

CITY OF RICHMOND

Commission on Aging

Friday, February 7, 2020 10 AM

Richmond City Hall, Room 1, First Floor, Civic Center Plaza

This meeting is being held in a wheelchair accessible location. To request disability related accommodations to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at 510-620-6509 at least five (5) business days before the meeting date.

AGENDA – Regular Commission Meeting

Members:

Myrtle Braxton
Chair

Dr. Joyce Whitfield
Vice-Chair

Naomi Williams
Secretary

Michelle Hayes
Treasurer

Frances Smith
Member

Timothy Walker
Member

Paul Dees
Member

Beverly Wallace
Member

Cate Burkhart
Member

Rose Brooks
Member

Kiran Agarwal
Member

(Vacant)
Member

(Vacant)
Member

1. Call to Order

2. Roll Call

3. Introduction of New Commissioner /Guest / Open Forum

- ### **4. Staff Update:**
- a. Income and Expenses of Senior Winter Ball
 - b. Outstanding payment for Ads
 - c. Status of Business Cards
 - d. Update on Commissioners' Vendor Numbers
 - e. Update on Black History and Senior Info Day
(Commissioners' Duties)
 - f. Status of check for Kiwins (Pal Youth)
 - g. Status of Orientation Manuals)
 - h. Commissioners' attendance Feb. 2019 – Feb. 2020

5. Presentations, Discussions, & Action Items

Following discussion of each item, the Commission may vote to make recommendations to staff or to the City Council.

- a. Review & Approve Minutes of January 10, 2020 COA Meeting
- b. Update/Review Activities - 2020 – 2021 Calendar:
 - 1. Oldies but Goodies, – August ? 2020 Coordinator –Tim Walker
 - 2. Workshop in Auditorium – March 18, 2020-Coordinator- Cate Burkhart
 - 3. Workshop outside Auditorium –Date? Coordinator –Dr.Joyce Whitfield
(Macdonald Ave. Senior Center)
 - 4. Bus Trips 1. Educational/Fun April ? Coordinator – Tim Walker
(Bus Trip to East Bay Regional Park)
 - 2. Casino Bus Trip July? Coordinators- Braxton/Williams
 - 5. Educational Fun Trip Sept. 22, 2020 Coordinator – Michelle Hayes
 - 6. Retreat-October 3, 2020 & Senior Winter Ball- December 19, 2020 –All

6. Chair Report: a. Review attendance policy

b. Report/Vote on recommendations of Executive Committee:

- 1. Introduce Elected Officials at all COA events
- 2. COA have table at Sisters In Solidarity 3/7/20
(all attend and take turns staffing table)
- 3. Purchase TShirts for new members and purchase Jackets
After new member attends 3 meetings
- 4. Purchase items to give away at COA tables at events
(select items to purchase)
- 5. Join West Count Forum(cost \$20 per year)
(approve paying for lunch depending on topic)

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7. Review Commissioners' Assignments

(Change if needed)

8. Commissioners' Reports (Meetings attended & other info for COA)

9. Executive Committee suggested that members send/deliver copy of Senior Winter Ball Program Book to people/businesses/organizations that placed Ads in book.

Scheduled Meetings

- a. **Commission Regular Meeting** – Friday March 6, 2020 10:00 AM, City Hall, 450 Civic Center Plaza, 1st floor, Conference Room 112
- b. **Executive Committee Meeting** - Friday 20, 2020 10 AM, Richmond Auditorium, Governor Room (enter on Nevin).
- c. Black History Experience – Saturday, February 29, 2020
- d. Senior Info/ Health Fair – Wednesday, May 13, 2020

CSD Staff Liaison: Kymberlyn Carson-Thrower - (510) 620-6789

Kymberlyn_Carson-Thrower@ci.richmond.ca.us

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