
	Total Revenues	**155,901,962**

City of Richmond
FY2021-21 Adopted Budget Summary
GENERAL FUND

		General Fund
	FUND	**0001**
	Expenditures	
40	Salaries and Wages	71,789,370
	Salary savings	
41	Benefits	58,554,789
	Benefits savings	
42	Professional Services	9,998,917
43	Other Operating	5,227,563
44	Utilities	4,548,320
45	Equipment & Contractual Svcs.	2,113,661
46	Provision for Insurance Loss	3,143
47	Cost Pool	14,139,253
48	Asset & Capital Outlay	460,468
	Capital Improvement Projects	
49	Debt Service Expenditures	2,049,749
50	Grant Expenditures	40,000
51	CDBG/Home/Hsg Proj	-
52	Employment & Training Allocations	-
53	RHA Cost Allocation	-
4A	A87 Cost Plan Reimbursement	(3,516,104)
	Other Operating Savings - Accommodations	(5,210,145)
	Total Expenditures	**160,198,985**

City of Richmond
FY2021-21 Adopted Budget Summary
GENERAL FUND

		General Fund
	FUND	**0001**
90	**Transfers in from:**	
	General Fund	
	Operations	
	Special Revenue	9,171,451
	Capital Improvements	
	Debt Service	
	Enterprise Fund	
	Internal Service Funds	86,778
	Housing Department	
	Successor Agency	
	Housing Authority	
	Total transfers in	9,258,229
91	**Transfers out to:**	
	General Fund	
	Operations	1,816,268
	Special Revenue	
	Capital Improvements	
	Debt Service	2,406,458
	Enterprise Fund	
	Internal Service Funds	426,018
	Housing Department	
	Successor Agency	
	Housing Authority	
	Garfield Pension	
	General Pension	312,462
	Total transfers out	4,961,206
	Net transfers in/out	**4,297,023**
	Excess/(Deficiency)	**0**
	Ending Balance	**19,534,660**

City of Richmond
FY2021-21 Adopted Budget Summary
OTHER OPERATIONS

		Transportatior Operations	Hilltop L&L	Marina Bay L&L	Planning/Bldging Cost Recovery	Engineering Cost Recovery
	FUND	**1003**	**1012**	**1015**	**1050**	**1051**
	Estimated Beginning Balance 07/01/2020	(1,500,987)	533,536	945,698	3,891,621	(3,599,324)
	Revenues					
30	Property Tax	-	1,029,164	649,315	-	-
31	Sales Tax	-	-	-	-	-
32	Utility Users Tax	-	-	-	-	-
33	Other Taxes	-	-	-	-	-
34	Licenses, Permits and Fees	-	-	-	6,416,937	-
35	Fines, Forfeitures and Penalties	-	-	-	-	-
36	Interest and Investment Income	-	-	-	-	-
37	Charges for Services	-	-	-	1,611,718	-
	Charges for Internal Services					
38	Other Revenues	20,000	-	-	-	-
39	Rental Income	-	-	-	-	-
3A	State and Local Taxes	-	-	-	-	-
3B	Federal Grant Revenue	-	-	-	-	-
3C	State Grant Revenue	50,000	-	-	310,000	-
3D	Other Grant Revenue	895,000	-	-	-	-
3H	Pension Stabilization Revenue	-	-	-	-	-
60	Proceeds from Sale of Property	-	-	-	-	-
61	Loan/Bond Proceeds	-	-	-	-	-
	Total Revenues	**965,000**	**1,029,164**	**649,315**	**8,338,655**	**-**

City of Richmond
FY2021-21 Adopted Budget Summary
OTHER OPERATIONS

		Transportatior Operations	Hilltop L&L	Marina Bay L&L	Planning/Bldging Cost Recovery	Engineering Cost Recovery
	FUND	**1003**	**1012**	**1015**	**1050**	**1051**
	Expenditures					
40	Salaries and Wages	195,450	501,807	390,885	2,274,569	-
	Salary savings					
41	Benefits	236,073	321,183	227,095	1,475,849	-
	Benefits savings					
42	Professional Services	422,000	43,115	53,504	2,624,641	-
43	Other Operating	8,100	67,191	64,454	83,356	-
44	Utilities	2,500	41,000	134,395	9,000	-
45	Equipment & Contractual Svcs.	55,000	75,000	7,075	7,207	-
46	Provision for Insurance Loss	-	-	-	-	-
47	Cost Pool	248,819	100,433	56,448	1,863,033	-
48	Asset & Capital Outlay	-	-	-	1,000	-
	Capital Improvement Projects					
49	Debt Service Expenditures	-	-	-	-	-
50	Grant Expenditures	-	-	-	-	-
51	CDBG/Home/Hsg Proj	-	-	-	-	-
52	Employment & Training Allocations	-	-	-	-	-
53	RHA Cost Allocation	-	-	-	-	-
4A	A87 Cost Plan Reimbursement	-	-	-	-	-
	Total Expenditures	**1,167,942**	**1,149,729**	**933,856**	**8,338,655**	**-**

City of Richmond
FY2021-21 Adopted Budget Summary
OTHER OPERATIONS

		Transportatior Operations	Hilltop L&L	Marina Bay L&L	Planning/Bldging Cost Recovery	Engineering Cost Recovery
	FUND	**1003**	**1012**	**1015**	**1050**	**1051**
90	**Transfers in from:**					
	General Fund		209,673	435,890		
	Operations					
	Special Revenue	252,942				
	Capital Improvements					
	Debt Service					
	Enterprise Fund					
	Internal Service Funds					
	Housing Department					
	Successor Agency					
	Housing Authority					
	ECIA					
	Total transfers in	252,942	209,673	435,890	-	-
91	**Transfers out to:**					
	General Fund					
	Operations					
	Special Revenue					
	Capital Improvements					
	Debt Service					
	Enterprise Fund					
	Internal Service Funds					
	Housing Department					
	Successor Agency					
	Housing Authority					
	Total transfers out	-	-	-	-	-
	Net transfers in/out	**252,942**	**209,673**	**435,890**	**-**	**-**
	Excess/(Deficiency)	**50,000**	**89,108**	**151,349**	**0**	**-**
	Ending Balance	**(1,450,987)**	**622,644**	**1,097,047**	**3,891,621**	**(3,599,324)**

City of Richmond
FY2021-21 Adopted Budget Summary
OTHER OPERATIONS

		Code Enforcement	Employment & Training	Stormwater	Operations Total
	FUND	**1053**	**1205**	**4006**	
	Estimated Beginning Balance 07/01/2020	(21,634)	2,240,131	(1,114,574)	1,374,467
	Revenues				
30	Property Tax	-	-	-	1,678,479
31	Sales Tax	-	-	-	-
32	Utility Users Tax	-	-	-	-
33	Other Taxes	-	-	-	-
34	Licenses, Permits and Fees	-	-	75,000	6,491,937
35	Fines, Forfeitures and Penalties	-	-	2,000	2,000
36	Interest and Investment Income	-	-	-	-
37	Charges for Services	-	116,371	1,930,296	3,658,385
	Charges for Internal Services				-
38	Other Revenues	-	212,940	-	232,940
39	Rental Income	-	-	4,380	4,380
3A	State and Local Taxes	-	-	-	-
3B	Federal Grant Revenue	-	4,207,000	-	4,207,000
3C	State Grant Revenue	-	1,457,225	2,500,000	4,317,225
3D	Other Grant Revenue	-	2,594,415	-	3,489,415
3H	Pension Stabilization Revenue	-	-	-	-
60	Proceeds from Sale of Property	-	-	-	-
61	Loan/Bond Proceeds	-	-	-	-
	Total Revenues	**-**	**8,587,951**	**4,511,676**	**24,081,761**

City of Richmond
FY2021-21 Adopted Budget Summary
OTHER OPERATIONS

		Code Enforcement	Employment & Training	Stormwater	Operations Total
	FUND	**1053**	**1205**	**4006**	
	Expenditures				
40	Salaries and Wages	-	1,669,894	160,854	5,193,459
	Salary savings				-
41	Benefits	-	1,213,537	88,367	3,562,104
	Benefits savings				-
42	Professional Services	-	22,600	1,619,700	4,785,560
43	Other Operating	-	211,700	3,500	438,301
44	Utilities	-	17,800	26,250	230,945
45	Equipment & Contractual Svcs.	-	954,500	-	1,098,782
46	Provision for Insurance Loss	-	-	-	-
47	Cost Pool	-	493,408	113,004	2,875,145
48	Asset & Capital Outlay	-	-	2,500,000	2,501,000
	Capital Improvement Projects				-
49	Debt Service Expenditures	-	-	-	-
50	Grant Expenditures	-	4,785,922	-	4,785,922
51	CDBG/Home/Hsg Proj	-	-	-	-
52	Employment & Training Allocations	-	714,295	-	714,295
53	RHA Cost Allocation	-	-	-	-
4A	A87 Cost Plan Reimbursement	-	-	-	-
	Total Expenditures	**-**	**10,083,656**	**4,511,675**	**26,185,512**

City of Richmond
FY2021-21 Adopted Budget Summary
OTHER OPERATIONS

		Code Enforcement	Employment & Training	Stormwater	Operations Total
	FUND	**1053**	**1205**	**4006**	
90	**Transfers in from:**				
	General Fund		1,170,705		1,816,268
	Operations				-
	Special Revenue				252,942
	Capital Improvements				-
	Debt Service				-
	Enterprise Fund				-
	Internal Service Funds				-
	Housing Department				-
	Successor Agency				-
	Housing Authority				-
	ECIA		325,000		
	Total transfers in	-	1,495,705	-	2,069,210
91	**Transfers out to:**				
	General Fund				-
	Operations				-
	Special Revenue				-
	Capital Improvements				-
	Debt Service				-
	Enterprise Fund				-
	Internal Service Funds				-
	Housing Department				-
	Successor Agency				-
	Housing Authority				
	Total transfers out	-	-	-	**-**
	Net transfers in/out	**-**	**1,495,705**	**-**	**2,069,210**
	Excess/(Deficiency)	**-**	**-**	**1**	**(34,541)**
	Ending Balance	**(21,634)**	**2,240,131**	**(1,114,573)**	**1,339,926**

City of Richmond
FY2021-21 Adopted Budget Summary
SPECIAL REVENUE FUNDS

		Secured Pension Override	Library Fund	Emergency Medical Services	Veolia Mitigation Funds	N. Rich. Waste Mit. Funds
	FUND	**1001**	**1005**	**1007**	**1009**	**1010**
	Estimated Beginning Balance 07/01/2020	-	631,326	340,436	223,828	46,383
	Revenues					
30	Property Tax	11,200,793	-	215,586	-	-
31	Sales Tax	-	-	-	-	-
32	Utility Users Tax	-	-	-	-	-
33	Other Taxes	-	-	-	-	-
34	Licenses, Permits and Fees	-	50,000	-	25,000	-
35	Fines, Forfeitures and Penalties	-	19,000	-	-	-
36	Interest and Investment Income	-	-	-	-	-
37	Charges for Services	-	-	-	-	-
	Charges for Internal Services					
38	Other Revenues	-	19,933	-	-	-
39	Rental Income	-	-	-	-	-
3A	State and Local Taxes	-	-	-	-	-
3B	Federal Grant Revenue	-	41,480	-	-	-
3C	State Grant Revenue	-	122,771	-	-	-
3D	Other Grant Revenue	-	105,000	-	-	-
3H	Pension Stabilization Revenue	-	-	-	-	-
60	Proceeds from Sale of Property	-	-	-	-	-
61	Loan/Bond Proceeds	-	-	-	-	-
	Total Revenues	**11,200,793**	**358,184**	**215,586**	**25,000**	**-**

City of Richmond
FY2021-21 Adopted Budget Summary
SPECIAL REVENUE FUNDS

		Secured Pension Override	Library Fund	Emergency Medical Services	Veolia Mitigation Funds	N. Rich. Waste Mit. Funds
	FUND	**1001**	**1005**	**1007**	**1009**	**1010**
	Expenditures					
40	Salaries and Wages	-	-	-	-	-
	Salary savings					
41	Benefits	-	-	-	-	-
	Benefits savings					
42	Professional Services	-	382,289	124,900	100,000	-
43	Other Operating	-	16,942	70,000	-	-
44	Utilities	-	50,000	-	-	-
45	Equipment & Contractual Svcs.	-	-	80,000	-	-
46	Provision for Insurance Loss	-	1,120	-	-	-
47	Cost Pool	-	-	-	-	-
48	Asset & Capital Outlay	-	49,250	15,000	-	-
	Capital Improvement Projects					
49	Debt Service Expenditures	-	-	-	-	-
50	Grant Expenditures	-	12,338	-	-	-
51	CDBG/Home/Hsg Proj	-	-	-	-	-
52	Employment & Training Allocations	-	-	-	-	-
53	RHA Cost Allocation	-	-	-	-	-
4A	A87 Cost Plan Reimbursement	-	-	-	-	-
	Total Expenditures	**-**	**511,939**	**289,900**	**100,000**	**-**

City of Richmond
FY2021-21 Adopted Budget Summary
SPECIAL REVENUE FUNDS

		Secured Pension Override	Library Fund	Emergency Medical Services	Veolia Mitigation Funds	N. Rich. Waste Mit. Funds
	FUND	**1001**	**1005**	**1007**	**1009**	**1010**
90	**Transfers in from:**					
	General Fund					
	Operations					
	Special Revenue					
	Capital Improvements					
	Debt Service					
	Enterprise Fund					
	Internal Service Funds					
	Housing Department					
	Successor Agency					
	Housing Authority					
	Total transfers in	-	-	-	-	-
91	**Transfers out to:**					
	General Fund	9,171,451				
	Operations					
	Special Revenue					
	Capital Improvements					
	Debt Service	1,092,338				
	Enterprise Fund					
	Internal Service Funds					
	Housing Department					
	Successor Agency					
	Housing Authority					
	Garfield Pension					
	General Pension	937,005				
	Total transfers out	11,200,794	-	-	-	-
	Net transfers in/out	**(11,200,794)**	**-**	**-**	**-**	**-**
	Excess/(Deficiency) [1]	**(1)**	**(153,755)**	**(74,314)**	**(75,000)**	**-**
	Ending Balance	**(1)**	**477,571**	**266,122**	**148,828**	**46,383**

City of Richmond
FY2021-21 Adopted Budget Summary
SPECIAL REVENUE FUNDS

	Hazmat Grant	EDA Revolving Loan Fund	Chevron Modernization Project	Kids First Fund	Encroachments Fund	Rent Control Fund	Special Revenue Total
FUND	**1013**	**1014**	**1017**	**1303**	**1055**	**1018**	
Estimated Beginning Balance 07/01/2020	49,611	781,299	20,067,124	587,439	1,127,174	354,605	24,209,225
Revenues							
Property Tax	-	-	-	-	-	-	11,416,379
Sales Tax	-	-	-	-	-	-	-
Utility Users Tax	-	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-	-
Licenses, Permits and Fees	-	-	-	-	655,000	2,609,056	3,339,056
Fines, Forfeitures and Penalties	-	-	-	-	-	-	19,000
Interest and Investment Income	-	17,005	-	-	-	-	17,005
Charges for Services	-	-	-	-	384,000	-	384,000
Charges for Internal Services							-
Other Revenues	-	450	-	-	-	-	20,383
Rental Income	-	-	-	-	-	-	-
State and Local Taxes	-	-	-	-	-	-	-
Federal Grant Revenue	-	-	-	-	-	-	41,480
State Grant Revenue	-	-	-	-	-	-	122,771
Other Grant Revenue	360,335	-	9,258,000	-	-	-	9,723,335
Pension Stabilization Revenue	-	-	-	-	-	-	-
Proceeds from Sale of Property	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	91,880	-	-	-	-	91,880
Total Revenues	**360,335**	**109,335**	**9,258,000**	**-**	**1,039,000**	**2,609,056**	**25,175,289**

City of Richmond
FY2021-21 Adopted Budget Summary
SPECIAL REVENUE FUNDS

	Hazmat Grant	EDA Revolving Loan Fund	Chevron Modernization Project	Kids First Fund	Encroachments Fund	Rent Control Fund	Special Revenue Total
FUND	**1013**	**1014**	**1017**	**1303**	**1055**	**1018**	
Expenditures							
Salaries and Wages	-	-	-	108,023	247,180	1,228,859	1,584,062
Salary savings							-
Benefits	-	-	87,078	58,683	211,071	701,499	1,058,331
Benefits savings							-
Professional Services	321,444	5,055	11,423,643	159,100	400	240,116	12,756,947
Other Operating	38,891	20	167,550	21,500	5,500	73,333	393,736
Utilities	-	-	-	-	1,700	284	51,984
Equipment & Contractual Svcs.	-	-	-	-	-	-	80,000
Provision for Insurance Loss	-	-	-	-	-	8,865	9,985
Cost Pool	-	-	-	-	170,231	171,256	341,487
Asset & Capital Outlay	-	-	1,932,831	-	-	1,100	1,998,181
Capital Improvement Projects							-
Debt Service Expenditures	-	-	-	-	-	-	-
Grant Expenditures	-	-	375,000	-	-	-	387,338
CDBG/Home/Hsg Proj	-	120,000	-	-	-	-	120,000
Employment & Training Allocations	-	-	-	-	-	-	-
RHA Cost Allocation	-	-	-	-	-	-	-
A87 Cost Plan Reimbursement	-	-	-	-	-	-	-
Total Expenditures	**360,335**	**125,075**	**13,986,102**	**347,306**	**636,082**	**2,425,312**	**18,782,051**

City of Richmond
FY2021-21 Adopted Budget Summary
SPECIAL REVENUE FUNDS

	Hazmat Grant	EDA Revolving Loan Fund	Chevron Modernization Project	Kids First Fund	Encroachments Fund	Rent Control Fund	Special Revenue Total
FUND	**1013**	**1014**	**1017**	**1303**	**1055**	**1018**	
Transfers in from:							
General Fund							-
Operations							-
Special Revenue							-
Capital Improvements							-
Debt Service							-
Enterprise Fund							-
Internal Service Funds							-
Housing Department							-
Successor Agency							-
Housing Authority							-
Total transfers in	-	-	-	-	-	-	-
Transfers out to:							
General Fund							9,171,451
Operations			252,942				252,942
Special Revenue							-
Capital Improvements							-
Debt Service							1,092,338
Enterprise Fund							-
Internal Service Funds							-
Housing Department							-
Successor Agency							-
Housing Authority							-
Garfield Pension							
General Pension							
Total transfers out	-	-	252,942	-	-	-	10,516,731
Net transfers in/out	**-**		**(252,942)**	**-**	**-**	**-**	**(10,516,731)**
Excess/(Deficiency) [1]	**-**	**(15,740)**	**(4,981,044)**	**(347,306)**	**402,918**	**183,744**	**(4,123,493)**
Ending Balance	**49,611**	**765,559**	**15,086,081**	**240,133**	**1,530,092**	**538,349**	**20,085,733**

City of Richmond
FY2021-21 Adopted Budget Summary
CAPITAL IMPROVEMENTS

	Gas Tax	Asset Seizure	Outside Grants	Engineering Grants	Road Maint. Fund	Capital Outlay Fund	Measure C/J
FUND	**1002**	**1004**	**1006**	**1054**	**1019**	**2001**	**2002**
Estimated Beginning Balance 07/01/2020	430,067	308,161	222,002	-	1,193,896	2,734,712	1,516,913
Revenues							
Property Tax	-	-	-	-	-	-	-
Sales Tax	-	-	-	-	-	-	-
Utility Users Tax	-	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-	-
Licenses, Permits and Fees	-	-	-	-	-	-	-
Fines, Forfeitures and Penalties	-	-	-	-	-	-	-
Interest and Investment Income	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-
Charges for Internal Services							
Other Revenues	-	-	-	-	-	-	-
Rental Income	-	-	-	-	-	-	-
State and Local Taxes	2,615,293	-	-	-	1,898,024	-	-
Federal Grant Revenue	-	-	-	5,281,864	-	-	-
State Grant Revenue	-	-	626,249	16,196,584	-	-	-
Other Grant Revenue	-	-	358,573	425,000	-	-	4,756,391
Pension Stabilization Revenue	-	-	-	-	-	-	-
Proceeds from Sale of Property	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-
Total Revenues	**2,615,293**	**-**	**984,822**	**21,903,448**	**1,898,024**	**-**	**4,756,391**

City of Richmond
FY2021-21 Adopted Budget Summary
CAPITAL IMPROVEMENTS

	Gas Tax	Asset Seizure	Outside Grants	Engineering Grants	Road Maint. Fund	Capital Outlay Fund	Measure C/J
FUND	**1002**	**1004**	**1006**	**1054**	**1019**	**2001**	**2002**
Expenditures							
Salaries and Wages	-	-	-	-	-	-	-
Salary savings							
Benefits	-	-	-	-	-	-	-
Benefits savings							
Professional Services	3,000	2,840	531,450	273,867	100,000	-	140,000
Other Operating	-	9,636	2,868	-	-		-
Utilities	-	-	-	-	-	-	-
Equipment & Contractual Svcs.	844,571	41,000	-	-	19,121	-	227,341
Provision for Insurance Loss	-	-	450	-	-	-	-
Cost Pool	-	-	-	-	-	-	-
Asset & Capital Outlay	1,685,429	153,000	250,000	21,629,581	1,625,845	2,645,410	5,463,720
Capital Improvement Projects							
Debt Service Expenditures	-	-	-	-	-	-	-
Grant Expenditures	-	-	-	-	-	-	-
CDBG/Home/Hsg Proj	-	-	-	-	-	-	-
Employment & Training Allocations	-	-	-	-	-	-	-
RHA Cost Allocation	-	-	-	-	-	-	-
A87 Cost Plan Reimbursement	-	-	-	-	-	-	-
Total Expenditures	**2,533,000**	**206,476**	**784,767**	**21,903,448**	**1,744,966**	**2,645,410**	**5,831,061**

City of Richmond
FY2021-21 Adopted Budget Summary
CAPITAL IMPROVEMENTS

	Gas Tax	Asset Seizure	Outside Grants	Engineering Grants	Road Maint. Fund	Capital Outlay Fund	Measure C/J
FUND	**1002**	**1004**	**1006**	**1054**	**1019**	**2001**	**2002**
Transfers in from:							
General Fund							
Operations							
Special Revenue							
Capital Improvements							
Debt Service							
Enterprise Fund							
Internal Service Funds							
Housing Department							
Successor Agency							
Housing Authority							
Total transfers in	-	-	-	-	-	-	-
Transfers out to:							
General Fund							
Operations							
Special Revenue							
Capital Improvements							
Debt Service							
Enterprise Fund							
Internal Service Funds							
Housing Department							
Successor Agency							
Housing Authority							
Total transfers out	-	-	-	-	-	-	-
Net transfers in/out	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Excess/(Deficiency)	**82,293**	**(206,476)**	**200,054**	**-**	**153,058**	**(2,645,410)**	**(1,074,670)**
Ending Balance	**512,360**	**101,685**	**422,056**	**-**	**1,346,954**	**89,302**	**442,243**

City of Richmond
FY2021-21 Adopted Budget Summary
CAPITAL IMPROVEMENTS

	Harbor Fund	Park Impact Fee	Traffic Impact Fee	Fire Impact Fee	Police Impact Fee	Recreation Impact Fee
FUND	**2007**	**2110**	**2111**	**2113**	**2114**	**2115**
Estimated Beginning Balance 07/01/2020	44,988	122,721	548,268	130,751	269,442	419,482
Revenues						
Property Tax	-	-	-	-	-	-
Sales Tax	-	-	-	-	-	-
Utility Users Tax	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-
Licenses, Permits and Fees	-	-	-	-	-	-
Fines, Forfeitures and Penalties	-	-	-	-	-	-
Interest and Investment Income	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Charges for Internal Services						
Other Revenues	-	-	-	-	-	-
Rental Income	-	-	-	-	-	-
State and Local Taxes	-	-	-	-	-	-
Federal Grant Revenue	-	-	-	-	-	-
State Grant Revenue	-	-	-	-	-	-
Other Grant Revenue	-	-	-	-	-	-
Pension Stabilization Revenue	-	-	-	-	-	-
Proceeds from Sale of Property	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-
Total Revenues	**-**	**-**	**-**	**-**	**-**	**-**

City of Richmond
FY2021-21 Adopted Budget Summary
CAPITAL IMPROVEMENTS

	Harbor Fund	Park Impact Fee	Traffic Impact Fee	Fire Impact Fee	Police Impact Fee	Recreation Impact Fee
FUND	**2007**	**2110**	**2111**	**2113**	**2114**	**2115**
Expenditures						
Salaries and Wages	-	-	-	-	-	-
Salary savings						
Benefits	-	-	-	-	-	-
Benefits savings						
Professional Services	-	-	-	-	-	-
Other Operating	-	-	-	91,000	-	-
Utilities	-	-	-	-	-	-
Equipment & Contractual Svcs.	-	-	143,325	-	41,000	-
Provision for Insurance Loss	-	-	-	-	-	-
Cost Pool	-	-	-	-	-	-
Asset & Capital Outlay	-	15,000	387,675	-	-	400,000
Capital Improvement Projects						
Debt Service Expenditures	-	-	-	-	-	-
Grant Expenditures	-	-	-	-	-	-
CDBG/Home/Hsg Proj	-	-	-	-	-	-
Employment & Training Allocations	-	-	-	-	-	-
RHA Cost Allocation	-	-	-	-	-	-
A87 Cost Plan Reimbursement	-	-	-	-	-	-
Total Expenditures	**-**	**15,000**	**531,000**	**91,000**	**41,000**	**400,000**

City of Richmond
FY2021-21 Adopted Budget Summary
CAPITAL IMPROVEMENTS

	Harbor Fund	Park Impact Fee	Traffic Impact Fee	Fire Impact Fee	Police Impact Fee	Recreation Impact Fee
FUND	**2007**	**2110**	**2111**	**2113**	**2114**	**2115**
Transfers in from:						
General Fund						
Operations						
Special Revenue						
Capital Improvements						
Debt Service						
Enterprise Fund						
Internal Service Funds						
Housing Department						
Successor Agency						
Housing Authority						
Total transfers in	-	-	-	-	-	-
Transfers out to:						
General Fund						
Operations						
Special Revenue						
Capital Improvements						
Debt Service						
Enterprise Fund						
Internal Service Funds						
Housing Department						
Successor Agency						
Housing Authority						
Total transfers out	-	-	-	-	-	-
Net transfers in/out	**-**	**-**	**-**	**-**	**-**	**-**
Excess/(Deficiency)	**-**	**(15,000)**	**(531,000)**	**(91,000)**	**(41,000)**	**(400,000)**
Ending Balance	**44,988**	**107,721**	**17,268**	**39,751**	**228,442**	**19,482**

City of Richmond
FY2021-21 Adopted Budget Summary
CAPITAL IMPROVEMENTS

	Facility Fee Parks	Library Impact Fee	Hilltop Impact Fee	Storm Drain Impact Fee	Wastewater Impact Fee	CIP Total
FUND	**2116**	**2117**	**2118**	**2119**	**2120**	
Estimated Beginning Balance 07/01/2020	1,712,198	1,321,701	31,235	547,523	807,271	12,361,331
Revenues						
Property Tax	-	-	-	-	-	-
Sales Tax	-	-	-	-	-	-
Utility Users Tax	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-
Licenses, Permits and Fees	-	-	-	-	-	-
Fines, Forfeitures and Penalties	-	-	-	-	-	-
Interest and Investment Income	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Charges for Internal Services						-
Other Revenues	-	-	-	-	-	-
Rental Income	-	-	-	-	-	-
State and Local Taxes	-	-	-	-	-	4,513,317
Federal Grant Revenue	-	-	-	-	-	5,281,864
State Grant Revenue	-	-	-	-	-	16,822,833
Other Grant Revenue	-	-	-	-	-	5,539,964
Pension Stabilization Revenue	-	-	-	-	-	-
Proceeds from Sale of Property	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-
Total Revenues	**-**	**-**	**-**	**-**	**-**	**32,157,978**

City of Richmond
FY2021-21 Adopted Budget Summary
CAPITAL IMPROVEMENTS

	Facility Fee Parks	Library Impact Fee	Hilltop Impact Fee	Storm Drain Impact Fee	Wastewater Impact Fee	CIP Total
FUND	**2116**	**2117**	**2118**	**2119**	**2120**	
Expenditures						
Salaries and Wages						-
Salary savings						-
Benefits						-
Benefits savings						-
Professional Services	-	205,200	-	-	-	1,256,357
Other Operating	-	-	-	-	-	103,504
Utilities	-	-	-	-	-	-
Equipment & Contractual Svcs.	-	-	-	-	-	1,316,358
Provision for Insurance Loss	-	-	-	-	-	450
Cost Pool	-	-	-	-	-	-
Asset & Capital Outlay	141,967	320,634	-	-	544,130	35,262,391
Capital Improvement Projects						-
Debt Service Expenditures	-	-	-	-	-	-
Grant Expenditures	-	-	-	-	-	-
CDBG/Home/Hsg Proj	-	-	-	-	-	-
Employment & Training Allocations	-	-	-	-	-	-
RHA Cost Allocation	-	-	-	-	-	-
A87 Cost Plan Reimbursement	-	-	-	-	-	-
Total Expenditures	**141,967**	**525,834**	**-**	**-**	**544,130**	**37,939,059**

City of Richmond
FY2021-21 Adopted Budget Summary
CAPITAL IMPROVEMENTS

	Facility Fee Parks	Library Impact Fee	Hilltop Impact Fee	Storm Drain Impact Fee	Wastewater Impact Fee	CIP Total
FUND	**2116**	**2117**	**2118**	**2119**	**2120**	
Transfers in from:						
General Fund						-
Operations						-
Special Revenue						-
Capital Improvements			-	-		-
Debt Service						-
Enterprise Fund						-
Internal Service Funds						-
Housing Department						-
Successor Agency						-
Housing Authority						-
Total transfers in	-	-	-	-	-	-
Transfers out to:						
General Fund						-
Operations						-
Special Revenue						-
Capital Improvements			-	-		-
Debt Service						-
Enterprise Fund						-
Internal Service Funds						-
Housing Department						-
Successor Agency						-
Housing Authority						-
Total transfers out	-	-	-	-	-	-
Net transfers in/out	**-**	**-**	**-**	**-**	**-**	**-**
Excess/(Deficiency)	**(141,967)**	**(525,834)**	**-**	**-**	**(544,130)**	**(5,781,081)**
Ending Balance	**1,570,231**	**795,868**	**31,235**	**547,523**	**263,141**	**6,580,250**

City of Richmond
FY2021-21 Adopted Budget Summary
DEBT SERVICE

		2005 TAXBLE POBS	99A PENSION OBG	2016 Lease Revenue	Debt Svc Total
	FUND	**3001**	**3002**	**3005**	
	Estimated Beginning Balance 07/01/2020	11,411,459	7,844	600,352	12,019,655
	Revenues				
30	Property Tax	12,124,486	-	-	12,124,486
31	Sales Tax	-	-	-	-
32	Utility Users Tax	-	-	-	-
33	Other Taxes	-	-	-	-
34	Licenses, Permits and Fees	-	-	-	-
35	Fines, Forfeitures and Penalties	-	-	-	-
36	Interest and Investment Income	-	-	-	-
37	Charges for Services	-	-	5,580,311	5,580,311
	Charges for Internal Services				-
38	Other Revenues	-	-	-	-
39	Rental Income	-	-	-	-
3A	State and Local Taxes	-	-	-	-
3B	Federal Grant Revenue	-	-	-	-
3C	State Grant Revenue	-	-	-	-
3D	Other Grant Revenue	-	-	-	-
3H	Pension Stabilization Revenue	-	-	-	-
60	Proceeds from Sale of Property	-	-	-	-
61	Loan/Bond Proceeds	-	-	-	-
	Total Revenues	**12,124,486**	**-**	**5,580,311**	**17,704,797**

City of Richmond
FY2021-21 Adopted Budget Summary
DEBT SERVICE

		2005 TAXBLE POBS	99A PENSION OBG	2016 Lease Revenue	Debt Svc Total
	FUND	**3001**	**3002**	**3005**	
	Expenditures				
40	Salaries and Wages	-	-	-	-
	Salary savings				-
41	Benefits	-	-	-	-
	Benefits savings				-
42	Professional Services	-	-	-	-
43	Other Operating	-	-	-	-
44	Utilities	-	-	-	-
45	Equipment & Contractual Svcs.	-	-	-	-
46	Provision for Insurance Loss	-	-	-	-
47	Cost Pool	-	-	-	-
48	Asset & Capital Outlay	-	-	-	-
	Capital Improvement Projects				-
49	Debt Service Expenditures	14,033,500	1,090,838	7,715,769	22,840,107
50	Grant Expenditures	-	-	-	-
51	CDBG/Home/Hsg Proj	-	-	-	-
52	Employment & Training Allocations	-	-	-	-
53	RHA Cost Allocation	-	-	-	-
4A	A87 Cost Plan Reimbursement	-	-	-	-
	Total Expenditures	**14,033,500**	**1,090,838**	**7,715,769**	**22,840,107**

City of Richmond
FY2021-21 Adopted Budget Summary
DEBT SERVICE

		2005 TAXBLE POBS	99A PENSION OBG	2016 Lease Revenue	Debt Svc Total
	FUND	**3001**	**3002**	**3005**	
90	**Transfers in from:**				
	General Fund			2,406,458	2,406,458
	Operations				-
	Special Revenue		1,092,338		1,092,338
	Capital Improvements				-
	Debt Service				-
	Enterprise Fund				-
	Internal Service Funds				-
	Housing Department				-
	Successor Agency				-
	Housing Authority				-
	Total transfers in	-	1,092,338	2,406,458	3,498,796
91	**Transfers out to:**				
	General Fund				-
	Operations				-
	Special Revenue				-
	Capital Improvements				-
	Debt Service				-
	Enterprise Fund				-
	Internal Service Funds				-
	Housing Department				-
	Successor Agency				-
	Housing Authority				-
	Total transfers out	-	-	-	-
	Net transfers in/out	**-**	**1,092,338**	**2,406,458**	**3,498,796**
	Excess/(Deficiency)	**(1,909,014)**	**1,500**	**271,000**	**(1,636,514)**
	Ending Balance	**9,502,445**	**9,344**	**871,352**	**10,383,141**

City of Richmond
FY2021-21 Adopted Budget Summary
ENTERPRISE FUNDS

	FUND	Port Operations 4001	Wastewater Enterprise Operations 4003	Marina Operations Operations 4005	KCRT Operations 4008	Enterprise Fund Total
	Estimated Beginning Balance 07/01/2020	-	37,310,760	3,789,675	702,779	41,803,214
	Revenues					
30	Property Tax	-	-	-	-	-
31	Sales Tax	-	-	-	-	-
32	Utility Users Tax	-	-	-	-	-
33	Other Taxes	-	-	-	-	-
34	Licenses, Permits and Fees	-	295,000	-	1,250,000	1,545,000
35	Fines, Forfeitures and Penalties	-	2,000	-	-	2,000
36	Interest and Investment Income	-	-	-	-	-
37	Charges for Services	-	24,343,330	-	-	24,343,330
	Charges for Internal Services					-
38	Other Revenues	-	-	-	-	-
39	Rental Income	10,364,580	-	450,000	-	10,814,580
3A	State and Local Taxes	-	-	-	-	-
3B	Federal Grant Revenue	-	-	-	-	-
3C	State Grant Revenue	-	-	-	-	-
3D	Other Grant Revenue	-	-	-	-	-
3H	Pension Stabilization Revenue	-	-	-	-	-
60	Proceeds from Sale of Property	-	-	-	-	-
61	Loan/Bond Proceeds	-	-	-	-	-
	Total Revenues	**10,364,580**	**24,640,330**	**450,000**	**1,250,000**	**36,704,910**

City of Richmond
FY2021-21 Adopted Budget Summary
ENTERPRISE FUNDS

	FUND	Port Operations 4001	Wastewater Enterprise Operations 4003	Marina Operations Operations 4005	KCRT Operations 4008	Enterprise Fund Total
	Expenditures					
40	Salaries and Wages	497,652	1,191,246	-	322,001	2,010,899
	Salary savings					-
41	Benefits	302,164	716,848	-	249,963	1,268,975
	Benefits savings					-
42	Professional Services	1,171,853	8,907,589	-	38,800	10,118,242
43	Other Operating	18,200	314,254	-	38,900	371,354
44	Utilities	363,700	1,300,284	-	5,727	1,669,711
45	Equipment & Contractual Svcs.	119,000	632,680	-	-	751,680
46	Provision for Insurance Loss	30,000	-	-	-	30,000
47	Cost Pool	453,488	774,869	-	196,025	1,424,382
48	Asset & Capital Outlay				80,000	80,000
	Capital Improvement Projects	825,000	11,523,494			12,348,494
49	Debt Service Expenditures	4,687,300	8,127,894	206,815	-	13,022,009
50	Grant Expenditures	-	-	-	-	-
51	CDBG/Home/Hsg Proj	-	-	-	-	-
52	Employment & Training Allocations	-	-	-	-	-
53	RHA Cost Allocation	-	-	-	-	-
4A	A87 Cost Plan Reimbursement	-	-	-	-	-
	Total Expenditures	**8,468,357**	**33,489,157**	**206,815**	**931,416**	**43,095,745**

City of Richmond
FY2021-21 Adopted Budget Summary
ENTERPRISE FUNDS

	FUND	Port Operations 4001	Wastewater Enterprise Operations 4003	Marina Operations Operations 4005	KCRT Operations Operations 4008	Enterprise Fund Total
90	**Transfers in from:**					
						-
	General Fund					-
	Operations					-
	Special Revenue					-
	Capital Improvements					-
	Debt Service					-
	Enterprise Fund					-
	Internal Service Funds					-
	Housing Department					-
	Successor Agency					-
	Housing Authority					-
	Total transfers in	-	-	-	-	-
91	**Transfers out to:**					
	General Fund			86,778		86,778
	Operations					-
	Special Revenue					-
	Capital Improvements					-
	Debt Service					-
	Enterprise Fund					-
	Internal Service Funds					-
	Housing Department					-
	Successor Agency					-
	Housing Authority					-
	Total transfers out	-	-	86,778	-	86,778
	Net transfers in/out	**-**	**-**	**(86,778)**	**-**	**(86,778)**
	Excess/(Deficiency)	**1,896,223**	**(8,848,827)**	**156,407**	**318,584**	**(6,477,613)**
	Ending Balance	**1,896,223**	**28,461,933**	**3,946,082**	**1,021,363**	**35,325,601**

City of Richmond
FY2021-21 Adopted Budget Summary
INTERNAL SERVICE FUNDS

		Risk Mngmnt Insurance	Equipment Replacement	Police CAD System	Police RMS System	Compensated Absences	Internal Service Total
	FUND	**5001**	**5003**	**5005**	**5006**	**5008**	
	Estimated Beginning Balance 07/01/2020	43,539,134	579,376	-	-	383,274	44,501,785
	Revenues						
30	Property Tax	-	-	-	-	-	-
31	Sales Tax	-	-	-	-	-	-
32	Utility Users Tax	-	-	-	-	-	-
33	Other Taxes	-	-	-	-	-	-
34	Licenses, Permits and Fees	-	-	-	-	-	-
35	Fines, Forfeitures and Penalties	-	-	-	-	-	-
36	Interest and Investment Income	300,000	-	-	-	-	300,000
37	Charges for Services	18,693,012	1,660,000	-	-	-	20,353,012
	Charges for Internal Services						-
38	Other Revenues	-	-	-	-	2,400,000	2,400,000
39	Rental Income	-	-	-	-	-	-
3A	State and Local Taxes	-	-	-	-	-	-
3B	Federal Grant Revenue	-	-	-	-	-	-
3C	State Grant Revenue	-	-	-	-	-	-
3D	Other Grant Revenue	-	-	-	-	-	-
3H	Pension Stabilization Revenue	-	-	-	-	-	-
60	Proceeds from Sale of Property	-	-	-	-	-	-
61	Loan/Bond Proceeds	-	-	-	-	-	-
	Total Revenues	**18,993,012**	**1,660,000**	**-**	**-**	**2,400,000**	**23,053,012**

City of Richmond
FY2021-21 Adopted Budget Summary
INTERNAL SERVICE FUNDS

		Risk Mngmnt Insurance	Equipment Replacement	Police CAD System	Police RMS System	Compensated Absences	Internal Service Total
	FUND	**5001**	**5003**	**5005**	**5006**	**5008**	
	Expenditures						
40	Salaries and Wages	1,100,648	-	-	-	2,400,000	3,500,648
	Salary savings						-
41	Benefits	622,892	-	-	-	-	622,892
	Benefits savings						-
42	Professional Services	848,700	-	-	-	-	848,700
43	Other Operating	55,000	-	-	-	-	55,000
44	Utilities	-	-	-	-	-	-
45	Equipment & Contractual Svcs.	-	-	-	-	-	-
46	Provision for Insurance Loss	19,085,737		-	-	-	19,085,737
47	Cost Pool	510,267	-	-	-	-	510,267
48	Asset & Capital Outlay	10,000	1,760,000	-	-	-	1,770,000
	Capital Improvement Projects						-
49	Debt Service Expenditures	-	326,018	-	-	-	326,018
50	Grant Expenditures	-	-	-	-	-	-
51	CDBG/Home/Hsg Proj	-	-	-	-	-	-
52	Employment & Training Allocations	-	-	-	-	-	-
53	RHA Cost Allocation	-	-	-	-	-	-
4A	A87 Cost Plan Reimbursement	-	-	-	-	-	-
	Total Expenditures	**22,233,244**	**2,086,018**	**-**	**-**	**2,400,000**	**26,719,262**

City of Richmond
FY2021-21 Adopted Budget Summary
INTERNAL SERVICE FUNDS

		Risk Mngmnt Insurance	Equipment Replacement	Police CAD System	Police RMS System	Compensated Absences	Internal Service Total
	FUND	**5001**	**5003**	**5005**	**5006**	**5008**	
90	**Transfers in from:**						
	General Fund		426,018				426,018
	Operations						-
	Special Revenue						-
	Capital Improvements						-
	Debt Service						-
	Enterprise Fund						-
	Internal Service Funds						-
	Housing Department						-
	Successor Agency						-
	Housing Authority						-
	Total transfers in	-	426,018	-	-	-	426,018
91	**Transfers out to:**						
	General Fund						-
	Operations						-
	Special Revenue						-
	Capital Improvements						-
	Debt Service						-
	Enterprise Fund						-
	Internal Service Funds						-
	Housing Department						-
	Successor Agency						-
	Housing Authority						-
	Total transfers out	-	-	-	-	-	-
	Net transfers in/out	**-**	**426,018**	**-**	**-**	**-**	**426,018**
	Excess/(Deficiency)	**(3,240,232)**	**-**	**-**	**-**	**-**	**(3,240,232)**
	Ending Balance	**40,298,902**	**579,376**	**-**	**-**	**383,274**	**41,261,553**

City of Richmond
FY2021-21Adopted Budget Summary
HOUSING DEPARTMENT

		Housing Admin	CDBG	Home Program	NSP (Non-Profit)	NSP (City)	Successor Housing Agency
	FUND	**1200**	**1201**	**1202**	**1203**	**1207**	**1208**
	Estimated Beginning Balance 07/01/2020	(739,314)	1,417,172	659,773	165,715	(84,566)	1,488,860
	Revenues						
30	Property Tax	-	-	-	-	-	-
31	Sales Tax	-	-	-	-	-	-
32	Utility Users Tax	-	-	-	-	-	-
33	Other Taxes	-	-	-	-	-	-
34	Licenses, Permits and Fees	-	-	-	-	-	-
35	Fines, Forfeitures and Penalties	-	-	-	-	-	-
36	Interest and Investment Income	-	27,604	2,733	766	-	160,320
37	Charges for Services	-	-	-	-	-	-
	Charges for Internal Services						
38	Other Revenues	585,656	-	-	-	-	59,066
39	Rental Income	-	-	-	-	-	-
3A	State and Local Taxes	-	-	-	-	-	-
3B	Federal Grant Revenue	-	-	-	-	-	-
3C	State Grant Revenue	-	-	-	-	-	-
3D	Other Grant Revenue	-	-	-	-	-	-
3H	Pension Stabilization Revenue	-	-	-	-	-	-
60	Proceeds from Sale of Property	-	-	-	-	78,000	-
61	Loan/Bond Proceeds	-	270,703	-	124,772	-	71,078
	Total Revenues	**585,656**	**298,307**	**2,733**	**125,538**	**78,000**	**290,463**

City of Richmond
FY2021-21Adopted Budget Summary
HOUSING DEPARTMENT

		Housing Admin	CDBG	Home Program	NSP (Non-Profit)	NSP (City)	Successor Housing Agency
	FUND	**1200**	**1201**	**1202**	**1203**	**1207**	**1208**
	Expenditures						
40	Salaries and Wages	85,350	6,783	-	-	-	139,666
	Salary savings						
41	Benefits	150,630	4,294	-	-	-	89,624
	Benefits savings						
42	Professional Services	8,704	20,035	162	4,750	-	200
43	Other Operating	1,690	-	-	-	-	-
44	Utilities	801	-	-	-	-	-
45	Equipment & Contractual Svcs.	-	-	-	-	-	-
46	Provision for Insurance Loss	-	-	-	-	-	-
47	Cost Pool	207,649	25,641	-	-	-	-
48	Asset & Capital Outlay	-	-	-	-	-	-
	Capital Improvement Projects						
49	Debt Service Expenditures	-	-	-	-	-	-
50	Grant Expenditures	-	-	-	-	-	-
51	CDBG/Home/Hsg Proj	-	834,672	-	-	-	650,000
52	Employment & Training Allocations	-	-	-	-	-	-
53	RHA Cost Allocation	-	-	-	-	-	-
4A	A87 Cost Plan Reimbursement	-	-	-	-	-	-
	Total Expenditures	**454,824**	**891,425**	**162**	**4,750**	**-**	**879,490**

City of Richmond
FY2021-21Adopted Budget Summary
HOUSING DEPARTMENT

		Housing Admin	CDBG	Home Program	NSP (Non-Profit)	NSP (City)	Successor Housing Agency
	FUND	**1200**	**1201**	**1202**	**1203**	**1207**	**1208**
90	**Transfers in from:**						
	General Fund						
	Operations						
	Special Revenue						
	Capital Improvements						
	Debt Service						
	Enterprise Fund						
	Internal Service Funds						
	Housing Department					6,566	
	Successor Agency to RCRA						
	Housing Authority						
	Housing In Lieu						
	Total transfers in	-	-	-	-	6,566	-
91	**Transfers out to:**						
	General Fund						
	Operations				6,566		
	Special Revenue						
	Capital Improvements						
	Debt Service						
	Enterprise Fund						
	Internal Service Funds						
	Housing Department						
	Successor Agency to RCRA						
	Housing Authority						
	Housing In Lieu						
	Total transfers out	-	-	-	6,566	-	-
	Net transfers in/out	**-**	**-**	**-**	**(6,566)**	**6,566**	**-**
	Excess/(Deficiency)	**130,832**	**(593,119)**	**2,571**	**114,221**	**84,566**	**(589,027)**
	Ending Balance	**(608,482)**	**824,053**	**662,344**	**279,936**	**0**	**899,833**

City of Richmond
FY2021-21Adopted Budget Summary
HOUSING DEPARTMENT

	Cal Home Grant	Housing In-Lieu Funds	Iron Triangle	Housing Capital Project Fund	Housing Department Total
FUND	**1209**	**1302**	**2125**	**2126**	
Estimated Beginning Balance 07/01/2020	117,983	2,260,442	706,473		5,992,538
Revenues					
Property Tax	-	-	-	-	-
Sales Tax	-	-	-	-	-
Utility Users Tax	-	-	-	-	-
Other Taxes	-	-	-	-	-
Licenses, Permits and Fees	-	1,239,010	-	-	1,239,010
Fines, Forfeitures and Penalties	-	-	-	-	-
Interest and Investment Income	5,505	26,000	6,700	-	229,628
Charges for Services	-	-	-	-	-
Charges for Internal Services					-
Other Revenues	-	-	-	-	644,721
Rental Income	-	-	-	-	-
State and Local Taxes	-	-	-	-	-
Federal Grant Revenue	-		135,201	-	135,201
State Grant Revenue	-	-	-	-	-
Other Grant Revenue	-	-	-	-	-
Pension Stabilization Revenue	-	-	-	-	-
Proceeds from Sale of Property	-	-	-	-	78,000
Loan/Bond Proceeds	108,639	-	-	-	575,191
					-
Total Revenues	**114,144**	**1,265,010**	**141,901**	**-**	**2,901,751**

City of Richmond
FY2021-21Adopted Budget Summary
HOUSING DEPARTMENT

	Cal Home Grant	Housing In-Lieu Funds	Iron Triangle	Housing Capital Project Fund	Housing Department Total
FUND	**1209**	**1302**	**2125**	**2126**	
Expenditures					
Salaries and Wages	-	-	-	-	231,799
Salary savings					-
Benefits	-	-	-	-	244,547
Benefits savings					-
Professional Services	1,944	15,300	-	-	51,095
Other Operating	-	-	-	-	1,690
Utilities	-	-	-	-	801
Equipment & Contractual Svcs.	-	-	-	-	-
Provision for Insurance Loss	-	-	-	-	-
Cost Pool	-	-	-	-	233,290
Asset & Capital Outlay		300,000	-	-	300,000
Capital Improvement Projects					-
Debt Service Expenditures	-	-	-	-	-
Grant Expenditures	-	-	-	-	-
CDBG/Home/Hsg Proj	-	850,000	582,446	-	2,917,118
Employment & Training Allocations	-	-	-	-	-
RHA Cost Allocation	-	-	-	-	-
A87 Cost Plan Reimbursement	-	-	-	-	-
Total Expenditures	**1,944**	**1,165,300**	**582,446**	**-**	**3,980,340**

City of Richmond
FY2021-21Adopted Budget Summary
HOUSING DEPARTMENT

	Cal Home Grant	Housing In-Lieu Funds	Iron Triangle	Housing Capital Project Fund	Housing Department Total
FUND	**1209**	**1302**	**2125**	**2126**	
Transfers in from:					
General Fund					-
Operations					-
Special Revenue					-
Capital Improvements					-
Debt Service					-
Enterprise Fund					-
Internal Service Funds					-
Housing Department					6,566
Successor Agency to RCRA					-
Housing Authority					-
Housing In Lieu					-
Total transfers in	-	-	-	-	**6,566**
Transfers out to:					
General Fund					-
Operations					6,566
Special Revenue					-
Capital Improvements					-
Debt Service					-
Enterprise Fund					-
Internal Service Funds					-
Housing Department					-
Successor Agency to RCRA					-
Housing Authority					-
Housing In Lieu					-
Total transfers out	-	-	-	-	6,566
Net transfers in/out	**-**	**-**	**-**	**-**	**-**
Excess/(Deficiency)	**112,200**	**99,710**	**(440,545)**	**-**	**(1,078,589)**
Ending Balance	**230,183**	**2,360,152**	**265,928**	**-**	**4,913,949**

City of Richmond
FY2020-21 Adopted Budget Summary
PENSION TRUST

	FUND	Pension Trusts
	Estimated Beginning Balance 07/01/20	
	Revenues	
30	Property Tax	-
31	Sales Tax	-
32	Utility Users Tax	-
33	Other Taxes	-
34	Licenses, Permits and Fees	-
35	Fines, Forfeitures and Penalties	-
36	Interest and Investment Income	-
37	Charges for Services	-
	Charges for Internal Services	
38	Other Revenues	-
39	Rental Income	-
3A	State and Local Taxes	-
3B	Federal Grant Revenue	-
3C	State Grant Revenue	-
3D	Other Grant Revenue	-
3H	Pension Stabilization Revenue	-
60	Proceeds from Sale of Property	-
61	Loan/Bond Proceeds	-
	Total Revenues	**-**

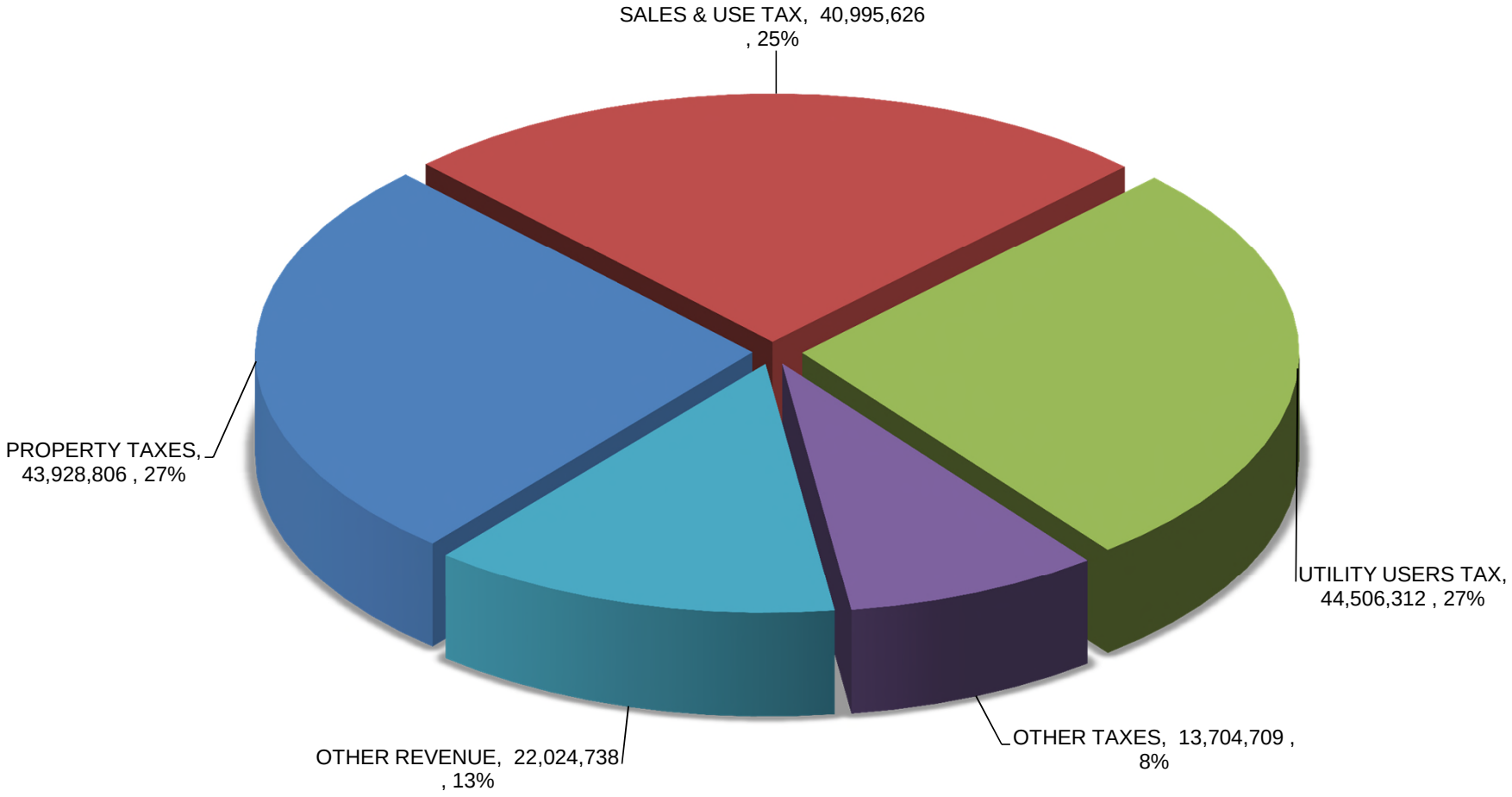
City of Richmond
FY2020-21 Adopted Budget Summary
PENSION TRUST

	FUND	Pension Trusts
	Expenditures	
40	Salaries and Wages	-
	Salary savings	
41	Benefits	-
	Benefits savings	
42	Professional Services	-
43	Other Operating	-
44	Utilities	-
45	Equipment & Contractual Svcs.	-
46	Provision for Insurance Loss	-
47	Cost Pool	-
48	Asset & Capital Outlay	-
	Capital Improvement Projects	
49	Debt Service Expenditures	-
50	Grant Expenditures	-
51	CDBG/Home/Hsg Proj	-
52	Employment & Training Allocations	-
53	RHA Cost Allocation	-
4A	A87 Cost Plan Reimbursement	-
	Other Operating Savings	
	Total Expenditures	**-**

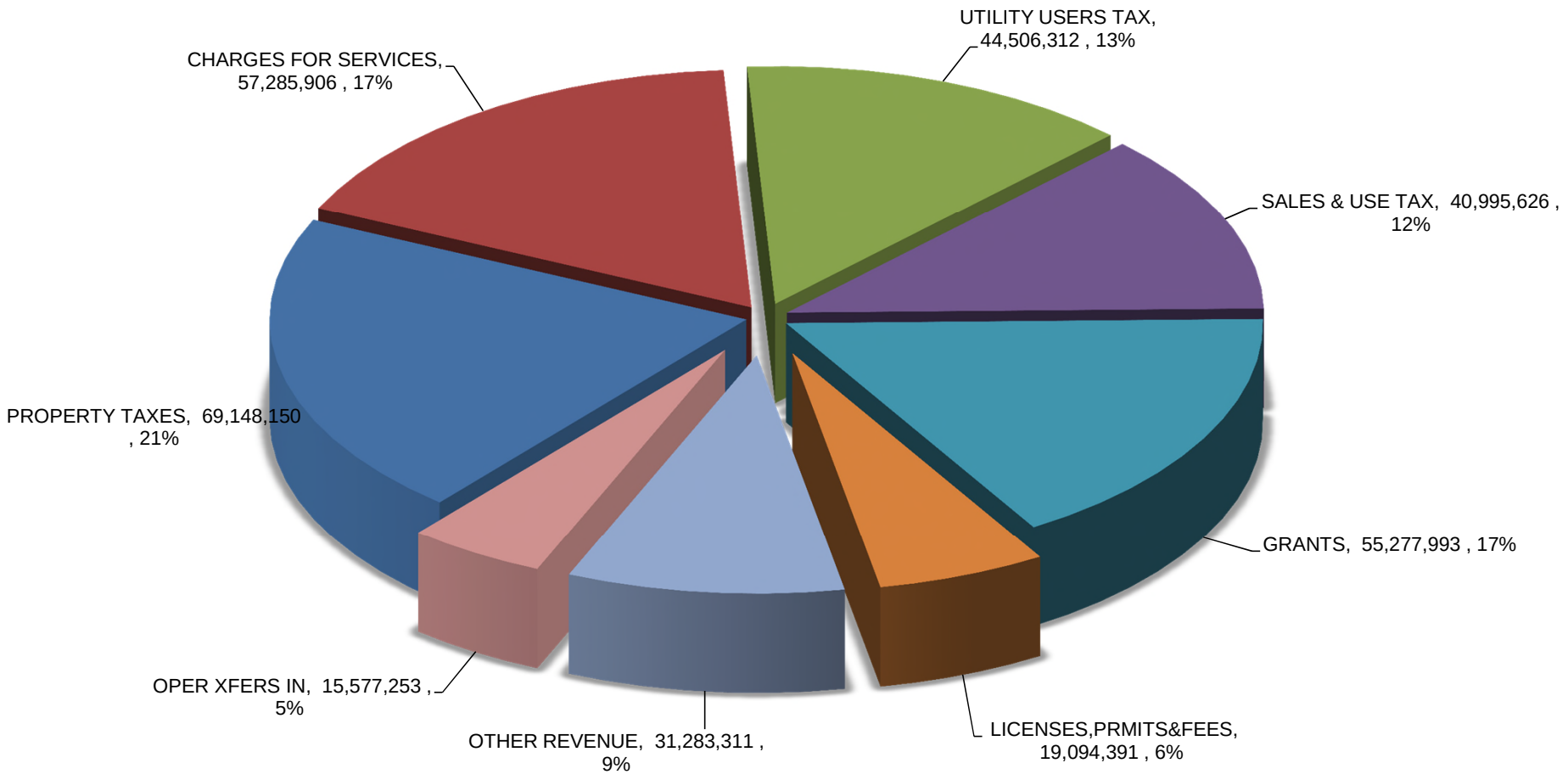
City of Richmond
FY2020-21 Adopted Budget Summary
PENSION TRUST

	FUND	Pension Trusts
90	**Transfers in from:**	
	General Fund	312,462
	Operations	
	Special Revenue	937,004
	Capital Improvements	
	Debt Service	
	Enterprise Fund	
	Internal Service Funds	
	Housing Department	
	Successor Agency	
	Housing Authority	
	Total transfers in	1,249,466
91	**Transfers out to:**	
	General Fund	
	Operations	
	Special Revenue	
	Capital Improvements	
	Debt Service	
	Enterprise Fund	
	Internal Service Funds	
	Housing Department	
	Successor Agency	
	Housing Authority	
	Total transfers out	-
	Net transfers in/out	**1,249,466**
	Excess/(Deficiency)	**1,249,466**
	Ending Balance	**1,249,466**

FY2020-21 General Fund Revenue Budget
Total Budget $165,160,191



FY2020-21 All Funds Revenue Budget by Type
Total Budget $333,168,942



City of Richmond
Summary of Revenues by Fund, by Type

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
GENERAL FUND - 0001						
PROPERTY TAXES	(36,970,268)	(38,961,021)	(43,165,907)	(43,897,435)	(23,691,494)	(43,928,806)
SALES & USE TAX	(41,620,188)	(44,474,973)	(47,659,480)	(48,356,233)	(27,013,882)	(40,995,626)
UTILITY USERS TAX	(44,966,488)	(46,079,755)	(45,905,936)	(46,278,438)	(36,862,588)	(44,506,312)
OTHER TAXES	(12,566,579)	(12,413,128)	(14,020,347)	(12,841,286)	(8,376,740)	(13,704,709)
LICENSES, PERMITS & FEES	(7,782,744)	(7,361,045)	(6,933,038)	(6,514,667)	(5,557,272)	(6,479,388)
FINES & FORFEITURES	(1,048,582)	(981,983)	(947,056)	(941,160)	(485,472)	(831,966)
USE OF MONEY&PROPRTY	(73,407)	(189,598)	(276,021)	(236,079)	(93,877)	(236,079)
CHARGES FOR SERVICES	(4,520,177)	(4,264,820)	(4,464,830)	(3,688,840)	(2,230,496)	(3,381,868)
OTHER REVENUE	(420,103)	(391,866)	(589,363)	(270,996)	(313,348)	(196,496)
RENTAL INCOME	(836,219)	(849,639)	(985,139)	(946,529)	(743,089)	(952,123)
INTERGOV STATE TAXES	(49,448)	(58,842)	(53,265)	(65,000)	(87,405)	(87,405)
INTERGOV FED GRANT	(280,777)	-				
INTERGOV STATE GRANT	(3,417,520)	(619,708)	(299,283)	(809,740)	(639,281)	(378,328)
INTERGOV OTHER GRANT	(230,102)	(376,757)	(276,963)	(314,076)	(267,706)	(167,856)
PROC FR SLE PROP	(55,737)	(39,226)	(71,779)	(55,000)	(32,835)	(55,000)
LOAN/BOND PROCEEDS	(31,159)	(22,659)	(428,886)			
OPER XFERS IN	(9,468,371)	(6,035,115)	(7,575,500)	(11,565,857)	(8,976,507)	(9,258,229)
TOTAL GENERAL FUND	**(164,337,870)**	**(163,120,135)**	**(173,652,793)**	**(176,781,336)**	**(115,371,991)**	**(165,160,191)**
SECURED PENSION OVERRIDE - 1001						
PROPERTY TAXES	(8,788,063)	(9,075,692)	(11,195,473)	(724,749)	(11,361,614)	(11,200,793)
USE OF MONEY&PROPRTY	(29,739)	(17,873)	-	-	-	
TOTAL SECURED PENSION OVERRIDE	**(8,817,802)**	**(9,093,565)**	**(11,195,473.00)**	**(724,749)**	**(11,361,614)**	**(11,200,793)**
STATE GAS TAX - 1002						
USE OF MONEY&PROPRTY	(5,263)	(5,974)	-	(438)	-	
OTHER REVENUE	-	(62,974)	-	-	-	
INTERGOV STATE TAXES	(2,138,663)	(2,088,847)	(2,718,282)	(1,374,532)	(2,785,717)	(2,615,293)
INTERGOV STATE GRANT	-	(127,080)	-	(125,138)	-	
TOTAL STATE GAS TAX	**(2,143,926)**	**(2,284,875)**	**(2,718,282.00)**	**(1,500,109)**	**(2,785,717)**	**(2,615,293)**

City of Richmond
Summary of Revenues by Fund, by Type

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
TRANSPORTATION OPERATION - 1003						
LICENSES, PERMITS & FEES	(79,967)	(51,999)	-	-	-	
OTHER REVENUE	(24,561)	(27,533)	(40,000)	(11,814)	(20,000)	(20,000)
INTERGOV STATE GRANT	-	-	-	-	-	
INTERGOV OTHER GRANT	(444,523)	-	(840,000)	(447,629)	(840,000)	(895,000)
OPER XFERS IN	-	-	-	-	-	(252,942)
TOTAL TRANSPORTATION OPERATION	**(549,051)**	**(79,532)**	**(880,000.00)**	**(459,443)**	**(860,000)**	**(1,167,942)**
ASSET SEIZURE FUND - 1004						
USE OF MONEY&PROPRTY	(1,413)	(3,021)	(1,255)	(2,510)	-	
CHARGES FOR SERVICES	(178,544)	(108,647)	(50,647)	(52,268)	-	
TOTAL ASSET SEIZURE FUND	**(179,958)**	**(111,667)**	**(51,902.00)**	**(54,778)**	**-**	**-**
LIBRARY FUND - 1005						
LICENSES, PERMITS & FEES						(50,000)
FINES & FORFEITURES	(16,839)	(19,943)	(19,000)	(13,262)	(19,000)	(19,000)
USE OF MONEY&PROPRTY	(4,053)	(5,723)	-	(3,754)	-	
OTHER REVENUE	(14,260)	(1,800)	(8,475)	(2,260)	(10,675)	(19,933)
INTERGOV FED GRANT	(104,255)	(12,000)	(28,176)	(1,534)	(40,176)	(41,480)
INTERGOV STATE GRANT	(156,633)	(148,116)	(200,956)	(165,860)	(148,763)	(122,771)
INTERGOV OTHER GRANT	(44,981)	(62,744)	(45,666)	(17,187)	(45,373)	(105,000)
OPER XFERS IN	-	-	(16,275)	(12,207)	-	
TOTAL LIBRARY FUND	**(341,021)**	**(250,326)**	**(318,547.92)**	**(216,063)**	**(263,987)**	**(358,184)**
OUTSIDE FUNDED SVCS - GRANTS - 1006						
INTERGOV FED GRANT	(144,510)	(209,074)	(211,689)	(52,266)	-	-
INTERGOV STATE GRANT	(861,807)	(926,287)	(1,965,568)	(666,651)	(1,410,325)	(626,249)
INTERGOV OTHER GRANT	(187,129)	(126,428)	(383,833)	(89,149)	(1,305,436)	(358,573)
TOTAL OUTSIDE FUNDED SVCS - GR	**(1,193,447)**	**(1,261,789)**	**(2,561,089.70)**	**(808,066)**	**(2,715,761)**	**(984,822)**

City of Richmond
Summary of Revenues by Fund, by Type

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
EMERGENCY MED SERV - 1007						
PROPERTY TAXES	(215,586)	(215,788)	(215,586)	(215,788)	(215,586)	(215,586)
USE OF MONEY&PROPRTY	(2,438)	(4,370)	-	(2,729)	-	
INTERGOV STATE GRANT	-	-	-	-	-	
TOTAL EMERGENCY MED SERV	**(218,024)**	**(220,158)**	**(215,586.23)**	**(218,517)**	**(215,586)**	**(215,586)**
PT MOLATE SEC & MAINT - 1008						
OPER XFERS IN	(364,758)	-	-	-	-	
TOTAL PT MOLATE SEC & MAINT	**(364,758)**	**-**	**-**	**-**	**-**	**-**
VEOLIA MITIGATION - 1009						
LICENSES, PERMITS & FEES	(25,000)	(25,000)	(25,000)	(18,750)	(25,000)	(25,000)
USE OF MONEY&PROPRTY	(863)	(1,564)	-	(1,302)	-	
TOTAL VEOLIA MITIGATION	**(25,863)**	**(26,564)**	**(25,000.00)**	**(20,052)**	**(25,000)**	**(25,000)**
N.RICHMOND WASTE - 1010						
LICENSES, PERMITS & FEES	(162,037)	(98,002)	(196,714)	-	(67,000)	
USE OF MONEY&PROPRTY	(2,053)	(2,149)	-	(895)	-	
TOTAL N.RICHMOND WASTE	**(164,090)**	**(100,151)**	**(196,714.00)**	**(895)**	**(67,000)**	**-**
OUTSIDE FUNDED SVCS - DONATION - 1011						
USE OF MONEY&PROPRTY	(41)	(64)	-	(48)	-	
OTHER REVENUE	-	-	-	-	-	
TOTAL OUTSIDE FUNDED SVCS - DO	**(41)**	**(64)**	**-**	**(48)**	**-**	**-**
HILLTOP LANDSCAPE MAINT DIST - 1012						
PROPERTY TAXES	(902,219)	(952,888)	(983,902)	(541,536)	(999,197)	(1,029,164)
LICENSES, PERMITS & FEES	(40,000)	-	-	-	-	
USE OF MONEY&PROPRTY	(1,253)	(2,472)	-	(1,500)	-	
OPER XFERS IN	(188,737)	(301,978)	(197,637)	(148,230)	(203,566)	(209,673)
TOTAL HILLTOP LANDSCAPE MAINT	**(1,132,209)**	**(1,257,338)**	**(1,181,539.00)**	**(691,267)**	**(1,202,763)**	**(1,238,837)**
HAZMAT FUND - 1013						
USE OF MONEY&PROPRTY	-	-	-	(16)	-	
INTERGOV OTHER GRANT	(304,157)	(312,269)	(360,335)	(170,025)	(360,335)	(360,335)
TOTAL HAZMAT FUND	**(304,157)**	**(312,269)**	**(360,335.00)**	**(170,041)**	**(360,335)**	**(360,335)**

City of Richmond
Summary of Revenues by Fund, by Type

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
EDA GRANT FUND - 1014						
USE OF MONEY&PROPRTY	(19,083)	(17,213)	(16,565)	(10,180)	(18,033)	(17,005)
OTHER REVENUE	(11,345)	(46,860)	(22,500)	(5,400)	(7,700)	(450)
INTERGOV OTHER GRANT	(9,750)	-	-	-	-	
LOAN/BOND PROCEEDS	(78,413)	(77,520)	(83,196)	(68,705)	(77,200)	(91,880)
TOTAL EDA GRANT FUND	**(118,591)**	**(141,593)**	**(122,261.52)**	**(84,285)**	**(102,933)**	**(109,335)**
MARINA BAY LNDSCP & LIGHT DIST - 1015						
PROPERTY TAXES	(552,000)	(568,505)	(590,881)	(323,190)	(605,256)	(649,315)
USE OF MONEY&PROPRTY	(5,905)	(10,344)	(4,000)	(5,714)	-	
CHARGES FOR SERVICES	-	-	-	-	-	
OTHER REVENUE	-	-	(7,500)	-	-	
OPER XFERS IN	(387,306)	(398,899)	(410,868)	(308,152)	(423,194)	(435,890)
TOTAL MARINA BAY LNDSCP & LIGH	**(945,210)**	**(977,747)**	**(1,013,249.26)**	**(637,056)**	**(1,028,450)**	**(1,085,205)**
CHEVRON MODERNIZATN PROJ & CIA - 1017						
USE OF MONEY&PROPRTY	-	(77,584)	-	(107,739)	-	
OTHER REVENUE	-	(20,000)	-	(14,613)	-	
INTERGOV OTHER GRANT	(5,000,000)	(9,000,000)	(9,000,000)	(1,000,000)	(9,000,000)	(9,258,000)
TOTAL CHEVRON MODERNIZATN PROJ	**(5,000,000)**	**(9,097,584)**	**(9,000,000.00)**	**(1,122,352)**	**(9,000,000)**	**(9,258,000)**
RENT CONTROL - 1018						
LICENSES, PERMITS & FEES	-	(1,878,958)	(2,804,925)	(1,285,232)	(2,923,584)	(2,609,056)
USE OF MONEY&PROPRTY	-	(1,201)	-	-	-	
OTHER REVENUE	-	-	-	(118)	-	
TOTAL RENT CONTROL	**-**	**(1,880,159)**	**(2,804,925.00)**	**(1,285,350)**	**(2,923,584)**	**(2,609,056)**
ROAD MAINTENANCE & REHABILIATION ACCOUNT - 1019						
USE OF MONEY&PROPRTY	-	-	-	(1,738)	-	
INTERGOV STATE TAXES	-	(515,290)	(1,983,387)	(1,307,089)	(1,961,823)	(1,898,024)
TOTAL ROAD MAINTENANCE & REHABILIA	**-**	**(515,290)**	**(1,983,387.00)**	**(1,308,826)**	**(1,961,823)**	**(1,898,024)**

City of Richmond
Summary of Revenues by Fund, by Type

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
CR-PLANNING & BUILDING - 1050						
LICENSES, PERMITS & FEES	(7,309,758)	(9,168,108)	(6,054,781)	(6,101,729)	(6,638,380)	(6,416,937)
USE OF MONEY&PROPRTY	-	(8,064)	-	(25,820)	-	
CHARGES FOR SERVICES	(1,830,797)	(2,506,998)	(3,139,000)	(1,986,868)	(2,151,718)	(1,611,718)
OTHER REVENUE	(88,497)	(1,266)	(500)	-	(500)	(310,000)
INTERGOV STATE GRANT	(357,376)	(233,135)	(170,000)	(89,444)	-	
INTERGOV OTHER GRANT	(209,412)	(22,329)	-	-	-	
TOTAL CR-PLANNING & BUILDING	**(9,795,840)**	**(11,939,900)**	**(9,364,281.21)**	**(8,203,861)**	**(8,790,598)**	**(8,338,655)**
CR-ENGINEERING - 1051						
LICENSES, PERMITS & FEES	(74,424)	(20,632)	-	(15,976)	-	
CHARGES FOR SERVICES	(156,802)	(189,400)	(1,015,119)	(180,846)	(872,241)	
OTHER REVENUE	-	(45,357)	(40,957)	-	-	
OPER XFERS IN	(1,272,049)	(1,084,897)	(756,583)	(567,442)	(895,231)	
TOTAL CR-ENGINEERING	**(1,503,275)**	**(1,340,285)**	**(1,812,659.00)**	**(764,264)**	**(1,767,472)**	**-**
CR-CODE ENFORCEMENT - 1053						
LICENSES, PERMITS & FEES	(70,000)	(2,978)	-	-	-	
FINES & FORFEITURES	-	-	-	-	-	
OTHER REVENUE	250	-	(61,000)	-	-	
OPER XFERS IN	-	-	-	-	(55,000)	
TOTAL CR-CODE ENFORCEMENT	**(69,750)**	**(2,978)**	**(61,000.00)**	**-**	**(55,000)**	**-**
ENGINEERING GRANTS - 1054						
LICENSES, PERMITS & FEES	(61,097)	(1,433,989)	-	-	-	
OTHER REVENUE	(192)	-	-	-	-	
INTERGOV FED GRANT	-	(548,437)	(5,535,838)	(95,000)	(5,597,109)	(5,281,864)
INTERGOV STATE GRANT	(692,822)	(2,670,489)	(2,208,544)	-	-	(16,196,584)
INTERGOV OTHER GRANT	(1,922,068)	(1,531,662)	(369,100)	(205,692)	(500,000)	(425,000)
OPER XFERS IN	-	-	-	-	-	
TOTAL ENGINEERING GRANTS	**(2,676,178)**	**(6,184,577)**	**(8,113,482.00)**	**(300,692)**	**(6,097,109)**	**(21,903,448)**

City of Richmond
Summary of Revenues by Fund, by Type

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
ENCROACHMENT SVCS - 1055						
LICENSES, PERMITS & FEES	(586,098)	(601,280)	(654,967)	(467,098)	(654,967)	(655,000)
USE OF MONEY&PROPRTY	-	(1,561)	-	(3,764)	-	
CHARGES FOR SERVICES	(146,475)	(253,153)	(202,000)	(109,905)	(202,000)	(384,000)
OTHER REVENUE	(2,622)	(512)	(2,500)	-	(2,500)	
OPER XFERS IN	-	-	-	-	-	
TOTAL ENCROACHMENT SVCS	**(735,195)**	**(856,506)**	**(859,467.00)**	**(580,767)**	**(859,467)**	**(1,039,000)**
HOUSING ADMINISTRATION - 1200						
USE OF MONEY&PROPRTY	-	-	-	(4,950)	-	
OTHER REVENUE	(341,444)	(605,781)	(600,618)	(600,616)	(434,000)	(585,656)
LOAN/BOND PROCEEDS	-	-	-	(33,200)	(250,000)	
OPER XFERS IN	-	-	-	-	-	
TOTAL HOUSING ADMINISTRATION	**(341,444)**	**(605,781)**	**(600,618.00)**	**(638,766)**	**(684,000)**	**(585,656)**
CDBG - 1201						
USE OF MONEY&PROPRTY	(37,247)	(33,367)	(33,383)	(3,332)	(23,044)	(27,604)
OTHER REVENUE	-	-	-	(339,417)	-	
INTERGOV FED GRANT	(1,951,351)	-	(674,406)	-	(856,757)	
LOAN/BOND PROCEEDS	(361,140)	(1,436,683)	(345,961)	(68,560)	(225,484)	(270,703)
PROGRAM INCOME	-	(73,010)	-	-	-	
OPER XFERS IN	(1,462,810)	(393,298)	(390,298)	(339,417)	-	
TOTAL CDBG	**(3,812,547)**	**(1,936,358)**	**(1,444,047.76)**	**(750,726)**	**(1,105,285)**	**(298,307)**
HOME PROGRAM - 1202						
USE OF MONEY&PROPRTY	(2,400)	-	-	(1,132)	(2,264)	(2,733)
OTHER REVENUE	-	-	-	-	-	
LOAN/BOND PROCEEDS	(55,048)	(1,602,015)	(880)	-	-	
TOTAL HOME PROGRAM	**(57,448)**	**(1,602,015)**	**(880.00)**	**(1,132)**	**(2,264)**	**(2,733)**

City of Richmond
Summary of Revenues by Fund, by Type

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
NEIGHBORHOOD STAB(NP) - 1203						
USE OF MONEY&PROPRTY	(2,341)	(666)	(352)	(375)	(752)	(766)
OTHER REVENUE	-	-	-	-	-	
PROC FR SLE PROP	(116,371)	-	-	-	-	
LOAN/BOND PROCEEDS	-	-	-	-	-	
OPER XFERS IN	-	(255,762)	-	-	-	
TOTAL NEIGHBORHOOD STAB(NP)	**(118,713)**	**(256,428)**	**(352.00)**	**(375)**	**(752)**	**(766)**
CDBG RECOVERY - 1204		-				
LOAN/BOND PROCEEDS	-	(193,457)	-	-	-	
OPER XFERS IN	(366,063)		-	-	-	
TOTAL CDBG RECOVERY	**(366,063)**	**(193,457)**	**-**	**-**	**-**	
EMPLOYMENT & TRAINING - 1205						
LICENSES, PERMITS & FEES	-	-	-	-	-	
CHARGES FOR SERVICES	(82,000)	(51,000)	(145,077)	-	(134,333)	(116,371)
OTHER REVENUE	(169,079)	(95,435)	(852,917)	(118,018)	(642,030)	(212,940)
RENTAL INCOME	(3,600)	(3,300)	(3,600)	(2,700)	(3,600)	
INTERGOV FED GRANT	(1,698,213)	(1,964,152)	(1,621,319)	(693,640)	(2,337,323)	(4,207,000)
INTERGOV STATE GRANT	(477,756)	(593,919)	(991,377)	(221,516)	(935,872)	(1,457,225)
INTERGOV OTHER GRANT	(1,130,963)	(1,152,721)	(2,333,085)	(905,850)	(2,088,873)	(2,594,415)
OPER XFERS IN	(831,071)	(999,639)	(1,038,102)	(778,581)	(1,425,197)	(1,495,705)
TOTAL EMPLOYMENT & TRAINING	**(4,392,682)**	**(4,860,166)**	**(6,985,477.00)**	**(2,720,304)**	**(7,567,228)**	**(10,083,656)**

City of Richmond
Summary of Revenues by Fund, by Type

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
COR-NEIGHBORHOOD STAB(CITY) - 1207						
OTHER REVENUE	-	-	-	-	-	
INTERGOV FED GRANT	-	(2,871)	-	-	-	
PROC FR SLE PROP	(8,914)	-	(55,000)	-	(82,687)	(78,000)
LOAN/BOND PROCEEDS	-	-	-	-	-	
OPER XFERS IN	-	-	-	-	-	
TOTAL COR-NEIGHBORHOOD STAB(CI	**(8,914)**	**(2,871)**	**(55,000.00)**	**-**	**(82,687)**	**(78,000)**
COR-SUCCESSOR HOUSING AGENCY - 1208						
USE OF MONEY&PROPRTY	(128,438)	(221,610)	(94,244)	(27,734)	(151,541)	(160,320)
OTHER REVENUE	(1,189,763)	(71,325)	(63,497)	(41,197)	(62,097)	(59,066)
LOAN/BOND PROCEEDS	(1,562,320)	(118,025)	(78,660)	(34,393)	(100,523)	(71,078)
TOTAL COR-SUCCESSOR HOUSING AG	**(2,880,521)**	**(410,960)**	**(236,401.11)**	**(103,324)**	**(314,161)**	**(290,463)**
CAL-HOME GRANT FUND - 1209						
USE OF MONEY&PROPRTY	(42,305)	(5,835)	(1,977)	(501)	(2,094)	(5,505)
OTHER REVENUE	(7)	-	-	(960)	-	
INTERGOV STATE GRANT	(750,000)	(338,620)	(235,743)	(196,208)	-	
LOAN/BOND PROCEEDS	(198,440)	(80,547)	(20,170)	(56,045)	(41,745)	(108,639)
TOTAL CAL-HOME GRANT FUND	**(990,752)**	**(425,002)**	**(257,889.76)**	**(253,714)**	**(43,839)**	**(114,144)**
COR-HSNG/RENTAL ASSISTANCE - 1301						
3C INTERGOV STATE GRANT						(500,000)
TOTAL COR-HSNG/RENTAL ASSISTANCE						**(500,000)**
HOUSNG IN LIEU FEE - DEVELOPER - 1302						
LICENSES, PERMITS & FEES	(533,388)	(1,697,222)	(1,700,000)	(1,603,581)	(1,354,425)	(1,239,010)
USE OF MONEY&PROPRTY	(10,698)	(4,774)	(201)	(3,389)	(5,776)	(26,000)
TOTAL HOUSNG IN LIEU FEE - DEV	**(544,086)**	**(1,701,997)**	**(1,700,201.00)**	**(1,606,970)**	**(1,360,201)**	**(1,265,010)**
KIDS FIRST INITIATIVE						
OPER XFERS IN			(250,000)	(100,000)	(700,000)	
TOTAL KIDS FIRST INITIATIVE	**-**	**-**	**(250,000.00)**	**(100,000)**	**(700,000)**	

City of Richmond
Summary of Revenues by Fund, by Type

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
EMERGENCY OPE & DISASTR R						
3B INTERGOV FED GRANT						
TOTAL EMERGENCY OPE & DISASTR R	**-**	**-**	**-**	**-**	**-**	**-**
GENERAL CAPITAL FUND - 2001						
USE OF MONEY&PROPRTY	(619)	(1,088)	(693)	(1,345)	-	
OTHER REVENUE	(1,000)	(1,597,375)	-	-	-	
INTERGOV STATE GRANT	(312,558)	(2,831,366)	-	-	-	
INTERGOV OTHER GRANT	-	-	-	-	-	
LOAN/BOND PROCEEDS	-	-	-	-	-	
OPER XFERS IN	(102,300)	(575,148)	-	-	(650,000)	
TOTAL GENERAL CAPITAL FUND	**(416,476)**	**(5,004,977)**	**(693.00)**	**(1,345)**	**(650,000)**	**-**
MEASURE J - 2002						
USE OF MONEY&PROPRTY	(5,520)	(3,560)	-	(11,899)	-	
INTERGOV OTHER GRANT	(1,770,495)	(2,401,023)	(4,604,360)	(221,990)	(5,532,657)	(4,756,391)
OPER XFERS IN	-	-	-	-	-	
TOTAL MEASURE J	**(1,776,015)**	**(2,404,583)**	**(4,604,360.00)**	**(233,889)**	**(5,532,657)**	**(4,756,391)**
PARKS FUND - 2006						
OPER XFERS IN	(1,038,082)	-				
TOTAL PARKS FUND	**(1,038,082)**	**-**	**-**	**-**	**-**	
HARBOR FUND - 2007						
USE OF MONEY&PROPRTY	(5,242)	(2,102)	-	(324)	-	
TOTAL HARBOR FUND	**(5,242)**	**(2,102)**	**-**	**(324)**	**-**	
IMPACT FEE - PARKS - 2110						
LICENSES, PERMITS & FEES	-	(23,604)	(65,136)	(80,256)	-	
USE OF MONEY&PROPRTY	(502)	(597)	(430)	(911)	-	
TOTAL IMPACT FEE - PARKS	**(502)**	**(24,201)**	**(65,566.00)**	**(81,167)**	**-**	

City of Richmond
Summary of Revenues by Fund, by Type

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
IMPACT FEE - TRAFFIC - 2111						
LICENSES, PERMITS & FEES	(1,329,544)	(990,507)	(339,784)	(422,984)	-	
USE OF MONEY&PROPRTY	-	(2,917)	(3,178)	(6,936)	-	
OTHER REVENUE	-	(3,105)	-	-	-	
TOTAL IMPACT FEE - TRAFFIC	**(1,329,544)**	**(996,529)**	**(342,962.00)**	**(429,920)**	**-**	
IMPACT FEE - FIRE - 2113						
LICENSES, PERMITS & FEES	(148,752)	(100,785)	(53,188)	(67,443)	-	
USE OF MONEY&PROPRTY	(878)	(1,818)	(877)	(1,751)	-	
TOTAL IMPACT FEE - FIRE	**(149,630)**	**(102,603)**	**(54,065.00)**	**(69,194)**	**-**	
IMPACT FEE - POLICE - 2114						
LICENSES, PERMITS & FEES	(106,215)	(78,107)	(57,886)	(71,412)	-	
USE OF MONEY&PROPRTY	(1,132)	(1,950)	(897)	(1,839)	-	
TOTAL IMPACT FEE - POLICE	**(107,347)**	**(80,056)**	**(58,783.00)**	**(73,251)**	**-**	
IMPACT FEE - COMM/AQUATC - 2115						
LICENSES, PERMITS & FEES	(160,429)	(92,882)	(268,315)	(339,803)	-	
USE OF MONEY&PROPRTY	(1,710)	(3,518)	(2,212)	(4,316)	-	
TOTAL IMPACT FEE - COMM/AQUATC	**(162,139)**	**(96,400)**	**(270,527.00)**	**(344,119)**	**-**	
IMPACT FEE - PARKS/OPEN - 2116						
LICENSES, PERMITS & FEES	(272,270)	(387,278)	(380,018)	(678,138)	-	
USE OF MONEY&PROPRTY	(2,032)	(4,450)	(3,097)	(7,132)	-	
TOTAL IMPACT FEE - PARKS/OPEN	**(274,302)**	**(391,728)**	**(383,115.00)**	**(685,270)**	**-**	
IMPACT FEE - LIBRARY - 2117						
LICENSES, PERMITS & FEES	(261,645)	(181,208)	(381,093)	(471,681)	-	
USE OF MONEY&PROPRTY	(3,067)	(6,176)	(3,787)	(7,808)	-	
TOTAL IMPACT FEE - LIBRARY	**(264,711)**	**(187,384)**	**(384,880.00)**	**(479,489)**	**-**	
IMPACT FEE - HILLTOP - 2118						
LICENSES, PERMITS & FEES	-	-	-	-	-	
USE OF MONEY&PROPRTY	(195)	(302)	(114)	(225)	-	
TOTAL IMPACT FEE - HILLTOP	**(195)**	**(302)**	**(114.00)**	**(225)**	**-**	

City of Richmond
Summary of Revenues by Fund, by Type

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
IMPACT FEE - STORM DRAINAGE - 2119						
LICENSES, PERMITS & FEES	(578,597)	(490,117)	(438,693)	(153,456)	(102,459)	
USE OF MONEY&PROPRTY	(4,203)	(5,940)	-	(5,772)	-	
TOTAL IMPACT FEE - STORM DRAIN	**(582,799)**	**(496,057)**	**(438,693.00)**	**(159,227)**	**(102,459)**	
IMPACT FEE - WASTEWATER - 2120						
LICENSES, PERMITS & FEES	(238,736)	(715,857)	(3,338,592)	(736,587)	(779,779)	
USE OF MONEY&PROPRTY	-	(5,833)	-	(13,793)	-	
OPER XFERS IN	(332,388)	-	-	-	-	
TOTAL IMPACT FEE - WASTEWATER	**(571,125)**	**(721,690)**	**(3,338,592.00)**	**(750,379)**	**(779,779)**	
IRON TRIANGLE/EPA PROGRAM - 2125						
USE OF MONEY&PROPRTY	(199)	(6)	(5)	(4,669)	(6,993)	(6,700)
INTERGOV FED GRANT	-	-	(400,000)	(90,768)	(161,847)	(135,201)
PROGRAM INCOME	-	(654,245)	-	-	-	
OPER XFERS IN	-	-	-	-	-	
TOTAL IRON TRIANGLE/EPA PROGRA	**(199)**	**(654,250)**	**(400,005.00)**	**(95,436)**	**(168,840)**	**(141,901)**
HOUSING CIP FUND - 2126						
INTERGOV STATE GRANT	-	-	(1,915,279)	-	(1,247,695)	
TOTAL HOUSING CIP FUND	**-**	**-**	**(1,915,279.08)**	**-**	**(1,247,695)**	
DS - 2005 TAXABLE POB - 3001						
PROPERTY TAXES	(10,830,215)	(11,405,083)	(11,490,551)	(11,490,551)	(11,968,145)	(12,124,486)
USE OF MONEY&PROPRTY	(26,715)	(82,629)	-	(83,299)	-	
PENSION STABLZN REV	(885,938)	-	-	-	-	
OPER XFERS IN	-	(235,339)	(221,855)	-	-	
TOTAL DS - 2005 TAXABLE POB	**(11,742,868)**	**(11,723,051)**	**(11,712,406.00)**	**(11,573,849)**	**(11,968,145)**	**(12,124,486)**
DS - 99A PENSION OBLIG BOND - 3002						
USE OF MONEY&PROPRTY	-	(613)	-	(3,370)	-	
OPER XFERS IN	(2,241,949)	(2,075,043)	(1,821,467)	(1,821,467)	(1,245,925)	(1,092,338)
TOTAL DS - 99A PENSION OBLIG B	**(2,241,949)**	**(2,075,656)**	**(1,821,467.00)**	**(1,824,837)**	**(1,245,925)**	**(1,092,338)**

City of Richmond
Summary of Revenues by Fund, by Type

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
DS - 07 REFNDING&CVC CTR - 3005						
USE OF MONEY&PROPRTY	(1,369)	(7,994)	-	(11,775)	-	
CHARGES FOR SERVICES	(5,946,490)	(5,910,745)	(5,816,725)	(4,446,763)	(5,218,190)	(5,580,311)
LOAN/BOND PROCEEDS	-	-	-	-	-	
OPER XFERS IN	(2,510,094)	(2,510,344)	(2,513,888)	(1,885,418)	(2,587,104)	(2,406,458)
TOTAL DS - 07 REFNDING&CVC CTR	**(8,457,953)**	**(8,429,083)**	**(8,330,613.00)**	**(6,343,956)**	**(7,805,294)**	**(7,986,769)**
PORT OF RICHMOND - 4001						
LICENSES, PERMITS & FEES	-	(15,722)	-	(3,135)	-	
USE OF MONEY&PROPRTY	(11,344)	(52,987)	-	(108,914)	-	
OTHER REVENUE	(425)	(36,442)	-	(39,923)	-	
RENTAL INCOME	(10,182,352)	(10,528,082)	(10,249,621)	(4,350,738)	(10,861,844)	(10,364,580)
OPER XFERS IN	-	-	-	-	-	
TOTAL PORT OF RICHMOND	**(10,194,121)**	**(10,633,233)**	**(10,249,621.00)**	**(4,502,711)**	**(10,861,844)**	**(10,364,580)**
WASTEWATER - 4003						
LICENSES, PERMITS & FEES	(475,746)	(628,250)	(655,000)	(441,884)	(1,013,165)	(295,000)
FINES & FORFEITURES	(8,000)	(2,000)	-	(419)	(2,000)	(2,000)
USE OF MONEY&PROPRTY	(3,514,696)	(2,476,396)	-	(331,657)	-	
CHARGES FOR SERVICES	(20,280,325)	(21,817,188)	(23,638,011)	(13,365,009)	(24,333,330)	(24,343,330)
OTHER REVENUE	(3,854)	(865,310)	-	(131,445)	-	
TOTAL WASTEWATER	**(24,282,622)**	**(25,789,145)**	**(24,293,011.00)**	**(14,270,413)**	**(25,348,495)**	**(24,640,330)**
MARINA - 4005						
USE OF MONEY&PROPRTY	(22,237)	(35,919)	-	(26,854)	-	
RENTAL INCOME	(540,567)	(537,438)	(550,000)	(294,880)	-	(450,000)
TOTAL MARINA	**(562,804)**	**(573,357)**	**(550,000.00)**	**(321,733)**	**-**	**(450,000)**
STORMWATER - 4006						
LICENSES, PERMITS & FEES	(131,965)	(185,608)	(75,000)	(11,555)	(75,000)	(75,000)
FINES & FORFEITURES	(11,313)	(12,814)	(2,000)	(8,178)	(2,000)	(2,000)
CHARGES FOR SERVICES	(1,845,010)	(1,865,406)	(1,854,701)	(1,048,974)	(1,818,058)	(1,930,296)
RENTAL INCOME	(4,468)	(4,282)	(4,380)	(3,206)	(4,380)	(4,380)
INTERGOV STATE GRANT	(7,200)	-	(4,136,551)	-	(3,000,000)	(2,500,000)
TOTAL STORMWATER	**(1,999,956)**	**(2,068,110)**	**(6,072,632.00)**	**(1,071,913)**	**(4,899,438)**	**(4,511,676)**

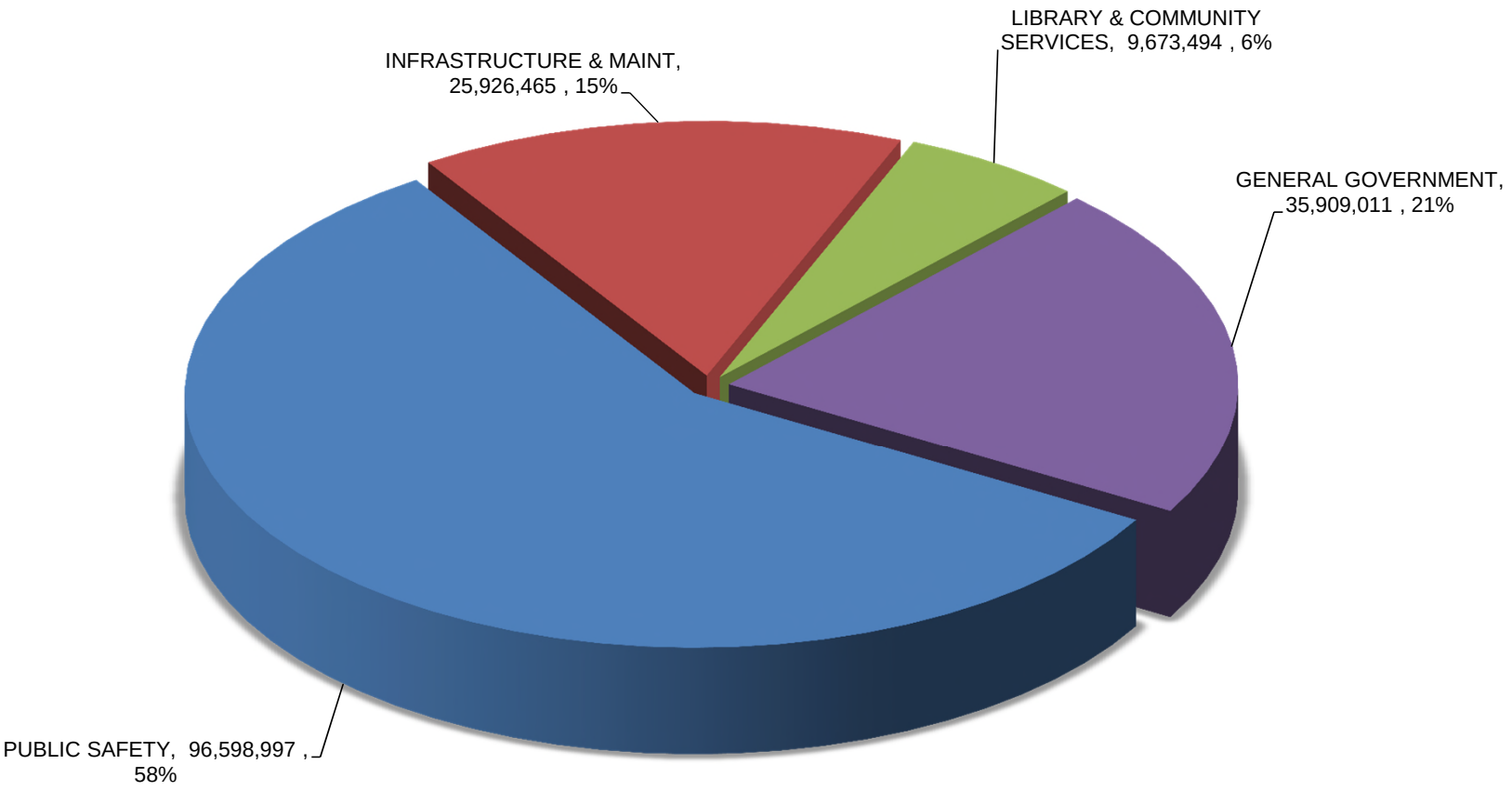
City of Richmond
Summary of Revenues by Fund, by Type

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
KCRT - CABLE TELEVIS - 4008						
LICENSES, PERMITS & FEES	(1,338,069)	(1,281,842)	(1,325,000)	(625,088)	(1,250,000)	(1,250,000)
USE OF MONEY&PROPRTY	(510)	(589)	-	(10)	-	
CHARGES FOR SERVICES	(40)	(110)	-	-	-	
OTHER REVENUE	(995)	-	-	-	-	
TOTAL KCRT - CABLE TELEVIS	**(1,339,614)**	**(1,282,541)**	**(1,325,000.00)**	**(625,097)**	**(1,250,000)**	**(1,250,000)**
INSURANCE RESERVES - 5001						
USE OF MONEY&PROPRTY	(266,801)	(394,166)	(100,000)	(266,695)	(100,000)	(300,000)
CHARGES FOR SERVICES	(16,729,818)	(16,381,664)	(21,368,269)	(16,388,467)	(21,872,219)	(18,693,012)
OTHER REVENUE	(903,583)	(2,866,659)	-	(194,977)	-	
INTERGOV FED GRANT	-	-	-	(880,325)	-	
INTERGOV STATE GRANT	-	(779,596)	-	(220,081)	-	
OPER XFERS IN	(200,000)	(200,000)	-	-	-	
TOTAL INSURANCE RESERVES	**(18,100,202)**	**(20,622,085)**	**(21,468,269.00)**	**(17,950,545)**	**(21,972,219)**	**(18,993,012)**
EQUIPMENT SERVICES - 5003						
USE OF MONEY&PROPRTY	(4,528)	(7,065)	-	(14,113)	-	(1,245,000)
CHARGES FOR SERVICES	(1,113,000)	(1,253,000)	(576,000)	(319,500)	(1,905,000)	
OTHER REVENUE	300	(1,255,325)	-	-	-	
LOAN/BOND PROCEEDS	-	-	(1,230,660)	-	-	
CAPITAL CONTRIBUTION	-	-	-	-	-	
OPER XFERS IN	(367,039)	(283,520)	(100,000)	(75,001)	(426,018)	(426,018)
TOTAL EQUIPMENT SERVICES	**(1,484,267)**	**(2,798,910)**	**(1,906,660.00)**	**(408,614)**	**(2,331,018)**	**(1,671,018)**
CAD DISPATCH SYSTEM - 5005						
CHARGES FOR SERVICES	(4,987,070)	(4,487,595)	(798,479)	(667,049)	(838,403)	
OTHER REVENUE	(4,993)	(97,453)	(205,500)	(110,608)	(205,500)	
OPER XFERS IN	-	-	(4,361,119)	(3,270,841)	(4,094,162)	
TOTAL CAD DISPATCH SYSTEM	**(4,992,063)**	**(4,585,048)**	**(5,365,098.00)**	**(4,048,498)**	**(5,138,065)**	

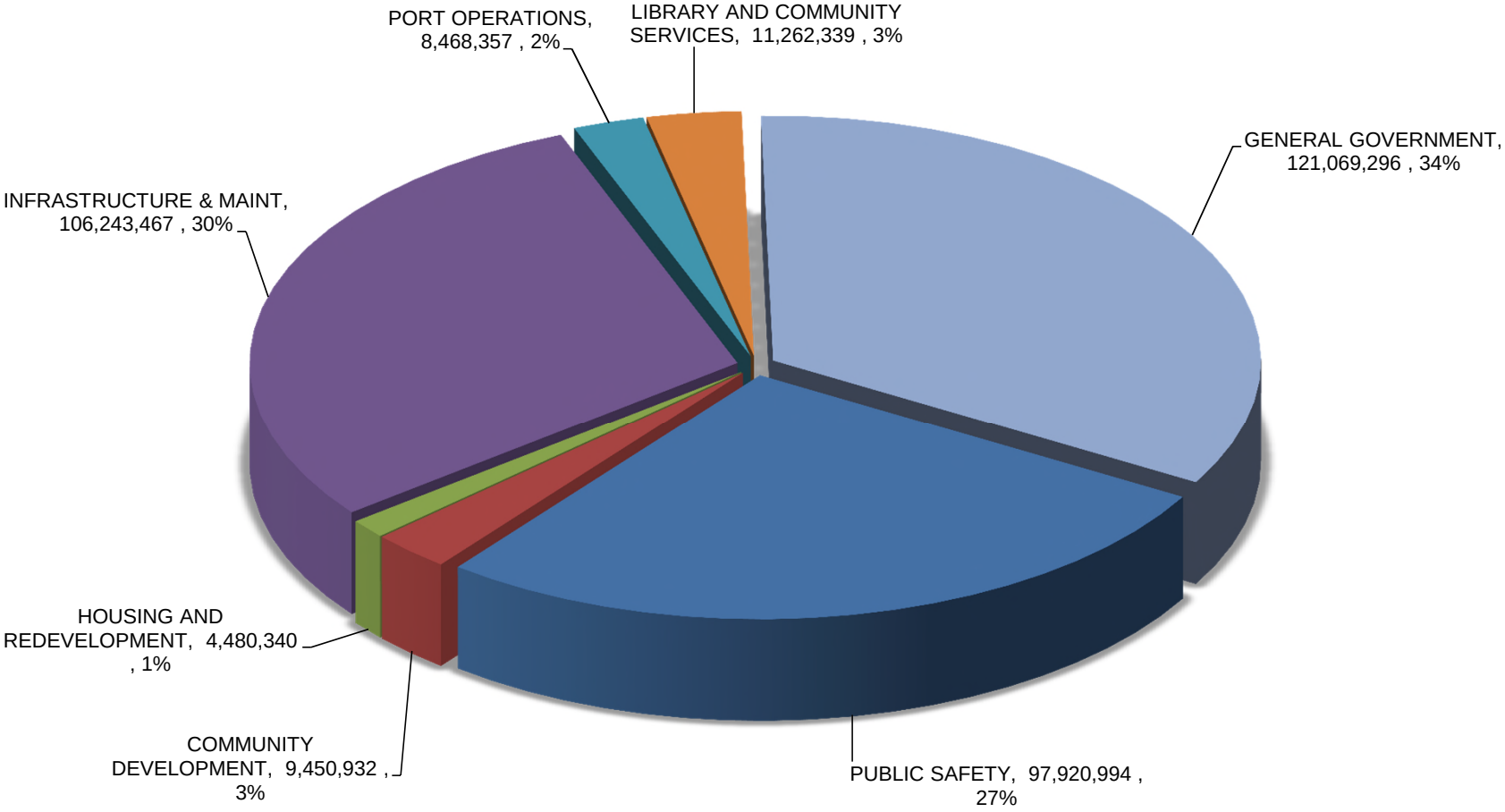
City of Richmond
Summary of Revenues by Fund, by Type

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
RMS RECORDS SERVICES - 5006						
CHARGES FOR SERVICES	(348,448)	(348,948)	-	-	-	
OTHER REVENUE	(21,408)	(5,300)	(24,846)	-	(24,846)	
OPER XFERS IN	-	-	(478,071)	(358,554)	(470,782)	
TOTAL RMS RECORDS SERVICES	**(369,856)**	**(354,248)**	**(502,917.00)**	**(358,554)**	**(495,628)**	
COMPENSATED ABSENCES - 5008						
OTHER REVENUE	(3,505,063)	(2,156,267)	(2,500,000)	(1,875,001)	(2,600,000)	(2,400,000)
TOTAL COMPENSATED ABSENCES	**(3,505,063)**	**(2,156,267)**	**(2,500,000.00)**	**(1,875,001)**	**(2,600,000)**	**(2,400,000)**
TOTAL ALL FUNDS	**(310,081,073)**	**(327,303,683)**	**(348,378,169)**	**(270,687,087)**	**(284,074,109)**	**(333,168,942)**

FY2020-21 General Fund Expenditure Budget by Function
Total Budget $168,107,966



FY2020-21 All Funds Expenditure Budget by Function
Total Budget $358,895,725



City of Richmond
Summary of Expenditures by Fund, by Department

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
GENERAL FUND-0001						
OFFICE OF THE MAYOR	280,188	374,934	365,473	377,210	279,525	443,256
CITY COUNCIL	204,482	297,260	374,174	374,168	249,638	401,793
COMMISSIONS	25,144	79,451	51,770	89,413	29,640	88,650
CITY MANAGER	1,650,628	1,859,002	1,908,577	2,737,056	1,989,661	408,062
CITY CLERK	576,313	617,640	695,393	710,033	455,802	873,985
CITY ATTORNEY	1,072,358	1,350,263	1,435,368	1,595,865	1,289,863	1,809,865
FINANCE	3,842,951	3,562,495	3,849,609	4,501,465	2,730,612	4,220,966
HUMAN RESOURCES	1,121,976	1,372,076	1,806,862	1,902,206	1,408,578	1,467,736
POLICE	63,726,290	65,028,043	67,933,263	71,266,250	49,938,049	66,456,204
FIRE	29,597,168	29,131,468	30,354,534	31,130,911	23,386,263	30,142,793
OFFICE OF NEIGHBORHOOD SAFETY	1,495,260	1,499,958	1,467,755	2,150,609	1,121,509	1,936,534
PUBLIC WORKS	18,628,777	16,266,730	16,820,627	16,522,538	11,682,005	25,926,465
LIBRARY & CULTURAL SERVICES	5,126,468	5,204,187	5,580,873	5,673,687	3,988,686	4,933,199
COMMUNITY SERVICES	4,973,355	5,529,958	6,092,344	5,967,140	4,351,833	4,740,294
INFORMATION TECHNOLOGY	1,742,980	2,026,860	2,194,356	2,698,130	2,230,257	3,790,560
CAPITAL IMPROVEMENT DEPT	3,828,119	7,343,693	8,876,526	9,767,277	6,564,341	
ECONOMIC DEVELOPMENT PROGRAM	-	-	-	-	-	2,765,047
INTERNAL SERVICES PROGRAM	-	-	-	-	-	217,335
TRANSPORTATION OPERATIONS	-	-	-	-	-	312,198
NON-DEPARTMENTAL	20,425,916	21,362,087	22,863,037	19,317,188	14,617,056	16,060,747
TOTAL GENERAL FUND	**158,318,375**	**162,906,105**	**172,670,542**	**176,781,145**	**126,313,317**	**168,107,966**
OTHER OPERATING FUNDS						
PARATRANSIT OPERATIONS - 1003						
CITY MANAGER	1,427,804	1,284,204	778,994	1,237,215	498,407	-
COMMUNITY SERVICES	-	-	-	-	-	-
TRANSPORTATION OPERATION	-	-	-	-	-	1,167,942
TOTAL PARATRANSIT OPERATIONS	**1,427,804**	**1,284,204**	**778,994**	**1,237,215**	**498,407**	**1,167,942**
HILLTOP LANDSCAPE MAIN - 1012						
INFRASTRUCTURE & MAINT OPNS	1,138,546	1,134,174	1,058,935	1,490,129	923,103	1,149,729
TOTAL HILLTOP LANDSCAPE MAIN	**1,138,546**	**1,134,174**	**1,058,935**	**1,490,129**	**923,103**	**1,149,729**
MARINA BAY LNDSCP & LIGHTING DISTRICT - 1015						
INFRASTRUCTURE & MAINT OPNS	789,012	1,001,841	988,449	1,180,603	703,496	933,856
TOTAL MARINA BAY LNDSCP & LIGHTING DISTRICT	**789,012**	**1,001,841**	**988,449**	**1,180,603**	**703,496**	**933,856**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
CR-PLANNING & BUILDING - 1050						
PLANNING & BUILDING SERVICES	7,812,232	8,980,008	8,118,239	11,134,036	6,612,824	8,338,655
TOTAL CR-PLANNING & BUILDING	**7,812,232**	**8,980,008**	**8,118,239**	**11,134,036**	**6,612,824**	**8,338,655**
CR-ENGINEERING - 1051						
WATER RESOURCE RECOVERY	-	-	-	-	-	-
INFRASTRUCTURE & MAINT OPNS	-	-	-	-	-	-
CAPITAL IMPROVEMENT DEPT	1,695,325	1,589,879	1,648,559	1,731,529	1,095,667	-
TOTAL CR-ENGINEERING	**1,695,325**	**1,589,879**	**1,648,559**	**1,731,529**	**1,095,667**	**-**
CR-CODE ENFORCEMENT - 1053						
POLICE	852,300	622,898	-	-	23	-
INFRASTRUCTURE & MAINT OPNS	-	-	58,914	40,000	28,338	-
TOTAL CR-CODE ENFORCEMENT	**852,300**	**622,898**	**58,914**	**40,000**	**28,361**	**-**
EMPLOYMENT & TRAINING - 1205						
EMPLOYMENT & TRAINING	4,347,986	8,167,070	4,294,174	8,016,474	3,007,400	9,703,826
TOTAL EMPLOYMENT & TRAINING	**4,347,986**	**8,167,070**	**4,294,174**	**8,016,474**	**3,007,400**	**9,703,826**
STORMWATER - 4006						
CITY MANAGER	-	-	(3,431)	-	-	-
WATER RESOURCE RECOVERY	2,320,722	1,811,018	1,646,885	5,322,010	1,970,681	4,511,675
INFRASTRUCTURE & MAINT OPNS	-	-	-	-	-	-
TOTAL STORMWATER	**2,320,722**	**1,811,018**	**1,643,454**	**5,322,010**	**1,970,681**	**4,511,675**
UTILITIES-ENCROACHMENT - 4007						
WATER RESOURCE RECOVERY	-	-	-	-	-	-
CAPITAL IMPROVEMENT DEPT	-	-	-	-	-	-
TOTAL UTILITIES-ENCROACHMENT	**-**	**-**	**-**	**-**	**-**	**-**
OTHER OPERATING FUNDS TOTAL	**20,383,929**	**24,591,092**	**18,589,717**	**30,151,997**	**14,839,939**	**25,805,682**
SPECIAL REVENUE FUNDS						
SECURED PENSION OVERRIDE - 1001						
NON-DEPARTMENTAL	11,212,400	9,167,229	10,587,345	11,361,614	11,028,152	11,200,793
TOTAL SECURED PENSION OVERRIDE	**11,212,400**	**9,167,229**	**10,587,345**	**11,361,614**	**11,028,152**	**11,200,793**

City of Richmond
Summary of Expenditures by Fund, by Department

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
LIBRARY FUND - 1005						
LIBRARY & CULTURAL SERVICES	379,040	555,148	311,443	557,758	228,937	511,939
TOTAL LIBRARY FUND	**379,040**	**555,148**	**311,443**	**557,758**	**228,937**	**511,939**
EMERGENCY MED SERV - 1007						
FIRE	209,851	311,889	286,593	317,003	130,006	289,900
TOTAL EMERGENCY MED SERV	**209,851**	**311,889**	**286,593**	**317,003**	**130,006**	**289,900**
VEOLIA MITIGATION - 1009						
CITY MANAGER	-	75,000	-	100,000	-	100,000
TOTAL VEOLIA MITIGATION	**-**	**75,000**	**-**	**100,000**	**-**	**100,000**
N.RICHMOND WASTE - 1010						
CITY MANAGER	162,037	187,774	71,499	67,000	445	-
TOTAL N.RICHMOND WASTE	**162,037**	**187,774**	**71,499**	**67,000**	**445**	**-**
HAZMAT FUND - 1013						
FIRE	304,608	371,708	266,106	360,335	185,941	360,335
TOTAL HAZMAT FUND	**304,608**	**371,708**	**266,106**	**360,335**	**185,941**	**360,335**
EDA GRANT FUND - 1014						
NON-DEPARTMENTAL	114,539	69,592	175,387	124,596	1,018	125,075
TOTAL EDA GRANT FUND	**114,539**	**69,592**	**175,387**	**124,596**	**1,018**	**125,075**
CHEVRON MODERNIZATN PR - 1017						
CITY MANAGER	1,577,170	5,601,716	5,953,714	8,906,383	1,326,076	6,356,148
PLANNING & BUILDING SERVICES	363,551	29,999	24,576	-	-	-
POLICE	54,949	92,848	87,231	96,774	2,685	157,519
FIRE	57,416	85,516	76,136	68,169	1,311	147,050
OFFICE OF NEIGHBORHOOD SAFETY	58,000	58,000	58,000	58,000	29,000	58,000
INFRASTRUCTURE & MAINT OPNS	88,337	141,333	167,094	297,675	157,125	6,238,813
LIBRARY & CULTURAL SERVICES	198,483	236,249	207,657	204,639	156,382	200,000
COMMUNITY SERVICES	-	27,500	52,500	50,000	50,000	50,000
INFORMATION TECHNOLOGY	99,619	25,365	288,626	474,116	1,414	531,514
EMPLOYMENT & TRAINING	294,438	300,000	300,000	500,000	375,000	500,000
CAPITAL IMPROVEMENT DEPT	201,026	6,090,818	1,175,741	3,144,653	1,088,677	-
TOTAL CHEVRON MODERNIZATN PR	**2,992,988**	**12,689,345**	**8,391,275**	**13,800,410**	**3,187,670**	**14,239,044**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
RENT CONTROL- 1018						
RENT CONTROL	789,592	1,951,919	2,047,186	2,434,110	1,702,464	2,425,312
TOTAL RENT CONTROL	**789,592**	**1,951,919**	**2,047,186**	**2,434,110**	**1,702,464**	**2,425,312**
ENCROACHMENTS-1055						
CAPITAL IMPROVEMENT DEPT	637,982	587,447	698,088	747,221	544,618	636,082
TOTAL ENCOACHMENTS	**637,982**	**587,447**	**698,088**	**747,221**	**544,618**	**636,082**
SPECIAL REVENUE FUNDS TOTAL	**16,803,038**	**25,967,051**	**22,834,921**	**29,870,047**	**17,009,250**	**29,888,480**
CAPITAL PROJECTS FUNDS						
STATE GAS TAX - 1002						
WATER RESOURCE RECOVERY	-	-	-	-	-	-
INFRASTRUCTURE & MAINT OPNS	-	-	-	-	-	2,533,000
CAPITAL IMPROVEMENT DEPT	2,395,340	3,378,117	2,942,500	1,289,263	759,671	-
TOTAL STATE GAS TAX	**2,395,340**	**3,378,117**	**2,942,500**	**1,289,263**	**759,671**	**2,533,000**
ASSET SEIZURE FUND - 1004						
POLICE	229,712	40,000	54,124	178,000	22,655	206,476
TOTAL ASSET SEIZURE FUND	**229,712**	**40,000**	**54,124**	**178,000**	**22,655**	**206,476**
OUTSIDE FUNDED SVCS -GRANTS - 1006						
CITY MANAGER	10,101	277,137	408,345	2,029,857	214,284	504,977
POLICE	736,835	455,534	202,183	686,852	212,986	-
FIRE	33,212	-	23,974	43,526	10,435	28,718
OFFICE OF NEIGHBORHOOD SAFETY	14,793	-	-	-	-	-
INFRASTRUCTURE & MAINT OPNS	404,292	2,420,287	73,655	8,359	-	250,000
COMMUNITY SERVICES	6,605	146,311	402,827	33,137	9,994	1,073
INFORMATION TECHNOLOGY	-	-	105,013	-	-	-
CAPITAL IMPROVEMENT DEPT	-	194,401	179,989	125,609	-	-
TOTAL OUTSIDE FUNDED SVCS -GRANTS	**1,205,838**	**3,493,670**	**1,395,986**	**2,927,341**	**447,698**	**784,767**
ROAD MAINT & REHAB ACCOUNT (RMRA) - 1019						
CAPITAL IMPROVEMENT DEPT	-	-	1,698,888	2,325,110	350,721	1,744,966
TOTAL ROAD MAINT & REHAB ACCOUNT (RMRA)	**-**	**-**	**1,698,888**	**2,325,110**	**350,721**	**1,744,966**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
ENGINEERING GRANTS - 1054						
WATER RESOURCE RECOVERY	-	2,797,438	-	-	-	-
INFRASTRUCTURE & MAINT OPNS	-	-	-	-	-	21,903,448
CAPITAL IMPROVEMENT DEPT	892,054	4,409,451	2,131,350	10,876,844	1,339,003	-
TOTAL ENGINEERING GRANTS	**892,054**	**7,206,889**	**2,131,350**	**10,876,844**	**1,339,003**	**21,903,448**
GENERAL CAPITAL FUND - 2001						
CITY MANAGER	32,288	358,684	16,299	444,335	246,440	125,408
FINANCE	-	-	-	-	-	-
POLICE	74,983	-	-	-	-	-
WATER RESOURCE RECOVERY	-	-	-	-	-	-
INFRASTRUCTURE & MAINT OPNS	-	-	-	-	-	2,400,801
COMMUNITY SERVICES	-	-	197,375	-	-	-
INFORMATION TECHNOLOGY	-	24,967	-	119,201	-	119,201
EMPLOYMENT & TRAINING	-	-	-	-	-	-
CAPITAL IMPROVEMENT DEPT	1,178,052	5,512,158	452,850	3,306,854	523,034	-
TOTAL GENERAL CAPITAL FUND	**1,285,323**	**5,895,809**	**666,524**	**3,870,390**	**769,473**	**2,645,410**
MEASURE J - 2002						
WATER RESOURCE RECOVERY	-	-	-	-	-	-
INFRASTRUCTURE & MAINT OPNS	-	-	-	-	-	5,831,061
CAPITAL IMPROVEMENT DEPT	1,933,872	5,230,646	1,675,307	7,070,138	1,668,408	-
TOTAL MEASURE J	**1,933,872**	**5,230,646**	**1,675,307**	**7,070,138**	**1,668,408**	**5,831,061**
HARBOR FUND - 2007						
INFRASTRUCTURE & MAINT OPNS	-	-	-	-	-	-
NON-DEPARTMENTAL	-	740,813	-	-	-	-
TOTAL HARBOR FUND	**-**	**740,813**	**-**	**-**	**-**	**-**
IMPACT FEE - PARKS - 2110						
INFRASTRUCTURE & MAINT OPNS	-	-	-	15,000	15,000	15,000
CAPITAL IMPROVEMENT DEPT	-	30,000	37,769	-	5,260	-
TOTAL IMPACT FEE - PARKS	-	30,000	37,769	15,000	20,260	15,000

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
IMPACT FEE -TRAFFIC - 2111						
CAPITAL IMPROVEMENT DEPT	-	-	157,347	660,817	165,819	531,000
TOTAL IMPACT FEE - TRAFFIC	**-**	**-**	**157,347**	**660,817**	**165,819**	**531,000**
IMPACT FEE - FIRE - 2113						
FIRE	-	187,000	51,242	208,500	31,094	91,000
TOTAL IMPACT FEE - FIRE	**-**	**187,000**	**51,242**	**208,500**	**31,094**	**91,000**
IMPACT FEE - POLICE - 2114						
POLICE	159,626	144,000	38,124	41,000	-	41,000
TOTAL IMPACT FEE - POLICE	**159,626**	**144,000**	**38,124**	**41,000**	**-**	**41,000**
IMPACT FEE - COMM/AQUA - 2115						
COMMUNITY SERVICES	-	315,000	205,015	538,466	102,631	400,000
TOTAL IMPACT FEE - COMM/AQUA	**-**	**315,000**	**205,015**	**538,466**	**102,631**	**400,000**
IMPACT FEE - PARKS/OPE - 2116						
INFRASTRUCTURE & MAINT OPNS	12,502	-	-	-	-	141,967
CAPITAL IMPROVEMENT DEPT	150,000	114,139	20,384	141,967	-	-
TOTAL IMPACT FEE - PARKS/OPE	**162,502**	**114,139**	**20,384**	**141,967**	**-**	**141,967**
IMPACT FEE - LIBRARY - 2117						
LIBRARY & CULTURAL SERVICES	17,748	421,000	33,567	526,034	2,732	525,834
TOTAL IMPACT FEE - LIBRARY	**17,748**	**421,000**	**33,567**	**526,034**	**2,732**	**525,834**
IMPACT FEE - STORM DRAINAGE - 2119						
WATER RESOURCE RECOVERY	691,609	350,000	79,106	305,366	278,377	-
TOTAL IMPACT FEE - STORM DRAINAGE	**691,609**	**350,000**	**79,106**	**305,366**	**278,377**	**-**
IMPACT FEE - WASTEWATER - 2120						
WATER RESOURCE RECOVERY	-	-		2,132,000	-	544,130
TOTAL IMPACT FEE - WASTEWATER	**-**	**-**	**-**	**2,132,000**	**-**	**544,130**
CAPITAL PROJECTS FUNDS TOTAL	**8,973,623**	**27,547,084**	**11,187,233**	**33,106,236**	**5,958,543**	**37,939,059**

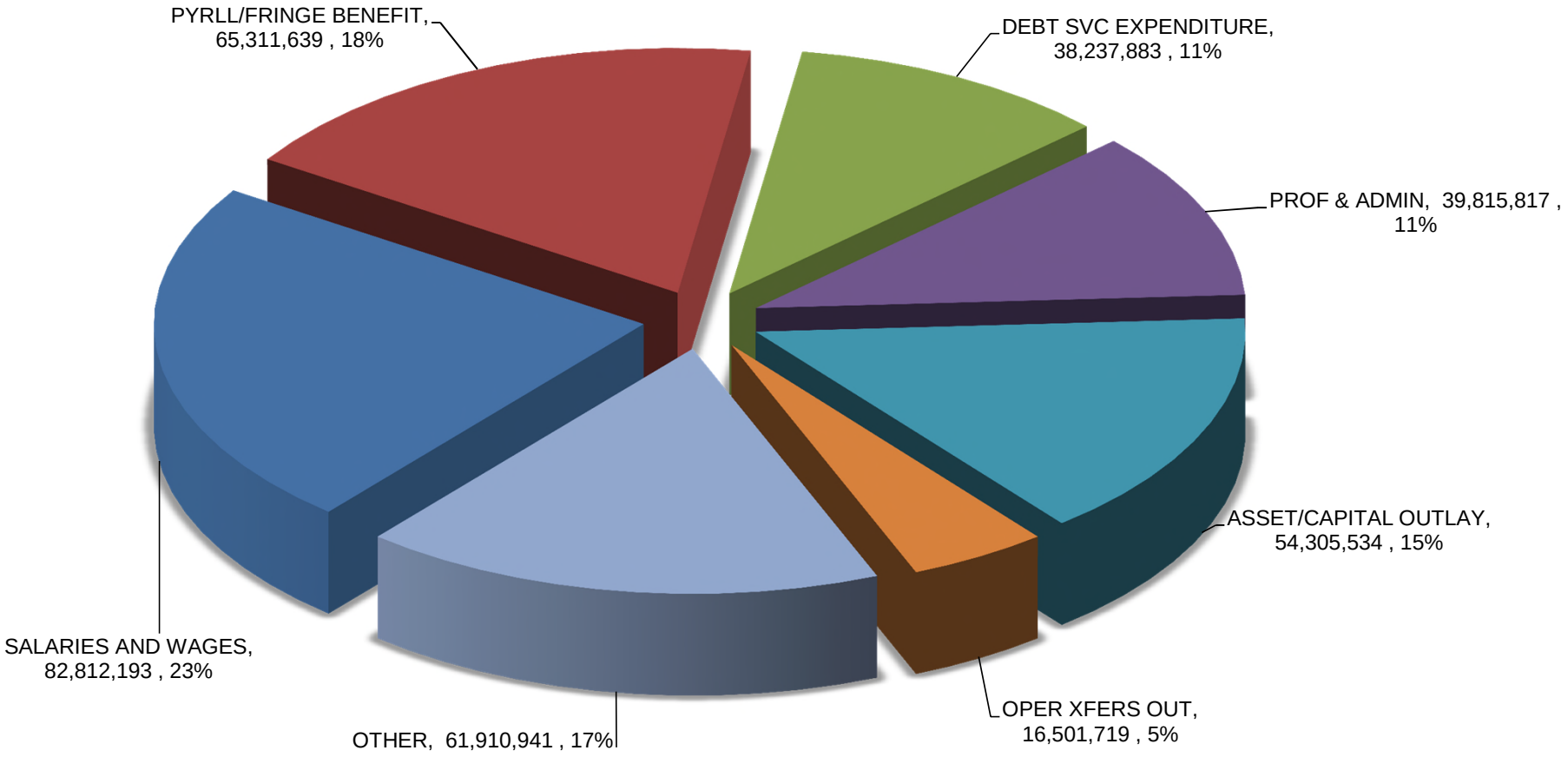
	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
DEBT SERVICE FUNDS						
DS - 2005 TAXABLE POB - 3001						
NON-DEPARTMENTAL	10,909,528	12,458,973	11,083,378	13,262,100	10,495,674	14,033,500
TOTAL DS - 2005 TAXABLE POB	**10,909,528**	**12,458,973**	**11,083,378**	**13,262,100**	**10,495,674**	**14,033,500**
DS - 99A PENSION OBLIG - 3002						
NON-DEPARTMENTAL	2,242,199	2,075,543	1,819,682	1,245,126	1,245,291	1,090,838
TOTAL DS - 99A PENSION OBLIG	**2,242,199**	**2,075,543**	**1,819,682**	**1,245,126**	**1,245,291**	**1,090,838**
DS - 07 REFNDING&CVC CTR - 3005						
NON-DEPARTMENTAL	8,058,227	8,052,263	8,067,501	7,532,794	83,765,798	7,715,769
TOTAL DS - 07 REFNDING&CVC CTR	**8,058,227**	**8,052,263**	**8,067,501**	**7,532,794**	**83,765,798**	**7,715,769**
DEBT SERVICE FUNDS TOTAL	**21,209,954**	**22,586,779**	**20,970,561**	**22,040,020**	**95,506,763**	**22,840,107**
ENTERPRISE FUNDS						
KIDS FIRST INITIATIVE - 1303						
CITY MANAGER	-	-	94,597	476,377	212,358	347,306
TOTAL KIDS FIRST INITIATIVE	**-**	**-**	**94,597**	**476,377**	**212,358**	**347,306**
PORT OF RICHMOND - 4001						
PORT OPERATIONS	10,102,104	11,395,125	8,827,759	10,919,713	34,325,220	8,468,357
TOTAL PORT OF RICHMOND	**10,102,104**	**11,395,125**	**8,827,759**	**10,919,713**	**34,325,220**	**8,468,357**
WASTEWATER - 4003						
WATER RESOURCE RECOVERY	16,917,555	45,987,562	18,474,631	54,663,738	25,146,900	33,489,157
TOTAL WASTEWATER	**16,917,555**	**45,987,562**	**18,474,631**	**54,663,738**	**25,146,900**	**33,489,157**
MARINA - 4005						
INFRASTRUCTURE & MAINT OPNS	-		-	-	-	-
PORT OPERATIONS	(7,213)		367	-	-	-
CAPITAL IMPROVEMENT DEPT	-	428,873	-	-	-	-
MARINA OPERATIONS	317,277	206,815	331,855	293,593	271,900	293,593
NON-DEPARTMENTAL	7,335	86,778	28,485	-	-	-
TOTAL MARINA	**317,399**	**722,466**	**360,707**	**293,593**	**271,900**	**293,593**
KCRT - CABLE TELEVIS 4008						
INFORMATION TECHNOLOGY	1,028,185	1,396,105	973,748	1,054,147	642,967	931,416
TOTAL KCRT - CABLE TELEVIS	**1,028,185**	**1,396,105**	**973,748**	**1,054,147**	**642,967**	**931,416**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
PARKING AUTHORITY ENTERPRISE - 4009						
CITY MANAGER	-		-	-	-	-
TOTAL PARKING AUTHORITY ENTERPRISE	**-**	**-**	**-**	**-**	**-**	**-**
ENTERPRISE FUNDS TOTAL	**28,365,243**	**59,501,258**	**28,731,443**	**67,407,569**	**60,599,345**	**43,529,829**
INSURANCE RESERVES - 5001						
HUMAN RESOURCES	12,167,557	20,156,545	23,245,435	22,132,604	11,353,620	22,233,244
TOTAL INSURANCE RESERVES	**12,167,557**	**20,156,545**	**23,245,435**	**22,132,604**	**11,353,620**	**22,233,244**
EQUIPMENT SERVICES - 5003						
INFRASTRUCTURE & MAINT OPNS	1,492,305	1,526,216	1,231,001	4,269,710	1,535,961	1,571,018
INFORMATION TECHNOLOGY	61,284	183,520	27,972	465,000	421,490	100,000
TOTAL EQUIPMENT SERVICES	**1,553,589**	**1,709,736**	**1,258,973**	**4,734,710**	**1,957,452**	**1,671,018**
DISPATCH SYSTEM - 5005						
POLICE	5,054,595	5,337,369	4,452,911	5,019,085	3,052,260	-
TOTAL CAD DISPATCH SYSTEM	**5,054,595**	**5,337,369**	**4,452,911**	**5,019,085**	**3,052,260**	**-**
RMS RECORDS SERVICES - 5006						
POLICE	370,741	526,803	433,295	489,632	356,548	-
TOTAL RMS RECORDS SERVICES	**370,741**	**526,803**	**433,295**	**489,632**	**356,548**	**-**
COMPENSATED ABSENCES - 5008						
NON-DEPARTMENTAL	2,116,642	2,000,000	2,116,726	2,600,000	2,027,482	2,400,000
TOTAL COMPENSATED ABSENCES	**2,116,642**	**2,000,000**	**2,116,726**	**2,600,000**	**2,027,482**	**2,400,000**
INTERNAL SERVICE FUNDS TOTAL	**21,263,123**	**29,730,453**	**31,507,340**	**34,976,032**	**18,747,361**	**26,304,262**
HOUSING DEPARTMENT FUNDS						
HOUSING ADMINISTRATION - 1200						
HOUSING DEPARTMENT-COR	616,820	1,113,311	1,025,719	438,672	666,013	454,824
TOTAL HOUSING ADMINISTRATION	**616,820**	**1,113,311**	**1,025,719**	**438,672**	**666,013**	**454,824**
CDBG - 1201						
RICHMOND COMM REDEV AGENCY	-	-	-	-	-	-
HOUSING DEPARTMENT-COR	5,370,579	1,294,540	527,343	1,649,768	556,602	891,425
TOTAL CDBG	**5,370,579**	**1,294,540**	**527,343**	**1,649,768**	**556,602**	**891,425**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
HOME PROGRAM - 1202						
RICHMOND COMM REDEV AGENCY	-	-	-	-	-	-
HOUSING DEPARTMENT-COR	161	440	(26,442)	162	-	162
TOTAL HOME PROGRAM	**161**	**440**	**(26,442)**	**162**	**-**	**162**
NEIGHBORHOOD STAB(NP) - 1203						
RICHMOND COMM REDEV AGENCY	-	-	-	-	-	-
HOUSING DEPARTMENT-COR	760,146	350,014	-	15,000	-	4,750
TOTAL NEIGHBORHOOD STAB(NP)	**760,146**	**350,014**	**-**	**15,000**	**-**	**4,750**
CDBG RECOVERY - 1204				-	-	-
HOUSING DEPARTMENT-COR	366,063	-		-	-	-
TOTAL CDBG RECOVERY	**366,063**	**-**	**-**	**-**	**-**	**-**
CDBG HOMELESS PREV RAP - 1206						
RICHMOND COMM REDEV AGENCY	-	-	-	-	-	-
TOTAL CDBG HOMELESS PREV RAP	**-**	**-**	**-**	**-**	**-**	**-**
COR-NEIGHBORHOOD STAB(CITY) - 1207						
HOUSING DEPARTMENT-COR	25,210	10,500	709	-	-	-
TOTAL COR-NEIGHBORHOOD STAB(CITY)	**25,210**	**10,500**	**709**	**-**	**-**	**-**
COR-SUCCESSOR HOUSING - 1208						
HOUSING DEPARTMENT-COR	94,905	120,671	169,832	465,565	-	879,490
TOTAL COR-SUCCESSOR HOUSING	**94,905**	**120,671**	**169,832**	**465,565**	**-**	**879,490**
CAL-HOME GRANT FUND - 1209						
HOUSING DEPARTMENT-COR	642,904	395,352	20,996	14,703	-	1,944
TOTAL CAL-HOME GRANT FUND	**642,904**	**395,352**	**20,996**	**14,703**	**-**	**1,944**
COR-HOUSING - RENTAL ASSISTANCE PROGRAM - 1301						
CDBG/HOME/HSG PROJ						**500,000**
TOTAL COR-HOUSING - RENTAL ASSISTANCE PROGRAM						**500,000**
HOUSNG IN LIEU FEE - DEVELOPER - 1302						-
HOUSING DEPARTMENT-COR	890,961	500,000	12,794	1,165,801	11,518	1,165,300
TOTAL HOUSNG IN LIEU FEE - DEVELOPER	**890,961**	**500,000**	**12,794**	**1,165,801**	**11,518**	**1,165,300**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
SECTION 108 IRON TRIAN - 2125						
HOUSING DEPARTMENT-COR	1,462,810	449,987	317,099	899,593	110,796	582,446
TOTAL SECTION 108 IRON TRIAN	**1,462,810**	**449,987**	**317,099**	**899,593**	**110,796**	**582,446**
HOUSING CIP FUND - 2126						
HOUSING DEPARTMENT-COR	-	2,774,319	1,668,132	1,247,695	409,325	-
TOTAL HOUSING CIP FUND	**-**	**2,774,319**	**1,668,132**	**1,247,695**	**409,325**	**-**
HOUSING DEPARTMENT FUNDS TOTAL	**10,230,558**	**7,009,134**	**3,716,181**	**5,896,959**	**1,754,254**	**4,480,340**
TOTAL ALL FUNDS	**285,547,843**	**359,838,956**	**310,207,939**	**400,230,005**	**340,728,771**	**358,895,725**

FY2020-21 All Funds Expenditure Budget by Type
Total Budget $358,895,725



	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
GENERAL FUND - 0001						
SALARIES AND WAGES	71,601,220	72,396,021	73,499,312	76,532,911	55,147,476	70,291,326
PYRLL/FRINGE BENEFIT	47,624,311	50,542,239	52,934,156	54,904,417	40,906,591	58,554,789
PROF & ADMIN	9,112,207	8,560,502	7,829,207	10,069,862	5,209,989	9,998,917
OTHER OPERATING	5,804,378	5,668,070	5,784,200	5,276,330	4,067,250	5,327,563
UTILITIES	3,604,361	3,823,912	4,089,900	4,467,662	2,862,012	4,548,320
EQPT & CONTRACT SVCS	1,520,734	1,756,439	1,748,286	2,239,442	1,559,594	2,113,661
PROVISN FOR INS LOSS	3,178	3,143	3,139	4,643	4,329	3,143
COST POOL	16,027,075	16,249,034	15,173,738	13,634,097	10,225,538	13,274,926
ASSET/CAPITAL OUTLAY	237,615	291,699	372,140	323,994	64,347	460,468
DEBT SVC EXPENDITURE	1,005,345	1,023,687	1,459,542	890,289	634,638	2,049,749
A87 COST PLAN REIMBS	(6,015,728)	(4,577,163)	(5,011,251)	(4,518,250)	(3,465,210)	(3,516,104)
GRANT EXPENDITURES	122,226	158,304	115,822	251,094	108,563	40,000
CDBG/HOME/HSG PROJ	-	-	1,818,221	-	-	-
OPER XFERS OUT	7,671,453	7,010,216	12,854,131	12,704,654	8,988,202	4,961,206
TOTAL GENERAL FUND	**158,318,375**	**162,906,105**	**172,670,542**	**176,781,145**	**126,313,317**	**168,107,966**
OTHER OPERATING FUNDS						
PARATRANSIT OPERATIONS - 1003				-	-	-
SALARIES AND WAGES	570,735	487,533	184,615	241,618	130,978	195,450
PYRLL/FRINGE BENEFIT	423,816	365,567	217,214	293,475	142,378	236,073
PROF & ADMIN	20,816	36,878	61,940	422,000	19,334	422,000
OTHER OPERATING	11,307	7,308	5,037	8,100	1,063	8,100
UTILITIES	3,542	2,990	3,517	2,500	2,511	2,500
EQPT & CONTRACT SVCS	280	-	-	-	-	55,000
COST POOL	387,312	383,929	306,671	269,522	202,143	248,819
ASSET/CAPITAL OUTLAY	9,997	-	-	-	-	-
TOTAL PARATRANSIT OPERATIONS	**1,427,804**	**1,284,204**	**778,994**	**1,237,215**	**498,407**	**1,167,942**
HILLTOP LANDSCAPE MAINTENANCE - 1012						
SALARIES AND WAGES	451,322	473,750	409,010	617,449	329,617	501,807
PYRLL/FRINGE BENEFIT	315,857	301,538	266,346	391,560	236,882	321,183
PROF & ADMIN	13,350	48,142	59,003	165,827	123,430	43,115
OTHER OPERATING	68,619	28,452	23,653	58,893	28,113	67,191
UTILITIES	35,117	40,241	49,586	99,298	59,255	41,000
EQPT & CONTRACT SVCS	59,745	38,507	50,976	40,000	57,982	75,000
COST POOL	123,903	125,603	127,620	117,102	87,825	100,433
ASSET/CAPITAL OUTLAY	-	-	-	-	-	-
DEBT SVC EXPENDITURE	70,634	77,942	72,741	-	-	-
TOTAL HILLTOP LANDSCAPE MAINTENANCE	**1,138,546**	**1,134,174**	**1,058,935**	**1,490,129**	**923,103**	**1,149,729**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
MARINA BAY LANDSCAPE AND LIGHTING - 1015						
SALARIES AND WAGES	305,254	380,583	360,485	427,703	266,803	390,885
PYRLL/FRINGE BENEFIT	173,925	236,625	262,323	264,907	199,455	227,095
PROF & ADMIN	53,777	67,577	45,285	53,504	14,511	53,504
OTHER OPERATING	82,923	111,745	84,117	88,829	32,246	64,454
UTILITIES	85,530	121,394	133,518	214,395	125,937	134,395
EQPT & CONTRACT SVCS	20,677	15,992	22,536	67,591	16,787	7,075
COST POOL	66,927	67,926	68,934	63,675	47,758	56,448
ASSET/CAPITAL OUTLAY	-	-	11,251	-	-	-
TOTAL MARINA BAY LNDSCP & LIGHTING	**789,012**	**1,001,841**	**988,449**	**1,180,603**	**703,496**	**933,856**
CR-PLANNING & BUILDING - 1050						
SALARIES AND WAGES	2,080,040	2,228,697	2,082,473	2,346,936	1,570,314	2,274,569
PYRLL/FRINGE BENEFIT	1,265,009	1,332,137	1,258,641	1,441,441	963,369	1,475,849
PROF & ADMIN	2,549,553	3,368,479	2,718,846	5,180,415	2,495,529	2,624,641
OTHER OPERATING	(301,346)	76,806	52,567	80,901	20,952	83,356
UTILITIES	8,221	10,350	12,323	9,000	5,209	9,000
EQPT & CONTRACT SVCS	-	17,110	6,167	6,963	5,305	7,207
COST POOL	2,207,933	1,945,429	1,979,985	1,967,380	1,475,534	1,863,033
ASSET/CAPITAL OUTLAY	2,821	1,000	7,237	1,000	1,609	1,000
OPER XFERS OUT	-	-	-	100,000	75,004	-
TOTAL CR-PLANNING & BUILDING	**7,812,232**	**8,980,008**	**8,118,239**	**11,134,036**	**6,612,824**	**8,338,655**
CR-ENGINEERING - 1051						
SALARIES AND WAGES	347,725	413,387	420,499	489,056	266,589	-
PYRLL/FRINGE BENEFIT	290,201	299,400	274,561	296,364	176,276	-
PROF & ADMIN	118,723	227,678	150,801	193,779	90,428	-
OTHER OPERATING	4,558	5,179	(31,346)	1,158	630	-
UTILITIES	2,699	3,713	5,269	8,239	4,545	-
EQPT & CONTRACT SVCS	-	-	35,040	-	-	-
COST POOL	931,392	639,272	793,735	742,934	557,200	-
ASSET/CAPITAL OUTLAY	27	1,250	-	-	-	-
OPER XFERS OUT	-	-	-	-	-	-
TOTAL CR-ENGINEERING	**1,695,325**	**1,589,879**	**1,648,559**	**1,731,529**	**1,095,667**	**-**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
CR-CODE ENFORCEMENT - 1053						
SALARIES AND WAGES	-	-	-	-	-	-
PYRLL/FRINGE BENEFIT	-	-	-	-	-	-
PROF & ADMIN	-	-	-	-	-	-
OTHER OPERATING	-	-	10,894	-	23	-
UTILITIES	-	-	-	-	-	-
EQPT & CONTRACT SVCS	-	-	48,020	40,000	28,338	-
COST POOL	-	-	-	-	-	-
ASSET/CAPITAL OUTLAY	-	-	-	-	-	-
OPER XFERS OUT	852,300	622,898	-	-	-	-
TOTAL CR-CODE ENFORCEMENT	**852,300**	**622,898**	**58,914**	**40,000**	**28,361**	**-**
EMPLOYMENT & TRAINING - 1205						
SALARIES AND WAGES	1,473,636	1,516,184	1,244,583	1,635,705	1,022,103	1,669,894
PYRLL/FRINGE BENEFIT	965,598	1,046,848	970,962	1,113,463	719,090	1,213,537
PROF & ADMIN	56,496	47,800	56,969	37,600	21,951	22,600
OTHER OPERATING	84,345	177,700	208,844	211,796	43,017	211,700
UTILITIES	56,609	35,800	9,467	17,800	6,715	17,800
EQPT & CONTRACT SVCS	348,046	281,400	156,914	365,000	94,967	954,500
COST POOL	417,444	478,539	517,002	518,997	389,247	493,408
ASSET/CAPITAL OUTLAY	21,843	10,000	45,286	-	779	-
GRANT EXPENDITURES	934,646	2,521,285	1,076,173	3,797,256	709,533	4,406,092
EMPLMT & TRNG ALLOC	(10,678)	2,051,514	7,975	318,857	(0)	714,295
TOTAL EMPLOYMENT & TRAINING	**4,347,986**	**8,167,070**	**4,294,174**	**8,016,474**	**3,007,400**	**9,703,826**
STORMWATER - 4006						
SALARIES AND WAGES	51,521	102,169	112,983	127,217	81,564	160,854
PYRLL/FRINGE BENEFIT	(232,529)	43,252	97,876	58,596	38,806	88,367
PROF & ADMIN	1,424,487	1,512,471	1,188,475	1,976,271	1,069,419	1,619,700
OTHER OPERATING	3,955	7,078	(2,039)	6,250	220	3,500
UTILITIES	18,535	18,000	12,115	44,250	12,833	26,250
EQPT & CONTRACT SVCS	-	-	514	-	-	-
COST POOL	125,127	128,048	114,951	109,426	82,069	113,004
ASSET/CAPITAL OUTLAY	856,135	-	45,088	3,000,000	685,770	2,500,000
DEBT SVC EXPENDITURE	73,491	-	73,491	-	-	-
TOTAL STORMWATER	**2,320,722**	**1,811,018**	**1,643,454**	**5,322,010**	**1,970,681**	**4,511,675**
OTHER OPERATING FUNDS TOTAL	**20,383,929**	**24,591,092**	**18,589,717**	**30,151,997**	**14,839,939**	**25,805,682**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
SPECIAL REVENUE FUNDS						
SECURED PENSION OVERRIDE - 1001						
PROF & ADMIN	-	-	-	-	-	-
OTHER OPERATING	-	-	-	-	-	-
OPER XFERS OUT	11,212,400	9,240,140	10,587,345	11,361,614	11,028,152	11,200,793
TOTAL SECURED PENSION OVERRIDE	**11,212,400**	**9,240,140**	**10,587,345**	**11,361,614**	**11,028,152**	**11,200,793**
LIBRARY FUND - 1005						
SALARIES AND WAGES	-	-	125	-	-	-
PYRLL/FRINGE BENEFIT	-	-	-	-	-	-
PROF & ADMIN	294,671	448,245	246,585	445,152	206,680	382,289
OTHER OPERATING	46,717	20,921	24,876	34,940	9,432	16,942
UTILITIES	17,693	17,400	7,239	17,400	4,650	50,000
PROVISION FOR INS LOSS	-	-	-	1,120	1,120	1,120
ASSET/CAPITAL OUTLAY	10,455	51,625	17,219	46,950	-	49,250
GRANT EXPENDITURES	9,504	16,958	15,399	12,196	7,055	12,338
TOTAL LIBRARY FUND	**379,040**	**555,148**	**311,443**	**557,758**	**228,937**	**511,939**
EMERGENCY MEDICAL SERVICES - 1007						
PROF & ADMIN	90,012	104,729	93,634	142,003	45,995	124,900
OTHER OPERATING	31,324	138,161	64,093	80,000	37,931	70,000
EQPT & CONTRACT SVCS	80,675	60,000	43,008	75,000	46,080	80,000
ASSET/CAPITAL OUTLAY	7,840	9,000	85,858	20,000	-	15,000
GRANT EXPENDITURES	-	-	-	-	-	-
TOTAL EMERGENCY MEDICAL SERVICES	**209,851**	**311,889**	**286,593**	**317,003**	**130,006**	**289,900**
VEOLIA MITIGATION - 1009						
PROF & ADMIN	-	75,000	-	100,000	-	100,000
TOTAL VEOLIA MITIGATION	**-**	**75,000**	**-**	**100,000**	**-**	**100,000**
N. RICHMOND WASTE - 1010						
PROF & ADMIN	160,119	178,774	70,750	64,000	-	-
OTHER OPERATING	281	2,000	-	1,000	-	-
UTILITIES	1,637	2,000	749	2,000	445	-
OPER XFERS OUT	-	5,000	-	-	-	-
TOTAL N.RICHMOND WASTE	**162,037**	**187,774**	**71,499**	**67,000**	**445**	**-**
HAZMAT FUND - 1013						
PROF & ADMIN	289,318	332,817	260,079	321,444	183,227	321,444
OTHER OPERATING	14,167	37,329	6,027	38,891	2,714	38,891
UTILITIES	444	1,562	-	-	-	-
GRANT EXPENDITURES	678	-	-	-	-	-
OPER XFERS OUT	-	-	-	-	-	-
TOTAL HAZMAT FUND	**304,608**	**371,708**	**266,106**	**360,335**	**185,941**	**360,335**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
EDA GRANT FUND - 1014						
PROF & ADMIN	12,544	7,592	5,367	4,576	1,018	5,055
OTHER OPERATING	1,995	2,000	20	20	-	20
CDBG/HOME/HSG PROJ	100,000	60,000	170,000	120,000	-	120,000
TOTAL EDA GRANT FUND	**114,539**	**69,592**	**175,387**	**124,596**	**1,018**	**125,075**
CHEVRON MODERNIZATION PROJECT - 1017						
PYRLL/FRINGE BENEFIT	-	42,452	-	-	-	87,078
PROF & ADMIN	2,576,280	9,929,788	6,829,226	10,185,428	1,969,383	11,423,643
OTHER OPERATING	27,506	29,241	31,509	63,061	3,360	167,550
ASSET/CAPITAL OUTLAY	389,202	2,637,863	978,077	3,501,921	1,164,928	1,932,831
GRANT EXPENDITURES	-	50,000	52,500	50,000	50,000	375,000
OPER XFERS OUT	-	-	499,963	-	-	252,942
TOTAL CHEVRON MODERNIZATN PROJECT	**2,992,988**	**12,689,345**	**8,391,275**	**13,800,410**	**3,187,670**	**14,239,044**
RENT CONTROL- 1018						
SALARIES AND WAGES	85,664	727,073	1,022,823	1,180,078	843,347	1,228,859
PYRLL/FRINGE BENEFIT	35,619	278,722	611,127	739,908	520,754	701,499
PROF & ADMIN	550,268	632,408	185,563	272,875	174,251	240,116
OTHER OPERATING	7,591	146,000	46,486	47,175	18,374	73,333
UTILITIES	-	1,200	254	1,200	231	284
PROVISN FOR INS LOSS	-	25,000	8,029	8,750	8,765	8,865
COST POOL	105,620	129,867	159,575	173,624	130,217	171,256
ASSET/CAPITAL OUTLAY	4,830	11,649	13,328	10,500	6,526	1,100
TOTAL RENT CONTROL	**789,592**	**1,951,919**	**2,047,186**	**2,434,110**	**1,702,464**	**2,425,312**
ENCROACHMENTS-1055						
SALARIES AND WAGES	212,181	182,589	255,518	337,335	228,680	247,180
PYRLL/FRINGE BENEFIT	138,942	149,777	207,550	210,009	168,480	211,071
PROF & ADMIN	-	950	-	400	-	400
OTHER OPERATING	572	7,650	5,969	5,700	1,442	5,500
UTILITIES	1,462	2,500	2,243	1,500	1,266	1,700
EQPT & CONTRACT SVCS	47,036	3,000	-	-	-	-
COST POOL	237,789	240,981	226,808	192,277	144,208	170,231
ASSET/CAPITAL OUTLAY	-	-	-	-	542	-
TOTAL ENCROACHMENTS	**637,982**	**587,447**	**698,088**	**747,221**	**544,618**	**636,082**
SPECIAL REVENUE FUNDS TOTAL	**16,803,038**	**26,039,962**	**22,834,921**	**29,870,047**	**17,009,251**	**29,888,480**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
CAPITAL PROJECTS FUNDS						
STATE GAS TAX - 1002						
PROF & ADMIN	1,841	3,000	2,103	3,000	-	3,000
OTHER OPERATING	-	-	-	-	-	-
EQPT & CONTRACT SVCS	1,161,697	1,577,226	782,510	900,000	536,449	844,571
ASSET/CAPITAL OUTLAY	1,231,802	1,797,892	2,157,886	386,263	223,222	1,685,429
OPER XFERS OUT	-	-	-	-	-	-
TOTAL STATE GAS TAX	**2,395,340**	**3,378,117**	**2,942,500**	**1,289,263**	**759,671**	**2,533,000**
ASSET SEIZURE FUND - 1004						
PROF & ADMIN	22,167	30,500	-	2,840	2,840	2,840
OTHER OPERATING	51,576	813	-	9,636	8,135	9,636
EQPT & CONTRACT SVCS	84,762	-	-	41,000	-	41,000
ASSET/CAPITAL OUTLAY	71,208	8,687	54,124	124,524	11,680	153,000
TOTAL ASSET SEIZURE FUND	**229,712**	**40,000**	**54,124**	**178,000**	**22,655**	**206,476**
OUTSIDE FUNDED SERVICES (GRANTS) - 1006						
PROF & ADMIN	606,811	2,026,586	784,885	2,495,583	253,242	531,450
OTHER OPERATING	24,223	15,340	15,467	31,534	2,007	2,868
UTILITIES	-	-	4,335	20,228	2,476	-
EQPT & CONTRACT SVCS	385,015	642,952	14,721	-	-	-
PROVISN FOR INS LOSS	-	-	-	800	350	450
ASSET/CAPITAL OUTLAY	181,834	746,442	556,425	370,196	189,450	250,000
GRANT EXPENDITURES	7,955	62,350	20,153	9,000	174	-
OPER XFERS OUT	-	-	-	-	-	-
TOTAL OUTSIDE FUNDED SERVICES (GRANTS)	**1,205,838**	**3,493,670**	**1,395,986**	**2,927,341**	**447,698**	**784,767**
ROAD MAINTENANCE & REHAB ACCOUNT (RMRA) - 1019						
PROF & ADMIN			-	-	-	100,000
EQPT & CONTRACT SVCS			358,730	221,932	81,564	19,121
ASSET/CAPITAL OUTLAY			1,340,158	2,103,178	269,157	1,625,845
TOTAL ROAD MAINTENANCE & REHAB ACCOUNT (RMRA)	**-**	**-**	**1,698,888**	**2,325,110**	**350,721**	**1,744,966**
ENGINEERING GRANTS - 1054						
PROF & ADMIN	61,097	442,600	-	273,867	40,000	273,867
EQPT & CONTRACT SVCS	320	-	-	-	-	-
ASSET/CAPITAL OUTLAY	830,637	6,764,289	2,131,350	10,602,977	1,299,003	21,629,581
TOTAL ENGINEERING GRANTS	**892,054**	**7,206,889**	**2,131,350**	**10,876,844**	**1,339,003**	**21,903,448**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
GENERAL CAPITAL - 2001						
SALARIES AND WAGES	-	-	-	-	-	
PYRLL/FRINGE BENEFIT	-	-	-	-	-	
PROF & ADMIN	490,107	74,642	6,000	90,040	1,853	-
OTHER OPERATING	-	-	-	-	-	-
EQPT & CONTRACT SVCS	84,788	4,273	10,299	10,000	8,098	-
ASSET/CAPITAL OUTLAY	685,875	5,816,893	650,225	3,770,350	759,523	2,645,410
DEBT SVC EXPENDITURE	-	-	-	-	-	-
EMPLMT & TRNG ALLOC	-	-	-	-	-	-
OPER XFERS OUT	24,553	-	-	-	-	-
TOTAL GENERAL CAPITAL	**1,285,323**	**5,895,809**	**666,524**	**3,870,390**	**769,473**	**2,645,410**
MEASURE J - 2002						
PROF & ADMIN	109,844	140,736	148,429	140,000	140,000	140,000
EQPT & CONTRACT SVCS	105,419	-	285,201	238,262	52,487	227,341
ASSET/CAPITAL OUTLAY	1,718,610	5,089,910	1,241,677	6,691,877	1,475,921	5,463,720
OPER XFERS OUT	-	-	-	-	-	-
TOTAL MEASURE J	**1,933,872**	**5,230,646**	**1,675,307**	**7,070,138**	**1,668,408**	**5,831,061**
HARBOR FUND - 2007						
PROF & ADMIN	-	-	-	-	-	-
ASSET/CAPITAL OUTLAY	-	740,813	-	-	-	-
DEBT SVC EXPENDITURE	-	-	-	-	-	-
TOTAL HARBOR FUND	**-**	**740,813**	**-**	**-**	**-**	**-**
IMPACT FEE-PARKS - 2110						
PROF & ADMIN	-	-	2,408	-	-	-
EQPT & CONTRACT SVCS	-	-	-	-	-	-
ASSET/CAPITAL OUTLAY	-	30,000	35,361	15,000	20,260	15,000
TOTAL IMPACT FEE - PARKS	**-**	**30,000**	**37,769**	**15,000**	**20,260**	**15,000**
IMPACT FEE-TRAFFIC - 2111						
EQPT & CONTRACT SVCS	-	-	71,130	97,000	91,330	143,325
ASSET/CAPITAL OUTLAY	-	-	86,218	563,817	74,488	387,675
TOTAL IMPACT FEE - TRAFFIC	**-**	**-**	**157,347**	**660,817**	**165,819**	**531,000**
IMPACT FEE- FIRE - 2113						
PROF & ADMIN	-	25,000	2,121	35,000	-	-
OTHER OPERATING	-	162,000	49,122	173,500	31,094	91,000
EQPT & CONTRACT SVCS	-	-	-	-	-	-
TOTAL IMPACT FEE - FIRE	**-**	**187,000**	**51,242**	**208,500**	**31,094**	**91,000**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
IMPACT FEE-POLICE - 2114						
PROF & ADMIN	-	25,000	2,249	-	-	-
EQPT & CONTRACT SVCS	22,381	41,000	-	41,000	-	41,000
ASSET/CAPITAL OUTLAY	137,245	78,000	35,874	-	-	-
TOTAL IMPACT FEE - POLICE	**159,626**	**144,000**	**38,124**	**41,000**	**-**	**41,000**
IMPACT FEE-COMM/AQUA - 2115						
PROF & ADMIN	-	-	10,240	-	-	-
EQPT & CONTRACT SVCS	-	-	-	-	-	-
ASSET/CAPITAL OUTLAY	-	315,000	194,775	538,466	102,631	400,000
TOTAL IMPACT FEE - COMM/AQUA	**-**	**315,000**	**205,015**	**538,466**	**102,631**	**400,000**
IMPACT FEE-PARKS/OPE - 2116						
PROF & ADMIN	-	114,139	20,384	-	-	-
ASSET/CAPITAL OUTLAY	150,000	-	-	141,967	-	141,967
OPER XFERS OUT	12,502	-	-	-	-	-
TOTAL IMPACT FEE - PARKS/OPE	**162,502**	**114,139**	**20,384**	**141,967**	**-**	**141,967**
IMPACT FEE-LIBRARY - 2117						
PROF & ADMIN	9,522	155,500	23,853	205,400	-	205,200
OTHER OPERATING	-	-	-	-	-	-
ASSET/CAPITAL OUTLAY	8,226	265,500	9,713	320,634	2,732	320,634
TOTAL IMPACT FEE - LIBRARY	**17,748**	**421,000**	**33,567**	**526,034**	**2,732**	**525,834**
IMPACT FEE-STORM DRAIN - 2119						
PROF & ADMIN	-	350,000	79,106	-	-	-
ASSET/CAPITAL OUTLAY	371,722	-	-	305,366	278,377	-
OPER XFERS OUT	319,887	-	-	-	-	-
TOTAL IMPACT FEE - STORM DRAIN	**691,609**	**350,000**	**79,106**	**305,366**	**278,377**	**-**
IMPACT FEE-WASTEWATER - 2120						
ASSET/CAPITAL OUTLAY	-	-	-	2,132,000	-	544,130
TOTAL IMPACT FEE - WASTEWATER	-	-	-	2,132,000	-	**544,130**
CAPITAL PROJECTS FUNDS TOTAL	**8,973,623**	**27,547,082**	**11,187,234**	**30,974,236**	**5,958,542**	**37,939,059**
DEBT SERVICE FUNDS						
DS-2005 TAXABLE POB - 3001	-	-	-	-	-	-
DEBT SVC EXPENDITURE	9,993,668	12,458,973	11,083,378	13,262,100	10,495,674	14,033,500
OPER XFERS OUT	915,860	-	-	-	-	-
TOTAL DS - 2005 TAXABLE POB	**10,909,528**	**12,458,973**	**11,083,378**	**13,262,100**	**10,495,674**	**14,033,500**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
DS-99A PENSION OBLIGATION - 3002						
PROF & ADMIN	-	-	-	-	-	-
DEBT SVC EXPENDITURE	2,242,199	2,075,543	1,819,682	1,245,126	1,245,291	1,090,838
TOTAL DS - 99A PENSION OBLIG	**2,242,199**	**2,075,543**	**1,819,682**	**1,245,126**	**1,245,291**	**1,090,838**
DS-07 REFNDING&CVC CTR - 3005						
DEBT SVC EXPENDITURE	8,058,227	8,052,263	8,067,501	7,532,794	83,765,798	7,715,769
OPER XFERS OUT	-	-	-	-	-	
TOTAL DS - 07 REFNDING&CVC CTR	**8,058,227**	**8,052,263**	**8,067,501**	**7,532,794**	**83,765,798**	**7,715,769**
DEBT SERVICE FUNDS TOTAL	**21,209,954**	**22,586,779**	**20,970,561**	**22,040,020**	**95,506,763**	**22,840,107**
ENTERPRISE FUNDS						
KIDS FIRST INITIATIVE - 1303						
SALARIES AND WAGES	-	-	64,939	187,313	132,531	108,023
PYRLL/FRINGE BENEFIT	-	-	29,024	79,764	77,956	58,683
PROF & ADMIN	-	-	-	187,600	427	159,100
OTHER OPERATING	-	-	634	19,500	1,445	21,500
UTILITIES	-	-	-	1,200	-	-
EQPT & CONTRACT SVCS	-	-	-	1,000	-	-
TOTAL KIDS FIRST INITIATIVE	**-**	**-**	**94,597**	**476,377**	**212,358**	**347,306**
PORT OF RICHMOND - 4001						
SALARIES AND WAGES	635,960	602,908	547,152	500,355	329,120	497,652
PYRLL/FRINGE BENEFIT	259,377	299,094	174,162	275,384	175,009	302,164
PROF & ADMIN	1,260,734	1,302,566	935,469	1,393,582	485,114	1,171,853
OTHER OPERATING	3,836	26,162	145,855	517,000	511,152	18,200
UTILITIES	337,772	340,864	393,053	309,200	314,741	363,700
EQPT & CONTRACT SVCS	43,487	403,089	408,242	277,000	206,248	119,000
PROVISN FOR INS LOSS	25,934	30,000	26,376	30,000	28,448	30,000
COST POOL	459,988	457,896	487,689	470,286	352,716	453,488
ASSET/CAPITAL OUTLAY	4,488,080	2,473,752	3,642,697	914,000	67,092	825,000
DEBT SVC EXPENDITURE	2,586,937	5,458,794	2,050,788	4,732,906	31,855,581	4,687,300
OPER XFERS OUT	-	-	16,275	1,500,000	-	-
TOTAL PORT OF RICHMOND	**10,102,104**	**11,395,125**	**8,827,759**	**10,919,713**	**34,325,220**	**8,468,357**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
WASTEWATER - 4003						
SALARIES AND WAGES	872,262	969,273	935,956	1,090,600	707,270	1,191,246
PYRLL/FRINGE BENEFIT	923,756	517,077	840,779	587,457	426,553	716,848
PROF & ADMIN	6,748,685	6,866,318	7,237,551	8,595,822	6,233,815	8,907,589
OTHER OPERATING	390,656	63,042	226,667	360,295	306,747	314,254
UTILITIES	979,756	1,348,730	618,468	1,175,576	803,880	1,300,284
EQPT & CONTRACT SVCS	402,531	605,094	310,053	694,604	378,293	632,680
COST POOL	959,386	834,642	772,278	729,457	547,090	774,869
ASSET/CAPITAL OUTLAY	1,819,546	28,139,181	3,457,692	33,107,061	9,683,642	11,523,494
DEBT SVC EXPENDITURE	3,820,976	6,644,206	4,075,187	8,322,867	6,059,610	8,127,894
TOTAL WASTEWATER	**16,917,555**	**45,987,562**	**18,474,631**	**54,663,738**	**25,146,900**	**33,489,157**
MARINA - 4005						
PROF & ADMIN	23,427	-	45,822	-	-	-
ASSET/CAPITAL OUTLAY	85,319	428,873	114,048	-	-	-
DEBT SVC EXPENDITURE	121,876	206,815	114,059	206,815	206,815	206,815
OPER XFERS OUT	86,778	86,778	86,778	86,778	65,085	86,778
TOTAL MARINA	**317,399**	**722,466**	**360,707**	**293,593**	**271,900**	**293,593**
KCRT-CABLE TELEVISION - 4008						
SALARIES AND WAGES	612,384	649,518	566,738	442,371	264,534	322,001
PYRLL/FRINGE BENEFIT	53,141	359,274	122,576	293,009	182,078	249,963
PROF & ADMIN	29,159	24,182	25,890	46,800	24,390	38,800
OTHER OPERATING	24,795	25,138	27,587	38,900	27,000	38,900
UTILITIES	64,431	57,928	19,987	5,727	2,568	5,727
EQPT & CONTRACT SVCS	-	-	-	-	-	-
COST POOL	180,240	189,065	202,803	187,340	140,504	196,025
ASSET/CAPITAL OUTLAY	64,034	91,000	8,168	40,000	1,893	80,000
OPER XFERS OUT	-	-	-	-	-	-
TOTAL KCRT - CABLE TELEVISION	**1,028,185**	**1,396,105**	**973,748**	**1,054,147**	**642,967**	**931,416**
PARKING AUTHORITY ENTERPRISE - 4009						
EQPT & CONTRACT SVCS	-	-	-	-	-	-
TOTAL PARKING AUTHORITY ENTERPRISE	**-**	**-**	**-**	**-**	**-**	**-**
ENTERPRISE FUNDS TOTAL	**28,365,243**	**59,501,258**	**28,731,443**	**67,407,568**	**60,599,345**	**43,529,829**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
INTERNAL SERVICE FUNDS						
INSURANCE RESERVES - 5001						
SALARIES AND WAGES	971,598	1,105,785	1,233,356	1,178,760	895,493	1,100,648
PYRLL/FRINGE BENEFIT	588,549	625,441	995,342	584,352	468,265	622,892
PROF & ADMIN	255,104	817,305	714,004	781,805	419,432	848,700
OTHER OPERATING	45,347	36,277	32,397	55,000	33,394	55,000
PROVISN FOR INS LOSS	8,919,815	13,128,486	19,057,282	17,884,498	8,945,627	19,085,737
COST POOL	507,716	511,043	511,100	508,992	381,744	510,267
ASSET/CAPITAL OUTLAY	679,427	3,732,209	551,954	1,139,197	209,665	10,000
GRANT EXPENDITURES	200,000	200,000	150,000	-	-	-
TOTAL INSURANCE RESERVES	**12,167,557**	**20,156,545**	**23,245,435**	**22,132,604**	**11,353,620**	**22,233,244**
EQUIPMENT SERVICES - 5003						
PROF & ADMIN	-	-	-	-	-	-
OTHER OPERATING	-	-	-	-	-	-
EQPT & CONTRACT SVCS	3,242	-	5,430	-	-	-
COST POOL	-	-	-	-	-	-
ASSET/CAPITAL OUTLAY	1,534,343	1,526,216	1,152,764	4,408,692	1,712,938	1,345,000
DEBT SVC EXPENDITURE	16,004	183,520	100,778	326,018	244,514	326,018
TOTAL EQUIPMENT SERVICES	**1,553,589**	**1,709,736**	**1,258,973**	**4,734,710**	**1,957,452**	**1,671,018**
CAD DISPATCH SYSTEM 5005						
SALARIES AND WAGES	2,762,678	2,418,672	2,227,890	2,523,231	1,645,539	-
PYRLL/FRINGE BENEFIT	1,285,451	1,285,663	1,165,956	1,365,113	790,918	-
PROF & ADMIN	88,069	125,882	153,016	255,500	24,912	-
OTHER OPERATING	3,748	2,141	1,962	3,000	1,138	-
UTILITIES	19,458	21,000	-	50,000	-	-
EQPT & CONTRACT SVCS	3,080	15,628	2,561	17,500	2,698	-
COST POOL	816,763	887,857	886,009	782,741	587,055	-
ASSET/CAPITAL OUTLAY	75,347	580,526	15,517	22,000	-	-
TOTAL CAD DISPATCH SYSTEM	**5,054,595**	**5,337,369**	**4,452,911**	**5,019,085**	**3,052,260**	**-**
RMS RECORDS SERVICES - 5006						
SALARIES AND WAGES	130,255	143,157	139,510	142,147	103,255	-
PYRLL/FRINGE BENEFIT	88,530	85,406	88,843	88,623	69,812	-
PROF & ADMIN	70,394	71,084	141,688	152,875	140,552	-
OTHER OPERATING	52	880	122	1,000	-	-
UTILITIES	9,313	7,000	-	-	-	-
EQPT & CONTRACT SVCS	21,334	61,545	-	47,746	-	-
COST POOL	50,570	61,256	61,731	57,241	42,929	-
ASSET/CAPITAL OUTLAY	293	96,475	1,401	-	-	-
TOTAL RMS RECORDS SERVICES	**370,741**	**526,803**	**433,295**	**489,632**	**356,548**	**-**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
COMPENSATED ABSENCES - 5008						
SALARIES AND WAGES	2,089,850	1,998,629	2,087,264	2,600,000	1,998,940	2,400,000
PYRLL/FRINGE BENEFIT	26,792	1,371	29,462	-	28,542	-
TOTAL COMPENSATED ABSENCES	**2,116,642**	**2,000,000**	**2,116,726**	**2,600,000**	**2,027,482**	**2,400,000**
INTERNAL SERVICE FUNDS TOTAL	**21,263,123**	**29,730,453**	**31,507,340**	**34,976,032**	**18,747,361**	**26,304,262**
HOUSING DEPARTMENT FUNDS						
HOUSING ADMINISTRATION - 1200						
SALARIES AND WAGES	212,636	165,729	180,724	107,626	303,584	85,350
PYRLL/FRINGE BENEFIT	80,525	91,175	114,000	57,797	174,896	150,630
PROF & ADMIN	113,627	3,670	26,670	53,840	33,090	8,704
OTHER OPERATING	14,268	12,970	11,066	11,446	(1,268)	1,690
UTILITIES	764	620	1,083	860	384	801
EQPT & CONTRACT SVCS	-	-	-	-	-	-
COST POOL	195,000	190,087	190,087	207,103	155,326	207,649
CDBG/HOME/HSG PROJ	-	0	162,672	-	-	-
OPER XFERS OUT	-	649,060	339,417	-	-	-
TOTAL HOUSING ADMINISTRATION	**616,820**	**1,113,311**	**1,025,719**	**438,672**	**666,013**	**454,824**
CDBG - 1201						
SALARIES AND WAGES	9,192	10,380	7,453	7,453	-	6,783
PYRLL/FRINGE BENEFIT	4,878	5,967	4,866	5,006	-	4,294
PROF & ADMIN	29,317	23,300	13,772	22,089	5,828	20,035
OTHER OPERATING	95	200	2	50	25	-
COST POOL	32,615	25,641	25,641	25,641	19,230	25,641
CDBG/HOME/HSG PROJ	5,294,482	1,229,053	475,609	1,589,529	531,519	834,672
TOTAL CDBG	**5,370,579**	**1,294,540**	**527,343**	**1,649,768**	**556,602**	**891,425**
HOME PROGRAM - 1202						
SALARIES AND WAGES	-	-	-	-	-	-
PROF & ADMIN	161	440	56	162	-	162
EQPT & CONTRACT SVCS	-	-	-	-	-	-
CDBG/HOME/HSG PROJ	-	-	(26,498)	-	-	-
TOTAL HOME PROGRAM	**161**	**440**	**(26,442)**	**162**	**-**	**162**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
NEIGHBORHOOD STAB(NP) - 1203						
SALARIES AND WAGES	48,965	46,009	-	-	-	-
PYRLL/FRINGE BENEFIT	25,314	23,288	-	-	-	-
PROF & ADMIN	1,577	20,515	-	11,800	-	4,750
OTHER OPERATING	-	-	-	3,200	-	-
EQPT & CONTRACT SVCS	-	-	-	-	-	-
CDBG/HOME/HSG PROJ	318,227	-	-	-	-	-
OPER XFERS OUT	366,063	260,202	-	-	-	-
TOTAL NEIGHBORHOOD STAB(NP)	**760,146**	**350,014**	**-**	**15,000**	**-**	**4,750**
CDBG RECOVERY - 1204						
CDBG/HOME/HSG PROJ	366,063	-	-	-	-	-
TOTAL CDBG RECOVERY	**366,063**	**-**	**-**	**-**	**-**	**-**
COR-NEIGHBORHOOD STABALIZATION(CITY) - 1207						
SALARIES AND WAGES	-	-	-	-	-	-
PROF & ADMIN	-	1,200	709	-	-	-
OTHER OPERATING	10,668	8,300	-	-	-	-
UTILITIES	1,772	1,000	-	-	-	-
CDBG/HOME/HSG PROJ	12,769	-	-	-	-	-
TOTAL COR-NEIGHBORHOOD STAB(CITY)	**25,210**	**10,500**	**709**	**-**	**-**	**-**
COR-SUCCESSOR HOUSING - 1208						
SALARIES AND WAGES		78,321	107,263	132,411	-	139,666
PYRLL/FRINGE BENEFIT	53,536	42,351	62,569	72,154	-	89,624
PROF & ADMIN	41,369	-	-	11,000	-	200
CDBG/HOME/HSG PROJ	-	-	-	250,000	-	650,000
TOTAL COR-SUCCESSOR HOUSING	**94,905**	**120,671**	**169,832**	**465,565**	**-**	**879,490**
						-
CAL-HOME GRANT - 1209						-
SALARIES AND WAGES	4,849	26,756	9,053	7,722	-	-
PYRLL/FRINGE BENEFIT	2,545	16,996	6,332	5,493	-	-
PROF & ADMIN	1,565	1,600	611	1,488	-	1,944
CDBG/HOME/HSG PROJ	633,945	350,000	5,000	-	-	-
TOTAL CAL-HOME GRANT FUND	**642,904**	**395,352**	**20,996**	**14,703**	**-**	**1,944**

	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Actuals	FY2019-20 Adjusted Budget	FY2019-20 Actuals Thru March 2020	FY2020-21 Adopted Budget
COR-HOUSING - RENTAL ASSISTANCE PROGRAM - 1301						
CDBG/HOME/HSG PROJ	-	-	-	-	-	500,000
TOTAL COR-HOUSING - RENTAL ASSISTANCE PROGRAM	**-**	**-**	**-**	**-**	**-**	**500,000**
HOUSING IN LIEU FEE -DEVELOPER - 1302						
SALARIES AND WAGES	-	-	-	-	-	-
PROF & ADMIN	7,695	-	12,794	15,801	11,518	15,300
ASSET/CAPITAL OUTLAY	-	-	-	300,000	-	300,000
CDBG/HOME/HSG PROJ	883,266	500,000	-	850,000	-	850,000
OPER XFERS OUT	-	-	-	-	-	-
TOTAL HOUSING IN LIEU FEE - DEVELOPER	**890,961**	**500,000**	**12,794**	**1,165,801**	**11,518**	**1,165,300**
SECTION 108 IRON TRIANGLE - 2125						
PROF & ADMIN	-	-	10	-	861	-
DEBT SVC EXPENDITURE	-	-	-	-	-	-
CDBG/HOME/HSG PROJ	-	449,987	317,089	899,593	109,935	582,446
OPER XFERS OUT	1,462,810	-	-	-	-	-
TOTAL SECTION 108 IRON TRIANGLE	**1,462,810**	**449,987**	**317,099**	**899,593**	**110,796**	**582,446**
HOUSING CIP FUND - 2126						
ASSET/CAPITAL OUTLAY	-	2,774,319	1,668,132	1,247,695	409,325	-
DEBT SVC EXPENDITURE	-	-	-	-	-	-
TOTAL HOUSING CIP FUND	**-**	**2,774,319**	**1,668,132**	**1,247,695**	**409,325**	**-**
HOUSING DEPARTMENT FUNDS TOTAL	**10,230,558**	**7,009,135**	**3,716,181**	**5,896,959**	**1,754,254**	**4,480,340**
TOTAL ALL FUNDS	**285,547,842**	**359,911,865**	**310,207,940**	**398,098,004**	**340,728,772**	**358,895,725**

City of Richmond
FY2020-21
Transfers In / Transfers Out Schedule

TRANSFERS OUT				TRANSFERS IN				JUSTIFICATION
Operating Transfers Out - General Fund				**Operating Transfers In**				
Org-Object				**Org-Object**				
01917090-400901	Non-Departmental Activity	$	209,673	11233731-391994	Hilltop LMD	$	209,673	City contribution to Hilltop LMD
01917090-400901	Non-Departmental Activity	$	435,890	11533931-391994	Marina Bay LMD	$	435,890	City contribution to Marina Bay LMD
01917090-400901	Non-Departmental Activity	$	535,605	12571041-391994	Employment & Training	$	535,605	Internal service allocation subsidy
01917090-400901	Non-Departmental Activity	$	150,000	12571041-391994-42901	Employment & Training	$	150,000	Grants writing and matching
01917090-400901	Non-Departmental Activity	$	350,000	12571041-391994-42070	Employment & Training	$	350,000	Contract compliance
01917090-400901	Non-Departmental Activity	$	135,100	12571041-391994-42850	Employment & Training	$	135,100	RichmondBuild rental lease with RHA
01917090-400902	Non-Departmental Activity	$	2,406,458	30511090-391994	Debt Service-2007 Lease Rev	$	2,406,458	2007 Refunding & Civic Center
01917090-400901	Non-Departmental Activity	$	100,000	50362917-391994	IT Equipment Replacement	$	100,000	Computer refresh
01202022-400902	Non-Departmental Activity	$	326,018	50335031-391992	Equipment Services	$	326,018	Fire Truck Holman Capital Lease #5
01917090-400901	Non-Departmental Activity	$	312,462	65015090-391991	General Pension	$	312,462	General Pension ARC
Total General Fund		**$**	**4,961,206**			**$**	**4,961,206**	
Operating Transfers Out - Other Funds				**Operating Transfers In**				
Org-Object				**Org-Object**				
10114090-400904	Secured Pension Override	$	9,171,451	01917090-391991	Non-Departmental Activity	$	9,171,451	From PTORS to be paid toward pension obligations
40591082-400901	Marina Fund	$	86,778	01369065-391991	Infrastructure Maintenance & Operations	$	86,778	Portion of Project Manager's allocated to manage marina projects
10114090-400902	Secured Pension Override	$	1,092,338	30211090-391992	Debt Service-99A POB	$	1,092,338	Portion of unfunded accrued actuarial liability in Pension Fund
11731013-400901-2A1JQ	ECIA Transportation Programs	$	252,942	10385051-391991-2A1JQ	Transportation Fund	$	252,942	ECIA support to R-Transit program
Total Other Funds		**$**	**10,603,509**	**Total Other Funds**		**$**	**10,603,509**	
10114090-400901	Secured Pension Override	$	937,004	65115090-391991	Police & Fire Pension	$	937,004	Police & Fire Pension ARC
		$	**937,004**			**$**	**937,004**	
Total Transfers Out		**$**	**16,501,719**		**Total Transfers In**	**$**	**16,501,719**	

FY2020-21 Citywide Grants Listing

Project Code	Project Name	Grant Source	* Type	Grant Award	FY2020-21 Budget
13-City Manager					
2AA09	Illegal Disp. Site & LF Cleanup Remed.	CA- Department of Resources and Recovery	S	434,300	200,000
2AA14	CalRecycle Food Waste Rescue and Prevention	CA-CalRecycle	S	327,500	190,000
2AA21	Cal Recycle Beverage Container FY1819	CA- Department of Resources Recovery	S	27,477	27,477
2AA13	Kiva Richmond Entrepreneur Start Up Fund	Chevron Environmental & Community Investment Agreement (ECIA)	O	25,000	12,500
2AA22	Car Share and Mobility Hubs in Affordable Housing	Metropolitan Transportation Commission	O	160,000	75,000
F1003-D	CCTA Allocation for Richmond Transit FY2021	Contra Costa County Transportation Authority	O	840,000	840,000
	Total			**1,814,277**	**1,344,977**
19-Police					
24114	Edward Byrne Memorial Justice Assistance Grant 2017	US. Department of Justice	F	73,123	63,669
24115	Edward Byrne Memorial Justice Assistance Grant 2018	US. Department of Justice	F	68,981	44,413
BSCC3	BSCC-COR I-80 Corridor Public Safety Program	CA- Board of State & Community Corrections	S	2,000,000	221,774
24116	Selective Traffic Enforcement 608	U.S. Department of Transportation	F/P	200,000	183,990
24117	Selective Traffic Enforcement 600	U.S. Department of Transportation	F/P	35,000	35,000
24118	COPS Peer Support Enhancement	US. Department of Justice	F	100,000	70,000
	Total			**2,477,104**	**618,846**
20-Fire					
25P01	Emergency Management Performance Grant	US. Federal Emergency Management Agency	F/P	20,000	20,000
	Total			**20,000**	**20,000**
21-Office of Neighborhood Safety					
2BZ01	East Bay Community Foundation	East Bay Community Foundation	O	25,000	10,000
2CA01	Kaiser Permanente North Community Benefit Program	Kaiser Permanente East Bay	O	30,000	30,000
2CB01	Youth ReInvestment Grant	Board of State and Community Corrections	S	1,000,000	333,333
	Total			**1,055,000**	**373,333**
22-Water Resource Recovery					
22A01	CalTrans Cooperative Implementation Agreement	CA-Transportation (Caltrans)	S	5,500,000	2,500,000
				5,500,000	**2,500,000**
23-Public Works Department					
23006	Boorman Park Revitalization	CA-Department of Parks and Recreation-Statewide Park Development and Community Revitalization Program 2018	S	4,165,000	4,165,000
29122	Carlson Crosstown Connections	Metropolitan Transmission Commission (MTC)	O	500,000	425,000
29125	Greening the Yellow Brick Road	California Natural Resources Agency	S	4,100,000	3,531,584
23004	Harbour 8 Park Expansion	CA-Department of Parks and Recreation-Statewide Park Development and Community Revitalization Program 2018	S	8,500,000	8,500,000
23007	Martin Luther King (MLK) Jr. Turf Field Replacement	Local Initiatives Support Corporation and Friends of Recreation	O	250,000	250,000
29113	Yellow Brick Road	US. Federal Highway Administration - Thru CA- Department of Transportation	F/P	6,209,000	5,281,864
	Total			**23,724,000**	**22,153,448**
24-Library					
29A14	CENIC Broadband	US. Institute of Museums & Library Sciences Thru CALIFA & CENIC	F/P	67,500	50,000
29A19	Scholarship	Miscellaneous Donations	O	9,000	8,758
29A40	Family Literacy Program for Families		O	40,000	8,250
29A49	Richmond Police Activity League	Richmond Police Activity League	O	10,000	10,000
	Total			**126,500**	**77,008**

*F=Federal, F/P= Federal Passthru, S=State, O=Other

FY2020-21 Citywide Grants Listing

Project Code	Project Name	Grant Source	* Type	Grant Award	FY2020-21 Budget
25-Community Services					
2AX01	Volunteer Management Plan	Bechtel Jr. Grant	O	75,000	17,856
20F13	FY17-18 North Richmond Mitigation Fee-Beautification	Community Housing Development Corp	O	15,600	1,073
	Total			**90,600**	**18,928**
27-Employment & Training					
22116	East Bay ACES	US. Department of Labor	F/P	50,000	50,000
22292	Rapid Response Layoff Aversion	US. Department of Labor Thru CA- Employment Development Department	F/P	30,000	35,000
22417	English Language Learner	US. Department of Labor Thru CA- Employment Development Department	F/P	300,000	175,000
22421	Veterans Employment Related Assistance Program (VEAP)	US. Department of Labor Thru CA- Employment Development Department	F/P	488,000	385,000
22901	Workforce Innovation & Opportunity Act - Adult program	US. Department of Labor Thru CA- Employment Development Department	F/P	688,230	410,000
22902	Workforce Innovation & Opportunity Act - Dislocated Worker	US. Department of Labor Thru CA- Workforce Investment Board	F/P	475,492	300,000
22906	Workforce Innovation & Opportunity Act - Rapid Response	US. Department of Labor Thru CA- Workforce Investment Board	F/P	129,039	130,000
22923	Workforce Innovation & Opportunity Act - Youth	US. Department of Labor Thru CA- Employment Development Department	F/P	655,424	340,000
22856	Prison to Employment Planning	CA- Employment Development Board	S	491,786	467,225
22715	Workforce Development	CA- Employment & Training Panel	O	310,350	240,000
22218	Workforce Accelerator			150,000	150,000
22023	Summer Training & Employment Program for Students 2020			250,000	250,000
22120	COVID-19 Project Hire	US. Department of Labor	F/P	575,000	575,000
22128	YouthBuild 2020	US. Department of Labor	F/P	1,080,000	1,080,000
22187	COVID-19 ELL Support	COVID19 Supportive Service	F/P	162,000	162,000
22194	COVID-19 ER NDWG	US. Department of Labor Employment Recovery	F/P	215,000	215,000
22823	Richmond Build	CA- Employment Development Board	S	250,000	250,000
22944	EPA Workforce	US Environmental Protection Agency	F/P	200,000	200,000
	Total			**6,500,321**	**5,414,225**
33-Housing Department					
03H06	Shields Ried Community Center American with Disabilities Act Improvements	US. Housing & Urban Development-Community Development Block Grant	F	856,757	184,672
07A73	EPA Brownfield Assessment Grant	US. Environmental Protection Agency	F	400,000	135,201
	Total			**1,256,757**	**319,873**
	Grand Total			**42,564,559**	**32,840,639**

*F=Federal, F/P= Federal Passthru, S=State, O=Other

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
MAYOR'S OFFICE					
Mayor	1.0	1.0	1.0	1.0	1.0
Admin Trainee	3.0	2.1			
Assistant Admin Analyst			2.0	2.0	2.0
Management Analyst II	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	**5.0**	**4.1**	**4.0**	**4.0**	**4.0**
CITY COUNCIL					
Councilmember	6.0	6.0	6.0	6.0	6.0
Senior Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	**7.0**	**7.0**	**7.0**	**7.0**	**7.0**
CITY CLERK					
City Clerk	1.0	1.0	1.0	1.0	1.0
City Clerk Technician		1.0	1.0	1.0	1.0
Assistant City Clerk	2.0	2.0	2.0	2.0	2.0
Total Full-Time Equivalents (FTEs)	**3.0**	**4.0**	**4.0**	**4.0**	**4.0**
CITY ATTORNEY					
Assistant City Attorney	3.0	3.0			
City Attorney	1.0	1.0	1.0	1.0	1.0
Executive Secretary II	1.0	1.0	1.0	1.0	1.0
Office Specialist			1.0	1.0	1.0
Senior Assistant City Attorney	3.0	3.0	6.0	6.0	6.0
Supervising Office Assistant	1.0	0.7	0.7	0.7	1.0
Total Full-Time Equivalents (FTEs)	**9.0**	**8.7**	**9.7**	**9.7**	**10.0**
COMMUNITY POLICE REVIEW COMMISSION					
Assistant Administrative Analyst		0.1	0.1	0.1	0.1
Total Full-Time Equivalents (FTEs)	**0.0**	**0.1**	**0.1**	**0.1**	**0.1**

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
INFORMATION TECHNOLOGY					
Admin Trainee				1.0	
Business Systems Manager	1.0	1.0	1.0	1.0	1.0
Cable TV Administrator	1.0		1.0	1.0	
Cable TV Engineering Support Asst.	1.0	1.0	1.0	1.0	1.0
Cable TV Programming Coordinator	1.0	1.0	1.0	1.0	1.0
Cable TV Production Support Assistant	1.0	1.0	1.0	1.0	1.0
Cable TV Engineer Coordinator		1.0			
Duplicating/Mail Assistant II	1.0	1.0	1.0	1.0	1.0
GIS Administrator	1.0	1.0	1.0	1.0	1.0
Information Technology Assistant		1.0	1.0	1.0	1.0
Information Technology Director	1.0	1.0	1.0	1.0	1.0
Microcomputer Support Specialist II	1.0				
Network & Systems Manager	1.0	1.0	1.0	1.0	1.0
Network & Systems Specialist II	1.0	1.0	1.0	1.0	1.0
Network & Systems Engineer	1.0	1.0			
Senior Cable TV Production Assistant	1.0	1.0	1.0	1.0	1.0
Senior Programmer Analyst	1.0	1.0	1.0	1.0	1.0
Telephone Radio Specialist	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	**15.0**	**15.0**	**14.0**	**15.0**	**13.0**
CITY MANAGER					
Administrative Aide	1.0				
Administrative Chief	1.0		1.0	1.0	
Assistant Administrative Analyst		0.9			
Associate Administrative Analyst			0.9	0.9	
City Manager	1.0	1.0	1.0	1.0	1.0
Community & Economic Dev. Director		1.0	1.0	1.0	

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Development Project Manager II	1.0	1.0	1.0	1.0	
Economic Development Administrator	1.0	1.0	1.0	1.0	
Environmental Services Manager		1.0	1.0	1.0	
Environmental Manager	1.0				
Executive Assistant to the City Manager	1.0	1.0	1.0	1.0	1.0
Management Analyst I	1.0	2.0	3.0	3.0	
Management Analyst II	1.0	1.0	1.0	1.0	
Office Specialist					
Senior Management Analyst	1.0	1.0			
Sustainability Coordinator					
Sub-total City Manager	**10.0**	**10.9**	**11.9**	**11.9**	**2.0**
TRANSPORTATION (now under Community Services)					
Code Enforcement Superintendent	1.0				
Management Analyst II		1.0	1.0	1.0	
Paratransit Assistant	1.0	1.0	1.0	1.0	
Paratransit Coordinator	1.0				
Paratransit Driver	5.0	3.0	3.0	3.0	
Paratransit Driver Leadworker	1.0	1.0	1.0	1.0	
Project Manager I		1.0	1.0	1.0	
Project Manager II	1.0	1.0	1.0	1.0	
Sub-total Transportation	**10.0**	**8.0**	**8.0**	**8.0**	
Total Full-Time Equivalents (FTEs)	**20.0**	**18.9**	**19.9**	**19.9**	**2.0**
Frozen Positions:					
Deputy City Manager					1.0
Total Frozen FTEs					**1.0**
ECONOMIC DEVELOPMENT					
Arts & Culture Manager					1.0
Associate Admin Analyst					1.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Deputy City Manager					1.0
Development Project Manager II					1.0
Environmental Manager					1.0
Management Analyst I					2.0
Project Manager I					1.0
Total Full-Time Equivalents (FTEs)					**8.0**
Frozen Positions:					
Economic Development Admin					1.0
Total Frozen FTEs					**1.0**
INTERNAL SERVICES					
Administrative Chief					1.0
Management Analyst I					1.0
Total Full-Time Equivalents (FTEs)					**2.0**
FINANCE					
Accountant I	1.0	1.0	2.0	2.0	2.0
Accountant II	5.0	5.0	5.0	5.0	4.0
Accounting Assistant I	1.0				
Accounting Assistant II	3.0	8.0	6.0	6.0	6.0
Accounting Manager	2.0	2.4	3.0	3.0	3.0
Administrative Services Analyst		1.0	1.0		
Budget Administrator	1.0	1.0	1.0	1.0	1.0
Budget Analyst I	1.0	2.0	2.0	2.0	1.0
Budget Analyst II	2.0	1.0	1.0	1.0	1.0
Business License Specialist	1.0	2.0	2.0	2.0	2.0
Buyer II	1.0	1.0	1.0	1.0	1.0
Executive Secretary I	1.0				
Executive Secretary II	1.0			1.0	1.0
Finance Director	1.0	1.0	1.0	1.0	1.0
Office Aide	0.8				

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Office Assistant II	1.0				
Payroll Coordinator	2.0	2.0	2.0	2.0	2.0
Payroll Supervisor	1.0	1.0	1.0	1.0	
Revenue Collection Manager	1.0	1.0			
Senior Accountant	3.0	1.5	3.0	3.0	3.0
Senior Budget Analyst	2.0	1.0	1.0	1.0	
Senior Buyer	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	**32.8**	**32.9**	**33.0**	**33.0**	**29.0**
Frozen:					
Accountant II					1.0
Budget Analyst I					1.0
Payroll Specialist					1.0
Senior Accountant					1.0
Senior Budget Analyst					1.0
Total Frozen FTEs					**5.0**
HUMAN RESOURCES					
Administrative Services Analyst					
Benefits Analyst	1.0				
Employee Benefits Analyst	1.0				
Human Resources Mgt. Director	1.0	1.0	1.0	1.0	1.0
Human Resources Personnel Officer	1.0	2.0	2.0	2.0	2.0
Human Resources Technician II	2.0	1.0	2.0	2.0	2.0
Human Resources Technician III	0.8				
Labor Relations / Training Manager	1.0	1.0	1.0	1.0	
Personnel Analyst I	1.0	2.0	2.0	2.0	2.0
Personnel Analyst II		1.0	1.0	1.0	1.0
Personnel Assistant	1.0	1.0			
Principal Personnel Analyst	1.0	3.0	3.0	3.0	3.0
Project Manager I		1.0	1.0	1.0	1.0
Risk Manager	1.0	1.0	1.0	1.0	1.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Senior Employee Benefits Analyst	1.0				
Senior Human Resources Administrator	1.0				
Senior Management Analyst	1.0				
Senior Personnel Analyst		1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	**14.8**	**15.0**	**15.0**	**15.0**	**14.0**
OFFICE OF NEIGHBORHOOD SAFETY					
Community Services Program Manager	1.0				
Neighborhood Change Agents	3.0	3.0	3.0	3.0	5.0
ONS Program Manager		1.0	1.0	1.0	1.0
Program Coordinator		1.0			
Project Coordinator	1.0	1.0	1.0	1.0	1.0
Recreation Program Coordinator	1.0		1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	**6.0**	**6.0**	**6.0**	**6.0**	**8.0**
POLICE					
SWORN					
Asst Police Chief	1.0	1.0	1.0	1.0	1.0
Police Captain	3.5	4.0	4.0	4.0	3.0
Police Chief	1.0	1.0	1.0	1.0	1.0
Police Lieutenant	8.0	8.0	9.0	9.0	8.0
Police Officer	130.0	128.0	128.0	127.0	115.0
Police Officer Trainee	6.0	8.0	8.0	9.0	6.0
Police Sergeant	28.0	28.0	27.0	27.0	23.0
Sub-total Sworn	**177.5**	**178.0**	**178.0**	**178.0**	**157.0**
NON-SWORN					
Accountant II	1.0	1.0	1.0	1.0	
Administrative Aide	2.0	2.0	2.0	3.0	2.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Administrative Trainee	2.0	2.0	1.0	1.0	
Assistant Police Property Technician	2.0	2.0	2.0	2.0	1.0
Administrative Service Analyst	1.0	1.0	1.0	1.0	1.0
CCTV Wireless & Systems Specialist	1.0	1.0	1.0	1.0	1.0
Code Enforcement Officer II	1.0	1.0	1.0	1.0	1.0
Communications Call Taker	2.0	1.0	1.0	1.0	1.0
Communications Dispatcher I	1.0	4.0	4.0	5.0	8.0
Communications Dispatcher II	14.0	12.0	12.0	11.0	7.0
Communications Manager	1.0	1.0	1.0	1.0	1.0
Communications Shift Supervisor	4.0	4.0	4.0	4.0	4.0
Crime Analysis Technician	1.0	1.0	1.0	1.0	
Crime Analyst	1.0	1.0	1.0	1.0	1.0
Crime Prevention Manager	1.0	1.0	1.0	1.0	1.0
Crime Prevention Specialist			1.0	1.0	1.0
Crime Scene Technician	3.0	3.0	5.0	4.0	2.0
Jailer	5.0	5.0	6.0	6.0	6.0
Network and Systems Specialist I	1.0	1.0	1.0	1.0	1.0
Network and Systems Specialist II	1.0	1.0	1.0	1.0	1.0
Office Assistant II	1.0	1.0	1.0	1.0	1.0
Parking Enforcement Representative	5.0	5.0	5.0	5.0	4.0
Police Assistant	1.0	1.0			
Police Property Technician	1.0	1.0	1.0	1.0	1.0
Police Records Specialist	9.0	9.0	9.0	9.0	9.0
Police Records Supervisor	1.0	1.0	1.0	1.0	1.0
Project Manager II	1.0	1.0	1.0	1.0	1.0
Public Information Officer			1.0	1.0	
Public Safety Technology Supervisor	1.0	1.0	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0	1.0	1.0
Systems Administrator	1.0	1.0	1.0	1.0	1.0
Sub-total Non-Sworn	**67.0**	**67.0**	**70.0**	**70.0**	**60.0**
Total Full-Time Equivalents (FTEs)	**244.5**	**245.0**	**248.0**	**248.0**	**217.0**

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Frozen Positions:					
Sworn:					
Police Captain					1.0
Police Lieutenant					1.0
Police Officer (15)					15.0
Police Sergeant (4)					4.0
					21.0
Non-Sworn:					
Administrative Aide					1.0
Asst Police Proptech					1.0
Comm Dispatcher II					1.0
Crime Analysis Tech					1.0
Crime Scene Tech (2)					2.0
Parking Enf Rep					1.0
Payroll Specialist					1.0
Public Info Officer					1.0
Youth Prg Svcs Asst					1.0
					10.0
Total Frozen FTEs					**31.0**
FIRE					
SWORN					
Fire Chief	1.0	1.0	1.0	1.0	1.0
Battalion Chief	4.0	4.0	4.0	4.0	4.0
Deputy Fire Chief	1.0	1.0	1.0	1.0	
Deputy Fire Marshall				1.0	1.0
Fire Captain	24.0	24.0	24.0	24.0	24.0
Fire Engineer	24.0	24.0	24.0	24.0	25.0
Fire Fighter	31.0	31.0	29.0	26.0	28.0
Fire Fighter Trainee	1.0			4.0	

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Fire Inspector I	1.0	1.0	2.0	2.0	2.0
Fire Inspector II	4.0	3.0	3.0	1.0	1.0
Fire Marshal		1.0	1.0	1.0	1.0
Sub-total Sworn	**91.0**	**90.0**	**89.0**	**89.0**	**87.0**
NON-SWORN					
Administrative Aide	1.0	2.0	2.0	2.0	2.0
Administrative Services Analyst	1.0				
Emergency Services Manager	1.0	1.0	1.0	1.0	1.0
Executive Secretary II	1.0	1.0	1.0	1.0	1.0
Office Assistant II					
Project Manager I			1.0	1.0	1.0
Senior Administrative Analyst	1.0	1.0			
Sub-total Non-Sworn	**5.0**	**5.0**	**5.0**	**5.0**	**5.0**
Total Full-Time Equivalents (FTEs)	**96.0**	**95.0**	**94.0**	**94.0**	**92.0**
Frozen Positions					
Sworn:					
Deputy Fire Chief					1.0
Firefighter					**1.0**
Total Frozen FTEs					**2.0**
PUBLIC WORKS					
Administrative Aide	4.0	4.0	4.0	4.0	3.0
Associate Admin Analyst			1.0	1.0	1.0
Building Trades Worker I	1.0	1.0		1.0	
Building Trades Worker II	1.0	2.0	3.0	2.0	2.0
Building Trades Worker III				1.0	1.0
Carpenter	2.0	2.0	2.0	2.0	2.0
Code Enforcement Officer I	1.0		1.0	1.0	
Code Enforcement Officer II	5.0	6.0	5.0	5.0	
Code Enforcement Superintendent		1.0	1.0	1.0	

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Code Enforcement Supervisor	1.0				
Combo Equipment Mechanic	5.0	7.0	7.0	7.0	6.0
Construction & Maintenance Supervisor	1.0				1.0
Construction Inspector I					2.0
Custodial Maintenance Supervisor	1.0	1.0	1.0	1.0	1.0
Director, Infrastructure & Maintenance	1.0	1.0	1.0	1.0	
Electrical Supervisor	1.0				1.0
Electrician	5.0				4.0
Engineer II					1.0
Equipment Mechanic III	1.0	1.0	1.0	1.0	
Equipment Mechanic IV	4.0	2.0	2.0	2.0	3.0
Equipment Operator	1.0	1.0	1.0	2.0	9.0
Equipment Parts Specialist	1.0	1.0	2.0	1.0	2.0
Equipment Storekeeper	1.0	1.0		1.0	
Equipment Services Superintendent	1.0	1.0	1.0	1.0	1.0
Equipment Supervisor	1.0	1.0	1.0	1.0	1.0
Executive Secretary II	1.0	1.0			1.0
Gardener	4.0	3.0	2.0	3.0	3.0
Groundskeeper/Gardener	14.0	14.0	14.0	13.0	10.0
Maintenance Leadworker	5.0	4.0	6.0	5.0	9.0
Maintenance Worker I	3.0	3.0	3.0	4.0	6.0
Maintenance Worker II	3.0	3.0	2.0	2.0	8.0
Office Aide					1.0
Office Assistant II					1.0
Painter	2.0	2.0	2.0	2.0	2.0
Parks & Landscaping Superintendent	1.0	1.0	1.0	1.0	1.0
Parks Construction & Maintenance Worker	9.0	9.0	7.0	7.0	5.0
Parks Supervisor	2.0	3.0	4.0	3.0	3.0
Project Manager					1.0
Public Works Director					1.0
Public Works Administrative Manager	1.0	1.0			

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
PW Facilities Maint. Superintendent	1.0	1.0	1.0	1.0	1.0
PW Streets Maint. Superintendent					1.0
Public Works Superintendent		1.0	1.0	1.0	1.0
Senior Civil Engineer					2.0
Stationery Engineer	3.0	3.0	3.0	3.0	3.0
Stationery Engineer Supervisor	1.0	1.0	1.0	1.0	1.0
Tree Leadworker	1.0	1.0	1.0	1.0	1.0
Utility Worker I		1.0			
Utility Worker II	10.0	10.0	11.0	10.0	10.0
Total Full-Time Equivalents (FTEs)	**100.0**	**95.0**	**93.0**	**93.0**	**113.0**
Frozen:					
Administrative Aide					1.0
Building Trades Worker I					1.0
Combo Equipment Mechanic					1.0
Director, Infrastructure & Maintenance					1.0
Electrician					1.0
Equipment Operator					2.0
Groundskeeper/Gardener					3.0
Maintenance Worker I/II					2.0
Parks Construction & Maintenance Worker					2.0
Senior Civil Engineer					1.0
Total Frozen FTEs					**15.0**
WATER RESOURCE RECOVERY					
Associate Civil Engineer	1.0				
Administrative Aide	1.0	1.0	1.0	1.0	1.0
Admin Services Analyst		1.0	1.0	1.0	1.0
Director of Water Resource Recovery		1.0	1.0	1.0	1.0
Engineering Infrastructure Administrator			1.0	1.0	1.0
Environmental Compliance Inspector		3.0	3.0	3.0	3.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Environmental Services Manager		1.0	1.0	1.0	1.0
Infrastructure Administrator	1.0	1.0			
Project Manager I		1.0	1.0	1.0	1.0
Project Manager II	1.0				
Project Coordinator	1.0	1.0	1.0	1.0	1.0
Senior Admin Analyst	1.0				
Senior Civil Engineer	0.0				
Source Control Inspector I	2.0				
Source Control Inspector III	1.0				
Source Control Superintendent	1.0				
Total Full-Time Equivalents (FTEs)	**10.0**	**10.0**	**10.0**	**10.0**	**10.0**
PLANNING & BUILDING SERVICES					
Accountant II	1.0	1.0	1.0		
Administrative Aide					1.0
Administrative Services Analyst					
Associate Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Building Inspector	1.0	1.0			
Building Inspector Supervisor		1.0	2.0	2.0	1.0
Building Official	1.0	1.0	1.0	1.0	1.0
Code Enforcement Officer I					1.0
Code Enforcement Officer II					5.0
Code Enforcement Superintendent					1.0
Community Development Director					1.0
Permit Technician I		1.0	2.0	2.0	2.0
Permit Technician II	4.0	3.0	2.0	2.0	2.0
Plan Checking Engineer	2.0	2.0	2.0	2.0	2.0
Planner I		1.0	1.0	1.0	1.0
Planner II	2.0	1.0	2.0	1.0	
Planner II/Associate Planner				1.0	
Planning & Building Services Director	1.0	1.0	1.0	1.0	

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Planning Manager		1.0	1.0		0.5
Planning Technician II					1.0
Project Manager I	1.0				
Project Manager II	1.0			1.0	
Senior Accountant					1.0
Senior Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Senior Building Inspector	4.0	4.0	4.0	4.0	4.0
Senior Planner	2.0	2.0	2.0	3.0	3.0
Total Full-Time Equivalents (FTEs)	**22.0**	**22.0**	**23.0**	**23.0**	**29.5**
Frozen Positions					
Planning Manager (6 months)					0.5
Building Inspector Supervisor					1.0
Total Frozen FTEs					**1.5**
HOUSING					
Development Project Manager. II	1.8	1.8	1.8	1.8	1.8
Senior Admin Analyst	1.0	1.0	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0	1.0	
Total Full-Time Equivalents (FTEs)	**3.8**	**3.8**	**3.8**	**3.8**	**2.8**
LIBRARY & CULTURAL SERVICES					
Administrative Aide					
Administrative Librarian	2.0	2.0	2.0	2.0	2.0
Administrative Services Analyst		1.0	1.0	1.0	1.0
Associate Admin Analyst					1.0
Arts & Culture Manager	1.0	1.0	1.0	1.0	
Assistant Admin Analyst		1.0	1.0		
Book Mobile Driver Library Assistant				1.0	
Executive Secretary II	1.0	1.0	1.0	1.0	1.0
Family Literacy Specialist	1.0	1.0	1.0	1.0	1.0
Head of Reference	1.0				

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Learning Center Manager II	1.0	1.0	1.0	1.0	1.0
Librarian I			2.0	2.0	2.0
Librarian II	7.0	7.0	6.0	6.0	5.0
Library & Cultural Services Director	1.0	1.0	1.0	1.0	1.0
Library Aide (group 1)	0.7	0.6	0.6	0.6	
Library Assistant I	2.0	1.0	1.0	1.0	1.0
Library Assistant II	4.0	5.0	5.0	5.0	5.0
Library Associate	3.0	3.0	2.0	2.0	2.0
Library Information Systems Support Technici	1.0	1.0	1.0	1.0	1.0
Literacy Program Manager	1.0	1.0	1.0	1.0	1.0
Office Assistant II	0.7	0.7	0.7	0.7	0.7
Office Specialist	1.0				
Senior Library Assistant	2.0	2.0	2.0	2.0	2.0
Volunteer Tutor/Learner Coordinator	3.0	3.0	3.0	3.0	3.0
Total Full-Time Equivalents (FTEs)	**33.3**	**33.3**	**33.3**	**33.3**	**30.7**
Frozen Positions:					
Librarian II					1.0
Library Aide/I					1.0
Library Assistant I					1.0
Total Frozen FTEs					**3.0**
COMMUNITY SERVICES					
Accountant II	1.0	1.0	1.0	1.0	
Accounting Asst I					1.0
Administrative Aide	2.0	2.0	2.0	2.0	2.0
Associate Admin Analyst		1.0	1.0	1.0	1.0
Auditorium Aide	3.2	3.2	3.2	3.2	3.2
Community Services Director	1.0	1.0	1.0	1.0	
Community Services Administrative Manager	1.0	1.0	1.0	1.0	1.0
Executive Secretary II	1.0	1.0	1.0	1.0	1.0
Finance Manager I	1.0				

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Finance Manager II		1.0	1.0	1.0	
Office Assistant II	1.0				
Office Specialist	2.0	2.0	2.0	2.0	2.0
Recreation Director					
Recreation Program Coordinator	11.0	9.0	9.0	9.0	9.0
Recreation Program Specialist	0.8	1.6	1.6	1.6	1.6
Recreation Supervisor	1.0	3.0	3.0	3.0	3.0
Senior Accountant					1.0
Senior Lifeguard		1.6	1.6	1.6	1.6
Total Full-Time Equivalents (FTEs)	**26.0**	**28.4**	**28.4**	**28.4**	**27.4**
Frozen Positions:					
Community Services Director					1.0
Total Frozen FTEs					**1.0**
EMPLOYMENT & TRAINING					
Administrative Aide	1.0	1.0	1.0	1.0	1.0
Administrative Services Analyst	1.0	2.0	2.0	2.0	2.0
Director, Employment & Training	1.0	1.0	1.0	1.0	
Employment Program Manager	3.0	3.0	3.0	3.0	3.0
Employment Program Specialist I	2.0	2.0	2.0	2.0	2.0
Employment Program Specialist II	6.0	6.0	6.0	6.0	6.0
Finance Manager	1.0	1.0	1.0	1.0	1.0
Library & Community Services Director					1.0
Office Assistant II	1.0	1.0	1.0	1.0	1.0
Project Coordinator	1.0	1.0	1.0	1.0	1.0
Senior Employment Program Specialist	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	**18.0**	**19.0**	**19.0**	**19.0**	**19.0**
TRANSPORTATION DEPARTMENT					
Management Analyst II					1.0
Paratransit Assistant					1.0

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Paratransit Driver					2.0
Paratransit Driver Leadworker					1.0
Project Manager I					1.0
Project Manager II					1.0
Total Full-Time Equivalents (FTEs)					**7.0**
CAPITAL IMPROVEMENT/RIGHT-OF-WAY MAINTENANCE					
Administrative Aide	1.0	1.0	1.0	1.0	
Construction Inspector I	2.0	2.0	2.0	2.0	
Construction & Maint Supv		1.0	1.0	1.0	
Development Project Manager II	1.0	1.0	1.0		
Electrical Supervisor		1.0	1.0	1.0	
Electrician		5.0	5.0	5.0	
Equipment Operator	8.0	10.0	10.0	9.0	
Executive Secretary II		1.0	1.0	1.0	
Maintenance Lead Worker	3.0	3.0	3.0	3.0	
Maintenance Worker II	7.0	7.0	6.0	6.0	
Maintenance Worker I	4.0	4.0	4.0	4.0	
Office Assistant I				0.8	
Office Assistant II	2.0	2.0	1.0	1.0	
PW Admin Manager			1.0	1.0	
PW Maintenance & Operations Director	1.0	1.0	1.0	1.0	
PW Streets Maintenance Superintendent	1.0	1.0	1.0	2.0	
Senior Civil Engineer	3.0	3.0	3.0	3.0	
Total Full-Time Equivalents (FTEs)	**33.0**	**43.0**	**42.0**	**41.8**	**0.0**
RICHMOND HOUSING AUTHORITY					
Accountant II	1.0	1.0			
Accounting Assistant II	1.0	1.0			
Assisted Housing Manager	1.0		1.0	1.0	
Building Trades Worker II	1.0				

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Building Trades Worker III		1.0			
Executive Director	1.0	1.0	1.0	1.0	1.0
Executive Secretary II	1.0	1.0			
Finance Manager	1.0	1.0	0.25	0.25	
Housing Program Analyst	1.0	1.0			
Housing Program Specialist II	2.0	2.0			
Housing Program Specialist III	4.0	4.0			
Office Assistant I	2.0	2.0	1.0	1.0	
Project Manager I		1.0			
Resident Services Admin Officer	1.0	1.0			
Resident Housing Manager	2.0	3.0	2.0	2.0	2.0
Senior Property Manager					1.0
Total Full-Time Equivalents (FTEs)	**19.0**	**20.0**	**5.3**	**5.3**	**4.0**
RENT CONTROL					
Administrative Trainee	1.0				
Administrative Aide		2.0	3.0	3.0	3.0
Assistant Admin Analyst		1.0	1.0	1.0	1.0
Assistant City Attorney					
Associate Admin Analyst	1.0	2.0			
Code Enforcement Officer I	0.5				
Deputy Director Rent Program		1.0	1.0	1.0	1.0
Executive Director Housing	1.0				
Executive Director Rent Program		1.0	1.0	1.0	1.0
Hearing Examiner Rent Program		1.0	1.0	1.0	1.0
Management Analyst	1.0				
Management Analyst II	1.0				
Project Manager I					
Project Manager II					
Rent Program Analyst I			1.0	1.0	1.0
Rent Program Analyst II			2.0	2.0	2.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Senior Management Analyst	1.0				
Staff Attorney Rent Program		1.0	2.0	2.0	2.0
Total Full-Time Equivalents(FTEs)	**6.5**	**9.0**	**12.0**	**12.0**	**12.0**
PORT					
		1.0	1.0	1.0	1.0
Development Project Manager II					
Executive Secretary II	1.0	1.0	1.0	1.0	1.0
Operations Administrator	1.0				
Port Director	1.0	1.0	1.0	1.0	1.0
Port Marketing/Operations Manager	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	**4.0**	**4.0**	**4.0**	**4.0**	**4.0**
GRAND TOTAL ALL DEPARTMENTS	**728.7**	**739.2**	**728.5**	**729.3**	**669.5**

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MAYOR'S OFFICE

Mission:
To serve the best interests of Richmond's residents by providing leadership to enhance the quality of life, ensure public services, and promote strong civic and community engagement. The Charter designates the mayor as "the chief elected officer and ceremonial head of the City, responsible for providing civic leadership and taking issues to the people, and marshalling public interest in and support for municipal activity. The Mayor shall be concerned with the general development of the community and the general level of City services and activity programs and may develop and inform City residents of policies and programs which he or she believes are necessary for the welfare of the City.

FY2019-20 Accomplishments

- Raised funds and distributed grants to youth sports and other local organizations through the Mayor's Community Fund.
- Strengthened policies and programs to reduce plastic waste and prevent contamination of our open space and waterways.
- Conducted Business Roundtables to highlight investment and improve the city's connection to the business community.

FY2020-21 Strategic Goals

- Develop strategies and seeking opportunities to increase services for Richmond's homeless population.
- Support the City's Climate Action Plan goals through renewable energy policies and partnership with MCE Clean Energy.
- Assist and provide support in development of major housing sites with high-density mixed-use projects.

MAYOR'S OFFICE
PROGRAM ORGANIZATIONAL CHART

Mayor's Office

* Leadership

* Budget and Policy Development

* Develops and Supports Healthy and Sustainable Policies and Programs for Richmond Communities

* Leads and Foster Community and City Department Partnerships

* Appointments to Commissions and Committees

* Represents City at Regional, State and National Organizations

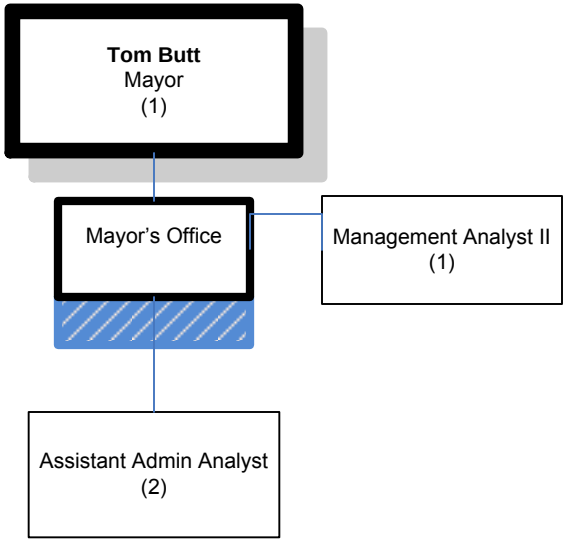
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
MAYOR'S OFFICE					
Mayor	1.0	1.0	1.0	1.0	1.0
Admin Trainee	3.0	2.1			
Assistant Admin Analyst			2.0	2.0	2.0
Management Analyst II	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	**5.0**	**4.1**	**4.0**	**4.0**	**4.0**

Mayor's Office
FY2020-21 Organizational Chart

Existing Pos.
New Position
Reclassification
Main Program
Sub-Program

Existing FTE = 4, Adopted FTE = 4



Mayor's Office-10

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
REVENUE						
General Fund-0001	365,473	377,210	279,525	443,256	66,046	18%
TOTAL SOURCES BY FUND	**365,473**	**377,210**	**279,525**	**443,256**	**66,046**	**18%**
USES BY TYPE						
Salaries	254,613	276,327	197,214	283,120	6,793	2%
Benefits	211,815	209,179	168,727	235,227	26,048	12%
Professional Services	12,938	15,293	6,350	16,100	807	5%
Other Operating Expenses	2,542	2,576	1,768	2,400	(176)	-7%
Utilities	1,795	1,250	1,026	1,250	-	0%
Equipment & Contract Services					-	-
Provision for Insurance Loss					-	-
Cost Pool	28,610	17,944	13,458	18,277	333	2%
Asset/Capital Outlay					-	-
A87 Cost Plan Reimbursement	(146,839)	(145,358)	(109,019)	(113,118)	32,240	-22%
Grant Expenditures					-	-
TOTAL USES BY TYPE	**365,473**	**377,211**	**279,525**	**443,256**	**66,045**	**18%**
USES BY ORG CODE						
Office of the Mayor (Admin)-01101011	365,473	377,210	279,525	443,256	66,046	18%
TOTAL USES BY ORG CODE	**365,473**	**377,210**	**279,525**	**443,256**	**66,046**	**18%**

CITY COUNCIL

Mission:
The City Council establishes comprehensive goals and objectives for the City; provides leadership in establishing policies for the conduct of municipal affairs; formulates priorities for allocation of City resources; supports special legislative bodies; represents the City at local, regional, state, and nation-wide organizations; and holds regularly-scheduled meetings, hearings, and study sessions to receive community input and conduct business in a public forum.

FY2019-20 Accomplishments

- Assisted with the Richmond-Ohlone Greenway Gap Closure project.
- Adopted over 60 resolutions.

FY2020-21 Strategic Goals

- Strategize on methods to mitigate deficits, increase revenue and maintain a balanced budget.
- Support the City Manager and Department Heads in maximizing services and resources to the residents of Richmond.
- Support the initiatives of the Government Alliance on Race and Equality to advance equity.

CITY COUNCIL
PROGRAM ORGANIZATIONAL CHART

City Council

- Allocation of Resources
  And Policy Development
- Formulates Priorities
- Coordination between
  Departments & Community
- Represents City at Local,
  Regional & Nation-wide
  Organizations
- Conducts regularly scheduled meetings,
  hearings, and study sessions to
  receive citizens' input.

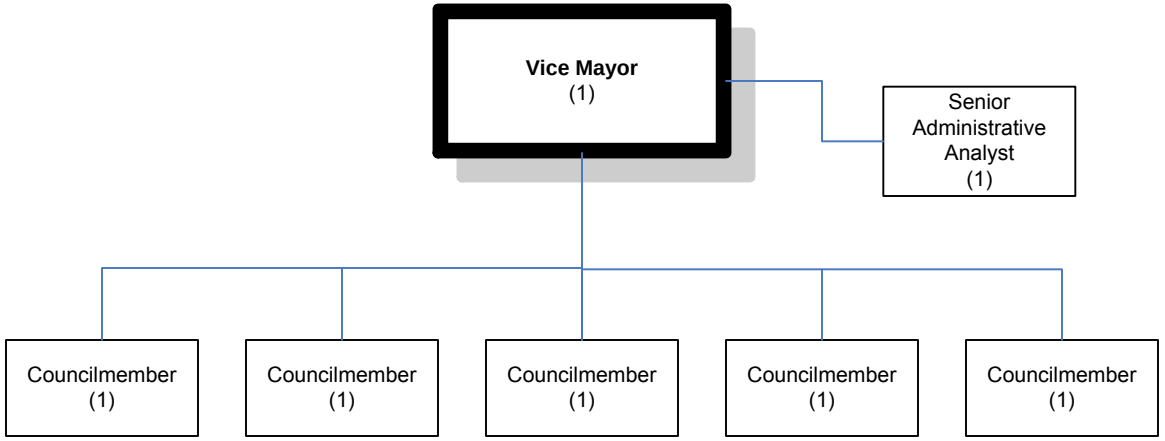
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
CITY COUNCIL					
Councilmember	6.0	6.0	6.0	6.0	6.0
Senior Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	**7.0**	**7.0**	**7.0**	**7.0**	**7.0**

City Council
FY2020-21 Organizational Chart

Existing Pos.
New Position
Reclassification
Main Program
Sub-Program

Existing FTE = 7, Adopted FTE = 7



City Council-11

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	374,174	374,168	246,292	401,793	27,625	7%
TOTAL SOURCES BY FUND	**374,174**	**374,168**	**246,292**	**401,793**	**27,625**	**7%**
USES BY TYPE						
Salaries	270,740	290,779	186,819	284,779	(6,000)	-2%
Benefits	200,159	175,505	142,177	210,701	35,196	20%
Professional Services	25,982	40,982	21,351	11,550	(29,432)	-72%
Other Operating Expenses	17,183	15,800	12,587	18,600	2,800	18%
Utilities	1,178	1,100	568	1,100	-	0%
Equipment & Contract Services					-	-
Provision for Insurance Loss					-	-
Cost Pool	57,215	49,363	37,022	30,422	(18,941)	-38%
Asset/Capital Outlay	3,459	1,820		1,200	(620)	-34%
A87 Cost Plan Reimbursement	(201,743)	(201,181)	(150,886)	(156,559)	44,622	-22%
Grant Expenditures					-	-
TOTAL USES BY TYPE	**374,174**	**374,168**	**249,638**	**401,793**	**27,625**	**7%**
USES BY ORG CODE						
Council/City Council Div-01115011	371,460	358,500	242,921	401,793	43,293	12%
Council Member(1) (S-Div)-01115111		2,672	2,365		(2,672)	-100%
Council Member(2) (S-Div)-01115211					-	-
Council Member(3) (S-Div)-01115311		2,500			(2,500)	-100%
Council Member(4) (S-Div)-01115411		1,496	1,590		(1,496)	-100%
Council Member(5) (S-Div)-01115511	595	3,000	100		(3,000)	-100%
Council Member(6) (S-Div)-01115611		3,000	100		(3,000)	-100%
Council Member(7) (S-Div)-01115711					-	-
Council Member(8) (S-Div)-01115811	2,120	3,000	2,562		(3,000)	-100%
TOTAL USES BY ORG CODE	**374,174**	**374,168**	**249,638**	**401,793**	**27,625**	**7%**

CITY CLERK'S OFFICE

Mission:
The mission of the City Clerk's Office is to serve as a responsible link between the public and local government to ensure legislative processes are open to the public, to record, maintain, and provide timely access to City documents and legislative actions of the City Council and other City agencies to promote transparency, and community participation and awareness.

FY2019-20 Accomplishments

- Participated in the transition from At-Large Election to District, including public hearings and community meetings.
- Created a District Election Webpage that includes all steps and actions associated with the transition.

FY2020-21 Strategic Goals

- Administer the City of Richmond's first District Elections in the November 3, 2020, General Election.

CITY CLERK'S OFFICE

PROGRAM ORGANIZATIONAL CHART

City Clerk

- Custodian of legislative history and records
- Preparation and publishing of agendas and packet
- Minutes preparation and publishing
- Resolutions – attest/publish
- Ordinances – attest/publish
- Contracts/Agreement execute/publish
- Monitor and track terms, absences, and resignations of Boards and Commissions
- Elections Official
- Record deeds, street vacations, liens with County Recorder
- Certification of documents indexing and filing destruction imaging
- Accepts subpoenas, summons, etc.
- Passport Acceptance Facility – process passport applications
- Publish legal notices
- Schedule appeals and regular hearings
- Records Management/Retention Schedule
- Bid Openings
- Codification and Maintenance of Municipal Code
- Research Service
- Public Information Requests
- Accepts claims against the City of Richmond
- Approves requests for use/rental of the City Council Chambers
- Administers Oaths of Office
- Fair Political Practice Commission Filings (FPPC)
- Staff City Council Meetings and other agencies

City of Richmond
Multi-Year Comparative Position Listing

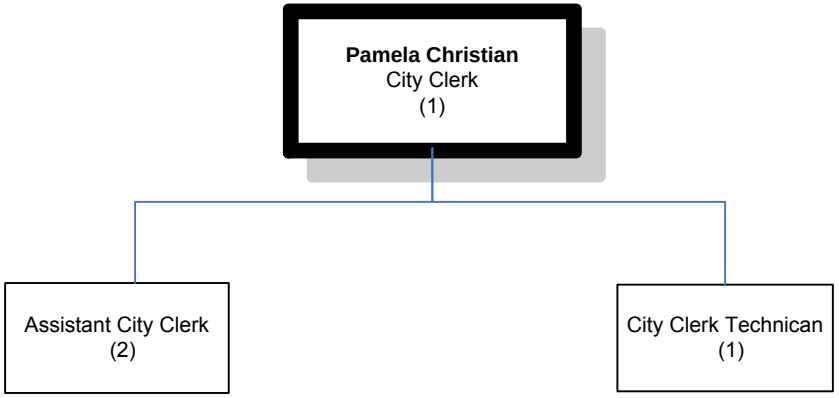
Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
CITY CLERK					
City Clerk	1.0	1.0	1.0	1.0	1.0
City Clerk Technician		1.0	1.0	1.0	1.0
Assistant City Clerk	2.0	2.0	2.0	2.0	2.0
Total Full-Time Equivalents (FTEs)	**3.0**	**4.0**	**4.0**	**4.0**	**4.0**

City Clerk's Office

FY2020-21 Organizational Chart

Existing Pos.
Main Program
New Position
Sub-Program
Reclassification

Existing FTE = 4, Adopted FTE = 4



City Clerk-14

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
REVENUE						
General Fund-0001	695,393	710,033	455,802	875,914	165,881	23%
TOTAL SOURCES BY FUND	**695,393**	**710,033**	**455,802**	**875,914**	**165,881**	**23%**
USES BY TYPE						
Salaries	345,546	386,352	288,913	409,425	23,073	6%
Benefits	233,766	261,599	195,925	257,464	(4,135)	-2%
Professional Services	233,412	168,600	59,162	285,625	117,025	69%
Other Operating Expenses	15,622	21,800	8,400	21,800	-	0%
Utilities	1,095	1,500	765	1,500	-	0%
Equipment & Contract Services					-	-
Provision for Insurance Loss					-	-
Cost Pool	29,237	25,785	19,339	21,190	(4,595)	-18%
Asset/Capital Outlay					-	-
A87 Cost Plan Reimbursement	(163,285)	(155,603)	(116,702)	(121,090)	34,513	-22%
Grant Expenditures					-	-
TOTAL USES BY TYPE	**695,393**	**710,033**	**455,802**	**875,914**	**165,881**	**23%**
USES BY ORG CODE						
City Clerk (Admin)-01141013	695,393	710,033	455,802	875,914	165,881	23%
TOTAL USES BY ORG CODE	**695,393**	**710,033**	**455,802**	**875,914**	**165,881**	**23%**

CITY ATTORNEY

Mission:
The City Attorney's Office is dedicated to providing timely and reliable legal services to assist City officials and departments in performing their critically important public functions.

FY2019-20 Accomplishments

- Oversaw and managed significant land use and development matters (e.g., Point Molate, Northshore, Richmond Hills).
- Transitioned from at-large to district elections.
- Developed and launched Health & Safety Receivership Program in coordination with Code Enforcement.
- Assisted with development of election ballot measure to implement business gross receipts tax.

FY2020-21 Strategic Goals

- Support City Council as its legal advisor and act as general counsel to all City departments, Successor Agency, Port, and the Richmond Housing Authority.
- Increase staff expertise in areas of municipal law, including finance, human resources, and real estate development.
- Provide excellent legal services and client services by working cooperatively with City departments, boards, and commissions, to improve the quality of life of all Richmond residents. Examples of such services include:
- Assist develop and draft environmental policies to ensure a "greener" environment at the municipal level.
- Assist the Police Department to design and implement innovative strategies to combat crime and improve public safety.

CITY ATTORNEY
PROGRAM ORGANIZATIONAL CHART

ADMINISTRATION	CITY ADVISORY SERVICES	OPERATIONAL SERVICES
In-House Attorneys	City Council	Court Appearances
Contract Attorneys	Commissions	Contract Review
Support Staff	Successor Agency	Opinions
	Housing Authority	Ordinances
	Port	Resolutions
	Municipal Sewer District	Code Enforcement

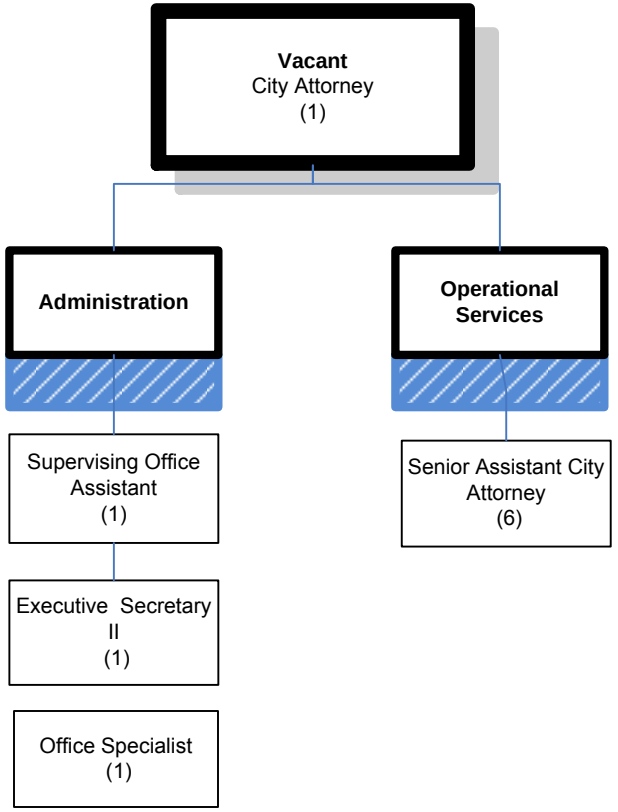
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
CITY ATTORNEY					
Assistant City Attorney	3.0	3.0			
City Attorney	1.0	1.0	1.0	1.0	1.0
Executive Secretary II	1.0	1.0	1.0	1.0	1.0
Office Specialist			1.0	1.0	1.0
Senior Assistant City Attorney	3.0	3.0	6.0	6.0	6.0
Supervising Office Assistant	1.0	0.7	0.7	0.7	1.0
Total Full-Time Equivalents (FTEs)	**9.0**	**8.7**	**9.7**	**9.7**	**10.0**

City Attorney
FY2020-21
Organizational Chart

Existing Pos.
Main Program
New Position
Sub-Program
Reclassification

Existing FTE = 10, Adopted FTE = 10



City Attorney-15

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	1,341,108	1,595,865	1,289,863	1,809,865	214,000	13%
TOTAL SOURCES BY FUND	**1,341,108**	**1,595,865**	**1,289,863**	**1,809,865**	**214,000**	**13%**
USES BY TYPE						
Salaries	968,912	1,177,574	925,206	1,191,677	14,103	1%
Benefits	458,911	519,650	472,476	648,143	128,493	25%
Professional Services	67,700	85,560	36,113	103,475	17,915	21%
Other Operating Expenses	16,500	20,425	11,696	22,050	1,625	8%
Utilities					-	-
Equipment & Contract Services	200	335	129	750	415	124%
Cost Pool	113,002	90,924	68,193	76,143	(14,781)	-16%
A87 Cost Plan Reimbursement	(284,117)	(298,603)	(223,951)	(232,373)	66,230	-22%
TOTAL USES BY TYPE	**1,341,108**	**1,595,865**	**1,289,863**	**1,809,865**	**214,000**	13%
USES BY ORG CODE						
City Attorney (Admin)-01151014	1,341,108	1,595,865	1,289,863	1,809,865	214,000	13%
TOTAL USES BY ORG CODE	**1,341,108**	**1,595,865**	**1,289,863**	**1,809,865**	**214,000**	13%

COMMUNITY POLICE REVIEW COMMISSION

Mission:
The purpose of the Community Police Review Commission (CPRC) (formally known as the Police Commission) is to advise the City Council, City Manager, and Chief of Police on all matters pertaining to the administration of the Richmond Police Department

FY2019-20 Accomplishments

- Attended the National Association of Civilian Oversight of Law Enforcement (NACOLE) conference, which provides opportunities for sharing information and learning from the experience of other police commissions.
- Participated in various City events to spread the word about the efforts of the CPRC.
- Advised the City Council, City Manager, and Police Chief on all matters pertaining to the administration of the Richmond Police Department.

FY2020-21 Strategic Goals

- To continue our efforts at community outreach in order that the public will know of this resource - accomplishing this goal requires materials for education (hand-cards) and items to bring people in - kids and adults - so, like giveaways.
- To continue to have CPRC participation in the National Association of Civilian Oversight of Law Enforcement (NACOLE), the national association of civilian oversight of law enforcement. NACOLE provides opportunities for sharing information and learning from the experience of other police commissions.
- To increase the visibility of CPRC commissioners and to clearly identify CPRC commissioners as being distinct from the Richmond Police Department employees during community events, training events and ride-alongs.

COMMUNITY POLICE REVIEW COMMISSION
PROGRAM ORGANIZATIONAL CHART

Community Police Review Commission

* Investigate Complaints

* Investigate Appeals

* Review RPD Policies

* Promote Positive Police-Community Relations

* Conduct Appeal Hearings

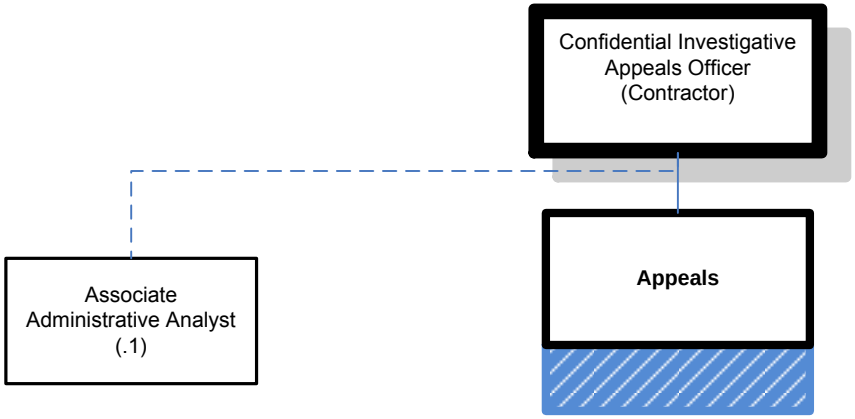
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
COMMUNITY POLICE REVIEW COMMISSION					
Assistant Administrative Analyst		0.1	0.1	0.1	0.1
Total Full-Time Equivalents (FTEs)	**0.0**	**0.1**	**0.1**	**0.1**	**0.1**

Community Police Review Commission
FY2020-21 Organizational Chart

Existing Pos.
Main Program
New Position
Sub-Program
Reclassification

Existing FTE = .1, Adopted FTE = .1



Community Police Review Commission-12

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	51,770	89,413	29,640	88,650	(763)	-1%
TOTAL SOURCES BY FUND	**51,770**	**89,413**	**29,640**	**88,650**	**-763**	**-1%**
USES BY TYPE						
Salaries	37,011	72,527	18,745	77,000	4,473	6%
Benefits	5,703	5,236	5,542		(5,236)	-100%
Professional Services	8,603	10,550	5,051	10,300	(250)	-2%
Other Operating Expenses	453	1,100	302	1,350	250	23%
Utilities					-	-
Equipment & Contract Services					-	-
Provision for Insurance Loss					-	-
Cost Pool					-	-
Asset/Capital Outlay					-	-
A87 Cost Plan Reimbursement					-	-
Grant Expenditures					-	-
TOTAL USES BY TYPE	**51,770**	**89,413**	**29,640**	**88,650**	**-763**	**-1%**
USES BY ORG CODE						
Police Commission (Admin)-101121011	51,770	89,413	29,640	88,650	(763)	-1%
TOTAL USES BY ORG CODE	**51,770**	**89,413**	**29,640**	**88,650**	**(763)**	**-1%**

INFORMATION TECHNOLOGY DEPARTMENT

Mission:
Information Technology's (IT) MISSION is to manage and maintain technology infrastructure that is secure, reliable, adaptable, scalable, and driven by best practices and technological requirements. IT manages network and communications for 47 sites including 44,000 feet of City fiber. The IT Department also manages hardware and software for the City wide Network, VoIP phone system, 800 desktops, 150 laptops, 450 mobile devices and manages communications to the public through KCRT TV, print services, website and social media.

FY2019-20 Accomplishments

- Support the City Clerk's Office replacement of their Sire agenda management and City Council voting system. Providing access to Virtual meetings and remote users.
- Prepared KCRT equipment replacement including the playback system. Completed the audit of legacy equipment.
- Continued implementation of City wide Open Data & Performance system, and implemented new goals as defined by City Council.

FY2020-21 Strategic Goals

- Replace critical aging Network and Desktop equipment over the next three fiscal years.
- Acquire current aerial photographic coverage of the City through a collaborative effort with the County.
- Implement currently unused features in MUNIS to improve business processes and enhance workflow and staff efficiency.

INFORMATION TECHNOLOGY DEPARTMENT
PROGRAM ORGANIZATIONAL CHART

IT Administration and Services

*IT Leadership

*Strategic Planning

*Policy

*Budget

*Contracts

*Procurement

*Network Design

*Network Upgrades

*Network Maintenance

*Network Security

*Network Support

*Desktop Training

*Website Maintenance

*Hardware Replacement

*Software Replacement

*Desktop Maintenance

*Help Desk Support

Telephones/Radios

*Management

*Maintenance

*Security

*Support

*Training

*City Cell Tower Support

*City Fiber & Wired Support

Application Processing

*Management

*Development

*Maintenance

*Support

*Security

*Training

*Website and Marquee Management

Geographical Information

*Management

*Development

*Maintenance

*Support

*Training

IT CIP Projects

*Desktop Refresh Project

*Document Storage Project

*KCRT Projects

Media Communications Division

*KCRT Operations

*Promote City Services & Events

*Crisis Emergency Info

*Cable Franchise Monitoring

*A/V Technical Assistance &
Video Production
Equipment Check Out &
Assistance
Video System Designs,

*Telecom Lease Negotiations

*KCOR Operations

*Social Media

Duplicating / Mail Services

*Postage and Mail Room Services

*Duplicating / Copy Center Services

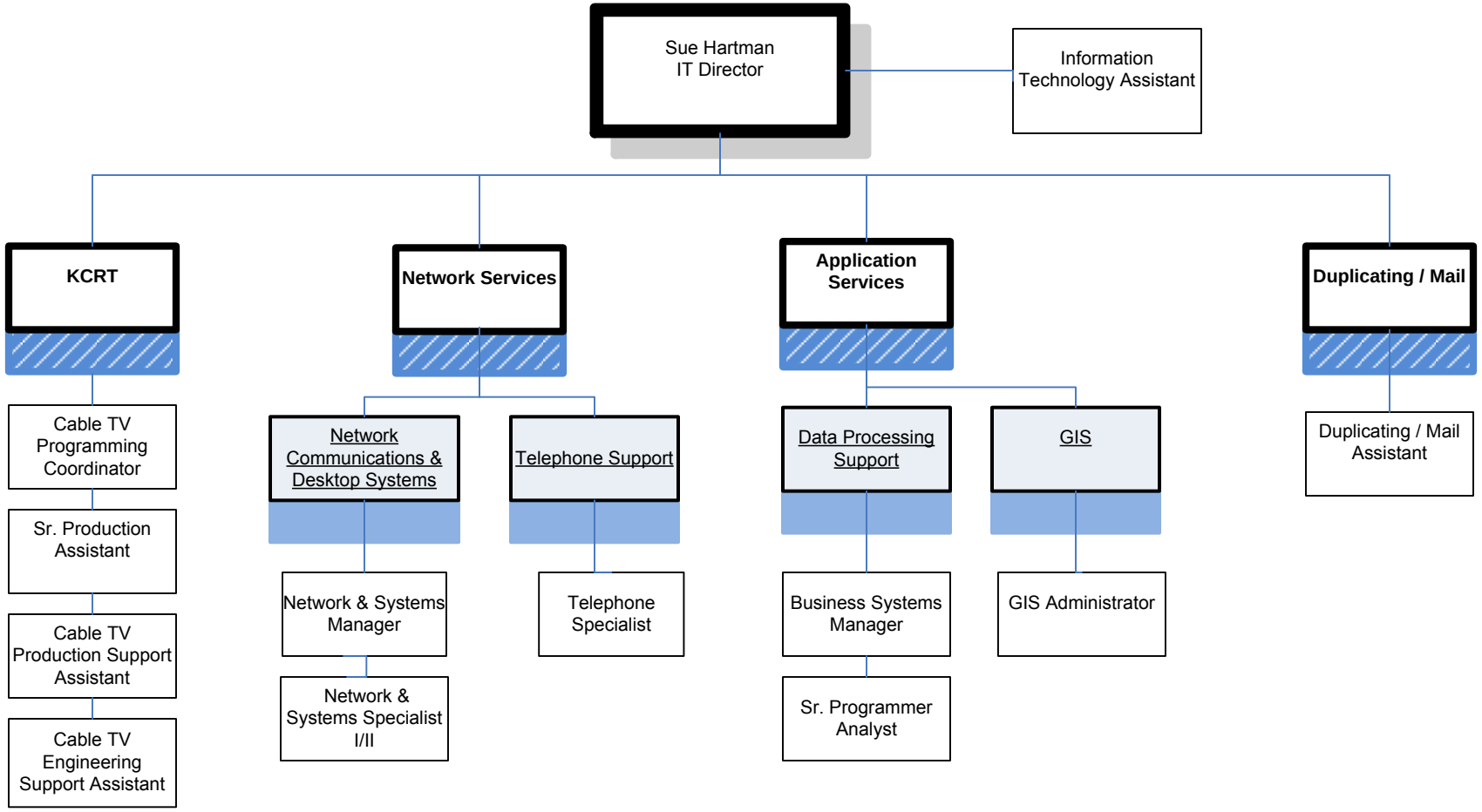
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
INFORMATION TECHNOLOGY					
Admin Trainee				1.0	
Business Systems Manager	1.0	1.0	1.0	1.0	1.0
Cable TV Administrator	1.0		1.0	1.0	
Cable TV Engineering Support Asst.	1.0	1.0	1.0	1.0	1.0
Cable TV Programming Coordinator	1.0	1.0	1.0	1.0	1.0
Cable TV Production Support Assistant	1.0	1.0	1.0	1.0	1.0
Cable TV Engineer Coordinator		1.0			
Duplicating/Mail Assistant II	1.0	1.0	1.0	1.0	1.0
GIS Administrator	1.0	1.0	1.0	1.0	1.0
Information Technology Assistant		1.0	1.0	1.0	1.0
Information Technology Director	1.0	1.0	1.0	1.0	1.0
Microcomputer Support Specialist II	1.0				
Network & Systems Manager	1.0	1.0	1.0	1.0	1.0
Network & Systems Specialist II	1.0	1.0	1.0	1.0	1.0
Network & Systems Engineer	1.0	1.0			
Senior Cable TV Production Assistant	1.0	1.0	1.0	1.0	1.0
Senior Programmer Analyst	1.0	1.0	1.0	1.0	1.0
Telephone Radio Specialist	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	**15.0**	**15.0**	**14.0**	**15.0**	**13.0**

Information Technology
FY2020-21 Organizational Chart

Existing Pos.
Main Program
New Position
Sub-Program
Reclassification

Existing FTE = 13, Adopted FTE = 13



Information Technology-26

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Adjusted	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)							
General Fund-0001	2,354,717	2,194,356	2,698,130	2,230,257	3,791,111	1,092,981	50%
Outside Funded Services-1006	109,752	-	-			-	-
Chevron Modernization-1017	566,024	288,626	474,116			(474,116)	-164%
General Capital-2001	119,201	-	119,201			(119,201)	-
KCRT - Cable Television-4008	1,354,194	1,241,172	1,058,878	607,767	1,250,000	191,122	15%
Equipment Services-5003	167,325	100,000	215,000	262,503	350,000	135,000	135%
TOTAL SOURCES BY FUND	**4,671,213**	**3,824,154**	**4,565,325**	**3,100,527**	**5,391,111**	**825,786**	**18%**
USES BY TYPE							
Salaries	1,393,956	1,345,189	1,415,864	1,029,103	1,302,359	(113,505)	-8%
Benefits	902,054	613,076	887,695	656,398	893,219	5,524	1%
Professional Services	858,517	729,643	756,856	453,242	1,006,266	249,410	34%
Other Operating Expenses	107,466	84,356	96,841	88,288	107,825	10,984	13%
Utilities	382,286	409,877	346,879	204,174	376,879	30,000	7%
Equipment & Contract Services	608,000	585,235	773,953	700,330	728,220	(45,733)	-8%
Provision for Insurance Loss			500	500		(500)	-
Cost Pool	345,812	345,812	279,997	207,747	252,852	(27,145)	-8%
Asset/Capital Outlay	738,943	246,866	928,317	461,448	329,201	(599,116)	-243%
A87 Cost Plan Reimbursement	(665,821)	(770,341)	(672,808)	(504,601)	(523,579)	149,229	-19%
Debt Services					1,000,000	1,000,000	100%
Operating Transfer Out						-	-
TOTAL USES BY TYPE	**4,671,213**	**3,589,714**	**4,814,094**	**3,296,628**	**5,473,242**	**662,148**	**14%**
USES BY ORG CODE							
GF-Info Tech/Admin-01261017	956,587	837,349	926,781	821,903	1,985,283	1,058,502	126%
GF-I.T./Telecommunications-01262117	346,538	395,754	436,938	294,397	498,034	61,096	15%
GF-Info Tech/(Gis)-01262217	201,133	190,233	199,785	128,043	215,456	15,671	8%
GF-Info Tech/Erp&App-01262417	698,938	679,529	991,020	885,525	988,938	(2,082)	0%
GF-Info Tech/Dsktp Sp-01262917	(27,167)	(30,273)	(27,378)	(20,532)	(21,306)	6,072	-20%
GF-IT/Mail Room & Duplication-01263090	178,688	121,765	170,984	120,921	124,706	(46,278)	-38%
Outside Funded Grant-10662117	109,752	105,013				-	0%
Chevron ECIA-11761017	566,024	288,626	474,116	1,414	531,514	57,398	20%
Capital Outlay-20162317	119,201	-	119,201		119,201	-	-
I.T.-KCRT Cable TV Operations-40864181	1,314,194	969,666	1,014,647	643,467	851,416	(163,231)	-17%
I.T.-KCRT Cable TV-40864281	40,000	4,082	40,000		80,000	40,000	980%
ISF-Info Tech/Desktop-50362917	167,325	27,971	465,000	421,490	100,000	(365,000)	-1305%
TOTAL USES BY ORG CODE	**4,671,213**	**3,589,714**	**4,811,094**	**3,296,628**	**5,473,242**	**662,148**	**14%**

CITY MANAGER'S OFFICE

Mission:

The City Manager's Office implements City Council policy through effective day-to-day oversight of operating departments, and through the initiation, development, and implementation of programs that provide for the efficient, effective, and equitable delivery of services to all those who live and work in the City of Richmond.

FY2019-20 Accomplishments

- Engaged with business and development community to strengthen economic growth.
- Launched the new Richmond Visitor Center at the Transit Village.

FY2020-21 Strategic Goals

- Continue to strategize on methods to mitigate deficits, increase revenue and maintain a balanced budget.
- Support the City Manager and Department Heads in maximizing services and resources to the residents of Richmond.
- Support the initiatives of the Government Alliance on Race and Equality to advance equity.

CITY MANAGER'S OFFICE
PROGRAM ORGANIZATIONAL CHART

City Manager/City Council
Program/Policy Development

* Policy Research, Implementation and Development

* Management Oversight of City Departmental Services

* Council Communication and Information Provision

* Policy Recommendations

* Community Relations

* Public Administration and Information

* City Budget Oversight and Resource Allocation

*Agenda Packet Preparation

* Inter-Governmental and Regional Collaboration

* Inter-Departmental Collaboration

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
CITY MANAGER					
Administrative Aide	1.0				
Administrative Chief	1.0		1.0	1.0	
Assistant Administrative Analyst		0.9			
Associate Administrative Analyst			0.9	0.9	
City Manager	1.0	1.0	1.0	1.0	1.0
Community & Economic Dev. Director		1.0	1.0	1.0	
Development Project Manager II	1.0	1.0	1.0	1.0	
Economic Development Administrator	1.0	1.0	1.0	1.0	
Environmental Services Manager		1.0	1.0	1.0	
Environmental Manager	1.0				
Executive Assistant to the City Manager	1.0	1.0	1.0	1.0	1.0
Management Analyst I	1.0	2.0	3.0	3.0	
Management Analyst II	1.0	1.0	1.0	1.0	
Office Specialist					
Senior Management Analyst	1.0	1.0			
Sustainability Coordinator					
Sub-total City Manager	**10.0**	**10.9**	**11.9**	**11.9**	**2.0**

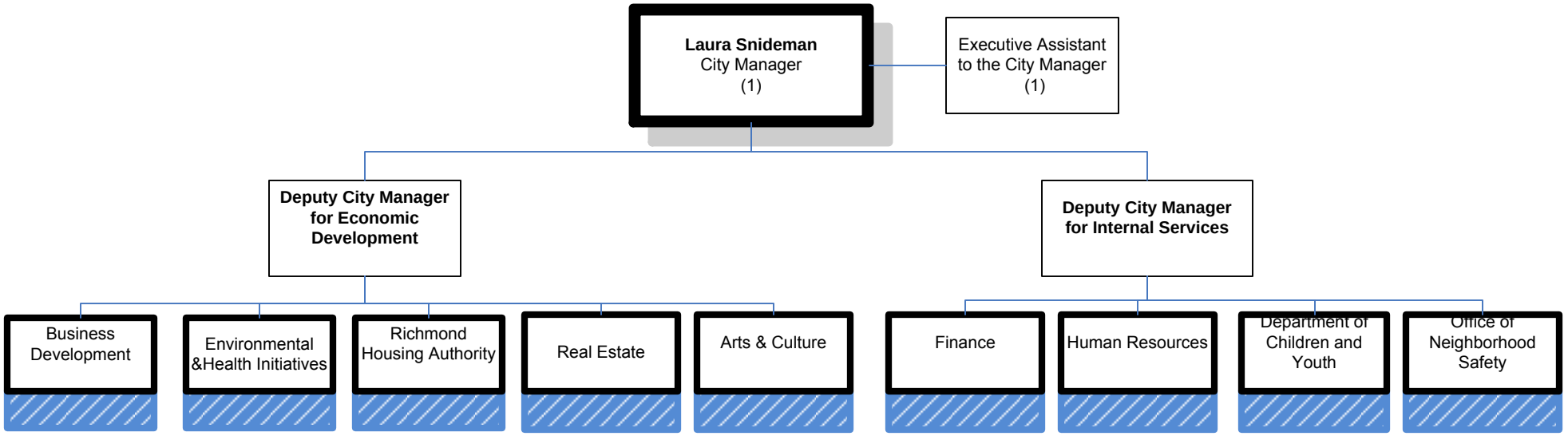
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
TRANSPORTATION					
Code Enforcement Superintendent	1.0				
Management Analyst II		1.0	1.0	1.0	
Paratransit Assistant	1.0	1.0	1.0	1.0	
Paratransit Coordinator	1.0				
Paratransit Driver	5.0	3.0	3.0	3.0	
Paratransit Driver Leadworker	1.0	1.0	1.0	1.0	
Project Manager I		1.0	1.0	1.0	
Project Manager II	1.0	1.0	1.0	1.0	
Sub-total Transportation	**10.0**	**8.0**	**8.0**	**8.0**	
Total Full-Time Equivalents (FTEs)	**20.0**	**18.9**	**19.9**	**19.9**	**2.0**
Frozen Positions:					
Deputy City Manager					1.0
Total Frozen FTEs					**1.0**

City Manager
FY2020-21 Organizational Chart

Existing Pos.
New Position
Reclassification
Main Program
Sub-Program

Existing FTE = 2, Proposed FTE = 2



City Manager's Office-13

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	6,926,349	12,318,031	2,532,757	399,036	(11,918,995)	-97%
Transportation-1003	1,064,579	860,000	1,202,992		(860,000)	-100%
Outside Funded Grants-1006	353,990	2,028,193	57,180	703,749	(1,324,444)	-65%
Veolia-1009	34,148	25,000	14,260	25,000	-	0%
N. Richmond Mitigation-1010	73,373	67,000	400		(67,000)	-100%
ECIA-1017	252,534		127,673	6,356,148	6,356,148	-
Kids First Initiative	250,000	700,000	526,267		(700,000)	-100%
General Capital-2001	273,621				-	-
TOTAL SOURCES BY FUND	**9,228,594**	**15,998,224**	**4,461,529**	**7,483,933**	**(8,514,291)**	**-53%**
USES BY TYPE						
Salaries	1,531,145	2,009,136	1,597,397	255,106	(1,342,291)	-84%
Benefits	923,494	1,195,585	824,696	176,929	(647,767)	-79%
Professional Services	6,490,678	12,237,403	1,663,784	6,505,233	4,841,449	291%
Other Operating Expenses	48,061	100,495	34,568	10,750	(23,818)	-69%
Utilities	8,931	27,700	5,815	1,200	(4,615)	-79%
Equipment & Contract Services	18,242	22,000	9,072		(9,072)	-100%
Cost Pool	425,122	367,787	275,842	89,376	(186,466)	-68%
Asset/Capital Outlay	130,882	369,665	298,841	125,408	(173,433)	-58%
A87 Cost Plan Reimbursement	(348,113)	-331,548	(248,661)	(258,011)	(9,350)	4%
Grant Expenditures	153		174	325,000	324,826	186768%
Transfer Out				252,942		-
TOTAL USES BY TYPE	**9,228,594**	**15,998,224**	**4,461,529**	**7,483,933**	**(8,514,291)**	**-53%**

City Manager's Office-13

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
USES BY ORG CODE						
Administration-01131013	1,269,526	1,731,352	1,250,761	395,991	(1,335,361)	-77%
Environmental-01132713	449,312	642,033	351,558	1,409	(640,624)	-100%
City Manager Transportation-01135013	189,738	363,671	361,201			0%
Transportation Operations-10335013	775,219	1,237,215	498,204		(1,237,215)	-100%
Transportation Non-Operations-10335113	1,723		202		-	-
Parking Management-10335913	2,052	2,029,857	214,284		(2,029,857)	-100%
Outside Funded Grants-10632713	408,345	100,000		504,977	404,977	405%
Veolia-10932813				100,000	100,000	-
North Richmond Mitigation-11032913	71,499	67,000	445		(67,000)	-100%
ECIA-11731013	5,953,714	8,906,383	1,326,076	6,356,148	(2,550,235)	-29%
Kids First Initiative-13331013	94,597	476,377	212,358		(476,377)	-100%
Capital Outlay-20131031	16,299	444,335	246,440	125,408	(318,927)	-72%
Parking Authority Enterprise-40931013	(3,431)				-	-
TOTAL USES BY ORG CODE	**9,228,594**	**15,998,224**	**4,461,528**	**7,483,933**	**(8,514,291)**	**-53%**

ECONOMIC DEVELOPMENT DEPARTMENT

Mission:
The Economic Development Department implements City Council strategic priorities; promotes arts, business and real estate, environmental and health initiatives by advancing programs to encourage sustainable neighborhoods and development for all those who live and work in the City of Richmond.

FY2019-20 Accomplishments

- Implementation and reporting of Health in All Policies (HiAP) Ordinance and Strategy
- Implementation and monitoring of Climate Action Plan (CAP) with the Open Data Dashboard Transparent Richmond
- ECIA Implementation: 35 no cost solar systems installed on Richmond homes of low-income households and 26 businesses participated in Energize Richmond
- 80 solar compacting trash and recycling smart receptacles installed
- Launched Open Data and Performance Reporting Platform, Transparent Richmond, www.transparentrichmond.org
- Three dumpster days hosted for RHA residents
- 43 properties participated in multifamily bulky item pick-up pilot program funded by the CalRecycle Illegal Disposal Site and Landfill Clean-up Remediation Grant

FY2020-21 Strategic Goals

- Develop and implement an Economic Development Action Plan
- Increase and support Richmond business retention, attraction, incentives, and promotion in partnership with local resource organizations
- Support Small Businesses through connections to local classes, seminars, collaboration, and technical assistance
- Design, implement and manage projects/programs to market the City
- Initiate and coordinate with Business Improvement Districts

CITY MANAGER'S OFFICE
PROGRAM ORGANIZATIONAL CHART

Arts & Culture	Business Development	Environmental & Health Initiatives	Richmond Housing Authority	Real Estate
*Develop an Arts & Culture Strategy, including an inventory of City-owned art, preservation, maintenance, etc.	*Revenue Generation	* Health in All Policies (HiAP) Ordinance and Strategy Implementation and reporting	*Implementation of the PHARS	* Develop and implement repositioning strategy for city assets.
*Support for non-profit art organizations and local artists including cross-sector collaboration with City departments, outside governmental entities, community-based organizations, foundations, and residents	*Develop and implement an Economic Development Strategy * Economic Development Commission Staffing and Support	* Climate Action Plan implementation an monitoring via Open Data Dashboard (Transparent Richmond)	* Repositioning of RHA Assets: Hacienda, Nevin Plaza, Administration Building, Nystrom Village, Richmond Village I, II, & III.	* Manage City-owned contaminated sites including properties in Marina Bay and adjacent to the Richmond Parkway
* Develop and implement Public Art policies and programming for the administration of the 1.5% Public Art and 1% Private Development	* Richmond Business Retention, Attraction, Incentives, Promotion and Support with resource partners (i.e. Main Street, Co-Biz, Renaissance Center, etc.)	* Partnerships with City Departments, UC Berkeley, other public institutions and not-for-profit organizations to support HiAP implementation, data tracking and analysis	*Administration and Program Oversight including reporting and financial management	* Manage the Pt. Molate, Terminal One, and 12th & Macdonald sites
* Fund and administer Neighborhood Public Art Project grants	* Support Small Business Through Connection to Local Classes, Seminars, Collaborations and Technical Assistance	* Solid Waste and Recycling Contract Administration (Collection and Post Collection Agreement, Transfer Station Agreement)	*Grant administration: Capital Planning, Modernization, Project Management	* Manage the Marina Bay Harbor lease and coordinate site improvements
* Richmond Arts & Culture Commission and Public Art Advisory Committee Staffing and Support	* Design, implement and manage projects/programs to market the City of Richmond (i.e. SF Business Times, etc.)	* Regional and State Energy Program Collaboration	*Low Income Public Housing: Rent Collection, Monthly Reporting, Lease Enforcement, Maintenance, Vacancy Turnaround, Resident Services, Eviction Activity	*Coordinate with private developers to encourage the development for Priority Development Areas (Hilltop, Richmond Bay Specific Plan, etc.
	* Business Improvement Districts Initiation and Management (Assessment of Harbour Way from Cutting Blvd. to Shoreline, Renewal of Main Street Initiative, Visit CA Richmond Renewal)	* Program Funding and Grant Opportunities Research and Grant Administration *Community Air Monitoring	*Development: Easter Hill Housing Corporation, RHA Corp., etc.	* Developer Tour Hosting and Support

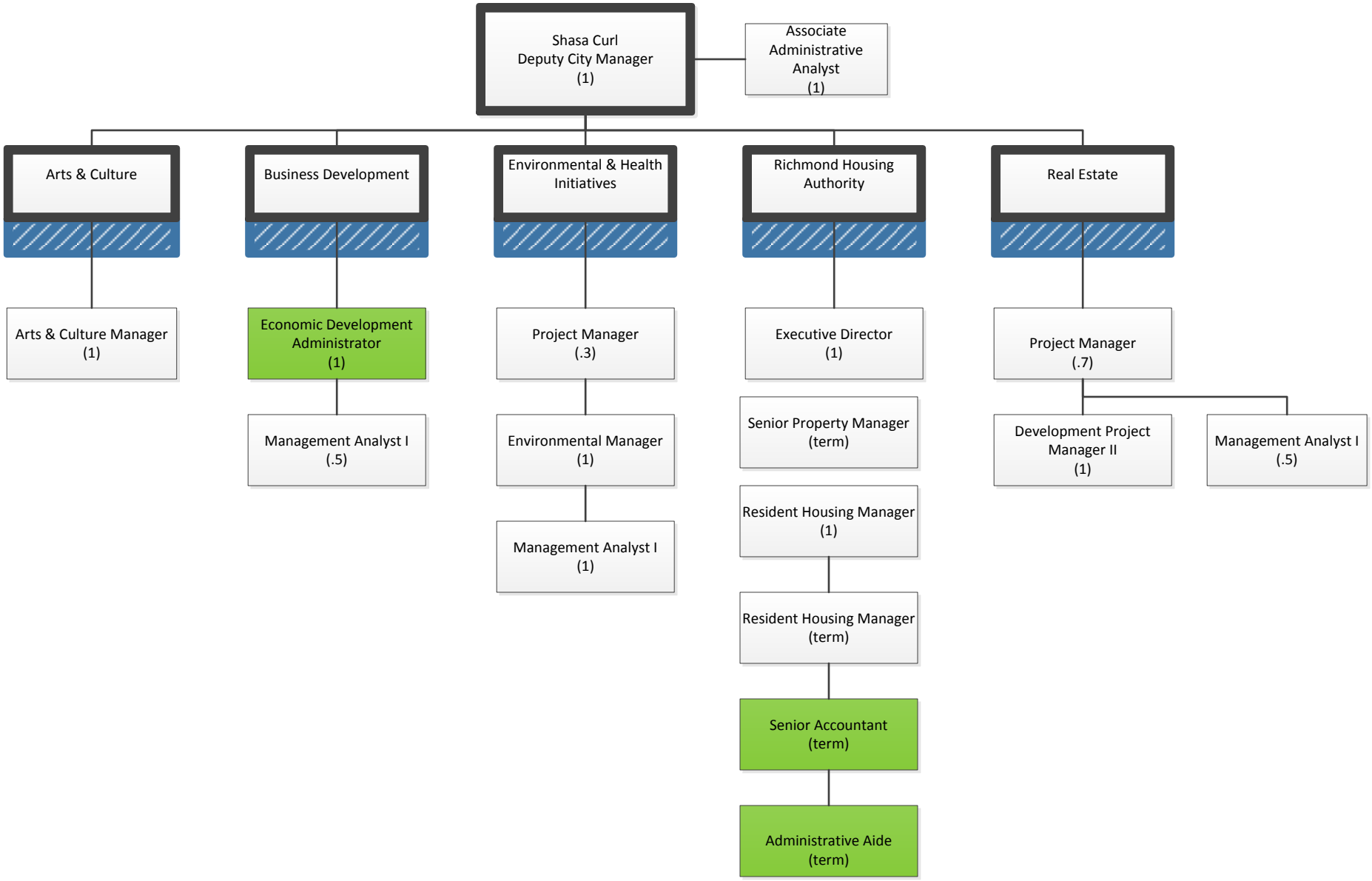
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
ECONOMIC DEVELOPMENT					
Arts & Culture Manager					1.0
Associate Admin Analyst					1.0
Deputy City Manager					1.0
Development Project Manager II					1.0
Environmental Manager					1.0
Management Analyst I					2.0
Project Manager I					1.0
Subtotal					8.0
Frozen Positions:					
Economic Development Admin					1.0
Total Frozen FTEs					**1.0**

City Manager's Office, Economic Development
FY2020-21 Organizational Chart

Existing Pos.
New Position
Reclassification
Main Program
Sub-Program
Frozen

Existing FTE = 11 , Adopted FTE = 11



Economic Development-36

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001				2,765,047	2,765,047	-
Public Art 1%-1005				100,000	100,000	-
TOTAL SOURCES BY FUND	**0**	**0**	**0**	**2,865,047**	**2,865,047**	-
USES BY TYPE						
Salaries				608,040	608,040	-
Benefits				446,836	446,836	-
Professional Services				1,333,631	1,333,631	-
Other Operating Expenses				474,700	474,700	-
Utilities				840	840	-
Equipment & Contract Services				1,000	1,000	-
TOTAL USES BY TYPE	**0**	**0**	**0**	**2,865,047**	**2,865,047**	-
USES BY ORG CODE						
Admin-01361165				632,278	632,278	-
Spec Prj-Env-01362765				1,039,186	1,039,186	-
Public Art Div-01364065				601,638	601,638	-
Assets Mgmt Div-01369065				492,845	492,845	-
Public Art 1%-10564165				100,000	100,000	-
TOTAL USES BY ORG CODE	**-**	**-**	**-**	**2,865,947**	**2,865,947**	-

INTERNAL SERVICES ADMIN

Mission:
The Internal Services Program for Children and Youth was created in order to provide a sustainable funding stream for youth-serving organizations in Richmond and North Richmond. This will be done by providing grant funding to various organizations serving Richmond and North Richmond youth under the age of 24.

FY2019-20 Accomplishments

- Issued quarterly newsletter and provided updates via website and social media.
- Assisted in the development of the Community Needs Assessment & Strategic Investment Plan.
- Convened of first Oversight Board meeting.

FY2020-21 Strategic Goals

- Implement Children and Youth (Kids First Program) and establish fund.

CITY MANAGER'S OFFICE
PROGRAM ORGANIZATIONAL CHART

Internal Services	Department of Children and Youth
* Oversight of Finance, Human Resources, Department of Children and Youth and Office of Neighborhood Safety	* Establishment of the Department of Children and Youth and administration of the grant program in alignment with Measures E & K and Board direction
*Organizational and Employee Development	* Collaboration with various governmental, faith-based, CBOs, philanthropy and community organizations to support work in the community and ensure that children and youth needs are met
* City - Philanthropic Partnership Development	* Providing support to the Oversight Board (e.g. assist with board recruitment, retention, development, training, agenda setting, meeting facilitation, etc.)
* Enviornmental & Community Investment Agreement Implementation, Support and Oversight	* Develop and administer the grant program in alignment with the Community Needs Assessment and Strategic Investment Plan
* Inter-Departmental Collaboration	* Develop and implement a process to evaluate and/or support the evaluation of grantees, the grant process, collaborative work with other entities, and the program.
* Non-Governmental Organization Support	

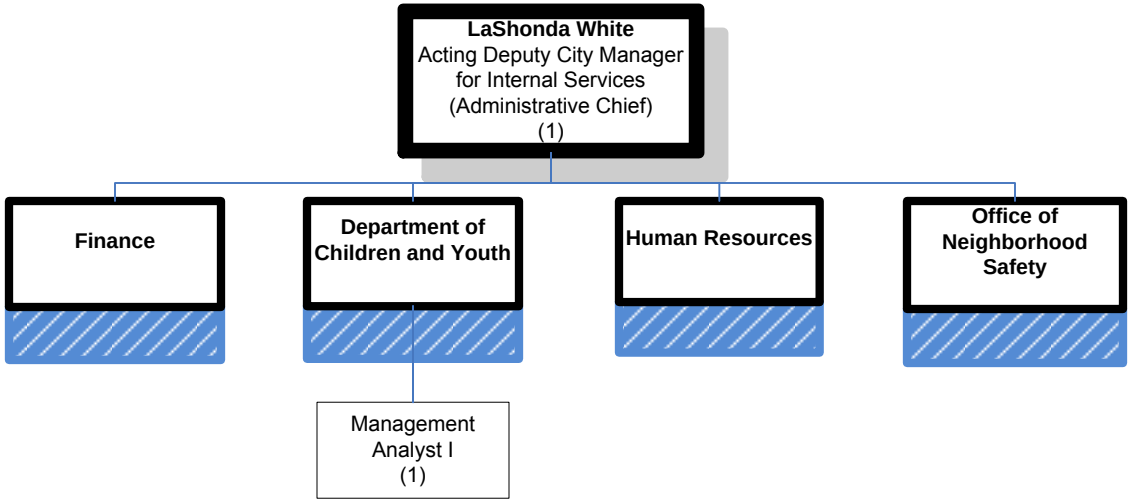
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
INTERNAL SERVICES					
Administrative Chief					1.0
Management Analyst I					1.0
Total Full-Time Equivalents (FTEs)					**2.0**

City Manager/Internal Services Admin
FY2020-21 Organizational Chart

Existing Pos.
New Position
Reclassification
Main Program
Sub-Program

Existing FTE = 2, Adopted FTE = 2



Please see separate organizational charts for Finance, Human Resources and Office of Neighborhood Safety for details

Internal Services-37

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001				217,335	217,335	-
Chevron ECIA				4,108,701	4,108,701	-
Dept. of Children & Youth Services				347,306	347,306	-
TOTAL SOURCES BY FUND	**0**	**0**	**0**	**4,673,342**	**347,306**	
USES BY TYPE						
Salaries				219,466	219,466	-
Benefits				124,875	124,875	-
Professional Services				4,303,301	4,303,301	-
Other Operating Expenses				24,800	24,800	-
Equipment & Contract Services				900	900	-
TOTAL USES BY TYPE	**0**	**0**	**0**	**4,673,342**	**4,673,342**	
USES BY ORG CODE						
Internal Services Admin-01371118				217,335	217,335	-
Chevron ECIA-11771018				4,108,701	4,108,701	
Dept. of Children & Youth Services-13371018				347,306	347,306	-
TOTAL USES BY ORG CODE	**-**	**-**	**-**	**4,673,342**	**4,673,342**	

FINANCE

Mission:
The Finance Department is committed to providing timely, accurate, clear and complete information and support to council, city departments and the community at large. We are also committed to establishing and maintaining a functioning set of policies and procedures, while ensuring compliance to audit and generally accepted accounting principles and ethical standards.

FY2019-20 Accomplishments

- Adopted a balanced budget for 5th consecutive fiscal year.
- Received budget awards from the GFOA and CSMFO award programs.
- Successfully completed and submitted monthly Treasurer's Report to City Council timely.
- Maintain timely reconciliation of bond/Trust accounts.
- Refunding for Point Potrero Bond and Civic Center Bond.
- Initiation of RFP for Brokers and Actuarial services.
- Completion of annual reporting for taxes and employees forms.

FY2020-21 Strategic Goals

- Transition from an annual budget to a biennial priority-based budget.
- Link budget to long-term strategic priorities and goals.
- Assist with developing an infrastructure improvement/replacement plan.
- Receive budget awards from GFOA and CSMFO award programs.
- To provide accurate and meaningful reporting on the City's financial position.
- To improve and enhance the financial system information available to the departments and maintain the integrity of the City's Financial Reporting System.
- Finalize Impact Fee and User Fee Study
- Update Master Fee Schedule
- Finalize Gross Receipts Ballot Measure
- Submit the Recognized Obligation Payment Schedule (ROPS 20-21) to the California Department of Finance (Finance) by the deadline of February 1st

FINANCE DEPARTMENT
PROGRAM ORGANIZATIONAL CHART

Administration

*Manage Overall Operations of the Finance Department

*Purchase Order Receiving

*Contract Processing

*Website Management

*Maintain all files associated with Personnel and Training

Budget

*Capital Improvement Plan Budgeting

*Operating Budgeting

*Monthly Variance Analysis

*Position Control

*MUNIS User Training

*Grants Management

*Performance Measures Reporting

*Five-Year Financial Planning

*Revenue Collections & Analysis

*Master Fee Schedule

General Accounting

*MUNIS Accounting System Maintenance

*General Ledger Maintenance

*Financial Analysis & Reporting

*Fixed Assets Accounting

*Audit Management

*Internal Controls

*Financial Guidance to Departments

*State, Federal & Local Government Reporting

*Comprehensive Annual Financial Report (CAFR)

Treasury

*Cash Management

*Rating Agency/Credit Reports

*Debt Management

*Banking Services

*State Controller's Reports

*Cash Flow Reporting

*Trustees Liaison

*Financial Policies

*Arbitrage & Continuing Disclosure

*Investments Maintenance & Reporting

Revenue

*Accounts Receivable

*Collections

*Business License

*Payment Processing

*Petty Cash

*Return Checks

*Wastewater & Stormwater Processing

*Refunds

Accounts Payable

*Process Invoices

*1099 Miscellaneous Reporting

*Process Cal-Card Statements

*Process Utility Payments

*Quarterly Diesel Fuel and Sales Tax Reporting

Purchasing

*City Purchasing Agent

*Develop Policy and Procedures

*Purchasing Order Maintenance

*Manage BidsOnline System

*Maintain Vendor Database

*Contract Management

*CAL-Card Program Administration

Payroll

*Annual Salary & Benefit Projection

*Medical Reimbursements

*Garnishment Payments

*Retiree Pension

*Annual State Controller's Report

*Federal & State Payroll Reporting

*Payroll Services for Active Employees

*W-2 & 1099R Reconciliation and Filing

*Compliance with Memorandum of Understandings (MOUs) and State & Federal Laws

City of Richmond
Multi-Year Comparative Position Listing

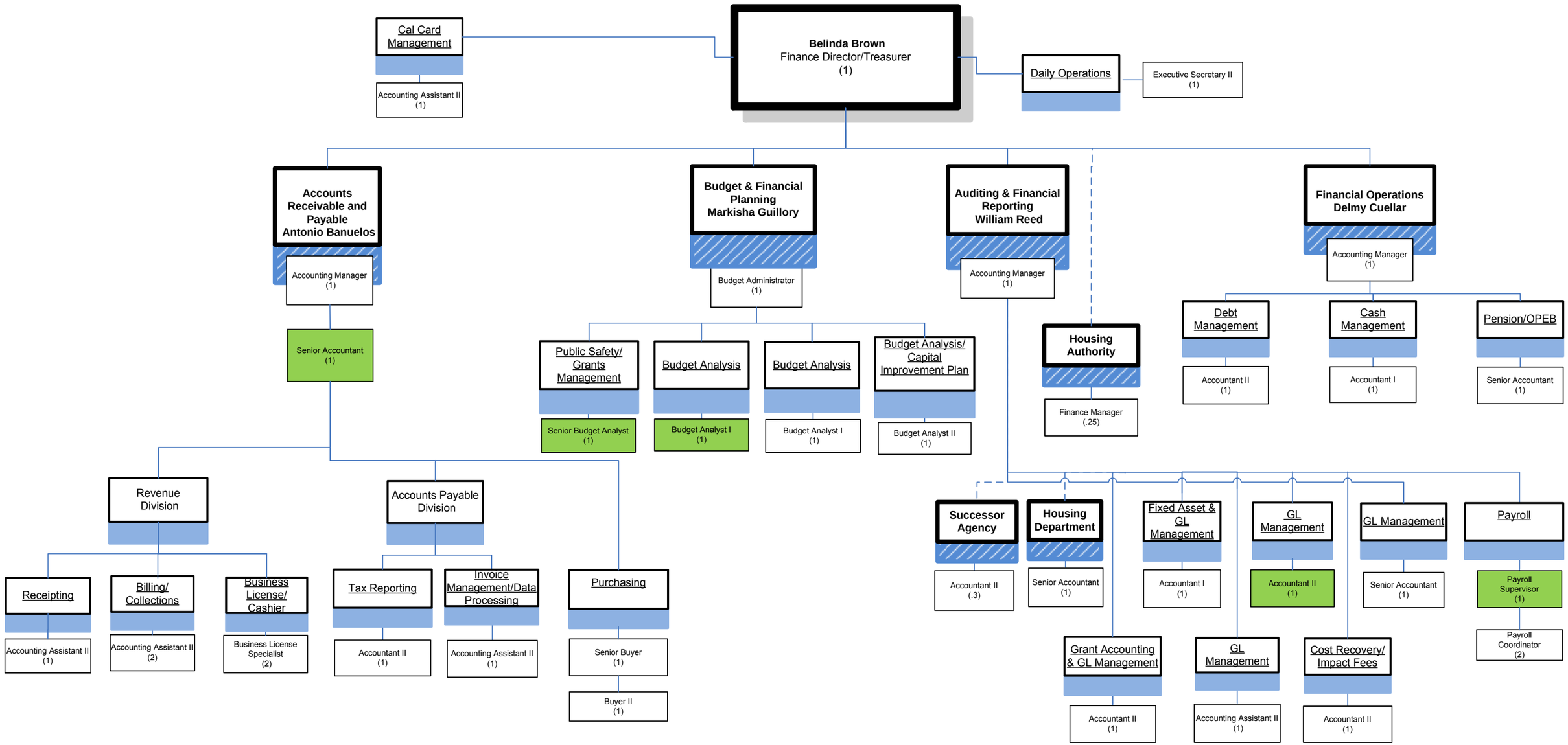
Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
FINANCE					
Accountant I	1.0	1.0	2.0	2.0	2.0
Accountant II	5.0	5.0	5.0	5.0	4.0
Accounting Assistant I	1.0				
Accounting Assistant II	3.0	8.0	6.0	6.0	6.0
Accounting Manager	2.0	2.4	3.0	3.0	3.0
Administrative Services Analyst		1.0	1.0		
Budget Administrator	1.0	1.0	1.0	1.0	1.0
Budget Analyst I	1.0	2.0	2.0	2.0	1.0
Budget Analyst II	2.0	1.0	1.0	1.0	1.0
Business License Specialist	1.0	2.0	2.0	2.0	2.0
Buyer II	1.0	1.0	1.0	1.0	1.0
Executive Secretary I	1.0				
Executive Secretary II	1.0			1.0	1.0
Finance Director	1.0	1.0	1.0	1.0	1.0
Office Aide	0.8				
Payroll Coordinator	2.0	2.0	2.0	2.0	2.0
Payroll Supervisor	1.0	1.0	1.0	1.0	
Revenue Collection Manager	1.0	1.0			
Senior Accountant	3.0	1.5	3.0	3.0	3.0
Senior Budget Analyst	2.0	1.0	1.0	1.0	
Senior Buyer	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	**32.8**	**32.9**	**33.0**	**33.0**	**29.0**
Frozen:					
Accountant II					1.0
Budget Analyst I					1.0
Payroll Specialist					1.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Senior Accountant					1.0
Senior Budget Analyst					1.0
Total Frozen FTEs					**5.0**

Finance
FY2020-21 Organizational Chart

Existing FTE = 34, Adopted FTE = 29



Note: The Housing Department, Successor Agency and Housing Authority are located in the Finance Department but will continue to be supported by their department's budget.

Finance-17

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	3,449,609	4,501,465	2,730,612	4,221,792	(279,673)	-6%
TOTAL USES BY FUND	**3,449,609**	**4,501,465**	**2,730,612**	**4,221,792**	**(279,673)**	**-6%**
USES BY TYPE						
Salaries	2,514,026	2,830,038	1,812,446	2,518,249	(311,789)	-11%
Benefits	1,757,582	1,947,417	1,271,707	1,809,960	(137,457)	-7%
Professional Services	782,310	815,981	473,943	780,952	(35,029)	-4%
Other Operating Expenses	65,679	67,980	42,567	500	(67,480)	-99%
Utilities	1,356	1,400	877		(1,400)	-100%
Equipment & Contract Services	125	344	344		(344)	-100%
Cost Pool	277,589	199,178	149,384	171,164	(28,014)	-14%
Asset/Capital Outlay	10,318				-	-
A87 Cost Plan Reimbursement	(1,559,376)	(1,360,873)	(1,020,655)	(1,059,033)	301,840	-22%
TOTAL USES BY TYPE	**3,849,609**	**4,501,465**	**2,730,612**	**4,221,792**	**(279,673)**	**-6%**
USES BY ORG CODE						
Finance/Administration-01171115	716,087	713,804	449,043	577,311	(136,493)	-19%
Finance/General Accounting-01172015	827,785	1,125,393	740,395	1,062,719	(62,674)	-6%
Finance/Budget-01173415	796,590	700,100	438,180	443,009	(257,091)	-37%
Finance/Payroll-01173415	285,508	322,515	173,852	239,301	(83,214)	-26%
Finance/Treasury-01175815	226,837	650,601	199,828	746,804	96,203	15%
Finance/Accounts Payable-01176015	173,340	180,351	134,845	204,171	23,820	13%
Finance/Revenue Collection-011777015	543,781	516,737	349,137	633,398	116,661	23%
Finance/Purchasing-01178015	279,680	291,964	245,332	315,079	23,115	8%
TOTAL USES BY ORG CODE	**3,849,609**	**4,501,465**	**2,730,612**	**4,221,792**	**(279,673)**	**-6%**

HUMAN RESOURCES

Mission:
The Human Resources Department supports our customers in accomplishing their missions by attracting, training, and retaining a highly-skilled and diversified workforce that is fairly compensated and rewarded for its effort in an equitable, safe and responsible work environment.

This is accomplished within existing resources, in an environment of change, with integrity, and in a manner that is consistent with City policies, Code of Ethics, merit system principles, collective bargaining agreements, and federal and state laws.

FY2019-20 Accomplishments

- Successfully completed negotiations with Local 21 and SEIU 1021 Unions.
- Launched the Management Leadership Academy and introduced a comprehensive remote training program offered through Target Solutions for all employees.
- Successfully implemented the California Firefighter Joint Apprenticeship Committee's (Cal-JAC) Firefighter Candidate Testing Center which resulted in reaching a diverse pool of qualified candidates.
- Conducted 63 recruitments and processed 3,358 general employee applications and 1,686 public safety applications.
- Implemented the City of Richmond's Families First Coronavirus Response Act (FFCRA) Plan.

FY2020-21 Strategic Goals

- Institute an online requisition process to expedite hiring.
- Completion of performance evaluations within thirty (30) days of the anniversary date.
- Successfully department head recruitments: City Attorney, Human Resources, and Public Works.
- Create an Employee Recognition Program.
- Ensure prompt and appropriate treatment of injured workers, and return to work as soon as feasible; evaluate the existing Alternative Dispute Resolution program for police and fire.

HUMAN RESOURCES
PROGRAM ORGANIZATIONAL CHART

Administration	Personnel Services	Risk Management	Benefit Services
* Leadership	* Recruitment & Testing	* Worker's Compensation	* Benefits Administration
* Program Oversight	* Salary & Compensation Administration	* General Liability	* Retirement Liaison
* Policy & Procedure Development & Implementation	* Job Classification	* Claims Management	* Employee Assistance Program
* ERP Administration & Maintenance	* Organizational Studies	* Safety & Loss Control	* Employee Wellness Program
* Payroll Services	* Application Tracking	* Insurance Procurement	*Training
* Inventory Control	* Job Posting & Hotline	* Return to Work Program	*Employee Recognition Program
* Budget	* Employment Lists	* Disability Retirement	*Management Academy
* Accounts Payable/Purchasing	*Applicant Input and Tracking	* Third Party Administration & Management	
*Contract Administration	*Personnel Action Form Processing	* Special Event & Property Use Permits	
*Personnel Board	*New Employee Orientation		
*HR Website Maintenance	*Grievance Handling		
*Finger Print Processing	*Management Consultation		
*Employee Verification	*Discipline Handling		
	*Discrimination Complaints		
	*Union Negotiations		

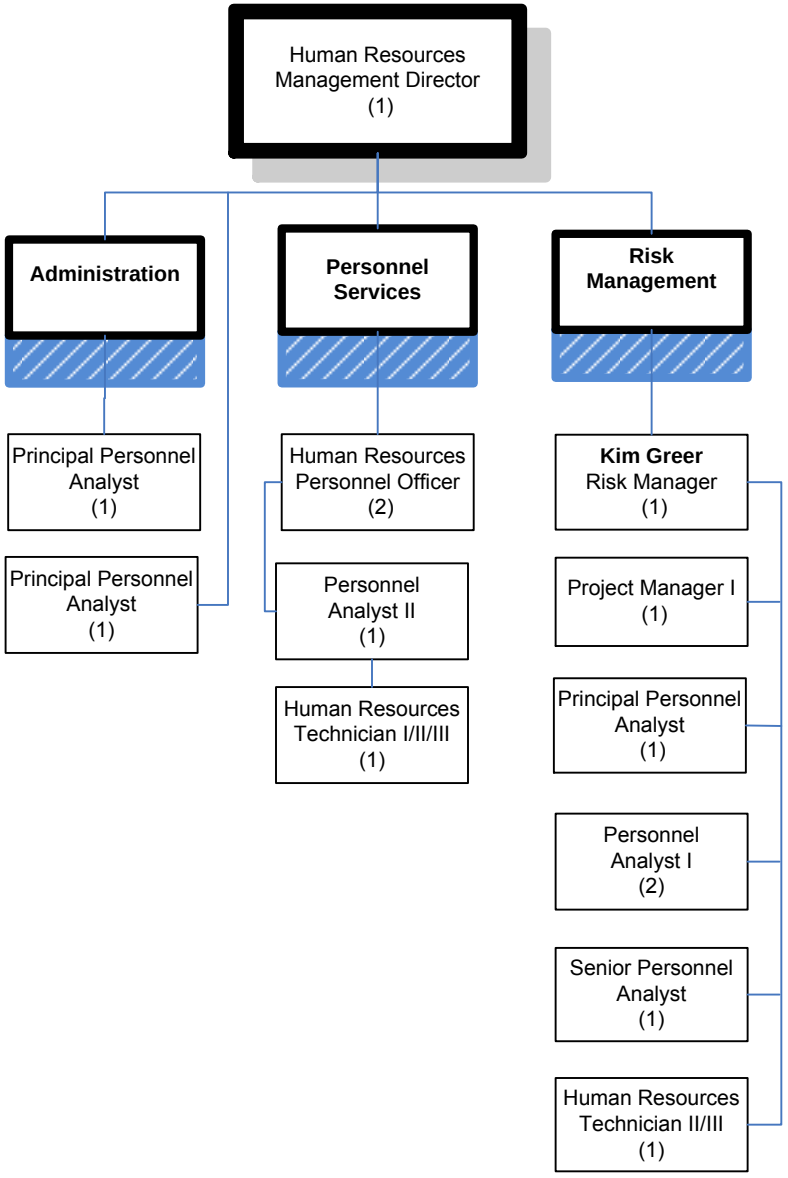
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
HUMAN RESOURCES					
Administrative Services Analyst					
Benefits Analyst	1.0				
Employee Benefits Analyst	1.0				
Finance Manager					
Human Resources Mgt. Director	1.0	1.0	1.0	1.0	1.0
Human Resources Personnel Officer	1.0	2.0	2.0	2.0	2.0
Human Resources Technician I					
Human Resources Technician II	2.0	1.0	2.0	2.0	2.0
Human Resources Technician III	0.8				
Labor Relations / Training Manager	1.0	1.0	1.0	1.0	
Payroll Coordinator					
Personnel Analyst I	1.0	2.0	2.0	2.0	2.0
Personnel Analyst II		1.0	1.0	1.0	1.0
Personnel Assistant	1.0	1.0			
Principal Personnel Analyst	1.0	3.0	3.0	3.0	3.0
Project Manager I		1.0	1.0	1.0	1.0
Risk Manager	1.0	1.0	1.0	1.0	1.0
Senior Employee Benefits Analyst	1.0				
Senior Human Resources Administrator	1.0				
Senior Management Analyst	1.0				
Senior Personnel Analyst		1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	**14.8**	**15.0**	**15.0**	**15.0**	**14.0**

Human Resources Management
FY2020-21 Organizational Chart

Existing Pos.
New Position
Reclassification
Main Program
Sub-Program

Existing FTE = 15, Adopted FTE =14



Human Resources-18

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	1,806,862	1,902,206	1,408,578	1,467,736	(434,470)	-23%
Risk Management-5001	24,251,652	19,910,650	13,519,868	18,993,012	(917,638)	-5%
TOTAL SOURCES BY FUND	**26,058,514**	**21,812,856**	**14,928,446**	**20,460,748**	**-1,352,108**	**-6%**
USES BY TYPE						
Salaries	2,318,844	2,287,891	1,737,963	1,967,678	(320,213)	-14%
Benefits	1,569,142	1,161,341	944,193	1,144,775	(16,566)	-1%
Professional Services	774,823	937,405	465,189	1,021,950	84,545	9%
Other Operating Expenses	48,732	72,525	45,597	72,625	100	0%
Utilities	200				-	-
Equipment & Contract Services					-	-
Provision for Insurance Loss	19,057,282	17,884,498	8,945,627	19,085,737	1,201,239	7%
Cost Pool	882,093	827,856	620,892	612,923	(214,933)	-26%
Asset/Capital Outlay	551,954	1,139,197	209,665	10,000	(1,129,197)	-99%
A87 Cost Plan Reimbursement	(300,772)	(275,903)	(206,927)	(214,708)	61,195	-22%
Grant Expenditures	150,000				-	-
TOTAL USES BY TYPE	**25,052,298**	**24,034,810**	**12,762,198**	**23,700,980**	**-333,830**	**-1%**
USES BY ORG CODE						
Human Resources (Admin)-01181016	1,806,862	1,902,206	1,408,578	1,467,736	(434,470)	-23%
Risk Mgmt (Admin)-50182116	3,760,279	3,880,443	3,254,203	3,182,908	(697,535)	-18%
Risk Mgmt Worker's Comp-50182216	10,160,029	10,196,907	5,889,710	9,699,112	(497,795)	-5%
Risk Mgmt General Liability-50182316	9,325,127	8,055,254	2,209,707	9,351,224	1,295,970	16%
TOTAL USES BY ORG CODE	**25,052,298**	**24,034,810**	**12,762,198**	**23,700,980**	**(333,830)**	**-1%**

OFFICE OF NEIGHBORHOOD SAFETY

Mission:
The primary goal of the Office of Neighborhood Safety (ONS) is to dramatically reduce and one day eliminates gun violence and associated homicides in the City of Richmond. We do this by creating and providing attention, intensive engagement, and support structures that are designed to improve the social and emotional health and wellness of those we serve.

FY2019-20 Accomplishments

- Served 147 clients
- 10,275 hours of Street Outreach
- 6140 Face to Face Engagements
- 728 Social Services Navigational Supports
- 37 Conflicts Mediated
- 16 Violence Interruptions
- 6th Fellowship Completed
- 100% of Fellows Alive
- 95% of Fellows not injured by firearm since becoming a Fellow
- 76% not suspected in a firearm related crime since becoming a Fellow

FY2020-21 Strategic Goals

- Sustain current shootings resulting in Injury/Death reductions of 73%, and raise outside resources (approximately $500,000) to continue and expand services.
- Reduce the number of malicious killings of human beings by other human beings from the status quo to zero.

OFFICE OF NEIGHBORHOOD SAFETY PROGRAM ORGANIZATIONAL CHART

Neighborhood Safety

*Coordination of City-initiated violence prevention initiatives

*Coordination of collaborative community efforts to reduce gun violence

*Development of funding sources for gun violence reduction strategies

*Identification of "best practices" and community needs to prevent gun violence

*Evaluation and provision of funding to community organizations for gun violence prevention strategies

*Design and implementation of programs that reduce gun violence

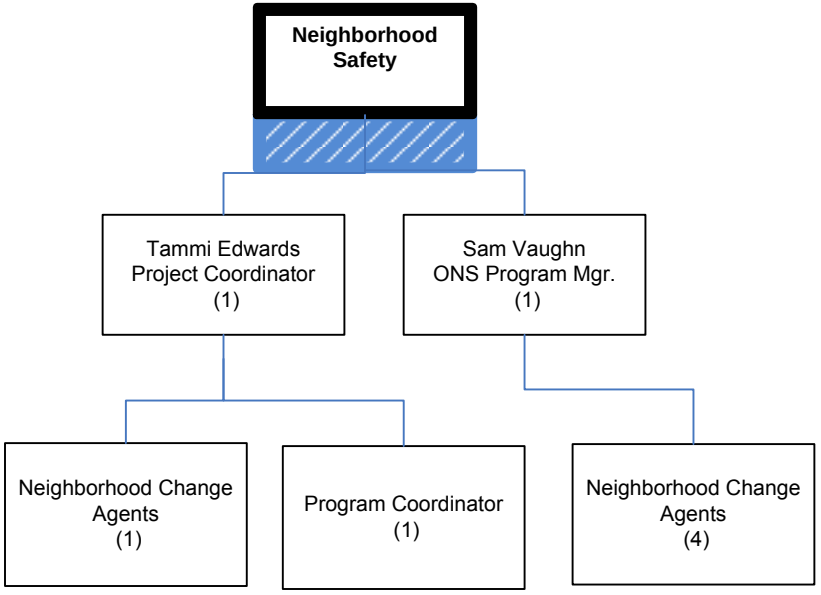
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
OFFICE OF NEIGHBORHOOD SAFETY					
Community Services Program Manager	1.0				
Neighborhood Change Agents	3.0	3.0	3.0	3.0	5.0
Neighborhood Safety Director					
ONS Program Manager		1.0	1.0	1.0	1.0
Program Coordinator		1.0			
Project Coordinator	1.0	1.0	1.0	1.0	1.0
Recreation Program Coordinator	1.0		1.0	1.0	1.0
Redevelopment Contract Administrator					
Total Full-Time Equivalents (FTEs)	**6.0**	**6.0**	**6.0**	**6.0**	**8.0**

Office of Neighborhood Safety
FY2020-21 Organizational Chart

Existing Pos.
Main Program
New Position
Sub-Program
Reclassification

Existing FTE = 6 Adopted FTE = 8



Office of Neighborhood Safety-21

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	1,467,755	2,150,609	1,121,509	1,936,534	(214,075)	-10%
ECIA-1017	58,000	58,000	29,000	58,000	-	0%
TOTAL SOURCES BY FUND	**1,525,755**	**2,208,609**	**1,150,509**	**1,994,534**	**-214,075**	**-10%**
USES BY TYPE						
Salaries	577,188	679,267	497,141	767,935	88,668	13%
Benefits	390,235	388,453	311,254	559,566	171,113	44%
Professional Services	338,116	787,899	184,012	468,183	(319,716)	-41%
Other Operating Expenses	17,268	37,551	11,799	31,240	(6,311)	-17%
Utilities	10,755	16,000	7,958	16,000	-	0%
Cost Pool	68,320	38,745	29,059	102,010	63,265	163%
Asset/Capital Outlay	8,050	9,600	723	9,600	-	0%
Grant Expenditures	115,822	251,094	108,563	40,000	(211,094)	-84%
TOTAL USES BY TYPE	**1,525,755**	**2,208,609**	**1,150,509**	**1,994,534**	**-214,075**	**-10%**
USES BY ORG CODE						
Administration-01211013	1,168,640	1,339,735	903,633	1,563,201	223,466	17%
Grants-01212013	299,115	810,874	217,876	373,333	(437,541)	-54%
ECIA-01171013	58,000	58,000	29,000	58,000	-	0%
TOTAL USES BY ORG CODE	**1,525,755**	**2,208,609**	**1,150,509**	**1,994,534**	**(214,075)**	**-10%**

POLICE DEPARTMENT

Mission:
The mission of the Richmond Police Department is to prevent crime and maintain order by providing constitutional and professional police services that incorporate strategies grounded in community engagement and collaborative partnerships that address causes of crime and disorder, that help solve neighborhood problems, and that improve quality of life in Richmond.
In compliance with professional standards established by the Oath of Office, Professional Code of Ethics and administrative directives; perform in a manner that promotes public trust, confidence and a sense of safety and security.

OUR VISION
Our vision is to provide professional police services by partnering with our community to ensure Richmond is a safe place to live, work, and visit.

FY2019-20 Accomplishments

- Emphasize crime prevention and community education through collaboration and partnerships like Community Safety.
- Academy, Pound the Beat, Ceasefire, and active social media outreach and other openness (transparency) efforts.
- Crime down, community engagement up.
- Expanded police footprint in the multidisciplinary approach to disorder situations associated to homelessness.
- Time and attendance software vendor transition to InTime now in place, complimenting a new 11/80 Patrol deployment schedule.

FY2020-21 Strategic Goals

- Continue to grow relationships of mutual trust and respect between police and community that better enable police intervention at the first sign of trouble.
- Patrol officers continue using LAP – Lethality Assessment Protocol when investigating alleged incidents of domestic violence as a prevention/intervention measure for preventing DV homicide.
- Thorough follow-up criminal investigations on gang murder cases that help family and loved ones left behind to seek justice and find closure, as an alternative to seeking revenge.

POLICE DEPARTMENT

- Continued partnership with FBI Safe Streets Task Force to gather active and actionable gang intelligence that allows for pre-gunfire incident intervention that prevents the loss of life, and that helps to prevent the chance for the escalating continuance of retaliatory gunfire incidents.
- Hold one department readiness inspection annually.

POLICE
PROGRAM ORGANIZATIONAL CHART

Office of the Chief of Police

*Leadership

*Manage Overall Operations of the Police Department

* Crime Prevention

*Office of Professional Accountability

*Public Information

*SB1421 / AB743 Compliance

Personnel and Training

*Recruiting, Hiring, and Retention

*Coordinate all Department Training

*Maintain all Files Associated with Personnel, Backgrounds and Training

* Risk Management

Police Activities League

* Outreach to the Community

*Serve over 10,000 Children Through Programs

*Connect cops with children

*Programs that are alternatives to delinquency

Police Chaplains

* Liaison with Community

* Comfort/Support Community

*Emotionsl wellbeing of Community and cops in the Aftermath of human trajedy

Office of Professional Accountability

*Investigations into Activity Detrimental to Police Function

*Early Warning Tracking System

*Service complaints

*Misconduct investigations

*Mediation

*SB1421 Compliance

Technical Services CAD Enhancement Maintenance

*Operation of multidisciplinary 911 Dispatch Center - Police, Fire and Emergency Services

*Plan for Equipment Purchase and Upgrades for Communications Center

*Manage East Bay Regional Communications System

*Manage 911 communications dispatch contracted services

Patrol Division Policing Bureau

*Provide Professional Police Services

*Youth and School Programs

*Traffic Enforcement

*Marine Patrol

* Crime Analysis/ Crime Accountability Program

*Emergency Readiness

Investigations Division Policing Bureau

*Conduct Criminal Investigations

*Prepare Cases for Court

*Multi-jurisdiction Task Force Operations

*Obtain Criminal Intelligence

* Misdemeanor Prosecution

*Victim outreach

Support Services

*Operate the Jail

*Coordinate Records Storage and Dissemination

*Communications Center

Property and evidence

*Prisoner transportation

*Mobile Command Center

Financial Services

*Monthly Variance Reporting

*Accounts Payable

*Grant Management

*Procurement

*Revenue Projections

* Contract Management

*Annual and Mid-year Budget Preparation

Information Technology

*Manage CAD, RMS, and Mobile Technology

*Implement New Technology

*CCTV

*Cellular telephones

*Shotspotter

*InTime attendance software

*Spidr Tecnology

Technical Service RMS Records Management

*Provide Records Management Software and Hardware

*Maintain Mobile Data Computers

*Maintain crime reports

UCR reporting to state

*CLETS Regulations

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
POLICE					
SWORN					
Asst Police Chief	1.0	1.0	1.0	1.0	1.0
Police Captain	3.5	4.0	4.0	4.0	3.0
Police Chief	1.0	1.0	1.0	1.0	1.0
Police Lieutenant	8.0	8.0	9.0	9.0	8.0
Police Officer	130.0	128.0	128.0	127.0	115.0
Police Officer Trainee	6.0	8.0	8.0	9.0	6.0
Police Sergeant	28.0	28.0	27.0	27.0	23.0
Sub-total Sworn	**177.5**	**178.0**	**178.0**	**178.0**	**157.0**
NON-SWORN					
Accountant II	1.0	1.0	1.0	1.0	
Administrative Aide	2.0	2.0	2.0	3.0	2.0
Administrative Trainee	2.0	2.0	1.0	1.0	
Assistant Police Property Technician	2.0	2.0	2.0	2.0	1.0
Administrative Service Analyst	1.0	1.0	1.0	1.0	1.0
CCTV Wireless & Systems Specialist	1.0	1.0	1.0	1.0	1.0
Code Enforcement Officer II	1.0	1.0	1.0	1.0	1.0
Communications Call Taker	2.0	1.0	1.0	1.0	1.0
Communications Dispatcher I	1.0	4.0	4.0	5.0	8.0
Communications Dispatcher II	14.0	12.0	12.0	11.0	7.0
Communications Manager	1.0	1.0	1.0	1.0	1.0

City of Richmond
Multi-Year Comparative Position Listing

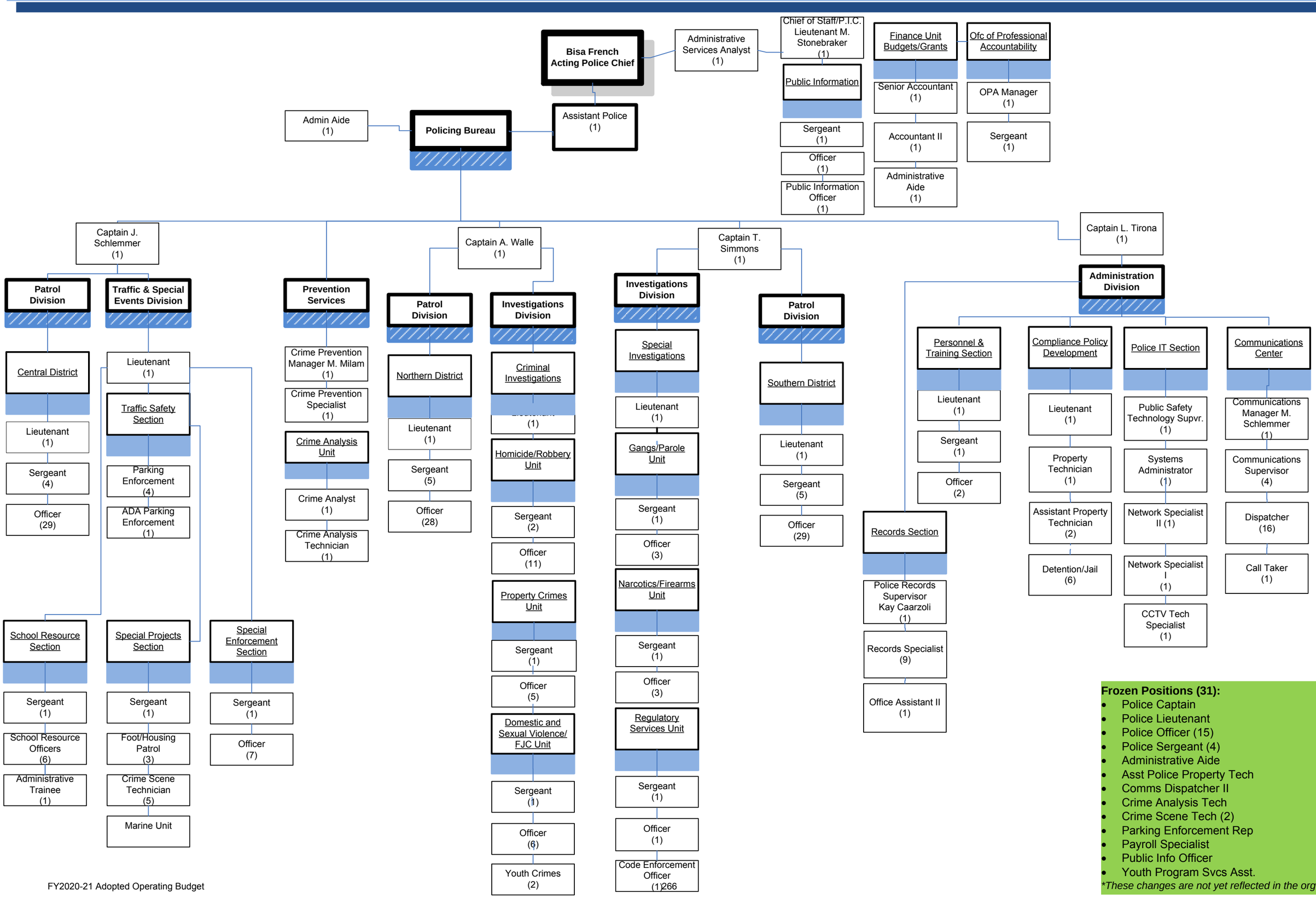
Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Communications Shift Supervisor	4.0	4.0	4.0	4.0	4.0
Crime Analysis Technician	1.0	1.0	1.0	1.0	
Crime Analyst	1.0	1.0	1.0	1.0	1.0
Crime Prevention Manager	1.0	1.0	1.0	1.0	1.0
Crime Prevention Specialist			1.0	1.0	1.0
Crime Scene Technician	3.0	3.0	5.0	4.0	2.0
Jailer	5.0	5.0	6.0	6.0	6.0
Network and Systems Specialist I	1.0	1.0	1.0	1.0	1.0
Network and Systems Specialist II	1.0	1.0	1.0	1.0	1.0
Office Assistant II	1.0	1.0	1.0	1.0	1.0
Office Specialist					
Parking Enforcement Representative	5.0	5.0	5.0	5.0	4.0
Police Assistant	1.0	1.0			
Police Property Technician	1.0	1.0	1.0	1.0	1.0
Police Records Specialist	9.0	9.0	9.0	9.0	9.0
Police Records Supervisor	1.0	1.0	1.0	1.0	1.0
Project Manager II	1.0	1.0	1.0	1.0	1.0
Public Information Officer			1.0	1.0	
Public Safety Technology Supervisor	1.0	1.0	1.0	1.0	1.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Senior Accountant	1.0	1.0	1.0	1.0	1.0
Systems Administrator	1.0	1.0	1.0	1.0	1.0
Utility Worker II					
Sub-total Non-Sworn	**67.0**	**67.0**	**70.0**	**70.0**	**60.0**
Total Full-Time Equivalents (FTEs)	**244.5**	**245.0**	**248.0**	**248.0**	**217.0**
Frozen Positions:					
Sworn:					
Police Captain					1.0
Police Lieutenant					1.0
Police Officer (15)					15.0
Police Sergeant (4)					4.0
Total Sworn					**21.0**
Non-Sworn:					
Administrative Aide					1.0
Asst Police Proptech					1.0
Comm Dispatcher II					1.0
Crime Analysis Tech					1.0
Crime Scene Tech (2)					2.0
Parking Enf Rep					1.0
Payroll Specialist					1.0
Public Info Officer					1.0
Youth Prg Svcs Asst					1.0
Total Non-Sworn					**10.0**
Total Frozen FTEs					**31.0**

Police Department
FY2020-21 Organizational Chart

Existing FTE = 248, Adopted FTE = 217



Frozen Positions (31):

- Police Captain
- Police Lieutenant
- Police Officer (15)
- Police Sergeant (4)
- Administrative Aide
- Asst Police Property Tech
- Comms Dispatcher II
- Crime Analysis Tech
- Crime Scene Tech (2)
- Parking Enforcement Rep
- Payroll Specialist
- Public Info Officer
- Youth Program Svcs Asst.

**These changes are not yet reflected in the org chart.*

Police-19

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND						
General Fund-0001	67,933,263	71,266,249	49,938,049	67,220,748	(4,045,501)	-6%
Assest Seizure Fund-1004	69,790		10,338		-	-
Outside Funded Services-Grants-1006	143,854	578,050	160,602		(578,050)	-100%
ECIA-1017					-	-
CR- Code Enforcement-1053	2,076,487	55,000			(55,000)	-100%
General Capital Fund-2001					-	-
Impact Fee-Police-2114	78,992	8,571	24,129		(8,571)	-100%
CAD Dispatch System-5005	4,440,364	5,138,065	3,052,260		(5,138,065)	-100%
RMS Records Services-5006	438,232	495,628	356,548		(495,628)	-100%
TOTAL SOURCES BY FUND	**75,180,982**	**77,541,563**	**53,541,926**	**67,220,748**	**(10,320,815)**	**-13%**
USES BY TYPE						
Salaries	35,186,839	34,959,964	25,092,826	31,050,150	5,957,324	24%
Benefits	23,093,171	25,135,087	17,485,195	24,856,253	7,371,058	42%
Professional Services	3,524,734	4,854,722	2,411,580	3,949,808	1,538,228	64%
Other Operating Expenses	2,279,282	2,526,915	1,907,690	2,600,587	692,897	36%
Utilities	325,309	390,299	196,238	390,299	194,061	99%
Equipment & Contract Services	264,176	625,123	234,395	511,872	277,478	118%
Provision for Insurance Loss		1500	1,500		(1,500)	-100%
Cost Pool	4,667,213	4,671,195	3,503,394	3,422,833	(80,561)	-2%
Asset/Capital Outlay	463,420	699,546	209,492	607,780	398,288	190%
A87 Cost Plan Reimbursement					-	-
Grant Expenditures					-	-
Debt Service Expenditure	236,160	236,160	236,160	236,160	-	0%
Operating Transfer Out	3,160,825	4,377,476	2,306,737		(2,306,737)	-100%
TOTAL USES BY TYPE	**73,201,130**	**78,477,987**	**53,585,206**	**67,625,743**	**(10,852,244)**	**-14%**

Police-19

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
USES BY ORG CODE						
Administration-01191021	64,856,589	68,344,694	47,819,629	59,679,272	(8,665,422)	-13%
Patrol-01192021	21,680	14,953	22,757	8,750	(6,203)	-41%
Crime Prevention-01193021	346,234	232,022	191,598	211,682	(20,340)	-9%
Cops Grant-01194021	1,422,341	1,343,530	996,364	1,446,181	102,651	8%
Regulatory-01196021	748,694	736,783	562,313	779,095	42,312	6%
CAD Dispatch System-01197021				4,153,761	4,153,761	-
RMS Records System-01197121				446,540	446,540	-
GF-Parking Enforcement-01199021	537,726	594,267	345,388	495,467	(98,800)	-17%
State Asset Seizure-10491521	54,124	178,000	22,655	206,476	28,476	16%
Outside Funded Grant-Police-10691021	202,183	686,852	212,986		(686,852)	-100%
ECIA-11791021	87,231	96,774	2,708	157,519	60,745	63%
Capital Outlay-20191021					-	-
Impact Fee-21491021	38,124	41,000		41,000	-	0%
CAD - Enhancement-50597321	123,155	205,500			(205,500)	-100%
CAD - Maintenance-50597921	4,329,756	5,371,977	3,052,260		(5,371,977)	-100%
Records Mgt Sys-Maintenance-50697121	433,295	606,788	356,548		(606,788)	-100%
Records Mgt Sys-Enhancement-50697421		24,846			(24,846)	-100%
TOTAL USES BY ORG CODE	**73,201,130**	**78,477,986**	**53,585,206**	**67,625,743**	**(10,852,243)**	**-14%**

FIRE DEPARTMENT

Mission:
The Richmond Fire Department is a dedicated workforce of highly motivated and technically skilled professionals of rapid response. It is our purpose to protect life and preserve property.
We are a profession that knows no limit to what we will respond to and we prepare without constraint to meet the challenges of our chosen profession.
The citizens, businesses and visitors to the City of Richmond can expect a caring, courteous and competent response when rendered our aid.

FY2019-20 Accomplishments

- Activated the City's Emergency Operations Center to manage the city's response to, and recovery from, the COVID-19 virus.
- Published fifteen new Emergency Support Functions as part of City's Emergency Operations Plan (EOP)
- Expanded medical scope of practice to include blood sugar testing of patients and use of hemostatic trauma dressings.
- Published Community Wildfire Protection Plan.
- Outfitted every fire engine in the city with a LUCAS device, benefiting cardiac arrest patients by delivering high-quality mechanical chest compressions.
- Graduated 4 firefighters from a 4 month training academy.

FY2020-21 Strategic Goals

- Continue to manage City Emergency Operations Center and Department response to COVID-19 pandemic.
- Conduct training on new tiller truck.
- Deploy new technology to streamline emergency communications between dispatch and operations.
- Provide LISTOS emergency training to community.
- Research available funding opportunities for improving wildland fire response.
- Continue to update occupancy inspection program and streamline fire prevention services.
- Continue to partner with citizens, schools and businesses to promote fire safety, public education and civic engagement.

FIRE DEPARTMENT
PROGRAM ORGANIZATIONAL CHART

Administration

*General Department Management

*Personnel Oversight

* Record Keeping

*Policies and Procedures

*Budget

* Fire Department Payroll Services

* Hiring and Promotions

*Personnel Actions

*Workers' Compensation Claims

*Purchasing

*Contract Administration

*Website Administration

Emergency Operations

*Fire Suppression

*Emergency Medical Services Delivery

*Haz Mat Program

*Equipment Evaluation and Testing

Support Services

*Apparatus Design and Acquisition

*Grant Writing

*Station Maintenance

Training Division

*Fire Trainee Academy

*EMS Oversight & Training Program

*Fire Suppression Training

*General Oversight of All Training Programs

* Research & Development

Fire Prevention Bureau

*Fire Safety Code Enforcement

*Plan Checking

*Public Education

* Fire Reports

* Vegetation Management

Office of Emergency Services

*Manage the City's Emergency Operations Center

*Emergency Response Plans for Disaster

*Emergency Preparation Training to Community

*REACT/CERT Community Drills

*Cost Recovery

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
FIRE					
SWORN					
Fire Chief	1.0	1.0	1.0	1.0	1.0
Battalion Chief	4.0	4.0	4.0	4.0	4.0
Deputy Fire Chief	1.0	1.0	1.0	1.0	
Deputy Fire Marshall				1.0	1.0
Fire Captain	24.0	24.0	24.0	24.0	24.0
Fire Engineer	24.0	24.0	24.0	24.0	25.0
Fire Fighter	31.0	31.0	29.0	26.0	28.0
Fire Fighter Trainee	1.0			4.0	
Fire Inspector I	1.0	1.0	2.0	2.0	2.0
Fire Inspector II	4.0	3.0	3.0	1.0	1.0
Fire Marshal		1.0	1.0	1.0	1.0
Sub-total Sworn	**91.0**	**90.0**	**89.0**	**89.0**	**87.0**
NON-SWORN					
Administrative Aide	1.0	2.0	2.0	2.0	2.0
Administrative Services Analyst	1.0				
Assistant Administrative Analyst					
Associate Administrative Analyst					
Emergency Services Manager	1.0	1.0	1.0	1.0	1.0
Executive Secretary II	1.0	1.0	1.0	1.0	1.0
Operations Administrator					
Office Assistant II					
Project Manager I			1.0	1.0	1.0
Senior Administrative Analyst	1.0	1.0			
Sub-total Non-Sworn	**5.0**	**5.0**	**5.0**	**5.0**	**5.0**
Total Full-Time Equivalents (FTEs)	**96.0**	**95.0**	**94.0**	**94.0**	**92.0**

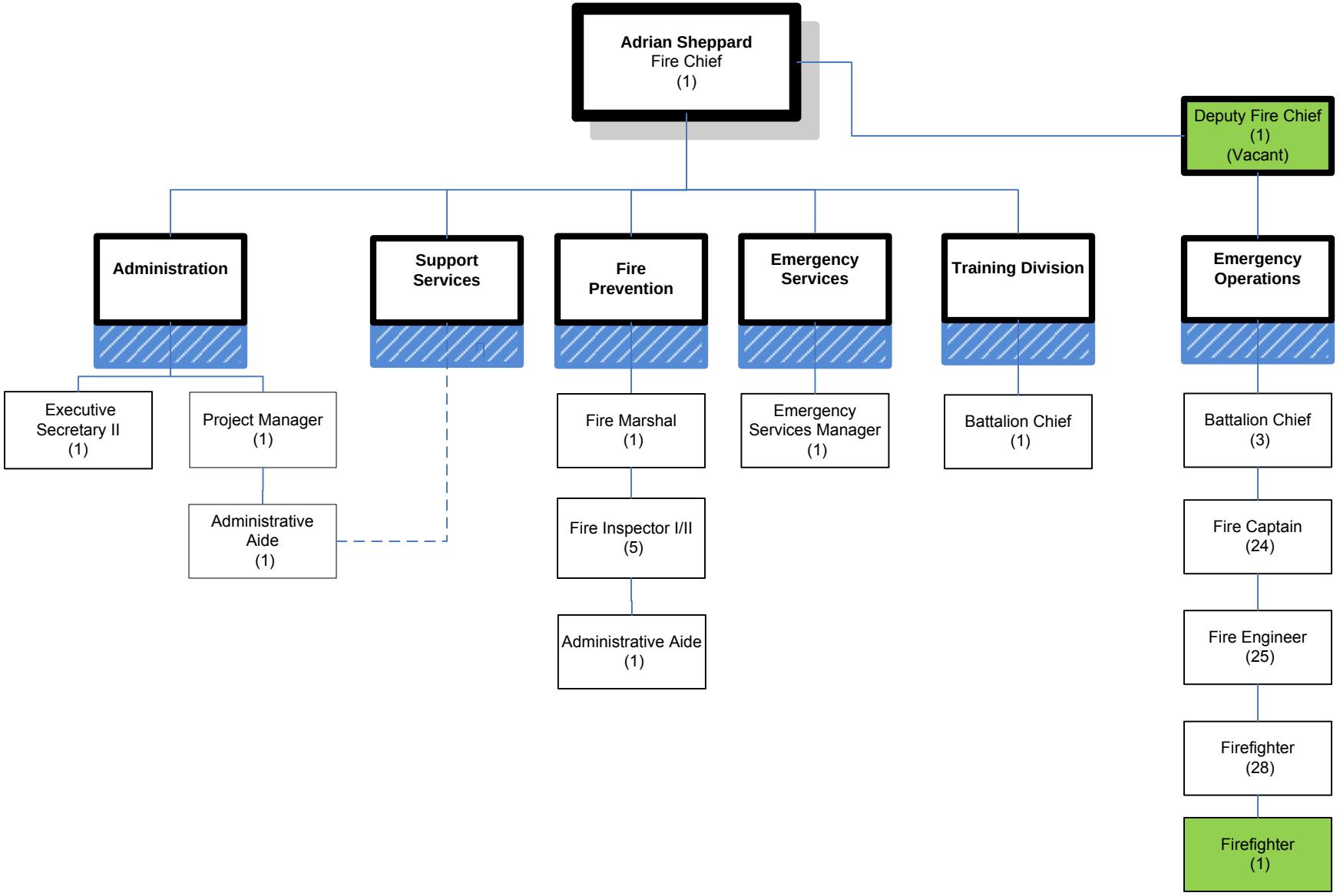
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Frozen Positions					
Sworn:					
Deputy Fire Chief					1.0
Firefighter					1.0
Total Frozen FTEs					**2.0**

Fire Department

FY2020-21 Organizational Chart

Existing FTE = 94, Adopted FTE = 92



Fire-20

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND						
General Fund-0001	30,354,534	31,130,913	23,386,263	30,520,404	(610,509)	-2%
Outside Funded Svc-1006	37,500	43,526		30,000	(13,526)	-31%
Emergency Med Svc-1007	215,586	215,586	2,827	215,586	0	0%
Donations-1011			57			
Hazmat-1013	360,335	360,335	185,129	360,335	-	0%
ECIA-1017					-	-
Impact Fee-2113	54,065	7,833	24,125		(7,833)	-100%
TOTAL SOURCES BY FUND	**31,022,020**	**31,758,193**	**23,598,401**	**31,126,325**	**(631,868)**	**-2%**
USES BY TYPE						
Salaries	15,812,705	16,358,223	12,457,726	15,600,332	(757,891)	-5%
Benefits	11,352,610	11,464,870	8,858,246	13,017,403	1,552,533	14%
Professional Services	798,269	972,126	337,812	824,570	(147,556)	-15%
Other Operating Expenses	277,158	421,146	137,185	392,940	(28,206)	-7%
Utilities	31,469	33,660	22,858	33,500	(160)	0%
Equipment & Contract Services	121,983	190,350	79,658	201,150	10,800	6%
Provision for Insurance Loss	3,139	3,943	3,179	3,593	(350)	-9%
Cost Pool	1,358,487	1,323,880	992,910	892,331	(431,549)	-33%
Asset/Capital Outlay	124,654	30,000	11,562	29,500	(500)	-2%
Debt Service Expenditure	115,418	116,367	57,584	116,070	(297)	0%
Grant Expenditures						
Operating Transfer Out	1,062,691	1,213,881	786,330	326,018	(887,863)	-73%
TOTAL USES BY TYPE	**31,058,585**	**32,128,446**	**23,745,049**	**31,437,407**	**(691,039)**	**-2%**

Fire-20

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
USES BY ORG CODE						
Administration-01201022	2,559,525	2,373,969	1,764,173	1,636,109	(737,860)	-31%
Suppression-01202022	24,812,260	25,399,826	19,468,262	25,764,899	365,073	1%
Prevention -01203022	1,368,968	1,652,608	1,056,372	1,319,537	(333,071)	-20%
Chevron Prevention-01203722	751,613	858,951	515,715	906,058	47,107	5%
Support Services-01204022	326,876	331,686	169,858	342,049	10,363	3%
Training-01205022	370,478	347,505	270,818	381,407	33,902	10%
Office of Emergency Med Svc-01206022						
Outside Funded Grant-10601022	23,974	43,526	10,435	28,718	(14,808)	-34%
Office of Emergency Svc-10706022	286,593	317,003	130,006	289,900	(27,103)	-9%
Hazmat Training-11305022	266,106	360,335	185,941	360,335	-	0%
ECIA-11702022	76,136	68,169	1,311	147,050	78,881	116%
Impact Fees/Fire-21301022	51,242	208,500	31,094	91,000	(117,500)	-56%
TOTAL USES BY ORG CODE	**31,058,585**	**32,128,446**	**23,745,049**	**31,437,407**	**(691,039)**	**-2%**

PUBLIC WORKS

Mission:
The Public Works Department aims to design, construct, maintain, clean and ensure the safety of the city's infrastructure, parks and open space, city vehicles and equipment, street and traffic lights, and buildings and structures. The department also provides quality and timely maintenance services to the public and other city departments to enhance the quality of life for our citizens.

FY2019-20 Accomplishments

- Awarded multi-million competitive grants for park construction projects.
- Demolished several dangerous, uninhabitable buildings.
- Conducted cross-functional collaboration for large-scale clean up, dumping/litter/weed abatement.

FY2020-21 Strategic Goals

- Deliver five-year Water Resource Recovery CIP Program (approximately $165 Million).
- Landscaping – keeping up with weeds in parks, median islands, roadway shoulders, and hillsides.
- Address infrastructure deterioration – streets, sidewalks, traffic signals, parks, and storm pipes.
- Utilize pavement funding to maximize Pavement Condition Index (PCI). Based on current pavement funding projections, PCI is anticipated to remain 66 for one year and then decrease.

PUBLIC WORKS DEPARTMENT
PROGRAM ORGANIZATIONAL CHART

ADMINISTRATIVE SERVICES

Administrative Support

Clerical support to the Director and other divisions, as needed

Department vision and leadership

Polices, procedures & user training

Personnel leave balances, injury reports & file maintenance

Document preparation & input for City Council approval

State Toxic Substance Control Manifest Program

Set up 'on call' as 'as needed' contracts for capital projects

Customer service by phone and at the counter

Financial Support

Budget management

Grant management

Revenue management

Issuance of work authorizations

Bidding & Request for Proposals

Invoicing for damage to City property

Encroachment

Inspection services - encroachment permits

Bond reimbursements

Fiber optics contractors

Coordinate outside utility agencies - AT&T, EBMUD and PG&E

BUILDING MAINTENANCE

Divisional Admin Support

Clerical support to Facilities & Abatement Superintendent

Customer Services to the public

Divisional contract management; file maintenance and invoice payments

Preparation of divisional injury reports

Building Services

Repair and remodel City-owned buildings

Stationary Engineers

Operates and maintains the City's HVAC system

Oversee maintenance of photovoltaic systems

Utility Section

Provides custodial services to city-owned and leased facilities

ENGINEERING & CAPITAL IMPROVEMENTS

Divisional Admin Support

Clerical support derived from Administrative Services

Engineering

Design Services…

Capital Improvement Projects
Pavement Maintenance Projects

Sidewalk Program
ADA Curb Ramp Program

Surface Drainage Program
Street Light Master Plan

Construction Services…

Right-of-Way - Investigation of infrastructure issues and claims

Materials testing
Improvement Act of 1911
Administration of pipeline

Franchise Coordination

Capital Improvement

Project Planning…

Planning and coordination with Planning Dept.

Regional transportation planning with WCCTAC, CCTA and MTC

Interagency/interjurisdictional coordination

Project grant funding - monitor sources and secure grants

Public outreach during development of projects

Project Management…

Administer design and construction of projects that result in a substantial change to the existing facility and exceeds $100k in value

Public outreach in support of project

Administration of project grants

Manage mediation of City-owned contaminated properties

Manage quiet zone projects

Traffic

Crosswalk Improvement Program

Traffic Safety Improvement Program

Railroad Crossing Improvement Program

Traffic reviews of new developments, traffic control plans, truck route permits, and regional transportation projects

Conducts traffic counts, speed surveys, engineering studies, site visits and measurements

Coordinate federally funded transportation projects

FLEET

Divisional Admin support

Clerical support to Equipment Services Superintendent

Customer Services to the public

Divisional contract management; file maintenance and invoice payments

Preparation of divisional injury reports

Fleet

Fleet services for all City-owned vehicles & machinery

Maintenance

Maintenance of small engines and motorized tools

MAINTENANCE & ABATEMENT

Divisional Admin Support

Clerical support to Streets Superintendent & Electrical Supervisor

Customer Services to the public

Divisional contract management; file maintenance and invoice payments

Preparation of divisional injury reports

Streets Maintenance

Street Sweeping

Weekly and monthly sweeping of medians, residential and commercial streets

Pavement Maintenance

Pothole repair

Street Resurfacing

Minor drainage and excavation

Traffic Signs & Lines

Sign fabrication, installation, maintenance & repair

Pavement markings installation, maintenance & repair

Abatement

Pick up illegally dumped trash & bulk debris from public streets & sidewalks

Weed abatement on city-owned vacant lots, alley ways and other properties

Manage neighborhood clean-ups

Abate weeds and remove debris from N. Richmond Mitigation areas

Board-up and monitor vacant or abandoned properties

Install fencing and signage, as needed

Citywide graffiti removal

Demolition of city-owned & private properties as determined by Code Enforcement

Manage mobile camera program

Electrical

Traffic signal maintenance and repair

Street light maintenance and repair

City-owned facilities electrical maintenance and repair

PARKS MAINTENANCE

Divisional Admin Support

Clerical support to Parks & Landscaping Superintendent

Customer Services to the public

Divisional contract management; file maintenance and invoice payments

Preparation of divisional injury reports

Parks & Districts

Maintenance of parks, facility grounds, medians, R-O-Ws and open spaces

Planting and maintenance of city-owned trees

Hilltop Landscape District

Richmond Parkway maintenance

Marina Bay Lighting District

Bay Trail and pathway lighting

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
PUBLIC WORKS					
Administrative Aide	4.0	4.0	4.0	4.0	3.0
Associate Admin Analyst			1.0	1.0	1.0
Building Trades Worker I	1.0	1.0		1.0	
Building Trades Worker II	1.0	2.0	3.0	2.0	2.0
Building Trades Worker III				1.0	1.0
Carpenter	2.0	2.0	2.0	2.0	2.0
Code Enforcement Officer I	1.0		1.0	1.0	
Code Enforcement Officer II	5.0	6.0	5.0	5.0	
Code Enforcement Superintendent		1.0	1.0	1.0	
Code Enforcement Supervisor	1.0				
Combo Equipment Mechanic	5.0	7.0	7.0	7.0	6.0
Construction & Maintenance Supervisor	1.0				1.0
Construction Inspector I					2.0
Custodial Maintenance Supervisor	1.0	1.0	1.0	1.0	1.0
Director, Infrastructure & Maintenance	1.0	1.0	1.0	1.0	
Electrical Supervisor	1.0				1.0
Electrician	5.0				4.0
Engineer II					1.0
Equipment Mechanic III	1.0	1.0	1.0	1.0	
Equipment Mechanic IV	4.0	2.0	2.0	2.0	3.0
Equipment Operator	1.0	1.0	1.0	2.0	9.0
Equipment Parts Specialist	1.0	1.0	2.0	1.0	2.0
Equipment Storekeeper	1.0	1.0		1.0	
Equipment Services Superintendent	1.0	1.0	1.0	1.0	1.0
Equipment Supervisor	1.0	1.0	1.0	1.0	1.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Executive Secretary II	1.0	1.0			1.0
Gardener	4.0	3.0	2.0	3.0	3.0
Groundskeeper/Gardener	14.0	14.0	14.0	13.0	10.0
Maintenance Leadworker	5.0	4.0	6.0	5.0	9.0
Maintenance Worker I	3.0	3.0	3.0	4.0	6.0
Maintenance Worker II	3.0	3.0	2.0	2.0	8.0
Office Aide					1.0
Office Assistant II					1.0
Painter	2.0	2.0	2.0	2.0	2.0
Parks & Landscaping Superintendent	1.0	1.0	1.0	1.0	1.0
Parks Construction & Maintenance Worker	9.0	9.0	7.0	7.0	5.0
Parks Supervisor	2.0	3.0	4.0	3.0	3.0
Project Manager					1.0
Public Works Director					1.0
Public Works Administrative Manager	1.0	1.0			
PW Facilities Maint. Superintendent	1.0	1.0	1.0	1.0	1.0
PW Streets Maint. Superintendent					1.0
Public Works Superintendent		1.0	1.0	1.0	1.0
Senior Civil Engineer					2.0
Stationery Engineer	3.0	3.0	3.0	3.0	3.0
Stationery Engineer Supervisor	1.0	1.0	1.0	1.0	1.0
Tree Leadworker	1.0	1.0	1.0	1.0	1.0
Utility Worker I		1.0			
Utility Worker II	10.0	10.0	11.0	10.0	10.0
Total Full-Time Equivalents (FTEs)	**100.0**	**95.0**	**93.0**	**93.0**	**113.0**

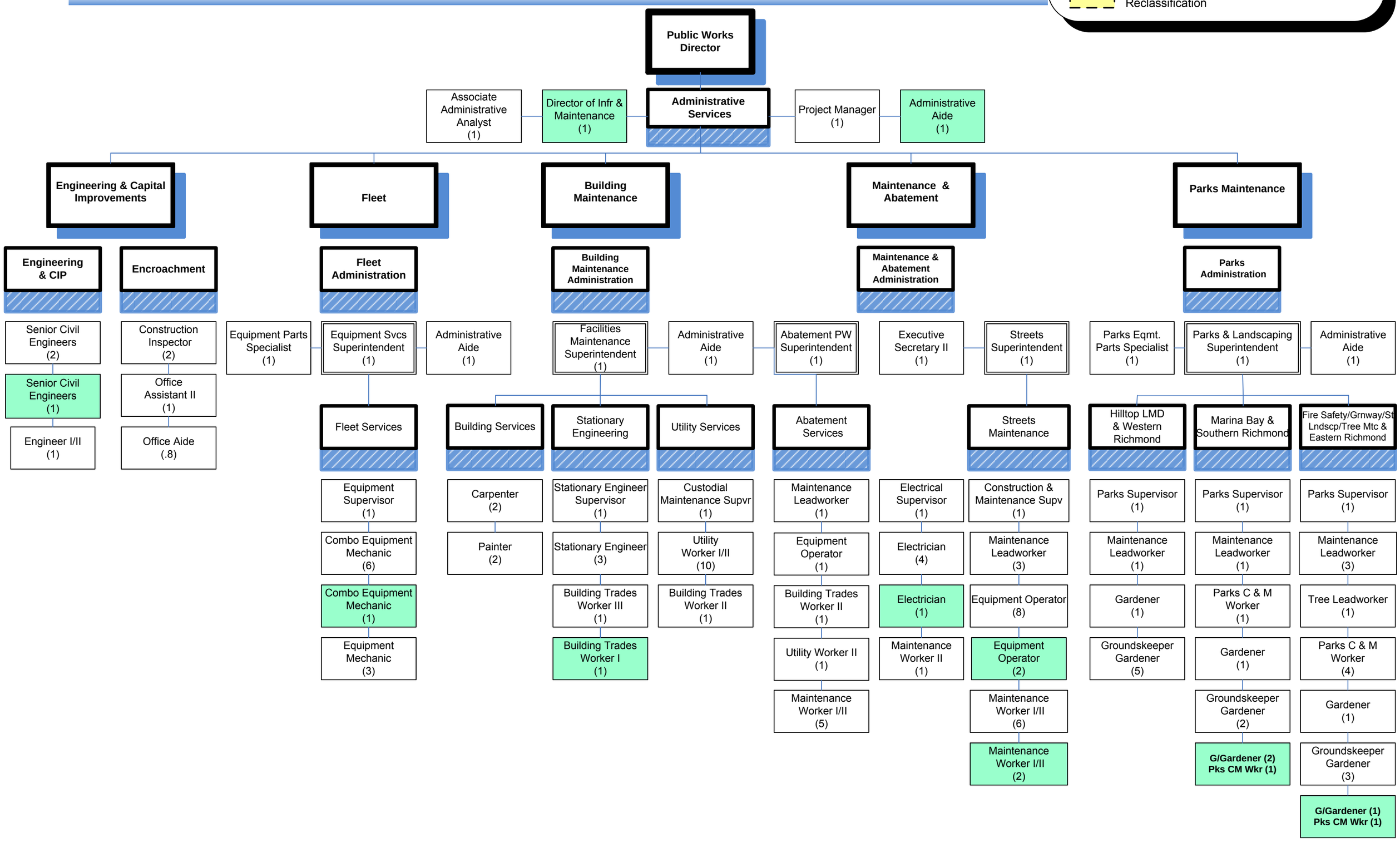
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Frozen:					
Administrative Aide					1.0
Building Trades Worker I					1.0
Combo Equipment Mechanic					1.0
Director, Infrastructure & Maintenance					1.0
Electrician					1.0
Equipment Operator					2.0
Groundskeeper/Gardener					3.0
Maintenance Worker I/II					2.0
Parks Construction & Maintenance Worker					2.0
Senior Civil Engineer					1.0
Total Frozen FTEs					**15.0**

Public Works

FY 2020-21 Organizational Chart

Existing FTE = 128 Adopted FTE = 113



Public Works Department-23

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar - 2020	FY2020-21 Proposed	FY2019-20 $ Change	FY2019-20 % Change
SOURCES BY FUND						
General Fund-0001	13,829,993	30,448,288	9,814,826	1,620,025	(28,828,263)	-95%
State Gas Tax-1002	2,271,287	2,785,717	1,888,321	2,615,293	(170,424)	-6%
Outside Funded Services-Grants-1006	829,542	126,393	7,000	250,000	123,607	98%
Hilltop Landscape Maint. Dist.-1012	1,187,600	1,202,763	704,609	1,238,837	36,074	3%
Marina Bay Landscape & Light Dist.-1015	1,011,482	1,028,450	671,360	1,085,205	56,755	6%
RMRA-1019	2,010,796	1,961,823	1,374,159	1,898,024	(63,799)	-3%
CR-Engineering-1051	1,056,454	1,767,472	948,041		(1,767,472)	-100%
CR-Code Enforcement-1053	44,151	62,179	62,179		(62,179)	-100%
Engineering Grants-1054	2,886,973	10,807,109	609,668	21,903,448	11,096,339	103%
Encroachment Services-1055	928,281	859,467	1,075,018	1,039,000	179,533	21%
General Capital Fund-2001	1,074,341	715,000	688,601		(715,000)	-100%
Measure J-2002	2,050,000	5,532,657	36,063	4,756,391	(776,266)	-14%
Impact Fee Parks-2110	82,269	8,208	23,464		(8,208)	-100%
Impact Fee Traffice-2111	486,886	92,126	214,455		(92,126)	-100%
Impact Fee Parks/Open-2116	698,628	102,119	308,782		(102,119)	-100%
Impact Fee Hilltop-2118	483		268		-	-
Equipment Services 5003	1,059,645	2,381,018	1,798,424	1,986,018	(395,000)	-17%
TOTAL SOURCES BY FUND	**31,508,813**	**59,880,789**	**20,225,238**	**38,392,241**	**(21,488,548)**	**-36%**
USES BY TYPE						
Salaries	10,450,659	11,412,028	7,759,368	9,482,064	(1,929,964)	-17%
Benefits	7,872,352	8,360,587	5,978,438	7,310,537	(1,050,050)	-13%
Professional Services	1,222,195	1,543,014	772,132	1,475,938	(67,076)	-4%
Other Operating Expenses	2,938,896	2,481,949	1,577,349	2,259,251	(222,698)	-9%
Utilities	3,502,453	4,031,527	2,609,110	3,889,330	(142,197)	-4%
Equipment & Contract Services	2,484,396	2,469,981	1,467,595	2,124,402	(345,579)	-14%
Provision for Insurance Loss					-	-
Cost Pool	4,453,476	3,831,957	2,873,968	4,597,959	766,002	20%
Asset/Capital Outlay	9,331,906	30,925,885	6,278,981	37,136,330	6,210,445	20%
Debt Service	850,812	863,780	585,408	1,023,537	159,757	18%
A87 Cost Plan Reimbursement	(997,347)	(894,963)	(747,755)	(696,460)	198,503	-22%
Operating Transfer Out	499,963				-	-
TOTAL USES BY TYPE	**42,609,762**	**65,025,745**	**29,154,592**	**68,602,888**	**3,577,143**	**6%**

Public Works Department-23

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar - 2020	FY2020-21 Proposed	FY2019-20 $ Change	FY2019-20 % Change
USES BY ORG CODE						
GF-ECIP/Electric-01292531	1,005,590	4,238,325	2,790,756		(4,238,325)	-100%
GF-ECIP/Street Lights&Signals-01292831	2,237,685				-	-
GF-FM Building Services-01232331	837,745	920,407	532,643	798,947	(121,460)	-13%
GF-FM Electirc-01232531	520			4,724,929	4,724,929	-
GF-FM Stationary Engineers-01232231	865,308	860,121	660,620	999,468	139,347	16%
GF-FM Street Lights & Signals-01232831	(13,232)				-	-
GF-FM Utility Section-01232431	1,739,195	1,900,357	1,253,291	1,696,662	(203,695)	-11%
GF-I&M Abatement Svcs-01237031	1,543,632	1,481,317	1,315,444	1,781,770	300,453	20%
GF-I&M Code Enforcement-01238031	1,339,080	1,371,576	936,182		(1,371,576)	-100%
GF-I&M Property & Assets Mgmt-01239031	1,620		524		-	-
GF-Parks & Landscape Maint. Admin.-01233631	4,745,653	5,256,101	3,668,016	4,413,105	(842,996)	-16%
GF-PW Admin Division-01231031	535,729	544,818	363,631	3,575,896	3,031,078	556%
GF-PW Administrative Services-10291031	764,588	763,303	565,504		(763,303)	-100%
GF-PW Equipment Services-01235031	3,718,321	3,486,984	2,487,762	3,308,257	(178,727)	-5%
GF-PW Faclilities Maint./Admin-01232131	1,507,056	700,857	457,823	423,984	(276,873)	-40%
GF-PW Pavement Maint.-01229431	1,855,396	1,840,355	1,162,774		(1,840,355)	-100%
GF-PW Pavement Maint.-01234431				1,764,099	1,764,099	-
GF-PW Street Sweeping-01229331	405,300	533,311	377,224		(533,311)	-100%
GF-PW Street Sweeping-01234331				421,197	421,197	-
GF-PW Streets Admin-01234231				480,868	480,868	-
GF-PW Traffic Signals & Lanes-01234531				558,023	558,023	-
GF-PW Traffic Signs & Lines-01229531	553,444	649,915	363,642		(649,915)	-100%
GF-Streets Administration-01292231	2,054,524	1,742,068	1,304,442		(1,742,068)	-100%
Capital Imrpovement General-20191331	452,850	3,306,854	523,034		(3,306,854)	-100%
Capital Imrpovement Grant-15491331	2,131,350	10,876,844	1,339,003		(10,876,844)	-100%
Capital Outlay-20136031				2,400,801	2,400,801	-
Chevron ECIA Capital Improvement-11791331	1,175,741	3,144,653	1,088,677		(3,144,653)	-100%
Chevron ECIA Capital Project-11731331				1,826,312	1,826,312	-
CR\Capital Improvement-15191331	784,215	877,613	611,459		(877,613)	-100%
CR\Engineering-15195831	622,413	615,958	302,343		(615,958)	-100%
CR\Traffic-15195731	241,932	237,959	181,864		(237,959)	-100%
CR-Code Enforcement-Richmond Fou.-15330065	58,914	40,000	28,339		(40,000)	-100%
CR-PW Engineering Services-15131131				1,468,643	1,468,643	-
ECIA-11733631	167,094	312,122	167,537	303,800	(8,322)	-3%
Encroachment Services-15531031				636,082	636,082	-
Encroachment Services-15591031	698,088	747,221	544,618		(747,221)	-100%

Public Works Department-23

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar - 2020	FY2020-21 Proposed	FY2019-20 $ Change	FY2019-20 % Change
USES BY ORG CODE - continued						
Equipment Svcs CIP Division-50336031	1,081,999	3,943,692	1,291,447	1,660,000	(2,283,692)	-58%
Gas Tax/Capital Improvement-10291331	2,942,500	1,289,263	759670.64		(1,289,263)	-100%
Gas Tax-PW/Street Sweeping-10234331				30,000	30,000	-
Gas Tax-PW\Pavement Maintenance-10234431				2,503,000	2,503,000	-
Hilltop Landscaping & Maintenance Dist.-11233731	1,058,935	1,490,129	923,103	1,149,729	(340,400)	-23%
Impact Fee Traffic\Public Works-21136031				531,000	531,000	-
Impact Fee Open Space-21695031	20,384	141,967			(141,967)	-100%
Impact fee Parks\Engineering-21095031	37,769		5,260		-	-
Impact Fee Parks-Public Works-21033131		15,000	15,000	15,000	-	0%
Impact Fee Traffic\Capital-21190031	171,469	660,817	165,818		(660,817)	-100%
Impact Fee-Open Parks-21633131				141,967	141,967	-
ISF-PW Equipment Svcs-50335031	149,002	326,018	244,514	326,018	-	0%
Marina Bay Landscaping & Lights Dist.-11533931	988,449	1,180,604	703,496	933,856	(246,748)	-21%
Measure J Capital Improvement-20291331	1,675,307	7,070,138	1,668,408		(7,070,138)	-100%
Measure J Public Works-20236031				5,831,061	5,831,061	-
Outside Funded Grants-10633031	73,655	8,359			(8,359)	-100%
Outside Funded Grants-10692031	179,989	125,609			(125,609)	-100%
Outside Grants-Parks-10633031				250,000	250,000	-
Public Works Grants Admin.-15436431				21,903,448	21,903,448	-
SB1 RMRA Capital Improvement-11991031	2,200,554	2,325,110	350,721		(2,325,110)	-100%
SB1 RMRA Capital Projects-11931031				1,744,966	1,744,966	-
TOTAL USES BY ORG CODE	**42,609,762**	**65,025,745**	**29,154,592**	**68,602,888**	**3,577,143**	**6%**

WATER RESOURCE RECOVERY DEPARTMENT

Mission:
The Water Resource Recovery Department aims to protect Richmond's public health and environment; and transforming stormwater and wastewater into resources.

FY2019-20 Accomplishments

- Rehabilitation of all three (3) secondary clarifiers at the wastewater treatment facility.
- Completion of the 13th Street Sewer Wet Weather Capacity Project.
- Completion of the South 23rd Street Sewer Replacement Project.

FY2020-21 Strategic Goals

- Obtain funds to construct new headworks and aeration system upgrade at the wastewater treatment plant to improve the facility's performance and reliability.
- Achieve 100% trash load reduction requirement, or no adverse impact to receiving waters from trash, by July 1, 2022.
- Obtain funds to construct deferred treatment plant and Baykeeper mandated projects.

WATER RESOURCE RECOVERY DEPARTMENT'S
PROGRAM ORGANIZATIONAL CHART

VEOLIA CAPITAL PROGRAM MANAGEMENT	VEOLIA OPERATIONS & MAINTENANCE	SOURCE CONTROL & ENVIRONMENTAL COMPLIANCE	ADMINISTRATIVE SERVICES	INFRASTRUCTURE SUPPORT SERVICES	SEWER LATERAL COMPLIANCE
CIP Projects	**Wastewater Treatment Plant**	**Stormwater System Pollutant Reduction**	**Administrative**	**Recordkeeping**	**Sewer Lateral Grant Program**
Delivery of capital improvement projects at the treatment plant, and in the sanitary and storm sewer	Operate and maintain the wastewater treatment plant	Ensure compliance with National Pollutant Discharge Elimination System (NPDES) permit and Municipal Regional Permit (MRP).	Policies & Procedures	Record Drawings	Manage Grant Application Process
Adherence to City contracting and procurement procedures	Adequate staffing of operators, mechanics, laboratory technicians, and admin staff	Participation in the Contra Costa County Clean Water Program	Employee Training	Department Webpage	Oversight of Lateral Grant budget and grant awards
Master planning and other engineering studies	NPDES Permit Compliance and Reporting	Industrial/Commercial Stormwater Inspection Program	Customer service on phone and at the counter	Department record database maintenance	
		Investigation and Abatement of Harmful Non-Stormwater Discharges	Clerical Support		
		Implementation of Green Infrastructure Plan	Prepare agenda documents for City Council		
	Wastewater Collection System Operations	Trash Load Reduction Plans Affecting Waterways	Safety Compliance	**GIS Mapping and Management**	**Sewer Lateral Inspection Program**
	Operate and maintain the sanitary sewers, pump stations, and force mains in the Richmond Municipal Sewer District	Mercury and PCBs Pilot Studies for Load Reduction	Baykeeper Settlement Agreement Compliance & Reporting	GIS Mapping and Management	Ensuring private sewer laterals are compliant with Richmond Municipal Code §12.17 and Sanitary Sewer Standards and Specifications
	Adequate staffing of sewer cleaning and inspection crews, and admin staff	Public Outreach on Stormwater Issues	Sanitary Sewer Overflow (SSO) Waste Discharge Requirement (WDR) Reporting & Compliance	Geotechnical Investigation Database	Residential, Commercial & Industrial lateral inspection oversight
	Ensure compliance with the Baykeeper settlement agreement and Waste Discharge Requirement (WDR and NPDES)	Coast/Watershed Clean Up Programs	Ordinance Updates as required	Monthly Utility Coordination meetings	Issue certificates of lateral compliance (COC)
	GIS Management	Construction Site Run-off/Erosion & Sediment Control	Veolia Contract Compliance		Follow up with reports provided by Veolia on damaged private sewer laterals
	Overflow Emergency Response (OER) Sanitary Sewer Overflow (SSO) Response	Stormwater Treatment in Development Projects			
	Stormwater Collection System	**Pretreatment Program**	**Financial**	**Other Technical Support**	**Other Related Sewer Tasks/Projects**
	Operate and maintain the storm sewer system (pipes, V-ditches, and open drainage channels) and stormwater pump stations within the Richmond city limits	Ensure compliance with National Pollutant Discharge Elimination System (NPDES) permit.	Request for Proposals and Bids	Inspection & Plan Checking	Manage contracts for/with firms for plan check, video review and inspection services.
			Invoice Processing		
	GIS Management	Administration of Federal Pretreatment Program (40 CFR 403)	Contract Management		Coordinate consultant service for hydraulic loading for new construction/development projects that are connecting to sanitary sewer system
			Permits		Assist with accessing properties for sewer lateral or main line work as need through legal warrants
		Administration of Fats, Oils, & Grease (FOG) Program	Budget Oversight		
		Slug Response and Investigation	Calculation of Annual Sanitary and Storm Fees		
		Public Outreach			

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
WATER RESOURCE RECOVERY					
Associate Civil Engineer	1.0				
Administrative Aide	1.0	1.0	1.0	1.0	1.0
Admin Services Analyst		1.0	1.0	1.0	1.0
Capital Projects Manager					
Construction Inspector I					
Construction Inspector II					
Director of Water Resource Recovery		1.0	1.0	1.0	1.0
Engineering Infrastructure Administrator			1.0	1.0	1.0
Environmental Compliance Inspector		3.0	3.0	3.0	3.0
Environmental Manager					
Environmental Services Manager		1.0	1.0	1.0	1.0
Infrastructure Administrator	1.0	1.0			
Management Analyst I					
Office Assistant II					
Operations Administrator					
Project Manager I		1.0	1.0	1.0	1.0
Project Manager II	1.0				
Project Coordinator	1.0	1.0	1.0	1.0	1.0
Senior Admin Analyst	1.0				
Senior Civil Engineer	0.0				
Source Control Inspector I	2.0				
Source Control Inspector III	1.0				
Source Control Inspector (I-III)					
Source Control Superintendent	1.0				
Wastewater Stormwater Manager					
Total Full-Time Equivalents (FTEs)	**10.0**	**10.0**	**10.0**	**10.0**	**10.0**

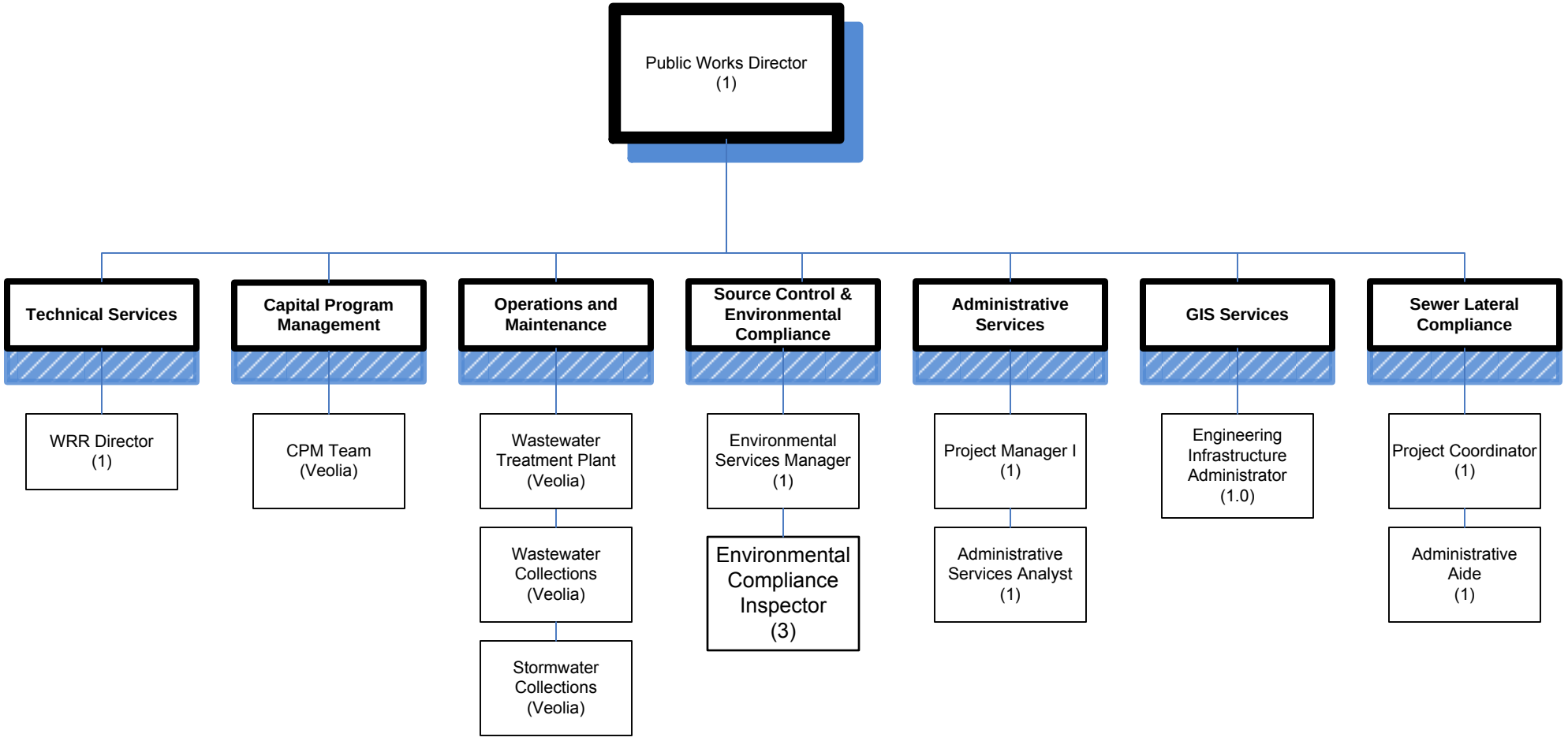
Water Resource Recovery

FY 2020-21 Organizational Chart

Existing FTE = 10 Adopted FTE = 10

Legend:

- Existing Pos.
- Proposed Pos.
- Reclassification
- Main Program
- Sub-Program



Water Resource Recovery-22

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
Cost Recovery-1051	70					
Engineering Grants-1054						
Impact Fee Storm Drain-2119	174,289	81,877	54,696	-	(81,877)	-100%
Impact Fee Wastewater-2120	796,141	530,115	200,005	-	(530,115)	-100%
Wastewater-4003	23,249,100	25,064,365	16,936,731	24,640,330	(424,035)	-2%
Stormwater-4006	3,078,292	4,899,438	1,171,502	4,511,676	(387,762)	-8%
TOTAL SOURCES BY FUND	**27,297,892**	**30,575,794**	**18,362,933**	**29,152,005**	**(1,423,789)**	**-5%**
USES BY TYPE						
Salaries	1,048,940	1,217,817	788,834	1,352,099	134,282	11%
Benefits	938,655	646,053	465,359	805,215	159,162	25%
Professional Services	8,528,072	10,572,093	7,303,234	10,527,289	(44,804)	0%
Other Operating Expenses	228,059	366,545	306,968	317,754	(48,791)	-13%
Utilities	630,583	1,219,826	816,713	1,326,534	106,708	9%
Equipment & Contract Services	310,566	694,604	378,293	632,680	(61,924)	-9%
Provision for Insurance Loss					-	-
Cost Pool	887,229	838,883	629,159	887,873	48,990	6%
Asset/Capital Outlay	3,502,780	38,544,427	10,647,789	14,567,624	(23,976,803)	-62%
A87 Cost Plan Reimbursement					-	-
Grant Expenditures					-	-
Debt Service	4,148,678	8,322,867	6,059,610	8,127,894	(194,973)	-2%
Operating Transfer-Out						-
TOTAL USES BY TYPE	**20,223,561**	**62,423,113**	**27,395,957**	**38,544,962**	**(23,878,151)**	**-38%**

Water Resource Recovery-22

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
USES BY ORG CODE						
Engineering Grants Admin-15421231					-	-
Impact Fee Storm Drain-21923431	79,106	305,366	278,377		(305,366)	-100%
Impact Fee Wastewater-22022031	22,939	2,132,000		544,130	(1,587,870)	-74%
Wastewater Admin-40322431	5,608,794	9,215,615	6,740,828	9,156,000	(59,615)	-1%
Sanitary Sewer-40322631	4,374,764	5,436,774	3,635,508	5,966,825	530,051	10%
Treatment Plant-40322731	4,980,327	6,091,065	4,680,481	5,963,409	(127,656)	-2%
Pre-Treatment-40322831	619,280	818,222	406,441	884,679	66,457	8%
Wastewater Capital-40322931	2,891,467	33,102,061	9,683,642	11,518,244	(21,583,817)	-65%
Stormwater Utilities/Admin-40623431	1,646,885	5,322,010	1,970,681	4,511,675	(810,335)	-15%
TOTAL USES BY ORG CODE	**20,223,561**	**62,423,113**	**27,395,957**	**38,544,962**	**(23,878,151)**	**-38%**

PLANNING AND BUILDING REGULATIONS

Mission:
Guiding growth and development of our City through long-range planning and regulation of private development in the City, which includes planning, housing, code enforcement, and building permit and inspection services.
We collaborate with other City Departments and the community to balance the needs of residents and businesses to protect the environment, create equitable and livable urban spaces, cultivate neighborhood resilience, and enforce good land use practices.

FY2019-20 Accomplishments

Services provided

- **1,319** residential building permits were issued
- **1,030** dwelling units were approved
- **32** accessory dwelling units (ADU's) approved
- **16,015** inspections completed
- **718,354** square feet of new industrial space were inspected
- **362** Administrative Citations issues
- **18** Abatement Warrants issued
- **1,030** Notice of Violations issued

Outside Funding Obtained

- **$8.5 million** Prop 68 parks grant, in partnership with Pogo Park to expand and improve Harbour-8 Park
- **$180,000** HEAP Grant for CORE and Homelessness Outreach Services
- **$400,000** CDBG Grant for Nevin Plaza Elevators Modernization Project
- **$310,000** SB2 Planning Grant for Form-Based Code

FY2020-21 Strategic Goals

- Participate and collaborate on regional planning efforts.
- Streamline the entitlement process.
- Promote urban design solutions that reduce crime and improve community health and equity.
- Increase capacity to provide emergency services following catastrophic events.
- Establish a program to reduce damage to multi-family residences as a result of a catastrophic event.
- Promote construction job site safety.

PLANNING AND BUILDING REGULATIONS

- Inspect residential rental units.
- Assist RHA in the repositioning of assets
- Promote sustainable urban design.
- Enforce zoning regulations to achieve equitable, sustainable neighborhoods, and commercial districts.
- Apply for grants to support resilience planning and complete street projects
- Continue to enforce CalGreen Standards in projects, including construction and demolition debris recycling.
- Increase customer access to building codes and construction standards.
- Promote restoration of the City's 'Heritage' neighborhoods and residential subdivisions.
- Promote urban design solutions that support economic development.
- Streamline review time for plan checks to promote economic development and create job opportunities.
- Craft land use strategies that attract innovative, green businesses.
- Support efforts to modernize industrial operations.
- Process entitlements for Major Development Projects, including Point Molate Mixed Use Project, Hilltop Mall Redevelopment, 12th Street & Macdonald, and MetroWalk Phase 2.

COMMUNITY DEVELOPMENT
PROGRAM ORGANIZATIONAL CHART

Administrative Services

*Administrative Support
*Budget Coordination
*Purchasing
*Maintain Contracts
*Personnel

Current & Long Range Planning

*Zoning & General Plan Land Use Interpretation
*Conditional Use Permits
*Subdivision & Parcel Map Review
*Design Review
*CEQA Review
*Region & Local Planning Participation
*Transportation Planning
*Urban Design
*Grant writing

Sustainability Planning

*Ordinance Modifications
*Implement Green Building practice
*Community Health & Wellness
*Encourage "In Fill" Development
*Encourage Transit Oriented Development
*Climate Action Planing
*Urban Greening
*Complete Street Design
*PDA Planning

General Plan

*Zoning Update
*Housing Element Annual Progress Reports

*LHMP/Safety Element
*Specific Plans

Code Enforcement

*Proactive field checks for violations of city codes
*Investigate & resolve complaints of RMC violations
*Coordinates inspections & dispositions of of cases with various city departments, county & other agencies
*Cannabis Business Permits
*RRIP Noncompliance Enforcement
*Vacant Property Monitoring
*Receivership Program
*Rehab Program Referrals (Social Impact Bond)

Housing & Successor Agency

*Home Improvement Loan Program
*Housing Policy
*In-lieu Fee
*Inclusionary unit monitoring
*Grants & Management
*Grant Writing

Building Inspections

*Construction Inspection
*Bldg. Code Violations
*Emergency Response
*Health & Safety

Permit Center

*Customer Service
*Issue permits
*Handle procedural Questions
*Emergency Response

Plan Review

*Customer Service
*Review and approve plans
*Code Interpretation
*Flood Plain Management
*Grading
*Landscaping
*Tentative Map Review

Industrial Permit Services

*On-site plan review
*On-site Inspection

Residential Rental Inspection Program

*Rental Unit Inspections
*Tenant Health & Safety
*Habitability complaints & inspections

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
PLANNING & BUILDING SERVICES					
Accountant II	1.0	1.0	1.0		
Administrative Aide					1.0
Administrative Services Analyst					
Associate Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Building Inspector	1.0	1.0			
Building Inspector Supervisor		1.0	2.0	2.0	1.0
Building Official	1.0	1.0	1.0	1.0	1.0
Code Enforcement Officer I					1.0
Code Enforcement Officer II					5.0
Code Enforcement Superintendent					1.0
Community Development Director					1.0
Permit Technician I		1.0	2.0	2.0	2.0
Permit Technician II	4.0	3.0	2.0	2.0	2.0
Plan Checking Engineer	2.0	2.0	2.0	2.0	2.0
Planner I		1.0	1.0	1.0	1.0
Planner II	2.0	1.0	2.0	1.0	
Planner II/Associate Planner				1.0	
Planning & Building Services Director	1.0	1.0	1.0	1.0	
Planning Manager		1.0	1.0		0.5
Planning Technician II					1.0
Project Manager I	1.0				

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Project Manager II	1.0			1.0	
Senior Accountant					1.0
Senior Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Senior Building Inspector	4.0	4.0	4.0	4.0	4.0
Senior Planner	2.0	2.0	2.0	3.0	3.0
Total Full-Time Equivalents (FTEs)	**22.0**	**22.0**	**23.0**	**23.0**	**29.5**
Frozen Positions					
Planning Manager (6 months)					0.5
Building Inspector Supervisor					1.0
Total Frozen FTEs					**1.5**

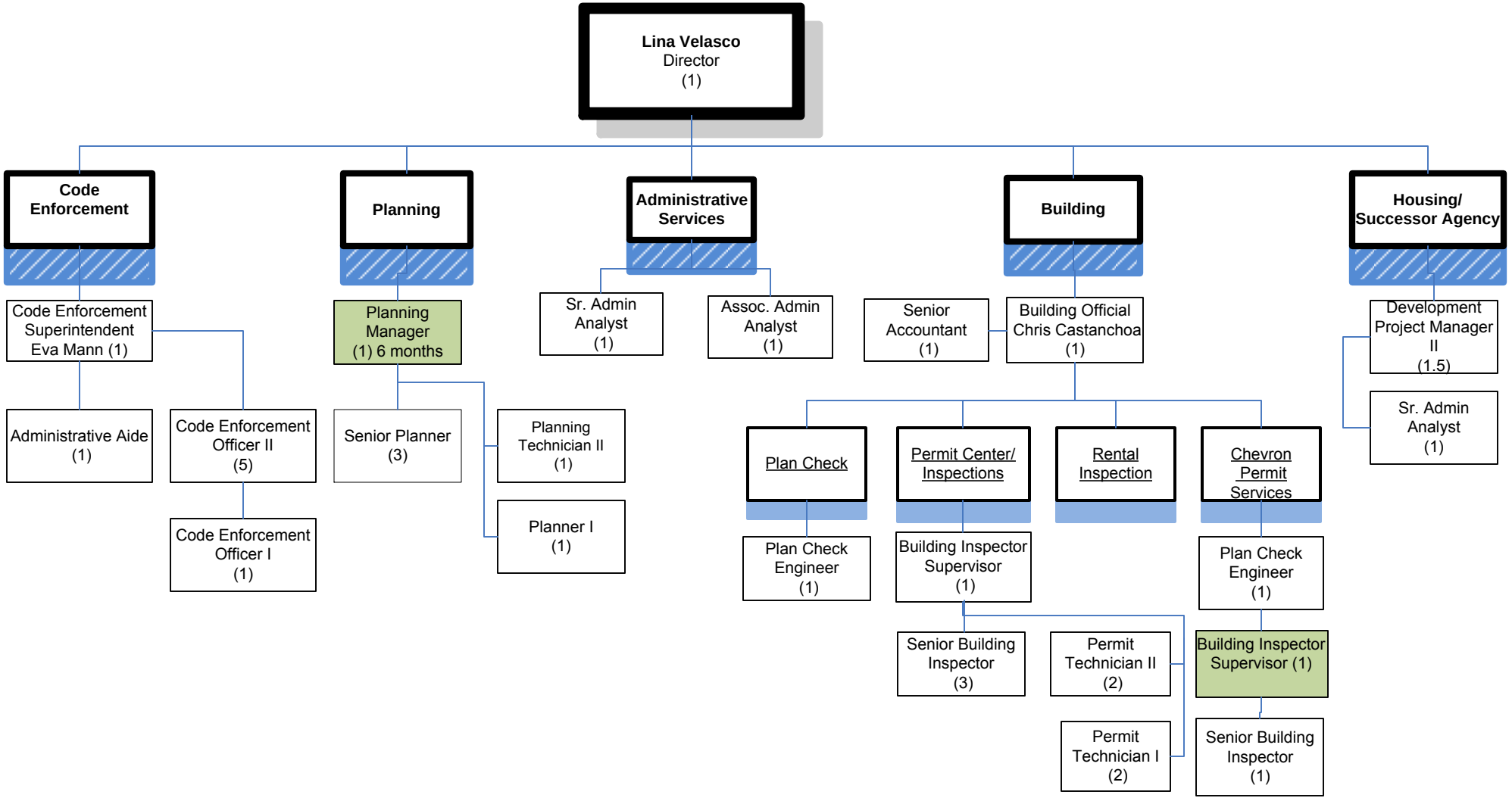
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
HOUSING					
Development Project Manager. II	1.8	1.8	1.8	1.8	1.8
Senior Admin Analyst	1.0	1.0	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0	1.0	
Total Full-Time Equivalents (FTEs)	**3.8**	**3.8**	**3.8**	**3.8**	**2.8**

Community Development
FY2020-21 Organizational Chart

Existing Pos. | Main Program
Vacant | Sub-Program
Reclassification | Frozen

Existing FTE = 32.5, Adopted FTE = 29.5



Planning & Building-16

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001				720,000	720,000	-
Cost Recovery-1050	9,972,878	11,455,898	6,330,645	8,338,655	(3,117,243)	-27%
ECIA-1017	24,576				-	-
TOTAL SOURCES BY FUND	**9,997,454**	**11,455,898**	**6,330,645**	**9,058,655**	**(2,397,243)**	**-21%**
USES BY TYPE						
Salaries	2,082,473	2,346,936	1,570,314	2,876,607	529,671	23%
Benefits	1,258,641	1,441,441	963,369	1,971,291	529,850	37%
Professional Services	2,743,422	5,180,415	2,495,529	2,628,841	(2,551,574)	-49%
Other Operating Expenses	52,567	80,901	20,952	89,003	8,102	10%
Utilities	12,323	9,000	5,209	9,000	-	0%
Equipment & Contract Services	6,167	6,963	5,305	12,157	5,194	75%
Cost Pool	1,979,985	1,967,380	1,475,534	1,863,033	(104,347)	-5%
Asset Capital Outlay	7,237	1,000	1,609	1,000	-	0%
Operating Transfer Out		100,000	75,004		(100,000)	-100%
TOTAL USES BY TYPE	**8,142,815**	**11,134,036**	**6,612,824**	**9,450,932**	**(1,683,104)**	**-15%**
USES BY ORG CODE						
GF-Administration-01163019				1,112,277	1,112,277	
ECIA-11762019	24,576				-	-
Planning Admin & Current-15061119 & 15061219	3,635,517	6,042,597	3,628,207	3,936,831	(2,105,766)	-35%
Planning General-15062019	94,115	172,978	65,040	118,525	(54,453)	-31%
Rental Inspection-15063519	148,396	582,261	91,471	287,724	(294,537)	-51%
Building Registration-15063619	4,240,211	4,336,200	2,828,105	3,995,575	(340,625)	-8%
TOTAL USES BY ORG CODE	**8,142,815**	**11,134,036**	**6,612,824**	**9,450,932**	**(1,683,104)**	**-15%**

Housing-33

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
Housing Administration-1200	2,650,444	684,000	593,251	585,356	(98,645)	-14%
CDBG-1201	1,245,995	1,105,285	504,238	298,307	(806,978)	-73%
HOME-1202	3,766	2,264	2,733	2,733	469	21%
NSP (Non-Profit)-1203	806	752	446	766	14	2%
NSP (City)-1207		82,687		78,000	(4,687)	-6%
Successor Housing-1208	433,096	314,161	461,071	290,463	(23,698)	-8%
Cal-Home Grant-1209	253,714	43,839	227,708	114,144	70,305	160%
COR Rental Asstance Program-1301				500,000	500,000	-
Housing in Lieu Fee-Developer-1302	1,619,109	1,360,201	707,840	1,265,010	(95,191)	-7%
Iron Triangle-2125	196,410	168,840	125,962	141,901	(26,939)	-16%
Housing CIP-2126	329,204	1,247,695			(1,247,695)	-100%
TOTAL SOURCES BY FUND	**6,732,543**	**5,009,724**	**2,623,249**	**3,276,679**	**(1,733,045)**	**-35%**
USES BY TYPE						
Salaries	304,493	255,211	303,584	231,799	(23,412)	-9%
Benefits	187,765	140,451	174,896	244,547	104,096	74%
Professional Services	54,622	116,180	51,297	51,095	(65,085)	-56%
Other Operating Expenses	11,069	14,696	-1,243	1,690	(13,006)	-89%
Utilities	1,083	860	384	801	(59)	-7%
Cost Pool	215,728	232,744	174,556	233,290	546	0%
Asset/Capital Outlay	1,668,132	1,547,695	409,325	300,000	(1,247,695)	-81%
CDBG/HOME/HSG PROJ	797,698	3,589,122	641,454	3,417,118	(172,004)	-5%
Operating Transfer Out	532,874				-	-
TOTAL USES BY TYPE	**3,773,464**	**5,896,959**	**1,754,254**	**4,480,340**	**(1,416,619)**	**-24%**
Housing-Operating	913,773	497,623	691,095	1,747,333	1,249,710	251%
Housing-Program	524,058	929,296	653,833	1,657,726	728,430	78%
Housing-Projects	2,335,633	4,470,040	409,325	1,075,281	(3,394,759)	-76%
TOTAL USES BY ORG CODE	**3,773,464**	**5,896,959**	**1,754,253**	**4,480,340**	**(1,416,619)**	**-24%**

LIBRARY & CULTURAL SERVICES

Mission:
The Library and Cultural Services Department provides diverse materials and services to meet the community's personal, cultural, educational, and professional needs onsite and at locations throughout the community. Library and Cultural Services Department is committed to supporting a lifelong enjoyment of reading, learning and the arts.

FY2019-20 Accomplishments

- Actively participated in Census 2020 Complete Count efforts to ensure future funding for the City.
- Partnered with Employment and Training and community based organizations for Project Impacto serving English as Second Language (ESL) population.
- Curbside services, including printing.
- Home delivery of Library materials for homebound seniors.
- Completed update of the Library's website which includes numerous dynamic book displays highlighting new titles for adults and children, a simplified menu, and redesigned and updated pages.
- Instituted a distance learning program where we provide literacy instruction, and GED preparation, using Essential Ed's GED Academy, ABE Academy and the Career Online High School Diploma program.

FY2020-21 Strategic Goals

- Increase Richmond students access to quality educational materials and resources through the Library.
- Ensure that students who enroll in LEAP continue their academic improvement after they increase their reading computational and writing skills.
- Create program models that can be implemented by businesses at different levels of engagement with a range of required resources to ensure that residents raise their skills and attain the education they need to make a living wage.

LIBRARY AND CULTURAL SERVICES DEPARTMENT
PROGRAM ORGANIZATIONAL CHART

Literacy for Every Adult Program

* Adult Literacy
* Digital Literacy
* GED Preparation
* English as a Second Language
* Career and College Readiness

Library

* Adult Reference Services and Programs
* Children's Reference Services and Programs
* Young Adult Reference Services and Programs
*Bookmobile/Bookvan
* Richmond History Collection
* Special Community Programs
* Homework Help
*Circulation of Books and Media for All Ages
* Link + Resource Sharing
* Discover and Go Museum Pass Program
* Digital Health Literacy
* E-Resources Including E-Books and Audiobooks

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
LIBRARY & CULTURAL SERVICES					
Administrative Aide					
Administrative Librarian	2.0	2.0	2.0	2.0	2.0
Administrative Services Analyst		1.0	1.0	1.0	1.0
Associate Admin Analyst					1.0
Arts & Culture Manager	1.0	1.0	1.0	1.0	
Assistant Admin Analyst		1.0	1.0		
Book Mobile Driver Library Assistant				1.0	
Executive Secretary II	1.0	1.0	1.0	1.0	1.0
Family Literacy Specialist	1.0	1.0	1.0	1.0	1.0
Head of Reference	1.0				
Learning Center Manager II	1.0	1.0	1.0	1.0	1.0
Librarian I			2.0	2.0	2.0
Librarian II	7.0	7.0	6.0	6.0	5.0
Library & Cultural Services Director	1.0	1.0	1.0	1.0	1.0
Library Aide (group 1)	0.7	0.6	0.6	0.6	
Library Assistant I	2.0	1.0	1.0	1.0	1.0
Library Assistant II	4.0	5.0	5.0	5.0	5.0
Library Associate	3.0	3.0	2.0	2.0	2.0
Library Information Systems Support Technic	1.0	1.0	1.0	1.0	1.0
Literacy Program Manager	1.0	1.0	1.0	1.0	1.0
Office Assistant II	0.7	0.7	0.7	0.7	0.7
Senior Library Assistant	2.0	2.0	2.0	2.0	2.0
Volunteer Tutor/Learner Coordinator	3.0	3.0	3.0	3.0	3.0
Total Full-Time Equivalents (FTEs)	**33.3**	**33.3**	**33.3**	**33.3**	**30.7**
Frozen Positions:					
Librarian II					1.0

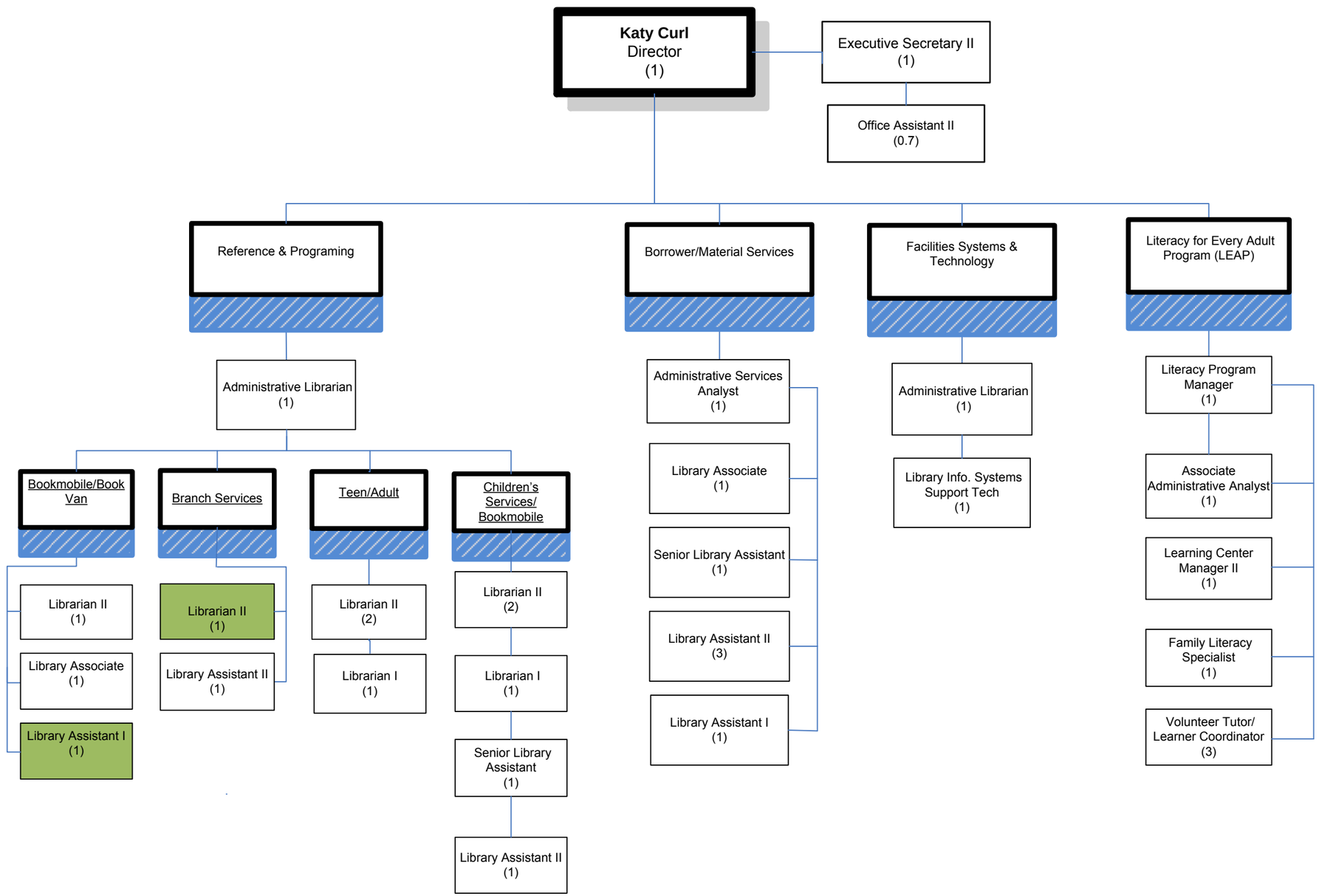
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
Library Aide/I					0.6
Library Assistant I					1.0
Total Frozen FTEs					**2.6**

Library and Cultural Services
FY2020-21 Organizational Chart

Existing Pos. | Main Program
New Position | Sub-Program
Reclassification | Frozen

Existing FTE = 32.7, Adopted FTE = 30.7



Library & Cultural Services-24

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	5,117,661	6,396,143	3,845,447	5,562,926	(833,217)	-13%
Library Fund-1005	314,079	322,598	269,155	308,184	(14,414)	-4%
ECIA-1017	207,657	204,639	156,382	200,000	(4,639)	-2%
Impact Fee - Library-2117	507,532	38,738	105,751		(38,738)	-100%
TOTAL USES BY FUND	**6,146,929**	**6,962,118**	**4,376,736**	**6,071,110**	**(891,008)**	**-13%**
USES BY TYPE						
Salaries	2,353,192	2,486,843	1,740,926	2,336,326	(150,517)	-6%
Benefits	1,710,880	1,756,116	1,326,484	1,907,165	151,049	9%
Professional Services	1,109,562	1,501,632	716,593	1,063,695	(437,937)	-29%
Other Operating Expenses	406,382	402,609	266,119	76,142	(326,467)	-81%
Utilities	9,432	24,901	8,823	58,000	33,099	133%
Equipment & Contract Services	1,572	333	296		(333)	-100%
Provision for Insurance Loss		1,120	1,120	1,120	-	0%
Cost Pool	501,760	408,784	306,588	246,440	(162,344)	-40%
Asset/Capital Outlay	26,932	367,584	2,732	369,884	2,300	1%
Grant Expenditures	15,399	12,196	7,055	12,338	142	1%
Transfer Out	11,817				-	-
TOTAL USES BY TYPE	**6,146,929**	**6,962,118**	**4,376,736**	**6,071,110**	**(891,008)**	**-13%**

Library & Cultural Services-24

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
USES BY ORG CODE						
GF-Administration-01241055	3,850,719	3,952,951	2,848,759	3,734,659	(218,292)	-6%
GF-Ls/Ref Services-01242155	231,597	188,440	143,204	196,111	7,671	4%
GF-Ls/Access Services-01242255	27,357	27,700	19,611	29,700	2,000	7%
GF-Ls/Children's Services-01242755	62,244	63,467	38,335	65,250	1,783	3%
GF-Ls/Circulation-01242855	96,950	104,395	88,302	106,813	2,418	2%
GF-Ls/Extension Services-01242955	86,366	70,700	48,321	58,600	(12,100)	-17%
GF-Leap-01243055	636,570	645,576	525,240	742,204	96,628	15%
GF-Public Art-01244055	589,070	620,458	276,913		(620,458)	-100%
Library-Administration-10541055	20,569	159,490	6,805	130,610	(28,880)	-18%
Library Leap-10543055	8,482	10,958		10,958	(0)	0%
Library Public Art-10544055	19,372	126,140	98,027	1,120	(125,020)	-99%
Library Grants-10545055	276,409	261,170	124,105	269,251	8,081	3%
ECIA-11743055	207,657	204,639	156,382	200,000	(4,639)	-2%
Impact Fee-21741055	33,567	526,034	2,732	525,834	(201)	0%
TOTAL USES BY ORG CODE	**6,146,929**	**6,962,118**	**4,376,736**	**6,071,110**	**(891,008)**	**-13%**

COMMUNITY SERVICES DEPARTMENT

Mission:
The Community Services Department-Recreation Division is dedicated to enriching the quality of life in Richmond through its recreation programs, facilities, and cultural events.

FY2019-20 Accomplishments

- Continued collaboration with the West Contra Costa Unified School District (WCCUSD) to provide the Achieve Summer Camp Program offering quality educational and recreational programs to prevent summer learning loss.
- Developed programs that enhance active health and wellness lifestyles for all participants.
- Maintained attendance records of participants through computerized tracking system.
- Maintained and expanded outside collaborative partnerships with human service organizations.

FY2020-21 Strategic Goals

- Exploring continuation of virtual camps on a year-round basis.
- Exploring in-person camps: Learning Pods of up to 12 students.
- Adopt a Senior Program to assist with residents 55+ of age with maintenance services of their properties.
- Enforce adherence to policy and fee guidelines according to the Employment Cost Index (ECI).
- Provide free quality summer programs and activities that are grounded in youth development and academic enrichment.

COMMUNITY SERVICES DEPARTMENT
PROGRAM ORGANIZATIONAL CHART

Finance & Budget Operations

Budgeting

Revenue Reconciliation & Internal Control

Financial Reporting

Administration & Registration

Contract & MOU Management

Information & Technology

Rental Management

Program Registration

Revenue Collection

Activity Guide

Special Event Permits

ActiveNet Management

Policy & Procedure Development

Facilities Maintenance & Oversight

Recreation Services

Sports Fields

Adult, Youth & Teen Sports

Adult, Youth & Teen Activities

Aquatics

After School Program

Summer Camp

Specialty Camp

Senior Activities

Recreation Services Program Development

Disabled Services

Partnership Development & Management

Neighborhood & Volunteer Services

Citywide Volunteerism

Volunteer Initiatives

Volunteer Recruitment & Management

Youth Volunteers

Outreach/Marketing

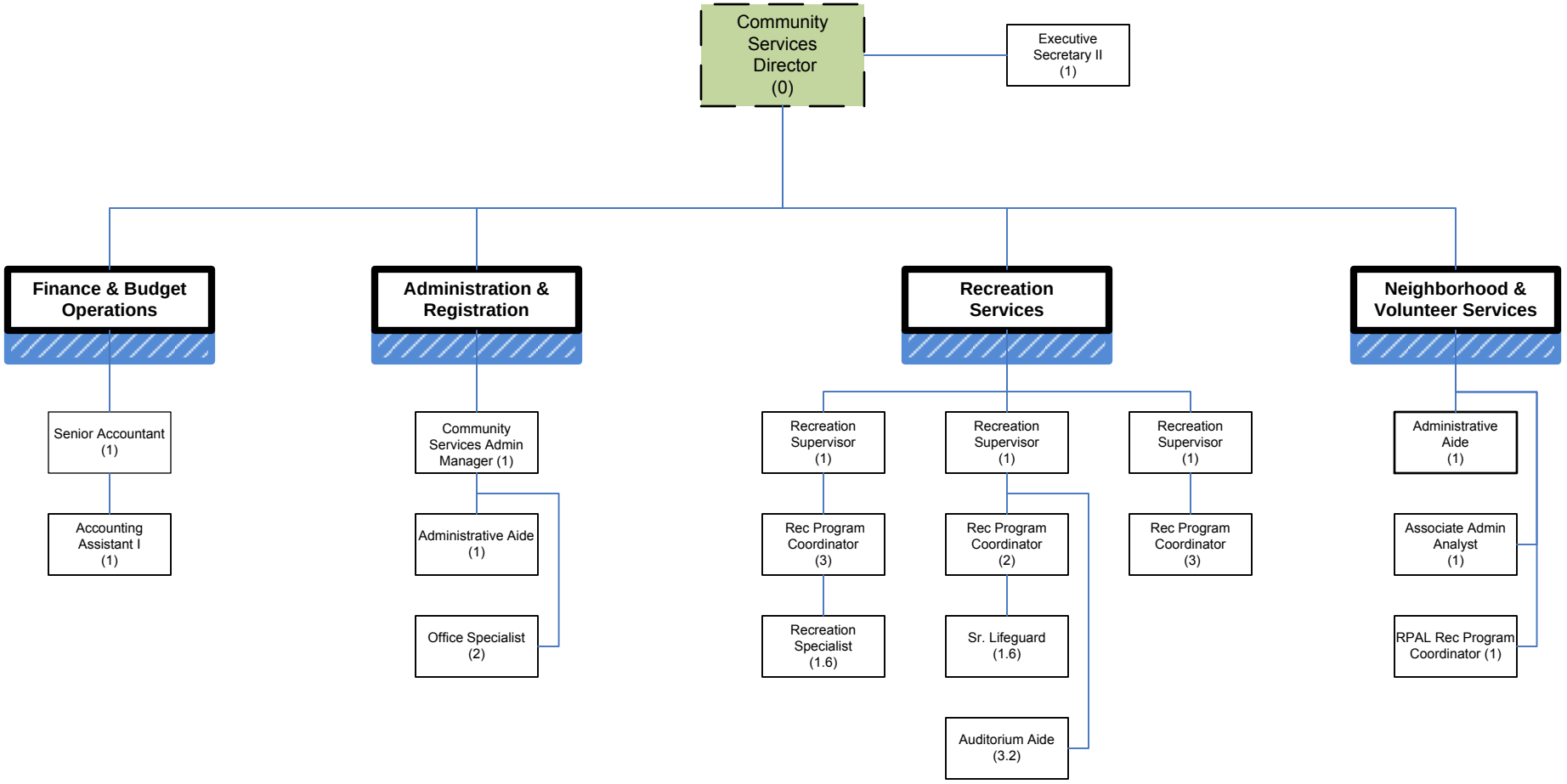
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
COMMUNITY SERVICES					
Accountant II	1.0	1.0	1.0	1.0	
Accounting Asst I					1.0
Administrative Aide	2.0	2.0	2.0	2.0	2.0
Administrative Trainee					
Aquatics Specialist					
Associate Admin Analyst		1.0	1.0	1.0	1.0
Auditorium Aide	3.2	3.2	3.2	3.2	3.2
Community Services Director	1.0	1.0	1.0	1.0	
Community Services Administrative Manager	1.0	1.0	1.0	1.0	1.0
Community Services Program Manager					
Development Project Manager II					
Executive Secretary II	1.0	1.0	1.0	1.0	1.0
Finance Manager I	1.0				
Finance Manager II		1.0	1.0	1.0	
Office Assistant II	1.0				
Office Specialist	2.0	2.0	2.0	2.0	2.0
Recreation Director					
Recreation Program Coordinator	11.0	9.0	9.0	9.0	9.0
Recreation Program Specialist	0.8	1.6	1.6	1.6	1.6
Recreation Supervisor	1.0	3.0	3.0	3.0	3.0
Senior Accountant					1.0
Senior Lifeguard		1.6	1.6	1.6	1.6
Total Full-Time Equivalents (FTEs)	**26.0**	**28.4**	**28.4**	**28.4**	**27.4**
Frozen Positions:					
Community Services Director					1.0
Total Frozen FTEs					**1.0**

Community Services
FY2020-21 Organizational Chart

Existing Pos. | Main Program
New Position | Sub-Program
Reclassification | Frozen

Existing FTE = 28.4, Adopted FTE = 27.4



Community Services-25

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	FY2020-21 Budget	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	6,556,425	6,509,216	4,048,287	5,193,202	(1,316,014)	-20%
Outside Funded Services-Grants-1006	43,524	55,031	393,143	1,073	(53,959)	-98%
Impact Fee-2115	350,412	24,495	73,358		(24,495)	
TOTAL SOURCES BY FUND	**6,950,361**	**6,588,742**	**4,514,788**	**5,194,275**	**-1,394,468**	**-21%**
USES BY TYPE						
Salaries	2,828,337	3,004,691	2,099,644	2,324,879	(679,812)	-23%
Benefits	1,997,853	1,939,710	1,574,209	1,674,822	(264,888)	-14%
Professional Services	434,025	450,007	287,452	264,391	(185,616)	-41%
Other Operating Expenses	64,660	78,268	31,322	51,564	(26,704)	-34%
Utilities	12,491	13,933	7,453	11,244	(2,689)	-19%
Equipment & Contract Services	3,955	9,500		8,750	(750)	-8%
Cost Pool	746,846	474,363	355,772	402,718	(71,645)	-15%
Asset/Capital Outlay	789,694	559,270	108,936	405,907	(153,363)	-27%
Grant Expenditures	72,500	59,000	50,000	50,000	(9,000)	-15%
TOTAL USES BY TYPE	**6,950,361**	**6,588,742**	**4,514,788**	**5,194,275**	**-1,394,467**	**-21%**

Community Services-25

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	FY2020-21 Budget	% Chg From FY19-20
USES BY ORG CODE						
Cities of Service-01250051	187,641	272,711	192,173	308,221	35,510	13%
Administration- 01251051	2,659,889	2,440,625	1,760,876	2,059,093	(381,532)	-16%
Booker T Center-01253251	196,564	175,467	168,679	121,251	(54,216)	-31%
Nevin Center-01253451	241,062	226,142	178,935	207,761	(18,381)	-8%
Shields Reid-01253551	161,513	142,117	137,022	58,513	(83,604)	-59%
Point Richmond-01253651	325,076				-	
Recreation Complex-01253751	225,112	338,295	299,079	105,808	(232,487)	-69%
Parchester Center-01253851	241,510	213,980	174,955	173,965	(40,015)	-19%
May Valley Center-01253951	63,539	259,295	175,901	174,325	(84,970)	-33%
Special Events-01254551	262,022	81,640	55,048	20,600	(61,040)	-75%
Recreation (DPRC)-01254651	173,645	261,829	190,508	219,391	(42,438)	-16%
Senior Center-01254751	233,116	182,637	132,890	111,265	(71,372)	-39%
Senior Center-Annex-01254851	476,072	240,354	176,617	224,257	(16,097)	-7%
Aquatics-01256051	409,378	345,611	266,636	354,734	9,123	3%
Convention Center-01257051	236,206	406,071	179,891	205,506	(200,565)	-49%
Plunge-01259051	402,827	380,365	262,625	398,513	18,148	5%
Outside Funded Grants-10651051	52,500	33,137	9,994	1,073	(32,065)	-97%
Chevron ECIA-11752051	197,375	50,000	50,000	50,000	-	0%
Capital Outlay-20151051	205,015		102,631		-	0%
Impact Fee-21551051	300	538,466	330	400,000	(138,466)	-26%
TOTAL USES BY ORG CODE	**6,950,361**	**6,588,742**	**4,514,788**	**5,194,275**	**(1,256,001)**	**-19%**

TRANSPORTATION DEPARTMENT

Mission:
The mission of the Transportation Department is to promote the efficient movement of people and goods throughout Richmond by maintaining and enhancing a functional, efficient and environmentally sustainable transportation network. The Transportation Department promotes the use of public transit, ride sharing, bicycling, walking, transportation electrification, and other mobility options.

FY2019-20 Accomplishments

- Evaluated achievement of service coverage and route design standards to improve transit access to major destinations throughout the City and region.
- Increased access to Electric Vehicle (EV) stations for Richmond residents.
- Provided information and encouraged residents' access to healthy food options near transit stations including farmers markets.

FY2020-21 Strategic Goals

- Manage and effectively implement the community based programs, greenhouse gas reduction programs, and solar project funded by the Chevron Environmental and Community Investment Agreement (ECIA).
- Continue the implementation of a travel training program to teach passengers with disabilities how to use fixed route service.
- Develop and implement a Sustainable Transportation Plan consistent with the City's General Plan action objectives.
- Complete Active Transportation Program grant application for Harbour Way Complete Street Plan.

TRANSPORTATION DEPARTMENT
PROGRAM ORGANIZATIONAL CHART

Transportation &
Transit Connectivity

* Program Development & Implementation of Sustainable Transportation

* Implement the Richmond Integrated & Equitable Multimodal Mobility Plan

* Inter and Intra-governmental Relations

* Contract and Grant Administration

* Transportation Infrastructure Investment and Program Development & Implementation

* Paratransit Program Administration

* Parking Garage and City-owned Lots Management

* Parking Management Plan Development and Implementation

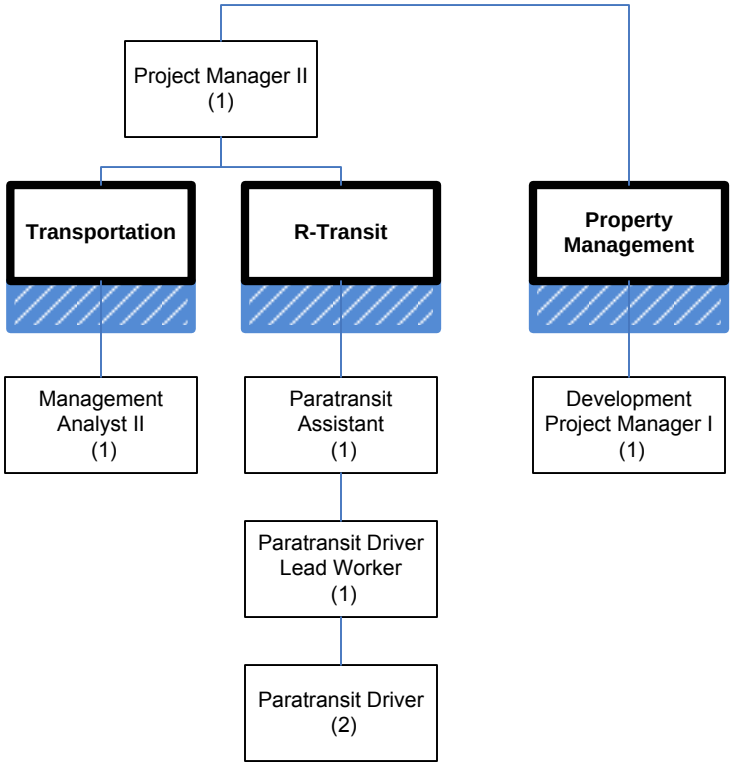
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
TRANSPORTATION DEPARTMENT					
Management Analyst II					1.0
Paratransit Assistant					1.0
Paratransit Driver					2.0
Paratransit Driver Leadworker					1.0
Project Manager I					1.0
Project Manager II					1.0
Total Full-Time Equivalents (FTEs)					**7.0**

Transportation Department
FY2020-21 Organizational Chart

Existing Pos.
New Position
Reclassification
Main Program
Sub-Program

Existing FTE = 8, Adopted FTE = 7



Transportation Services-38

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001				312,198	312,198	-
Transportation Operations-1003				1,167,942	1,167,942	-
TOTAL SOURCES BY FUND	**0**	**0**	**0**	**1,480,140**	**1,480,140**	
USES BY TYPE						
Salaries				382,368	382,368	-
Benefits				332,403	332,403	-
Professional Services				437,000	437,000	-
Other Operating Expenses				10,950	10,950	-
Utilities				2,500	2,500	-
Equipment & Contract Services				65,100	65,100	-
Cost Pool				248,819	248,819	-
Asset/Capital Outlay				1,000	1,000	-
A87 Cost Plan Reimbursement					-	-
Grant Expenditures					-	-
TOTAL USES BY TYPE	**0**	**0**	**0**	**1,480,140**	**1,480,140**	
USES BY ORG CODE						
G. Fund Transportation Operations-01385051				312,198	312,198	-
Non-GF Transp. Operations-10385051				1,112,942	1,112,942	
Transportation-Parking Management-10385951				55,000	55,000	-
TOTAL USES BY ORG CODE	**-**	**-**	**-**	**1,480,140**	**1,480,140**	

EMPLOYMENT & TRAINING DEPARTMENT

Mission:
The Employment & Training Department is committed to the development and growth of our community that enhances quality of life in Richmond. This will be accomplished through establishing effective private/public partnerships and implementing strategies and programs that develop a skilled, talented, educated, and competitive workforce.

FY2019-20 Accomplishments

- Secured over $1.6 million in grant funds to assist with COVID-19 related job losses.
- Summer Youth Employment Program- 155 Youth placements.
- Expanded Accelerating Careers thru Essential Skills (ACES) Academy to serve re-entry participants.
- Provided career technical training for residents focused on grow sectors (Health, Construction, Information Tech, Food production/Warehouse.

FY2020-21 Strategic Goals

- Maintain 25% requirement of local hires on projects according to local employment ordinance.
- Achieve an 80% job placement for all graduates.
- Provide year around work-based learning and career technical education for 50 Richmond youth ages 16-24.
- Expand Direct-Entry agreements with members of the Building Trades.

EMPLOYMENT & TRAINING DEPARTMENT
PROGRAM ORGANIZATIONAL CHART

FISCAL SERVICES

* Accounting
* Budgeting
* MIS Services
* Audit - Independent and Internal
* Subrecipient Fiscal Monitoring
* Accounts Payable
* Accounts Receivable
* Grant Reporting
* Contract Management
* Procurement & Inventory
* Participant Payroll

YOUTHWORKS

* WIOA Youth
* Summer Youth Employment
* Youth Career Services (ECIA)
* Summer Training and Employment Program for Students (STEPS)

RICHMONDWORKS ONE STOP/AJCC

* WIOA Adult
* WIOA Dislocated Worker
* WIOA Rapid Response
* WIOA Rapid Response Layoff Aversion
* COVID-19 Impacted Individuals Supportive Services
* COVID-19 Project Hire
* COVID-19 Employment Recovery NDWG
* ACES Academy
* One-Stop Career Center
* Training Services
* Employer Services
* RW Career Services (ECIA)
* Prison to Employment
* Veterans Employment Services

RICHMONDBUILD

* Construction Skills Training
* Contractors' Resource Center
* HazMat Training
* Chevron Stage
* RB Career Services (ECIA)
* YouthBUILD

CONTRACT COMPLIANCE

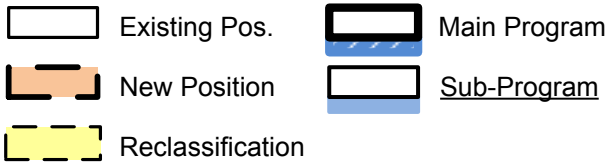
* Monitoring Compliance with Local Employment Ordinance
* Monitoring Compliance with Business Opportunity Ordinance
* Monitoring Compliance with Minimum Wage Ordinance
* Monitoring Labor Compliance
* Construction Bid Analysis
* EO Compliance

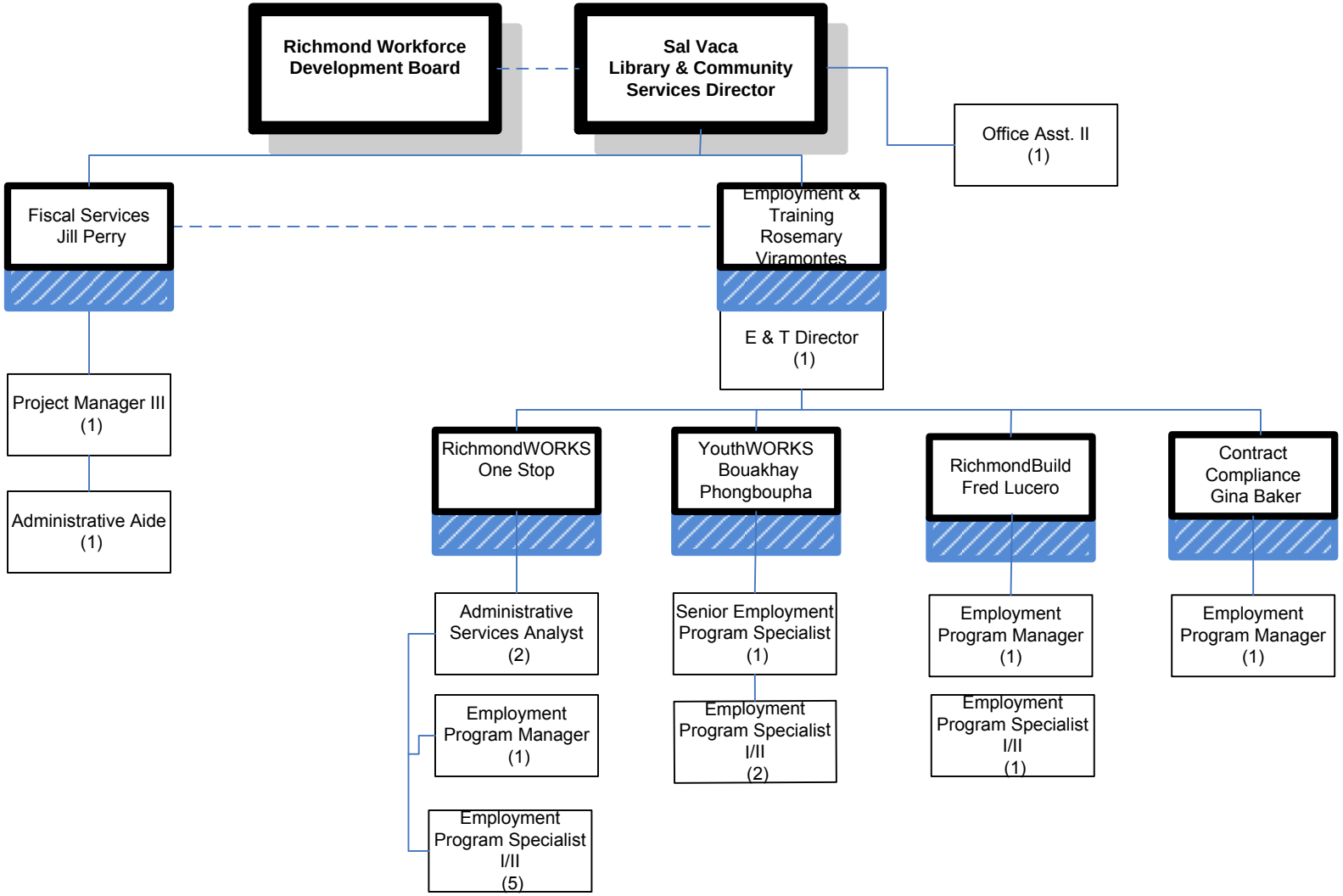
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
EMPLOYMENT & TRAINING					
Administrative Aide	1.0	1.0	1.0	1.0	1.0
Administrative Services Analyst	1.0	2.0	2.0	2.0	2.0
Director, Employment & Training	1.0	1.0	1.0	1.0	
Employment Program Manager	3.0	3.0	3.0	3.0	3.0
Employment Program Specialist I	2.0	2.0	2.0	2.0	2.0
Employment Program Specialist II	6.0	6.0	6.0	6.0	6.0
Finance Manager	1.0	1.0	1.0	1.0	1.0
Library & Community Services Director					1.0
Office Assistant II	1.0	1.0	1.0	1.0	1.0
Project Coordinator	1.0	1.0	1.0	1.0	1.0
Senior Employment Program Specialist	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	**18.0**	**19.0**	**19.0**	**19.0**	**19.0**

Employment & Training
FY2020-21
Organizational Chart

Existing FTE = 19, Adopted FTE = 19





Employment & Training-27

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND			Thru Mar -2020			
INCLUDES REVENUE AND/OR FUND BALANCE						
ECIA-1017	467,220	478,996	417,632	503,000	24,004	5%
Employment & Training-1205	4,126,954	8,037,478	2,964,768	10,083,656	2,046,178	25%
TOTAL SOURCES BY FUND	**4,594,174**	**8,516,474**	**2,964,768**	**10,586,656**	**2,046,178**	**24%**
USES BY TYPE						
Salaries	1,244,583	1,635,705	1,022,103	1,669,894	34,189	2%
Benefits	970,962	1,113,463	719,090	1,213,537	100,074	9%
Professional Services	356,969	537,600	396,951	522,600	(15,000)	-3%
Other Operating Expenses	208,844	211,796	43,017	211,700	(96)	0%
Utilities	9,467	17,800	6,715	17,800	-	0%
Equipment & Contract Services	156,914	365,000	94,967	954,500	589,500	162%
Cost Pool	517,002	518,997	389,247	496,408	(22,589)	-4%
Asset/Capital Outlay	45,286		779		-	-
Grant Expenditures	1,076,173	3,797,256	709,533	4,785,922	988,666	26%
Employment & Training Allocation	7,975	318,857		714,295	395,438	124%
TOTAL SOURCES BY TYPE	**4,594,174**	**8,516,474**	**3,382,400**	**10,586,656**	**2,070,182**	**24%**
USES BY DIVISION						
RichmondWORKS	1,809,262	3,652,743	1,327,228	4,627,318	974,575	27%
RichmondBUILD	1,607,961	2,980,766	1,183,840	3,704,280	723,514	24%
Richmond YouthWORKS	826,951	1,532,965	608,832	1,905,058	372,093	24%
Contract Compliance	350,000	350,000	262,500	350,000	-	0%
TOTAL USES BY DIVISION	**4,594,174**	**8,516,474**	**3,382,400**	**10,586,656**	**2,070,182**	**24%**

RENT CONTROL

Mission:
The mission of the Rent Program is to strengthen the community by providing housing stability for Richmond residents. The Rent Program strives to ensure housing stability for Richmond residents by limiting rent increases and protecting Tenants in good standing from unwarranted, arbitrary, discriminatory, or retaliatory evictions while ensuring a fair return on investment for rental property owners.

FY2019-20 Accomplishments

- Provided over 12,000 counseling sessions to Tenants, Landlords, and Property Managers on the requirements of the Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance and relevant State laws.
- Trained Rent Program Services Analyst on conducting mediations.
- Re-enrolled all rental property owners in Richmond to further refine rental housing database and began collection of Tenancy Registration forms (approx. 1,300 collected so far) in order to register and track the Maximum Allowable Rents.

FY2020-21 Strategic Goals

- Launch the formal mediation program.
- Expand education efforts to target specific groups, such as (but not limited to) Tenants and providers of affordable housing, realtors, and monolingual Spanish speaking households.
- Develop systems to produce Notices of the Maximum Allowable Rent (MAR) (sent to Landlords and Tenants when Tenancy Registration Forms are submitted), including a database accessible to the public where community members can research the MAR for a particular rental unit.
- Provide culturally competent counseling services to Landlords, Tenants, property managers, and other members of the rental housing community.
- Conduct outreach and provide education to Landlords, Tenants, and other community members.

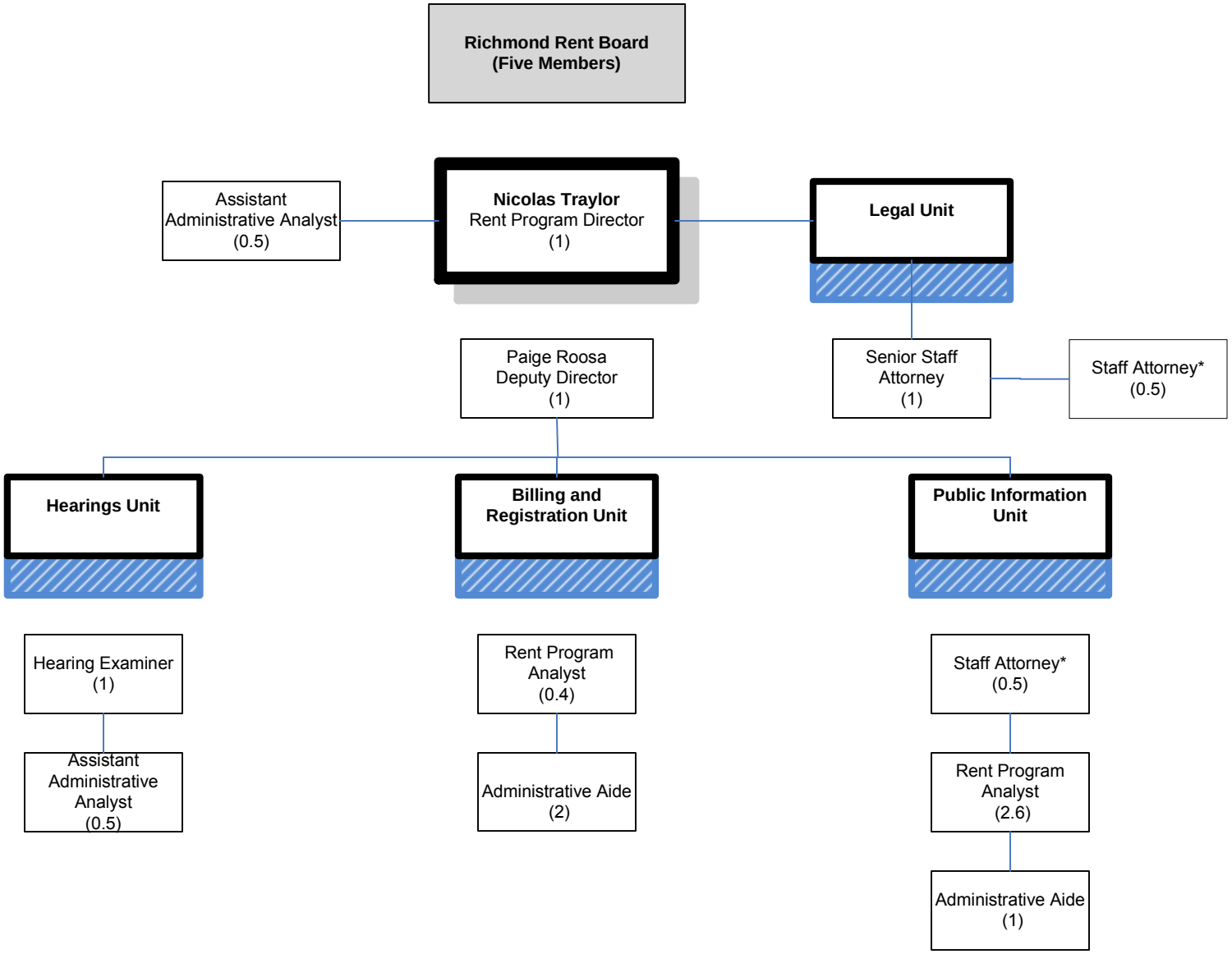
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
RENT CONTROL					
Administrative Trainee	1.0				
Administrative Aide		2.0	3.0	3.0	3.0
Assistant Admin Analyst		1.0	1.0	1.0	1.0
Assistant City Attorney					
Associate Admin Analyst	1.0	2.0			
Code Enforcement Officer I	0.5				
Deputy Director Rent Program		1.0	1.0	1.0	1.0
Executive Director Housing	1.0				
Executive Director Rent Program		1.0	1.0	1.0	1.0
Hearing Examiner Rent Program		1.0	1.0	1.0	1.0
Management Analyst	1.0				
Management Analyst II	1.0				
Project Manager I					
Project Manager II					
Rent Program Analyst I			1.0	1.0	1.0
Rent Program Analyst II			2.0	2.0	2.0
Senior Management Analyst	1.0				
Staff Attorney Rent Program		1.0	2.0	2.0	2.0
Total Full-Time Equivalents(FTEs)	**6.5**	**9.0**	**12.0**	**12.0**	**12.0**

Rent Control
FY2020-21 Organizational Chart

Existing Pos.
New Position
Reclassification
Main Program
Sub-Program

Existing FTE = 12, Adopted FTE = 12



Rent Control-35

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
Rent Control-1018	2,190,203	2,923,584	2,599,325	2,609,056	(314,528)	-11%
TOTAL SOURCES	**2,190,203**	**2,923,584**	**2,599,325**	**2,609,056**	**-314,528**	**-11%**
USES BY TYPE						
Salaries	1,022,823	1,180,078	843,347	1,228,859	48,781	4%
Benefits	611,127	739,908	520,754	701,499	(38,409)	-5%
Professional Services	185,263	272,875	174,251	240,116	(32,759)	-12%
Other Operating Expenses	46,486	47,175	18,374	73,333	26,158	55%
Utilities	254	1,200	231	284.00	(916)	-76%
Equipment & Contract Services					-	-
Provision for Insurance Loss	8,029	8,750	8,765	8,865	115	1%
Cost Pool	159,575	173,624	130,217	171,256	(2,368)	-1%
Asset/Capital Outlay	13,328	10,500	6,526	1,100	(9,400)	-90%
A87 Cost Plan Reimbursement					-	-
Grant Expenditures					-	-
TOTAL USES BY TYPE	**2,046,886**	**2,434,110**	**1,702,464**	**2,425,312**	**-8,798**	**0%**
USES BY ORG CODE						
Rent Control Program-11850065	2,047,186	2,434,110	1,702,464	2,425,312	(8,798)	0%
TOTAL USES BY ORG CODE	**2,047,186**	**2,434,110**	**1,702,464**	**2,425,312**	**(8,798)**	**0%**

PORT OF RICHMOND

Mission:
The Port of Richmond is responsible for the management of all City-owned marine terminals. The Port Department performs its function through two divisions: Administration and Operations. Port revenue is generated through cargo import/export and property lease agreements. The Port of Richmond is committed to preserving its historic past, integrating with the community, offering public access, and reducing environmental impacts.

FY2019-20 Accomplishments

- Finalized the long-term lease for the General Warehouse.
- Port automobile volumes of approximately 136,000 equivalent vehicles.
- Completed the design for the solar project at Point Potrero.
- Finalized settlement at Terminal 3.

FY2020-21 Strategic Goals

- Maintain Port Clean Air Action Plan.
- Increase port revenues.
- Promote environmental leadership among Port stakeholders.
- Finalize Terminal 3 long-term lease and rehabilitation.
- Complete capital improvement projects at all Port properties.
- Complete solar project at Point Potrero Marine Terminal.
- Complete rehabilitation and reuse of the General Warehouse building.

Port of Richmond Program Organizational Chart

Administration

*Office Administration

*Insurance Compliance

*Procurement Compliance

*Purchasing

*Accounts Payable

*Accounts Receivable

*Property Management

*Record Retention

*Regulatory Compliance

*Tariff Compliance

*Tonnage Statistic

*Vessel A/D Data

Business Development/ Operations

*Business Plan

*Contracting

*Lease Negotiations

*Marketing

*Permitting (CEQA)

*Project Planning

*Construction

*CIP Project Management

*Engineering

*Facility Security

*Maintenance

*Safety Compliance

*Special Projects

*Vessel Scheduling

*Grants Projects Management

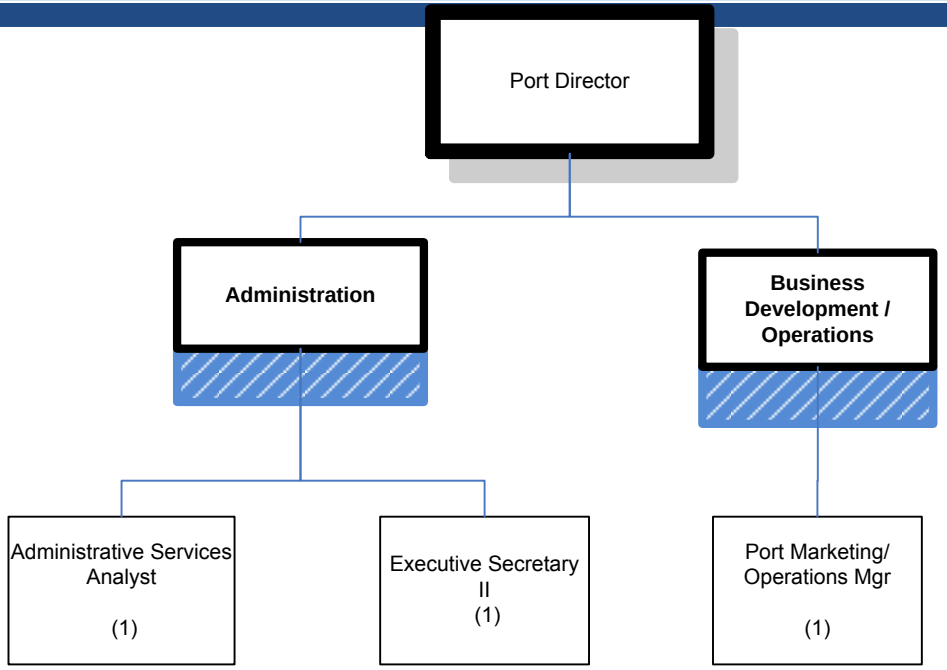
City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2017-2018	Adopted FY2018-19	Adopted FY2019-20	Mid-year FY2019-20	Adopted FY2020-21
PORT					
Administrative Services Analyst		1.0	1.0	1.0	1.0
Executive Secretary II	1.0	1.0	1.0	1.0	1.0
Operations Administrator	1.0				
Port Director	1.0	1.0	1.0	1.0	1.0
Port Marketing/Operations Manager	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	**4.0**	**4.0**	**4.0**	**4.0**	**4.0**

Port of Richmond
FY2020-21 Organizational Chart

Existing Pos.
New Position
Reclassification
Main Program
Sub-Program

Existing FTE = 4, Adopted FTE = 4



Port of Richmond-28

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
Port Fund-4001	10,783,561	9,922,875	7,584,194	10,364,580	441,705	4%
TOTAL SOURCES BY FUND	**10,783,561**	**9,922,875**	**7,584,194**	**10,364,580**	**441,705**	**4%**
USES BY TYPE						
Salaries	547,152	500,355	329,120	497,652	(2,703)	-1%
Benefits	174,162	275,384	175,009	302,164	26,780	10%
Professional Services	935,470	1,393,582	485,114	1,171,853	(221,729)	-16%
Other Operating Expenses	145,855	517,000	511,152	18,200	(498,800)	-96%
Utilities	393,052	309,200	314,741	363,700	54,500	18%
Equipment & Contract Services	408,242	277,000	206,248	119,000	(158,000)	-57%
Provision for Insurance Loss	26,376	30,000	28,448	30,000	-	0%
Cost Pool	487,689	470,286	352,716	453,488	(16,798)	-4%
Asset/Capital Outlay	3,643,063	914,000	67,092	825,000	(89,000)	-10%
Debt Service	2,050,788	4,732,906	31,855,581	4,687,300	(45,606)	-1%
Operating Transfer-Out	16,275	1,500,000	-		(1,500,000)	-100%
TOTAL USES BY TYPE	**8,828,125**	**10,919,713**	**34,325,220**	**8,468,357**	**(2,451,356)**	**-24%**
USES BY ORG CODE						
Harbor/Port-20711090					-	-
Port Ops/Port Admin-40181080	5,381,953	8,880,213	33,238,221	7,041,357	(1,838,856)	-21%
Pt. Potrero Marine-Auto-40182380	31,129	65,000	18,906	65,000	-	0%
Port Ops/Terminal 1-40182480					-	-
Port Ops/Terminal 2-40182580	49,991	6,000	52,547	55,000	49,000	817%
Port Ops/Terminal 3-40182680	57,207	500,000	500,000		(500,000)	-100%
Port Ops/Terminal 4-40182780	5,323	24,500	4,535	57,000	32,500	133%
Pt. Potrero Marina Othrs-40182880	565,734	530,000	443,918	425,000	(105,000)	-20%
Port Ops/CIP-40183080	2,736,421	914,000	67,092	825,000	(89,000)	-10%
Marina Ops/Port-40583080	367				-	-
TOTAL USES BY ORG CODE	**8,828,125**	**10,919,713**	**34,325,219**	**8,468,357**	**(2,451,356)**	**24%**

NON-DEPARTMENTAL

Non-departmental includes funds associated with citywide operations that are not tied to one specific department. The sources and uses of funds support operations that span multiple departments. Non-departmental includes a portion of the General Fund and several non-general funds.

General Fund

Major sources of revenue in the General Fund, including property tax, sales tax, and utility users tax, are classified as non-departmental because they fund the general operations of City across multiple departments. Major expenditures in non-departmental include debt service and transfers out (subsidies) to non-general funds. Other expenditures include City festivals, property management costs, City-wide training, security costs for Civic Center and Point Molate, and bank fees.

Non General Funds

Non-general funds that fall under non-departmental include Secured Pension Override (PTORS), EDA Grant, Chevron ECIA (revenue only), Compensated Absences, Marina, trust funds, and debt service funds: 2005 Pension Obligation, 99A Pension Obligation, Civic Center Lease Revenue Bonds.

General Government-91

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001					-	
Property Taxes	43,165,907	43,897,435	23,691,494	43,928,806	31,371	0%
Sales & Use Taxes	47,659,480	48,356,233	27,013,882	40,995,626	(7,360,607)	-15%
Utility User Tax	45,905,936	46,278,438	36,862,588	44,506,312	(1,772,126)	-4%
Other Taxes	14,020,347	12,841,286	8,249,024	13,704,709	863,423	7%
Other Revenue	5,462,576	4,571,735	3,900,211	4,638,984	67,249	1%
Operating Transfer In	7,488,722	11,379,079	8,836,418	9,171,451	(2,207,628)	-19%
TOTAL SOURCES	**163,702,968**	**167,324,206**	**108,553,617**	**156,945,888**	**(10,378,318)**	**-6%**
USES BY TYPE						
Salaries	2,500,000	3,472,390	1,949,999	2,935,000	(537,390)	-15%
Benefits	4,079,644	3,363,564	3,191,274	4,400,000	1,036,436	31%
Professional Services	1,200,291	797,789	753,364	506,375	(291,414)	-37%
Other Operating Expenses					-	-
Cost Pool	4,404,367	3,951,163	2,963,336	4,225,357	274,194	7%
Asset/Capital Outlay		100,000			(100,000)	-100%
Debt Service Expenditure	430,671				-	-
CDBG Grant Expenditures	1,818,221					
A87 Cost Plan Reimbursement	(200,771)	(181,410)	(136,053)	(141,173)	40,237	-22%
Operating Transfers Out	8,630,615	7,813,692	5,895,136	4,635,188	(3,178,504)	-41%
TOTAL USES BY TYPE	**22,863,037**	**19,317,188**	**14,617,056**	**16,560,747**	**(2,756,441)**	**-14%**
USES BY ORG CODE						
Non-Dept/City Festivals-01910090	45,000	51,000	37,500		(51,000)	-100%
Non-Dept/CalTrans Home Loan-01911190	430,671				-	-
Non-Dept/Assets Management-01913990	129,891	295,000	127,250		(295,000)	-100%
Non-Dept/Non-Dept Activities-01917090	18,177,831	15,171,188	11,265,732	12,160,747	(3,010,441)	-
Non-Dept/Health Insurance Reimb-01918090	4,079,643	3,800,000	3,186,574	4,400,000	600,000	-
TOTAL USES BY ORG CODE	**22,863,036**	**19,317,188**	**14,617,056**	**16,560,747**	**(2,756,441)**	**-14%**

Marina Operations-89

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2018-19 Actual	FY2019-20 Adjusted	FY2019-20 Actual Thru Mar -2020	FY2020-21 Budget	$ Chg From FY19-20	% Chg From FY19-20
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
Marina Operations-4005	659,930	450,000	344,617	450,000	-	0%
TOTAL SOURCES	**659,930**	**450,000**	**344,617**	**450,000**	**0**	**0%**
USES BY TYPE						
Salaries					-	-
Benefits					-	-
Professional Services	45,822				-	-
Other Operating Expenses					-	-
Utilities					-	-
Equipment & Contract Services					-	-
Provision for Insurance Loss					-	-
Cost Pool					-	-
Asset/Capital Outlay	114,048				-	-
Debt Service Expenditure	114,059	206,815	206,815	206,815	-	0%
Operating Transfers Out	86,778	86,778	65,085	86,778	-	0%
TOTAL USES BY TYPE	**360,707**	**293,593**	**271,900**	**293,593**	**0**	**0%**
USES BY ORG CODE						
Marina Operations	360,707	293,593	271,900	293,593	-	0%
TOTAL USES BY ORG CODE	**360,707**	**293,593**	**271,900**	**293,593**	**-**	**0%**

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EXECUTIVE SUMMARY

CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan (CIP) of the City of Richmond is a five-year public improvement and capital expenditure plan for Fiscal Years 2020-21 to 2024-25. The CIP funding schedule for the next five years describes projects and programs to be undertaken by the City on an annual basis.

Capital improvement is a “capital” or “in-kind” expenditure of $10,000 or more that results in the acquisition, improvement, or addition to fixed assets in the form of land, buildings, or improvements more or less permanent in character, and, durable equipment with a life expectancy of at least five years. During the annual budget development phase, staff prepares a list of capital projects that are prioritized based on necessity, available funding, and legal mandates. The list is provided to City Council for review and input taking into consideration the results of the annual community survey. The CIP is formally approved alongside the annual operating budget.

The City’s CIP is based on a five-year revenue and expenditure forecast and is implemented through the City’s Enterprise Resource Planning (ERP) system.

FINANCIAL OVERVIEW

For FY2020-21 Capital Project Funds total available funding is $44,519,308, which includes estimated new revenue of $32,157,978 plus fund balances of $12,361,330, and total expenditures $37,939,059. FY2020-21 total of all revenue available for CIP is $63,448,536 and the total of all project expenditures are $56,768,287; this includes Capital Project Funds, and projects that are adopted with FY2020-21 Operating Budget Funds (Enterprise, Internal Service, and Other). On-going operations and maintenance costs of capital projects are budgeted in the Operating Budget.

Operating and Maintenance (O&M) costs are identified by the department staff that has expertise in the area. The identified O&M costs are based on additional utilities, landscaping, cleaning, repairs, maintenance, mandatory inspections, and in some cases additional labor cost. O&M costs are estimated at the beginning of project scoping, once completed the costs are forecasted based on current costs. Total CIP impact on operations (Total O&M costs) is estimated to be about $4.4 million over five years.

The table below highlights some of the City's major projects and the estimated impact to the operation budget.

Project	*Funding Source*	*Amount*
Carlson Boulevard Crosstown Connections Improvements	FY2020-21 Metropolitan Transportation Commission (MTC) Measure J	Project estimated completion in FY2021-22 Estimated O & M cost is $200,000 beginning in FY2021-22 through FY2024-25
Boorman Park Revitalization	FY2020-21 State of California – Natural Resources Agency, Department of Parks and Recreation Grant	Project construction completion in FY2021-22 Estimated O & M cost is $250,000 beginning in FY2020-21 through FY2024-25
Yellow Brick Road	FY2020-21 State of California, California State Transportation Agency	Project construction completed in FY2020-21 Estimated O & M is $400,000 beginning in FY2022-23 through FY2024-25

The table below highlights the City's priority projects for FY2020-21.

Project	Funding Source	Amount
I-80 Central Interchange Phase II Project	Measure C/J	$2,363,272
Street Paving	State Gas Tax	$2,500,000
Street Paving – SB1 Castro Ranch Road	SB1 – Road Maintenance and Rehabilitation Account	$,1,444,966

The $145 million unfunded portion of this five-year CIP is indicative of the City's current unmet needs and future anticipated needs. In projecting five years into the future, it is not possible to estimate all the needs of each project or the amount of available funds. By identifying priority projects with unmet funding needs, direction is provided to staff on which projects to emphasize in searching for potential grants and other sources of funding. Managing the progress of the CIP and anticipating future needs is an ongoing process, and revisions are made annually.

CAPITAL IMPROVEMENT PLAN SUMMARY

The fiscal year 2020-21 Capital Improvement Plan is anticipated to create an additional $522,000 in annual operating expenses for the City. Specifically, the completed street improvements to 37th Street $50,000, Cutting Carlson Grade Phase II $50,000 Richmond Greenway Gap Closure $50,000, San Pablo Avenue Complete Street $50,000, Traffic Signal Interconnect $50,000. Housing Related Park Project is anticipated to generate additional maintenance expenses of $100,000, the completed improvements to the Urban Greening Iron Triangle Project results an additional $10,000 of maintenance expenses. The completed Americans with Disabilities Act (ADA) Auditorium Elevator Project $50,000, the JFK Basketball Court Project $1,000, the Richmond Plunge Repairs requires an additional $10,000 and the Unity Park Projects requires an additional $101,000 in maintenance expenses. Most projects listed will be replacing other, existing infrastructure as part of the capital replacement cycle with operations and maintenance budgets already in place. These projects are therefore not anticipated to have a budgetary impact.

Major Non-Recurring Capital Projects - The fiscal year 2020-21 Capital Improvement Plan anticipates major non-recurring capital projects. These projects are described in greater detail throughout the City's Capital Improvement Plan document. A brief description of these projects is provided below:

13th Street Complete Street Project

This project will install complete streets elements: improve lighting to increase safety and walkability after dark; reduce traffic speeds; improve sidewalks and Americans with Disabilities Act (ADA) curb ramps; install better street crossings; plant shade trees and other landscaping.

- Operating Impact – this is an improvement to the City's infrastructure and will have no impact on the budget once completed in FY2021-22.

I-80 Central Interchange Project

This project is a two phased effort to improve traffic congestion at the I-580/I-80/Central Avenue area. Phase I includes signalization of intersections currently configured as all-way stops and the installation of variable message signs (VMS). The VMS will be configured to prohibit left turns onto westbound I-80 from Central during weekend peak periods, redirecting this traffic to eastbound I-580. This project is wholly funded by grants, including a Federal earmark and Measure J.

- Operating Impact – this is an improvement to the City's infrastructure and will have no impact on FY2020-21's budget. Once completed, an annual increase of $100,000 is anticipated for operation of this project.

Full Trash Capture Facilities at Marina Bay Parkway and S. 8th Street

This project is necessary to reduce pollutant loadings, trash, PCBs and Mercury in sediments, in the Meeker Slough watershed and the San Francisco Bay, thus enhancing water quality for beneficial and recreational uses, and protect, restore, and enhance intertidal and subtidal habitat of the clapper rails.

- Operating Impact - this is an improvement to the City's infrastructure and will have no impact on the budget.

Harbour Way Improvement
This project entails the design and construction of a variety of pedestrian and bicycle improvements along Harbour Way from its southerly terminus at the proposed Richmond Ferry Terminal north to Pennsylvania Avenue. The project will implement improvements proposed in several City planning documents, including the South Shoreline Connectivity Plan, Bicycle Master Plan, and the Pedestrian Plan and its Yellow Brick Road appendix. The Project is partially funded by a Transportation Development Act grant.

- Operating Impact - this is an improvement to the City's infrastructure and will have no impact on the budget.

Key Capital Funding Sources

Trend analysis of recurring revenues such as State Gas Tax and Measure C/J are conducted to get an estimate of future years' collections. Balance sheet analysis of various funds is performed to determine available resources. In addition, the consumer price index and pre-determined schedules, such as those published by the California Department of Transportation, are used to forecast revenues. Staff monitors current legislation to stay abreast of changes to federal and state subsidies/grants. Key funding sources are as follows:

Taxes: Gas Tax and Measure C/J

State Gas Tax, which are monies received from the State under the provision of the Streets and Highway Code. These monies are restricted to uses for street construction activities. The City's allocation increased by $1.7 million due to the Governor's new bill SB1, the Road Repair and Accountability Act of 2017.

Measure C/J Fund was set up when the voters of Contra Costa County approved Measure C proving the creation of the Contra Costa County Transportation Authority. The half-cent transportation sales tax was renewed under Measure J, effective April 1, 2009. The Authority collects one-half of one percent sales and use tax. Twenty percent of this tax is allocated to the City of Richmond to be used for the improvement of local transportation, including streets and roads in accordance with Measure C and Measure J requirements.

General Capital Improvement Fund

General Capital Improvement Fund monies are designated for capital improvement projects. The fund accumulates its fund balance with bonds issued, capital leases, insurance proceeds, settlement agreements and grants. For example; Utility Users Tax (UUT) are used to pay for the S.F. Bay Trail – Point Richmond to Pt. Molate Project, insurance proceeds are used to fund architectural design for a new Martin Luther King (MLK) Jr. Center, and funds from a settlement agreement are used to fund roof replacements on City facilities. The other projects budgeted in this fund are considered priorities of the City but not covered by other restricted funds.

Bonds

Over the years, the City issued Wastewater Revenue Bonds in the amount of $120,850,000. The funds were used for improvements to Wastewater Treatment Plant including upgrades, repairs and reduction of tidal influence into the sanitary sewer system.

Effective July 1, 2011, City Council passed an ordinance amending the municipal code which increased new sewer service charges for Richmond Municipal Sewer District. The new rates will help pay for the FY2020-21 principal and interest payments in the amount of $8,125,993 budgeted in the Wastewater Enterprise Operational Budget.

Grants

The City of Richmond receives several grants to support various programs. The Yellow Brick Road Project $5.8 million funded by California Transportation Commission (CTC) is to construct a safe bike and walking route in Richmond's Iron Triangle neighborhood to connect community assets together. The Carlson Boulevard Crosstown Connections Project $500,000 funded by Metropolitan Transportation Commission (MTC) is to provide a continuous bikeway from existing bike lanes on Carlson Boulevard at San Pablo Avenue at San Pablo Avenue in El Cerrito north to Broadway, near Richmond Civic Center.

Impact Fees

Impact fees are collected through issuance of permits for commercial and residential development. The use is restricted to the expansion of services resulting from new development built in the city. These fees are accumulated in separate distinct funds for the designated purposes such as for: Police, Fire, Library, Community/Aquatics, Traffic, Wastewater, Storm Drainage and Parks.

Enterprise Funds

Port of Richmond is constantly improving its infrastructure to attract and increase businesses. The Point Potrero Marine Terminal (PPMT) Storm Drainage Water Quality Infrastructure Upgrade Project will update pipelines and utility infrastructure as well as improve drainage throughout the Terminal. Maintaining infrastructure in a serviceable condition is a requirement of the Port's lease with its tenants.

KCRT Fund collects revenues from cable franchise fees and equipment rental. This fund is also used to budget normal operating expenses of the division and is included in the annual operating budget.

Internal Service Funds
The Equipment Replacement Fund is funded by monies received from internal departments that have equipment designated for their usage, primarily vehicles. Charges are allocated to user departments based on acquisition cost, increased three percent for inflation, and amortized over the useful life. On-going equipment maintenance is budgeted in the annual operating budget.

STRATEGIC GOALS

The City Council, Commissions, and staff have formulated five distinct goals that are based on the understanding that investments of financial, physical, and staffing resources made today ensure that the City's quality of life is improved and maintained for its future residents. The CIP supports the vision of the City as conveyed through five core strategic goals:

- **Governance, Finance and Leadership**
- **Full Service and Safe Communities**
- **Environment, Health Equity, and Sustainable Communities**
- **Residential and Built Environment**
- **Economic Development and Education**

The CIP is a blueprint of the many objectives that are utilized to achieve these goals. It provides for the proper physical and financial coordination of projects and for private sector development initiatives that provide and/or require modifications to certain infrastructure. The CIP is coordinated with other City projects to ensure compatibility and to achieve greater benefit. The following summary identifies those CIP projects used to fulfill the City's mission in support of its Strategic Goals.

1. GOVERNANCE, FINANCE AND LEADERSHIP

A commitment to quality service that is both efficient and cost-effective continues to be the central focus of the City of Richmond organization. Being flexible in its ability to deliver cost-effective services, the City of Richmond seeks to be responsive to the changing economic and market conditions. In response to the poor economy, Richmond has attempted to re-invent itself into a responsive, performance-based government that addresses policies, service standards, allocation of resources, and funding requirements which meet the best needs of its stakeholders. In order to continuously meet community needs, the City of Richmond is maximizing its operational efficiencies through continuous benchmarking, enhanced public accountability, increased staff training, and improved communications and technology. The departments that are primarily responsible for promoting an effective government for the City is the City Clerk, City Manager, Community Services, Finance, Fire, Human Resources, Information Technology/KCRT, and Planning.

CIP projects to achieve this goal include:

Community Services Department

Americans with Disabilities Act (ADA) Parchester Center
Americans with Disabilities Act (ADA) Shields-Reid Center
Auditorium Convention Center Upgrades
John F. Kennedy (JFK) Swim Center Boiler
Nevin Community Center Heating Ventilation and Air Conditioning (HVAC) Upgrade
Recreation Complex HVAC System
Shields-Reid Community Center HVAC System Upgrade Auditorium Convention Center Upgrades

Information Technology

City-wide Document Storage

Information Technology - KCRT

Engineering - Microwave Transmission & Playback System

2. FULL SERVICE AND SAFE COMMUNITIES

Maintaining a safe and secure community is fundamental to the health, quality of life, and economic vitality of the City of Richmond. There are three departments with primary responsibility for maintaining the safety and security of the Richmond community: Fire Department, Office of Neighborhood Safety Department, Public Works Department-Equipment Services and the Police Department. In addition to those three departments; City Manager Department, Community Services Department, Public Works Department-Equipment and the Library Department have teamed up to help keep violence down by keeping kids off of the streets and placing them in life enrichment programs that stress education, physical activity and community involvement.

CIP projects to achieve this goal include:

Public Works - Equipment Services Division

Fleet Vehicle and Equipment Replacement

Police Department

Police Patrol Vehicle

3. ENVIRONMENT, HEALTH EQUITY, AND SUSTAINABLE COMMUNITIES

Richmond's distinct identity and quality of life are attributable to its heritage as a uniquely situated waterfront community with a variety of residential villages. Richmond remains attractive for business and private investment with ample space for residential development. Richmond's future prosperity will be based on maintaining a sustainable quality of life through a mix of land uses, a safe community with no visible signs of deterioration, an efficient circulation system that promotes alternative modes of transportation, and abundant open space and recreational amenities. These attributes, along with a strong economic base, will preserve and build upon Richmond's sense of uniqueness, cultural and social diversity, and strong sense of community. The departments that are primarily responsible for promoting a clean environment, health equity, and sustainable communities in the City is the City Attorney Department, City Manager Department, Department of Children and Youth, Housing Department, Planning Department, and Water Resource Recovery Department.

CIP projects to achieve this goal include:

Office of the City Manager

Solar Big Belly Trash Compactor

Public Works - Water Resource Recovery - Stormwater Division

Water Capture Facility at Marina Bay Parkway, S. 8th Street, Regatta Boulevard and Bayview Avenue

Public Works - Water Resource Recovery - Wastewater Division

Dechlorination System Replacement
Influent Pump Station Safety Improvements
Manhole Rehabilitation
Sanitary Sewer Pipeline Replacement
Sludge Thickener Replacement

4. RESIDENTIAL AND BUILT ENVIRONMENT

Providing a clean and well maintained environment for individuals who live, work, and play within the City of Richmond boundaries is very important. Richmond's public facilities and infrastructure play an essential role in the fabric of the community, and the City seeks to develop and maintain infrastructure that is community-serving, resilient, high-performing, cost-effective, resource efficient, and environmentally friendly. The departments that are responsible for maintaining a healthy residential and build environment is City Attorney Department, City Manager Department, Public Works Department- Engineering/CIP, Planning Department, Police Department, Rent Control Department, and the Richmond Housing Authority Department.

CIP projects to achieve this goal include:

Public Works Department - Engineering Capital Improvement Projects

13th Street Complete Street
Americans with Disabilities Act (ADA) Miscellaneous Sidewalk Improvements
Boorman Park Revitalization
Carlson Blvd. Crosstown Connections and Improvements
Fire Station 66 Gender Specific Restroom
Fire Station 67 Roof Replacement
Greening the Yellow Brick Road
Harbour 8 Park Expansion
Harbour Way Improvements
I-80 Central Interchange Phase I
JPA Sportsfield Agreement
Martin Luther King (MLK) Jr. Center
Martin Luther King (MLK) Jr. Turf Field Replacement
S. Richmond Connectivity
SF Bay Trail Goodrick Avenue
SF Bay Trail (Pt. Richmond to Pt. Molate)
Street Paving
Street Paving SB1 Projects
Surface Drainage
Traffic Safety Improvements
Yellow Brick Road

Port of Richmond

Point Potrero Marine Terminal (PPMT) Dock Repairs Study
Point Potrero Marine Terminal (PPMT) Improvements – Meters and Rehabilitation
Point Potrero Marine Terminal (PPMT) Improvements – Lighting
Terminal 2 Dredging Planning
Terminal 3 Security Improvements

5. ECONOMIC DEVELOPMENT AND EDUCATION

Promoting economic development and education is essential to the City's overall quality of life, and demonstrates the City's support of business and economic sustainability. The City seeks to ensure that there is a strong and diverse local economy that provides jobs and generates wealth. The departments that are responsible for the City's economic development and education programs are the Community Services Department, Employment and Training Department, the and Library Department..

REVIEW CRITERIA

All projects submitted for inclusion in the City's Capital Improvement Plan are reviewed on the basis of their relative need and cost. In addition, several policies are used as a guide to determine which projects are scheduled and funded through the Capital Improvement Plan. These policies include:

1. Meets the City's plans and policies relative to the strategic goals:

    a. Governance, Finance and Leadership
    b. Full Service and Safe Communities
    c. Environment, Health Equity, and Sustainable Communities
    d. Residential and Built Environment
    e. Economic Development and Education

2. Maximizes return on investments, in consideration of financial limitations and budget constraints so as to:

    a. Preserve prior investments where possible
    b. Reduce operating costs
    c. Maximize use of outside funding sources to leverage the City's investments
    d. Maximize cost-effective service delivery

3. Improve and enhance the existing network of City service levels and facilities.

4. Implement adopted plans.

5. Demonstrate coordination and compatibility with other capital projects and other public policies and private efforts.

PRIORITIZATION CRITERIA

The CIP uses the following priority levels to determine when projects will be funded.

Priority A: Mandatory – Projects in Priority A are the highest priority projects. These projects must be completed for one of the following reasons:

1. Legal/Regulatory Obligation – Projects in this category are required by Federal, State or County requirements.
    - In the early 1990's Congress passed the American with Disabilities Act (ADA). One of the requirements of the act was for each public entity to develop a transition plan to bring their facilities and programs into compliance with the Act. In FY2015-16 CIP Budget $1.6 million was for ADA Improvements to city facilities that can be used as shelter in place in the event of an emergency. $1.1 million was for ADA improvements to the Richmond Auditorium which included installation of an elevator which was completed in FY2016-17.
    - ADA Miscellaneous Sidewalk Repairs - This annual program is dedicated to complying with (ADA) within the street right-of-way through: curb ramp upgrades - by upgrading or installing reported curb ramp deficiencies. Damaged Sidewalks - repair sidewalk, curb, gutter, and adjacent pavement damaged by the roots of City owned trees. Sidewalk gaps - install missing sidewalk and associated curb, gutter or driveways, and adjacent pavement to eliminate pedestrian access barriers. The CIP anticipates spending $3,000,000 over the next five years for ADA sidewalk repairs.
2. Safety – Projects are required to ensure the safety of citizens.
    - The City and Department of Transportation grants fund the Cutting-Carlson Grade Crossing Phase II Project. Phase II will include: the installation of new concrete railroad grade panels, new sidewalk along the south side of Cutting Blvd, pedestrian curb ramps, and a detectable warning surface. This project is needed to increase the safety of bicycle and pedestrian traffic at this busy intersection.
    - FY2019-20 Traffic Signal Interconnect Project $1,200,000 is funded by the Environmental and Community Investment Agreement (ECIA). This project will interconnect all traffic signals along major corridors (to be determined) to modernize the traffic signals allowing for detection of all travel modes with the goal of improving efficiency and reducing delays, thus decreasing greenhouse gas production. Additional review by the ECIA Transportation Committee is needed in order to receive additional funding.

3. Ongoing – Projects under construction should be funded to maintain continuity.
    - Pavement Rehabilitation Project (annual). Street Paving is needed to repair deteriorated assets and for preventive maintenance and improvement.

Priority B: Necessary – Projects in Priority B are any project that relies on outside agencies for funding. An example project in Priority B category is: Agency Assisted

- Wastewater Treatment Plant Critical Improvements Projects are required to have a fully functional digester facility at the City's Wastewater Treatment Plant. Funding of $62 million over the next 5 years is based on approval of a Clean Water State Revolving Fund Loan, Revenue Bonds, and by the City's Enterprise Fund. This project rehabilitates or replaces treatment plant process equipment and structures that have reached the end of their useful life, and are a liability from a regulatory and safety standpoint. Project elements include: grit and screening, aeration system for the biological secondary treatment process, secondary clarifiers, sludge thickening, dechlorination, and protecting plant assets and property from rockslides.
- The Port of Richmond Point Potrero Marine Terminal (PPMT) Storm Drainage, Water Quality Infrastructure Upgrade Project two year total of $385,000 will update pipelines and utility infrastructure as well as improve drainage throughout the Terminal. Maintaining infrastructure in a serviceable condition is a requirement of the Port's lease with its tenants.

Priority C: Desirable – Projects in Priority C are any projects that enhance the appearance of City facilities. An example project in Priority C category is:

- Any projects which does not meet any of the criteria of Priority A or B.

HOW THE CAPITAL IMPROVEMENT PLAN IS ORGANIZED

Following the introduction and executive summary are the budget summaries which provide the financial overview of capital project funding sources and uses. *Capital Improvement Projects FY2020-21* lists current capital projects by fund and their corresponding estimated beginning fund balances, revenue, expenditures and estimated ending fund balances for FY2020-21. *Capital Revenue Sources by Fund for FY2020-21 to FY2024-25* summarizes the projected funding sources for projects over the five-year period. *Capital Expenditures by Fund for FY2020-21 to FY2024-25* summarize the projected five-year spending plan by each fund and project. *Capital Expenditures by Type for FY20-20-21 to FY2024-25* condenses' the five-year spending plan for capital projects by the major type. *Capital Expenditure by Project FY2020-21 to FY2024-25* outlines the five-year spending plan for each project in progress. *Capital Projects Operation and Maintenance Cost FY2020-21 to FY2024-25* outlines' estimated costs of on-going project expenditures that impact the operating budget. *Capital Expenditures Budget Funded by Debt Issuance FY2020-21* lists capital

expenditures that are funded by debt, including bonds for the current budget year. *Capital Unfunded Requests for FY2020-21 to FY2024-25* lists unfunded capital project requests by department with five-year cost estimates.

The Plan then branches out into five sections in accordance with the strategic goals in the City's Five-Year Strategic Business Plan. Departments fall under one or more of the sections depending on the type of project(s). Each section contains a project narrative which includes a mission statement, program overview, and highlight. Each section also includes performance measurements and a financial summary of funding sources and uses.

Additionally, each project has a detailed project description report which includes the project name, project manager, department responsible, project description (including location, estimated operation and maintenance costs, intent, estimated start and completion dates), project justification, total estimated cost, sources of funding, fund number, fund name and the year in which funding will be needed.

City of Richmond
Capital Revenue Sources Budget by Fund FY2020/21 to FY2024/25

Fund Group	Projected Revenue FY2019-20	Actual Revenue FY2019-20 as of 3/31/20	Estimated Ending Balance, 6/30/20	Projected Revenue FY2020-21	Estimated FY2021-22	Estimated FY2022-23	Estimated FY2023-24	Estimated FY2024-25	5 Year Total	Notes
Capital Project Funds										
1002-State Gas Tax	$ 2,785,717	$ 1,835,037	$ 430,067	$ 2,615,293	$ 2,667,599	$ 2,720,951	$ 2,775,370	$ 2,830,877	$ 13,610,090	[1]
1004-Asset Seizure		$ 10,338	$ 308,161						$ -	
1006-Outside Grants	$ 2,715,761	$ 354,293	$ 222,002	$ 984,822					$ 984,822	
1019-Road Maintenance Rehabilitation Account (RMRA)	$ 1,961,823	$ 1,374,159	$ 1,193,896	$ 1,898,024	$ 1,935,984	$ 1,974,704	$ 2,014,198	$ 2,054,482	$ 9,877,393	
1054-Engineering Grants	$ 6,097,109	$ 608,668		$ 21,903,448					$ 21,903,448	
2001-Capital Outlay	$ 650,000	$ 688,601	$ 2,734,712						$ -	
2002-Measure C/J	$ 5,532,657	$ 36,063	$ 1,516,913	$ 4,756,391	$ 1,300,000	$ 1,300,000	$ 1,300,000	$ 1,300,000	$ 9,956,391	[2]
2007-Harbor			$ 44,988						$ -	
2110-Park Land Dedication Impact Fee		$ 23,464	$ 122,721						$ -	
2111-Traffic Impact Fee		$ 214,455	$ 548,268						$ -	
2113-Public Facility Impact Fee - Fire		$ 24,125	$ 130,750						$ -	
2114-Public Facility Impact Fee -Police		$ 24,129	$ 269,442						$ -	
2115-Recreation Impact Fee-Aquatics		$ 73,358	$ 419,482						$ -	
2116-Parks Open Space		$ 308,782	$ 1,712,198						$ -	
2117-Library Impact Fee		$ 105,751	$ 1,321,701						$ -	
2118-Hilltop Impact Fee			$ 31,235						$ -	
2119-Storm Drain Impact Fee	$ 102,459	$ 54,693	$ 547,523						$ -	
2120-Wastewater Impact Fee	$ 779,779	$ 200,005	$ 807,271						$ -	
Capital Project Funds - Total	**$ 20,625,305**	**$ 5,935,921**	**$ 12,361,330**	**$ 32,157,978**	**$ 5,903,583**	**$ 5,995,655**	**$ 6,089,568**	**$ 6,185,359**	**$ 56,332,144**	
Enterprise, Internal Services, Other Operations and Housing Department Funds										
ECIA	$ 3,125,261			$ 1,826,312					$ 1,826,312	[3]
Enterprise Funds	$ 6,824,000			$ 15,023,244	$ 2,500,000	$ 2,500,000	$ 2,500,000	$ 2,500,000	$ 25,023,244	[3]
Housing Department	$ 1,247,695			$ 834,672					$ 834,672	[3]
Internal Service Funds	$ 1,905,000			$ 1,245,000	$ 1,652,488	$ 1,702,062	$ 1,753,124	$ 1,805,718	$ 8,158,392	[3]
Enterprise, Internal Services, Other Operations and Housing Department Funds - Total	**$ 13,101,956**			**$ 18,929,228**	**$ 4,152,488**	**$ 4,202,062**	**$ 4,253,124**	**$ 4,305,718**	**$ 35,842,620**	
Total ALL Funds Available	**$ 33,727,261**			**$ 51,087,206**	**$ 10,056,071**	**$ 10,197,717**	**$ 10,342,692**	**$ 10,491,077**	**$ 92,174,764**	

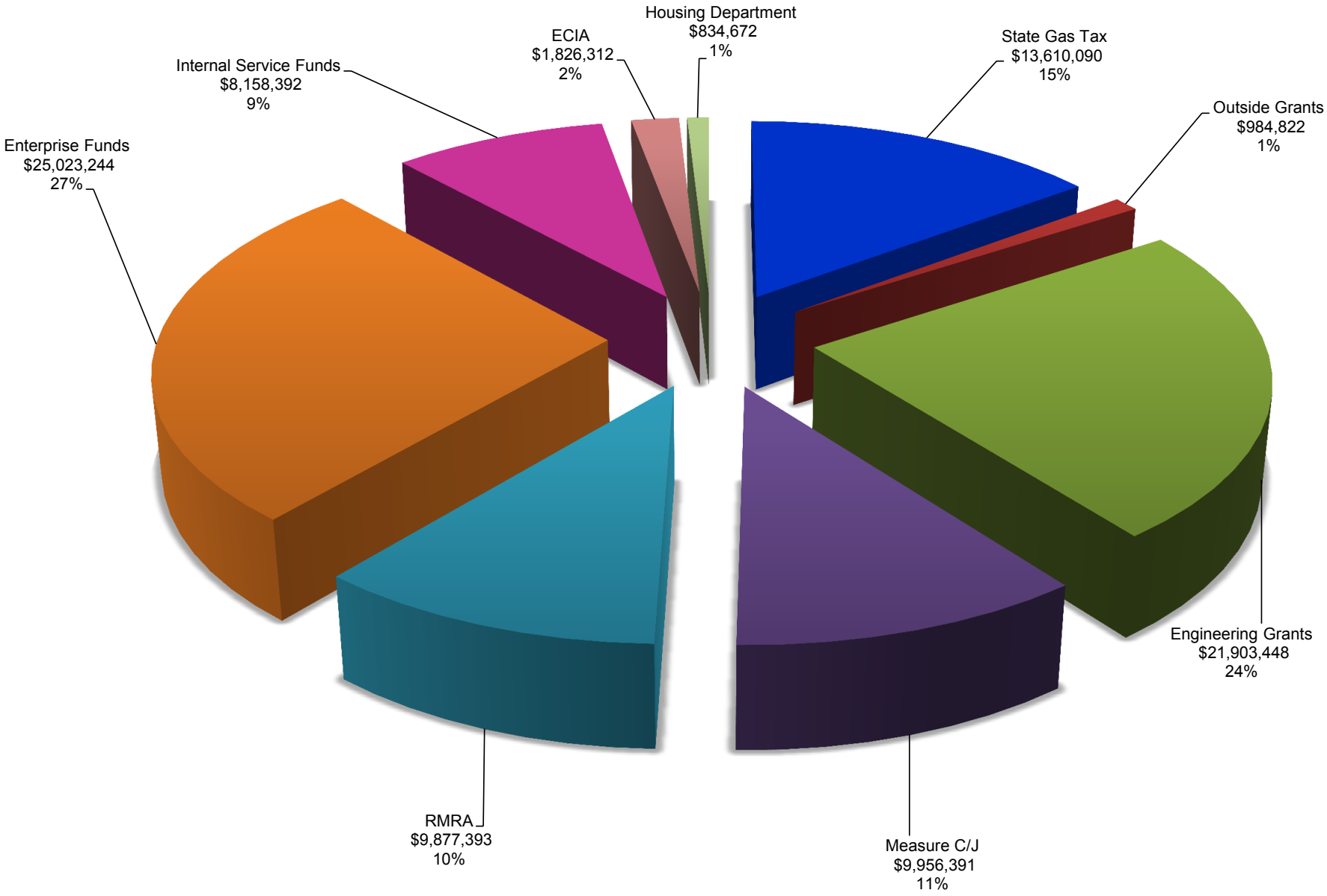
Notes:

[1] State Gas Tax revenue for FY2020-21 is based on Highway User Tax Account (HUTA) and Road Maintenance and Rehabilitation Account (RMRA) projections. Future years include a 2% Inflationary Index based on normal annual revenue.

[2] Measure J revenue for FY2020-21 includes special funding of $2.363 million for the I-80 Central Interchange, $861,740 for 13th Street Complete Street, and $231,379 for S.F. Bay Trail Goodrick Avenue Projects. Future years funding is based on current year's annual dollars since they are unpredictable.

[3] Enterprise, Internal Services, Other Operations, and Housing Department revenues are based on project expenses projected, and does not include revenue for operations.

CIP Funding Sources by Fund FY2020/21 to FY2024/25
Total: $92,174,764



CAPITAL IMPROVEMENT PROJECTS BY FUND

City of Richmond
Capital Expenditure by Fund FY20/21 to FY2024/25

Project #	Project Title	Adopted FY2019-20	Actuals to 3/31/2020 FY2019-20	Adopted FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Proposed FY2024-25	Total	Notes
Fund 1002 - State Gas Tax										
29116	MARINA WAY SOUTH RULE 20A UNDERGROUND UTILITIES	$ 75,000							$ -	
N/A	STREET AUDIT REPORT	$ 3,000		$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 15,000	
01A05	STREET PAVING	$ 1,211,263	$ 639,223	$ 2,500,000	$ 2,550,000	$ 2,601,000	$ 2,653,020	$ 2,706,080	$ 13,010,100	
N/A	STREET SWEEPING SIGNS			$ 30,000					$ 30,000	
	1002- State Gas Tax - Total	**$ 1,289,263**	**$ 639,223**	**$ 2,533,000**	**$ 2,553,000**	**$ 2,604,000**	**$ 2,656,020**	**$ 2,709,080**	**$ 13,055,100**	
Fund 1004 - Asset Seizure										
N/A	POLICE - MICELLANEOUS SAFETY EQUIPMENT	$ 178,000	$ 22,655	$ 206,476					$ 206,476	
	1004 Asset Seizure - Total	**$ 178,000**	**$ 22,655**	**$ 206,476**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 206,476**	
Fund 1006 - Outside Funded Grants										
20F08	JFK PARK BASKETBALL COURT	$ 954							$ -	
23007	MARTIN LUTHER KING JR. (MLK) PARK TURF FIELD REPLACEMENT			$ 250,000					$ 250,000	
2AA09	CITY MANAGER - PROF & ADMIN/ILLEGAL DISPOSAL SITE GRANT			200,000					$ 200,000	
2AA13	CITY MANAGER - PROF & ADMIN/KIVA GRANT MATCH FOR SMALL BUSINESS			12,500					$ 12,500	
2AA14	CITY MANAGER - PROF & ADMIN/CAL RECYCLE FOOD WASTE			190,000					$ 190,000	
2AA21	CITY MANAGER - PROF & ADMIN/DOC RECYCYLE GRANT			27,477					$ 27,477	
2AA22	CITY MANAGER - PROF & ADMIN/CAR AND MOBILITY GRANT			75,000					$ 75,000	
N/A	COMMUNITY SERVICES - PROGRAM EXPENSES			$ 1,073					$ 1,073	
N/A	FIRE - PROGRAM EXPENSES			$ 28,718					$ 28,718	
20F09	UNITY PARK BASKETBALL COURT	$ 2,046							$ -	
29115	URBAN GREENING IRON TRIANGLE	$ 125,609							$ -	
	1006 Outside Funded Grants - Total	**$ 128,609**	**$ -**	**$ 784,768**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 784,768**	
Fund 1019 - Road Maintenance Rehabilitation Account (RMRA) SB1										
SB101	STREET PAVING - SB1 - 37TH STREET	$ 221,332	$ 244,430	$ 300,000					$ 300,000	
SB102	STREET PAVING - SB1 - CASTRO RANCH ROAD	$ 1,603,778	$ 96,669	$ 1,444,966					$ 1,444,966	
SB109	STREET PAVING - SB1 - RICHMOND PARKWAY	$ 500,000	$ 9,621						$ -	
	Road Maintenance Rehabilitation Account (RMRA) SB1 - Total	**$ 2,325,110**	**$ 350,720**	**$ 1,744,966**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,744,966**	

CAPITAL IMPROVEMENT PROJECTS BY FUND

City of Richmond
Capital Expenditure by Fund FY20/21 to FY2024/25

Project #	Project Title	Adopted FY2019-20	Actuals to 3/31/2020 FY2019-20	Adopted FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Proposed FY2024-25	Total	Notes
Fund 1054 - Engineering Grants										
23006	BOORMAN PARK REVITALIZATION			$ 4,165,000					$ 4,165,000	
29104	CARLSON BLVD.	$ 500,000	$ 41,075						$ -	
29122	CARLSON BLVD. CROSSTOWN CONNECTIONS AND IMPROVEMENTS			$ 425,000					$ 425,000	
29109	CUTTING CARLSON GRADE CROSSING PHASE II	$ 255,924	$ 255,924						$ -	
29126	ELECTRONIC BIKE LOCKERS		$ 40,000						$ -	
29125	GREENING THE YELLOW BRICK ROAD	$ 4,100,000	$ 354,292	$ 3,531,584					$ 3,531,584	
23004	HARBOUR 8 PARK EXPANSION			$ 8,500,000					$ 8,500,000	
29119	RICHMOND BIKE LANE GAP CLOSURE	$ 621,381	$ 621,381						$ -	
29113	YELLOW BRICK ROAD	$ 5,399,539	$ 25,000	$ 5,281,864					$ 5,281,864	
	1054 Engineering Grants - Total	**$ 10,876,844**	**$ 1,337,672**	**$ 21,903,448**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 21,903,448**	
Fund 2001 - General Capital										
CSA20	AUDITORIUM UPGRADES (Main floor lighting, electrical & switch board upgrade, and remove curtains from stage area)	420,705	$ 15,255	392,250					$ 392,250	
29121	CORP YARD ROOF REPLACEMENT	437,400	$ 284,306						$ -	
CSA21	DEVELOPING PERSONAL RESOURCES CENTER (DPRC) ROOF REPLACEMENT	175,570	$ 5,450						$ -	
06B03	DOCUMENT STORAGE	119,201		119,201					$ 119,201	
05G01	FIRE STATION 66 - GENDER SPECIFIC RESTROOM	150,000		70,600					$ 70,600	
CSA22	FIRE STATION 67 ROOF REPLACEMENT	117,990	$ 990	177,226					$ 177,226	
01015	MARTIN LUTHER KING JR. CENTER	$ 267,692		$ 267,692					$ 267,692	
CSA23	NEVIN COMMUNITY CENTER HVAC UPGRADE	$ 150,000		$ 150,000					$ 150,000	
CSA24	RECREATION COMPLEX HVAC SYSTEM WITH AIR CONDITIONING	$ 120,000		$ 120,000					$ 120,000	
13001	RECYCLE MORE	$ 94,500	$ 8,098						$ -	
CSA25	RICHMOND MUSEUM ROOF REPLACEMENT	$ 157,404	$ 147,508						$ -	
CSA26	RICHMOND SENIOR CENTER ROOF REPLACEMENT	$ 169,979	$ 7,016						$ -	
29124	S. RICHMOND TRANSIT CONNECTIVITY IMPROVEMENT	$ 65,000		$ 265,000					$ 265,000	
01A14	SF BAY TRAIL - (PT. RICHMOND TO PT. MOLATE)	$ 975,115	$ 60,583	$ 858,033					$ 858,033	
CSA27	SHIELDS-REID COMMUNITY CENTER HVAC SYSTEM UPGRADE	$ 100,000		$ 100,000					$ 100,000	
13002	SOLAR BIG BELLY TRASH COMPACTOR	$ 349,835	$ 236,490	$ 125,408					$ 125,408	
	2001 General Capital - Total	**$ 3,870,391**	**$ 765,696**	**$ 2,645,410**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,645,410**	
Fund 2002 - Measure J										
29120	13TH STREET COMPLETE	$ 890,000		$ 861,740	$ 2,962,000				$ 3,823,740	
01A04	AMERICANS WITH DISABILITIES ACT (ADA) MISCELLANEOUS SIDEWALKS & CURB RAMPS	$ 656,925	$ 625,628	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 3,000,000	
29109	CUTTING CARLSON GRADE CROSSING PHASE II	$ 162,732	$ 47,035						$ -	
29103	HARBOUR WAY IMPROVEMENTS	$ 257,360	$ 15,035	$ 565,670					$ 565,670	
29110	I-80 CENTRAL INTERCHANGE PHASE II	$ 2,364,998	$ 2,219	$ 2,363,272					$ 2,363,272	
N/A	MEMBERSHIP & DUES	$ 140,000	$ 140,000	$ 140,000	$ 140,000	$ 140,000	$ 140,000	$ 140,000	$ 700,000	
29102	SAN PABLO AVENUE COMPLETE STREET	$ 24,984	$ 33,292						$ -	

CAPITAL IMPROVEMENT PROJECTS BY FUND

City of Richmond
Capital Expenditure by Fund FY20/21 to FY2024/25

Project #	Project Title	Adopted FY2019-20	Actuals to 3/31/2020 FY2019-20	Adopted FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Proposed FY2024-25	Total	Notes
Fund 2002 - Measure J - Continued										
29101	SF BAY TRAIL - GOODRICK AVENUE	$ 984,402	$ 18,469	$ 231,379					$ 231,379	
01A05	STREET PAVING	$ 1,288,737	$ 778,252						$ -	
01C09	SURFACE DRAINAGE IMPROVEMENTS	$ 300,000		$ 100,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 1,300,000	
01B02	TRAFFIC SAFETY IMPROVEMENTS			$ 969,000	$ 260,000	$ 260,000	$ 260,000	$ 260,000	$ 2,009,000	
	Measure J - Total	**$ 7,070,138**	**$ 1,659,930**	**$ 5,831,061**	**$ 4,262,000**	**$ 1,300,000**	**$ 1,300,000**	**$ 1,300,000**	**$ 13,993,061**	
Fund 2110 - Park Impact Fee										
20F08	JFK PARK BASKETBALL COURT		$ 5,260							
03A01	JPA SPORTS FIELD PARTNERSHIP	$ 15,000	$ 15,000	$ 15,000					$ 15,000	
	Park Impact Fee - Total	**$ 15,000**	**$ 20,260**	**$ 15,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 15,000**	
Fund 2111 - Traffic Impact Fee										
01B02	TRAFFIC SAFETY IMPROVEMENTS	$ 660,817	$ 150,852	$ 531,000					$ 531,000	
	Traffic Impact Fee - Total	**$ 660,817**	**$ 150,852**	**$ 531,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 531,000**	
Fund 2113 - Fire Impact Fee										
N/A	NON CAPITAL/REPLACE TURNOUT AND SAFETY EQUIPMENT AT END OF USEFULE LIFE			$ 76,000					$ 76,000	
N/A	NON CAPITAL/SMALL TOOLS AND EQUIPMENT FOR FIRE TRUCK			$ 15,000					$ 15,000	
	Fire Impact Fee - Total	**$ -**	**$ -**	**$ 91,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 91,000**	
Fund 2114 - Police Impact Fee										
03B04	POLICE VEHICLE - CSI	$ 41,000		$ 41,000					$ 41,000	
	Police Impact Fee - Total	**$ 41,000**	**$ -**	**$ 41,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 41,000**	
Fund 2115 - Recreation/Aquatics Impact Fee										
CSA21	DEVELOPING PERSONAL RESOURCES CENTER (DPRC) ROOF REPLACEMENT	$ 34,020	$ 6,397						$ -	
00A02	JOHN F. KENNEDY (JFK) SWIM CENTER BOILER REPLACEMENT	$ 200,000		$ 400,000					$ 400,000	
00C01	RECREATION COMPLEX GYM FLOOR UPGRADES	$ 67,541	$ 2,100						$ -	
00C01	RECREATION COMPLEX ROOF REPLACEMENT	$ 180,005	$ 94,134						$ -	
CSA26	RICHMOND SENIOR CENTER ROOF REPLACEMENT	$ 56,900							$ -	
	Recreation/Aquatics Impact Fee - Total	**$ 538,466**	**$ 102,631**	**$ 400,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 400,000**	
Fund 2116 - Open Space Impact Fee										
01A14	SF BAY TRAIL - (PT. RICHMOND TO PT. MOLATE)	$ 141,967		$ 141,967					$ 141,967	
	Open Space Impact Fee - Total	**$ 141,967**		**$ 141,967**	**$ -**	**$ -**	**$ -**		**$ 141,967**	

CAPITAL IMPROVEMENT PROJECTS BY FUND

City of Richmond
Capital Expenditure by Fund FY20/21 to FY2024/25

Project #	Project Title	Adopted FY2019-20	Actuals to 3/31/2020 FY2019-20	Adopted FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Proposed FY2024-25	Total	Notes
Fund 2117 - Library Impact Fee										
N/A	ADA RAMP MAIN LIBRARY	$ 70,000		$ 30,000					$ 30,000	
N/A	NON CAPITAL/COMPUTER HARDWARE & SOFTWARE, OTHER EQUIPMENT, AND FURNITURE	$ 146,500		$ 290,634					$ 290,634	
N/A	PROF & ADMIN/SOFTWARE UPGRADES, START UP COLLECTION BOOKS FOR BOOK VAN, MEDIA DVDS, AUDIO BOOKS AND PROMO ADS	$ 2,400		$ 205,200					$ 205,200	
N/A	PROF & ADMIN/SPACE DESIGN CONSULTANT	$ 307,134	$ 2,732						$ -	
	Library Impact Fee - Total	**$ 526,034**	**$ 2,732**	**$ 525,834**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 525,834**	
Fund 2119 - Storm Drain Impact Fee										
01E16	VALLEY VIEW SINKHOLE	$ 305,366	$ 278,377						$ -	
	Storm Drain Impact Fee - Total	**$ 305,366**	**$ 278,377**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
Fund 2120 - Wastewater Impact Fee										
22235	BRICK MANHOLE REPLACEMENT	$ 250,000							$ -	
01L10	COGENERATION - TREATMENT PLANT	$ 1,882,000							$ -	
22235	MANHOLE REHABILITATION FY2020-21			$ 544,130	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 1,544,130	
	Wastewater Impact Fee - Total	**$ 2,132,000**	**$ -**	**$ 544,130**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 1,544,130**	
Capital Improvement Funds - Total		**30,099,005**	**5,330,748**	**37,939,059**	**7,065,000**	**4,154,000**	**4,206,020**	**4,259,080**	**57,623,160**	**[1]**
Fund 4001 - Port of Richmond										
08Q01	POINT POTRERO MARINE TERMINAL (PPMT) DOCK REPAIR	$ 500,000		$ 75,000					$ 75,000	
08S01	POINT POTRERO MARINE TERMINAL (PPMT) ELECTRICAL UPGRADES			$ 245,000					$ 245,000	
08S01	POINT POTRERO MARINE TERMINAL (PPMT) IMPROVEMENTS - FENCE AND PAVEMENT REPAIRS	$ 199,000	$ 67,092	$ 175,000					$ 175,000	
08Q01	POINT POTRERO MARINE TERMINAL (PPMT) STORM DRAINAIGE, WATER QUALITY & INFRASTRUCTURE UPGRADES	$ 150,000							$ -	
08S01	POINT POTRERO MARINE TERMINAL (PPMT) METER UPGRADES			$ 30,000					$ 30,000	
08C01	TERMINAL 2 BERTH ELECTRIFICATION	$ 126,000							$ -	
08C01	TERMINAL 2 - DREDGING PLANNIG			$ 175,000					$ 175,000	
08D01	TERMINAL 3 IMPROVEMENTS	$ 65,000		$ 125,000					$ 125,000	
	Port of Richmond - Total	**$ 1,040,000**	**$ 67,092**	**$ 825,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 825,000**	

CAPITAL IMPROVEMENT PROJECTS BY FUND

City of Richmond
Capital Expenditure by Fund FY20/21 to FY2024/25

Project #	Project Title	Adopted FY2019-20	Actuals to 3/31/2020 FY2019-20	Adopted FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Proposed FY2024-25	Total	Notes
Fund 4003 - Water Resource Recovery Wastewater										
22236	2017A BOND CUTING CARLSON, HOFFMAN SEWER CAPACITY	$ 5,833,352	$ 5,112,817						$ -	
22219	2017A BOND/DESIGN & ENGINEERING SERVICES	$ 1,569,062	$ 474,234						$ -	
22230	2017A BOND/PIPEINE REHABILTATION	$ 480,686	$ 420,052						$ -	
22228	2017A BOND/SS MASTER PLAN	$ 292,727	$ 292,727						$ -	
22235	BRICK MANHOLE REHABILITATION/REPLACEMENT	$ 194,756	$ 192,653						$ -	
22236	DESIGN CUTTING, CARLSON & HOFFMAN SEWER CAPACITY	$ 1,389,674	$ 17,735						$ -	
03C04	ELECTRIC UTILITY CART (2) FOR TREATMENT PLANT	$ 44,000	$ 23,415						$ -	
22237	MACDONALD & VIRGINA SEWER CAPACITY	$ 7,652,831	$ 3,079,099						$ -	
22234	SANITARY SEWER PIPELINE REPLACEMENT	$ 3,779,951	$ 70,911	$ 2,500,000	$ 2,500,000	$ 2,500,000	$ 2,500,000	$ 2,500,000	$ 12,500,000	
01M10	WWTP SLUDGE THICKNER REPLACEMENT	5,156,389		$ 5,156,389					$ 5,156,389	
01N10	WWTP DECHLORINATION SYSTEM REPLACEMENT	3,521,283		$ 3,521,283					$ 3,521,283	
01R10	WW DISCHARGE PIPE SLUDGE	455,779							$ -	
01P10	WWTP SCADA UPGRADES	2,091,000							$ -	
01Q10	WWTP INFLUENT PUMP	340,572		$ 340,572					$ 340,572	
01S10	WWTP SEISMIC RETROFIT	300,000							$ -	
	Water Resource Recovery Wastewater - Total	**$ 33,102,062**	**$ 9,683,643**	**$ 11,518,244**	**$ 2,500,000**	**$ 2,500,000**	**$ 2,500,000**	**$ 2,500,000**	**$ 21,518,244**	
Fund 4006 - Water Resource Recovery Stormwater										
22A01	FULL TRASH CAPTURE FACILITIES AT MARINA BAY PARKWAY AND S. 8TH STREET	$ 3,000,000	$ 685,770	$ 2,500,000					$ 2,500,000	
	Water Resource Recovery Stormwater - Total	**$ 3,000,000**	**$ 685,770**	**$ 2,500,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,500,000**	
Fund 4008 - KCRT										
06F03	ENGINEERING; (Microwave Transmission & Playback System)	$ 40,000		$ 40,000					$ 40,000	
06D03	MULTI-MEDIA (Council Chambers and Media Center)			$ 40,000					$ 40,000	
	KCRT - Total	**$ 40,000**	**$ -**	**$ 80,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 80,000**	
Fund 5003 - Equipment Services										
03A04	FIRE VEHICLES	$ 1,425,660		$ 150,000	$ 154,500	$ 159,135	$ 163,909	$ 168,826	$ 796,370	
03D04	OTHER CITY EQUIPMENT	$ 359,357	$ 222,019		$ 370,138	$ 381,242	$ 392,679	$ 404,459	$ 1,548,518	
03C04	OTHER CITY VEHICLES	$ 589,709	$ 265,892	$ 495,000	$ 509,850	$ 525,146	$ 540,900	$ 557,127	$ 2,628,022	
03B04	POLICE VEHICLES	$ 1,568,966	$ 803,537	$ 600,000	$ 618,000	$ 636,540	$ 655,636	$ 675,305	$ 3,185,481	
	Equipment Services - Total	**$ 3,943,692**	**$ 1,291,448**	**$ 1,245,000**	**$ 1,652,488**	**$ 1,702,062**	**$ 1,753,124**	**$ 1,805,718**	**$ 8,158,392**	
Enterprise and Internal Service Funds - Total		**$ 41,125,754**	**$ 11,727,953**	**$ 16,168,244**	**$ 4,152,488**	**$ 4,202,062**	**$ 4,253,124**	**$ 4,305,718**	**$ 33,081,636**	

CAPITAL IMPROVEMENT PROJECTS BY FUND

City of Richmond
Capital Expenditure by Fund FY20/21 to FY2024/25

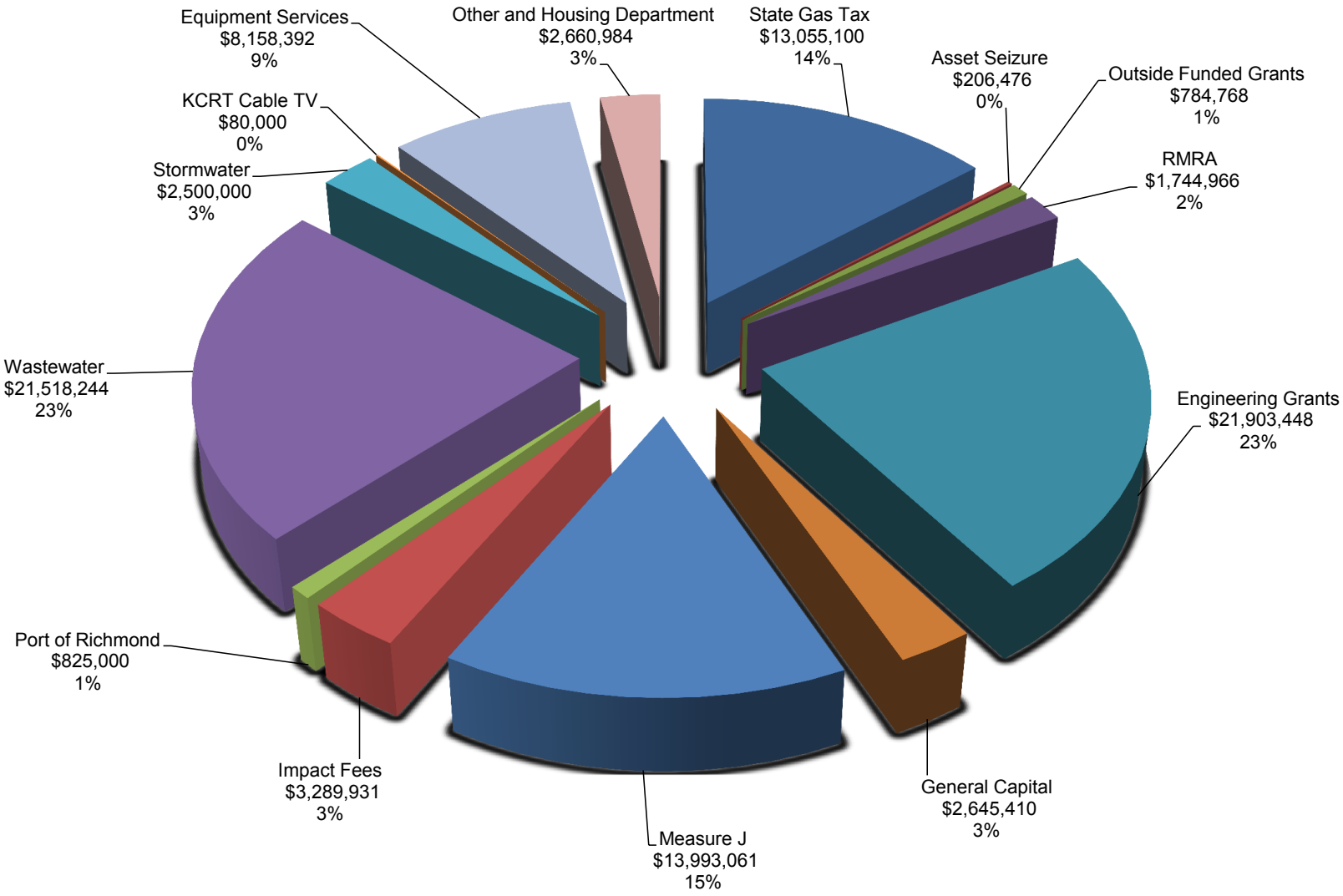
Project #	Project Title	Adopted FY2019-20	Actuals to 3/31/2020 FY2019-20	Adopted FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Proposed FY2024-25	Total	Notes
Fund 1017 - ECIA										
29105	37TH STREET IMPROVEMENTS	$ 2,971							$ -	
29104	CARLSON BLVD.	$ 5,827							$ -	
2A109	TRAFFIC SIGNAL INTERCONNECT	$ 1,141,682	$ 1,088,677						$ -	
29113	YELLOW BRICK ROAD	$ 2,000,000		$ 1,826,312					$ 1,826,312	
	ECIA - Total	**$ 3,150,480**	**$ 1,088,677**	**$ 1,826,312**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,826,312**	
Fund 1201 - Housing Department CDBG										
03F06	AMERICANS WITH DISABILITIES ACT (ADA) PARCHESTER CENTER			$ 650,000					$ 650,000	
03H06	ADA REHABILITATION/SHIELDS-REID CENTER	$ 939,529	$ 531,519	$ 184,672					$ 184,672	
	Housing Department CDBG - Total	**$ 939,529**	**$ 531,519**	**$ 834,672**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 834,672**	
Fund 2126 - Housing Department										
07572	MIRAFLORES CREEK- TOTAL	$ 1,247,695	$ 409,325						$ -	
	Housing Department - Total	**$ 1,247,695**	**$ 409,325**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	
Housing Department, and Other Operations - Total		**$ 5,337,704**	**$ 2,029,521**	**$ 2,660,984**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,660,984**	
Summary of All Funds										
Capital Improvement Funds - Total		**$ 30,099,005**	**$ 5,330,748**	**$ 37,939,059**	**$ 7,065,000**	**$ 4,154,000**	**$ 4,206,020**	**$ 4,259,080**	**$ 57,623,160**	**[1]**
Enterprise and Internal Service Funds - Total		**$ 41,125,754**	**$ 11,727,953**	**$ 16,168,244**	**$ 4,152,488**	**$ 4,202,062**	**$ 4,253,124**	**$ 4,305,718**	**$ 33,081,636**	**[2]**
Housing Department and Other Operations Funds- Total		**$ 5,337,704**	**$ 2,029,521**	**$ 2,660,984**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,660,984**	**[2]**
Capital Project Expenditures - All Funds Total		**$ 76,562,463**	**$ 19,088,222**	**$ 56,768,287**	**$ 11,217,488**	**$ 8,356,062**	**$ 8,459,144**	**$ 8,564,798**	**$ 93,365,781**	**[2]**

*****NOTES:**

[1] Resolution No. 70-20 project expenditures in the amount of $37,939,059 is for the first year (FY2020-21) of the Capital Improvement Plan. The total on the resolution is comprised from the Capital Project Funds identified on the previous pages of this Expenditure by Fund Summary. These funds are to be used solely for projects.

[2] Project expenditures of $18,829,228 for the first year (FY2020-21) of the Capital Improvement Plan are budgeted in Operating Budget Funds (Enterprise, Internal Services, Other Operations, and Housing Department) per resolution 69-20. The total of $56,768,287 (FY2020-21) showing at the end of the Capital Expenditure by Fund Summary includes the total from the Capital Project Funds $37,939,059 (FY2020-21) Resolution No. 70-20.

Capital Expenditure by Fund FY2020/21 to FY2024/25
Total: $93,365,781



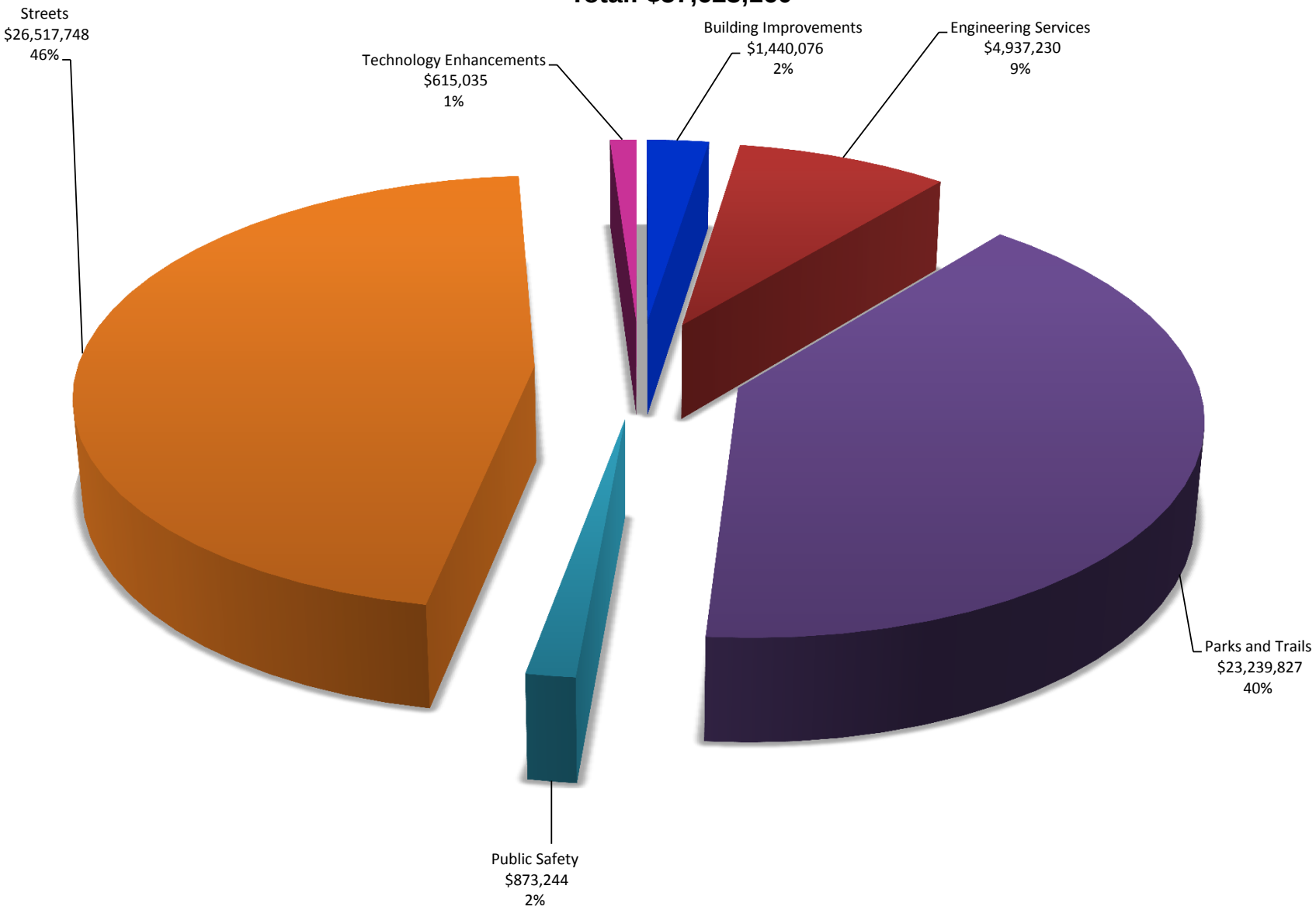
City of Richmond
Capital Expenditure by Type FY2020/21 to FY2024/25

Project Title	Adopted FY2019-20	Actuals to 3/31/2020 FY2019-20	Adopted FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Proposed FY2024-25	Total	Notes
Building Improvements	$ 2,607,514	$ 563,156	$ 1,440,076	$ -	$ -	$ -	$ -	$ 1,440,076	
Engineering Services	$ 3,883,086	$ 872,948	$ 1,537,230	$ 850,000	$ 850,000	$ 850,000	$ 850,000	$ 4,937,230	
Parks and Trails	$ 12,431,013	$ 1,099,985	$ 23,239,827	$ -	$ -	$ -	$ -	$ 23,239,827	
Public Safety	$ 219,000	$ 62,655	$ 873,244	$ -	$ -	$ -	$ -	$ 873,244	
Streets	$ 10,690,291	$ 2,732,004	$ 10,233,648	$ 6,215,000	$ 3,304,000	$ 3,356,020	$ 3,409,080	$ 26,517,748	
Technology Enhancements	$ 268,101	$ -	$ 615,035	$ -	$ -	$ -	$ -	$ 615,035	
Capital Improvement Funds - Total	**$ 30,099,005**	**$ 5,330,748**	**$ 37,939,059**	**$ 7,065,000**	**$ 4,154,000**	**$ 4,206,020**	**$ 4,259,080**	**$ 57,623,160**	**[1]**

*****NOTES:**

[1] Resolution No. 70-20 project expenditures in the amount of $37,939,059 is for the first year (FY2020-21) of the Capital Improvement Plan. The total on the resolution is comprised from the Capital Project Funds identified on the previous pages of this Expenditure by Fund Summary. These funds are to be used solely for projects.

Capital Improvement Funds
by Type
FY2020/21 to FY2024/25
Total: $57,623,160



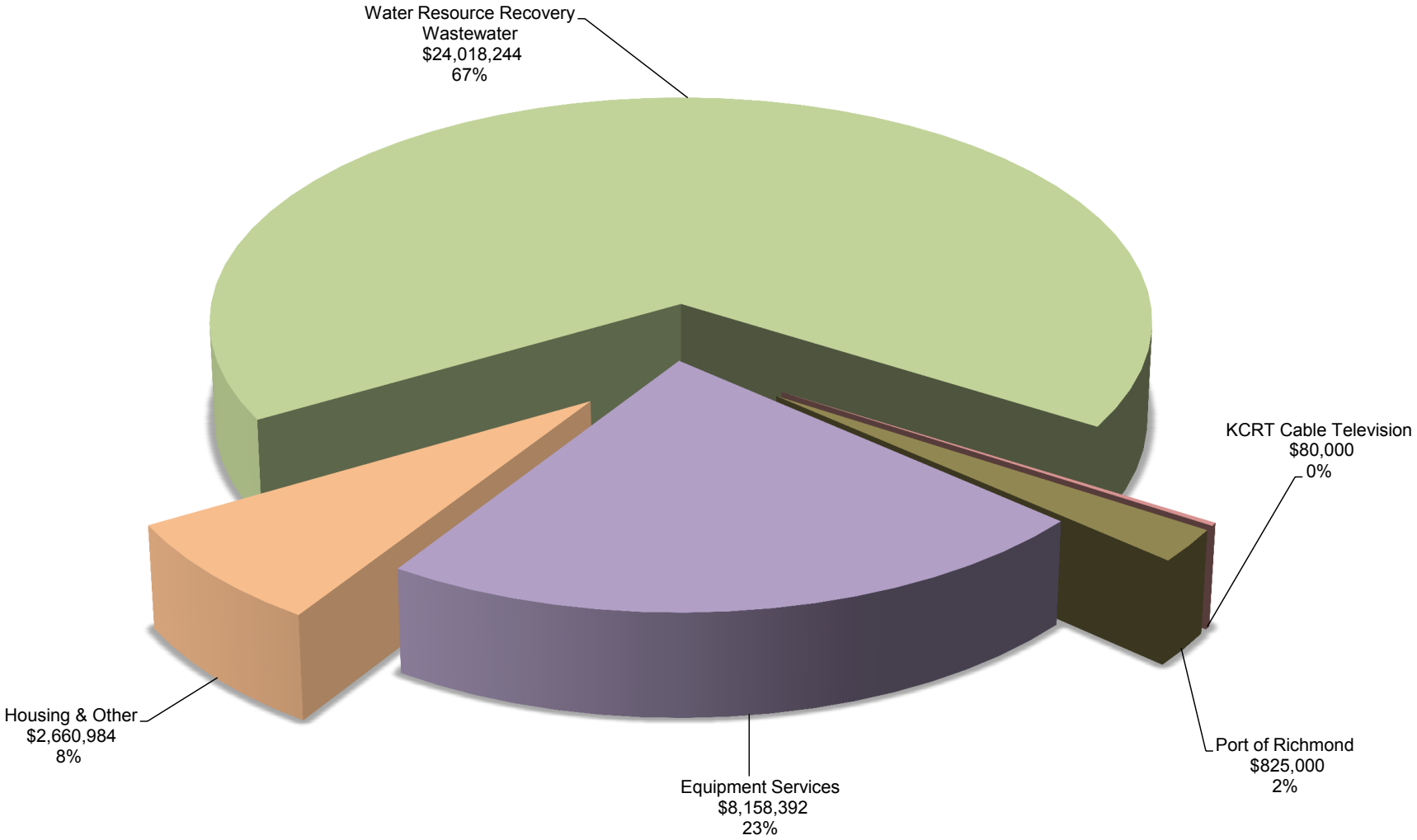
City of Richmond
Capital Expenditure by Type FY2020/21 to FY2024/25

Project Title	Adopted FY2019-20	Actuals to 3/31/2020 FY2019-20	Adopted FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Proposed FY2024-25	Total	Notes
Equipment Services	$ 3,943,692	$ 1,291,448	$ 1,245,000	$ 1,652,488	$ 1,702,062	$ 1,753,124	$ 1,805,718	$ 8,158,392	
KCRT Cable Television	$ 40,000	$ -	$ 80,000	$ -	$ -	$ -	$ -	$ 80,000	
Other and Housing Department	$ 5,337,704	$ 2,029,521	$ 2,660,984	$ -	$ -	$ -	$ -	$ 2,660,984	
Port of Richmond	$ 1,040,000	$ 67,092	$ 825,000	$ -	$ -	$ -	$ -	$ 825,000	
Water Resource Recovery - Wastewater	$ 36,102,062	$10,369,413	$ 14,018,244	$ 2,500,000	$ 2,500,000	$ 2,500,000	$ 2,500,000	$ 24,018,244	
Enterprise, Internal Services and Other Operations Funds - Total	$ 46,463,458	$ 13,757,474	$ 18,829,228	$ 4,152,488	$ 4,202,062	$ 4,253,124	$ 4,305,718	$ 35,742,620	[2]
All Project Expenditures - Total	$ 76,562,463	$ 19,088,222	$ 56,768,286	$ 11,217,488	$ 8,356,062	$ 8,459,144	$ 8,564,798	$ 93,365,781	[2]

*****NOTES:**

[2] Project expenditures of $18,829,228 for the first year (FY2020-21) of the Capital Improvement Plan are budgeted in Operating Budget Funds (Enterprise, Internal Services, Other Operations, and Housing Department) per resolution 69-20. The total of $56,768,286 (FY2020-21) showing at the end of the Capital Expenditure by Fund Summary includes the total from the Capital Project Funds $37,939,059 (FY2020-21) Resolution No. 70-20.

Enterprise, Internal Services, Other Operations, and Housing Department
by Type
FY2020/21 to FY2024/25
Total: $35,742,620



City of Richmond
Capital Expenditure by Project FY2020/21 to FY2024/25

Project #	Project Title	Adopted FY2019-20	Actuals to 3/31/2020 FY2019-20	Adopted FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Proposed FY2024-25	Total
29120	13TH STREET COMPLETE	$ 890,000		$ 861,740	$ 2,962,000				$ 3,823,740
22236	2017A BOND CUTING CARLSON, HOFFMAN SEWER CAPA	$ 5,833,352	$ 5,112,817						$ -
22219	2017A BOND/DESIGN & ENGINEERING SERVICES	$ 1,569,062	$ 474,234						$ -
22230	2017A BOND/PIPEINE REHABILTATION	$ 480,686	$ 420,052						$ -
22228	2017A BOND/SS MASTER PLAN	$ 292,727	$ 292,727						$ -
29105	37TH STREET IMPROVEMENTS	$ 2,971							$ -
01A04	AMERICANS WITH DISABILITIES ACT (ADA) MISCELLANEC	$ 656,925	$ 625,628	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 3,000,000
03F06	ADA PARCHESTER CENTER			$ 650,000					$ 650,000
N/A	ADA RAMP MAIN LIBRARY	$ 70,000		$ 30,000					$ 30,000
03H06	ADA REHABILITATION/SHIELDS-REID CENTER	$ 939,529	$ 531,519	$ 184,672					$ 184,672
CSA20	AUDITORIUM UPGRADES (Main floor lighting, electrical & sw	$ 420,705	$ 15,255	$ 392,250					$ 392,250
23006	BOORMAN PARK REVITALIZATION			$ 4,165,000					$ 4,165,000
22235	BRICK MANHOLE REHABILITATION/REPLACEMENT	$ 444,756	$ 192,653						$ -
29122	CARLSON BLVD. CROSSTOWN CONNECTIONS AND IMPROVEMENTS			$ 425,000					$ 425,000
29104	CARLSON BLVD. IMPROVEMENTS	$ 505,827	$ 41,075						$ -
2AA14	CITY MANAGER - PROF & ADMIN/CAL RECYCLE FOOD WASTE			$ 190,000					$ 190,000
2AA22	CITY MANAGER - PROF & ADMIN/CAR AND MOBILITY GRANT			$ 75,000					$ 75,000
2AA21	CITY MANAGER - PROF & ADMIN/DOC RECYCYLE GRANT			$ 27,477					$ 27,477
2AA09	CITY MANAGER - PROF & ADMIN/ILLEGAL DISPOSAL SITE GRANT			$ 200,000					$ 200,000
2AA13	CITY MANAGER - PROF & ADMIN/KIVA GRANT MATCH FOR SMALL BUSINESS			$ 12,500					$ 12,500
01L10	COGENERATION - TREATMENT PLANT	$ 1,882,000							$ -
N/A	COMMUNITY SERVICES - PROGRAM EXPENSES			$ 1,073					$ 1,073
29121	CORP YARD ROOF REPLACEMENT	$ 437,400	$ 284,306						$ -
29109	CUTTING CARLSON GRADE CROSSING PHASE II	$ 418,656	$ 302,959						$ -
22236	DESIGN CUTTING, CARLSON & HOFFMAN SEWER CAPAC	$ 1,389,674	$ 17,735						$ -
CSA21	DEVELOPING PERSONAL RESOURCES CENTER (DPRC) F	$ 209,590	$ 11,847						$ -
06B03	DOCUMENT STORAGE	$ 119,201		$ 119,201					$ 119,201
03C04	ELECTRIC UTILITY CART (2) FOR TREATMENT PLANT	$ 44,000	$ 23,415						$ -
29126	ELECTRONIC BIKE LOCKERS		$ 40,000						$ -
06F03	ENGINEERING; (Microwave Transmission & Playback System	$ 40,000		$ 40,000					$ 40,000
N/A	FIRE - PROGRAM EXPENSES			$ 28,718					$ 28,718
05G01	FIRE STATION 66 - GENDER SPECIFIC RESTROOM	$ 150,000		$ 70,600					$ 70,600
CSA22	FIRE STATION 67 ROOF REPLACEMENT	$ 117,990	$ 990	$ 177,226					$ 177,226
03A04	FIRE VEHICLES	$ 1,425,660		$ 150,000	$ 154,500	$ 159,135	$ 163,909	$ 168,826	$ 796,370
22A01	FULL TRASH CAPTURE FACILITIES AT MARINA BAY PARK	$ 3,000,000	$ 685,770	$ 2,500,000					$ 2,500,000
29125	GREENING THE YELLOW BRICK ROAD	$ 4,100,000	$ 354,292	$ 3,531,584					$ 3,531,584
23004	HARBOUR 8 PARK EXPANSION			$ 8,500,000					$ 8,500,000
29103	HARBOUR WAY IMPROVEMENTS	$ 257,360	$ 15,035	$ 565,670					$ 565,670
29110	I-80 CENTRAL INTERCHANGE PHASE II	$ 2,364,998	$ 2,219	$ 2,363,272					$ 2,363,272
20F08	JOHN F. KENNEDY (JFK) PARK BASKETBALL COURT	$ 954	$ 5,260						$ -
00A02	JOHN F. KENNEDY (JFK) SWIM CENTER BOILER REPLACE	$ 200,000		$ 400,000					$ 400,000
03A01	JPA SPORTS FIELD PARTNERSHIP	$ 15,000	$ 15,000	$ 15,000					$ 15,000
22237	MACDONALD & VIRGINA SEWER CAPACITY	$ 7,652,831	$ 3,079,099						$ -
22235	MANHOLE REHABILITATION FY2020-21			$ 544,130	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 1,544,130
29116	MARINA WAY SOUTH RULE 20A UNDERGROUND UTILITIE	$ 75,000							$ -
23007	MARTIN LUTHER KING JR. (MLK) PARK TURF FIELD REPLACEMENT			$ 250,000					$ 250,000
01015	MARTIN LUTHER KING JR. CENTER	$ 267,692		$ 267,692					$ 267,692

City of Richmond
Capital Expenditure by Project FY2020/21 to FY2024/25

Project #	Project Title	Adopted FY2019-20	Actuals to 3/31/2020 FY2019-20	Adopted FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Proposed FY2024-25	Total
N/A	MEMBERSHIP & DUES	$ 140,000	$ 140,000	$ 140,000	$ 140,000	$ 140,000	$ 140,000	$ 140,000	$ 700,000
07572	MIRAFLORES CREEK- TOTAL	$ 1,247,695	$ 409,325						$ -
06D03	MULTI-MEDIA (Council Chambers and Media Center)			$ 40,000					$ 40,000
CSA23	NEVIN COMMUNITY CENTER HVAC UPGRADE	$ 150,000		$ 150,000					$ 150,000
N/A	NON CAPITAL/COMPUTER HARDWARE & SOFTWARE, OTHER EQUIPMENT, AND FURNITURE	$ 146,500		$ 290,634					$ 290,634
N/A	NON CAPITAL/REPLACE TURNOUT AND SAFETY EQUIPMENT AT END OF USEFULE LI			$ 76,000					$ 76,000
N/A	NON CAPITAL/SMALL TOOLS AND EQUIPMENT FOR FIRE TRUCK			$ 15,000					$ 15,000
03D04	OTHER CITY EQUIPMENT	$ 359,357	$ 222,019		$ 370,138	$ 381,242	$ 392,679	$ 404,459	$ 1,548,518
03C04	OTHER CITY VEHICLES	$ 589,709	$ 265,892	$ 495,000	$ 509,850	$ 525,146	$ 540,900	$ 557,127	$ 2,628,022
08Q01	POINT POTRERO MARINE TERMINAL (PPMT) DOCK REPA	$ 500,000		$ 75,000					$ 75,000
08S01	POINT POTRERO MARINE TERMINAL (PPMT) ELECTRICAL UPGRADES			$ 245,000					$ 245,000
08S01	POINT POTRERO MARINE TERMINAL (PPMT) IMPROVEME	$ 199,000	$ 67,092	$ 175,000					$ 175,000
08S01	POINT POTRERO MARINE TERMINAL (PPMT) METER UPGRADES			$ 30,000					$ 30,000
08Q01	POINT POTRERO MARINE TERMINAL (PPMT) STORM DRA	$ 150,000							$ -
N/A	POLICE - MICELLANEOUS SAFETY EQUIPMENT	$ 178,000	$ 22,655	$ 206,476					$ 206,476
03B04	POLICE VEHICLE - CSI	$ 41,000		$ 41,000					$ 41,000
03B04	POLICE VEHICLES	$ 1,568,966	$ 803,537	$ 600,000	$ 618,000	$ 636,540	$ 655,636	$ 675,305	$ 3,185,481
N/A	PROF & ADMIN/SOFTWARE UPGRADES, START UP COLL	$ 2,400		$ 205,200					$ 205,200
N/A	PROF & ADMIN/SPACE DESIGN CONSULTANT	$ 307,134	$ 2,732						$ -
00C01	RECREATION COMPLEX GYM FLOOR UPGRADES	$ 67,541	$ 2,100						$ -
CSA24	RECREATION COMPLEX HVAC SYSTEM WITH AIR CONDI	$ 120,000		$ 120,000					$ 120,000
00C01	RECREATION COMPLEX ROOF REPLACEMENT	$ 180,005	$ 94,134						$ -
13001	RECYCLE MORE	$ 94,500	$ 8,098						$ -
29119	RICHMOND BIKE LANE GAP CLOSURE	$ 621,381	$ 621,381						$ -
CSA25	RICHMOND MUSEUM ROOF REPLACEMENT	$ 157,404	$ 147,508						$ -
CSA26	RICHMOND SENIOR CENTER ROOF REPLACEMENT	$ 226,879	$ 7,016						$ -
29124	S. RICHMOND TRANSIT CONNECTIVITY IMPROVEMENT	$ 65,000		$ 265,000					$ 265,000
29102	SAN PABLO AVENUE COMPLETE STREET	$ 24,984	$ 33,292						$ -
22234	SANITARY SEWER PIPELINE REPLACEMENT	$ 3,779,951	$ 70,911	$ 2,500,000	$ 2,500,000	$ 2,500,000	$ 2,500,000	$ 2,500,000	$ 12,500,000
01A14	SF BAY TRAIL - (PT. RICHMOND TO PT. MOLATE)	$ 1,117,082	$ 60,583	$ 1,000,000					$ 1,000,000
29101	SF BAY TRAIL - GOODRICK AVENUE	$ 984,402	$ 18,469	$ 231,379					$ 231,379
CSA27	SHIELDS-REID COMMUNITY CENTER HVAC SYSTEM UPG	$ 100,000		$ 100,000					$ 100,000
13002	SOLAR BIG BELLY TRASH COMPACTOR	$ 349,835	$ 236,490	$ 125,408					$ 125,408
N/A	STREET AUDIT REPORT	$ 3,000		$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 15,000
01A05	STREET PAVING	$ 2,500,000	$ 1,417,475	$ 2,500,000	$ 2,550,000	$ 2,601,000	$ 2,653,020	$ 2,706,080	$ 13,010,100
SB101	STREET PAVING - SB1 - 37TH STREET	$ 221,332	$ 244,430	$ 300,000					$ 300,000
SB102	STREET PAVING - SB1 - CASTRO RANCH ROAD	$ 1,603,778	$ 96,669	$ 1,444,966					$ 1,444,966
SB109	STREET PAVING - SB1 - RICHMOND PARKWAY	$ 500,000	$ 9,621						$ -
N/A	STREET SWEEPING SIGNS			$ 30,000					$ 30,000
01C09	SURFACE DRAINAGE IMPROVEMENTS	$ 300,000		$ 100,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 1,300,000
08C01	TERMINAL 2 - DREDGING PLANNIG			$ 175,000					$ 175,000
08C01	TERMINAL 2 BERTH ELECTRIFICATION	$ 126,000							$ -
08D01	TERMINAL 3 IMPROVEMENTS	$ 65,000		$ 125,000					$ 125,000
01B02	TRAFFIC SAFETY IMPROVEMENTS	$ 660,817	$ 150,852	$ 1,500,000	$ 260,000	$ 260,000	$ 260,000	$ 260,000	$ 2,540,000
2A109	TRAFFIC SIGNAL INTERCONNECT	$ 1,141,682	$ 1,088,677						$ -
20F09	UNITY PARK BASKETBALL COURT	$ 2,046							$ -

City of Richmond
Capital Expenditure by Project FY2020/21 to FY2024/25

Project #	Project Title	Adopted FY2019-20	Actuals to 3/31/2020 FY2019-20	Adopted FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Proposed FY2024-25	Total
29115	URBAN GREENING IRON TRIANGLE	$ 125,609							$ -
01E16	VALLEY VIEW SINKHOLE	$ 305,366	$ 278,377						$ -
01R10	WW DISCHARGE PIPE SLUDGE	$ 455,779							$ -
01N10	WWTP DECHLORINATION SYSTEM REPLACEMENT	$ 3,521,283		$ 3,521,283					$ 3,521,283
01Q10	WWTP INFLUENT PUMP	$ 340,572		$ 340,572					$ 340,572
01P10	WWTP SCADA UPGRADES	$ 2,091,000							$ -
01S10	WWTP SEISMIC RETROFIT	$ 300,000							$ -
01M10	WWTP SLUDGE THICKNER REPLACEMENT	$ 5,156,389		$ 5,156,389					$ 5,156,389
29113	YELLOW BRICK ROAD	$ 7,399,539	$ 25,000	$ 7,108,176					$ 7,108,176
Summary of All Projects		**$ 76,562,463**	**$ 19,088,222**	**$ 56,768,286**	**$ 11,217,488**	**$ 8,356,062**	**$ 8,459,144**	**$ 8,564,798**	**$ 93,365,781**

City of Richmond
Capital Projects Operation and Maintenance Cost FY2020/21 to FY2024/25

Project Title	Project #	Estimated FY20-21	Estimated FY21-22	Estimated FY22-23	Estimated FY23-24	Estimated FY24-25	Total
37th Street Improvements	29105	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
Boorman Park Revitalization	23006		$ 62,500	$ 62,500	$ 62,500	$ 62,500	$ 250,000
Carlson Blvd. Crosstown Connections and Improvements	29122		$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 200,000
Cutting Carlson Grade Crossing - Phase II	29109	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
Greening the Yellow Brick Road	29125		$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 400,000
I-80 Central Interchange Phase II	29110		$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 400,000
Richmond Greenway Ohlone Gap Closure	21G14	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
S. Richmond Connectivity	29124		$ 62,500	$ 62,500	$ 62,500	$ 62,500	$ 250,000
San Pablo Avenue Complete Street	29102	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
Traffic Signal Interconnect	2A109	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
Yellow Brick Road	29113		$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 400,000
Housing Related Park Program	29117	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
Urban Greening Iron Triangle	29115	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 50,000
Public Works Department - O & M		**$ 360,000**	**$ 835,000**	**$ 835,000**	**$ 835,000**	**$ 835,000**	**$ 3,700,000**
ADA Auditorium Elevator	03A06	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 200,000
JFK Basketball Court	20F08	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 5,000
JFK Swim Center	00A02		$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 4,000
Kennedy Swim Center Upgrades	00A02		$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 4,000
Richmond Plunge Repairs/Plaster	21E01	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 40,000
Unity Park	03O02	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 400,000
Unity Park Basketball Court	20F09	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 4,000
Community Services Department - O & M		**$ 162,000**	**$ 164,000**	**$ 164,000**	**$ 164,000**	**$ 164,000**	**$ 657,000**
Total Operation and Maintenance Cost		**$ 522,000**	**$ 999,000**	**$ 999,000**	**$ 999,000**	**$ 999,000**	**$ 4,357,000**

City of Richmond
Debt Service Budget - for Capital Projects
Fiscal Year 2020-21

Revenue Pledge	Description	Original Amount	Interest Rate	Date of Maturity	Beginning Balance 7/1/2020	PRINCIAL & INTEREST FY2020-21		TOTAL FY2020-21	Estimated Balance 6/30/2021
	Loans Payable								
General Fund	California Energy Commission Loan #1	621,558.00	3%	12/22/2025	305,468.39	PRINCIPAL	51,886.28		253,582.11
	Replace streetlights with new LED lights					INTEREST	8,779.04	60,665.32	
General Fund	California Energy Commission Loan #2	1,239,036.22	1%	6/22/2030	850,972.24	PRINCIPAL	81,330.64		769,641.60
	Replace streetlights with new LED lights					INTEREST	8,307.52	89,638.16	
	Capital Leases								
General Fund	Holman Capital Corporation #4	2,000,000.00	3.17%	1/14/2023	643,364.96	PRINCIPAL	217,475.66		425,889.30
	West Contra Costa Family Justice Center					INTEREST	18,684.72	236,160.38	
General Fund	Holman Capital Corporation #5	2,687,645.00	3.91%	5/17/2028	2,230,365.78	PRINCIPAL	242,335.46		1,988,030.32
	New Fire Trucks					INTEREST	83,682.86	326,018.32	
General Fund	BancAmerica Merrill Lynch	4,641,936.00	2.55%	10/23/2026	2,744,221.95	PRINCIPAL	390,183.40		2,354,038.55
	Finance the purchase of streetlights from PG&E and associated upgrades					INTEREST	67,537.56	457,720.96	
	Bonds Payable								
General Fund	Qualified Energy Conservation Bonds Series 2010	1,052,526.16	6.790%	6/15/2026	479,026.28	PRINCIPAL	74,525.07		404,501.21
	Fund Energy Efficiency and Streetlight Upgrades					INTEREST	31,269.39	105,794.46	
General Fund	Recovery Zone Economic Development Bonds Seri	1,316,000.00	6.50%	12/15/2025	564,826.16	PRINCIPAL	94,680.98		470,145.18
	Fund Improvements to Various City Facilities					INTEREST	35,188.76	129,869.74	
Port Revenue	JPFA Lease Revenue Refunding Bond, Series 2019	20,580,000.00	5%	5/1/2024	16,375,000.00	PRINCIPAL	3,945,000.00		12,430,000.00
	Redeem & Defease the 2009A Pt Potrero Lease Revenue Bond					INTEREST	738,300.00	4,683,300.00	
Wastewater Revenues	Wastewater Revenue Bonds Series 2010B	41,125,000.00	3.757% - 6.461%	8/1/2040	1,210,000.00	PRINCIPAL	1,210,000.00		-
	Fund Wastewater Capital Projects.					INTEREST	27,793.70	1,237,793.70	
Wastewater Revenues	Wastewater Revenue Bond, Series 2017A	33,530,000.00	2.0% - 5.25%	8/1/2047	31,055,000.00	PRINCIPAL	1,305,000.00		29,750,000.00
	Refund the Wastewater Revenue Bond Series 2006A & New Issue					INTEREST	1,562,450.00	2,867,450.00	
Wastewater Revenues	Wastewater Revenue Bond, Series 2019A	22,510,000.00	5%	8/1/2049	22,510,000.00	PRINCIPAL	-		22,510,000.00
	Fund Wasterwater Enterprise Capital Projects					INTEREST	973,900.00	973,900.00	
Wastewater Revenues	Wastewater Revenue Bond, Series 2019B	66,075,000.00	5%	8/1/2040	66,075,000.00	PRINCIPAL	-		66,075,000.00
	Terminate the 2008A SWAP Agreement & defeassance & refunding					INTEREST	3,046,850.00	3,046,850.00	
	TOTAL ALL DEBT - for CAPITAL PROJECTS	**197,378,701.38**			**145,043,245.76**		**14,215,161.04**	**14,215,161.04**	**137,430,828.27**

***Note - Scheduled payment in the amount of $12,809,293.70 is budgeted in FY2020-21 Port and Wastewaters Operational budgets.**

City of Richmond

Capital Unfunded Request FY2020/21 to FY2024/25

Project Title	Adopted FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY203-24	Proposed FY2024-25	Total
Public Works Department						
Crosswalk Improvements		$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 600,000
Fairmede Soccer Field		$ 45,000	$ 217,500			$ 262,500
Hilltop Pylon Sign			$ 1,300,000	$ 230,000		$ 1,530,000
John F. Kennedy Swim Center Boiler		$ 200,000				$ 200,000
Martin Luther King (MLK) Jr. Community Center		$ -	$ 1,000,000	$ 13,000,000		$ 14,000,000
Playground restorations citywide			$ 500,000	$ 500,000		$ 1,000,000
Pullman Neighborhood Park Additions		$ 105,000	$ 125,000			$ 230,000
Street Sweeping Signs at Richmond Annex		$ 250,000				$ 250,000
Wendell Park Renovations		$ 2,000,000				$ 2,000,000
Corporation Yard Facility Relocate			$ 10,000,000			$ 10,000,000
Replace two existing 2000 gls Fuel Tanks		$ 250,000				$ 250,000
Unfunded Public Works - Total	**$ -**	**$ 3,000,000**	**$ 13,292,500**	**$ 13,880,000**	**$ 150,000**	**$ 30,322,500**
Police Department						
New Police Facility		$ 2,000,000	$ 78,000,000			$ 80,000,000
Unfunded Police Department - Total	**$ -**	**$ 2,000,000**	**$ 78,000,000**	**$ -**		**$ 80,000,000**
Fire Department						
Fire Station 66 Gender Specific Restroom		$ 550,000				$ 550,000
Replace Station 66			$ 8,000,000			$ 8,000,000
Replace Station 67			$ 8,000,000			$ 8,000,000
Training Tower at New Facility				$ 800,000		$ 800,000
Unfunded Fire Department - Total	**$ -**	**$ 550,000**	**$ 16,000,000**	**$ 800,000**	**$ -**	**$ 17,350,000**
Library Department						
Architectural Design of New Library			$ 2,790,000			$ 2,790,000
Community Room Entrance		$ 45,000				$ 45,000
Configure Manager's Office Upstairs		$ 35,000				$ 35,000
Heating and Cooling System		$ 100,000				$ 100,000
Main Library Floor		$ 600,000				$ 600,000
Main Library Reading Room Updates - Lighting		$ 100,000				$ 100,000
Main Library Staff Entrance Ramp		$ 30,000				$ 30,000

City of Richmond
Capital Unfunded Request FY2020/21 to FY2024/25

Project Title	Adopted FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY203-24	Proposed FY2024-25	Total
New Library				$ 23,500,000	$ 23,500,000	$ 47,000,000
Outside Book Return Bins		$ 45,000				$ 45,000
Replace/Upgrade Elevator		$ 450,000				$ 450,000
Unfunded Library Department - Total	**$ -**	**$ 1,405,000**	**$ 2,790,000**	**$ -**	**$ -**	**$ 3,670,000**
Community Services Department						
Auditorium Lighting System on Stage		$ 1,500,000				$ 1,500,000
Booker T. Anderson (BTA) Park, Rehabilitation of Baseball Field Lighting		$ 1,000,000				$ 1,000,000
Parchester Community Center Roof Replacement		$ 250,000				$ 250,000
Replace Windows at the Recreation Complex (energy efficient)		$ 65,000				$ 65,000
Unfunded Community Services Department - Total	**$ -**	**$ 2,815,000**	**$ -**	**$ -**	**$ -**	**$ 2,815,000**
Employment & Training Department						
Starlight Building Civic Center Employment and Training Roof		$ 150,000				$ 150,000
Unfunded Employment & Training Department - Total	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ 150,000**
Information Technology Department						
Broadband Accessibility Project		$ 500,000				$ 500,000
Computer Replacement/Upgrades		$ 1,473,333	$ 1,473,333	$ 1,473,333		$ 4,420,000
Fiber Expansion		$ 1,200,000	$ 600,000	$ 600,000	$ 600,000	$ 3,000,000
Unfunded Information Technology Department - Total	**$ -**	**$ 3,173,333**	**$ 2,073,333**	**$ 2,073,333**	**$ 600,000**	**$ 7,920,000**
City Attorney Department						
Access Compliance		$ 246,931	$ 246,931	$ 171,296	$ 246,931	$ 912,089
Mid-Block Barriers		$ 560,618	$ 560,618		$ 560,618	$ 1,681,855
Pedestrian Signals		$ 3,880	$ 3,880	$ 3,880	$ 3,880	$ 15,520
Total - Unfunded City Attorney Department	**$ -**	**$ 811,429**	**$ 811,429**	**$ 175,176**	**$ 811,429**	**$ 2,609,464**
Unfunded Request - Total	**$ -**	**$ 13,904,763**	**$ 112,967,263**	**$ 16,928,509**	**$ 1,561,429**	**$ 144,836,964**

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Debt Summary

The City of Richmond utilizes debt instruments in the form of loans payable for improvements such as construction and lighting upgrades, capital leases mostly to finance vehicles and other major equipment, and bonds payable including lease revenue and pension obligation bonds. Debt service (principal, interest and fees) is budgeted annually according to the payment schedule of each outstanding debt.

Typically, debt instruments are long-term in nature. Government debt instruments are costly to place, with legal expenses, underwriting costs, and administrative expenses all necessary to properly document and raise capital. However, long-term debt can fund major capital improvements and other long-term liabilities (i.e. pension liabilities) while spreading repayment out over long periods of time. Because costs of issuance are usually added onto the net amount of money actually required, the use of long-term debt is neither cost effective nor practical in every circumstance. Tax-exempt long-term borrowing is confined to capital improvements that cannot be funded from current revenues, and it cannot be used to pay for operational costs.

The City's long-term debt obligation schedule is contained on the following pages.

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2020 - 2021

Mode	Acct String	Revenue Pledge	Revenue Source	Description	Original Amount	Interest Rate	Date of Maturity	Beginning Balance as of 7/1/2020		FY2020-21	TOTAL	Ending Balance as of 6/30/2021
				Loans Payable								
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #21	1,354,486.74	4.50%	8/1/2034	461,420.86	PRINCIPAL	22,204.06		439,216.80
	40591082-400752			*Finance Marina construction projects.*					INTEREST	20,763.94		
											42,968.00	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #22	2,164,228.52	4.50%	8/1/2039	1,529,875.89	PRINCIPAL	48,766.58		1,481,109.31
	40591082-400752			*Finance Marina construction projects.*					INTEREST	68,844.42		
											117,611.00	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #81	79,810.73	4.50%	8/1/2042	59,810.95	PRINCIPAL	1,537.51		58,273.44
	40591082-400752			*Finance Marina Transit Dock Loan.*					INTEREST	2,691.49		
											4,229.00	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #117	704,778.31	4.50%	8/1/2031	383,029.26	PRINCIPAL	24,770.68		358,258.58
	40591082-400752			*Finance Small Craft Harbor Loan - Marina Restructured loan Dredging Design Work and Dredging Construction*					INTEREST	17,236.32		
											42,007.00	
Fixed	01232531-400751	General Fund	Energy Savings	California Energy Commission Loan #1	621,558.00	3%	12/22/2025	305,468.39	PRINCIPAL	51,886.28		253,582.11
	01232531-400752			*Replace streetlights with new LED lights*					INTEREST	8,779.04		
											60,665.32	
Fixed	01232531-400751	General Fund	Energy Savings	California Energy Commission Loan #2	1,239,036.22	1%	6/22/2030	850,972.24	PRINCIPAL	81,330.64		769,641.60
	01232531-400752			*Replace streetlights with new LED lights*					INTEREST	8,307.52		
											89,638.16	
				Capital Leases								
Fixed	01191021-400671	General Fund	General Fund	Holman Capital Corporation #4	2,000,000.00	3.17%	1/14/2023	643,364.96	PRINCIPAL	217,475.66		425,889.30
	01191021-400672			*West Contra Costa Family Justice Center*					INTEREST	18,684.72		
											236,160.38	
Fixed	01202022-400671	General Fund	General Fund	Holman Capital Corporation #5	2,687,645.00	3.91%	5/17/2028	2,230,365.78	PRINCIPAL	242,335.46		1,988,030.32
	01202022-400672			*New Fire Trucks*					INTEREST	83,682.86		
											326,018.32	
Fixed	01232531-400671	General Fund	Energy Savings	BancAmerica Merrill Lynch	4,641,936.00	2.55%	10/23/2026	2,744,221.95	PRINCIPAL	390,183.40		2,354,038.55
	01232531-400672			*Finance the purchase of streetlights from PG&E and associated upgrades*					INTEREST	67,537.56		
											457,720.96	
				Bonds Payable								
Fixed	30211090-40751	PTORs	PTORs	Pension Obligation Bonds 99A	36,280,000.00	6.37% - 7.62%	8/01/2029	4,230,000.00	PRINCIPAL	795,000.00		3,435,000.00
	30211090-400752			*Fund portion of unfunded accrued actuarial liability in Police & Fireman Pension Fund.*					INTEREST	291,838.00		
	30211090-400755								BOND ADMIN FEES	4,000.00		
											1,090,838.00	
Fixed	30111090-400751	General Fund / PTORs	General Fund / PTORs	2005 POBs (CABs)	229,716,000.00	5.935% - 6.055%	8/1/2034	165,627,000.00	PRINCIPAL	9,458,000.00		156,169,000.00
	30111090-400751								2023 CABS MATURITY	-		
	30111090-400752								INTEREST	1,646,500.00		
	30111090-400755								BOND ADMIN FEES	4,000.00		
	30111090-400759								SWAP PMT TO C-PARTY	3,400,000.00		
	30111090-400760								SWAP PMT FROM C-PARTY	(475,000.00)		
											14,033,500.00	
Fixed	40322431-400751	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2010B	41,125,000.00	3.757% - 6.461%	8/1/2040	1,210,000.00	PRINCIPAL	1,210,000.00		-
	40322431-400752			*Fund Wastewater Capital Projects.*					INTEREST	27,793.70		
	40322431-400772								INTEREST SUBSIDY (-5.9% sequestration)	(9,100.00)		
	40322431-400755								ADMIN FEES	4,000.00		
											1,232,693.70	
Fixed	01232531-400751	General Fund	Energy Savings	Qualified Energy Conservation Bonds Series 2010	1,052,526.16	6.790%	6/15/2026	479,026.28	PRINCIPAL	74,525.07		404,501.21
	01232531-400752			*Fund Energy Efficiency and Streetlight Upgrades*					INTEREST	31,269.39		
	01232531-400772								INTEREST SUBSIDY (-5.9% sequestration)	(16,300.00)		
											89,494.46	
Fixed	01204022-400751	General Fund	General Fund	Recovery Zone Economic Development Bonds Series 2010	1,316,000.00	6.50%	12/15/2025	564,826.16	PRINCIPAL	94,680.98		470,145.18

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2020 - 2021

Mode	Acct String	Revenue Pledge	Revenue Source	Description	Original Amount	Interest Rate	Date of Maturity	Beginning Balance as of 7/1/2020		FY2020-21	TOTAL	Ending Balance as of 6/30/2021
	01204022-400752			*Fund Improvements to Various City Facilities*					INTEREST	35,188.76		
									INTEREST SUBSIDY			
	01204022-400772								(-5.9% sequestration)	(13,800.00)		
											116,069.74	
Fixed	30511090-400751	General Fund	General Fund	JPFA *Lease Revenue Bond Series 2016 (Civic Center)*	28,390,000.00	5.25%	11/1/2037	28,155,000.00	PRINCIPAL	1,015,000.00		27,140,000.00
	30511090-400752			*SWAP Termination Financing of the JPFA Lease Revenue*					INTEREST	1,304,393.75		
	30511090-400755			*Bonds Series 2009*					BOND ADMIN FEES	5,000.00		
											2,324,393.75	
Fixed	40322431-400751	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bond, Series 2017A	33,530,000.00	2.0% - 5.25%	8/1/2047	31,055,000.00	PRINCIPAL	1,305,000.00		29,750,000.00
	40322431-400752			*Refund the Wastewater Revenue Bond Series 2006A & New Issue*					INTEREST	1,562,450.00		
	40322431-400755								BOND ADMIN FEES	3,000.00		
											2,870,450.00	
Fixed	40322431-400751	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A	22,510,000.00	5%	8/1/2049	22,510,000.00	PRINCIPAL	-		22,510,000.00
	40322431-400752			*Fund Wasterwater Enterprise Capital Projects*					INTEREST	973,900.00		
	40322431-400755								BOND ADMIN FEES	2,000.00		
											975,900.00	
Fixed	40322431-400751	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019B	66,075,000.00	5%	8/1/2040	66,075,000.00	PRINCIPAL	-		66,075,000.00
	40322431-400752			*Terminate the 2008A SWAP Agreement & defeassance & refunding*					INTEREST	3,046,850.00		
	40322431-400755								BOND ADMIN FEES	2,000.00		
											3,048,850.00	
Fixed	30511090-400751	General Fund	General Fund	JPFA Lease Revenue Refunding Bond, Series 2019A (Civic Center)	63,970,000.00	5%	11/1/2037	63,970,000.00	PRINCIPAL	2,245,000.00		61,725,000.00
	30511090-400752			*To redeem the JPFA LRB Series 2009 (Civic Center)*					INTEREST	3,142,375.00		
	30511090-400755								BOND ADMIN FEES	4,000.00		
											5,391,375.00	
Fixed	40181080-400751	Net Port Revenue	Net Port Revenue	JPFA Lease Revenue Refunding Bond, Series 2019B (Pt Potrero)	20,580,000.00	5%	5/1/2024	16,375,000.00	PRINCIPAL	3,945,000.00		12,430,000.00
	40181080-400752			*Redeem & Defease the 2009A Pt Potrero Lease Revenue Bond*					INTEREST	738,300.00		
	40181080-400755								BOND ADMIN FEES	4,000.00		
											4,687,300.00	
				TOTAL ALL DEBT (CITY)	560,038,005.68			409,459,382.72		37,237,882.79	37,237,882.79	387,797,469.60

Employee Compensation and Benefits

Employee Compensation

Employees are compensated based on job classification, which is a group of positions sufficiently similar with respect to their duties and responsibilities that: (a) the same descriptive title may be used to designate the positions allocated to the class; (b) the scope and level of duties and responsibilities are similar; (c) the same qualifications and tests of fitness may be required of all incumbents; and (d) the same salary rate or range can apply with equity under substantially the same working conditions. Salaries and wages are paid over twenty-four periods each fiscal year. Total compensation (salary/wages plus benefits) make up about 79% of the operating budget.

Compensation packages include the following benefits: medical plan, dental plan, vision plan, cafeteria plan, life insurance, disability insurance, flexible benefits plan, employee assistance program, and professional development.

Employees are represented by the following bargaining units: Service Employees International Union (SEIU) Local 1021; International Federation of Professional and Technical Employees (IFPTE) Local 21; Richmond Police Officers Association (RPOA); Richmond Police Management Association (RPMA); International Association of Fire Fighters (IAFF) – Local 188; and Richmond Fire Management Association (RFMA). Memorandums of Understanding (MOUs) between the City of Richmond and bargaining units explain employee compensation as stipulated. They are available on the City's website at: http://www.ci.richmond.ca.us/60/Human-Resources.

Pension Plans

The City contributes to the California Public Employees' Retirement System ("PERS") as well as three separate City-administered, single-employer, defined-benefit pension plans – the General Pension Plan, the Police and Firemen's Pension Plan and the Garfield Pension Plan.

California Public Employees' Retirement System

The City contributes to PERS, an agent, multiple-employer, public employee, defined benefit, pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. PERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by state statute and city ordinance. Copies of PERS' annual financial report can be found on the CalPERS website.

Funding Policy. Miscellaneous Plan participants are required to contribute 8% of their annual covered salary, while Safety Plan participants are required to contribute 12% of their annual covered salary. The City makes the contributions required of City employees on their behalf and for their account. The City as employer is required to contribute actuarially determined rates each fiscal year for police, fire, and miscellaneous employees. The contribution requirements of plan members and the City are established and may be amended by PERS.

Other City Pension Plans

General Pension Plan. The General Pension Plan funds retirement and other benefits payable to 17 retirees who are not covered by PERS. The General Pension Plan is closed to new membership, and all of its current members are retired. Benefits are funded from the assets of the General Pension Plan and from related investment earnings. The City is required under its charter to contribute the remaining amounts necessary to fund the General Pension Plan using the Entry Age Normal Cost actuarial cost method as specified by ordinance.

Police and Firemen's Pension Plan. The Police and Firemen's Pension Plan is a defined benefit pension plan covering 44 police and fire personnel employed by the City prior to October 1964. The Police and Firemen's Pension Plan is closed to new membership, and all of its current members are retired. Funding for the Police and Firemen's Pension Plan is provided from the Secured Pension Override Special Revenue Fund. Employees eligible under the Police and Firemen's Pension Plan were vested after five years of service, and members were allowed normal retirement benefits after 25 or more continuous years of service. The City is required under its charter to contribute the remaining amounts necessary to fund the Police and Firemen's Pension Plan using the Entry Age Normal Cost actuarial cost method as specified by ordinance.

Garfield Pension Plan. The City maintains the Garfield Pension Plan to fund defined retirement and other benefits due to a retired Chief of Police of the City, pursuant to a contractual agreement. Retirement and other benefits are paid from the assets of the Garfield Pension Plan and from related investment earnings.

Postretirement Health Care Benefits

In addition to the retirement and pension benefits described above, the City provides postretirement health care benefits ("OPEB Obligations"), in accordance with City ordinances, to all employees who retire from the City on or after attaining retirement age (50 for police and fire employees, and 55 for all other employees) and who have at least ten years of service. In order to qualify

for postemployment medical and dental benefits and employee must retire from the City and maintain enrollment in one of the City's eligible health plans. The City pays a portion of the CalPERS premiums for retirees and their dependents that vary by employment classification.

Workers' Compensation

The City is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omission, injuries to employees, natural disasters, and inverse condemnation. The City began self-insuring its workers' compensation in 1976. The City has chosen to establish risk financing internal service funds where assets are accumulated for claim settlements associated with the above risks of loss up to certain limits. Excess coverage for the above-mentioned risk categories excluding wrongful termination, sexual harassment, and inverse condemnation is provided by policies with various commercial insurance carriers. In April 2009 the City joined California State Association of Counties Excess Insurance Authority (CSAC EIA) for workers' compensation insurance. Self-insurance and insurance company limits for workers' compensation are as follows:

	Self- Insurance / Deductible	Coverage Limit	Insurance Carrier
Excess Workers' Compensation	$750,000 per claim	Statutory limit	Various

Budget Glossary

Accounting System: The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

Accounts Payable (A/P): Amounts owing to private persons, firms, or corporation for goods and services received.

Accounts Receivable (A/R): Amounts owing from private persons, firms or corporation for goods and services furnished.

Accrual Basis: The basis of accounting whereby revenues are recognized when earned and measurable regardless of when collected; and expenses are recorded on a matching basis when incurred. All proprietary and fiduciary funds use the accrual basis of accounting.

Actual: Actual refers to the expenditures and/or revenues realized in the past.

Adjusted Budget: The status of appropriations as of a specific date between July 1st, at the beginning of the fiscal period, and June 30th, at the end of the fiscal period. Includes the adopted budget, budget amendments, prior year encumbrances, approved project carry forwards from prior years, and transfers between accounts, divisions and departments.

Adopted Budget: Revenues and appropriations approved by the City Council immediately preceding the new fiscal period effective July 1st.

Agency/Department: A major unit of the municipal organization which is managed by an Agency/Department Director and comprised of a number of divisions which are functionally related to one another.

Allocation: The practice of spreading costs among various cost centers on some predetermined reasonable basis (e.g., percentages based on allocation plan) as opposed to distribution of expenses on a unit charge or direct identification basis.

Americans with Disabilities Act (ADA): Legislation passed in 1990 that prohibits discrimination against people with disabilities. Under this Act, discrimination against a disabled person is illegal in employment, transportation, public accommodations, communications and government activities. The law prohibits private employers, state and local governments, employment agencies and labor unions from discriminating against the disabled. Employers are required to make reasonable accommodations in order for the disabled person to perform their job function.

Appropriated Expenditure: In the Fiscal Year Budget, an amount set aside for a specific acquisition or purpose.

Appropriation: Is the legal authority authorized by the City Council to expend up to a certain amount of funds during a budget period. For the City, the adopted budget is the source of appropriations.

Appropriation limit: Imposed by Propositions 4 and 111, creates a restriction on the amount of revenue which can be appropriated in any fiscal year. The limit is based on actual appropriations, and is increased each year using the growth of population and inflation. Not all revenue are restricted by the limit; only those which are referred to as "proceeds of taxes."

Appropriation Resolution: The official enactment by the City Council to establish legal authority for City officials to obligate and expend funds.

Assessed Valuation (AV): The valuation set upon real estate and certain personal property by the County Assessor as a basis for levying property taxes.

Assets: The entries on a balance sheet showing all properties and claims against others that may be used directly or indirectly to cover liabilities.

Audit: Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the City's financial statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.

Balanced Budget: A budget in which current revenues in combination with current fund balances equal or exceed current expenditures.

Balance Sheet: A statement purporting to present the financial position of an entity by disclosing its assets, liabilities, and fund equities as of a specific date.

Base Line Budget: Previous year adopted budget with adjustments or current salaries, benefits, indirect, internal service rates.

Biennial Budget: A biennial budget is one that lasts for two years, so any funding initiated by this budget is covered for a two-year period.

Bond (Debt Instrument): A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.
Budget: A financial plan for a specific period of time (fiscal period) that matches all planned revenues and expenditures with various municipal services.

Budget Adjustment: A legal procedure utilized by City staff to revise a budget appropriation. City staff has the prerogative to adjust expenditures within departmental budgets. City Council approval is required for transfers between funds, and for additional appropriations from fund balance or new revenue sources.

Budget Calendar: The schedule of key dates or milestones that the City follows in the preparation, adoption and administration of the budget.

Budget Document: A financial and planning tool that reflects the proposed (and later adopted) revenues and appropriations for the City (including operating and capital), performance standards, targets, organizational structure and goals, along with historical financial information.

Budget Year: The fiscal year for which a budget is being considered.

Budgetary Amendments: The City Council has the sole responsibility for adopting the City's budget, and may amend or supplement the budget at any time after adoption by majority vote. The City Manager has the authority to approve administrative adjustments to the budget as long as those changes are between objects within the same expenditure category.

Budgetary Basis: The process by which budgeted expenditures are adopted through the passage of a resolution. This resolution constitutes the maximum authorized expenditures for the fiscal year and cannot legally be exceeded except by subsequent amendments of the budget by the City Council.

Budgetary Control: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available resources.

Capital Assets: Assets of significant value and having a useful life of more than one year. Capital assets are also called fixed assets.

Capital Budget: A plan of proposed capital expenditures and the means of financing them. The capital budget is enacted as part of the City's consolidated budget which includes both operating and capital outlays, and is based on a Capital Improvement Plan (CIP).

Capital Expenditure: An outlay that results in or contributes to the acquisition or construction of a capital asset.

Capital Improvement Plan (CIP): Is a long-range plan of proposed Capital Improvement Projects with single and multiple-year capital expenditures. The CIP is updated annually. Appropriations for each approved project are presented in the annual budget, with some projects spanning multiple fiscal years.

Capital Improvement Program or Capital Projects: A plan for capital expenditures for the acquisition, expansion or rehabilitation of an element of the City's physical plant to be incurred within a fixed period of several future years.

Capital Improvements: Are permanent additions to the City's assets, including the design, construction or purchase of land, buildings or facilities or major renovations of the same. They can be new improvements or existing infrastructure whose operation has been extended or enhanced as result of the project.

Capital Outlay: Expenditures relating to the purchase of equipment, facility modifications, land, and other fixed assets.

Capital Project Fund: Used to account for financial resources used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds).

Carry forward: Appropriations brought forward from a previous fiscal year to continue or complete a specific project, program or activity.

Cash Basis: A basis of accounting in which transactions are recognized only when cash is increased or decreased.

Comprehensive Annual Financial Report (CAFR): Official annual report of a government. In addition to a combined, combining (assembling of data for all funds within a type), and individual balance sheet, the following are also presented as appropriate: (1) statement of revenues, expenditures, and changes in fund balance (all funds); (2) statement of revenues, expenditures, and changes in fund balance, budget and actual (for general and special revenue funds); (3) statement of revenues, expenses, and changes in retained earnings (for proprietary funds); and (4) statement of changes in financial position (for proprietary funds).

Construction Phase: A specific phase of the project during which project design is implemented.

Consumer Price Index (CPI): A statistical description of price levels provided by the U.S. Department of Labor. The change in the index from year to year is used to measure the cost of living and economic inflation.

Contingency (Reserve): A budget reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for. Please see "Supplemental" portion of this Policy Budget for details on the City Council's reserve policies.

Contractual Services: Expenditures for services the City received from an outside company. Professional and technical services performed by non-City of Richmond (COR) staff is considered contractual services.

Corridor: A major transportation route which can consist of one or more highways, arterial streets, transit lines, rail lines and/or bikeways.

Debt Service: Payment of interest and repayment of principal to holders of the City's debt instruments.

Debt Service Fund: This fund type is used to account for the payment and accumulation of resources related to general long-term debt principal and interest.

Deficit: 1) The excess of entity's liabilities over its assets (See Fund Balance). 2) The excess of expenditures or expenses over revenues during a single accounting period.

Department/Agency: A major unit of the municipal organization which is managed by an Agency/Department Director and comprised of a number of divisions which are functionally related to one another.

Depreciation: 1) Expiration in the service life of capital assets attributable to wear and tear, deterioration and or action of the physical elements. 2) That portion of the cost of capital asset which is charged as an expense during a particular period.

Design Phase: A specific phase of the project when the concept is formulated into plans and specifications.

Development: Means the following activities: (1) the division of a parcel of land into two or more parcels; (2) the construction, reconstruction, conversion, structural alteration, relocation, enlargement, or demolition of a structure, excavation, landfill, or deposition; and (3) any use, or change in the use, of any structure, or land, or extension of use of land.

Discretionary Funds: Federal, state and local funds which can be used for a variety of purposes are determined by local needs and priorities.

Division: A unit of the municipal organization which reports to a department or agency.

Documentary Transfer Tax: This is a 0.7% tax on the fair market value that is imposed on the transfer or sale of real property.

Economic Development: Investment of resources to create financial self-sufficiency and prosperity in a community, including the industrial, commercial, and service sectors.

Encroachment: A structure or part of a structure that occupies the property of another.

Encumbrance: Funds designated out of an appropriation to be spent on a specific purpose. The function of an encumbrance is to guarantee dollars will be available to pay bills when due.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that the revenues are adequate to meet all necessary expenditures.

Environmental and Community Investment Agreement (ECIA): On July 29, 2014, the Richmond City Council approved the Environmental and Community Investment Agreement (ECIA), which will invest $90 million dollars to the Richmond community over 10-years. The ECIA includes investments in community programs, a scholarship program, competitive community grants, community-based greenhouse gas reduction programs, and a photovoltaic solar farm.

Expense: Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

Fiduciary Funds: Account for assets held in a trustee or agency capacity for others, and therefore cannot be used to support the government's own program.

Fines and Forfeitures: Fines and Forfeitures consist primarily of fines for parking violations on the City's streets, Municipal Court fines and Library fines.

Fiscal Year: The 12-month operating period of the government that begins on July 1 and ends June 30.

Fixed Assets: Assets of long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of $10,000.

Franchise Fees: A .5% to 5% fee imposed on franchise revenue in accordance with franchise agreements with utility companies.

Fringe Benefits: These include employee retirement, social security, health, dental, life insurance, worker's compensation, uniforms, and deferred compensation plans.

Full-Time Equivalent (FTE): An FTE or full-time equivalent is defined as a staff year. For example, two employees who work one-half time are considered one full-time equivalent.

Fund: A set of internal accounts that records revenue, expenditures, and obligations related to a specific purpose.

Fund Accounting: Governments use funds to account for activities within the entity.

Fund Balance: The net effect of assets less liabilities at any given point in time. The total fund balance includes a designated/reserved portion, usually for encumbrances, projects, or other prior commitments, as well as an undesignated/unreserved (i.e., "available") portion.

General Fund: The fund supported by taxes, fees and other revenues that may be used for any lawful purpose. The general fund accounts for all financial resources except those required to be accounted for in another fund.

General Ledger (GL): Central repository of the accounting information of an agency in which the summaries of all financial transactions (culled from subsidiary ledgers) during an accounting period are recorded. Includes revenue and expenditure transactions for all accounts within the agency.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

Governmental Funds: Account for activities that are primarily tax-supported operations or other mandatory payments.

Grant: A contribution by a government, other organization, or a private individual to support a particular function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed the grantee. Grants may be competitive or based on allocation..

Impact Fees: Costs imposed on new development to fund public facility improvements required by new development and ease fiscal burdens on localities.

Infrastructure: Those capital facilities and land assets under public ownership, or operated or maintained for public benefit, that are necessary to support development and redevelopment and to protect the public health, safety, and welfare. Infrastructure systems may include, but are not limited to, transportation, energy, telecommunications, farmland retention, water supply, wastewater disposal, storm water management, shore protection, open space and recreation, solid waste disposal, public health care, public education, higher education, arts, historic resources, public safety, justice, public administration, and public housing.

Internal Service Charges: The charges to user departments for internal service provided by another government agency, such as fleet maintenance or insurance funded from a central pool.

Land Use Planning: Generic term used to describe zoning results such as environmental impact, allowable development uses, historic/cultural preservation, etc.

Letter of Transmittal: The opening section of the budget, which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the previous fiscal years, and the views and recommendations of the City Administrator.

Liability: Debt or other legal obligation arising out of transaction in the past which must be liquidated, renewed or refunded at some future date; financial obligations entered in the balance sheet. Note: The term doesn't include encumbrances.

Licenses and Permits: Revenues under this category are from fees for business licenses, building regulation and planning permits. In Richmond, the Business License Tax is charged annually at different rates depending on the Business Tax Category. Licenses and Permits revenue comes from construction permits from the construction of sidewalks, driveways, sewer, grading and excavating, encroachment and obstruction.

Line Item Budget: A budget that lists detailed expenditure categories (salary, material, telephone service, travel, etc.) separately, along with the amount budgeted for each specified category. The City uses a line-item detail to maintain and record for financial reporting and control purpose. (See General Ledger Accounts & Commitment Item)

Local Agency Investment Fund (LAIF): Program established by the state to enable treasurers to place idle funds in a pool for investment. Each agency is currently limited to LAIF of an investment of $20 million plus any bond proceeds.

Major Fund: Funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.

Mitigation: One or more of the following approaches to mitigate environmental impact(s) with an emphasis on attempting those measures in the sequence in which they are listed: (1) avoiding the impact altogether by not taking a certain action or parts of an action; (2) minimizing impacts by limiting the degree or magnitude of the action and its implementation; (3) rectifying the impact by repairing, rehabilitating, or restoring the impacted environment; (4) reducing or eliminating the impact over time by preservation and maintenance operations during the life of the action; and (5) compensating for the impact by replacing or providing substitute resources or environments.

Modified Accrual Basis: The basis of accounting under which expenditures, whether paid or unpaid, are formally recognized when incurred against the account, but revenues are recognized only when they become both measurable and available to finance expenditures of the current accounting period. All governmental funds use the modified accrual basis of accounting.

Municipal Bonds: Interest-bearing obligations issued by state or local governments to finance operating or capital costs. The principal characteristic that has traditionally set municipal bonds apart from other capital market securities is the exemption of interest income from Federal income tax.

Operating Budget: A financial plan for the provision of City services and basic governmental functions. The operating budget contains appropriations for such expenditures as personnel services, fringe benefits, commodities, services and minor capital expenses. It does not include Capital Improvement Plan expenditures.

Operations and Maintenance: Expenditures related to operating costs including supplies, commodities, contract services, materials, utilities and educational services.

Ordinance: A formal legislative enactment by the governing board (City Council) of a municipality. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Performance Measures: Specific quantitative measures of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific quantitative measure of results obtained through a program or activity (e.g., reduced incidence of vandalism due to new street lighting program).

Personnel Services: Expenditures related to employee compensation including wages and salaries, fringe benefits, retirement, premiums, allowances and special/supplemental pay such as shift differentials.

Phase: Series of related activities during a project's lifecycle, usually culminating in the completion of a major deliverable.

Program: An activity, or division, within a department which furthers the objectives of the City Council, by providing services or a product.

Program Budget: Programs, and associated program codes, are created to articulate the programmatic functions performed by the City organization. The budget (both revenues and expenditures) can be described in programmatic terms. This enables the Mayor and City Council to view how much is being committed and/or spent to achieve their goals and objectives.

Project: A temporary endeavor undertaken to create a unique product or service. It can be considered to be any series of activities and tasks that have: (1) A specific objective to be completed within certain specifications; (2) defined start and end dates; and (3) funding limits and consumed resources. Generally, this is a construction project but could be any undertaking requiring a joint effort wherein a scope, schedule, budget, and desired outcome has been defined.

Project Manager: The person responsible for leading the team; delivering the project within an approved scope, schedule and budget; conducting quality assurance of the project products; monitoring project progress; and overseeing the project from Pre-Design Phase through Project Close Out Phase.

Property Tax: A major portion of the revenues of the City is from property taxes. Property such as land, structures and improvements is subject to tax which is applied to a property's value. In 1978, Proposition 13 revised the calculation of the California property taxes by establishing a fixed rate of one percent of a property's value and thereby limiting the growth in assessed valuation to 2% per year. The exception to this is when property changes hands, in which case fair value becomes the basis of valuation. The City receives its share of property taxes during the months of December, April and June of each fiscal year at 55%, 40% and 5% of the total amount.

Proprietary Funds: Account for activities that are primarily funded by income from operations resulting from payments for goods and services provided to users.

Recognized Obligation Payment Schedules (ROPS): A six month period schedule that sets forth the nature, amount, and source of payment for all enforceable obligations of the Successor Agency to the Redevelopment Agency.

Redevelopment Property Tax Trust Fund (RPTTP): A trust fund from the collection of the property tax revenues from the dissolved redevelopment agencies that's used to pay enforceable obligations.

Reimbursements: Payments remitted by another agency, department, or fund to help defray the costs of a particular service or activity for which some benefit was obtained by the reimbursing party. These amounts are recorded as expenditures, or expenses in the reimbursing fund and as a reduction of expenditures, or expenses, in the fund that is reimbursed.

Reserved Fund Balance: A portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Resolution: A special order of the City Council which requires less legal formality than an Ordinance in terms of public notice and the number of public readings prior to approval. A Resolution has lower legal standing than an Ordinance. The adopted operating budget is approved by Resolution and requires a majority vote of the City Council members present at the time of adoption.

Revenue: Funds that the City receives as income. It includes such items as taxes, licenses, user fees/charges for services, fines/penalties, grants, and internal revenue.

Revenue Estimates: A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

Salaries and Benefits: An operating budget category which generally accounts for full-time and part-time salaries, overtime costs, and fringe benefits.

Sales and Use Tax: The current Sales Tax rate in Richmond is 8.75%. The City's share of this is 1% percent, with the State getting 6.25%. Sales tax revenue is influenced by different factors such as the number of retail outlets, the interest rates, disposable income, and the rate of inflation. Richmond also has revenue sharing agreements with the City of El Cerrito.

Special Revenue Fund: Used to account for the proceeds of special revenue sources that are restricted by law (or administrative action) to expenditures for specific purposes.

Supplies and Services: This budget category accounts for all personnel, and capital outlay expenses.

Transfer: A movement of budgetary or actual revenues or expenditures between organizational units, accounts, projects, programs or funds. Transfers between funds appear as an expenditure ("transfer out") in one fund and revenue ("transfer in") in the other. Transfers between fiscal years represent the carry forward of funds received in previous years to be expended in the new year and appear as revenue in the new year. Transfers between departments, funds or from one fiscal year to another must be approved by City Council.

Transfers In/Out: Payments from one fund to another fund, primarily for work or services provided.

Transient Occupancy Tax (TOT): The TOT at 10% is imposed on and paid by the hotel/motel lodgers who stay less than thirty days. The tax is collected and remitted by hotel/motel operators.

Triple Flip State: On July 1, 2004 the State began reducing the Sales Tax Allocation to Cities by .25%. The .25% reduction was used for security for the State's "Economy Recovery Bonds". This was replaced dollar-for-dollar by an allocation of local property tax from the County Educational Revenue Augmentation Fund (ERAF) funds paid to the Cities in two payments in January and May.

Trust and Agency Funds: Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations, or other governmental agencies. The fiduciary funds used by the City include expendable trust and agency funds. Expendable trust funds are accounted for in the same manner as Governmental Funds (general, special revenues, debt service, and capital project funds). Agency funds are custodial in nature (assets equal liabilities) and do not measure the results of operations.

Utility Users Tax (UUT): A 10% tax imposed on utility (telecommunication, gas, electricity, water and video) revenue.

Vehicle License Fee (VLF) Backfill: In FY2004, the State dropped the Motor VLF from 2% to .67%. In FY 2004 the State backfilled the fee reduction with other State funds. In fiscal year 2005, the backfill was replaced with an allocation of local property tax from County Educational Revenue Augmentation Fund (ERAF) funds that was paid to the Cities in two payments in January and May.

Working Capital: Also known as financial position in private sector accounting and in enterprise fund accounting in the public sector, working capital is the excess of current assets over current liabilities. For the enterprise funds, this term is used interchangeably with "fund balance", a comparable financial position concept in the governmental fund types.

List of Acronyms (most commonly used)

AV	Assessed Valuation
ADA	Americans with Disabilities Act
A/P	Accounts Payable
A/R	Accounts Receivable
CAFR	Comprehensive Annual Financial Report
CalPERS	California Public Employees' Retirement System
CIP	Capital Improvement Plan
COR	City of Richmond
CPA	Certified Public Accountant
CPI	Consumer Price Index
CSMFO	California Society of Municipal Finance Officers
ECIA	Environmental and Community Investment Agreement
FTE	Full-Time Equivalent
GAAP	Generally Accepted Accounting Principles
GFOA	Government Finance Officers Association
GL	General Ledger
HUD	Federal Department of Housing and Urban Development
LAIF	Local Agency Investment Fund
LTFP	Long-term Financial Plan
MOU	Memorandum of Understanding
OPEB	Other Post-Employment Benefits
PAF	Personnel Action Form
PO	Purchase Order

ROPS	Recognized Obligation Payment Schedules
RPTTP	Redevelopment Property Tax Trust Fund
TOT	Transient Occupancy Tax
UUT	Utility Users Tax
VLF	Vehicle License Fee