

City of Richmond

Mid-Year Budget Review

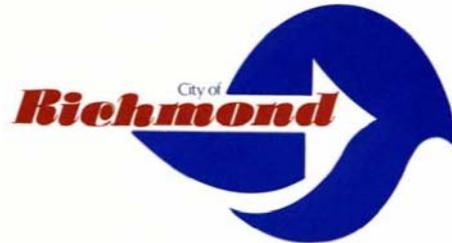


February 19, 2008

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**FY2007 - 2008
Mid-Year Review
Of
Revenues & Expenditures**

For the



City of Richmond

February 19, 2008

Prepared for:

Gayle McLaughlin, Mayor

John Marquez, Vice-Mayor

Nathaniel Bates, Councilmember
Tom Butt, Councilmember
Ludmyrna Lopez, Councilmember
Jim Rogers, Councilmember

Harpreet Sandhu, Councilmember
Tony K. Thurmond, Councilmember
Maria Viramontes, Councilmember

Bill Lindsay, City Manager

***Prepared by:* Finance Department**

James Goins
Finance Director

Herbert Pike
Deputy Finance Director

Andrea Miller
Budget Administrator

Angel Wilson
Budget Analyst II

Vrenesia Teal
Budget Analyst I

Connie Valentine
Senior Budget Analyst

Maureen Hallisy
Budget Analyst I

Bert Jones
Budget Analyst I

City of Richmond



Mid-Year Review of Revenues and Expenditures Fiscal Year 2007-08

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Finance Department



Overview

City of Richmond

Mid-Year Review of Revenues and Expenditures, Fiscal Year 2007-08

DATE: February 19, 2008
TO: Mayor McLaughlin and Members of the City Council
FROM: James C. Goins, Finance Director/Treasurer
SUBJECT: FY 2007-08 Mid-Year Budget Review

It is my pleasure to present the Fiscal Year (FY) 2007-08 Mid-Year Budget Review for the period of July-December 2007.

This report describes the City of Richmond's budget status at mid-year of the current fiscal year 2007-08. It also describes the City's cash balances from the first half of the year (July 1 through December 31, 2007).

The report's purpose is to provide Richmond's policy makers with information midway through the fiscal year so that policy decisions are made with updated fiscal information. The report covers the City's General Fund and Non-General Fund revenues and expenditures. Actual year-end balances may be different from projections due to changes in revenues and spending rates during the remainder of the fiscal year, as well as any upcoming appropriation changes that may be approved by the Mayor and Council.

Revenue projections have been adjusted to reflect actual revenues received as of December 31, 2007. A detailed analysis of each revenue source is included.

The Housing Market continues to deteriorate and is beginning to impact the service industry, the local economy continues to generate additional revenues over the prior year in both Property Taxes and Sales & Use Taxes and have been bolstered with a 60% increase in business-to-business sales and the opening of Wal-Mart at The Hilltop Mall in April 2007.

Property and Sales and Use Tax revenues are expected to increase \$1.7 million over the projected \$53 million budgeted in FY 2007-08.

Requested departmental adjustments of \$890,977 for General Fund and \$3,155,026 for Non-General Funds will have no adverse effect on current City Programs and Services.

The General Fund remains balanced between projected revenues and expenditures. The current year operating reserve of \$1.5 million is being used to fund \$891 thousand in additional expenditures and to offset \$609 thousand in net revenue reductions. Increased expenditures are detailed on pages 25-27 and include \$200,000 for Paratransit operations, \$198,000 for Parks and Landscaping, \$183,000 for earthquake insurance, \$133,570 for the Library, \$118,749 for the City Attorney's Office and \$57,658 for the Fire Department. General Fund revenues are discussed in detail on pages 3-17.

The Non-General Funds are discussed on pages 31-33. As reflected by the cash balances of funds on pages 28-29, fund expenses are consistent with fund revenues and available cash balances.

Because of continued, prudent fiscal management, the City is expected to weather the national and regional economic downturns and emerge at the end of this fiscal year with current services intact, if not improved.

**GENERAL FUND REVENUE AND EXPENDITURES
FY 2007-08 MIDYEAR BUDGET REVIEW**



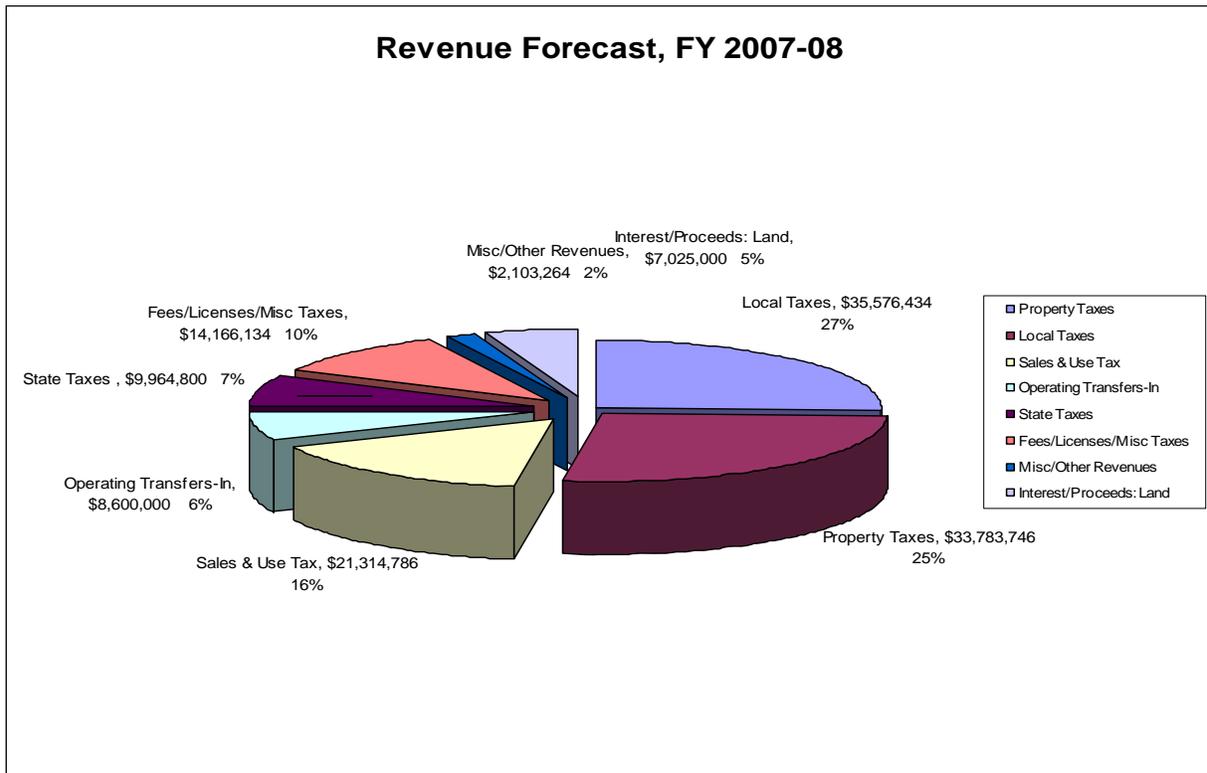
	A	B	C	D	E =C+D	F =(E-B)/B	G	H	I =(H-G)/G	J =E-H		
	FY06-07	FY06-07	FY06-07	FY07-08	Adjustments	FY07-08	Adjusted Budget as	FY06-07 Actual	FY07-08 Actual	FY07-08 Actual as	3rd & 4th Quarter	
	Adopted Budget	Adjusted Budget	Actual	Adopted Budget	FY07-08	Adjusted Budget	% Chg on Prior Year Actual	Mid-Year Jul-06 Thru Dec-06	Mid-Year Jul-07 Thru Dec-07	% Chg on FY06-07 Actual	FY07-08 Projections	
Revenue												
1 Property Taxes	\$ 35,079,573	\$ 31,792,065	\$ 33,069,813	\$ 33,063,746	\$ 720,000	\$ 33,783,746	2%	\$ 17,314,866	\$ 17,003,714	-2%	\$ 16,780,032	1 Page 6
2 State Taxes	8,620,000	8,620,000	7,438,892	8,964,800	1,000,000	9,964,800	34%	(113,168)	225,020	-299%	9,739,780	2 Page 7
3 Sales & Use Tax	16,115,775	19,039,859	18,538,291	20,361,055	953,731	21,314,786	15%	7,093,646	8,305,439	17%	13,009,347	3 Page 8
4 Local Taxes	42,980,000	38,785,297	36,108,650	40,289,562	(4,713,128)	35,576,434	-1%	13,349,390	11,395,343	-15%	24,181,091	4 Page 9
5 Franchise Taxes	2,604,992	2,604,992	3,359,581	3,687,500	-	3,687,500	10%	430,336	561,586	30%	3,125,914	5 Page 10
6 Licenses	2,600,000	2,600,000	2,737,710	3,950,331	(584,626)	3,365,705	23%	1,229,944	1,274,983	4%	2,090,722	6 Page 11
7 Permits	142,110	142,110	276,302	250,000	-	250,000	-10%	87,874	66,816	-24%	183,184	7 Page 11
8 Reviews			122,363		-		-100%	2,160	2,160	0%	(2,160)	8
9 Fees	3,179,141	1,918,381	2,444,942	2,774,020		2,774,020	13%	1,661,602	1,308,166	-21%	1,465,854	9 Page 12
10 Fines & Forfeitures	550,000	289,000	286,759	289,000	-	289,000	1%	81,439	98,901	21%	190,099	10 Page 12
11 Interest & Investment Income	1,200,000	1,425,000	1,664,219	1,900,000	1,100,000	3,000,000	80%	2,139	271,073	12572%	2,728,927	11 Page 13
12 Rental & Concession	339,600	339,600	383,403	389,600	-	389,600	2%	173,569	149,436	-14%	240,164	12 Page 14
13 Charges for Services	1,421,329	4,334,308	4,329,420	4,338,909	-	4,338,909	0%	2,039,209	2,301,707	13%	2,037,202	13 Page 14
14 Public safety Charge			2,913	15,000	-	15,000	415%	-	15,000	0%	-	14
15 Grant Revenue	3,986,092	496,500	403,852	267,385		267,385	-34%	332,029	143,610	-57%	123,775	15 Page 15
16 Proceeds: Land, Bldg	3,001,587	3,001,587	3,116,037	4,025,000	-	4,025,000	29%	-	8,197	0%	4,016,803	16 Page 16
17 Contributions			7,167	10,000	-	10,000	40%	1,032	2,500	142%	7,500	17
18 Reimbursements			500		-		-100%	-	-	0%	-	18
19 Other Revenues	961,810	1,420,346	1,054,482	857,279		857,279	-19%	216,358	217,198	0%	640,081	19 Page 17
20 City Attorney Fees	110,000	110,000	12,000	110,000	(85,000)	25,000	108%	12,000	-	-100%	25,000	20
21 Operating Transfers-In	2,306,808	-	3,706,921	7,600,000	1,000,000	8,600,000	132%	-	157,286	-	8,442,714	21 Page 18
22 Total Funds Budgeted	\$ 125,198,817	\$ 116,919,045	\$ 119,064,217	\$ 133,143,187	\$ (609,023)	\$ 132,534,164	11%	\$ 43,914,427	\$ 43,508,135	-1%	\$ 89,026,029	22
23 Operating Surplus		4,248,700										23
24 Total Funds Available	\$ 125,198,817	\$ 121,167,745	\$ 119,064,217	\$ 133,143,187	\$ (609,023)	\$ 132,534,164	11%	\$ 43,914,427	\$ 43,508,135	-1%	\$ 89,026,029	24
Expenditures												
Personnel Expenditures												
25 Salaries	\$ 46,257,301	\$ 48,396,548	\$ 46,096,848	\$ 51,898,471	\$ 127,571	\$ 52,026,042	13%	\$ 22,606,954	\$ 27,041,449	20%	\$ 24,984,593	25 Pages 25-27
26 Benefits	29,084,016	30,439,747	25,405,000	31,509,756	63,657	31,573,413	24%	11,834,060	14,422,820	22%	17,150,593	26 Pages 25-27
27 Total Personnel Expenditures	\$ 75,341,317	\$ 78,836,295	\$ 71,501,848	\$ 83,408,227	\$ 191,228	\$ 83,599,455	17%	\$ 34,441,014	\$ 41,464,269	20%	\$ 42,135,186	27
Operating Expenditures												
28 Materials & Supplies	\$ 821,529	\$ 859,031	\$ 807,020	\$ 1,732,986		\$ 1,732,986	115%	\$ 364,277	\$ 427,332	17%	\$ 1,305,654	28
29 Travel & Training (membership)	661,197	627,135	588,405	589,208		589,208	0%	291,929	343,401	18%	245,807	29
30 Contractual Services	5,641,756	5,634,919	4,563,951	6,033,975	118,749	6,152,724	35%	1,856,990	5,353,451	188%	799,273	30 Pages 25-27
31 Maintenance Expense	754,395	691,330	317,352	402,168		402,168	27%	197,328	133,196	-33%	268,972	31
32 Other Operating Exp	3,707,362	650,345	1,183,591	1,415,634		1,415,634	20%	356,755	390,143	9%	1,025,491	32
33 Utilities Expenses	577,588	576,088	468,178	647,360		647,360	38%	197,701	211,795	7%	435,565	33
34 Internal Services	-	18,871,565	21,617,256	25,747,676		25,747,676	19%	10,141,898	13,019,963	28%	12,727,713	34
35 Property, Furniture & Fixtures	568,263	559,763	595,812	672,602		672,602	13%	107,103	323,710	202%	348,892	35
36 Grant Expenditures	127,641	127,641	24,888	304,500		304,500	1123%	-	467	0%	304,033	36
37 Debt Service Expenditures	1,505,338	-	92,859				na	-	31,454	-	(31,454)	37
38 Capital Outlays	1,289,413	695,272	298,003	392,582		392,582	32%	42,193	662,593	1470%	(270,011)	38
39 Special Dept Expense	4,137,888	2,834,486	1,270,051	1,467,379	198,000	1,665,379	31%	605,197	570,076	-6%	1,095,303	39 Pages 25-27
40 Operating Transfers Out	6,555,045	5,540,723	8,634,119	4,280,499	383,000	4,663,499	-46%	-	972,039	-	3,691,460	40 Pages 25-27
41 Debt Service, Oprtng Trsfers Out	3,172,360	4,663,152	-	4,548,391		4,548,391	0%	1,048,083	-	-100%	4,548,391	41
42 Total Operating Expenditures	\$ 29,519,775	\$ 42,331,450	\$ 40,461,486	\$ 48,234,960	\$ 699,749	\$ 48,934,709	21%	\$ 15,209,454	\$ 22,439,620	48%	\$ 26,495,089	42
43 Total Funds Required	\$ 104,861,092	\$ 121,167,745	\$ 111,963,334	\$ 131,643,187	\$ 890,977	\$ 132,534,164	18%	\$ 49,650,468	\$ 63,903,889	29%	\$ 68,630,275	43
44 Contingency Reserve				1,500,000	(1,500,000)							44
45 General Fund Increase (Decrease)	\$ 20,337,725	\$ (0)	\$ 7,100,883	\$ -	\$ -	\$ -	-100%	\$ (5,736,041)	\$ (20,395,754)	256%	\$ 20,395,754	45

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General Fund Revenues

Richmond’s General Fund is supported by property taxes (25%), local taxes (30%), sales and use tax (15%), State taxes (7%), and other revenue (6%). This report describes each funding area, and provides information on revenue performance using data available at mid-year.

Current operating projections indicate a balanced budget for the current fiscal year (2007-08). In other words, the operating revenues collected by the City during FY2007-08 are projected to be equal to (or greater than) the City’s operating expenditures.



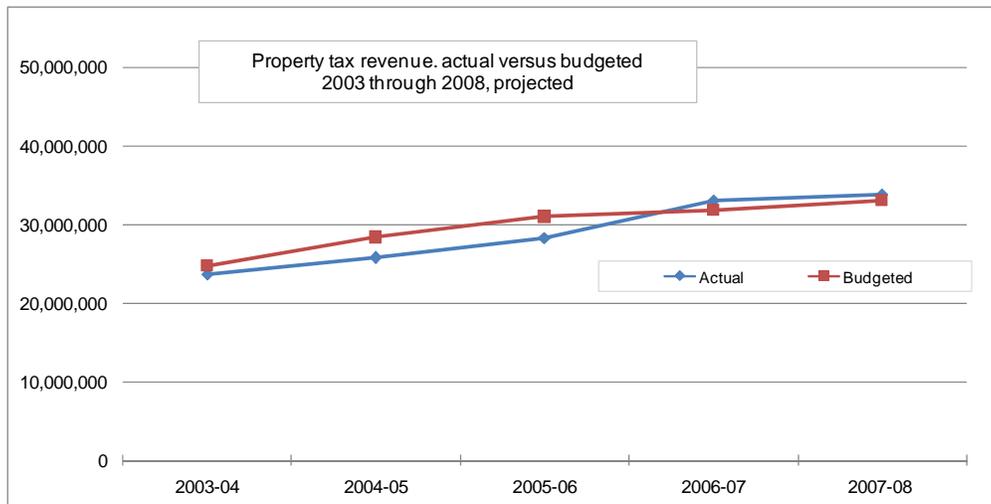
Property Taxes	33,783,746	25%
Local Taxes	35,576,434	27%
Sales & Use Tax	21,314,786	16%
Operating Transfers-In	8,600,000	6%
State Taxes	9,964,800	7%
Fees/Licenses/Misc Taxes	14,166,134	10%
Misc/Other Revenues	2,103,264	2%
Interest/Proceeds: Land	7,025,000	5%
Total	132,534,164	100%

1. Property Taxes

Richmond will receive approximately \$33.8 million, or 25%, of its General Fund revenue from local property taxes. The City receives property taxes in December (55%), April (40%), and June (5%).

Proposition 13 limits increases in assessed valuations to a maximum annual increase of 2%, except when there is new construction or a change of ownership. It also limits the property tax generated on that assessed value to 1%. In addition, property tax allocations to (California) cities are further reduced by allocations to the County's Educational Revenue Augmentation Fund (ERAF), which backfills the State's funding to local schools. The ERAF loss for fiscal year 2006-07 was \$7.64 million, and this fiscal year's projected loss is expected to be \$7.9 million.

In spite of these legislative limitations the City's property tax revenue continues to increase, but the rate of increase has dropped significantly from previous fiscal years due to the downturn in the real estate market. Revenue for this year is expected to reach \$33.8 million by the end of this fiscal year, an increase of \$720,000, or 2%.



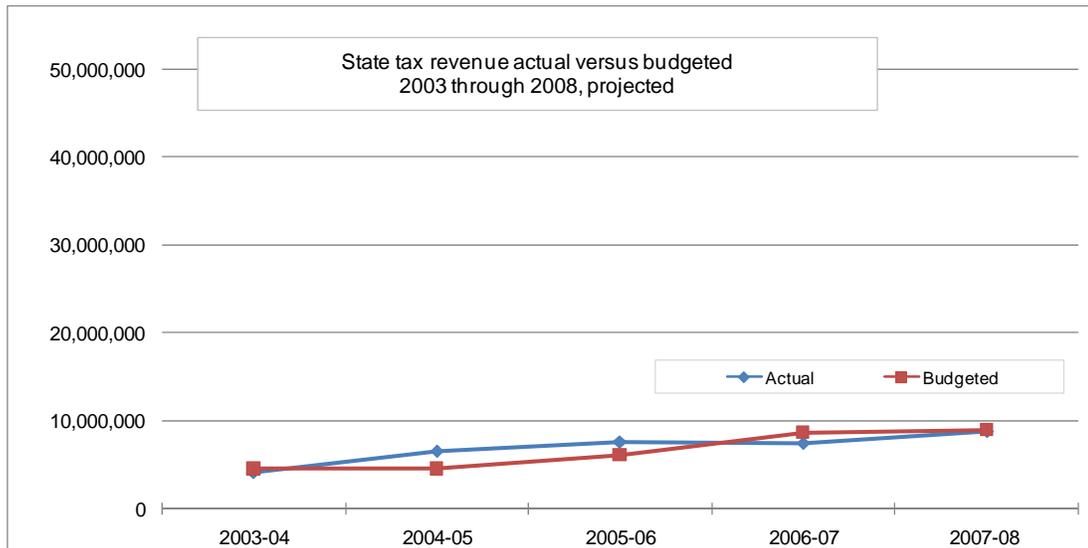
Revenue, Property Taxes.					
Fiscal year	Budget	Actual	Difference between actual & budgeted revenue		
			\$	%	
2003-04	\$ 24,781,000	\$ 23,640,000	\$ (1,141,000)	-5%	
2004-05	28,350,000	25,741,000	(2,609,000)	-9%	
2005-06	30,971,000	28,285,000	(2,686,000)	-9%	
2006-07	31,792,000	33,070,000	1,278,000	4%	
2007-08	33,064,000	*33,784,000	720,000	2%	

Numbers are rounded to the nearest 1,000. *Actual for 2007-08 is projected using mid-year data.

2. State Taxes

The State tax category consists of revenue from Vehicle License Fees (VLF) and Property Tax in Lieu of VLF (also known as the VLF Backfill Swap). The City receives additional property tax to replace VLF revenue that were reduced when the state repealed the state general fund backfill for the reduction in the vehicle license fee.

Revenue from State VLF fees is projected to increase by \$1 million over original projections. The increase is due to an increase in assessed property valuation.



Revenue, State Taxes.				
Fiscal year	Budget	Actual	Difference between actual & budgeted revenue	
			\$	%
2003-04	\$ 4,503,000	\$ 4,157,000	\$ (346,000)	-8%
2004-05	4,507,000	6,530,000	2,023,000	45%
2005-06	6,114,000	7,588,000	1,474,000	24%
2006-07	8,620,000	7,439,000	(1,181,000)	-14%
2007-08	8,965,000	*9,965,000	1,000,000	11%

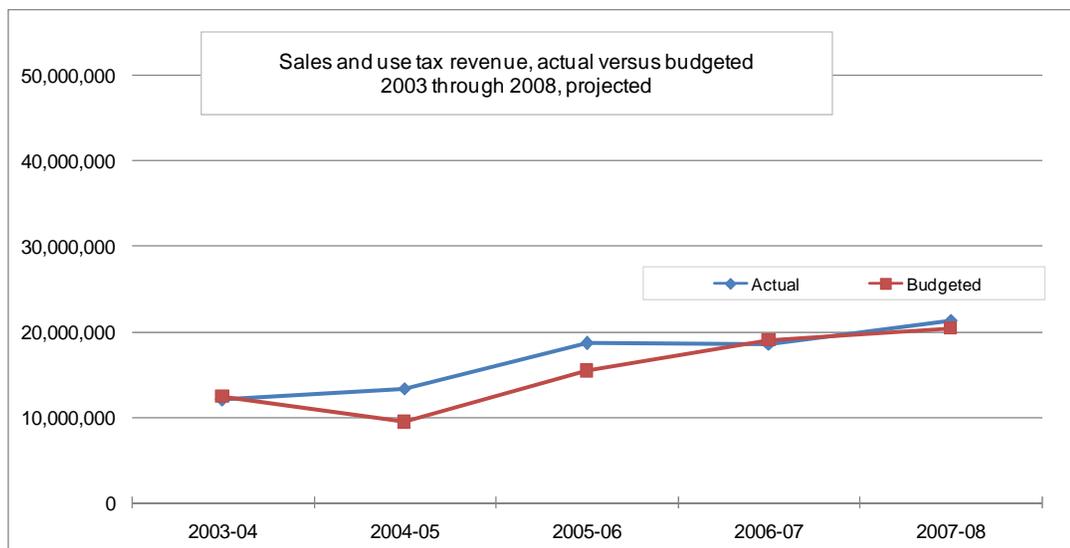
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3. Sales and Use Tax

An 8.75% Sales and Use tax is collected locally on purchases of consumer goods. The City's share of the tax is 1.5% with the remaining 7.25% going to the State, BART, and to fund SB 172 mandates. Sales and use tax proceeds comprise 17%, or a projected \$21.3 million, in the current fiscal year, of Richmond's General Fund revenue.

Sales and Use tax data is provided by MBIA MuniServices. Richmond contracts with MBIA MuniServices to audit, track and project sales tax revenue for the City.

Revenue from Sales and Use tax is projected to increase \$0.95 million from the adopted budget. This is primarily due to a 60% increase in business-to-business transactions and the opening of Wal-Mart in April 2007.



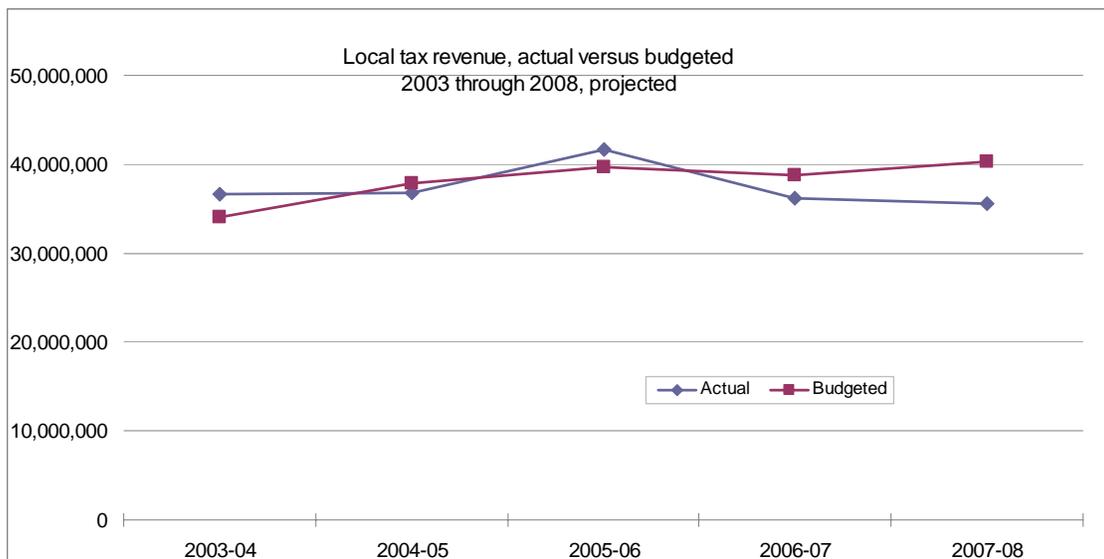
Revenue, Sales and Use Tax.						
Fiscal year	Budget		Actual		Difference between actual & budgeted revenue	
					\$	%
2003-04	\$	12,400,000	\$	12,037,000	\$ (363,000)	-3%
2004-05		9,453,000		13,393,000	3,940,000	42%
2005-06		15,438,000		18,652,000	3,214,000	21%
2006-07		19,040,000		18,538,000	(502,000)	-3%
2007-08		20,361,000		*21,315,000	954,000	5%

Numbers are rounded to the nearest 1,000. *Actual for 2007-08 is projected using mid-year data.

4. Local Taxes

Local taxes represent 30% of the City’s General Fund revenues. They include the Transient Occupancy Tax, a hotel/ motel tax; the Utility Users Tax, a tax on utility revenues which is comprised of telecommunications, 9.5%, video 5%, and all others 10%; and the Documentary Transfer Tax collected from home purchases.

Based on mid-year collections, local tax revenues are projected to be \$4.7 million lower than originally budgeted. The projection has been revised because Utility Users Tax revenues have not increased as expected due to reduced collections from major utility users resulting in a reduction of \$3.6 million. \$1.1 million of the reduction accounts for the real estate market downturn and as a result, Documentary Transfer Tax revenue is projected to decrease.



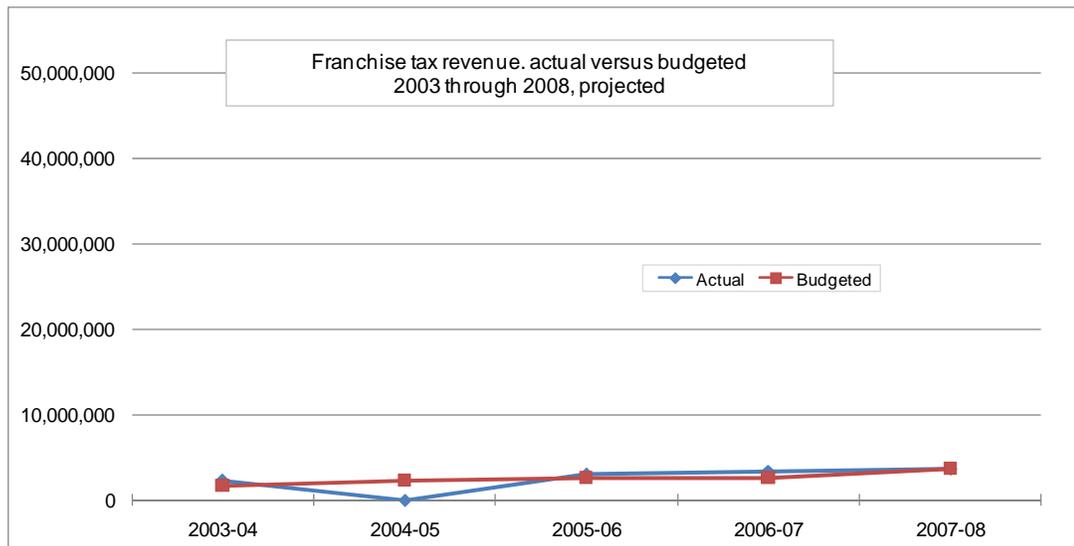
Revenue, Local Tax.				
Fiscal year	Budget	Actual	Difference between actual & budgeted revenue	
			\$	%
2003-04	\$ 34,060,000	\$ 36,543,000	\$ 2,483,000	7%
2004-05	37,854,000	36,744,000	(1,110,000)	-3%
2005-06	39,668,000	41,590,000	1,922,000	5%
2006-07	38,785,000	36,109,000	(2,676,000)	-7%
2007-08	40,290,000	*35,576,000	(4,714,000)	-12%

Numbers are rounded to the nearest 1,000. *Actual for 2007-08 is projected using mid-year data.

5. Franchise Taxes

Franchise Tax is a .05% fee charged via utility bills (electric, heat, gas and garbage). Utility companies submit collected revenue in accordance with their franchise agreements; the largest utility franchise in Richmond is PG&E. the majority of payments are received in April.

Franchise tax revenue is anticipated to remain \$3.7 million as originally projected.



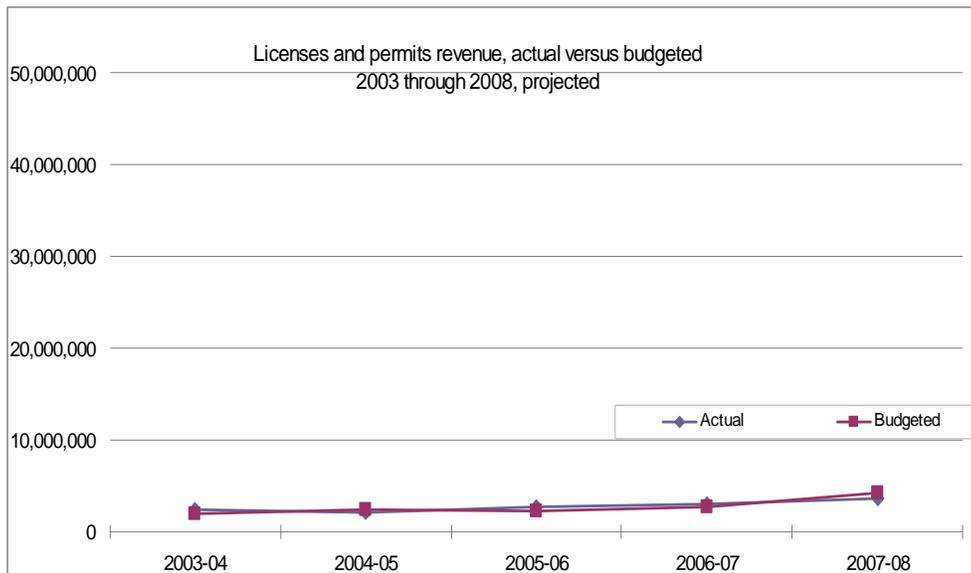
Revenue, Franchise Tax.						
Fiscal year	Budget		Actual		Difference between actual & budgeted revenue	
	\$		\$		\$	%
2003-04	\$	1,673,000	\$	2,201,000	\$ 528,000	32%
2004-05		2,318,000		2,431,000	113,000	5%
2005-06		2,586,000		3,082,000	496,000	19%
2006-07		2,605,000		3,360,000	755,000	29%
2007-08		3,688,000		*3,688,000	-	0%

Numbers are rounded to the nearest 1,000. *Actual for 2007-08 is projected using mid-year data.

6 & 7. Licenses and Permits

Licenses and permit fees include business license fees, tow truck permits, conditional use permits, and general permits.

The original budget projected a 20% increase in business license revenue due to the implementation of the Planning Department's rental inspection Program - it was anticipated that noncompliant landlords would be identified through rental inspections. However, the projected budget for the rental inspection Program has been reduced based on information that was not available at the time the original budget was prepared. Therefore, projected business license revenue is also anticipated to be 14% or \$584,000 less than originally budgeted for this fiscal year.



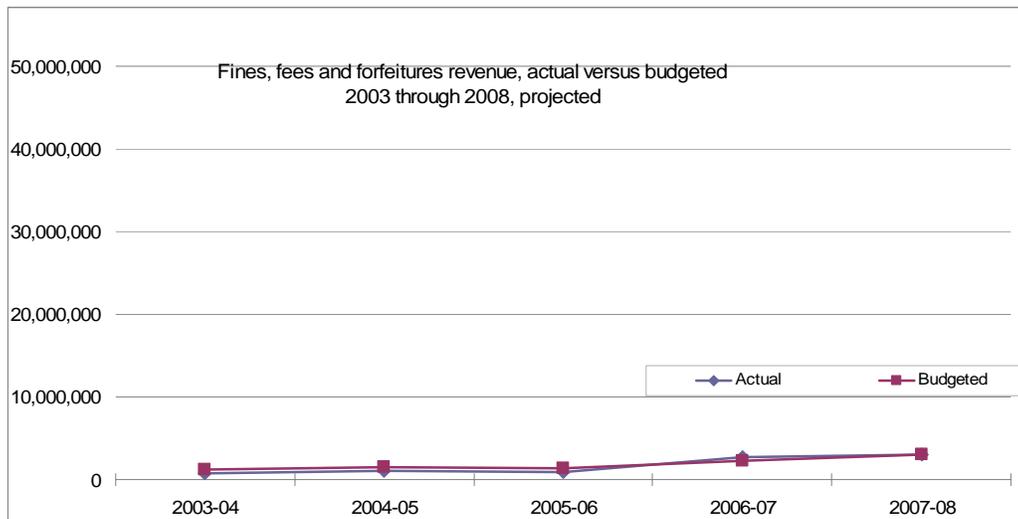
Revenue, License and Permits.						
Fiscal year	Budget		Actual		Difference between actual & budgeted revenue	
					\$	%
2003-04	\$	1,969,000	\$	2,459,000	\$ 490,000	25%
2004-05		2,452,000		2,154,000	(298,000)	-12%
2005-06		2,202,000		2,751,000	549,000	25%
2006-07		2,742,000		3,014,000	272,000	10%
2007-08		4,200,000	*	3,616,000	(584,000)	-14%

Numbers are rounded to the nearest 1,000. *Actual for 2007-08 is projected using mid-year data.

9 & 10. Fees, Fines and Forfeitures

Fee revenue is generated through fire inspections, hazardous materials inspections, recreation program fees, fire plan reviews, abatements, and booking fees. Fines and forfeiture revenue includes fines for parking violations, municipal court, and library fines.

Revenue is projected to be realized as budgeted in the second half of the year.



Revenue: Fines, Fees and Forfeitures.						
Fiscal year	Budget		Actual		Difference between actual & budgeted revenue	
	\$		\$		\$	%
2003-04	\$	1,160,000	\$	787,000	\$ (373,000)	-32%
2004-05		1,499,000		1,095,000	(404,000)	-27%
2005-06		1,396,000		946,000	(450,000)	-32%
2006-07		2,207,000		2,732,000	525,000	24%
2007-08		3,063,000		*3,063,000	-	0%

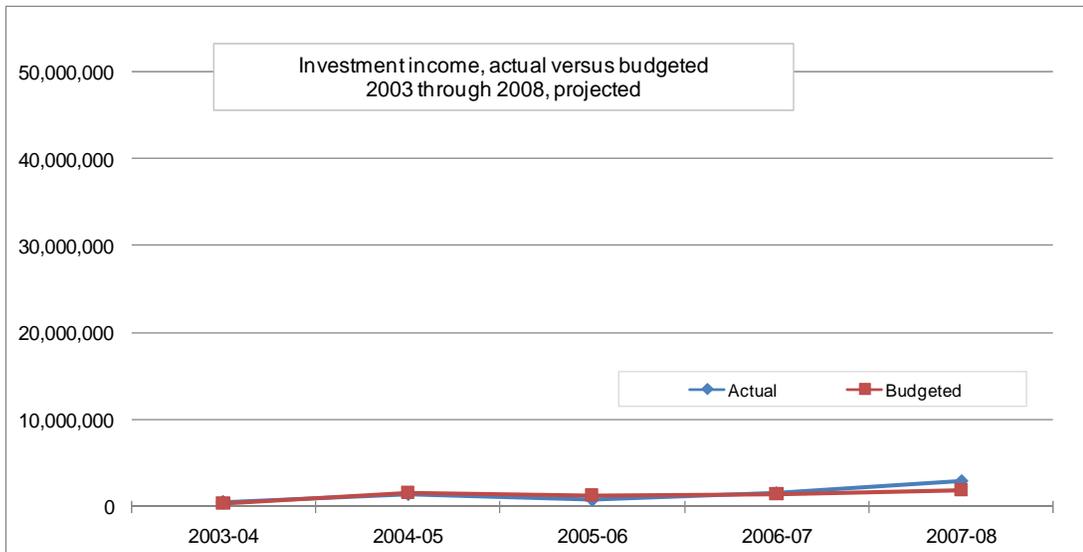
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11. Interest and Investment Income

The City's investment portfolio contains both short and long-term securities structured to meet annual and long-term cash flow needs

The City has strict cash management policies, and they are designed to ensure that all available funds are invested in a way that safely earns a maximum yield while maintaining liquidity. Invested money is pooled in order to maximize returns, and each fund receives interest income based on its share of quarterly average cash balances.

The City is earning better-than-anticipated investment income and is projected to exceed the original forecasted amount by \$1.1 million or nearly 80%. Better performance is due to a revised and proactive investment strategy, which took advantage of short-term high yield investments as compared to lower yielding long-term investments as a result of an inverse yield curve.



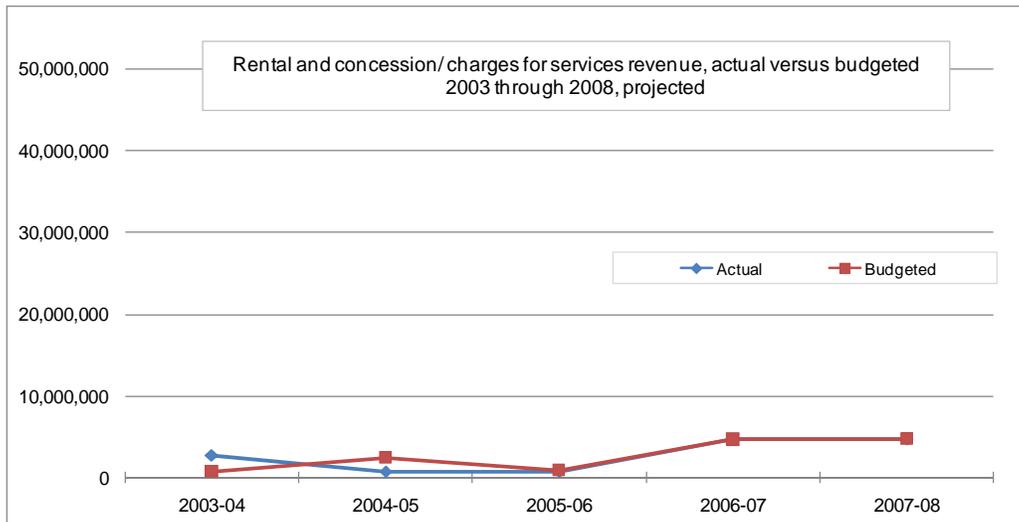
Revenue, Interest and Investment Income.				
Fiscal year	Budget	Actual	Difference between actual & budgeted revenue	
			\$	%
2003-04	\$ 406,000	\$ 481,000	\$ 75,000	18%
2004-05	1,600,000	1,515,000	(85,000)	-5%
2005-06	1,277,000	788,000	(489,000)	-38%
2006-07	1,425,000	1,664,000	239,000	17%
2007-08	1,900,000	*3,000,000	1,100,000	58%

Numbers are rounded to the nearest 1,000. *Actual for 2007-08 is projected using mid-year data.

12 & 13. Rentals and Concessions, and Charges for Services

Revenue from rentals and concessions represents 1% of the City's General Fund revenue.

Charges for Services revenue represents 4% of the City's General Fund revenue. It represents revenue generated by the recovery of City-wide administrative overhead costs from City departments. Revenue has remained consistent with last fiscal year and is projected to be realized as budgeted.



Revenue, Rentals/Concessions/Charges for Services.					
Fiscal year	Budget	Actual	Difference between actual & budgeted revenue		
			\$	%	
2003-04	\$ 734,000	\$ 2,771,000	\$ 2,037,000	278%	
2004-05	2,419,000	727,000	(1,692,000)	-70%	
2005-06	888,000	727,000	(161,000)	-18%	
2006-07	4,674,000	4,722,000	48,000	1%	
2007-08	4,729,000	*4,729,000	-	0%	

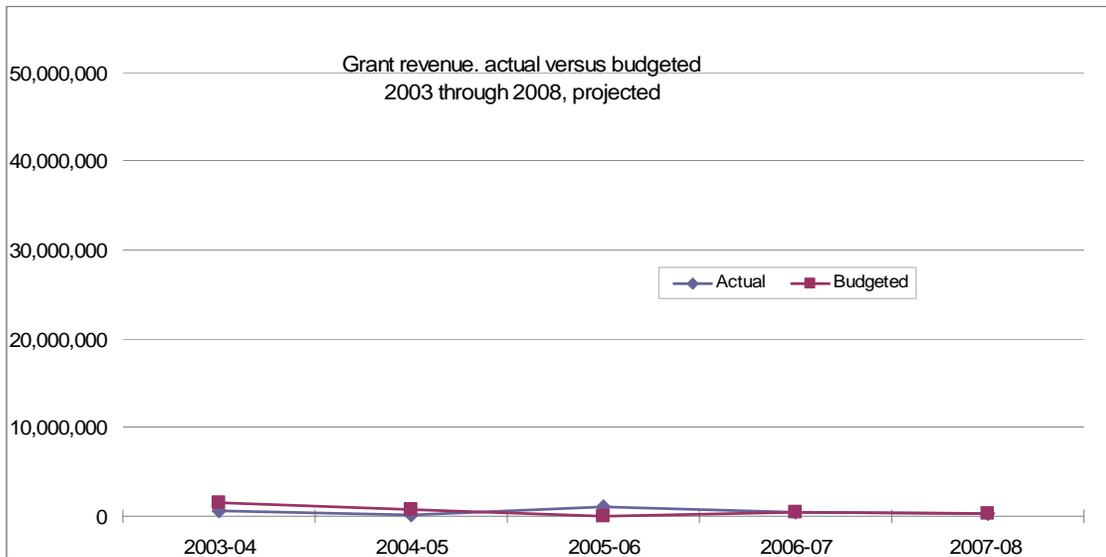
Numbers are rounded to the nearest 1,000. *Actual for 2007-08 is projected using mid-year data.

15. Grant Revenue

Grant revenue represents funding that are not required to be accounted for in specific funds.

General Fund grant-funded services include after-school and youth programs, City parks and recreation programs.

Revenue from General Fund grants is projected to remain as forecasted.



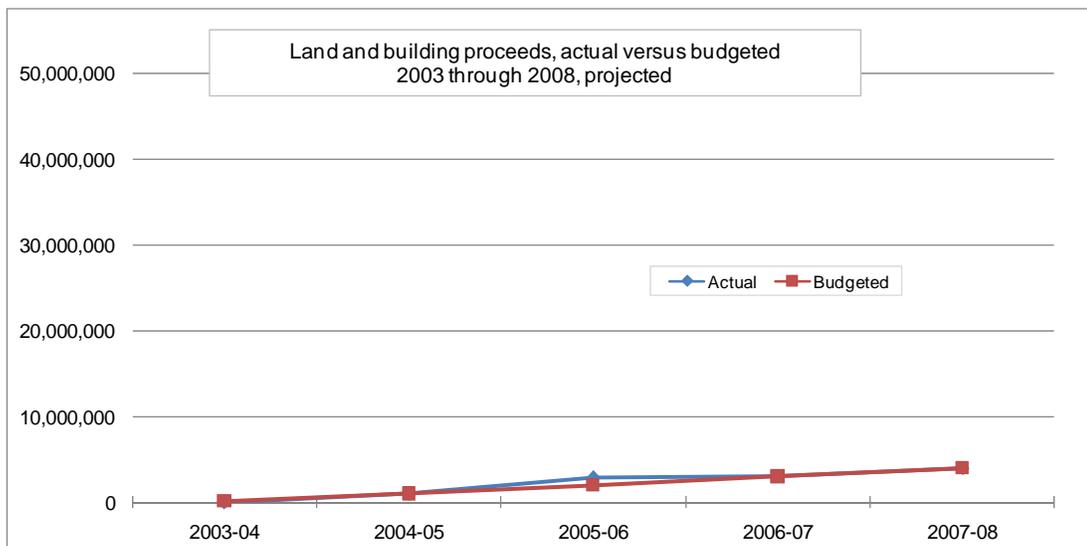
Revenue, Grants.				
Fiscal year	Budget	Actual	Difference between actual & budgeted revenue	
			\$	%
2003-04	\$ 1,460,000	\$ 634,000	\$ (826,000)	-57%
2004-05	775,000	226,000	(549,000)	-71%
2005-06	-	1,062,000	1,062,000	0%
2006-07	497,000	404,000	(93,000)	-19%
2007-08	267,000	*267,000	-	0%

Numbers are rounded to the nearest 1,000. *Actual for 2007-08 is projected using mid-year data.

16. Proceeds on Land and Buildings

This category accounts for proceeds from the sale of City assets including land and buildings.

Four million dollars of the revenue comes from the payment from the Guidiville Indians for their option for the purchase of Point Molate. This is for one-time capital purchases as stipulated by the City Council.



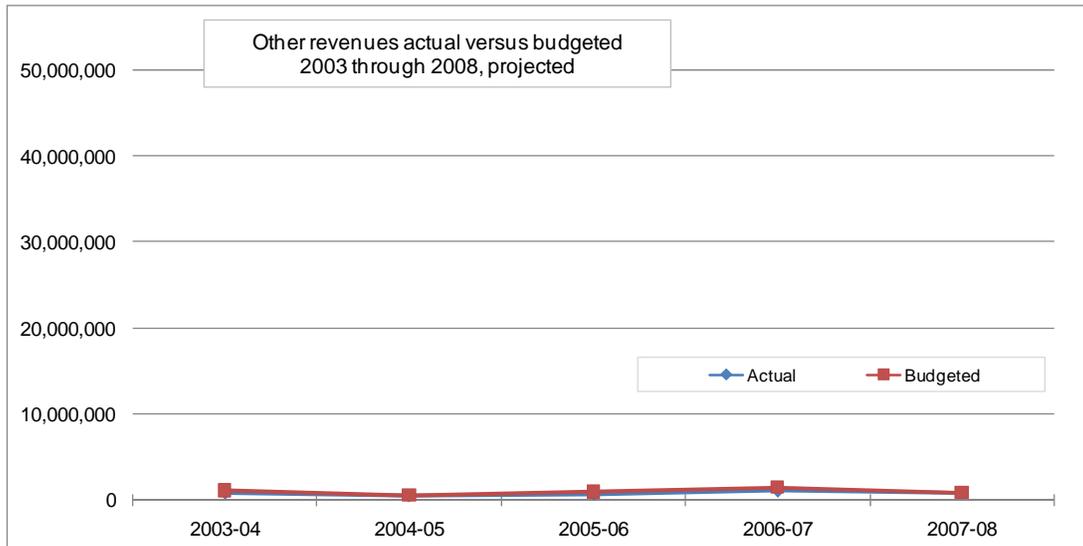
Revenue, Land and Buildings Proceeds.				
Fiscal year	Budget	Actual	Difference between actual & budgeted revenue	
			\$	%
2003-04	\$ 121,000	\$ 40,000	\$ (81,000)	-67%
2004-05	1,000,000	1,001,000	1,000	0%
2005-06	2,000,000	2,870,000	870,000	44%
2006-07	3,002,000	3,116,000	114,000	4%
2007-08	4,025,000	*4,025,000	-	0%

Numbers are rounded to the nearest 1,000. *Actual for 2007-08 is projected using mid-year data.

19. Other Revenues

This category includes revenue that the City receives from repossession fees, subpoena fees, refunds and reimbursements, and jury duty reimbursements.

Revenues in this category are projected to be realized as budgeted.



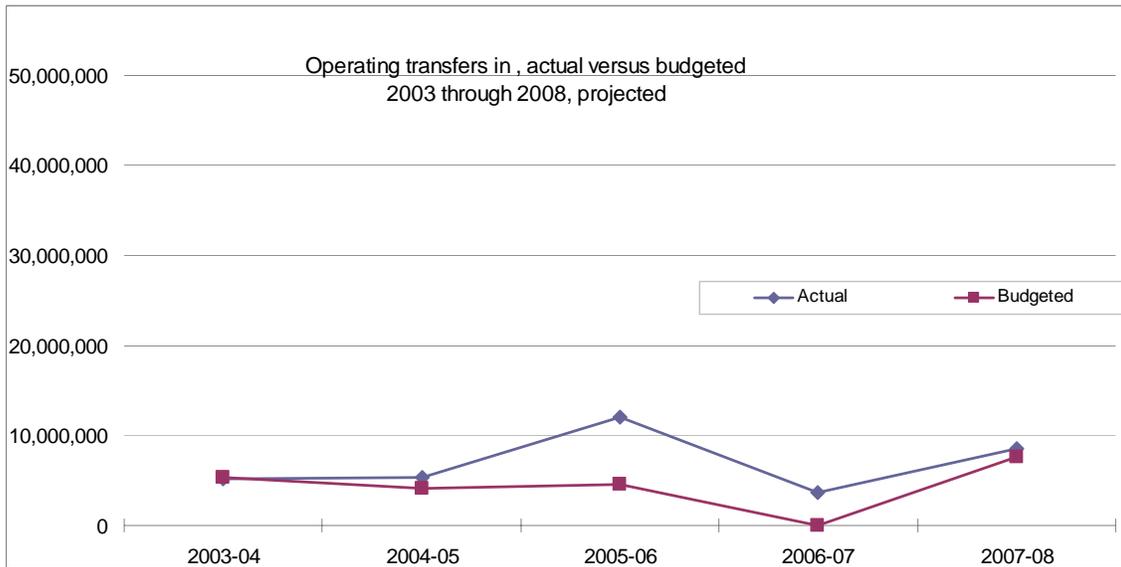
Revenue, Other.				
Fiscal year	Budget	Actual	Difference between actual & budgeted revenue	
			\$	%
2003-04	\$ 1,080,000	\$ 817,000	\$ (263,000)	-24%
2004-05	487,000	482,000	(5,000)	-1%
2005-06	910,000	668,000	(242,000)	-27%
2006-07	1,420,000	1,054,000	(366,000)	-26%
2007-08	857,000	*857,000	-	0%

Numbers are rounded to the nearest 1,000. *Actual for 2007-08 is projected using mid-year data.

21. Operating Transfers-In

Operating Transfers-In reimburse the General Fund for operating cost advanced by the General Fund on behalf of other funds.

This revised projection of \$8,600,000 represents reimbursements to the General Fund for increased cost reimbursements.

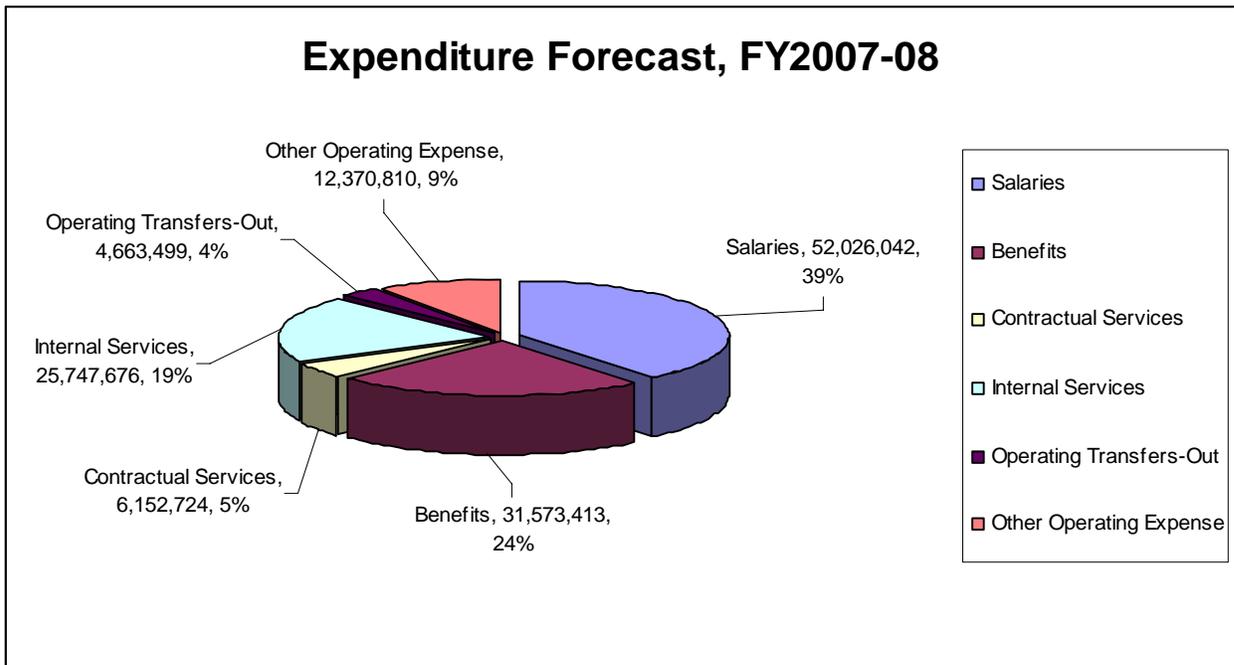


Revenue, Operating Transfers In.						
Fiscal year	Budget		Actual		Difference between actual & budgeted revenue	
					\$	%
2003-04	\$	5,278,000	\$	5,228,000	\$ (50,000)	-1%
2004-05		4,090,000		5,393,000	1,303,000	32%
2005-06		4,602,000		12,101,000	7,499,000	163%
2006-07		-		3,707,000	3,707,000	0%
2007-08		7,600,000		*8,600,000	1,000,000	13%

Numbers are rounded to the nearest 1,000. *Actual for 2007-08 is projected using mid-year data.

General Fund Expenditures

The two largest General Fund expenditures are salaries and benefits which represent 63% of the City's expenses.



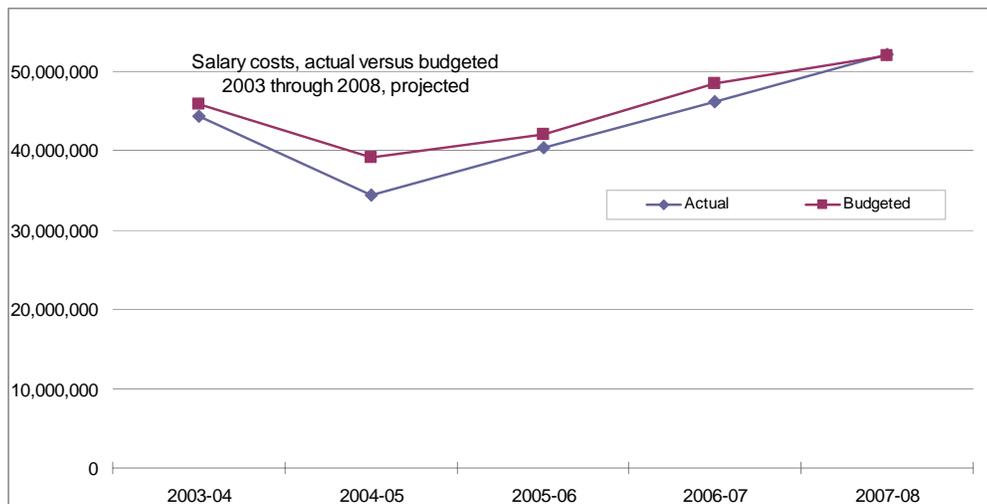
Salaries	52,026,042	39%
Benefits	31,573,413	24%
Contractual Services	6,152,724	5%
Internal Services	25,747,676	19%
Operating Transfers-Out	4,663,499	4%
Other Operating Expense	12,370,810	9%
	132,534,164	100%

25 & 26. Personnel Expenditures

a) Salaries

The cost of salaries represents 39% of the City's General Fund expenditures. Salary expenditures include payroll for full-time, part-time, provisional and temporary employees, both sworn and non-sworn including overtime.

Finance is recommending a mid-year adjustment of \$128,000 to fund additional staff in Fire and Library.



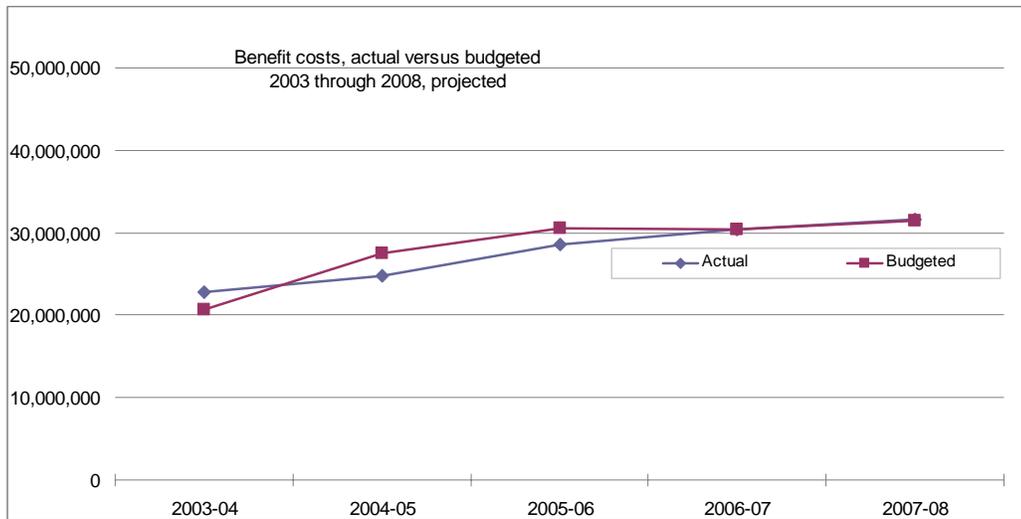
Expenditures, Salaries.						
Fiscal year	Budget		Actual		Difference between actual & budgeted revenue	
					\$	%
2003-04	\$	45,762,000	\$	44,324,000	\$ (1,438,000)	-3%
2004-05		39,172,000		34,451,000	(4,721,000)	-12%
2005-06		41,962,000		40,297,000	(1,665,000)	-4%
2006-07		48,397,000		46,097,000	(2,300,000)	-5%
2007-08		51,898,000		*52,026,000	128,000	1%

Numbers are rounded to the nearest 1,000. *Actual for 2007-08 is projected using mid-year data.

b) Benefits

The cost of employee benefits represents 24% of the City’s General Fund expenditures. Benefit costs include retirement, health and vision insurance, Social Security costs, Medicare and Medicaid, unemployment insurance, life insurance, other post employment benefits (OPEB) various other benefits as negotiated, and vacation payouts.

Finance is recommending a mid-year adjustment of \$64,000 to fund requests for additional staff in Fire and Library.



Expenditures, Benefits.					
Fiscal year	Budget	Actual	Difference between actual & budgeted revenue		
			\$	%	
2003-04	\$ 20,627,000	\$ 22,759,000	\$ 2,132,000	10%	
2004-05	27,485,000	24,826,000	(2,659,000)	-10%	
2005-06	30,549,000	28,585,000	(1,964,000)	-6%	
2006-07	30,345,000	30,345,000	-	0%	
2007-08	31,510,000	*31,573,000	64,000	1%	

Numbers are rounded to the nearest 1,000. *Actual for 2007-08 is projected using mid-year data.

**City of Richmond
FY2007-2008 Mid-Year
Vacancy Report**

Department	Adopted Budget 2005-2006	Adopted Budget 2006-2007	Adopted Budget 2007-2008	Vacant Positions 12-31-07	Vacant Positions 1-31-08
OFFICE OF THE MAYOR					
Total Full-Time Equivalents (FTEs)	5.0	5.0	3.0		
CITY COUNCIL					
Total Full-Time Equivalents (FTEs)	1.0	1.0	1.0		
CITY CLERK					
Total Full-Time Equivalents (FTEs)	4.0	4.0	4.0		
CITY MANAGER					
Office Assistant II		1.0	1.0	1.0	
Total Full-Time Equivalents (FTEs)	6.0	9.0	9.0	1.0	
CITY ATTORNEY					
City Attorney	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	8.0	9.0	8.0	1.0	1.0
POLICE COMMISSION					
Total Full-Time Equivalents (FTEs)	2.0	1.0	1.5		
FINANCE DEPARTMENT					
Budget Analyst I/II	3.0	3.0	5.0	1.0	1.0
Executive Secretary II			1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	39.1	37.0	37.0	2.0	2.0
HUMAN RESOURCES					
Administrative Services Analyst			1.0	1.0	
Risk Manager	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	14.0	16.0	16.0	2.0	1.0
INFORMATION TECHNOLOGY					
Duplicating/Mail Assistant	2.0	2.0	2.0	1.0	2.0
Information Technology Assistant		1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	20.0	22.0	23.0	2.0	3.0
POLICE DEPARTMENT					
SWORN					
Deputy Chief		2.0	2.0	1.0	1.0
Police Captain	3.0	4.0	5.0	1.0	
Police Lieutenant	13.0	12.0	10.0	2.0	3.0
Police Officer	133.0	124.0	125.0	8.0	5.0
Police Officer Trainee	3.0	10.0	10.0	2.0	3.0
Police Sergeant	26.0	26.0	26.0	6.0	7.0
Sub-total Sworn	179.0	179.0	179.0	20.0	19.0
NON-SWORN					
Cadet	8.0	5.5	5.0	1.0	2.0
Code Enforcement Officer I			2.0	2.0	2.0
Code Enforcement Officer II	5.0	8.0	7.0	1.0	1.0
Communications Dispatcher I & II	28.0	28.0	28.0	10.0	13.0
Network and Systems Specialist I	1.5	2.0	1.0	1.0	1.0
Office Aide	2.0	2.0	2.0	1.0	
Parking Enforcement Representative	1.0	1.0	2.0	1.0	1.0
Police Records Supervisor			1.0	1.0	
Police Report Transcriber		9.0	9.0	9.0	9.0
Public Safety Technology Supervisor			1.0	1.0	1.0
School Crossing Guard	11.0	11.0	11.0	1.0	2.0
Sub-total Non-Sworn	102.5	113.5	120.0	29.0	32.0
Total Full-Time Equivalents (FTEs)	281.5	292.5	299.0	49.0	51.0
FIRE DEPARTMENT					
Fire Engineer	22.0	24.0	24.0	3.0	3.0
Fire Fighter	37.0	40.0	40.0	11.0	7.0
Fire Inspector II	3.0	3.0	3.0	1.0	
Total Full-Time Equivalents (FTEs)	97.0	104.0	105.0	15.0	10.0
PUBLIC WORKS					
Administrative Aide		0.0	2.0	1.0	
Custodial Supervisor			1.0	1.0	1.0
Equipment Mechanic	3.0	3.0	5.0	3.0	3.0
Equipment Operator	5.0	7.0	10.0	1.0	1.0
Gardener	4.0	5.0	6.0	1.0	1.0
Gardener/Groundskeeper	11.0	16.0	17.0	2.0	1.0
Maintenance Leadworker	5.0	5.0	7.0	2.0	1.0
Maintenance Utility Worker	4.0	4.0	4.0	1.0	

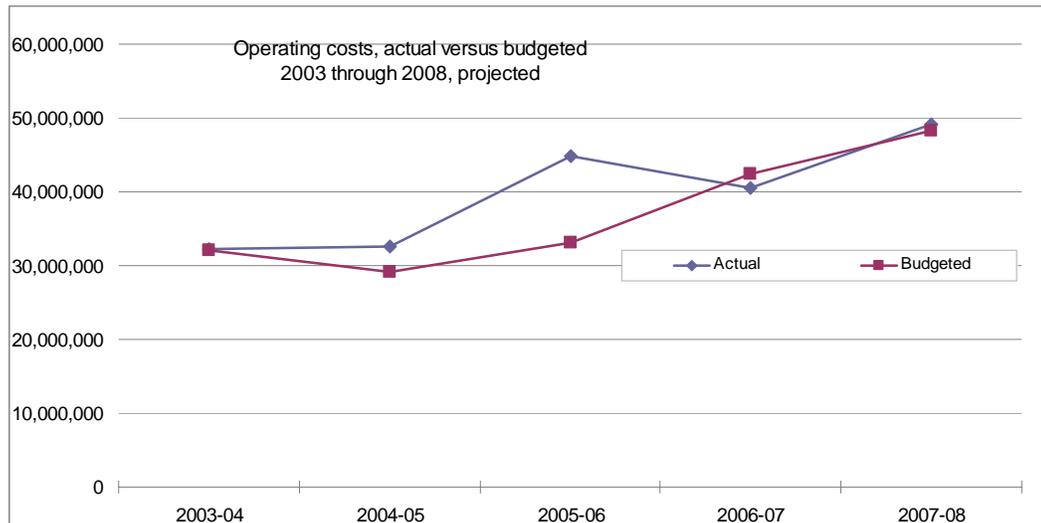
**City of Richmond
FY2007-2008 Mid-Year
Vacancy Report**

Department	Adopted Budget 2005-2006	Adopted Budget 2006-2007	Adopted Budget 2007-2008	Vacant Positions 12-31-07	Vacant Positions 1-31-08
Maintenance Worker II	13.0	12.0	15.0	1.0	
Paratransit Assistant	2.0	2.0	1.0	1.0	1.0
Paratransit Driver	10.0	10.0	9.0	1.0	1.0
Superintendent		4.0	4.0	3.0	3.0
Supervising Office Assistant	0.5	0.5		0.5	0.5
Utility Worker I	10.0	10.0	11.0	3.0	
Total Full-Time Equivalents (FTEs)	134.0	149.0	167.0	21.5	13.5
ENGINEERING & WASTEWATER					
Industrial Waste Inspector	4.0	4.0	5.0	2.0	2.0
Senior Civil Engineer	1.0	3.0	4.0	2.0	2.0
Senior Industrial Waste Inspector	1.0	2.0	2.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	10.0	21.0	27.0	5.0	5.0
PLANNING					
Associate Planner-reclass (1) to Planning Tech II	5.0	6.0	3.0	2.0	1.0
Office Assistant II			1.0	1.0	1.0
Principal Planner	2.0	2.0	2.0	1.0	
Senior Planner	3.0	3.0	5.0		1.0
Total Full-Time Equivalents (FTEs)	16.0	16.0	18.0	4.0	3.0
BUILDING REGULATIONS					
Building Inspector Supervisor	2.0	2.0	3.0	1.0	1.0
Office Assistant II	2.0	2.0	2.0		1.0
Senior Building Inspector - Chevron	4.0	6.0	6.0	1.0	3.0
Senior Business Analyst	1.0	0.0	1.0		1.0
Total Full-Time Equivalents (FTEs)	21.0	26.0	26.0	2.0	6.0
LIBRARY & CULTURE SERVICES					
Head of Reference		1.0	1.0	1.0	1.0
Librarian I/II	10.0	12.3	12.3	2.0	2.0
Total Full-Time Equivalents (FTEs)	41.3	43.3	46.5	3.0	3.0
RECREATION DEPARTMENT					
Aquatic Lifeguard	3.0	10.5	10.5	1.0	1.0
Aquatics Specialist		1.0	1.0	1.0	1.0
Recreation Director			1.0	1.0	1.0
Recreation Program Coordinator	12.0	17.0	17.0	6.0	5.0
Recreation Program Specialist	5.1	9.7	9.7	1.0	
Executive Secretary II			1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	34.1	69.9	69.9	11.0	9.0
RICHMOND COMMUNITY REDEVELOPMENT AGENCY (RCRA)					
Deputy Director, Redevelopment	1.0	1.0	1.0	1.0	1.0
Development Project Mgr. (I-II)	6.0	6.0	8.0	2.0	2.0
Operations Specialist	1.0	1.0	1.0	1.0	1.0
Senior Dev. Project Mgr.	1.0	2.0	3.0	2.0	2.0
Total Full-Time Equivalents (FTEs)	39.0	39.0	41.0	6.0	6.0
EMPLOYMENT & TRAINING					
Employment Program Specialist I/II	13.0	11.0	11.0	3.0	4.0
Office Assistant I/II	3.0	2.0	2.0	1.0	1.0
Project Manager I	1.0	3.0	2.0	2.0	
Total Full-Time Equivalents (FTEs)	26.0	25.0	25.0	6.0	5.0
RICHMOND HOUSING AUTHORITY					
Project Manager II	2.0	2.0	2.0	1.0	1.0
Resident Housing Manager	4.0	3.0	5.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	56.0	36.5	33.0	2.0	2.0
PORT OF RICHMOND					
Total Full-Time Equivalents (FTEs)	5.0	6.0	6.0		
GRAND TOTAL - ALL DEPARTMENTS	860.0	932.2	965.9	132.5	120.5

28 - 41. Operating Expenditures

Operating expenditures include materials and supplies, contractual services, utilities, educational services, transfers out, internal services, and special department expenses.

Detailed analyses and departmental adjustments can be found in the Expenditure Adjustment Report on pages 25 through 27.



Expenditures, Operating.						
Fiscal year	Budget		Actual		Difference between actual & budgeted revenue	
					\$	%
2003-04	\$	32,083,000	\$	32,169,000	\$ 86,000	0%
2004-05		29,112,000		32,587,000	3,475,000	12%
2005-06		33,155,000		44,751,000	11,596,000	35%
2006-07		42,331,000		40,461,000	(1,870,000)	-4%
2007-08		48,235,000		*49,093,000	858,000	2%

Numbers are rounded to the nearest 1,000. *Actual for 2007-08 is projected using mid-year data.

City of Richmond
Summary of Departmental Requests

GENERAL FUND

	Increase (Decrease)	Comments
City Attorney	118,749	Contract with Renne, Sloan, Holtzman, Sakai LLP to provide City Attorney Services. Business Analyst II position to provide records management services and enhance code enforcement/permitting system to the Fire Department.
Fire Department	57,658	Additional General Fund to pay for continuation of services January-June 2008.
Paratransit	200,000	Provide staff coverage and extend main library services by four hours per week.
Library	133,570	For truck rental, tools, equipment, and supplies for Landscape Division
Public Works	198,000	To pay for increased premium for earthquake insurance.
Risk Management	183,000	
Total General Fund requests	<u>890,977</u>	

OTHER FUNDS

Fire Safety Community (Fire Dept)	100,000	Safety educational trailer, laptops and other devices for disaster preparedness. This is fully funded by grant from State of California.
Employment and Training	565,500	Hire project compliance specialist I to work on business opportunity ordinance. Also includes appropriations for projects Helping Hand, Mira Flores, RichmondBuild, graffiti abatement, and solar panel training program. Fully funded by RCRA, private donations, & capital improvement projects.
Port of Richmond	1,285,000	To pay for EIR and pre-construction expenses related to the Honda warehousing project.
Police Dept.	281,275	To pay for maintenance of 800MHZ radios. Invoices for FY 07 was paid in FY 08 but the money was not carried forward.
Public Works	420,000	To pay for the generator at the Police Facility.
Risk Management	458,251	Veolia wastewater contract audit and legal services of Shute Mihaly and Weinberger.
Equipment Services	131,000	\$48K to pay truck and equipment rental for the Parks and Landscape Division; \$83K to increase original budget to reflect revised allocation amounts.
Facilities Maintenance	250,000	Additional budget to pay utilities for city offices.
Total Other Funds' request	<u>3,491,026</u>	

Cost Recovery (336,000) Payroll savings from vacant positions which will not be filled due to the downturn of the housing industry.

Net Other Funds' request **3,155,026**

Total request for appropriation **4,046,003**

**General Fund Budget Adjustments
FY 2007-08 Mid-Year Budget Review**

Dept - Cost Center	Commitment/Item	FY2007 Budget	Dec-06 Actual	% Used	FY2008 Budget	Dec-07 Actual	Dec-07 % Used	Balance Remaining	Adjustments	Comments
City Attorney	Contractual Services	364,498	100,485	28%	718,902	531,685	74%	187,217	\$ 118,749	To pay Renne, Sloan, Holtzman, Sakai LLP for services as City Attorney.
	Recommended Adjustment								\$118,749	
	<i>Adjustment is based on the review of FY 07-08 budget compared with actual amount spent thru Dec. 2007.</i>									
	Analyst: Connie Valentine									
Fire	Salaries-General	\$ 308,641	\$ 154,014	50%	\$ -	\$ -	0%	\$ -	41,184	1 Business Analyst II
	Benefits	\$ 7,250,556	\$ 3,091,635	43%	\$ -	\$ -	0%	\$ -	16,474	Benefits for additional staff.
	Recommended Adjustment								\$57,658	
	<i>Department is requesting 1 additional non-sworn position to provide records management and enhance code enforcement / permitting system in the Fire Department.</i>									
	Analyst: Corinne Valentine									
Paratransit	Operating Transfer-Out [1]	\$6,555,045	\$472,127	7%	\$6,082,918	\$411,670	7%	\$5,671,248	200,000	General fund subsidy to Paratransit Operations
	Recommended Adjustment								\$ 200,000	
	<i>Increase the FY 07/08 General Fund subsidy to Paratransit Operations by an additional \$200,000 to \$400,000 to cover the operational deficit.</i>									
	Analyst: Angel Wilson									
Library	Salaries-General	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	69,324	2 Librarian II, 2 PT Library Assistants
	Salaries-Part-time	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	17,063	2 PT Library Aides for branches
	Benefits	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	47,183	Benefits for additional staff
	Recommended Adjustment								\$133,570	
	<i>Provide additional appropriations to fund staff coverage and extend main library services by four hours per week.</i>									
	Analyst: Stacie Plummer									

**General Fund Budget Adjustments
FY 2007-08 Mid-Year Budget Review**

Dept - Cost Center	Commitment/Item	FY2007 Budget	Dec-06 Actual	% Used	FY2008 Budget	Dec-07 Actual	Dec-07 % Used	Balance Remaining	Adjustments	Comments
Public Works (Parks & Landscaping)	Special Dept Expense	\$ 112,858	\$ 48,880	43%	\$ 149,742	\$ 72,977	49%	\$ 76,765	\$ 198,000	
	Recommended Adjustment								\$ 198,000	
	<i>Department (Landscape Division) is requesting additional funds to cover unanticipated expenses for truck rental and equipment, grounds maintenance, small tools, safety gear and other miscellaneous departmental expenses.</i>									
	Analyst: Angel Wilson									
Risk Management	Operating Transfer-Out [1]	\$6,555,045	\$472,127	7%	\$6,082,918	\$411,670	7%	\$5,671,248	\$ 183,000	General fund transfer to Insurance Reserve fund
	Recommended Adjustment								\$ 183,000	
	<i>Finance recommends the General Fund transfer \$183,000 to the Insurance Reserve Fund (Risk Management) to cover earthquake insurance premium increase.</i>									
	Analyst: Angel Wilson									
GRAND TOTAL - RECOMMENDED ADJUSTMENTS									\$ 890,977	

[1] Represents General Fund Operating Transfers Out data.

Cash Balances

The "Cash Balance Report" describes, by fund, any changes that occurred in the City's cash position during the first six months of this fiscal year. The report includes explanations that explain any negative or significant fluctuations in cash balances over the first six months of the fiscal year. Funds with negative balances are the result of timing drawdown's to reimburse from grant funding and delayed posting of journal entries to record operating transfers.



**CASH BALANCE BY FUND
Monthly Report**

FUND	Month Ended 31-Jul-07	Month Ended 31-Aug-07	Month Ended 30-Sep-07	Month Ended 31-Oct-07	Month Ended 30-Nov-07	Month Ended 31-Dec-07	NOTES
General Fund	\$ 29,837,837	\$ 17,463,115	\$ 20,493,874	\$ 20,725,238	\$ 17,586,730	\$ 20,946,324	
SPECIAL REVENUE FUNDS							
Pension Reserve	\$ 6,647,225	\$ 4,140,098	\$ 4,140,098	\$ 4,095,331	\$ (121,472)	\$ 3,753,240	
General Purpose	\$ 4,842,171	\$ 4,691,481	\$ 4,691,416	\$ 4,427,017	\$ 4,401,190	\$ 3,339,043	
Paratransit Operations	\$ (247,397)	\$ (494,869)	\$ (495,324)	\$ (528,307)	\$ (552,521)	\$ (515,669)	Projected grant funding has not been realized and expenses have exceeded projected revenue. \$247K negative fund balance from last year.
Parks, Rec & Environment	\$ 860,101	\$ 859,078	\$ 859,078	\$ 690,939	\$ 663,350	\$ 584,979	
Employment and Training	\$ 876,695	\$ 653,697	\$ 646,976	\$ 1,251,074	\$ 1,041,458	\$ 473,400	
Police & Crime Prev	\$ 533,696	\$ 537,757	\$ 537,757	\$ 513,959	\$ 538,692	\$ 600,082	
Maintenance	\$ (644,012)	\$ 277,193	\$ 277,193	\$ 199,079	\$ 112,289	\$ 36,819	
Slate Gas Tax	\$ 9,252,899	\$ 9,322,639	\$ 9,402,549	\$ 7,215,121	\$ 7,634,374	\$ 7,689,041	
Cost Recovery	\$ (115,157)	\$ (271,857)	\$ (145,205)	\$ 111,201	\$ (745,989)	\$ 250,409	Money received as deposits and recorded as liability. Will be realized as revenue when project is complete.
Subtotal Special Revenue Funds	\$ 22,006,220	\$ 19,715,217	\$ 19,914,539	\$ 17,975,415	\$ 12,971,369	\$ 16,211,344	
DEBT SERVICE FUNDS							
General Debt Service	\$ 503,283	\$ (3,154,583)	\$ (3,163,961)	\$ (2,344,860)	\$ (519,101)	\$ 1,705,876	Debt service is paid by General Fund as scheduled. Money is transferred to this fund when property tax is collected. Collection is remitted to the City of Richmond in Dec, April and June.
Joint Powers Financing Auth	\$ 1,238,629	\$ 786,122	\$ 1,185,322	\$ 1,091,370	\$ 1,094,392	\$ 680,193	
Subtotal Debt Service Funds	\$ 1,741,912	\$ (2,368,461)	\$ (1,978,639)	\$ (1,253,490)	\$ 575,291	\$ 2,386,070	
CAPITAL PROJECT FUNDS							
Civic Center 2006	\$ 32,419,939	\$ 30,416,899	\$ 28,370,845	\$ 28,029,724	\$ 30,353,257	\$ 28,865,926	
Measure C	\$ 8,717,442	\$ 8,732,976	\$ 8,804,754	\$ 6,526,667	\$ 6,711,311	\$ 6,662,174	
General Capital Improvement	\$ (3,181,387)	\$ (5,533,584)	\$ (5,533,637)	\$ (1,287,959)	\$ (1,401,235)	\$ 2,498,022	\$4.2M from FY07 was transferred from Stabilization Fund.
Harbor Navigation	\$ 614,726	\$ 612,487	\$ 612,487	\$ 598,835	\$ 912,650	\$ 928,922	
Subtotal Capital Project Funds	\$ 38,570,719	\$ 34,228,778	\$ 32,254,450	\$ 33,867,267	\$ 36,575,983	\$ 38,955,043	
ENTERPRISE FUNDS							
Cable TV	\$ 836,707	\$ 729,347	\$ 729,347	\$ 919,458	\$ 733,643	\$ 652,465	
Storm Water	\$ 444,322	\$ (89,335)	\$ (87,465)	\$ (264,757)	\$ (544,377)	\$ 48,662	Property taxes rec'd in Dec.
Waste Water	\$ 2,545,274	\$ (3,091)	\$ (921)	\$ (971,425)	\$ (1,412,829)	\$ 4,482,097	Property tax reimbursed in Dec.
Port of Richmond	\$ 1,826,471	\$ 2,032,732	\$ 1,915,286	\$ 705,825	\$ 405,434	\$ 500,592	
Richmond Marina	\$ 3,117,707	\$ 2,963,218	\$ 2,963,218	\$ 2,972,112	\$ 3,060,827	\$ 3,166,888	
Subtotal Enterprise Funds	\$ 8,770,481	\$ 5,632,872	\$ 5,519,465	\$ 3,361,212	\$ 2,242,699	\$ 8,850,704	



**CASH BALANCE BY FUND
Monthly Report**

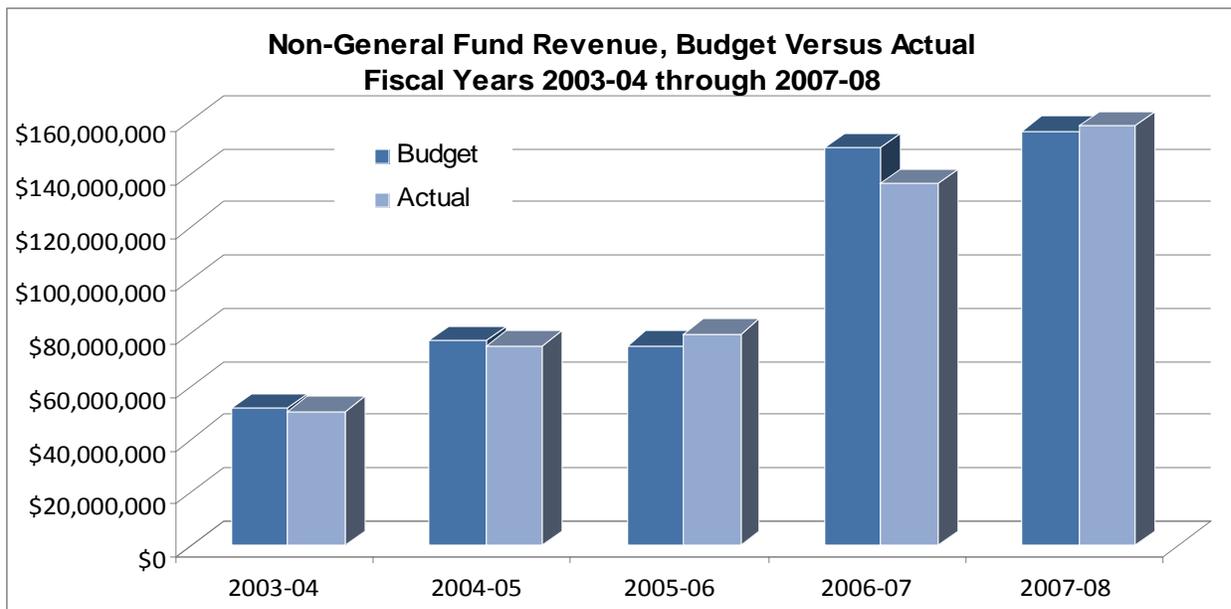
FUND	Month Ended 31-Jul-07	Month Ended 31-Aug-07	Month Ended 30-Sep-07	Month Ended 31-Oct-07	Month Ended 30-Nov-07	Month Ended 31-Dec-07	NOTES
INTERNAL SERVICE FUNDS							
Facilities Maintenance	\$ 934,255	\$ 1,177,956	\$ 1,108,224	\$ 377,262	\$ 274,959	\$ 913,014	
800 MHz Trunked Comm	\$ 3,456,048	\$ 1,971,049	\$ 1,972,839	\$ 1,660,712	\$ 2,181,264	\$ 5,632,119	
Insurance Reserves	\$ 16,803,325	\$ 19,038,789	\$ 19,079,167	\$ 13,290,617	\$ 13,614,991	\$ 13,985,407	
Information Technology	\$ (200,693)	\$ (42,447)	\$ (42,447)	\$ (566,352)	\$ 487,524	\$ 718,635	
Equipment Services	\$ 1,542,935	\$ 1,697,833	\$ 1,699,098	\$ 877,329	\$ 1,752,590	\$ 1,371,804	
Equipment Revolving	\$ 6,778,938	\$ 6,778,938	\$ 6,778,938	\$ 6,628,076	\$ 6,858,109	\$ 6,980,387	
Telecommunications	\$ 1,023,245	\$ 1,094,278	\$ 1,094,278	\$ 1,014,452	\$ 120,144	\$ 246,828	
Subtotal Internal Service Funds	\$ 30,338,053	\$ 31,716,397	\$ 31,690,097	\$ 23,282,097	\$ 25,289,581	\$ 29,848,194	
TRUST & AGENCY FUNDS							
General Pension	\$ 2,247,019	\$ 2,134,055	\$ 2,134,739	\$ 2,025,167	\$ 2,038,205	\$ 2,012,754	
Police & Firemen Pension	\$ (1,579,073)	\$ (2,311,445)	\$ (2,302,591)	\$ (2,561,400)	\$ (1,045,034)	\$ 1,483,176	Reimbursed from Pension Tax Over-ride which is collected in Dec.
Garfield Pension	\$ 64,305	\$ 53,798	\$ 53,798	\$ 53,125	\$ 120,242	\$ 113,978	
Johnson Library	\$ 8,524	\$ 8,524	\$ 8,524	\$ 8,335	\$ 8,596	\$ 8,749	
Senior Center	\$ 61,997	\$ 53,963	\$ 54,457	\$ 51,461	\$ 54,113	\$ 54,230	
General Agency	\$ 860,613	\$ 895,632	\$ 762,914	\$ 761,630	\$ 756,597	\$ 799,008	
Special Assessment	\$ 5,272,508	\$ 3,337,749	\$ 1,689,990	\$ 1,589,840	\$ 1,732,340	\$ 3,390,862	
Subtotal Trust & Agency Funds	\$ 6,935,892	\$ 4,172,276	\$ 2,401,831	\$ 1,928,158	\$ 3,665,059	\$ 7,862,757	
OTHER							
Payroll Benefits Fund	\$ 9,204,321	\$ 8,859,668	\$ 7,334,610	\$ 6,677,858	\$ 6,928,415	\$ 8,812,979	
Others-Treasurer's Fund	\$ 6,894	\$ 398,425	\$ 587,733	\$ 2,216,753	\$ 5,937,453	\$ 4,361,291	
Subtotal Other Funds	\$ 9,211,216	\$ 9,258,093	\$ 7,922,343	\$ 8,894,611	\$ 12,865,869	\$ 13,174,270	
TOTAL CITY FUNDS	\$ 147,412,330	\$ 119,818,287	\$ 118,217,960	\$ 108,780,510	\$ 111,772,579	\$ 138,234,705	
REDEVELOPMENT AGENCY							
Redevelopment Agency Operations	\$ (5,619,733)	\$ 1,194,043	\$ 1,262,571	\$ 1,013,987	\$ 587,417	\$ (22,669)	Property tax collected in Dec. will be allocated.
Debt Service-Redevelopment Agency	\$ 17,646,761	\$ 7,889,715	\$ 6,615,653	\$ 6,520,524	\$ 6,467,305	\$ 16,723,447	
Capital Projects-Redevelopment Agency	\$ 16,091,160	\$ 16,317,967	\$ 16,491,324	\$ 16,867,349	\$ 16,676,653	\$ 18,821,452	
Subtotal Agency Funds	\$ 28,118,188	\$ 25,401,724	\$ 24,369,549	\$ 24,401,860	\$ 23,731,375	\$ 35,522,230	
Community Development Block Grant	\$ (290,819)	\$ (812,623)	\$ (812,624)	\$ (1,941,897)	\$ (734,227)	\$ (579,683)	Grant drawdowns will post at end of month.
Total Redevelopment Agency	\$ 27,827,370	\$ 24,589,101	\$ 23,556,925	\$ 22,459,964	\$ 22,997,148	\$ 34,942,547	

Non-General Fund Revenue

Non-General Fund revenue encompass revenue and operating transfers-in received by other governmental and enterprise funds. Revenue accounted for in these funds are from property taxes, grants, donations, and service charges. Revenue generated by internal service fund (for example Information Technology) cost allocations to City-wide operations is also accounted for here.

Projected revenues are expected to reach \$158,196,000 an increase of \$1,912,000, or 1.2% over original budget. Internal service funds revenue increased by \$990,678 due to increased allocated costs.

The tabulation for FY 2007-08 does not include budget and actual amounts for capital improvement projects (CIP).



Non-General Fund Revenue					
	2003-04	2004-05	2005-06	2006-07	2007-08
Budget	51,757,000	77,324,000	75,480,000	149,898,000	156,284,000
Actual	50,812,000	75,503,000	80,005,000	136,469,000	*158,196,000

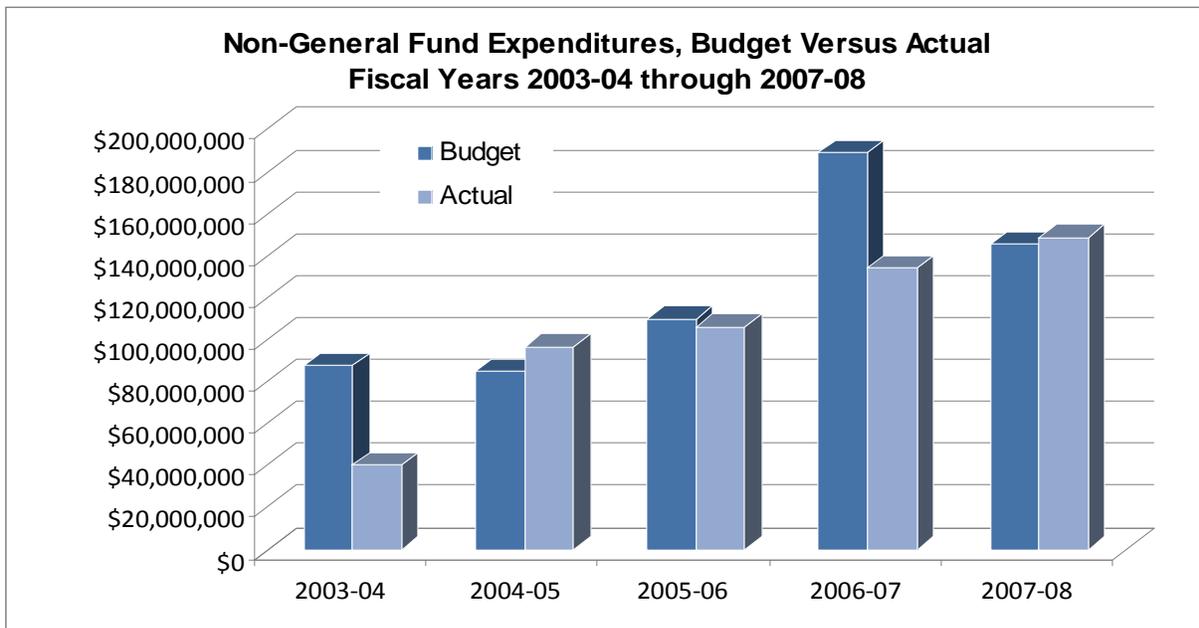
*Numbers are rounded to the nearest 1,000. *Actual for 2007-08 is projected using mid-year data.*

Non-General Fund Expenditures

Non-General Fund expenditures incurred within other governmental and enterprise funds are subject to the requirements of the various funding sources.

Projected expenditures are expected to reach \$148,725,000 an increase of \$2,975,178, or 2% over original budget. The increase in projected actual amounts are due to various appropriation requests to pay for additional personnel, supplies, and equipment. The Port of Richmond Fund is requesting \$1,285,000 to fund the Environmental Impact Report and pre-construction expenses for the Honda warehousing project. The details are itemized in the "Summary of Departmental Requests" which is included in this packet.

The tabulation for FY 2007-08 does not include budget and actual amounts for capital improvement projects (CIP).



Non-General Fund Expenditures					
	2003-04	2004-05	2005-06	2006-07	2007-08
Budget	87,402,000	84,924,000	109,839,000	189,143,000	145,750,000
Actual	40,420,000	96,588,000	106,259,000	134,075,000	*148,725,000

*Numbers are rounded to the nearest 1,000. *Actual for 2007-08 is projected using mid-year data.*

CITY OF RICHMOND
FY 07/08 Mid-Year Budget Review - All Funds
Revenue and Expenditure Summary by Fund Group

Fund Group	Revenue					Expenditure				
	Adopted Budget	Adjustments	Actual July-07 to Dec-07	3rd & 4th Quarter Projections	Explanation of Adjustments	Adopted Budget	Adjustments	Adjusted Budget	Actual July-07 to Dec-07	3rd & 4th Quarter Projections
General Fund	133,143,187	(609,023)	43,508,135	89,026,029		133,143,188	890,977	134,034,165	63,903,889	70,130,276
Special Revenue Funds	17,939,043	5,153,323	3,689,854	19,402,512	[2]	20,038,699	4,911,090	24,949,789	6,916,610	18,033,179
Enterprise Funds	34,644,781	200,000	2,591,022	32,253,759	[5]	29,528,202	1,285,000	30,813,202	12,765,311	18,047,891
Internal Services Funds	41,078,603	962,275 [1]	15,870,676	26,170,202	[6]	42,251,521	1,120,526	43,970,074	21,897,714	22,072,360
Capital Projects Funds	13,550,600	(4,160,000)	9,390,600	14,436	[3]	4,581,590	(4,161,590)	420,000	-	420,000
Debt Service Funds	10,880,272	(515,087) [1]	3,339,471	7,025,714	[4]	10,963,211		10,963,211	5,651,343	5,311,868
Trust and Agency Funds	38,483,960		15,210,187	23,273,773		38,386,756		37,788,729	7,386,072	30,402,657
Total All Funds	\$ 289,720,446	\$ 1,031,488	\$ 290,751,934	\$ 84,223,781		\$ 278,893,167	\$ 4,046,003	\$ 282,939,170	\$ 118,520,939	\$ 164,418,231

FY 07/08 Expenditure/Revenue Explanations:

- [1] Sun Trust lease debt service (fund 6003) budgeted in "Debt Service Fund" category in original budget. For presentation in this schedule, that appropriation is reflected in the Internal Service Fund (6003).
- [2] Adjustments as follows:
 - \$243,823 Fund 2251 - Increase revenue due to additional grant funding
 - \$ 50,000 Fund 2251 - Incr revenue due to transfers from other funds (RCRA, donations, and CIP). Increase expenditure for solar panel training.
 - \$515,500 Fund 2251 - Incr revenue due to transfers from other funds (RCRA, donations, and CIP). Increase expenditure to hire Compliance Specialist I for business opportunity ordinance.
 - \$100,000 Fund 2311 - Fire Safety Community: Incr grant revenue from State of California. Increase expenditures to purchase misc equipment for disaster preparedness.
 - (\$336,000) Fund 2651 - Cost Recovery: Reduce Rental Inspection Revenue and expenditure due to revised revenue projection.
 - \$4,580,000 Fund 2652 - Engineering Cost Recovery: To be transferred from fund 4051 - Engineering CIP - Revenue only. Expenditure reduction is \$4,581,590.
- [3] CIP appropriations budgeted in operating budget in error. In FY 07/08 budget and actuals will be transferred to new fund 2652 - Engineering Cost Recovery. Decrease revenue \$4,580,000. Decrease expenditure to be transferred is \$4,581,590.
- [4] \$420,000 - Incr revenue due to transfer from Stabilization Reserve. Increase expenditure to purchase generator at the Police Facility. Adjustments as follows (Revenue Only):
 - (\$508,008) Fund 3008 Municipal Finance Lease Corp (Viron-Energy) Fund 3008 overstated in original budget.
 - (\$7,079) Fund 3009 Taxable Pension Funding Series 2005, debt service overstated in original budget.
- [5] Adjustments as follows:
 - \$200,000 Fund 2051- Paratransit Operations: Increase GF subsidy an additional \$200,000. Total FY 07/08 subsidy = \$400,000.
 - \$1,285,000 Fund 5151 Port of Richmond: Increase expenditure to fund EIR and pre-construction expenses related to the Honda project.
- [6] Adjustments as follows:
 - \$131,000 Fund 6004 - Equipment Services: Increase revenue and expenditure based on revised allocations.
 - \$281,275 Fund 6009 - Police Telecomm: Increase revenue and expenditure to fund maintenance costs of 800 MHz radios.
 - \$250,000 Fund 6010 - Equipment Maintenance: Increase revenue and expenditure to fund additional utility costs.
 - \$300,000 Fund 6020 - Insurance Reserve: Increase revenue and expenditure to fund Veolia Wastewater contract audit.
 - \$158,251 Fund 6020 - Insurance Reserve: Increase expenditure to fund defense cost in the Barra vs. City of Richmond litigation.

**Capital Improvement Plan
Highlights
Mid-year FY07/08**

Civic Center Projects		Budget		
1 Phase IB	Work has been done on City Hall, the Auditorium, Civic Plaza (site work) and the Existing Hall of Justice. Construction is on schedule and within budget. Staff has recommended the purchase and renovation of the building located at 2705 Macdonald Avenue to house Employment and Training Department. The recommendation was approved and escrow closed in December. Staff will be recommending an additional \$1 million be budgeted as this is outside of the Civic Center contract scope of work. The additional facility is necessary due to limited space in City Hall and old Hall of Justice buildings.	\$62,000,915	21%	Complete
Expenditures to date FY 07/08		\$12,948,247		
Engineering Services Department				
2 Street Paving	Paving of various streets throughout the City Work completed so far consist of several concrete ramps, curbs and gutters installed. They have also completed the design phase and have Construction Management Report that was completed by a contractor. Work will continue on a daily basis, but will be more aggressive in Spring when the weather is better.	\$9,610,000	9%	Complete
3 Cutting Blvd. Traffic Signal Interconnect	This project was to install 1.9 miles of interconnected traffic signals and vehicle detection system along Cutting Blvd. from Harbour Way to S. 49th St. All of this work was performed underground, the project is completed and came in under budget.	\$455,000		
4 Boat Ramp Street Shoreline Access	Construct a self-propelled watercraft launch area. Location approx. 600 W. Cutting Blvd. next to Richmond Boat Works. Project is completed	\$435,147	100%	Completed
5 Richmond Parkway Repairs	Repair and upkeep of signals, lighting and pavement markers. This project is completed for this Fiscal Year. The budget has been used mainly for repairs of street lights.	\$113,000	100%	Completed
Expenditures to date FY 07/08		\$100,000		

**Capital Improvement Plan
Highlights
Mid-year FY07/08**

Information Technology		
6 Enterprise Resource Planning (ERP) Replace/Upgrades Hardware	Replace Permitting and Planning Software to improve permit licensing with portal online sales and service ordering. CRW implementation is on time, scheduled to go live in April 2008	
Expenditures to date FY 07/08	\$297,164	10% Complete
Information Technology - KCRT		
7 Production Truck	Truck and Equipment with 37' mast, microwave antenna system, four cameras and DVR's. The truck and equipment have been purchased. The 37' mast and microwave antenna system will be installed by end of FY 07/08.	
Expenditures to date FY 07/08	\$121,250	81% Complete
Fire Department		
8 Emergency Generators	Provide natural gas backup and all modern electrical needs to power stations. This project is completed, generators have been installed in all 7 Fire Stations; 61, 62, 63, 64, 66, 67 and 68.	
Expenditures to date FY 07/08	\$198,000	100% Completed
Community Services Library		
9 Refresh Branch Libraries	Bayview and Westside Branch Library - Re-opening in February 2008 Both have been closed since May 2004 due to repairs needed and budget cuts. The necessary work is 95% complete and we are looking forward to having them open.	
Expenditures to date FY 07/08	\$190,000	95% Complete
Public Works		
10 Fleet Replacement	Currently 24 Police Fleet Fuel powered police cars are being prepared for service. We have three electric powered ZAP trucks and three Toyota Prius. Ten Ford Escape Hybrids are currently on order and are scheduled to be in service April 2008.	
Expenditures to date FY 07/08	\$843,062	15% Complete

**Capital Improvement Plan
Highlights
Mid-year FY07/08**

Port of Richmond	
11 Terminal 3 Dredge Berth	Budget \$1,000,000
This project consist of conducting dredge material testing, obtaining permits, dredging and disposal of sediments at a designated site.	
The dredging was completed 12/30/07 and came in under budget.	
Expenditures to date FY 07/08	\$529,608 100% Completed



Redevelopment Agency	
12 Metro Walk (Transit Village)	Budget \$11,628,000
Mixed-Use transit oriented development at the Richmond Bart Station. The project includes 231 town homes, intermodal transit station, police sub-station, a new at-grade Nevin Walkway Plaza and 800 space parking garage.	
The residential portion of Phase 1 is completed, with 132 units sold. Construction of the Nevin Walkway and Intermodal Transit Station building are now completed.	
Expenditures to date FY 07/08	\$1,078,588 9% Complete



FY 2007/2008 Mid-Year Capital Improvement Plan Adjustments

Engineering Services Department	
1 Quiet Zones - Ohio Street & 23rd Street	Budget \$144,000
Installation of a Signal Constant Warning Time Circuitry at Ohio and 23rd St. A quiet zone is a railroad grade crossing at which trains are prohibited from sounding their horns in order to decrease the noise level.	
Ohio to 23rd St. stretch of track is a huge aggravation and public health noise hazard for over a thousand people who live in the Iron Triangle, particularly Atchison Village and Atchison Village Annex.	
Funding Source - General Capital Improvement Fund	



Police Department	
2 Police Substation in Hilltop Mall	Budget \$40,000
Design phase for construction of a new Hilltop substation.	
Funding Source - General Capital Improvement Fund	



FY 2007/2008 Mid-Year Capital Improvement Plan Adjustments	\$184,000
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