

CITY OF RICHMOND

Commission on Aging

Friday, November 1, 2019 10:00 AM

Richmond City Hall, Room 1, First Floor, Civic Center Plaza

This meeting is being held in a wheelchair accessible location. To request disability related accommodations to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at 510-620-6509 at least five (5) business days before the meeting date.

AGENDA – Regular Commission Meeting



Members:

Myrtle Braxton
Chair

Beverly Wallace
Vice-Chair

Valerie Robinson
Secretary

Naomi Williams
Correspondence Secretary

Rose Brooks
Treasurer

Bernadette Garcia-Roger
Member

Timothy Walker
Member

Paul Dees
Member

Dr. Joyce Whitfield
Member

Cate Burkhart
Member

Michelle Hayes
Member

Kiran Agarwal
Member

(Vacant)
Member

1. **Call to Order**
2. **Roll Call**
3. **Introduction of Guest / Open Forum**
4. **Staff Report**
 - a. Distribution/Discussion of new Membership List & Attendance Report Form
 - b. Review COA Brochure for changes if needed.
5. **Presentations, Discussions, Action Items, & Chair Reports**

Following discussion of each item, the Commission may vote to make recommendations to staff or to the City Council.

 - a. Review & Approve Minutes
 1. Approve Minutes of October 4, 2019
 - b. Discuss & Plan 2020 – 2021 Calendar
 1. Finalize Activities: Senior Night Out, Senior Winter Ball, Zydeco Dance, Workshops in Auditorium, Workshops outside Auditorium, Bus Trips
 2. Assign Commission member to coordinate/Chair Activities\
 - c. Discuss & Recommend COA Rules of Operation/Ordinance Changes
 1. Quorum Ratio
 - d. Review & Discuss Senior Winter Balls:
 1. COA vote to accept December 19, 2020 as date of 2020 Winter Ball
 2. Finalize plans for December 21, 2019
 3. Discuss student escorts and servers
 4. Assign/volunteer Commissioners for needed duties:
 - (A) Take tickets at entrance to auditorium
 - (B) Supervise delivery of dinners to tables
 - (C) Sell 50/50 Raffle Tickets at table and walking to guests' tables
 - e. Discuss request for funding/support Snow Ball Scholarship Fund
 1. CSD Special Events Team sent a request to COA
 - f. 2020 Officers
 1. Presentation of 2020 Officers elected at Annual Retreat on October 4, 2019
 2. Discuss procedure for Swearing in of elected 2020 Officers in January 2020

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6. Discuss amended duties of COA officers (any suggested changes will be referred to the Executive Committee (Officers) for discussion and recommendations).

7. Critique/Review 2019 Activities/Workshops, Bus Trips
- Review of 2019 activities calendar
 - Review of 2019 excursions / bus trips

Adjourn to selected Location to take Group Photo

Scheduled Meetings

- Commission Regular Meeting – Friday December 8, 2019, 10:00 AM, City Hall, 450 Civic Center Plaza, 1st floor, Conference Room 112
- Executive Committee Meeting, Friday, December 20, 2019, 10 AM, Recreation Complex, Macdonald Ave.

CSD Staff Liaison: Kimberlyn Carson-Thrower - (510) 620-6789

Kimberlyn_Carson-Thrower@ci.richmond.ca.us

COMMUNICATION ACCESS INFORMATION:

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