



City of Richmond Historic Preservation Commission AGENDA

Tuesday, April 14, 2020 at 5:30 pm

CORONAVIRUS DISEASE (COVID-19) ADVISORY

On March 16, 2020, the Health Officer of Contra Costa County issued an Order through April 7, 2020, that directed that all individuals living in the County to shelter at their place of residence except that they may leave to provide or receive certain essential services or engage in certain essential activities and work for essential businesses and governmental services (the "Prior Shelter Order"). On March 31, 2020, the County issued Order No. HO-COVID19-03 superseding the Prior Shelter Order and extending certain terms of the Prior Shelter Order to increase social distancing, reduce person-to-person contact and extend the shelter-in-place order until 11:59 p.m. on May 3, 2020.

On March 17, 2020, Governor Gavin Newsom issued Executive Order N-29-20, authorizing legislative bodies to hold public meetings via teleconferencing. Executive Order N-29-20 further provides that a legislative body that holds a meeting via teleconference and allows members of the public to observe and address the meeting telephonically or otherwise electronically, consistent with notice and accessibility requirements as set forth in the Order, shall have satisfied any requirement that the body allow members of the public to attend the meeting and offer public comment. Such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment. On March 19, 2020, Governor Newsom issued a statewide shelter-in-place order.

DUE TO THE SHELTER IN PLACE ORDERS, attendance at the meeting will be limited to the Design Review Board members, City of Richmond staff, and members of the news media. Public comment will be confined to items appearing on the agenda and will be limited to the methods provided below. Consistent with Executive Order N-29-20, **this meeting will utilize teleconferencing only.**

To participate from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us04web.zoom.us/j/200497262>

To participate by phone only:

Dial (for higher quality, dial a number based on your current location):
US: +1 669 900 6833 or +1 346 248 7799 - Webinar ID: 200 497 262

Public comments may be submitted in multiple ways:

1. Via email to hpccomments@ci.richmond.ca.us. Email must contain in the subject line **public comments – not on the agenda or public comments – agenda item #.**
2. Via mail to 450 Civic Center Plaza, 2nd Floor, Community Development, Richmond, CA 94804.
3. Via Zoom from members of the public participating by computer.

Comments received **during the meeting and up until the public comment period on the relevant agenda item is closed**, will be read into the record and will be limited to a maximum of 3 minutes.

All comments received by the close of the public comment period will be available after the meeting as supplemental materials and will become part of the official meeting record.

The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the Historic Preservation Commission receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting.

During the pendency of the Executive Order N-29-20, the language in this Advisory portion of the agenda supersedes any language below in the meeting procedures contemplating in-person public comment.

City of Richmond Historic Preservation Commission Meeting Agenda

Accessibility for Individuals with Disabilities

Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to Soco Montore at soco_montore@ci.richmond.ca.us or submitted by phone at 510-620-6705, or TDD 510-620-6705. Requests made by mail to Soco Montore, Historic Preservation Commission meeting, 450 Civic Center Plaza, Richmond, CA 94804 must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Roll Call Robin McNamara, Chair Fatema Crane Jonathan Haeber
Joann Pavlinec, Vice-Chair Caitlin Hibma Michael Hibma

Introductions Introduction of staff members and other guests.

Approval of Minutes **From the meeting held on March 10, 2020.**

Approval of Agenda At the discretion of the Chair, items on the agenda may be heard in an order different from that which appears on the agenda.

Meeting Procedures Members of the public attending a Historic Preservation Commission meeting for the first time are encouraged to read the "Meeting Procedures" information following the agenda.

Public Forum Anyone who wishes to address the Board on a topic that is not on the agenda must be in a written form.

Liaison Reports The City Council or Planning Commission member serving as liaison to the Commission may make a report on actions of interest to the Commission.

Consent Calendar **Item Number(s): 0**

Appeal Date The appeal date for actions taken by the Commission at this meeting is no later than **5:00 p.m. on Monday, April 20, 2020.**

Public Hearings **None**

1. PROJECT NO: **PLN20-057**
PROJECT NAME: [POINT MOLATE MIXED-USED DEVELOPMENT PROJECT](#)
PROJECT ADDRESS: 2100 STENMARK DRIVE
SITE APN: 561-100-008

DESCRIPTION: STUDY SESSION TO RECEIVE AND PROVIDE INPUT ON THE DRAFT GENERAL PLAN MAP AND TEXT AMENDMENTS, REZONING MAP AMENDMENTS, AND HISTORIC PRESERVATION PLAN FOR THE PORTIONS OF THE POINT MOLATE MIXED-USE DEVELOPMENT PROJECT PROPOSED WITHIN THE WINEHAVEN HISTORIC DISTRICT.

ZONING PR, PARKS AND RECREATION; CG, COMMERCIAL GENERAL; IL, INDUSTRIAL LIGHT; AND OS, OPEN SPACE

STAFF PLANNER: LINA VELASCO, (510) 620-6841 & ROBERTA FELICIANO, (510) 620-6662

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HEARING DATE
& TIME:
LOCATION:

APRIL 14, 2020, 5:30 PM

PLEASE SEE THE COVID-19 STATEMENT BELOW.
**THIS MEETING IS BY TELECONFERENCE AND WEB
CONFERENCE ONLY.**

**TO JOIN BY PHONE, PLEASE CALL
(669) 900-6833 OR (346) 248-7799
WEBINAR ID: 200 497 262**

**TO JOIN THE WEB CONFERENCE:
[HTTPS://US04WEB.ZOOM.US/J/200497262](https://us04web.zoom.us/j/200497262)**

IF YOU HAVE ANY QUESTIONS ABOUT THIS FORMAT, PLEASE
EMAIL ROBERTA FELICIANO AT
ROBERTA_FELICIANO@CI.RICHMOND.CA.US

**Commission
Business**

A. Commission member reports, requests, or announcements

Adjournment

Meeting Procedures

Function of a Public Hearing • A public hearing is intended to inform the public of pending proposals and to enable members of the public to present relevant information and viewpoints before any Commission action. The Commission encourages community participation at its meetings and has established procedures that are intended to accommodate public input in a timely manner as follows.

Speaker Registration • Persons wishing to speak on a particular item on the agenda must file a speaker form with the staff prior to the Commission's consideration of the item. Once discussion on the agenda item begins, only those persons who have previously submitted speaker forms will be permitted to speak on the item.

Consent Calendar • Applications that are considered routine by the Staff have been placed on the consent calendar with a recommendation to approve, conditionally approve, or continue the item to a date certain. The Commission may act in one motion to adopt the staff recommendations on those items.

Prior to voting on the consent calendar, the Chair will ask if any member of the public wishes to speak on any of the items listed on the consent calendar. If you wish to speak, please rise and request that the agenda item be removed from the consent calendar. Items removed will be discussed in the numerical order listed in the agenda.

Public Hearing Procedure

1. Chair identifies the agenda item and explains any deviation from the standard speaker rules.
2. Staff presents a brief project summary and makes a preliminary recommendation.
3. Commission members may ask questions of Staff regarding the proposal.
4. Applicant is invited to describe and explain the proposal 5 minute limit.
5. Registered speakers 2 minute limit.
6. Applicant may make rebuttal comments 2 minute limit.
7. Commission members may ask follow-up questions of the speakers at any time.
8. Staff presents a final summary and recommendation.
9. Commission members discuss the proposal and vote to either close or to continue the public hearing to a specific date.
10. If the public hearing is closed, Commission members further discuss the proposal and vote to approve, to approve with conditions, or to deny the application.
11. Chair informs the audience of the Commission's action and appeal process.

Appeals • Decisions of the Historic Preservation Commission may be appealed to the City Council within ten days. Appeals must be submitted to the Planning Department in writing and must indicate the reasons that the Commission's action should be reversed.

Legal Challenge Notice • If you challenge a decision on any of the items on this agenda in court, you may be limited to only those issues you or someone else raised at any public hearing on the item challenged, or in written correspondence delivered to the public entity conducting the hearing at, or prior to, the public hearing.

Meeting Time Limits • If all of the agenda items are not completed by 9:00 PM, the items remaining shall be continued to the next regular meeting unless the Commission votes to extend the meeting.

Staff Reports and Tentative Recommendations • Copies of the Staff reports for the public hearing items on this agenda are available upon request to the City of Richmond Planning and Building Services Department by calling (510) 620-6706.

Cell Phones • Please silence all cell phones, pagers, and other electronic devices during the meeting.