



# RICHMOND FIRE DEPARTMENT PREVENTION SERVICES DIVISION

Ordinance **No. 16-18**  
**Resolution 55-18**  
 Date of Adoption  
 July 26, 2018

## FEE SCHEDULE EXHIBIT "A"

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Notes: All fees shall be based on a \$244.00 hourly rate and rounded up to the next whole dollar.

Any Fire Code Permit(s) issued or other request for use(s) not shown in this schedule will be charged at the hourly rate of \$244.00. A one (1) hour minimum fee will apply and additional 15 minute increments (15 minutes - \$61.00, 30 minutes - \$122.00, 45 minutes - \$183.00) thereafter.

Plan reviews or inspections requested after normal working hours, on weekends, or during holidays, will be charged at the hourly rate of \$244.00. A four hour minimum fee will apply and additional 15 minute increments (15 minutes - \$61.00, 30 minutes - \$122.00, 45 minutes - \$183.00) thereafter, in addition to the total initial fee.

After Hour Inspection minimum \$244.00, minimum three (3) hours – \$733.00

Expedite Plan Review minimum \$244.00, minimum three (3) hours – \$733.00



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### SECTION I – OCCUPANCY

GROUP	AERIAL PRE-PLAN FEES FOR SPECIFIC OCCUPANCIES	FEE		
	<b>A one (1) time fee is based on size of occupancy.</b>			
	<b>Aerial Pre-Plan:</b>			
APP – 1	Small (elementary school size or smaller)	\$ 695.00		
APP – 2	Medium (middle school size or smaller)	\$ 803.00		
APP – 3	Larger (high school size or smaller)	\$ 910.00		
APP - 4	Extra Large (cost will vary depending on overall size)			
	<b>General Aerial preplans shall comply with the following requirements:</b> Please review section RMC 8.16.040 Fire Prevention Code & Section 404 of CFC (California Fire Code) for complete requirements.			
	<b>Where Required Occupancies:</b> <ol style="list-style-type: none"> <li>1. Group A (Assembly) - An aerial pre-plan is required for assembly occupancies having an occupant load of 300 or more and larger than 5,000 square feet. If occupancy is attached to commercial complex larger than 10,000 square feet than an aerial pre-plan is required.               <p style="margin-left: 40px;"><b>Exception:</b> Other than Group A occupancy used exclusively for the purpose of religious worship having an occupant load less than 2,000</p> </li> <li>1. Group B (Business) – Occupant load of 500 or more persons</li> <li>2. Group E (Educational) – Schools</li> <li>3. Group F (Factory) – Occupant load of 500 or more persons</li> <li>4. Group H (High Hazards) – Including any facility in the Contra Costa Health Services Hazardous Material Program</li> <li>5. Group I (Institutional) – Hospitals, nursing homes, Jails, etc...</li> <li>6. Group R – 1, Hotels &amp; motels (transient) – 20 or more sleeping units</li> <li>7. Group R – 2, Apartments, hotels &amp; motels (non-transient), Live/work units</li> <li>8. Group R – 4, Licensed Care Facilities (referrer to</li> <li>9. High-rise buildings</li> <li>10. Group M (mercantile) buildings i.e. Department stores, markets, retail or wholesales stores having an occupant load of 500 or more person</li> <li>11. Covered malls exceeding 50,000 square feet</li> <li>12. Open malls exceeding 50,000 square feet</li> <li>13. Underground buildings</li> <li>14. Buildings with atrium and having an occupancy in Group A, E or M</li> </ol>			
	<b>Aerial pre-plans shall include but not be limited to the following:</b>			
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <ol style="list-style-type: none"> <li>1. Knox Box location</li> <li>2. Fire Alarm Control Panel (FACP)</li> <li>3. Emergency vehicle access</li> <li>4. Post Indicator Valve (PIV)</li> <li>5. OS&amp;Y valve</li> <li>6. Location of hazardous Materials</li> </ol> </td> <td style="width: 50%; border: none;"> <ol style="list-style-type: none"> <li>7. Sprinkler riser</li> <li>8. Gas Valve</li> <li>9. Electrical main valve</li> <li>10. Fire Department Connection (FDC)</li> <li>11. Hydrant location</li> <li>12. Elevator equipment room</li> </ol> </td> </tr> </table>	<ol style="list-style-type: none"> <li>1. Knox Box location</li> <li>2. Fire Alarm Control Panel (FACP)</li> <li>3. Emergency vehicle access</li> <li>4. Post Indicator Valve (PIV)</li> <li>5. OS&amp;Y valve</li> <li>6. Location of hazardous Materials</li> </ol>	<ol style="list-style-type: none"> <li>7. Sprinkler riser</li> <li>8. Gas Valve</li> <li>9. Electrical main valve</li> <li>10. Fire Department Connection (FDC)</li> <li>11. Hydrant location</li> <li>12. Elevator equipment room</li> </ol>	
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### SECTION I – OCCUPANCY

GROUP	LICENSED CARE FACILITIES – 24 HOUR	FEE
	<b>***Occupant Load Greater than six (6) - up to six (6) Nonambulatory***</b>	
	<b>***Occupant Load less than seven (7)***</b>	
LCF – 1	Base Fee:	\$ 244.00
LCF – 2	Plus each additional unit/occupant	\$ 5.00
	<b>Infant-care facility for children 2 ½ years of age and younger</b>	
LCF – 3	Base Fee:	\$ 244.00
LCF – 4	Plus each additional unit/occupant	\$ 5.00

- (a) Permit to operate a **licensed care facility** such as: Rehabilitation facility, Assisted Living, Halfway Houses, Community Correction Centers, Re-entry Centers, Treatment Programs, Work Furlough, Alcoholism or Drug Abuse Recover and/or Treatment Facility, Congregate Living Health Facility, Group Homes, Immediate Care Facility, Infant Care Facilities, Residential Care Facilities (RCF's), and Residential Care Facility for the Elderly (RCFE's).

GROUP	LICENSED CARE FACILITIES – LESS 24 HOUR	FEE
	<b>***OCCUPANT LOAD GREATER THAN SIX (6) OR MORE ***</b>	
	<b>Adult or Day Care Facility (Nonambulatory Person)</b>	
LCF – 5	Base Fee:	\$ 244.00
LCF – 6	Plus per unit/occupant	\$ 5.00
	<b>Adult or Child Large Family Day Care</b>	
LCF – 7	Base Fee:	\$ 244.00
LCF – 8	Plus per unit/occupant	\$ 5.00
	<b>Adult or Child Day Care Center</b>	
LCF – 9	Base Fee:	\$ 244.00
LCF – 10	Plus per unit/occupant	\$ 5.00
LCF – 11	<b>Licensed Clinic</b>	\$ 244.00
LCF – 12	<b>Pre – Inspection Fees – 850 Form</b>	\$ 244.00

- (a) Permit to operate a **licensed care facility** such as: Adult Day Care, Adult Day Support Center, Child Day Care, Infant Day Care, and Large Family Day Care Home.

**Non-ambulatory Persons** – Persons unable to leave a building unassisted under emergency conditions. It includes, but is not limited to, persons who depend on mechanical aids such as crutches, walkers and wheelchairs and any person who is unable to physically and mentally respond to a sensory signal approved by the State Fire Marshall or an oral instruction relating to fire danger.

The determination of ambulatory or non-ambulatory status of persons with developmental disabilities shall be made by the Director of Social Services or his or her designated representative, in consultation with the Director of Developmental Services or his or her designated representative. The determination of ambulatory or non-ambulatory status of all other disabled persons placed after January 1, 1984, who are not developmentally disabled, shall be made by the Director of Social Services or his or her designated representative.



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GROUP	EDUCATIONAL (PRIVATE SCHOOL) OCCUPANCY	FEE
	To operate and maintain a school	
EDU – 1	Occupant load less than 50	\$ 304.00
EDU – 2	Occupant load 50-149	\$ 426.00
EDU – 3	Occupant load 150-499	\$ 505.00
EDU – 4	Occupant load 500 or more	\$ 608.00

GROUP	INSTITUTIONAL OCCUPANCIES	FEE
INS – 1	<b>HOSPITAL (medical, surgical &amp; psychiatric) and Nursing Homes</b>	\$ 488.00
INS – 1.1	Plus \$5.00 per patient/bed	\$ 5.00
INS – 2	<b>Out Patient Clinics greater than 5 patients</b>	\$ 244.00
INS – 2.1	Plus \$5.00 per patient/bed	\$ 5.00
INS – 3	<b>Inspection of Police Services facilities (holding cells) &amp; DOJ Review</b> (Includes the approval of Evacuation & Life Safety Procedures).	\$ 243.00
INS – 4	<b>Inspection of adult and/or juvenile detention facilities</b>	\$ 912.00

GROUP	RESIDENTIAL OCCUPANCIES	FEE
	HOTEL/MOTEL OR APARTMENT/CONDOMINIUM HOUSE:	
RES – 1	*250 or more units	\$ 857.00
RES – 2	*100-249 units	\$ 515.00
RES – 3	*15-99 units	\$ 257.00
RES – 4	*6-14 units	\$ 210.00
RES – 5	*5 or Less units	\$ 115.00
	<b>*Fees applied per building</b>	

Residential Occupancies with 20 or more complexes will have the following:

1. An annual inspection
2. A mid-year review inspection
3. \*One (1) fire safety training session (12:00 p.m. – 4: p.m. on a scheduled Saturday)
  - i.e.
    - a. Fire extinguisher training
    - b. Smoke alarm & carbon monoxide education
    - c. Cooking in the home safety
    - d. E.D.I.T.H. (Exit Drills In The Home) Training

\*Appointments for fire safety training session need to be made 30 days in advance.



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GROUP	BUSINESS OCCUPANCIES	FEE
	MULTI-BUSINESS OCCUPANCIES :	
BUS – 1	35 or more Suites	\$ 422.00
BUS – 2	25-34 Suites	\$ 362.00
BUS – 3	15-24 Suites	\$ 302.00
BUS – 4	6-14 Suites	\$ 241.00
BUS – 5	5 or Less Suites	\$ 181.00

GROUP	HIGH RISE	FEE
HR – 1	<b>High Rise</b> To inspect a Hi-Rise building (State certification inspection) - <b>Pre 1974</b>	\$ 2,076.00
HR – 2 HR - 2.1	<b>High Rise</b> To inspect a Hi-Rise building (State certification inspection) - <b>Post 1974</b> (\$ .005 per square foot)	\$ 532.00 \$ .005 sq. ft.
HR – 3 HR - 3.1	<b>Mid-Rise</b> To inspect and test life safety systems (i.e. smoke management) and where such systems are installed in lieu of fire department access or when required for the mitigation of other life safety issues or requirements.  Life safety system test (\$ .05 per square foot)	\$ 532.00 \$ .05 sq. ft.
MLB-3	<b>Low-Rise – One to Two Floors(s)</b> To Inspect and test life safety systems (i.e. fire alarm, sprinkler, smoke control) with a minimum 4 hours inspection time (includes re-inspection)	\$ 953.00

GROUP	REFINERY/BULK PLANT or TERMINAL/BULK TRANSFER/PROCESS TRANSFER
REF/BULK	<b>Bulk Plant/Terminal Rate (Section III plan review, Section IV Permit to Operate 21.10 &amp; 21.11)</b> Permit to Operate a Bulk Plant or Terminal facility where flammable or combustible liquids are received by tank vessel, pipelines, tank car or tank vehicle and are stored or blended in bulk for the purpose of distributing such liquids by tank vessel, pipeline, tank car, tank vehicle, portable tank or container.
	<b>Bulk Transfer Rate (Section III Plan Review, Section IV Permit to Operate 21.12 &amp; 21.13)</b> Permit to Operate a Bulk Transfer facility where loading or unloading of flammable or combustible liquids from or between tank vehicles, tank cards or storage tanks.
	<b>Process Transfer Rate (Section III Plan Review, Section IV Permit to Operate 21.14 &amp; 21.15)</b> Permit to Operate a Process Transfer facility where the transfer of flammable or combustible liquids between tank vehicles or tank cars and process operations. Process operations may include containers, tanks, piping and equipment.



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### SECTION II –SPECIAL SERVICES

GROUP	SPECIAL SERVICE TASK	FEE
	<b>Callback, Third, and/or Additional Inspection:</b>	
SST - 1	Callback or Third (3 <sup>rd</sup> ) follow-up or subsequent inspection.	\$ 244.00
SST – 1.1	Additional inspection time during normal business hours - \$ 122.00 per half hour.	\$ 122.00
SST – 1.2	Additional inspection time after normal business hours - \$ 244.00 per hour.	\$ 244.00
SST – 1.3	Overtime and weekend inspections: <b>Three-hour \$ 733.00 minimum fee.</b>	\$ 733.00
SST – 1.4	Fire Company Mercantile Inspection	\$ 120.00
SST – 2	<b>Consultation:</b> 1/2 hour minimum	\$ 122.00
SST – 3	Per hour	\$ 244.00
SST – 4	<b>Copying:</b> Per Page	\$ .20
	<b>False Alarms:</b> Initial notice to correct any malfunctions with alarm system	No Charge
SST – 5	For 1 <sup>st</sup> (within six-month period – Jan 1 <sup>st</sup> – Jun 30 <sup>th</sup> or Jul 1 <sup>st</sup> – Dec 31 <sup>st</sup> )	\$ 273.00
SST – 6	2 <sup>nd</sup> – (within six-month period - Jan 1 <sup>st</sup> – Jun 30 <sup>th</sup> or Jul 1 <sup>st</sup> – Dec 31 <sup>st</sup> )	\$ 547.00
SST – 7	3 <sup>rd</sup> – and/or each occurrence thereafter (within six-month period – Jan 1 <sup>st</sup> – Jun 30 <sup>th</sup> or Jul 1 <sup>st</sup> – Dec 31 <sup>st</sup> )	\$ 1,094.00
SST – 8	<b>Fire Hydrant Flow Test</b>	\$ 488.00
	<b>Fire Protection System Signaling Service</b>	
SST – 9	Registration and 1 <sup>st</sup> Year service fee	\$ 244.00
SST – 9.1	Annual Service Fee	\$ 43.00
SST – 10	<b>High Rise Certification</b>	\$ 3,172.00
SST – 11	<b>Halon Concentration Test</b>	\$ 488.00
SST – 12	<b>Knox Box Service</b>	\$ 41.00
SST – 13	<b>Standby:</b> Single person per hour	\$ 244.00
SST-13.1	Fire Engine Company per hour	\$ 733.00
	<b>Training/Instructional Services</b>	
SST – 14	Minimum instructional fee.	\$ 488.00
SST-14.1	Fees include two (2) hours of training/instruction during normal working hours. Each additional hour.	\$ 244.00
SST – 15	Fire File Review To Gain access to any fire file to review including but not limited to the following; incident reports including California Fire Incident Report System, property history, inspection history, and facility system history.	\$ 28.00
<b>SST – 16</b>	<b>Business License Inspection B or M Occupancy less than 2,000 square feet</b>	<b>\$ 122.00</b>



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### SECTION III – PLAN REVIEW

GROUP	PRELIMINARY PLAN REVIEW/CONSULTATIONS/MEETING /FIRE & LIFE SAFETY	FEE
PR – 1	<b>In office design review/preliminary plan consultation meetings.</b> <span style="float: right;">Per half hour.</span>	\$ 122.00
PR – 1.2	<b>Out of office design and/or consultation meetings.</b> <span style="float: right;">(\$ 244.00 Per hour two hour minimum)</span>	\$ 488.00
PR – 1.3	<b>Review of fire &amp; life safety measures for building(s).</b> Fees include one (1) hours plan review and one (1) site inspection.	\$ 488.00
PR - 21	Additional plan review time or inspection, per half hour.	\$ 122.00
GROUP	SUBDIVISION – PLAN REVIEW	FEE
PR – 2	<b>Major Subdivision Plan Review (5 or More Lots/Parcels) (See PR 11.1)</b> Review of subdivision for access, hydrant placement. Fees include two (2) hours plan review and one (1) visual inspection.	\$ 733.00
PR – 2.1	Each additional site inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
PR – 2.2	<b>Minor Subdivision Plan Review (1 to 4 Lots/Parcels) (See PR 11.1)</b> Review of subdivision for access, hydrant placement. Fees include ½ hour plan review and one (1) visual inspection.	\$ 366.00
PR – 2.2.1	Each additional inspection.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
PR – 2.3	<b>Single Family Home Review – access &amp; water supply</b> Review of plans for access and water supply.	\$ 366.00
PR – 2.3.1	Single Family Home Review –Tenant Improvement for additions and Modifications Fees include ½ hour plan review and one (1) visual inspection. (Does not include review of fire sprinkler systems – see Sec PR 5.4)	\$ 121.00
PR – 2.4	Each additional inspection.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00



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GROUP	BUILDING CONSTRUCTION – NEW BUILDINGS & TENANT IMPROVEMENTS	FEE
	<b>New Construction or Building Additions Plan Review (See PR 11.1)</b>	
PR – 3	Minimum plan review base fee.	\$ 733.00
PR – 3.1	Plus \$.08 per square foot in excess of 2,000 sq. ft.	\$ .08 sq. ft.
	Fee includes two (2) hours of plan review and one (1) field inspection.	
PR – 3.1.2	Additional inspections per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
PR – 3.2	<b>Tenant Improvement Plan Review (for building additions see PR 3.1)</b>	
PR – 3.2.1	Minimum plan review base fee.	\$ 488.00
	Plus \$.08 per square foot in excess of 2,000 sq. ft.	\$ .08 sq. ft.
PR – 3.2.2	Fee includes one (1) hour plan review and one (1) field inspection.	
PR-20	Additional inspections per hour.	\$ 244.00
PR-21	<b>Re-submittals or revisions.</b>	\$ 244.00
	Additional plan review time, per half hour	\$ 122.00

GROUP	WATER SUPPLY – FIRE SERVICE MAINS – FIRE HYDRANTS	FEE
	<b>Fire Service – Emergency Repair</b>	
PR – 4	Review of underground piping, placement, and size.	\$ 488.00
	Fees include one (1) hour plan review and one (1) visual inspection.	
PR – 4.1	Each additional inspection.	\$ 244.00
PR – 17	Additional plan review time, per half hour.	\$ 122.00
PR – 4.2	<b>Install, Repair Private Fire Service Hydrants and/or Piping to Firewater Lines</b>	
	Minimum plan review base fee of system.	\$ 488.00
	Fees include one (1) hour plan review and one (1) visual inspection.	
PR – 4.2.1	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
	<b><u>Fire service main installation also requires hydro and flush. See 4.3 &amp; 4.4</u></b>	
	<b>Flush - Private Fire Service System</b>	
PR – 4.3	Minimum inspection base fee.	\$ 244.00
	Fee includes one (1) hour onsite inspection time.	
PR – 4.3.1	Each additional inspection per hour.	\$ 244.00
PR – 4.4	<b>Hydrostatic Test - Private Fire Service System</b>	
	Minimum inspection/test base fee.	\$ 488.00
	Fee includes one (1) hour onsite test time.	
PR – 4.4.1	Each additional inspection per hour.	\$ 244.00
PR – 4.5	<b>Water Flow Information Field Test</b>	
	Minimum field test base fee.	\$ 488.00
	(Fee includes field testing for available fire flow for Hydrant and Fire Sprinkler Systems)	
PR – 4.5.1	Additional or multiple flow tests per ½ hour.	\$ 122.00





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### SECTION III – PLAN REVIEW

GROUP	FIRE PROTECTION SYSTEMS	FEE
	<b>Tenant Improvement Fire Sprinklers (without calculations)</b>	
PR – 5	Minimum plan review base fee.	\$ 488.00
PR – 5.1.1	Plus \$1.00 per head in excess of 10 heads.	\$ 1.00
	Fee includes one (1) hour of plan review and one (1) field inspection.	
PR – 5.1.2	Additional inspections per hour (i.e. weld-o-let, hydro, visual, etc...)	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
	<b>Tenant Improvement Fire Sprinklers (with calculations)</b>	
PR – 5.2	Minimum plan review base fee.	\$ 608.00
PR-5.2.1	Plus \$1.00 per head in excess of 10 heads.	\$ 1.00
	Fee includes 1.5 hours of plan review and one (1) field inspection.	
PR-5.2.2	Each additional inspection per hour (i.e. weld-o-let, hydro, visual, etc...)	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
	<b>New Commercial Fire Sprinkler System (13 &amp; 13R systems)</b>	
PR – 5.3	Minimum plan review base fee per riser.	\$ 976.00
PR-5.3.1	Plus \$1.00 per sprinkler head.	\$ 1.00
	Fee includes two (2) hours plan review and two (2) field inspections.	
PR-5.3.2	Each additional inspection per hour (i.e. weld-o-let, hydro, visual, etc...)	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
	<b>Residential Fire Sprinkler System (single family home)</b>	
PR – 5.4	Minimum plan review base fee.	\$ 549.00
	Fee includes one (1) hour of plan review and 1 water service flush, 1 overhead hydro & 1 final.	
PR-5.4.1	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
	<b>Residential Fire Sprinkler System (multiple homes)</b>	
PR – 5.5	Minimum plan review base fee per model.	\$ 608.00
	For model only - fee includes one (1) hour of plan review and 1 water service flush, 1 overhead hydro & 1 final.	
PR-5.5.1	Each additional lot (flush, hydrostatic test and final)	\$ 366.00
PR-5.5.2	Each Additional inspection per hour (i.e. models, individual homes)	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00



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GROUP	FIRE PROTECTION SYSTEMS	FEE
	<b>Standpipe System</b>	
PR – 5.6	Minimum plan review base fee.	\$ 733.00
	Fee includes plan review and one (1) field inspection.	
PR-5.6.1	Each additional inspection per hour (i.e. hydro, flush, flow test, etc...)	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
	<b>Spray Booth (includes booth and fire extinguishing system)</b>	
PR – 5.7	Minimum plan review base fee.	\$ 733.00
	Fee includes two (2) hours plan review and one (1) field inspection.	
PR-5.7.1	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
	<b>Pre-Action Fire Suppression System</b>	
PR – 5.8	Minimum plan review base fee.	\$ 733.00
	Fee includes one (1) hours plan review and two (2) field inspection.	
	<b>*(Fire alarm review (6.1) not included)</b>	
PR-5.8.1	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
	<b>Fixed Fire Suppression System – (wet/dry chem., water mist, etc...)</b>	
PR – 5.9	Minimum plan review base fee.	\$ 488.00
PR-5.9.1	Each additional separate system at same location.	\$ 244.00
	Fee Includes plan review and one (1) field inspection.	
PR-5.9.2	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00



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GROUP	FIRE PROTECTION SYSTEMS	FEE
PR – 5.10	<b>Clean Agent Fire Suppression System</b>  Minimum plan review base fee. Fee includes one (1) hour plan review and up to 3 hours of inspection time. <span style="color: red;">*(does not include fire alarm plan review – see Sec. PR 6)</span>	\$ 976.00
PR-5.10.1	Each Additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
PR – 5.11	<b>Fire Pump Installation</b>  Minimum plan review base fee. Fee includes two (2) hours plan review and up to five (5) hours field inspection time. <span style="color: red;">*(does not include review of generator or separate fuel storage tank)</span>	\$ 1,708.00
PR-5.11.1	Each Additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
PR – 5.12	<b>Commercial Cooking (Hood and Duct) Fire Suppression System</b>  Minimum plan review base fee.	\$ 488.00
PR-5.12.1	Each additional system review \$244.00 each. Fee includes one (1) hour plan review and one (1) hour of inspection time.	\$ 244.00
PR-5.12.2	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
PR – 5.13	<b>Smoke &amp; Heat Vents</b>  Minimum plan review base fee. Fee includes one (1) hour plan review and one (1) hour of inspection time.	\$ 488.00
PR –5.13.1	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
PR – 5.14	<b>Smoke Management/Control System</b>  Minimum plan review base fee. Fee includes two (3) hours plan review and up to four (4) hours field inspection time.	\$ 1,708.00
PR-5.14.1	Each Additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
PR – 5.15	<b>Explosion Control (includes: vents, dust collection, etc...)</b>  Minimum plan review base fee. Fee includes two (2) hours plan review & up to two (2) hours field inspection time.	\$ 976.00
PR-5.15.1	Each Additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00



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GROUP	FIRE ALARM SYSTEM	FEE
	<b>Fire Alarm System</b>	
PR – 6	Minimum plan review base fee.	\$ 608.00
PR – 6.1	Plus \$ 11.00 per initiating & notification device.	\$ 11.00
	Fee includes two (2) hours plan review and up to one (1) hour field inspection time.	
PR – 6.1.1	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
PR – 6.1.2	Pre-wire inspections assessed at \$ 244.00 per hour.	\$ 244.00
	<b>Dedicated Function Fire Alarm System (i.e. sprinkler monitoring, elevator recall, etc...)</b>	
PR – 6.2	Minimum plan review base fee.	\$ 488.00
	Fee includes one (1) hour plan review and one (1) hour of field inspection time.	
PR-6.2.1	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
	<b>Fire Alarm Panel Replacement Only</b>	
PR – 6.3	Minimum plan review base fee.	\$ 488.00
	Fee includes one (1) hour plan review and up to one (1) hour field inspection time.	
PR – 6.3.1	Each additional inspection per hour.	\$ 183.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
	<b>High-Rise Fire Alarm (new and/or system upgrade)</b>	
PR - 6.4	Minimum plan review base fee.	\$ 1,952.00
PR - 6.4.1	Plus \$ 11.00 per initiating device & notification device.	\$ 11.00
	Fee includes four (4) hours plan review and up to four (4) hours field inspection time.	
PR - 6.4.2	Each additional inspection per hour.	\$ 244.00
PR – 6.4.3	Each per-wire inspection where required.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour	\$ 122.00



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GROUP	FLAMMABLE & COMBUSTIBLE LIQUIDS (TANKS- PIPING & DISPENSING)	FEE
PR – 7	<b>Install Underground Tanks</b>  Minimum plan review base fee. Fee includes one (1) hour of plan review of tank location and One (1) hour of site inspection time.	\$ 488.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
PR – 7.1	<b>Remove (Repair, Modify, Extend Piping) Underground Tank</b>  Minimum plan review base fee. Fee includes one (1) hour plan review and two (2) hours of inspection/site time.	\$ 733.00
PR-7.1.1	Each additional inspection/stand-by time per hour.	\$ 244.00
PR – 7.2	<b>Install (Repair, Modify, Extend Piping) Aboveground Tank</b>  Minimum plan review base fee.	\$ 488.00
PR – 7.2.1	Each additional tank. Fee includes one (1) hour plan review and one (1) hour of inspection/site time.	\$ 244.00
PR – 7.2.2	Each additional inspection.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
PR – 7.3	<b>Abandon Underground Tank in Place</b>  Minimum plan review base fee. Fee includes one (1) hour plan review and two (2) hours of inspection/site time.	\$ 733.00
PR – 7.3.1	Each additional inspection/stand-by time per hour.	\$ 244.00
PR – 7.4	<b>Environmental Upgrade (vapor recovery and processing systems, spill control, secondary containment and environmental agency requirements)</b>  Minimum plan review base fee. Fee includes one (1) hour plan review and one (1) hour of inspection time.	\$ 488.00
PR – 7.4.1	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
PR – 7.5	<b>Apply Interior Coating to Flammable Liquid Tanks</b>  Minimum plan review base fee. Fee includes one (1) hour plan review and two (2) hours of inspection/site time.	\$ 733.00
PR – 7.5.1	Each additional inspection/stand-by time per hour.	\$ 244.00



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GROUP	COMPRESSED GAS SYSTEMS: LPG /CNG/MEDICAL/CRYOGENICS	FEE
	<b>Container Exchange Programs; LPG Tank Installation Without Dispensing</b>	
PR – 8	Minimum plan review base fee.	\$ 488.00
	Fee includes one (1) hour of plan review and one (1) site inspection time.	
PR – 8.1	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
	<b>Install, Modify, Repair LPG – CNG – Hydrogen (Tank Install and/or Dispensing)</b>	
PR – 8.2	Minimum plan review base fee.	\$ 854.00
	Fee includes 1½ hours of plan review and two (2) hours site inspection time.	
PR – 8.2.1	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
	<b>Install, Modify, Repair Medical or Compressed Gas Systems</b>	
PR – 8.3	Minimum plan review base fee.	\$ 854.00
	Fee includes 1 ½ hours of plan review and two (2) site inspections.	
PR – 8.3.1	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
	<b>Install, Modify, Repair Cryogenics Fixed Installation</b>	
PR – 8.4	Minimum plan review base fee.	\$ 854.00
	Fee includes 1½ hours of plan review and two (2) site inspections.	
PR – 8.4.1	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
	<b>Install, Modify, Repair Compressed Gas Storage</b>	
PR – 8.5	Minimum plan review base fee.	\$ 488.00
	Fee includes one (1) hour of plan review and one (1) field inspection.	
PR – 8.5.1	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00



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GROUP	SPECIAL HAZARDS – HAZARDOUS	FEE
	<b>Battery Systems</b>	
PR – 9	Minimum plan review base fee.	\$ 488.00
	Fee includes one (1) hour of plan review and one (1) field inspection.	
PR – 9.1	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
	<b>Dust Collection Systems</b>	
PR – 9.2	Minimum plan review base fee.	\$ 608.00
	Fee includes one (1) hour of plan review and two (2) site inspections.	
PR – 9.2.1	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
	<b>Explosives Storage</b>	
PR – 9.3	Minimum plan review base fee.	\$ 976.00
	Fee includes two (2) hours of plan review and two (2) site inspections.	
PR – 9.3.1	Each additional inspection per hour.	\$ 244.00
PR – 16	<b>Re-submittals or revisions.</b>	\$ 244.00
PR – 21	Additional plan review time, per half hour.	\$ 122.00
	<b>Hazardous Materials Compliance Review</b>	
PR – 9.4	Minimum review of MSDS, HMMP and/or HMIS submittals.	\$ 244.00
	Fees include one (1) hour of review time.	
PR – 9.4.1	<b>Additional plan review time, per half hour.</b>	<b>\$ 122.00</b>
	<b>Hazardous Materials – Storage /Dispensing – Open/Closed Systems</b>	
PR – 9.5	Minimum plan review base fee.	\$ 976.00
	Fee includes two (2) hours of plan review and two (2) site inspections.	
PR – 9.5.1	Each additional system minimum two (2) hours of plan review.	\$ 488.00
PR – 9.5.2	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
	<b>Install, Modify, Repair Mechanical Refrigeration Systems</b>	
PR – 9.6	Minimum plan review base fee.	\$ 733.00
	Fee includes one (1) hour of plan review and two (2) site inspections.	
PR – 9.6.1	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00



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GROUP	HIGH PILE RACK STORAGE SYSTEMS	FEE
PR – 10	<b>High-Pile or Rack Storage</b>  Minimum plan review base fee. Fee includes 1½ hours of plan review and 1½ hours site inspections.	\$ 733.00
PR-10.1	Field inspection time will be charged per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
<b>Temporary Access Roads &amp; Water Supply</b>		
PR – 11	<b>Install a Temporary Access Road – Residential and Commercial</b> Minimum plan review base fee for <b>one and two homes.</b>	\$ 244.00
PR-11.1	Minimum plan review for <b>large developments and commercial projects.</b> Fee includes one (1) hour of plan review and one (1) field inspection.	\$ 488.00
PR-11.1.2	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
PR – 12	<b>Install a Temporary Water Supply System</b> Minimum plan review base fee. Fee includes one (1) hour plan review and one (1) hour field inspection.	\$ 488.00
PR-12.1	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
<b>Miscellaneous Submittals - Alternative Means and Methods</b>		
PR – 13	<b>Miscellaneous Submittals or Plans Review</b> Plans or submittals not described elsewhere. Minimum plan review base fees up to two hours.	\$ 488.00
PR-13.1	Additional plan review time will be charged on hourly basis. Fee includes one (1) hour of plan review and one (1) field inspection.	\$ 244.00
PR-13.1.2	Each additional inspection per hour.	\$ 244.00
PR-20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR-21	Additional plan review time, per half hour.	\$ 122.00
PR – 13.2	<b>Alternative Means and Methods Requests or Code Interpretation Review</b> Minimum review base fee.	\$ 488.00
PR-21	Fee includes 2 hours of plan review/consultation time. Additional plan review time, per half hour.	\$ 122.00





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GROUP	EXPEDITE PLAN REVIEW REQUEST & ADDITIONAL CHARGES/INSPECTION TIME	FEE
	<b>Reviews Expedited as a Result of Working <u>without</u> Approved Plans</b> <b>Working without approved plans</b> - Minimum plan review fees (overtime) Three (3) hours - <b><u>plus applicable plan review fees.</u></b>	
PR – 14		\$ 733.00
PR-14.1	(Additional plan review time, \$ 244.00 per hour)	\$ 244.00
PR-14.2	<b>Expedited Plans</b> - reviewed after normal business hours, three-hour minimum. (Additional plan review time, \$ 244.00 per hour)	\$ 733.00
PR –14.3		\$ 244.00
	<b>All revisions will be performed on an expedited/overtime basis at            \$ 244.00 per hour with a three hour minimum.</b> <b><u>Total fees assessed will be the sum of all applicable plan review fees including            expedite/overtime fees.</u></b>	
PR – 15	<b>Demolition Permit pursuant to Chapter 33, CFC</b> Fees include ½ hour plan review and ½ hour site review <b>If cutting &amp; welding is being done during demo PTO 12.1 (\$244) needs to be added            *PTO 12.1 separate fee</b>	\$ 244.00

GROUP	BULK/TERMINAL/BULK TRANSER/PROCESS TRANSFER MAINTENANCE REVIEW	FEE
	<b>Fees will be based on construction permit required for routine maintenance/repair            work which conducted within these facilities.</b>	
PR – 16	<b>Install, Modify, Repair, Replace Fireproofing</b>	
PR-20.1	Minimum plan review base fees up to two hours.	\$ 488.00
	Additional plan review time will be charged on hourly basis.	\$ 244.00
	Fee includes one (1) hour of plan review and one (1) field inspection.	
PR-20.2	Each additional inspection per hour.	\$ 244.00
PR –20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR - 21	Additional plan review time, per half hour.	\$ 122.00
PR – 17	<b>Install, Modify, Repair and/or Replace Hydrant, Pipeline For Firewater Systems</b>	
PR-21.1	Minimum plan review base fees up to two hours.	\$ 488.00
	Additional plan review time will be charged on hourly basis.	\$ 244.00
	Fee includes one (1) hour of plan review and one (1) field inspection.	
PR-21.2	Each additional inspection per hour.	\$ 244.00
PR –20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR – 21	Additional plan review time, per half hour.	\$ 122.00
PR – 18	<b>Install, Modify, Repair, Replace Piping for Systems Containing Hazardous Materials</b>	
PR-18.1	Minimum plan review base fees up to two hours.	\$ 488.00
	Additional plan review time will be charged on hourly basis.	\$ 244.00
	Fee includes one (1) hour of plan review and one (1) field inspection.	\$ 244.00
PR-18.2	Each additional inspection per hour.	\$ 244.00
PR –20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR – 21	Additional plan review time, per half hour.	\$ 122.00



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GROUP	BULK/TERMINAL/BULK TRANSFER/PROCESS TRANSFER MAINTENANCE REVIEW	FEE
	<b>Install, Modify, Repair Pump Installed In Hazardous Material Process System</b>	
PR – 19	Minimum plan review base fees up to two hours.	
PR–19.1	Additional plan review time will be charged on hourly basis. Fee includes one (1) hour of plan review and one (1) field inspection.	\$ 488.00 \$ 244.00
PR–19.2	Each additional inspection per hour.	\$ 244.00
PR –20	<b>Re-submittals or revisions.</b>	\$ 244.00
PR - 21	Additional plan review time, per half hour.	\$ 122.00
	<b>Additional Charges and Inspection Time</b>	
PR - 20	Re-submittals or revisions.	\$ 244.00
PR – 21	Additional plan review time, \$ 122.00 per half hour.	\$ 122.00

- Minimum review and inspection fees are based on \$ 244.00 per hour during normal business hours, unless otherwise noted.
- Normal business hours are between 0830hrs and 1700hrs, Monday - Friday.
- All overtime fees are assessed at \$ 733.00 for a three hours minimum, unless otherwise noted.
- Overtime rates apply to weekends, holidays, and all times outside normal business hours.
- Expedited plan reviews are conducted after normal business hours.
- Total fees assessed will be the sum of all applicable plan review fees including expedite/overtime fees.
- Revisions to previously submitted plans, including plans requiring re-submittal and/or client generated changes, will be assessed \$ 244.00 for each hour of plan review. Reviews conducted and requiring more than one hour of plan review time during normal business hours will be assessed \$122.00 per half hour.

Authority

Health & Safety: §§ 13114, 13131.5, 13143.2 (b, c, d, e), 13145, 13147, 13143.9, 13146 (a) (1) (b), (d), e), 17921, 17951, 17962

Government Code § 6103.7, 6253(b)

Prevention Code Ordinance: No. 25-13, updated fee schedule Ordinance No. 15-14, updated resolution 78-15

Title 19, CCR: § 1.12(a) & 3.28

California Fire Code: § 101.1, 101.2, 105.1, 105.4



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### SECTION IV – PERMIT TO OPERATE - SPECIAL USES/ACTIVITIES/OPERATIONS

GROUP	PERMIT TO OPERATE - SPECIAL USE/ACTIVITY/OPERATIONS	FEE
	<b>Aerosol Products</b>	
PTO – 1	Permit to store, manufacture or handle an aggregate quantity of Level 2 or Level 3 aerosol products in excess of 500 pounds net weight.	\$ 244.00
PTO - 2	<b>Amusement Buildings</b> - Permit to operate a special amusement building.	\$ 244.00
PTO - 3	<b>Aviation Facilities</b> – Required to use a group H or S occupancy for aircraft servicing or repair and aircraft fuel-servicing vehicles. (Does not include permit for hot work, flammable/combustible spraying operations or hazardous materials).	\$ 426.00
PTO - 4	<b>Carbon Dioxide Systems used in Beverage Dispensing Application</b> – Permit is required for carbon dioxide systems used in beverage dispensing applications having more than 100 pounds of carbon dioxide.	\$ 244.00
PTO – 5.0	<b>Carnivals and Fairs</b> – Permit is required to conduct a carnival or fair. Inspections conducted during normal work hours – (1.25 hours)	\$ 304.00
PTO – 5.1	Additional inspection time during normal business hours per ½ hour.	\$ 122.00
PTO – 5.2	After hours inspection time per ½ hour.	\$ 244.00
PTO – 5.3	Overtime & Weekend inspections - three (3) hours minimum.	\$ 733.00
PTO – 5.4	<b>Float, Parade: Per Float</b>	\$ 122.00
PTO – 6	<b>Cellulose Nitrate Film</b> – Permit for the storage, use and handling in public assembly.	\$ 366.00
	<b>Combustible Dust-Producing Operations/Refinishing</b>	
PTO – 7	Permit to operate facility with combustible dust operations – i.e. cabinet shops, milling & fiberglass cutting, forming operations, paper shredding. Less than 5,000 square feet	\$ 304.00
PTO – 7.1	Each additional 5,000 square feet or fraction thereof	\$ 244.00
PTO – 8	<b>Combustible Fibers/Material Storage</b> Permit to storage/handling of combustible fibers in excess of 100 cubic feet.	\$ 426.00
PTO – 9	<b>Compressed Flammable Gases</b> (In Excess of amounts in Table 105.6.9 CFC) Each 200 cubic feet of flammable gas or Each 1,000 cubic feet of inert or simple asphyxiant Highly toxic – Any Amount Oxidizing (including oxygen – 504 cubic feet)	\$ 304.00
	<b>Compressed/Liquefied Gas Plant:</b>	
PTO – 9.1	5,000 square feet or less	\$ 550.00
PTO – 9.2	Each additional 5,000 sq. feet or fraction thereof	\$ 550.00
PTO – 10	<b>Covered &amp; Open Mall Buildings</b> Permit for the placement/installation of displays, concession equipment, displays of highly combustible goods, liquid or gas-fired equipment and the use of open flame equipment in the mall (i.e. auto displays, etc...)	\$ 304.00



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GROUP	PERMIT TO OPERATE - SPECIAL USE/ACTIVITY/OPERATIONS	FEE
PTO – 11	<b>Cryogenic Fluids</b> Permit to produce, store, transport on site, handle or dispense amounts in excess of Table 105.6.11. CFC - California Fire Code	\$ 304.00
PTO – 12	<b>Cutting &amp; Welding (fixed facility operations)</b> Permit to conduct welding, cutting & similar operations using electric or gas equipment.	\$ 304.00
PTO – 12.1	Single Operation (Permit is valid for 180 days)	\$ 244.00
PTO – 13	<b>Dry Cleaning</b> Permit to operate is dry cleaning operations or to change to a more hazardous cleaning solvent in existing equipment.	\$ 304.00
PTO – 13.1	<b>Dry Cleaning Plant</b> Permit to operate a dry cleaning plant operation.	\$ 304.00
PTO – 14	<b>Exhibits &amp; Trade Shows</b> - Permit is required to operate exhibits and trade shows.	\$ 304.00
PTO – 15	<b>Explosives or Blasting Agent: Storage, Use or Transportation</b> Permit is required for the manufacturing storage, handling, sales or use of any quantity of explosives, explosive materials 100 lbs. or less	\$ 426.00
PTO – 15.1	Over 100 lbs.	\$ 733.00
PTO – 15.2	Ammonium Nitrate Storage	\$ 426.00
PTO – 15.3	<b>Gunpowder Sales</b> - 100 lbs. or less	\$ 244.00
PTO – 15.4	<b>Gunpowder Sales</b> – Over 100 lbs.	\$ 488.00
PTO – 16	<b>Fire Hydrants and Valves – Private</b> Permit to remove from service or the operation of a private fire hydrant and valves. A change to existing hydrant systems requires plan review and approval. (Refer to Plan Review – <a href="#">Private Fire Service System Page 8, PR 4.2</a> )	\$ 244.00
<b>Flammable &amp; Combustible Liquids: Storage or Use</b>		
PTO – 17	Repair, Modification or Extension of Piping <b>(Plus \$244/hour over specified field time)</b>	\$ 244.00
<b>Flammable/Combustible Liquids – Storage or Use</b> Permit to store, handle or the use of (includes installation of new tank):		
PTO – 17.1	<b>Class I liquids</b> in excess of 5 gallons – <b>Inside</b>	\$ 304.00
PTO – 17.2	Class I liquids in excess of 10 gallons – <b>Outside</b>	\$ 426.00
PTO – 17.3	<b>Class II or Class III A liquids</b> in excess of 25 gallons - <b>Inside</b>	\$ 304.00
PTO – 17.4	Class II or Class III A liquids in excess of 60 gallons – <b>Outside</b>	\$ 426.00
PTO – 17.5	<b>Flammable/Combustible Liquids – (removal)</b> Permit to remove flammable or Class II combustible liquids from underground or above ground tank by means other than an approved fixed pump.	\$ 304.00



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## FEE SCHEDULE EXHIBIT "A"

### SECTION IV – PERMIT TO OPERATE - SPECIAL USES/ACTIVITIES/OPERATIONS

GROUP	SPECIAL USE/ACTIVITY/OPERATIONS	FEE
PTO – 17.6 PTO – 17.7	<b>Flammable/Combustible Liquids - Plants/Warehouse - loading &amp; unloading</b> Permit to operate tank vehicles, wells, fuel-dispensing stations, small refineries, breweries, distilleries and similar facilities where flammable and combustible liquids are: produced, processed, transported, stored, or used. 5,000 square feet or less Each additional 5,000 square feet or fraction of	\$ 426.00 \$ 426.00
PTO – 17.8	<b>Flammable/Combustible Liquids – Out of Service Tank</b> Permit to place temporarily out of service (for more than 90 days) an underground, protected above-ground (vaulted) or aboveground flammable or combustible liquid tank.	\$ 608.00
PTO – 17.9	<b>Flammable/Combustible Liquids – Change of Contents</b> Permit to change contents stored in a flammable or combustible liquid tank which poses a greater hazard.	\$ 304.00
PTO–17.10	<b>Flammable/Combustible Liquids - Manufacture</b> Permit to manufacture, process, blend, or refine flammable or combustible liquids.	\$ 426.00
PTO-17.11	<b>Printing Plant or Shop</b> Permit to print items using flammable/combustible liquids	\$ 244.00
PTO–17.12 PTO-17.13	<b>Highly Combustible Storage</b> 5,000 square feet or less Each additional 5,000 square feet or fraction thereof	\$ 483.00 \$ 304.00
PTO – 18	<b>Floor Finishing's</b> Permit to use Class I or Class II liquids for the refinishing of flooring in excess of 350 square feet.	\$ 304.00
PTO – 19	<b>Fruit &amp; Crop Ripening</b> Permit to operate a fruit or crop ripening facility or conduct a fruit ripening process using ethylene gas.	\$ 244.00
PTO – 20	<b>Fumigation &amp; Insecticidal Fogging</b> Permit to operate a business of fumigation or thermal insecticidal fogging and to maintain a room, vault or chamber in which a toxic or flammable fumigant is used.	N/C
PTO – 21 PTO – 21.1 PTO – 21.2	<b>Hazardous Materials</b> Permit to store, transport on site, dispense, use or handle hazardous materials in amounts in excess of Table 105.6.21 CFC – California Fire Code 1 – 5 Products 5 – 10 Products 11 or more Products	\$ 244.00 \$ 608.00 \$ 1,220.00
PTO – 21.3 PTO – 21.4	<b>Chemical Plant</b> 5,000 square feet or less Each additional 5,000 square feet or fraction thereof	\$ 550.00 \$ 550.00
PTO – 21.5	<b>Radioactive Material (any amount)</b>	\$ 488.00



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GROUP	SPECIAL USE/ACTIVITY/OPERATIONS	FEE
	<b>Chemical Warehouse</b>	
PTO – 21.6	5,000 square feet or less	\$ 304.00
PTO – 21.7	Each additional 5,000 square feet or fraction thereof	\$ 304.00
	<b>Laboratory</b>	
PTO – 21.8	5,000 square feet or less	\$ 550.00
PTO – 21.9	Each additional 5,000 square feet or fraction thereof	\$ 550.00
	<b>Bulk Plant/Terminal</b>	
PTO–21.10	10 acres or less	\$ 2,657.00
PTO–21.11	Each additional 10 acres or fraction thereof	\$ 2,657.00
	<b>Bulk Transfer</b>	
PTO-21.12	10 acres or less	\$ 2,657.00
PTO-21.13	Each additional 10 acres or fraction thereof	\$ 2,657.00
	<b>Process Transfer</b>	
PTO-21.14	10 acres or less	\$ 2,657.00
PTO-21.15	Each additional 10 acres or fraction thereof	\$ 2,657.00
PTO – 22	<b>HPM (Hazardous Production Material) Facilities - Semiconductor manufacturer</b> Permit to store, handle or use hazardous production materials.	\$ 1,220.00
PTO – 23	<b>High Pile Storage</b> (Permit for the use of a building or portion thereof) In excess of 500 square feet – less than 5,000 square feet	\$ 684.00
PTO – 23.1	Each additional 5,000 square feet or fraction thereof	\$ 488.00
PTO – 24	<b>Hot Work Operations</b> Permit for hot work including, but not limited to the following: <b>1.</b> Public exhibitions/demos. <b>2.</b> Inside a building not tied to construction permit. <b>3.</b> Welding booths (fixed site location). <b>4.</b> Within a wildfire risk area. <b>5.</b> Application of roof coverings with the use of an open flame device. <b>6.</b> Where approved, the fire code official shall issue a permit to carry out a hot work program. Refer to CFC 105.6.24 #6 for the remaining information.	\$ 244.00
PTO – 24.1	<b>Hot Work Operations - Marine single use</b> Inspections conducted during normal work hours – (1.25 hours)	\$ 304.00
PTO – 24.2	Additional inspection time during normal business hours per ½ hour.	\$ 122.00
PTO – 24.3	After hours inspection time per ½ hour.	\$ 244.00
PTO – 24.4	Overtime & Weekend inspections - three (3) hours minimum.	\$ 733.00
PTO – 25	<b>Industrial Ovens</b> Permit to operate an industrial oven	\$ 426.00
PTO – 25.1	Commercial Incinerators	\$ 426.00
PTO – 26	<b>Lumber Yard &amp; Woodworking Plants</b> Permit for the storage or the processing of lumber exceeding 100,000 board feet	\$ 488.00
PTO – 27	<b>Liquid or Gas Fueled vehicles or Equipment in Assembly Buildings</b> Permit to display, operate or demonstrate liquid or gas fueled vehicles or equipment in assembly buildings.	\$ 244.00



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GROUP	SPECIAL USE/ACTIVITY/OPERATIONS	FEE
	<b>Liquid Propane (LP) Gas – Per Tank</b>	
PTO – 28	Permit for exchange of cylinders only – no refilling.	\$ 244.00
PTO – 28.1	Permit to dispense, store, install and use LPG. (less than 2K gallons)	\$ 304.00
PTO – 28.2	Permit to dispense, store, install and use LPG. (more than 2K gallons)	\$ 488.00
PTO – 28.3	To operate a plant/facility 5,000 square feet or less	\$ 488.00
PTO – 28.4	Each additional 5,000 square feet or fraction thereof	\$ 488.00
	<b>Magnesium</b>	
PTO – 29	Permit to melt, cast, heat treat or grind more than 10 pounds.	\$ 366.00
	<b>Miscellaneous Combustible Storage</b>	
PTO – 30	Permit to store in any building or upon any premises in excess of 2,500 cubic feet gross volume of combustible empty packing cases, boxes, barrels or similar containers, rubber tires, rubber, cork, wood or plastic pallets or similar combustible materials.	\$ 488.00
	<b>Motor Fuel-Dispensing Facilities</b>	
PTO - 31	Permit is required for the operations of automobile (service stations), marine and fleet motor fuel-dispensing facilities.	\$ 426.00
	<b>Tank Vehicle Dispensing</b>	
PTO – 31.1	Permit is required the fueling of motor vehicles at approved locations from a tank vehicle. Also includes the limited or temporary fueling operations for special events (i.e. fueling or watercraft from shore, piers, floats, or barges)	\$ 244.00
	<b>Open Burning</b>	
PTO – 32	Permit is required for the kindling or maintaining of an open fire or fire on any public street, alley, road, or other public or private ground. <b>Exception:</b> Recreational	\$ 244.00
	<b>Open Flames &amp; Torches</b>	
PTO – 33	Permit is required to remove paint with a torch; or to use a torch or open flame device	\$ 244.00
	<b>Open Flames &amp; Candles</b>	
PTO – 34	Permit for the use of open flames inside restaurants, public assemblies and/or drinking establishments.	\$ 244.00
	<b>Organic Coatings</b>	
PTO – 35	Permit for organic-coating manufacturing operation producing more than 1 gallon of an organic coating in one day.	\$ 244.00



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GROUP	SPECIAL USE/ACTIVITY/OPERATIONS	FEE
	<b>Places of Assembly</b> <b>Exception:</b> Other than Group A occupancy used exclusively for the purpose of religious worship having an occupant load less than 2,000	
PTO – 36	<b>*ASSEMBLY:</b> With stage, 1,000 or more occupant load	\$ 608.00
PTO – 36.1	<b>*ASSEMBLY:</b> With stage, less than 1,000 occupant load	\$ 608.00
PTO – 36.2	<b>*ASSEMBLY:</b> Without stage, 300 or more occupant load	\$ 505.00
PTO – 36.3	ASSEMBLY: Without stage, 201-299 occupant load	\$ 488.00
PTO – 36.4	Without stage, 101-200 occupant load	\$ 437.00
PTO – 36.5	Without stage, 50-100 occupant load	\$ 304.00
PTO – 37	<b>Private Fire Hydrants</b> Permit is required for the removal from service, use or operation of private fire hydrants	\$ 244.00
	<b>Pyrotechnic Special Effects Material</b> Permit to use fireworks, pyrotechnics <u>inside</u> .	
PTO – 38	Inspections during normal work hours – (2 hours)	\$ 488.00
PTO – 38.1	<u>Additional inspection time during normal business hours @ \$ 122.00 per ½ hour</u>	\$ 122.00
PTO – 38.2	<u>Additional inspection time <b>after normal business</b> hours @ \$ 244.00 per hour</u>	\$ 244.00
PTO – 38.3	<u><b>Overtime and weekend inspections:</b> Three hour minimum fee - \$ 733.00.</u>	\$ 733.00
	<b>Pyroxylin Plastics</b> Permit for storage and handling of more than 25 lbs. of cellulose nitrate (pyroxylin)	\$ 244.00
PTO – 40	<b>Refrigeration Operation Equipment</b> Permit to operate a mechanical refrigeration unit or system	\$ 366.00
	<b>Repair Garages</b> Permit for operation of repair garages	
PTO – 41	1 – 4 repair bays	\$ 304.00
PTO – 41.1	5 – 8 repair bays	\$ 366.00
PTO – 41.2	Greater than 8 repair bays	\$ 426.00
PTO – 42	<b>Rooftop Heliports</b> Permit to operate a rooftop heliport.	\$ 244.00
	<b>Spraying or Dipping – Finish Application</b> Permit to conduct spraying or dipping operations utilizing flammable or combustible liquids or the application of combustible powders.	
PTO – 43	5000 square feet or less	\$ 483.00
PTO – 43.1	Each additional 5,000 square feet or fraction thereof	\$ 304.00
PTO – 44	<b>Storage of Scrap Tires &amp; Tire Byproducts</b> Permit to establish, conduct or maintain storage of <b>scrap tires</b> and tire byproducts that exceeds 2,500 cubic feet of total volume of scrap tires, and for indoor storage of tires and tire byproducts.	\$ 426.00





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GROUP	SPECIAL USE/ACTIVITY/OPERATIONS	FEE
	<b>Temporary Membrane Structures &amp; Tents</b> Permit to operate an air-supported or temporary membrane structure Including tents and canopies:	
PTO – 45	399 - 699 square feet	\$ 122.00
PTO – 45.1	699 - 4,199 square feet	\$ 244.00
PTO – 45.2	Greater than 5,000 square feet	\$ 366.00
PTO – 45.3	Additional inspection time during normal business hours @ \$122.00 per ½ hour	\$ 122.00
PTO – 45.4	Additional inspection time after normal business hours @ \$244.00 per hour	\$ 244.00
	<b>Overtime and weekend Inspections:</b>	
PTO – 45.5	Three-hour minimum fee - \$733.00	\$ 733.00
	<b>Extended Period of Use</b>	
PTO – 45.6	Permit to extend the use of a tent, canopy or air supported structure for an additional 180 days. <b>(1 Extension of use per structure)</b>	\$ 244.00
	<b>Tire-Rebuilding Plants</b>	
PTO – 46	Permit to operate and maintain a tire rebuilding plant	\$ 426.00
	<b>Waste Handling</b>	
PTO – 47	Permit to operation of wrecking yards, junk yards and waste material-handling facilities	\$ 456.00
	<b>Wood Products</b>	
PTO – 48	Permit is required to store chips, hogged material, wood or other combustible pallets, lumber or plywood in excess of 200 cubic feet (6 m3).	\$ 426.00
	<b>Additional Permits</b>	
PTO – 49	1. Production Facilities – Change use or occupancy or allow the attendance of a live audience, or for wrap parties.	\$ 488.00
PTO – 49.1	2. Pyrotechnics & Special Effects – Use of pyrotechnics special effects for the use of motion picture, television and commercial production.	\$ 488.00
PTO – 49.2	3. Live Audiences – Install seating for live audiences (production studios & sound stages)	\$ 244.00



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GROUP	SPECIAL USE/ACTIVITY/OPERATIONS	FEE		
PTO – 50	<p><b>Temporary Assembly</b> - Permit is required 10 days prior to conduct an event that will assemble more than 1,000 people. Any event that has more than 3,000 people shall require two personnel from the Fire Prevention Division for the duration of the event to ensure compliance of all codes are adhered to.</p> <p>Fees include one (1) hour site plan review and one (1) hour site inspection  <b>A floor plan outlining but not limited to the following is required.</b></p>			
PTO – 50.1	<table style="width: 100%; border: none;"> <tr> <td style="border: none; vertical-align: top;"> <ol style="list-style-type: none"> <li>1. Number of people expected to attend</li> <li>2. Number of exits</li> <li>3. Location of fire extinguishers</li> <li>4. Location of tables &amp; chairs</li> <li>5. Location of stage</li> </ol> </td> <td style="border: none; vertical-align: top;"> <ol style="list-style-type: none"> <li>6. Location of tents <span style="color: red;">requires separate permit – PTO – 45</span></li> <li>7. Location of cooking area(s)</li> <li>8. Location of any open flames used for cooking or decorating</li> </ol> </td> </tr> </table>	<ol style="list-style-type: none"> <li>1. Number of people expected to attend</li> <li>2. Number of exits</li> <li>3. Location of fire extinguishers</li> <li>4. Location of tables &amp; chairs</li> <li>5. Location of stage</li> </ol>	<ol style="list-style-type: none"> <li>6. Location of tents <span style="color: red;">requires separate permit – PTO – 45</span></li> <li>7. Location of cooking area(s)</li> <li>8. Location of any open flames used for cooking or decorating</li> </ol>	\$ 471.00
<ol style="list-style-type: none"> <li>1. Number of people expected to attend</li> <li>2. Number of exits</li> <li>3. Location of fire extinguishers</li> <li>4. Location of tables &amp; chairs</li> <li>5. Location of stage</li> </ol>	<ol style="list-style-type: none"> <li>6. Location of tents <span style="color: red;">requires separate permit – PTO – 45</span></li> <li>7. Location of cooking area(s)</li> <li>8. Location of any open flames used for cooking or decorating</li> </ol>			
PTO – 51	<b>Christmas Tree Sales</b> – Permit to operate a Christmas Tree lot.	\$ 244.00		
PTO – 52	<b>Asbestos Removal</b> – Permit to conduct asbestos removal operations.	\$ 244.00		
PTO – 53	<p><b>Battery System Storage</b>            Permit to operate stationary lead-acid battery systems having liquid capacity of more than 50 gallons</p>	\$ 244.00		
PTO – 54	<p><b>Firework Aerial Display</b>            Permit to use fireworks, pyrotechnics outside.            Inspections during normal work hours – (2.5 hours)</p>	\$ 1,448.00		
PTO-54.1	<u>Additional inspection time during normal business hours @ \$ 122.00 per ½ hour</u>	\$ 122.00		
PTO-54.2	<u>Additional inspection time <b>after normal business</b> hours @ \$ 244.00 per hour</u>	\$ 244.00		
PTO-54.3	<u><b>Overtime and weekend inspections:</b> Three hour minimum fee - \$ 733.00.</u>	\$ 733.00		
PTO -54.4	Set Piece Display	\$ 488.00		
PTO – 55	<p><b>Model Rocket</b>            Permit to operate/launch motorized rockets            (fees include ½ hour site inspection)</p>	\$ 366.00		
PTO –55.1	Retail Sale	\$ 122.00		
PTO – 55.2	Youth Scouts/Troops	\$ 28.00		
PTO – 56	<p><b>Temporary Water Supply</b>            Permit is required to use a temporary water supply for construction of residential projects.</p>	\$ 244.00		
PTO – 57	<p><b>Tire Storage &amp; Scrap Tires</b>            Permit to store tires in excess of 1,000 cubic feet inside buildings (per Ch.34 – CFC)</p>	\$ 304.00		
PTO – 58	<p><b>Change of Occupancy/Site Inspection or Miscellaneous Inspection</b>            A permit is required for a requested inspection for the change of occupancy including, but not limited to: Inspections conducted when required by Building Official, Planning, or other Governmental agency and where not elsewhere listed.            Provides 1 ¼ hour site/inspection time.</p>	\$ 297.00		



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### SECTION V – NOTES

GROUP	NOTES	FEE
	Permits are non-transferrable and fees are non-refundable.	
	Failure to pay invoice fees within 30 days shall result in a 20 percent late payment charge.	
	In the case of multiple annual permits, permits may be issued for shorter periods and prorated on the basis of a 1/12 <sup>th</sup> charge for each month and portion thereof.	
N – 1	Failure to obtain operational permit	\$ 534.00
N – 2	<b>Extended Period of Use</b> Permit to extend the use of a permit for an additional 180 days	\$ 244.00

### SECTION VI – REIMBURSEMENT FOR FIRE DEPARTMENT RESPONSE

GROUP	MOTOR VEHICLE INCIDENT	FEE
MVI – 1	Provide hazardous materials assessment and scene stabilization. This will be the most common "invoice level." This occurs almost every time a RFD apparatus responds to an accident/incident involving a driving under the influence (DUI).	\$ 409.00
MVI – 2	Includes MVI 1 services as well as clean up and material used (absorbents) for hazardous fluid clean up and disposal. Invoiced at this level if the RFD unit has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.	\$ 435.00
MVI - 3	(Vehicle Fire) Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.	\$ 460.00
MVI - 4	Includes MVI 1 & 2 services as well as extrication (heavy rescue tools, ropes, airbags, cribbing etc.). Invoiced at this level when RFD unit has to extricate anyone from the vehicle(s) using any equipment. No invoice if the patient is simply unconscious and an RFD unit is able to open the door to access the patient. This level is to be invoiced only if equipment is deployed.	\$ 1,841.00
MVI – 5	Includes MVI 1, 2, & 4 services as well as multi RFD unit response	\$ 2,045.00

GROUP	HAZARDOUS MATERIAL INCIDENT	FEE
HZM-1	Basic Response: Invoice will include engine response, first responder assignment, and certified hazmat team and appropriate equipment, perimeter establishment, evacuations, set-up and command.	\$ 716.00
HZM – 2	Intermediate Response: Invoice will include engine response, first responder assignment, certified hazmat team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decontamination center.	\$ 2,556.00



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GROUP	HAZARDOUS MATERIAL INCIDENT	FEE
<b>HZM – 3</b>	Advanced Response: Invoice will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decontamination center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal fees of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time.	\$ 6,033.00
<b>HZM-3.1</b>	Each additional hour @\$307.00 per hazardous material team.	\$ 307.00

GROUP	PIPELINE INCIDENTS/POWER LINE INCIDENTS not Limited to Gas, Sewer, & Water	FEE
<b>PLI – 1</b>	Basic Response: Invoice will include engine response and first responder assignment, perimeter establishment, evacuations, first responder set-up and command.	\$ 409.00
<b>PLI – 2</b>	Intermediate Response: Invoice will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command. May include HAZMAT team, Level A or B suit donning, breathing air and detection equipment.	\$ 1,023.00
<b>PLI - 3</b>	Advanced Response: Invoice will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command. May include HAZMAT team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair of intermediate to major pipeline damage. May include set-up and removal of decontamination center, detection, recovery and identification of material. Disposal and environment clean up.	Itemized

GROUP	FIRE INVESTIGATOR RESPONSE	FEE
<b>INV – 1</b>	Includes the following: Scene Investigation, Investigation Report, Scene Documentation based on per hour. The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.	\$ 244.00



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GROUP	WATER INCIDENT RESPONSE	FEE
<b>WIR - 1</b>	Basic Response: Invoice will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level." This occurs almost every time RFD Victory responds to a water incident.	\$ 409.00
<b>WIR – 1.1</b>	*Plus \$51.00 per hour, per rescue person (minimum 3 fire personnel)	\$ 51.00*
<b>WIR – 2</b>	Intermediate Response: Includes WIR 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. Invoiced at this level if the RFD has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident. Billed at \$818.00 plus \$51.00 per hour, per rescue person.	\$ 818.00
<b>WIR – 2.1</b>	*Plus \$51.00 per hour, per rescue person (minimum 3 fire personnel)	\$ 51.00*
<b>WIR – 3</b>	Advanced Response: Includes WIR 1 and WIR 2 services, including HAZMAT team, set up and removal of decontamination center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal fees of material and contaminated equipment and material used at scene.	\$ 2,045.00
<b>WIR-3.1</b>	*Plus \$51.00 per hour, per rescue person (minimum 3 fire personnel)	\$ 51.00*
<b>WIR-3.2</b>	*Plus \$102.00 per hour, per HAZMAT team member	\$ 102.00*
<b>WIR – 4</b>	RFD reserves the right to invoice for individual event with customized mitigation rates including itemized, per person, at various response levels and for itemized products and equipment used.	

GROUP	FIRE INCIDENT RESPONSE	FEE
<b>FIR – 1</b>	Per engine response, per hour (includes captain, engineer and firefighter)	\$ 409.00
<b>FIR – 2</b>	Breathing Support Unit, per hour (includes captain, engineer and firefighter)	\$ 409.00
<b>FIR – 3</b>	Per truck response, per hour (includes captain, engineer and firefighter)	\$ 511.00
<b>FIR – 4</b>	Miscellaneous equipment billed	\$ 307.00
<b>FIR – 5</b>	RFD reserves the right to invoice for individual event with customized mitigation rates including itemized, per person, at various response levels and for itemized products and equipment used.	



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GROUP	FIRE INCIDENT RESPONSE CHIEF LEVEL RESPONSE	FEE
CLR – 1	Chief of Department, per hour	\$ 192.00
CLR – 2	Deputy Fire Chief, per hour	\$ 171.00
CLR – 3	Battalion Chief, per hour	\$ 104.00
CLR – 4	Fire Marshal, per hour	\$ 128.00
CLR – 5	Deputy Fire Marshal, per hour	\$ 135.00

#### MITIGATION RATE NOTES

The mitigation rates above are average "billing levels," and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and department's "actual personnel expense." The actual personnel expense includes costs such as total salary & benefits.