



# Special Meeting of the Richmond Fund for Children and Youth Oversight Board of the City of Richmond

Monday, December 2, 2019  
440 Civic Center Plaza, Richmond, CA 94804  
City Council Chamber

## MINUTES

### A. Call to Order and Roll Call

The meeting was called to order at 6:44 PM by Staff Liaison David Padilla.

**Present:** Geselle Alvarado, Khaliaghya Dandie-Evans, Guadalupe Enllana, Teyona Galloway, Angel Godinez, Carol Hegstrom, Kapris James, Zeonta Johnson, Katherine Lee, Kristin Kilian Lobos, Madiha Qader, Stephanie Sequeira

**Absent:** Christian Mendizabal, Chastity Ochoa

**Vacancies:** 1 Vacancy

#### **Staff**

**Liaison:** David Padilla – Present

### B. Agenda Review and Modifications

Department of Children and Youth (Department) staff recommended that Agenda Item F-2 be moved and discussed after Agenda Item F-5. A motion by Board member Sequeira, seconded by Board member Hegstrom, to have Agenda Item F-2 moved and discussed after Agenda Item F-5 passed by the following vote: **Ayes:** Board members Alvarado, Dandie-Evans, Enllana, Galloway, Godinez, Hegstrom, James, Johnson, Lee, Lobos, Qader, Sequeira. **Noes:** None. **Abstentions:** None. **Absent:** Board members Mendizabal, Ochoa.

### C. Welcome and Introductions

Department staff and Richmond Fund for Children and Youth Oversight Board (Board) members shared brief introductions. Board members were reminded of the availability of food prior to the start of future Board meetings and the requirement that they complete the Oath of Allegiance form.

#### **D. Public Forum**

None.

#### **E. Consent Calendar**

None.

#### **F. Oversight Board as a whole**

- F-1.** Department staff members LaShonda White and Letitia Carpenter presented an overview of the Richmond Department and Fund for Children and Youth. The presentation included an overview of the Kids First Initiative (Measures E & K), Richmond Department and Fund for Children and Youth, Oversight Board, community outreach and collaboration, and timeline. Discussion ensued. There were no public comments on this item.
- F-3.** Department staff member Guadalupe Morales presented an overview of the Richmond Fund for Children and Youth Oversight Board Handbook. No discussion ensued. There were no public comments on this item.
- F-4.** Department staff member Patrick Seals presented an overview of the Ralph M. Brown Act and Rosenberg’s Rules of Order. Discussion ensued. There were no public comments on this item.
- F-5.** Department staff recommended that the Oversight Board elect two (2) Board members to serve as Co-Chairs which would include one youth Chairperson between 15 to 24 years of age and one adult Chairperson over 24 years of age. Department staff provided Board members with information regarding the roles and responsibilities of the Co-Chairs. Board member Lee nominated herself for the position of Youth Co-Chair, seconded by Board member Hegstrom. Zeonta Johnson nominated himself for the position of Youth Co-Chair, seconded by Board member Sequeira. Board member Lee and Board member Johnson shared remarks regarding their nominations. Department staff recommended that Board members utilize a secret ballot to vote for the Board member to be selected as Youth Co-Chair. A vote ensued. Board member Johnson received 8 votes, a majority vote of the Board, and is selected to serve as Youth Co-Chair (between the ages of 15 to 24) for a one-year term. **Abstentions:** None. **Absent:** Board members Mendizabal, Ochoa. The process began to select the Adult Co-Chair. Board member Galloway

nominated herself for the position of Co-Chair, seconded by Board member James. Board member Sequeira nominated Board member Enllana for the position of Co-Chair, seconded by Board member Enllana. Board member Galloway and Board member Enllana shared remarks regarding their nominations. A vote ensued. Board member Galloway received 5 votes and Board member Enllana received 6 votes. **Abstentions:** 1 Board member. **Absent:** Board members Mendizabal, Ochoa. Discussion ensued. Because Co-Chairs shall be elected by a majority vote of the Board at its first regular meeting, a second vote ensued. Board member Galloway received 5 votes and Board member Enllana received 7 votes. Discussion ensued. A third vote ensued. Board member Galloway received 4 votes, Board member Enllana received 7 votes, and Board member Sequeira received 1 vote. **Abstentions:** None. **Absent:** Board members Mendizabal, Ochoa. Discussion ensued. Board member Hegstrom corrected her vote to be for Board member Enllana rather than Board member Sequeira. As a result, Board member Enllana received 8 votes, a majority vote of the Board, and is selected to serve as an Adult Co-Chair (over 24 years of age) for a one-year term. **Abstentions:** None. **Absent:** Board members Mendizabal, Ochoa. There were no public comments on this item.

Prior to Item F-2., Board Member Hegstrom motioned to extend the meeting to 9:00 PM, seconded by Co-Chair Enllana. Discussion ensued.

**F-2.** Department staff member Sarah Ferrell presented an update on a Request For Proposals (RFP) to hire a consultant to support the Department of Children and Youth. The update included an overview of the RFP and Scope of Services which includes a community engagement plan, a community needs assessment, and a strategic investment plan. Department staff recommended that Co-Chairs appoint Board members to participate in a sub-committee to help select the consultant. Discussion ensued. For sub-committee members between the ages of 15 to 24, Co-Chair Johnson appointed Board members Dandie-Evans, Lee, Godinez, and himself to serve as sub-committee members. For sub-committee members over the age of 24, Co-Chair Enllana appointed Board members James, Sequeira, and herself to serve as sub-committee members. There were no public comments on this item.

