



# Richmond Fund for Children and Youth Oversight Board of the City of Richmond

**Monday, December 2, 2019 | 6:30 PM - 8:30 PM**  
**440 Civic Center Plaza, Richmond, CA 94804**  
**City Council Chamber**

- A.** Call to Order and Roll Call
- B.** Agenda Review and Modifications
- C.** Welcome and Introductions
- D.** Public Forum
- E.** Consent Calendar: None
- F.** Oversight Board as a whole
  - F-1.** RECEIVE a presentation regarding the Richmond Department and Fund for Children and Youth
  - F-2.** RECEIVE an update on a Request For Proposals to be released on December 5, 2019 to hire a consultant to support the Richmond Department of Children and Youth (Department) in conducting a community needs assessment, and draft a strategic investment plan, and SELECT up to six (6) Oversight Board members to participate in a sub-committee to help select the consultant
  - F-3.** RECEIVE the Richmond Fund for Children and Youth Oversight Board Handbook
  - F-4.** RECEIVE a presentation on the requirement of the Ralph M. Brown Act and Rosenberg's Rules of Order
  - F-5.** ELECT two (2) Oversight Board members (one youth and one adult) to serve an initial one-year term as Co-Chairs
  - F-6.** DECIDE on staggered terms of expiration and SELECT eight (8) Oversight Board members, by lottery, to serve an initial term of two years, with the remaining Oversight Board members serving an initial term of one year
  - F-7.** DISCUSS general announcements and administrative matters including upcoming scheduling and future Agenda items
- G.** Adjournment

# MEETING INFORMATION

## **Oversight Board members**

Geselle Alvarado  
Khaliaghya Dandie-Evans  
Guadalupe Enllana  
Teyona Galloway  
Angel Godinez  
Carol Hegstrom  
Kapris James  
Zeonta Johnson  
Katherine Lee  
Kristin Kilian Lobos  
Christian Mendizabal  
Chastity Ochoa  
Madiha Qader  
Miriam Stephanie Sequeira

## **Staff Liaison**

David Padilla

The Oversight Board encourages community participation at its meetings and has established procedures that are intended to accommodate public input in a timely manner. As a courtesy to all members of the public who wish to participate, please observe the following procedures:

**Communication Access Information:** This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date.

**Speaker Registration – Public Comment on Agenda Items:** Persons wishing to comment on an item on the agenda shall file a Speaker’s Request form with Department staff PRIOR to the Oversight Board’s consideration of the item. Once the agenda item is announced and discussion of the agenda item begins, only those persons who have previously submitted Speaker Request Forms shall be permitted to comment on the item. Speakers will be called to address the Oversight Board when the item is announced for discussion. Each speaker will be allowed three (3) minutes to address the Oversight Board on the item(s) for which the speaker is registered.

**Speaker Registration – Public Forum:** Anyone who wishes to address the Oversight Board on a topic that is not on the agenda and is relevant to the Oversight Board’s purpose may file a Speaker’s Request Form with Department staff PRIOR to commencement of the Public Forum portion of the meeting and will be called to address the Oversight Board during the Public Forum. The amount of time allotted to individual speakers shall be a maximum of three (3) minutes. If there are several speakers, the amount of time allowed may be modified at the Co-Chairpersons’ sole discretion.

**Conduct at Meetings:** Oversight Board meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City’s laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time in order to provide public comment, may not create a physical disturbance, may not speak on matters unrelated to issues within the jurisdiction of the Oversight Board or the agenda item at hand, and may not cause immediate threats to public safety.