



Hon. Mayor and Members of the City Council:

This is the report for the week ending April 3rd, 2020.



1. Meeting Notes

The next City Council meeting is scheduled for Tuesday, April 7th. Closed Session begins at 5:30 P.M., followed by the Regular Meeting of the Richmond Housing Authority at 6:25 P.M. The Regular Meeting of the Richmond City Council will begin at 6:30 P.M., and the agenda may be found by clicking this link: [April 7th City Council Agenda.](#)

2. Coronavirus (COVID-19) Updates

The following information is an ongoing list of resources and significant updates regarding COVID-19.

 <p>Shelter In Place</p>	 <p>Richmond, CA</p> <p>Impact to City Services and Facilities</p>	 <p>Health Information and Community Resources</p>
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Coronavirus 2019 (COVID-19) Business and Worker Resources

The City of Richmond currently has limited-service due to COVID-19. The city understands that many small businesses may be suffering due to the County's Shelter in Place mandate. To support local businesses through these hard times, there are a few federal, state, and local resources to assist these businesses.

COVID-19 Employer Resources:

- [CDC Guidance for Businesses and Employers](#)
- [California Labor & Workforce Development Agency for workers and Employers](#)
- [Cal/OSHA Guidance on Coronavirus](#)

Federal Resources for Businesses:

- [California Governor's Office of Emergency Services - News SBA Economic Disaster Relief](#)
- [SBA Economic Injury Disaster Loans](#) - US Small Business Administration Injury Disaster Loans offer up to \$2 million in assistance for a small business. These loans are used to pay fixed debts, payroll, accounts payable, and other bills. The interest rates for these loans are 3.75% for small businesses without credit available elsewhere and 2.75% for non-profits.
- [Disaster Unemployment Assistance](#) (Includes self-employed workers) - US Department of Labor, Employment & Training Administration Disaster Unemployment Assistance program provides unemployment benefits to individuals who have become unemployed as a direct result of a providentially declared major disaster.
- [Restore Your Economy](#) - The International Economic Development Council with support from the U.S. Economic Development Administration have put together up-to-date resources related to COVID-19 and its economic Impacts.
- [Updated Economic Relief Plan \(CARES Act\)](#)
 - Small businesses could receive funding to cover payroll, rent and utilities. The bill aims to cover eight weeks of those costs. Please visit this [link](#) to find SBA lenders
 - Unemployment Insurance expansion will increase benefits by \$600 per week and unemployment checks can continue for up to 39 weeks and more categories are eligible

State Resources for Businesses:

- [Disaster Relief Loan Guarantee Program](#) - Small Business Finance Center partners with Financial Development Corporations to provide loan guarantees and direct loans for small businesses that experience capital access barriers. This program allows for loans of up to \$20 million and a max guarantee of \$1 million with interest rates negotiated between lenders and borrowers.
- [Disability Insurance Elective Coverage for Employers and Self-Employed Individuals](#)
- [1-Week Waiting Period for State Unemployment & Disability Insurance Waived](#)
- [Reduced Work Hours - Work Sharing Program](#) - Employers may apply for Unemployment Insurance (UI) Work Sharing program if reduced production, services, or other conditions cause them to seek an alternative to layoffs. The program helps employees whose hours and wages have been reduced to receive UI benefits, keep their current job, and avoid hardships. It allows

employers to minimize or eliminate the need for layoffs, keep trained employees, and avoid the cost of recruiting, hiring, and training new employees.

- [Request up to a 60-day extension on State Payroll Taxes](#) - Employers experiencing hardship as a result of COVID-19 may request up to a 60-day extension of time from the State of California's Employment Development Department (EDD) to file their state payroll reports and/or deposit state payroll taxes without penalty or interest. A written request for an extension must be received within 60 days from the original delinquent date of the payment or return. For questions, employers may call the EDD Taxpayer Assistance Center toll-free from the U.S. or Canada: 1-888-745-3886, Hearing-impaired (TTY): 1-800-547-9565, Outside the U.S. or Canada: 1-916-464-350.
- [File a State Unemployment Insurance Claim](#) - Unemployment Insurance is an employer-paid program that provides partial income replacement when one becomes unemployed or has their hours reduced. Follow the link for eligibility requirements.

Local Resources for Businesses:

- [Richmond Revolving Loan Fund](#) - The Revolving Loan Fund is a community-based program with the goal of fostering local economic growth through creation and retention of employment opportunities for Richmond residents. The program offers eligible applicants loans from a minimum of \$5,000 to a maximum of \$100,000.
- [Richmond Kiva Loan Program](#) - Kiva is a small loan match program where you are required to raise up to \$1,500 on the Kiva crowd funding website. The City will match funds raised dollar-for-dollar, up to \$1,500. The maximum financing to your business under this program is \$3,000.

Private Industry Resources for Businesses:

- [Facebook Small Business Grant Program](#) - Facebook is offering \$100 Million in cash grants and ad credits to help up to 30,000 small businesses during these challenging times.
- [Verizon Small Business Recovery Fund](#) - The Local Initiative Support Corporation, with a \$2.4 Million investment from Verizon, will be offering grants to help small businesses fill financial grants accrued due the COVID-19 pandemic.

How to Support Local Restaurants During the COVID-19 Outbreak

The Richmond Chamber of Commerce created a list of local Richmond restaurants offering take-out at this time. Local restaurants need your support more than ever during this time.

Cafe Soleil
3550 San Pablo Dam Rd.
El Sobrante, CA 94803
(510) 758-6134

C J's Barbecue & Fish
Address: 2401 Macdonald Ave. A,
Richmond, CA 94804
Phone: (510) 235-7471

Daimo Chinese Restaurant
3288 Pierce St 94804
12:00 P.M. – 9:00 P.M.

El Agave Azul
Address: 12955 San Pablo Ave.
Richmond, CA 94805
Phone: (510) 307-5749

El Sol Restaurant
Address: 101 Park Pl.
Richmond, CA 94801
Phone: (510) 260-0163

Eurasia
12221 San Pablo 94805
11:30 A.M.-8:30 P.M.

Huong Trà & Deli
12221 San Pablo Ave. #8 94805
10:00 A.M. - 8:30 P.M.

Jin Ye Restaurant
152 Washington Ave. 94801
11:00 A.M.-9:00 P.M.

Kai Sarn Thai cuisine
130 Washington Ave 94801
5:00 A.M.- 2:00 P.M.

Mr. Pizza Man
353 24th St 94804,
10:00 A.M.-10:00 P.M.

Phila Burger Station
1100 23rd St 94804,
10:00 A.M.- 8:00 P.M.

Portumex
721 23rd St 94801
(510) 237-7513
10:00 A.M.-7:00 P.M.

Q's Hatal Pizza
12897 San Pablo Ave 94805

Raymond's Pizzeria
130 Railroad Ave 94801
12:00 P.M.-7:30 P.M.

Richmond Pizza House
12343 San Pablo 94805
10:00 A.M. -10:00 P.M.

Sala Thai
15501 San Pablo Ave
11:00 A.M.-10:00 P.M.

Sa Wad Dee Thai
12200 San Pablo 94805
1:30 P.M.- 8:30 P.M.

Snappers Seafood Restaurant
1501 Ohio ave 94804
12:00 P.M.- 8:00 P.M.

Tacos El Tucan
12505 San Pablo Ave 94605,
12:00 P.M. – 9:00 P.M.

Taqueria La Bamba
12345 San Pablo 94805
11:00 A.M.-9:00 P.M.

Tsing Tao
12372 San Pablo Ave. 94805
11:00 A.M. – 9:00 P.M.

Community Development

**UPDATED NOTICE OF AVAILABILITY for Point Molate Mixed-Use Development
Project Draft Subsequent Environmental Impact Report (SEIR) - Cancellation
of Public Meeting and Comment Period Extension**

A Notice of Availability (NOA) of a Draft Subsequent Environmental Impact Report (SEIR) for the Point Molate Mixed-Use Development Project was previously distributed to agencies and interested parties which stated a 45-day public review and comment period on February 21, 2020. The NOA was updated to announce that the comment period, which was set to end on April 6, 2020, has been extended by 10 days to 5:00 P.M. on April 16, 2020, to allow the public and agencies a total of 55 days to submit comments.

Please mail or email your written comments on the Draft SEIR no later than **5:00 P.M. on April 16, 2020** to:

Lina Velasco, Community Development Director
City of Richmond Planning Division
450 Civic Center Plaza, 2nd Floor
Richmond, CA 94804
admin@pointmolateseir.com

In addition, oral comments of up to 3 minutes may be submitted via the City of Richmond's public comment phone line for the Point Molate Mixed-Use Development Project Draft SEIR. To leave a verbal comment, please call (916) 301-4141 and follow the prompts.

Draft SEIR Availability

As stated in the Notice of Availability, dated February 21, 2020, the Draft SEIR is available for review online at: <http://www.ci.richmond.ca.us/3757/Point-Molate-Mixed-Use-Project> . If you have any trouble accessing the document online, please call Soco Montore at (510) 620-6705.

A hard copy is also available for review at the Planning Division, by appointment only, during normal business hours. Please contact planning@ci.richmond.ca.us to make an appointment to view the hard copy or call (510) 620-6706 during business hours.

Cancellation of Public Meeting

Under CEQA Guidelines Section 15202(a), "[the California Environmental Quality Act ("CEQA")] does not require formal hearings at any stage of the environmental review process. Public comments may be restricted to written communication." As described in the Updated Notice of Availability, the City of Richmond cancelled the public meeting to receive public comments on the Draft SEIR for the Point Molate Mixed-Use Project in response to the unique and continuing public safety challenge presented by the coronavirus (COVID-19) and the numerous public health orders requiring that public gatherings be limited. Instead, the City **extended** the comment

period deadline on the Draft SEIR by 10 days to **Thursday, April 16, 2020**. Although not required by CEQA, the City has prepared a video describing the Point Molate Mixed-Use Development Project and summarizing the findings of the Draft SEIR to help facilitate public outreach and understanding of the Project. The video is posted on the project webpage at <http://www.ci.richmond.ca.us/3757/Point-Molate-Mixed-Use-Project>

While a public hearing to receive oral public comments on the draft SEIR is not required by CEQA, members of the public may continue to submit comments during the public comment period by either calling (916) 301-4141 and following the prompts to submit oral comments of up to 3 minutes, or by mailing or emailing your written comments on the Draft SEIR to:

Lina Velasco, Community Development Director
City of Richmond Planning Division
450 Civic Center Plaza-2nd Floor
Richmond, CA 94804
admin@pointmolateseir.com

In addition, [future public hearings](#) will be held on the various public entitlements and SEIR certification.

Subscribe for Updates

Please sign up on [Notify Me](#) if you are interested in receiving email updates for this project.

Fresh Approach is still in bringing you fresh produce!

The Fresh Approach Mobile Farmers' Market is still in operation! Purchase California-grown fruits, vegetables, dried beans, and even honey. The 50% discount for participants receiving federal benefits has been extended to all shoppers during the shelter in place. You can find the truck Wednesdays, from 10:00 A.M. – 1:00 P.M., at the Richmond Public Library (325 Civic Center Plaza) AND Fridays, from 10:00 A.M. – 1:00 P.M., at San Pablo City Hall (13831 San Pablo Ave).

¡El mercado de agricultores móviles de Fresh Approach todavía está en funcionamiento! Compre frutas, vegetales, frijoles secos e miel cultivados en California. El descuento del 50% para los participantes que reciben beneficios federales se ha extendido a todos los compradores durante el refugio en el lugar. Puede encontrar el camión los miércoles, de 10:00 A.M. a 1:00 P.M., en frente de la Biblioteca Pública de Richmond (325 Civic Center Plaza) Y los viernes, de 10:00 A.M. a 1:00 P.M., en el estacionamiento del San Pablo City Hall (13831 San Pablo Ave)."

As this public health event continues to evolve, we will be doing everything possible to keep the Mobile Farmers' Market a safe place for shoppers and staff, while

providing food to the public. For more information on our Health and Safety protocols [click here](#).

Public Works Department: An essential service provider

The Public Works department has been deemed as an “essential” service provider during this time. Staff is being trained on the best practices to sanitize and stay safe from the COVID-19 virus. Staff is cleaning common areas multiple times a day with sanitizing solutions and taking every precaution to keep citizens and employees safe. We appreciate your support and patience with our staff.

KCRT Datnet Update

Coronavirus (COVID-19) Information
STAY INFORMED. STAY PREPARED. STAY ENGAGED.
WE'RE IN THIS TOGETHER

STAY INFORMED.

On March 16th, Contra Costa County, along with the State of California, has issued a “shelter in place” order for residents to help prevent the spread of the COVID-19 virus.

Public gatherings of ANY number are not allowed. We can reduce the spread of the virus and save lives by practicing social distancing and staying at home. Residents should only engage in essential activities outlined by the order, such as grocery shopping, medical care, banking, and exercise.

STAY PREPARED.

What can I do?



Stay home unless you need to engage in essential activities.



Maintain physical distance. Keep at least 6 feet of space between you and others.



Do not gather with others in person. Bars, gyms, theaters, and nightclubs are closed.



Wash your hands! Always cover your mouth when coughing or sneezing. Disinfect high traffic areas such as door handles.



Keep enough medicine and food for two weeks, but avoid panic buying. It prevents seniors and others from getting what they need.



If you feel sick, please call your doctor or nurse hotline.



STAY ENGAGED.

How can I help?

Social distancing doesn't mean the end of community. It means changing our patterns to help keep people safe.



Use technology like phones, texts and video conferencing to stay in touch with your neighbors and family.



Check on seniors and the disabled on the phone/through the door to see what their needs are.



Get in touch with your CERT emergency preparedness team at cert@ci.richmond.ca.us



Take care of your mental health and wellness. If you need support call 211 (support line).



Volunteer! More information can be found in the "Ways to Help" box below.



Ways to Help



- Nextdoor** -> Get assistance or offer assistance with Nextdoor's "Help Map"
- Facebook** -> Create a Facebook page for your neighborhood, to provide or trade needed items during this time
- Donate** -> Give food to a shelter or food bank, or donate blood at www.redcrossblood.org/give.html/find-drive
- Deliver** -> Distribute food with Meals on Wheels www.mealsonwheelsamerica.org
- More Ideas** -> Visit the City of Richmond COVID-19 site and look under the "Stay Engaged" tab for more ideas

For More Info:



www.coronavirus.cchealth.org (Contra Costa Health Services)



www.ci.richmond.ca.us/coronavirus (City of Richmond)

211 (Crisis line assistance & mental health care information)

(800) 971-0016 (Friendship line, for seniors)

a message brought to you by



Library Resources while Sheltering-In-Place

All Richmond Public Library branches are closed due to public health orders and book returns are locked. If you have library items checked out, please hold them until after the closure has ended. All due dates have been extended through May 5th, and any fines or fees that accrue during this time will be waived.

Our website (www.richmondlibrary.org) continues to be updated with resources to help you not feel isolated while self-isolating.

New books are regularly added to OverDrive/Libby (richmondlibrary.overdrive.com). If you don't already have a library card, you can use your mobile phone number to get an instant digital card!

Library Resources While Sheltering-in-Place

E-books and Audiobooks: Your library card + your device @ your place



Need a card?

You can [sign up for an OverDrive Instant Digital Card](#) using your mobile number and start borrowing OverDrive/Libby titles **FREE!**

Free Resources

Many cultural institutions, programs, and people are making their works free to view or interact with during the health crisis. *These lists are partial and will continue to be updated.*

Children	General / Adult
Virtual Recreation Center - Activities and resources from Richmond Community Services.	Virtual Recreation Center - Activities and resources from Richmond Community Services.

Letter Template for Tenants Facing Financial Hardship Due to COVID-19

On March 17, 2020, the City of Richmond declared a local emergency in response to the COVID-19 pandemic and adopted an emergency Order (Resolution 20-20) prohibiting certain types of evictions, including evictions based on a Tenant's failure to pay rent due to financial impacts related to COVID-19, during the period of local emergency.

Affected Tenants need to: (1) notify Landlords in writing within 30 days of the date rent is due of their inability to pay rent, and (2) state the ways in which they have been financially impacted and attach supporting documentation to support their claims.

The Order does NOT relieve Tenants of the liability to pay rent. Rent must be paid within six months after the period of local emergency ends. Landlords may not charge late fees or interest on deferred rent payments.

[Access the Letter Template for Tenants to Inform Landlords of Their Inability to Pay Rent Due to the Financial Impacts of COVID-19 \(English\)](#)

[Access the Letter Template for Tenants to Inform Landlords of Their Inability to Pay Rent Due to the Financial Impacts of COVID-19 \(Spanish\)](#)

For more information about evictions during the period of local emergency, as well as resources to address food, shelter, health and other emergency needs, please access the [COVID-19 and Evictions Fact Sheet \(English and Spanish\)](#).

Rent Program staff are available by phone at (510) 234-RENT [7368] or email (rent@ci.richmond.ca.us) to address any questions from community members.

NUEVO RECURSO DISPONIBLE

INQUILINOS: INFORME A SU ARRENDADOR SI NO PUEDE PAGAR EL ALQUILER DEBIDO A COVID-19

PLANTILLA DE CARTA DISPONIBLE EN EL SITIO WEB DEL PROGRAMA DE RENTA: WWW.RICHMONDRENT.ORG

LOS INQUILINOS AÚN SON RESPONSABLES DE PAGAR EL ALQUILER DENTRO DE LOS SEIS MESES POSTERIORES A LA FINALIZACIÓN DE LA EMERGENCIA LOCAL.

NEW RESOURCE AVAILABLE

TENANTS: LET YOUR LANDLORD KNOW IF YOU ARE UNABLE TO PAY RENT DUE TO COVID-19

LETTER TEMPLATE AVAILABLE ON THE RENT PROGRAM WEBSITE: WWW.RICHMONDRENT.ORG

TENANTS ARE STILL RESPONSIBLE TO PAY RENT WITHIN SIX MONTHS AFTER THE LOCAL EMERGENCY ENDS.

Richmond Promise Response to COVID-19

In light of CDC recommendations, and the need to pivot our spring programming and scholarship review timeline, we will be cancelling the annual Scholars Celebration. This is unfortunate, but our number one priority is student/community health and safety, followed by ensuring scholarships are processed and supporting students to a successful college transition.

In this time, disruptions to school, housing, and the ability to access technology resources means supporting our Scholars will be even MORE important than ever. We have sent messages to all college students to check in, assess their needs, and extend our support.

College Student Support: If you know a student who is facing financial or technology/internet needs due to campus remote-work or shut-down, please let us know, or have them contact us directly at info@richmondpromise.org, or call (510) 255-5218. We are compiling **Student Resources here:** bit.ly/CV19Help

You may have seen that as of today, Comcast is offering [2 months free internet](#) to low income individuals who do not yet have an account. We have sent this to our students.

WCCUSD School Closure & Meal Availability: All schools are closed through May 3rd. Student meals can be picked up from 11:00 A.M. to 1:00 P.M. at the following nine schools: De Anza, Kennedy, Pinole Valley, Richmond, DeJean, Helms, Nystrom, Montalvin, Riverside. Stay up-to-date and find current resources at: <https://www.wccusd.net/Page/13696>

These are our plans as of now and we will adjust our model to be responsive to the needs of our community during the COVID19 crisis. The health and safety of our community is our first priority and we will do everything we can to continue to support our Scholars as we navigate this crisis. We also realize COVID19 will have serious community-wide ramifications and if you are looking for more information and resources, please visit [Contra Costa Health Services](#) for the most up to date information.

Virtual Support for High School Seniors: Richmond Promise is offering virtual coaching to high school students who may need support with their college enrollment process. We can assist students who need support completing to-do list item for their college portals, financial aid, or enrolling into our local community college institutions.

Students can sign up for an appointment here: <https://bit.ly/rpvirtualsupport>



Solid Waste Services- IMPORTANT NOTICE

Republic Services: <https://www.republicservices.com/municipality/wccc-ca>

The City has been notified by Republic Services that due to the outbreak of COVID-19, for the health and safety of collection vehicle drivers, employees and the community, certain services will be suspended temporarily.

Effective Monday, March 30th, and until further notice, Republic will be operating under the following guidelines:

- Only cart/commercial bin contents will be collected.
- Roll-off service will continue in routine business order.
- Drivers will not be authorized to leave their vehicles to pick up wastes outside carts or commercial containers.
- On-call Clean-ups of Bagged Materials and Bulky Household Items will be suspended temporarily.

The City and Republic Services are working hard to keep the community clean and safe, ensure high quality service with minimal service disruption while facing a unique challenge that requires dedicated focus on public health and safety. On-call services will resume as soon as possible.

RecycleMore (West Contra Costa Integrated Waste Management Authority)

RecycleMore staff are working remotely and are still available to answer questions via email. For more information visit, <http://recyclemore.com/>

Suspended Services:

- Door-to-Door HHW Collection for seniors and the disabled is temporarily suspended during the shelter in place.
- West County Resource Recovery- Recycling and Buyback at 101 Pittsburg Avenue in Richmond is temporarily suspended during the shelter in place (**still open for Household Hazardous Waste drop off**).
- West County Resource Recovery- The free Compost give away on the first Wednesday of the month will be temporarily suspended during the shelter in place.
- El Cerrito Recycling Center - The El Cerrito Recycling Center (as well as the HHW Collection on Tuesdays) is closed to the public during the shelter in place.

Open Services:

- West County Household Hazardous Waste Facility

*Operating under regular business hours

Wednesday-Saturday 9:00 A.M. - 4:00 P.M. (closed for lunch 12 NOON-12:30 P.M.).

101 Pittsburg Avenue in Richmond

Please call (888) 412-9277 for more information

Virtual Egg Hunt and Recreation Center

The City of Richmond Library and Community Services Department is hosting a **Virtual Egg Hunt and Coloring Contest**. Due to COVID-19, our annual Egg Hunt and Recreation Information Day event was canceled, but we want to keep the tradition and spirit alive!

Here's how to participate:

1. Download and print off any Easter egg coloring sheet (find one [here](#) or draw your own!) and color the egg.
2. Place it on a window in the home or in a visible area for all to see.
3. If you want to go for a brief walk in your neighborhood (while keeping to [current County social distancing guidelines](#)), you can hunt for eggs on windows and snap a picture! If going outside is not an option, show us your own eggcellent artwork!
4. If you spot one or want to share your own, share it with us on our [Facebook](#) page or [Instagram](#) by tagging us (@richmondcsd) and using #richmondegghunt and #richmondathome.

Our virtual Egg Hunt officially kicks off Wednesday, April 1, 2020. Share your photo by Sunday, April 12, 2020, at 11:59 P.M. One (1) submission per social media account per day. Ten (10) winners will be randomly selected and announced Monday, April 13th at 5:00 P.M. on our social media accounts. Winners will receive a gift basket or a Target gift card.

Please follow the most current [social distancing guidelines](#) with others while you are on your egg hunt, and please do not trespass on private property to take photos for the egg hunt. The Richmond Egg Hunt is inspired by the Iowa Egg Council Virtual Egg Hunt & Contest. We hope to spread positivity and enjoyment with this creative take on an egg hunt.

We look forward to seeing all of the beautifully colored eggs soon!

A blue poster for a 'Virtual Egg Hunt'. At the top, there are several colorful Easter eggs with various patterns. On the left is the City of Richmond logo, and on the right is the Richmond CSD Community Services Department logo. The title 'Virtual Egg Hunt' is in large, bold, yellow and white letters. Below the title are four numbered steps: 1. Download any Easter egg coloring sheet (available [here](#)) or draw your own! 2. Place your egg on your window or other spot where it is visible to people walking past your home. 3. If you want to go for a walk (while keeping to [current social distancing guidelines](#)), you can hunt for eggs on windows (snap a pic!). If you can't go outside, show us your own eggsellent artwork. 4. Tag and share your finds with us on our [Facebook](#) or [Instagram](#) (@richmondcsd), using #RichmondEggHunt and #RichmondAtHome by Sunday, April 12, 2020 at 11:59 P.M. At the bottom, there are three more pieces of information: Contest begins today and ends Sunday, April 12 at 11:59 P.M.; Ten (10) people will be randomly selected to win a gift basket or Target gift card!; One (1) submission per social media account per day; and Winners will be announced on our social media accounts Monday, April 13 at 5:00 P.M. A white bunny head with pink inner ears is at the bottom center.

Have you checked out the Library and Community Services Department [virtual recreation center](#)? We have lots of ideas and resources for you to do while you're sheltering-in-place. Check them out and let us know if you do any activities. Stay tuned, because we'll also be sharing details about our upcoming virtual egg hunt coming up soon.

We're having a giveaway! From Monday, March 30th through April 7th, show us what you are doing to flatten the curve - tag us on Facebook @[richmondcsd](#) or Instagram @[richmondcsd](#) and use #richmondathome! The giveaway ends on April 7th at

5:00 P.M. and randomly selected winners will be announced on April 8th at 10:00 A.M. on our social media pages and City website for a chance to get a Target gift card!



3. **Acknowledgements**

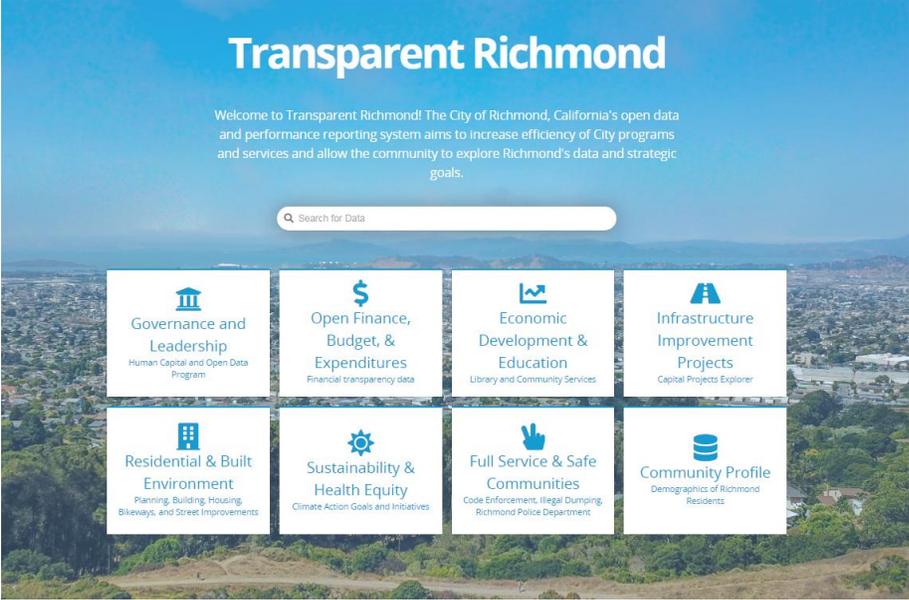
Transparent Richmond

Check out Transparent Richmond (www.transparentrichmond.org), the City of Richmond's city-wide open data and performance reporting system. The open data platform currently spans 11 city departments and contains over 300 datasets, visualizations, and performance measures, many of which feature monthly, weekly or daily updates.

Transparent Richmond aims to accomplish the following:

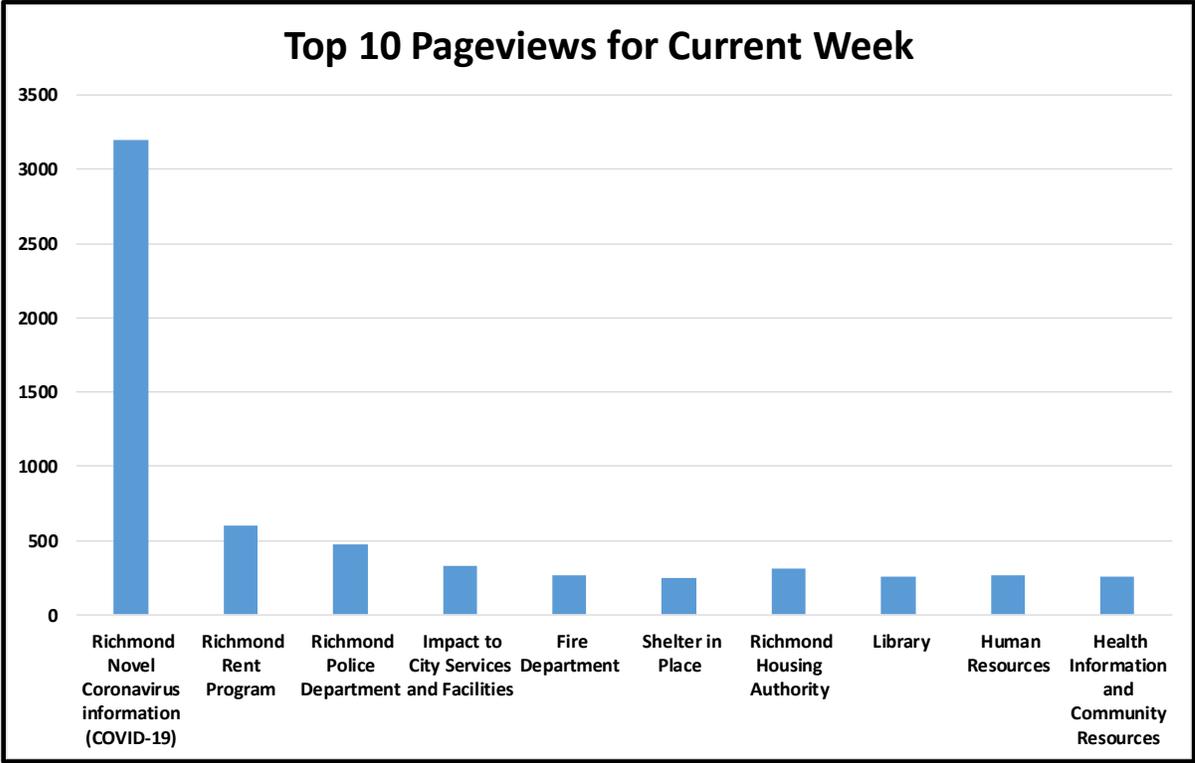
- Improve the collective understanding of all city services
- Automate performance data to help track and meet budget and service goals
- Leverage evidence-based analysis to develop innovative solutions that improve the quality of city services

The city plans to add more datasets and visualizations over time and invites the community to propose additional information for the site. To nominate new data and visualizations, visit <https://www.transparentrichmond.org/nominate>.



4. **Information Technology**

Website Statistics for the week of April 3, 2020



KCRT TV Channel 28 - NEW EPISODES OF CURRENT PROGRAMMING



KCRT aired Council and West Contra Costa Unified School District (WCCUSD) meetings.

Programming:

- “Classic Movies” (Classic Hollywood Movies)
- “The Kamla Show” (Talk Show)
- “Car Guy Channel” (Auto series)
- “Sidewalks Entertainment” (Celebrity, Music, Lifestyle and Arts)
- “The Jet Set” (Travel)
- “Creature Features” (Horror Movies)

All of the above shows have encore runs throughout the week.
You may find the full schedule at <http://www.ci.richmond.ca.us/3176/Schedule>

5. Internal Services

Finance

Fiscal Year (FY) 2020-21 Budget Development

This week, Finance staff worked with departments to determine the impact of COVID-19 on city revenues and expenditures in the current and next fiscal year. Staff prepared preliminary revenue and expenditures projections along with underlying assumptions, and reported to executive management. Budget projections will continue to be refined as new developments occur.

Open Requests For Bids/Request For Proposals:

Library & Community Services	As-needed electrical contractor services for the Transportation Services Division	Due: 4/6/20
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6. **Library and Community Services**

Employment and Training

Summer Youth Employment Program 2020 Worksite Application

Are you a business or non-profit that is interested in hosting young adults this summer? Complete the [online application](#) and we'll be in touch.

Many of our local businesses have committed to support our Richmond youth by providing meaningful work experiences and safe work environment. YouthWORKS is excited to partner with you to provide a meaningful work experience for Richmond youth this summer.

Through this experience, you will be able to provide guidance and training for youth in our community. Your participation will allow young people to develop positive work habits, attitudes and the valuable job skills necessary to enter the workforce prepared and qualified to be productive employees. Watch our partnership accomplishments by clicking <https://youtu.be/aIRxXu3bORU?t=30>

Our goal is to at least put \$1,300 in gross wages in the youth's pocket this summer. The SYEP will pay all wages, taxes, workman's comp, and cover liability, etc. Jobs can be part time or full time, but we ask that the worksite be able to provide a full 100 hours of meaningful work.

For More Information contact Bouakhay Phongboupha
bphongboupha@richmondworks.org (510) 307-8050
Visit us at YouthWORKS - 330 25th Street Richmond, CA 94804.

Thank you for working with the City of Richmond, Employment & Training Department, and the Office of YouthWORKS Program.



**City of Richmond
YouthWORKS
Summer Youth Employment Program 2020
BECOME A WORKSITE EMPLOYER!**

Benefits of Becoming a Worksite Employer:

- ◆ Get Short Term Projects Completed
- ◆ Train the Richmond Youth in your Field
- ◆ Become a Mentor in your community
- ◆ Curbing the temporary staffing cost
- ◆ YouthWorks is payroll of record

**Online Worksite Application Will be Available
from March 2, 2020 to April 17, 2020**

Click Link to Submit Online Request:

https://youthworks.formstack.com/forms/2020_syep_employer_request_form

Or Visit our Website:

<http://www.ci.richmond.ca.us/662/YouthWORKS>

For questions contact Bouakhay Phongboup
bphongboup@richmondworks.org
510-307-8050
Visit YouthWORKS Office
330 25th St Richmond, CA 94805
510-412-2044

An Equal Opportunity Employer/Program Auxiliary aids and services
available upon request to individuals with Special Trades



Recreation Services/Community Services

Egg Hunt & Community Information Day, and Park Rx Day - CANCELLED

These events are cancelled until further notice.

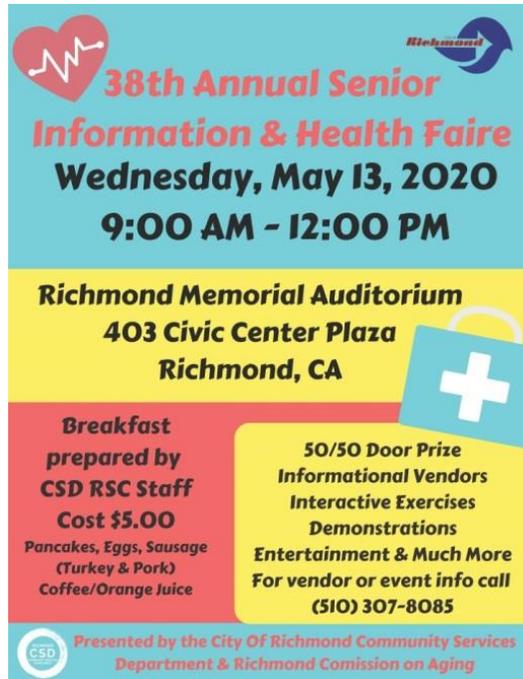


38th Annual Senior Information and Health Faire; May 13th, 2020

The City of Richmond Community Services Department and the Richmond Commission on Aging are proud to sponsor the 38th Annual Senior Information and Health Faire. This event will be held at the Richmond Memorial Auditorium at 403 Civic Center Plaza, on Wednesday, May 13, 2020, from 9:00 A.M. to 12:00 NOON.

All businesses, agencies or individuals who are interested in senior health and wellness are cordially invited to participate in this festive day. Space will be made available for groups to display information, give demonstrations, hand out information and/or register prospective clients. All businesses, agencies or individuals interested in participating must complete the application form and return by Friday, May 1, 2020, to Richmond Senior Center (RSC) staff.

If you have any questions, please contact RSC staff at (510) 307-8087. Thank you and we look forward to another successful event with your participation.



38th Annual Senior Information & Health Faire
Wednesday, May 13, 2020
9:00 AM - 12:00 PM

Richmond Memorial Auditorium
403 Civic Center Plaza
Richmond, CA

Breakfast prepared by CSD RSC Staff
Cost \$5.00
 Pancakes, Eggs, Sausage (Turkey & Pork)
 Coffee/Orange Juice

50/50 Door Prize
Informational Vendors
Interactive Exercises
Demonstrations
Entertainment & Much More
For vendor or event info call (510) 307-8085

Presented by the City Of Richmond Community Services Department & Richmond Commission on Aging

7. Public Works

Abatement

Abatement crews abated and fenced a City-owned property located on the Iron Triangle neighborhood, and removed illegal dumping and graffiti from various locations throughout the City.





City Owned Property Clean-Up & Fencing





Illegal Dumping



Graffiti Abatement

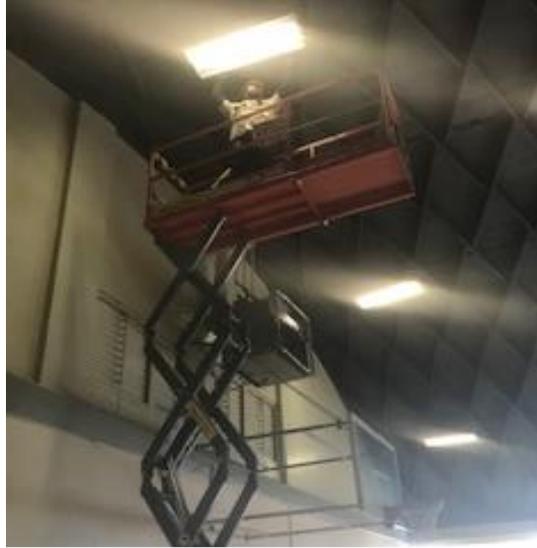
Facilities Maintenance

Stationary Engineers performed daily pool maintenance and Civic Center Plaza boiler inspections, replaced an exhaust fan motor in the restroom of 440 Civic Center Plaza basement, repaired the washing machine and sewer line at Fire Station #68, relocated the dehumidifier control display to the mezzanine at the Richmond Swim Center, replaced fire extinguishers at the Recreation Complex, and replaced the variable air volume controller at 450 Civic Center Plaza.

Utility Workers continued to sanitize areas multiple times a day, waxed the floors in the Employment and Training building, changed bulbs at the Recreation complex, set up meeting rooms, and serviced 29 City-owned facilities.



*Floor Waxing
at Employment and Training*



Bulb Replacement

Parks and Landscaping

General fund crews trimmed and removed weeds around the Communications Center, weed-whipped the medians along San Pablo Avenue, picked up debris along the Greenway, removed graffiti and repaired fencing at Nicholl Park, removed weeds from the Cypress Pathway, and mowed at additional parks in the city.



*Weed Abatement
at the Communications Center*



Fence Repair at Nicholl Park

Tree crews cut or removed trees on: 35th Street, Golden Gate Avenue, San Luis Street and along the Richmond Greenway from Carlson Boulevard to 45th Street.

Marina District crews emptied the trash bins along the Bay Trail, refilled dog bag bins, cut weeds on the Marina Bay right-of-ways, completed weed abatement at Shimada Park, edged turf at Lucretia Edwards Park, removed debris from parks and parking lots, and mowed lawns and removed graffiti throughout the district.

Hilltop District crews continued general maintenance around the business area, continued with maintenance around Hilltop Lake, continued or completed weed abatement at Country Club Vista, Bay Vista Park, and the Auto Plaza monument, and removed debris from all parks.



*Country Club
Vista Maintenance*



Auto Plaza Monument Maintenance

Pavement Maintenance

Paving crews assisted with the transporting of illegal dumping, oversaw the modification of the drainage area for the lot at the Recreation Complex, patched large areas of pavement, paved on the Richmond Parkway, and worked from the outstanding pothole list.



Paving on Richmond Parkway



Patching on Esmond Avenue



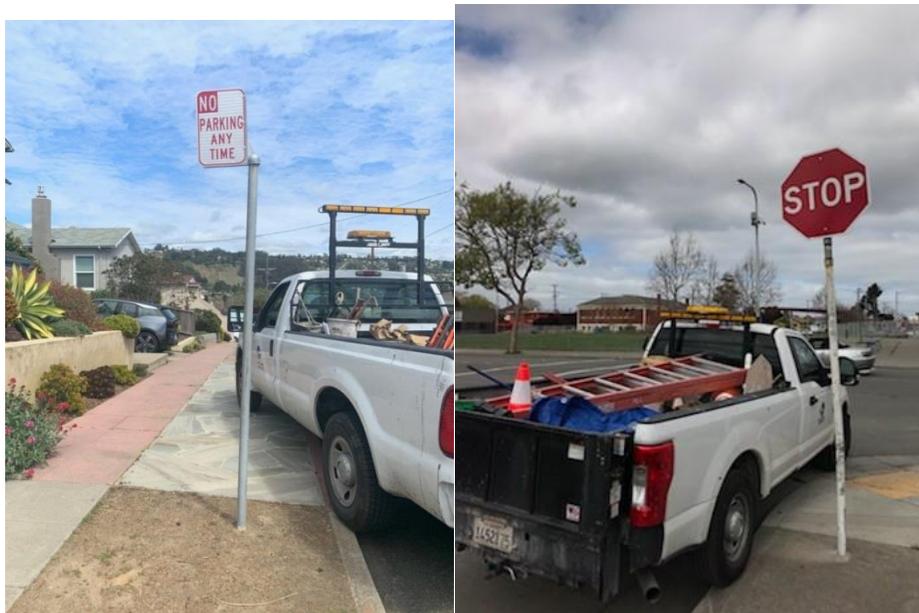
Drainage Modification

Street Sweeping crews swept the following Neighborhood Council districts on the fifth Monday and Tuesday and the first Wednesday through Friday in; Carriage Hills North Side, El Sobrante Hills, Greenbriar, Hansfor Heights, Via Verde, San Pablo Dam Road, Bristole Cone, May Valley, Vista View and Clinton Hill. Staff also swept along medians as the weather permitted.

Traffic Signs and Lines staff fabricated and installed 31 signs, reset a pole, installed four poles and painted; red, grey and blue curbs totaling 120 linear feet.



Markings Refresh



Sign Installation

Water Resource Recovery Division

Macdonald & Virginia Wet Weather Improvement Projects

See pictures and descriptions below.



Local Richmond contractor is installing a new manhole on 28th Street.

2019/20 Sewer Segment Rehabilitation Project – RAA Year 2

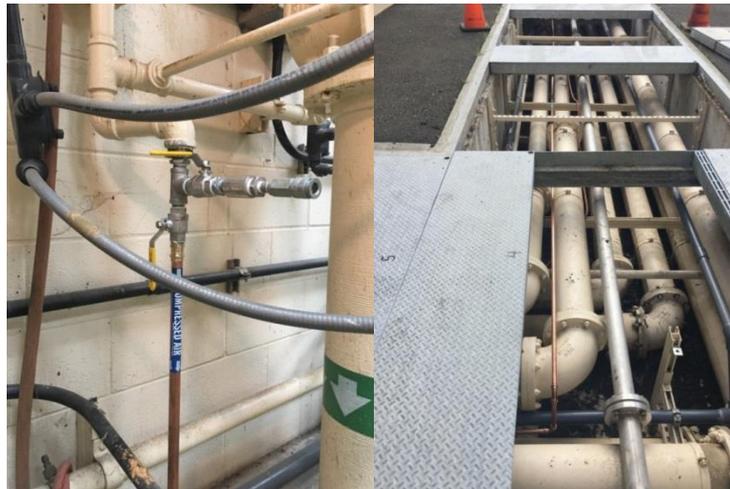
The project was awarded to W.R. Forde Associates. Notice to Proceed was March 9, 2020, and this project is on a fast track to be completed by June 29, 2020, per the Baykeeper Settlement Agreement of 2018. See progress photo below.



Local contractor is installing a new sewer main on Center Ave and S. 35th St..

Re-Route the Existing 4" Plant Water Line to accommodate the Sludge Control Building Demolition

Once in operation, the two-inch rerouted air line could not meet Plant demands on the north side of the Plant. Therefore, it was cut and capped. North side air demand is now being met by the air compressor located in the heat exchanger building. A three-quarter inch copper line was plumbed to supply the air demands on that side of the Plant. This project is now complete.





Local contractor installed a new ¾” copper air line replacing the existing 2” air line.

Sewer Lateral Grant Program

The City of Richmond’s Water Resource Recovery Department administers the Sewer Lateral Grant Program. The program reimburses eligible homeowners in the Richmond Municipal Sewer District (RMSD No. 1) for some of the cost to replace their sewer lateral.

The program is open and accepting applications for the 2019-2020 Fiscal Year.

For more information about the Sewer Lateral Grant Program, please visit www.ci.richmond.ca.us/2130/Sewer-Lateral-Grant-Program or call (510) 620-6594.



Sewer Lateral Grant Program Application Guidelines

Application and copies of the required documents listed below must be submitted in person at:
 Water Resource Recovery Center – 450 Civic Center Plaza, 2nd Floor, Richmond, CA 94804
 Central Hours: Monday-Friday 8:30am-4pm

The City of Richmond recommends obtaining estimates from at least three (3) contractors.

Eligibility:

- ◆ Parcels served by the City of Richmond Sanitary Municipal Sewer District.
- ◆ Sewer lateral replacement must be completed **BEFORE** applying for the Sewer Lateral Grant Program.
- ◆ A full line replacement must be completed during the fiscal year July 1, 2019 to June 30, 2020.
- ◆ If you have previously received a Sewer Lateral Grant reimbursement, you will not be eligible to apply.

Required Documents:

- ◆ Only Lateral Grant Applications dated 4/05/2019 or newer will be accepted.
- ◆ Contractor's final paid in full invoice.
- ◆ Proof of payment (copy of canceled check, credit card receipt, or bank statement are accepted).
- ◆ Certificate of Lateral Compliance (issued by the City after encroachment permit inspections are approved).
- ◆ Grant Deed (Change of ownership taken place within last 3 months and/or if property is under a Trust).
- ◆ Tax-exempt organizations must submit proof of tax-exempt status.

Award Limits:

- Each fiscal year the City allocates sewer lateral grant funds to be awarded for private sewer lateral replacement.
- This program can be suspended at any time without prior or advanced notification or posting.
- Property owner(s) are eligible for **ONE (1)** sewer lateral grant reimbursement award in a lifetime on a first come first serve basis until all sewer lateral funds are exhausted.
- Starting July 1, 2019 and ending June 30, 2020, the complete sewer lateral grant reimbursement amount is \$1,800 per application.
- Incomplete applications will **NOT** be accepted.
- All applications **MUST** be submitted in person. Any applications submitted via email or mail will **NOT** be accepted.
- No applications will be accepted after the sewer lateral grant funds are exhausted.
- Reimbursement may take approximately 5 weeks from the date the completed application is received and approved by the City.

PLEASE NOTE
Sewer Lateral Grant Program for Fiscal Year 2019-2020
ONLY work completed during the fiscal year (7/1/19 – 6/30/20)
will be eligible for sewer lateral grant reimbursements.

REV 10/2018

CITY OF RICHMOND
Water Resource Recovery Department
 450 Civic Center Plaza, 2nd Floor
 Richmond, CA 94804
 Office: (510) 476-4104
 Fax: (510) 476-4105
 Email: water@ci.richmond.ca.us
 Website: www.ci.richmond.ca.us

Sewer Lateral Grant Program Application



APPLICANT INFORMATION	
Property Owner(s) Name (PRINT): _____	
Property Address (PRINT): _____	
Mailing Address (if different than above): _____	
Phone: _____	Cell: _____
Email: _____	
Property Affiliation: <input type="checkbox"/> Primary Residence <input type="checkbox"/> Rental Property (answer question below) <input type="checkbox"/> Other: _____	
Is the rental property currently registered with the City of Richmond Rent Program: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Contractor bid amount: _____	Total amount paid to contractor: _____
<p>Waiver of Liability: I certify that (I) have read and understand the Lateral Grant Application and Submitter; (2) I am the legal owner of the parcel (I or my company); (3) I am a resident of the City of Richmond; (4) I understand that the City of Richmond will award one (1) sewer lateral grant reimbursement to properly owner(s) in a lifetime on a first come first serve basis and all sewer lateral grant funds are available for the subject property described above; (5) I warrant that the private sewer lateral at the above described property is in compliance with Richmond Municipal Code Chapter 12.07 even if the sewer lateral grant application is not approved; (6) I have not submitted a claim to the City or any other public agency for reimbursement of costs incurred to make the sewer lateral replacement described above; and (6) I understand that the City of Richmond does not guarantee the work of contractors on private sewer lateral. I hereby grant the City of Richmond all rights of access to the subject property necessary to process the application, such rights to be exercised only during normal business hours and with reasonable notice to occupants of the subject property.</p>	
APPLICANT NAME (PRINT): _____	
APPLICANT SIGNATURE: _____ DATE: _____	
(FOR OFFICE USE ONLY)	
1 _____ 2 _____	
<p>CHECKER:</p> <input type="checkbox"/> Contractor's Final Invoice <input type="checkbox"/> Final Property Ownership (PG/Giant Deed/POC) <input type="checkbox"/> Rental Property <input type="checkbox"/> Proof of Payment <input type="checkbox"/> Certificate of Lateral Compliance Commercial Property operated by a Non-Profit Organization: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Has the applicant previously received a lateral grant reimbursement: <input type="checkbox"/> Yes <input type="checkbox"/> No	<p>APR: _____ FR: _____ LGA R: _____ Approved Date: _____ Approved Amount: _____</p>
<input type="checkbox"/> APPROVED FOR REIMBURSEMENT <input type="checkbox"/> INCOMPLETE <input type="checkbox"/> EXPIRED Reason: _____	

REV 10/2018

Thank you for keeping up with the activities in the City of Richmond. Feel free to contact me if you have any questions or comments about these or any other items of interest to you.

Thank You!

Laura Snideman

City Manager
 City of Richmond
 450 Civic Center Plaza
 Richmond, California 94804
 (510) 620-6512

You can sign up to receive the City Manager's weekly report and other information from the City of Richmond by visiting: www.ci.richmond.ca.us/list.aspx

See below for options to connect with the City of Richmond.

Connecting with the City of Richmond



Using the City of Richmond Mobile Application:

The City of Richmond mobile app provides Richmond's community members with one-stop access to City services and information via mobile devices. The app allows quick and real-time reporting of neighborhood-related issues; viewing the City's events calendar; finding addresses and phone numbers of local businesses, city departments and council members. The City of Richmond's mobile phone app is available on the Apple App store and Google Play store.

QR Codes are available for easy downloading of this APP:

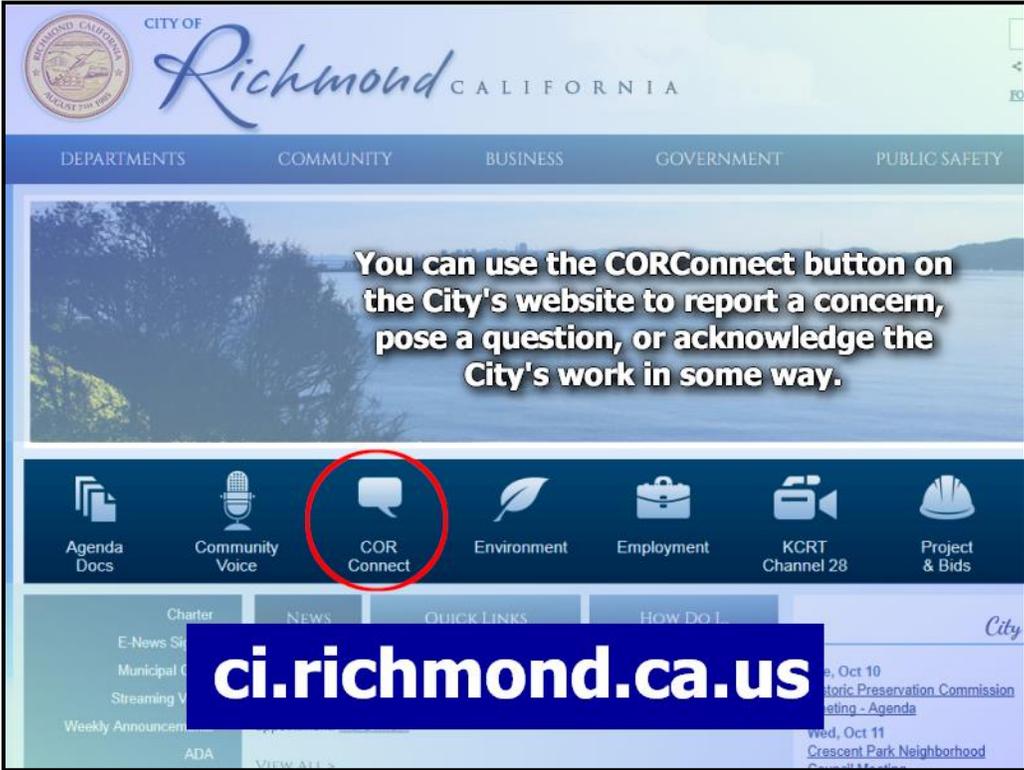
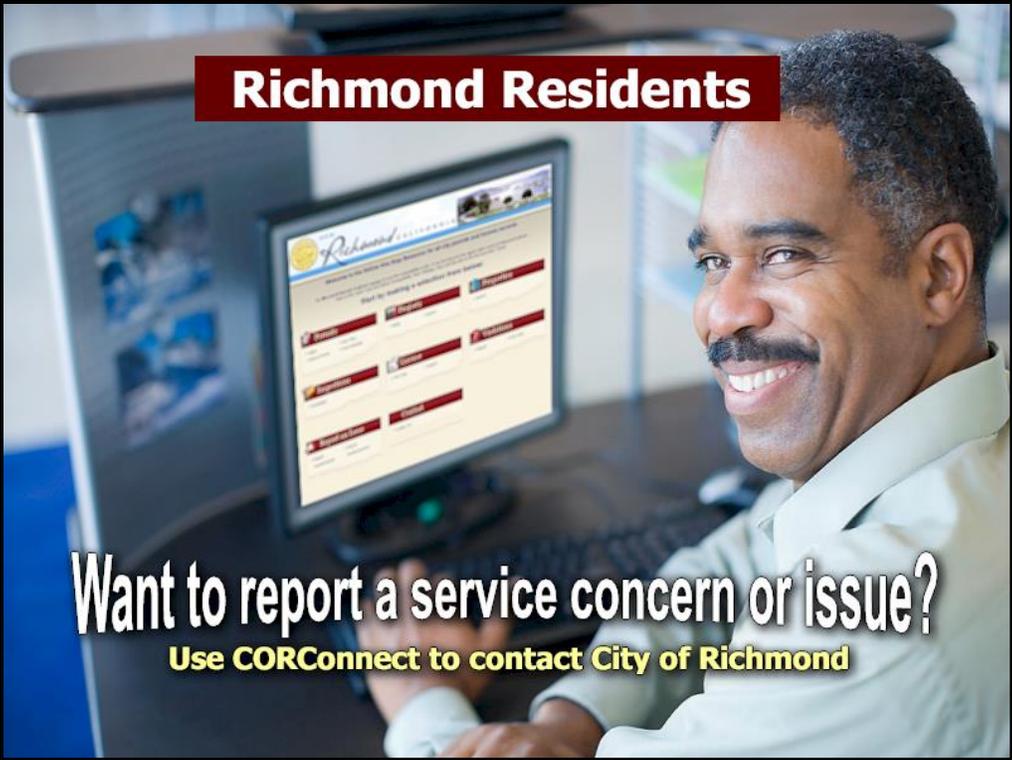
Apple version of APP



Android version of APP



We welcome your comments at webservices@ci.richmond.ca.us



On the next screen,
under "Report an Issue,"
select "Report
Issue/Concern," or
"Search Issue/Concerns"
to look up a previously
reported issue.



You can also look up
previously submitted issues
to check on the current status
if you provided your name,
phone number or email when
you submitted it.

Want to report a service concern or issue?



Use the City of Richmond
Mobile Application:



The City of Richmond mobile app provides
Richmond's community members with
one-stop access to City services and
information via mobile devices

E-mail your comments at
webservices@ci.richmond.ca.us

To contact us by phone:

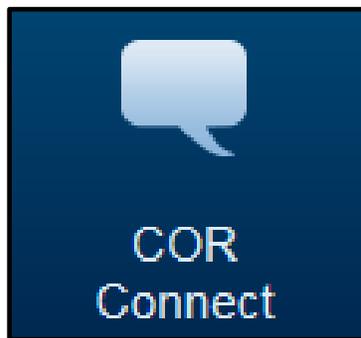
The City's website (<http://www.ci.richmond.ca.us/>) provides a department and staff directory at <http://www.ci.richmond.ca.us/Directory.aspx>.

If you're not sure which department you need to contact, we encourage you to phone the City Manager's office at (510) 620-6512.

Using the CORConnect Application on the City's Website:

You can use the **CORConnect** button on the City's website (<http://www.ci.richmond.ca.us/>) to report any comments, questions or concerns regarding the work being done by City staff. The CORConnect issues go directly to the responsible department, and the city manager reviews reported issues on a regular basis to determine if City staff members are responding appropriately. If you do not feel that you have received a satisfactory response, please contact the City Manager's Office at (510) 620-6512.

To access **CORConnect** select the CORConnect button on the homepage of the City website.



Alternatively, you can select the **COR Connect** button on any other webpage on the left hand side of the page.



On the next screen under Report an Issue select Report Issue/Concern to create a report or Search Issue/Concerns to look up a previously reported issue. You can also look up previously submitted issues to check on the current status if you provided you name, phone number or email when you submitted it.



On the page, you can also look up information on a parcel, see permits issued and look up business license information. If you have a current business license you can pay to renew it online with a credit card.

The recommended browsers are: **Microsoft Edge**, or **Microsoft Internet Explorer version 11** using the compatibility mode. It can be found in the upper right corner of Internet Explorer: click on the "gear" icon and select Compatibility View Settings, then add the site to the list and click "Close".

The City of Richmond is looking forward to feedback from the community on **CORConnect**. We welcome your comments at webservices@ci.richmond.ca.us