



CONDITIONAL USE PERMIT - WIRELESS COMMUNICATIONS FACILITY
Application Submittal Checklist

The following materials are required at minimum in order to submit a conditional use permit application for a wireless communication facility. We strongly encourage you to read through and understand the Wireless Communications Facility Ordinance (R.M.C. 15.04.890)

- PLANNING APPLICATION FORM**
- SUPPLEMENTAL APPLICATION FORM FOR WIRELESS PROJECTS AND "DAS" PROJECTS**
- PLANNING AND ENVIRONMENTAL REVIEW FEES**
- PROJECT DESCRIPTION**
 - Describe the subject property's existing use(s).
 - State whether the provider has any existing facilities at the subject property. If so, provide a description.
 - Describe what is being proposed and list all of the related improvements.
 - Describe how the proposed facilities will be screened from public view.
 - Explain why the permit is being sought; the reasons that the subject site is necessary to accomplish the provider's coverage objectives; and the reasons the proposed site is the most appropriate location.
- WIRELESS FACILITIES LOCATION LIST** - Provide a table listing all of the locations where the wireless provider currently has a wireless communications facility within Richmond city limits. The spreadsheet must include columns for assessor parcel number (if applicable), address (if applicable), longitude and latitude, type of facility, and number of wireless antennas.
- SUBMITTAL PLANS REQUIRED FOR INITIAL REVIEW**
 - 1 full-sized set of plans at 24" by 36"
 - 1 reduced-sized set of plans at 11" by 17" or 8.5" by 11"
- TITLE SHEET** - Include:
 - Title block with the project name, address, assessor's parcel number and contact information
 - Project description and proposed scope of work
 - Vicinity map with north arrow, project location and major cross streets
- SITE PLAN** (1'-0" = 1/10" min. scale) - Show:
 - Property boundaries and dimensions
 - Footprints, dimensions and setbacks of existing/proposed structures
 - Adjacent streets, sidewalks, curbs, curb cuts, driveways, parking spaces, walks and landscaping
 - Easements and waterways, if any
 - Location of all wireless communications facility components including equipment, cabinets, cables, and antennas
- ELEVATIONS** (1'-0" = 1/4" min. scale) - Provide architectural elevations for each building affected by the proposed wireless communication facility.

- VISUAL ANALYSIS** - Provide a visual analysis to assess the effects on views and aesthetics from public areas and from private residences, and to address cumulative impacts of the proposed facility and other existing and foreseeable wireless communications facilities, including foreseeable co-location facilities. The analysis may utilize a simulations, field mock-up or other techniques. The analysis shall include feasible mitigations for any effects identified. If the proposed tower or structure is visible from a public right-of-way, then the applicant shall submit either a photo simulation of the proposed tower or structure from one or more locations along the public right-of-way, the locations of which shall be indicated on a map of suitable scale.
- COVERAGE MAP** - Provide a map depicting the existing and proposed coverage areas within a two (2) mile radius of the subject site. The map must show the coverage area at maximum power and design capacity.
- SPECIFIC REQUIREMENTS FOR TOWERS** - All applications for new tower construction, or modification of an existing tower must include the following:
 - A professional structural engineer's certification of the tower structure's capacity to safely sustain all projected loads as well as such structure's compliance with the Telecommunication Industry Association Structural Standard for Antenna Supporting Structures and Antennas (the later of TIA-222-G or the most recently revision to TIA-222), and all federal, state and local laws, rules, and regulations.
 - A description of available space on the tower, providing illustrations of the wireless communications facilities that will be mounted on the structure now or in the future as shown on the project plans.
- SUBMITTAL COPIES** - Provide copies of all submittals and showings pertaining to: FCC licensing, all relevant environmental impact studies and statements; FAA notice of construction or alteration; aeronautical studies; and all data, assumptions, and calculations relating to service coverage and power levels, regardless of whether categorical exemption from routine environmental evaluation under the FCC rule is claimed.
- BUSINESS LICENSE** - Provide evidence that the fee owner has secured the required business license pursuant to Richmond Municipal Code Chapter 7.04.

The following additional materials may be required by the Director of Planning and Building Services depending on the complexity of the project:

- RADIO FREQUENCY REPORT** - Provide a report by an approved radio frequency expert estimating the cumulative radio frequency emissions and compliance with FCC OET Bulletin 65 that would result if the proposed facility is approved.
- ALTERNATIVE SITE ANALYSIS**
 - Identify and indicate on a map, at a minimum, two (2) viable technically and economically feasible or superior alternative locations outside the disfavored areas which could eliminate or substantially reduce the need to locate in a restricted area. If there are fewer than two such alternative locations, the applicant must provide evidence establishing that fact. The map shall also identify all locations where an unimpaired signal can be received to eliminate or substantially reduce the need for such a location. Radio frequency plots of all alternative facilities considered for use in conjunction with these facility sites shall be provided as part of the alternatives analysis. For each alternative location so identified, the applicant shall describe the type of facility and design measures that could be used at that location so as to minimize negative visual, noise and aesthetic impacts (e.g., the use of camouflaging techniques).
 - Evaluate the potential for co-location with existing wireless communications facilities as an alternative to the proposed facility.
 - Compare, across the same set of evaluation criteria and to similar levels of description and detail, the relative merits of the proposed wireless communications facility site with those of each of the identified technically feasible alternative locations and facility designs, and all technically feasible inter-carrier roaming agreements. Such comparison analysis shall rank each of the alternatives (i.e., the proposed location/facility and each of the technically feasible location/design alternatives) in terms of impacts (i.e., from least to most impacts on visual, noise and aesthetic concerns), and shall support such ranking with analysis.
 - Include photo-simulations of each of the alternatives.

- TECHNICAL REVIEW NOTICE -

Please be advised that Richmond Municipal Code 15.04890.060(E)(4) requires the Planning and Building Services Director to employ, on behalf of the City, an approved radio frequency expert to review the application submittal and provide determinations and recommendations on such issues as project design, radio frequency coverage, compliance with radio frequency emissions standards, the identification of alternative locations, and the justifications for installation of monopoles or for any requested exceptions to City standards. The costs of said review and any administrative costs, to be determined by the Director, shall be deposited with the City in advance by the applicant. Any unexpended deposited funds shall be promptly returned to the applicant after the conclusion of the final appeal period for action taken by the Planning Commission, or after an appeal to the City Council, or upon withdrawal of the application by the applicant. The applicant shall promptly reimburse the City for such costs paid by City that exceed the deposited amount. No applicant shall be issued a permit while still owing the City reimbursement pursuant to this Section.

- PLANNING DIVISION USE -

Project:	Notes:
Location:	
Staff :	
Date:	

CITY OF RICHMOND, CALIFORNIA
SUPPLEMENTAL APPLICATION FORM FOR WIRELESS PROJECTS
AND DISTRIBUTED ANTENNA SYSTEM (“DAS”) PROJECTS

The City of Richmond, California recognizes that the provision of wireless and Distributed Antenna System (DAS) services are highly technical enterprises subject to various federal, state, and local regulations. This supplemental application form is designed to elicit necessary and required technical information in support of a planned Conditional Use Permit (CUP) or Exception application for a new or modified wireless telecommunications site project or a DAS project within the City of Richmond.

Completion of this supplemental application is a mandatory document for a wireless project. This form assists the City of Richmond to comply with its duties under Chapter 15.04.890 of the Richmond Municipal Code (RMC); Sections 253, 332, and 704 of the Communications Act of 1934 as amended; the FCC Shot Clock Order (FCC 09-99); California Public Utilities Code Sections 7901 and 7901.1; the California Environmental Quality Act (CEQA); the provisions of Government Code Sections 65850.6 and 65964; and other local, state, and federal laws, regulations, and court rulings. The City of Richmond requires that the applicant provide this information to assist it in creating a written administrative record containing substantial evidence sufficient to permit the City of Richmond’s informed consideration of your request, and to determine the rights and obligations of the City of Richmond and the applicant/owner of the proposed project.

No application for a new wireless site or for a modification of an existing wireless site shall be determined complete, or be considered for determination of completeness until all required responses to this supplemental application form and required attachments are completed and tendered to the City of Richmond.

If you do not believe that a specific item of information is necessary or applies to your application, mark the item on this form with the words, “Not Applicable” and attach a detailed written explanation as to the basis for your belief (e.g., “Question 94.7 does not apply to this application because the proposed project has no microwave transmission element.”) An unsupported statement such as “Question 94.7 does not apply” is insufficient, and the determination of completeness of your application will be delayed while you provide a meaningful and detailed explanation.

Every page of this form including this page and the last page must be tendered to the City of Richmond. Each page including this page and the last page must be initialed where indicated. The last page must also be completed, signed, and dated. Note that gaps in the numbering of this form are intentional, and you are not to renumber questions or responses in your reply.

Questions about this form or the required information to be provided should be directed to the City of Richmond Planning and Building Services Department planner assigned to your project.

1.00: Project Location and Applicant Information

- 1.01: Project Physical Address (if any):
- 1.02: Applicant's Site Number (if any):
- 1.03: Assessors Parcel Number:
- 1.04: Applicant is: Owner Owner's representative
- 1.05: Applicant name is:
- 1.06: Applicant's Address Line 1:
- 1.07: Applicant's Address Line 2:
- 1.08: Applicant's Address Line 3:
- 1.09: Applicants Address Line 4:
- 1.10: Applicant's Phone number:
- 1.11: Applicant's Mobile number:
- 1.12: Applicant's Fax number:
- 1.13: Applicant's Email address:

2.00: Project Owner Information and CPCN Information

- 2.01: Disclose the name and address of all project owners, and attach a letter of agency appointing the applicant as representative of the project owners in connection with this application. Designate the letter of agency as "Attachment 2.01."

Initial here _____ to indicate that Attachment 2.01 is attached hereto.

- 2.02: Is any telecommunications service to be offered from this project subject to a California Public Utilities Commission (CPUC) 'Certificate of Public Convenience and Necessity' (CPCN)? Yes No

- 2.03: If the answer to 2.02 is Yes, provide either a web site link to the complete CPCN decision at the CPUC web site, or a true and complete copy of the CPCN decision and mark it as "Attachment 2.02."

Initial here _____ to indicate that the required CPUC web site address or Attachment 2.02 is attached hereto.

3.00: **FCC License / FAA Compliance / RF Safety Disclosure Information**

3.01: For each person/legal entity that will be using the wireless site, provide the information in Sections 3 and 4. Copy these sections for each applicant if necessary.

DAS providers and all other who are not licensed by the FCC for the radio services proposed for this project and identified in 3.09: For Section 3, disclose the information requested here for each FCC-licensee that will utilize the project as proposed.

3.02: Disclose all of the FCC licenses call signs or Construction Permit identifications to permit the City of Richmond to verify your FCC authority: _____
_____. If additional space is necessary attach and mark the sheet as "Attachment 3.02." If none of the proposed radio facilities require an FCC license so indicate on the line, above.

Initial here _____ to indicate that Attachment 3.02 is attached hereto.

3.03: Name of FCC Licensee:

3.04: Licensee's Address Line 1:

3.05: Licensee's Address Line 2:

3.06: Licensee's Phone number:

3.07: Licensee's Fax number:

3.08: Licensee's Contact Email address:

3.09: Use of facility: Amateur Radio
(Check all that apply) Broadcast Radio
 Broadcast TV
 Cellular telephone
Notice: Applicants not operating Distributed Antenna System (DAS)
under their own FCC license(s) Enhanced Specialized Mobile Radio
must mark "Other" and disclose Microwave
of all information required here PCS telephone
for all entities that use the project. Paging
 Specialized Mobile Radio
 WiMax/WiFi
 Other(s) (specify): _____

3.10: Project latitude and longitude: N _____ W _____

3.11: Specify DATUM used above: WGS84 NAD23 NAD83
 Other DATUM (specify): _____

- 3.12: Project maximum height (ft AGL):
- 3.13: Bottom of lowest transmitting antenna (ft AGL):
- 3.14: RF Emissions (“Rad”) center of the lowest transmitting antenna (ft AGL):
- 3.15: For each licensee (i.e., “ABC Wireless” or “XYZ Wireless”), ***and*** for each radio service (i.e., “PCS” or “Cellular”), complete and attach a separate two-page “Appendix A” form from "A Local Government Official's Guide to Transmitting Antenna RF Emission Safety: Rules, Procedures, and Practical Guidance" available by download directly from the FCC at <http://www.fcc.gov/oet/rfsafety/>. Ensure that all proposed emissions from this project are accounted for on the Appendix A forms you submit.

DAS providers and all other who are not licensed by the FCC for the radio services proposed for this project and identified in 3.09: Unless the DAS provider is the FCC licensee for the proposed project, the DAS provider must provide an Appendix A form completed by each wireless carrier or wireless service provider to be transmitted through the project at each wireless site. Appendix A forms completed by a DAS provider are unacceptable if they are not the FCC licensee for the particular wireless service(s) to be transmitted through the project.

For consistency, all Appendix A forms submitted must use effective radiated power (ERP) units of measure. Do not use effective isotropic radiated power (EIRP). To verify your understanding of this requirement, you must append the letters “ERP” following each wattage listing in each Appendix A form you submit.

Designate all completed Appendix A two page forms as “Attachment 3.15.”

In addition to the LSGAC form(s) which you must submit, for any proposed new wireless project where the antennas are mounted on a structure not exclusively used as an antenna support (e.g., any occupied structure; water tower and tanks; advertising signs; etc.) or any collocation project on any structure, you must also submit any additional RF emissions report by transmitter that lists for each all of the following: (1) existing emissions by frequency; (2) existing emissions by power output (stated in watts ERP); antenna elevation above ground level; and (3) emissions azimuth by antenna. Designate any additional RF safety compliance information as “Attachment 3.15-A.”

Initial here _____ to indicate that all required Attachment 3.15 and 3.15-A forms are attached hereto.

- 3.16: Considering your response in Attachment 3.15, above, and any other identifiable RF emitters that FCC OET Bulletin 65 requires be evaluated in connection with this project, are all portions of this project cumulatively “categorically excluded” under FCC OET 65 requirements? ___ Yes ___ No
- 3.17: Does this project require the Applicant to file an FAA Form 7460 or other documentation under Federal Aviation Regulation Part 77.13 et seq, or under the FCC rules? ___ Yes ___ No
- 3.18: If the answer to 3.17 is No proceed to 4.00.
- 3.19: Attach complete copies of all required FAA/FCC forms including all attachments and exhibits thereto, including without limitation FAA Form 7460. Designate this attachment, “Attachment 3.19.”

Initial here _____ to indicate that Attachment 3.19 is attached hereto.

4.00: **Project Purpose**

- 4.01: Indicate the dominant purpose of the project (check only one, and then proceed where directed):

___ Add network capacity without adding significant new RF coverage area: Proceed to 4.20; or

___ Provide significant new radio frequency coverage in an area not already served by radio frequency coverage: Proceed to 4.10; or

___ Increase the existing RF signal level in an area with existing radio frequency coverage: Proceed to 4.20; or

___ Other: Proceed to 4.19.

- 4.10 Is this project intended to close a “significant gap” in coverage? ___ Yes ___ No

- 4.11 If the answer to 4.10 is No proceed to 4.20.

- 4.12 Attach a written statement fully and expansively describing the following:

- a. A clear description of the geographic boundary of the claimed significant gap area, and
- b. Attach a street-level map showing the geographic boundary of the claimed significant gap stated in 4.12(a) using the same standards as in 6.02; and
- c. Identify the size of the area, in units of square miles, of the claimed significant gap; and
- d. Explain exactly the definition of the term “significant gap” as it applies to this

- project;
- e. Explain exactly how the definition of significant gap term defined in 4.12(d) was developed;
 - f. Discuss, if known, whether the significant gap term defined in 4.12(d) is identical to that term as used by some or all wireless carriers in the City of Richmond;
 - g. Specify whether the definition of “significant gap” provided in 4.12(d) is the same definition used in by this applicant and owner in all of its prior projects submitted to the City of Richmond, and if not, explain all differences.
 - h. Discuss all of the following in relation to the claimed significant gap area only:
 - i. Whether claimed significant gap affects significant commuter highway or railway, and if so, how;
 - ii. Describe in detail the nature and character of that area or the number of potential users in that area who may be affected by the claimed significant gap;
 - iii. Describe whether the proposed facilities are needed to improve weak signals or to fill a complete void in coverage, and provide proof of either;
 - iv. If the claimed significant gap covers well traveled roads on which customers lack roaming capabilities, identify all such well traveled roads by name within the claimed significant gap area and provide road use information about each such road;
 - v. If any “drive test” has been conducted within the claimed significant gap area, discuss in detail the methodology of how the test(s) was conducted, and provide all of the objective data collected during the drive test in .XLS or .CSV or similar portable spreadsheet format;
 - vi. If the claimed significant gap affects a commercial district, show the boundaries of the district on the map
 - vii. If the claimed significant gap poses a public safety risk, describe in detail the claimed risk, and the expansively discuss the basis for this claim.
 - i. Provide all other relevant information you believe is useful for the City of Richmond to consider when evaluating your claim of significant gap.

Designate this attachment, “Attachment 4.12.” Initial here _____ to indicate that Attachment 4.12 is attached hereto. Proceed to 4.13

4.13 Is the proposed project the least intrusive means to close the significant gap claimed in 4.10? ___ Yes ___ No

4.14 If the answer to 4.13 is No proceed to 4.20.

4.15 Attach a written statement fully and expansively describing why this project is the least intrusive means to close the significant gap claimed in 4.10. Designate this attachment, "Attachment 4.15."

Initial here _____ to indicate that Attachment 4.15 is attached hereto. Proceed to 4.20

4.19 Attach a written statement fully and expansively describing the "Other" dominant purpose of this Project. Designate this attachment, "Attachment 4.19."

Initial here _____ to indicate that Attachment 4.19 is attached hereto.

4.20 If any portion of the project is to utilize radio spectrum that does not require an FCC license, identify in detail the portions of the project that used unlicensed spectrum.

Designate this attachment, "Attachment 4.20."

Initial here _____ to indicate that Attachment 4.20 is attached hereto.

4.25 Is this project designed to use any form of radio interconnection with other existing or planned sites? ___ Yes ___ No

4.26: If the answer to 4.25 is No proceed to 5.00.

4.27: Attach a detailed written statement fully and expansively describing the radio interconnection proposed, and identify all other existing or planned sites that will be interconnected with this project. Designate this attachment, "Attachment 4.25."

Initial here _____ to indicate that Attachment 4.25 is attached hereto.

5.00: Build-Out Requirements

5.01: Do any of radio services identified in 3.09 above require the licensee to provide specific radio frequency/population build-out coverage pursuant to the underlying FCC license? ___ Yes ___ No

5.02: If the answer to 5.01 is No proceed to 6.00.

5.03: Have all of the FCC build-out requirements as required by all licenses covering all radio services proposed at this project been met? ___ Yes ___ No

5.04: If the answer to 5.04 is Yes proceed to 6.00.

5.05: Disclose by licensee call sign identified in Section 3.02 all remaining build-out requirements which have yet to be met, and the known or estimated date when the remaining build-out requirements will be met. Designate this attachment “Attachment 5.05.”

Initial here _____ to indicate that Attachment 5.05 is attached hereto.

5.10 Will this proposed site be interconnected via radio frequency transmissions to any other site or sites now constructed, proposed, or anticipated? For the purpose of this question, interconnection includes one or more radio frequency links for the purpose provide for ‘back-haul’ from this site to a switching center or centralized node location. ___ Yes ___ No

5.11: If the answer to 5.10 is No proceed to 6.00.

5.15 Identify by physical address (or if none, by geographic description) all other sites, regardless of whether now constructed, proposed, or anticipated, that are to be interconnected with this project site. Disclose in technical detail the proposed method of interconnection. Designate this attachment, “Attachment 5.15.”

Initial here _____ to indicate that Attachment 5.15 is attached hereto.

6.00: Radio Frequency Coverage Maps

6.01: Where a licensee intends to provide radio frequency coverage from the project to an identified geographic coverage, the coverage maps and information requested in Section 6 are required attachments.

DAS providers and all others who are not licensed by the FCC for the radio services proposed for this project and identified in 3.09: You must provide radio frequency coverage maps prepared by the FCC licensee(s) that will control the RF emissions from this project. Radio frequency coverage maps required here that are completed by a DAS provider are unacceptable if they are not the FCC licensee for the particular wireless service transmitted through the project.

If no geographic coverage area is identified, initial here _____ and proceed to 7.00.

6.02 For the coverage maps required here, the following mandatory requirements apply.

- a. The size of each submitted map must be no smaller than 11 by 8½ inches Each map must be of the same physical size and map area scale. Each map must use the same base map (i.e., same streets and legends shown on all).
- b. If the FCC rules for any proposed radio service defines a minimum radio frequency signal level that level must be shown on the map in a color easily distinguishable from the base paper or transparency layer, and adequately

identified by RF level and map color or gradient in the map legend. If no minimum signal level is defined by the FCC rules you must indicate that in the legend of each RF coverage map. You may show other RF signal level(s) on the map so long as they are adequately identified by objective RF level and map color or gradient in the map legend.

- c. Where the City of Richmond reasonably determines that one or more submitted maps are inadequate, it will request supplemental maps with greater or different details be submitted.

6.03: Existing RF coverage within the City of Richmond on the same network, if any (if none, so state). This map should not depict any RF coverage to be provided by the project. Designate this attachment “Attachment 6.03.”

Initial here _____ to indicate that Attachment 6.03 is attached hereto.

6.04: RF coverage to be provided by the project. This map should not depict any RF coverage provided any other existing or proposed wireless sites. Designate this attachment “Attachment 6.04.”

Initial here _____ to indicate that Attachment 6.04 is attached hereto.

6.05: RF coverage to be provided by the project and by other wireless sites on the same network should the project site be activated. Designate this attachment “Attachment 6.05.”

Initial here _____ to indicate that Attachment 6.05 is attached hereto.

7.00: Project Photographs and Photo Simulations

7.01: Where an applicant proposes to construct or modify a wireless site, and the wireless site is visible from other residential properties, the applicant shall submit photo simulations consistent with the following standards:

1. Minimum size of each base photo and each photo simulation must be 10 inches by 8 inches (landscape orientation). Each base photo and matching photo simulation must be the same size. Single sheets of 11 x 8 ½ inches showing base photos and photo simulations on the same page are unacceptable.
2. All elements of the project as proposed by the applicant which can be seen from any point at ground level, or from any level within or on buildings within 500 feet of the project must be shown in one or more close-in photo simulations (i.e., panel antennas, omni-directional antennas, GPS antennas, antenna camouflage devices, cable trays; equipment cabinets; working lights; etc.).
3. The overall project as proposed by the applicant must be shown in three or more area photo simulations. Base photographs must, at a minimum, be taken from widely

scattered positions of 120 degrees. A map detail showing each location where a photograph was taken, the proposed site, and the direction to the site from each photo location must be included. Base photographs taken from locations that have some physical feature obscuring the project site, and the photo simulations associated with those same base photographs, are not acceptable.

Attach all base photographs and photo simulations to this application marked as Attachment 7.01.

The purpose of the photo simulations is to allow the City of Richmond to visualize the project as completed, therefore the number of site photos, and photo simulations, and the actual or simulated camera location of these photos and photo simulations are subject to City of Richmond determination. The applicant should submit photos and photo simulations consistent with these instructions, and be prepared to provide additional photos and photo simulations should they be requested by the City of Richmond.

Initial here _____ to indicate that all of the photo simulations provided for Attachment 7.01 are reliable photographic representations of the project proposed and to be built by the applicant, and that the applicant is aware that the City of Richmond will rely on the photo simulations provided in Attachment 7.01 when it considers approval of this project.

8.00: Alternative Candidate Sites

8.01: For applicants in the broadcast, cellular, PCS, broadcast, ESMR/SMR categories, as well as DAS providers and others as requested by the City of Richmond, the information requested in Section 8 is required. All others proceed to 9.00.

8.02: Has the applicant or owner or anyone working on behalf of the applicant or owner secured or attempted to secure any leases or lease-options or similar formal or informal agreements in connection with this project for any sites other than the candidate site identified at 1.01/1.02? ___ Yes ___ No

8.03: If the answer to 8.02 is No, proceed to 8.05.

8.04: Provide the physical address of each such other location, and provide an expansive technical explanation as to why each such other site was disfavored over the project site. Designate this attachment "Attachment 8.04."

Initial here _____ to indicate that Attachment 8.04 is attached hereto.

8.05: Considering this proposed site, is it the one and only one location within or outside of the City of Richmond that can possibly meet the objectives of the project?
___ Yes ___ No

8.06: If the answer to 8.05 is No, proceed to 9.00.

8.07: Provide a technically expansive and detailed explanation supported as required by comprehensive radio frequency data fully describing why the proposed site is the one and only one location within or without the City of Richmond that can possibly meet the radio frequency objectives of the project. Explain, in exact and expansive technical detail, all of the objectives of this project.

Designate this attachment "Attachment 8.07."

Initial here _____ to indicate that Attachment 8.07 is attached hereto.

9.00: **Tower Structural Safety**

9.01: Will the proposed project be constructed in whole or in part on a wireless tower structure such as a monopole, monopine, unipole, flagpole, lattice tower, or any other such antenna support that may or may not be camouflaged? ___ Yes ___ No

9.02: If the answer to 9.01 is No, proceed to 10.00.

9.05: Is the wireless tower structure subject to the requirements of ANSI/TIA/EIA-222G (2009) ("Structural Standard for Antenna Supporting structures and Antennas")? ___ Yes ___ No

9.07: If the answer to 9.05 is Yes, proceed to 9.12.

9.08: Provide a detailed statement as to why the wireless tower structure is not subject to the requirements of ANSI/TIA/EIA-222G (2009).

Designate this attachment "Attachment 9.08."

Initial here _____ to indicate that Attachment 9.08 is attached hereto.

9.09: Proceed to 10.00.

9.12: Provide a detailed structural engineering analysis signed and wet-stamped by a professional engineer appropriately licensed in California certifying that the existing and/or proposed tower (as applicable) has been evaluated by the engineer and that based on the engineer's evaluation the existing and/or proposed tower (as applicable) does now or by virtue of this project will meet all of the requirements of ANSI/TIA/EIA-222G (2009).

Designate this attachment "Attachment 9.12."

Initial here _____ to indicate that Attachment 9.12 is attached hereto.

10.00: Identification of Key Persons

10.01: Identify by name, title, company affiliation, work address, telephone number and extension, and email address the key person or persons most knowledgeable regarding this project so that the City of Richmond may contact them with questions regarding the project:

10.10 (1) Person responsible for the final site selection for the project;

10.11 Name:

10.12 Title:

10.13 Company Affiliation:

10.14 Work Address:

10.15 Telephone / Ext.:

10.16 Email Address:

10.20 (2) Person responsible for the radio frequency engineering of the project;

10.21 Name:

10.22 Title:

10.23 Company Affiliation:

10.24 Work Address:

10.25 Telephone / Ext.:

10.26 Email Address:

10.30 (3) Person responsible for rejection of other candidate sites evaluated, if any;

10.31 Name:

10.32 Title:

10.33 Company Affiliation:

10.34 Work Address:

10.35 Telephone / Ext.:

10.36 Email Address:

10.40 If more than one key person is now or was involved in any of the functions identified in this section at or before the time of the submission of this form, attach a separate sheet providing the same information for each additional person, and identifying which function or functions are/were performed by each additional person.

Designate this attachment "Attachment 10.40."

Initial here _____ to indicate that the information above is complete and there is no Attachment 10.40, or initial here _____ to indicate that Attachment 10.40 is attached.

11.00 Additional Information Optionally Provided by the Applicant

11.01 You are invited and encouraged to provide any additional written information that you wish the City of Richmond to consider in connection with your proposed project.

Designate this attachment "Attachment 11."

Initial here _____ to indicate that Attachment 11 is attached hereto,
or initial here _____ to indicate that there is no Attachment 11.

12.00 Application Processing Time

The City of Richmond strives to complete application processing to reach a decision within 90 days for collocation projects, and 150 days for new siting projects, however, the complexity and other issues may impact processing time. If the applicant is willing to voluntarily extend the initial processing times shown above by 30 days (120 days for collocation projects, and 180 days for new siting projects), please initial below.

Your agreement to this initial extension is strictly voluntary, and declining to agree to the extension will in no way impact the consideration or priority of your case, or the outcome of the case.

Initial here _____ to indicate the applicant's acceptance of the initial additional 30 day processing time (120 days for collocation projects; 180 days for new siting projects).

13.00: Certification of Accuracy and Reliability

13.01: The undersigned certifies on behalf of itself, the applicant, and the owner that the information provided in response to this form and all attachments provided in response to this form are true and complete to the best of the undersigned's ability and knowledge, and that all of the information provided should be relied upon by the City of Richmond as being accurate and complete in evaluating this project.

Signature

Title

Print Name

Provide Email Address

Print Company Name

Provide Telephone Number

Date Signed