



Hon. Mayor and Members of the City Council:

This is the report for the week ending April 17th, 2020.



1. **Meeting Notes**

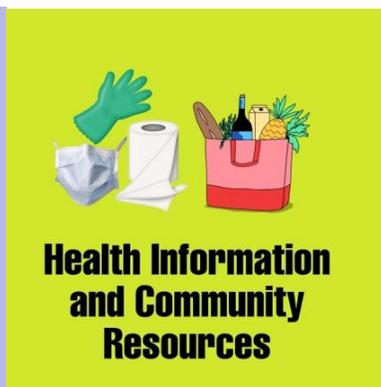
The next City Council meeting is scheduled for Tuesday, April 21st. Closed Session begins at 5:00 P.M., followed by the Regular Meeting of the Richmond Housing Authority at 6:25 P.M. The Regular Meeting of the Richmond City Council will begin at 6:30 P.M., and the agenda may be found by clicking this link: [April 21st City Council Agenda](#).

2. **Coronavirus (COVID-19) Updates**

The following information is an ongoing list of resources and significant updates regarding COVID-19.



Shelter In Place



Coronavirus 2019 (COVID-19) Business and Worker Resources

The City of Richmond currently has limited-service due to COVID-19. The city understands that many small businesses may be suffering due to the County's Shelter in Place mandate. To support local businesses through these hard times, there are a few federal, state, and local resources to assist these businesses.

COVID-19 Employer Resources:

- [CDC Guidance for Businesses and Employers](#)
- [California Labor & Workforce Development Agency for workers and Employers](#)
- [Cal/OSHA Guidance on Coronavirus](#)

Federal Resources for Businesses:

- [California Governor's Office of Emergency Services - News SBA Economic Disaster Relief](#)
- [SBA Economic Injury Disaster Loans](#) - US Small Business Administration Injury Disaster Loans offer up to \$2 million in assistance for a small business. These loans are used to pay fixed debts, payroll, accounts payable, and other bills. The interest rates for these loans are 3.75% for small businesses without credit available elsewhere and 2.75% for non-profits.
- [Disaster Unemployment Assistance](#) (Includes self-employed workers) - US Department of Labor, Employment & Training Administration Disaster Unemployment Assistance program provides unemployment benefits to individuals who have become unemployed as a direct result of a providentially declared major disaster.
- [Restore Your Economy](#) - The International Economic Development Council with support from the U.S. Economic Development Administration have put together up-to-date resources related to COVID-19 and its economic Impacts.
- [Updated Economic Relief Plan \(CARES Act\)](#)
 - Small businesses could receive funding to cover payroll, rent and utilities. The bill aims to cover eight weeks of those costs. Please visit this [link](#) to find SBA lenders
 - Unemployment Insurance expansion will increase benefits by \$600 per week and unemployment checks can continue for up to 39 weeks and more categories are eligible

State Resources for Businesses:

- [Disaster Relief Loan Guarantee Program](#) - Small Business Finance Center partners with Financial Development Corporations to provide loan guarantees and direct loans for small businesses that experience capital access barriers. This program allows for loans of up to \$20 million and a max guarantee of \$1 million with interest rates negotiated between lenders and borrowers.
- [Disability Insurance Elective Coverage for Employers and Self-Employed Individuals](#)
- [1-Week Waiting Period for State Unemployment & Disability Insurance Waived](#)
- [Reduced Work Hours - Work Sharing Program](#) - Employers may apply for Unemployment Insurance (UI) Work Sharing program if reduced production, services, or other conditions cause them to seek an alternative to layoffs. The program helps employees whose hours and wages have been reduced to receive UI benefits, keep their current job, and avoid hardships. It allows

employers to minimize or eliminate the need for layoffs, keep trained employees, and avoid the cost of recruiting, hiring, and training new employees.

- [Request up to a 60-day extension on State Payroll Taxes](#) - Employers experiencing hardship as a result of COVID-19 may request up to a 60-day extension of time from the State of California's Employment Development Department (EDD) to file their state payroll reports and/or deposit state payroll taxes without penalty or interest. A written request for an extension must be received within 60 days from the original delinquent date of the payment or return. For questions, employers may call the EDD Taxpayer Assistance Center toll-free from the U.S. or Canada: 1-888-745-3886, Hearing-impaired (TTY): 1-800-547-9565, Outside the U.S. or Canada: 1-916-464-350.
- [File a State Unemployment Insurance Claim](#) - Unemployment Insurance is an employer-paid program that provides partial income replacement when one becomes unemployed or has their hours reduced. Follow the link for eligibility requirements.

Local Resources for Businesses:

- [Richmond Revolving Loan Fund](#) - The Revolving Loan Fund is a community-based program with the goal of fostering local economic growth through creation and retention of employment opportunities for Richmond residents. The program offers eligible applicants loans from a minimum of \$5,000 to a maximum of \$100,000.
- [Richmond Kiva Loan Program](#) - Kiva is a small loan match program where you are required to raise up to \$1,500 on the Kiva crowd funding website. The City will match funds raised dollar-for-dollar, up to \$1,500. The maximum financing to your business under this program is \$3,000.

Private Industry Resources for Businesses:

- [Facebook Small Business Grant Program](#) - Facebook is offering \$100 Million in cash grants and ad credits to help up to 30,000 small businesses during these challenging times.
- [Verizon Small Business Recovery Fund](#) - The Local Initiative Support Corporation, with a \$2.4 Million investment from Verizon, will be offering grants to help small businesses fill financial grants accrued due the COVID-19 pandemic.

How to Support Local Restaurants During the COVID-19 Outbreak

The Richmond Chamber of Commerce created a list of local Richmond restaurants offering take-out at this time. Local restaurants need your support more than ever during this time.

Cafe Soleil
3550 San Pablo Dam Rd.
El Sobrante, CA 94803

(510) 758-6134

C J's Barbecue & Fish

Address: 2401 Macdonald Ave. A,
Richmond, CA 94804
Phone: (510) 235-7471

Daimo Chinese Restaurant
3288 Pierce St 94804
12:00 P.M. – 9:00 P.M.

El Agave Azul
Address: 12955 San Pablo Ave.
Richmond, CA 94805
Phone: (510) 307-5749

El Sol Restaurant
Address: 101 Park Pl.
Richmond, CA 94801
Phone: (510) 260-0163

Eurasia
12221 San Pablo 94805
11:30 A.M.-8:30 P.M.

Huong Trà & Deli
12221 San Pablo Ave. #8 94805
10:00 A.M. - 8:30 P.M.

Jin Ye Restaurant
152 Washington Ave. 94801
11:00 A.M.-9:00 P.M.

Kai Sarn Thai cuisine
130 Washington Ave 94801
5:00 A.M.- 2:00 P.M.

Mr. Pizza Man
353 24th St 94804,
10:00 A.M.-10:00 P.M.

Phila Burger Station
1100 23rd St 94804,
10:00 A.M.- 8:00 P.M.

Portumex
721 23rd St 94801
(510) 237-7513
10:00 A.M.-7:00 P.M.

Q's Hatal Pizza
12897 San Pablo Ave 94805

Raymond's Pizzeria
130 Railroad Ave 94801
12:00 P.M.-7:30 P.M.

Richmond Pizza House
12343 San Pablo 94805
10:00 A.M. -10:00 P.M.

Sala Thai
15501 San Pablo Ave
11:00 A.M.-10:00 P.M.

Sa Wad Dee Thai
12200 San Pablo 94805
1:30 P.M.- 8:30 P.M.

Snappers Seafood Restaurant
1501 Ohio ave 94804
12:00 P.M.- 8:00 P.M.

Tacos El Tucan
12505 San Pablo Ave 94605,
12:00 P.M. – 9:00 P.M.

Taqueria La Bamba
12345 San Pablo 94805
11:00 A.M.-9:00 P.M.

Tsing Tao
12372 San Pablo Ave. 94805
11:00 A.M. – 9:00 P.M.

Fresh Approach is still in bringing you fresh produce!

The Fresh Approach Mobile Farmers' Market is still in operation! Purchase California-grown fruits, vegetables, dried beans, and even honey. The 50% discount for participants receiving federal benefits has been extended to all shoppers during the shelter in place. You can find the truck Wednesdays, from 10:00 A.M. – 1:00 P.M., at the Richmond Public Library (325 Civic Center Plaza) AND Fridays, from 10:00 A.M. – 1:00 P.M., at San Pablo City Hall (13831 San Pablo Ave).

¡El mercado de agricultores móviles de Fresh Approach todavía está en funcionamiento! Compre frutas, vegetales, frijoles secos e miel cultivados en California. El descuento del 50% para los participantes que reciben beneficios federales se ha extendido a todos los compradores durante el refugio en el lugar. Puede encontrar el camión los miércoles, de 10:00 A.M. a 1:00 P.M., en frente de la Biblioteca Pública de Richmond (325 Civic Center Plaza) Y los viernes, de 10:00 A.M. a 1:00 P.M., en el estacionamiento del San Pablo City Hall (13831 San Pablo Ave)."

As this public health event continues to evolve, we will be doing everything possible to keep the Mobile Farmers' Market a safe place for shoppers and staff, while providing food to the public. For more information on our Health and Safety protocols [click here](#).

KCRT Datagnet Update

Senior Information and Health Faire
Informational Vendors
Interactive Exercises
Demonstrations

38th Annual Senior Information & Health Faire
Wednesday, May 13, 2020
9:00 AM - 1:00 PM
Civic Center Plaza
Richmond, CA

Postponed

Breakfast prepared by CSD RSC Staff
Cost \$5.00
Pancakes, Eggs, Sausage (Turkey & Pork) Coffee/Orange Juice

50/50 Door Prize
Informational Vendors
Interactive Exercises
Demonstrations
Entertainment & Much More
For vendor or event info call (510) 307-8085

Presented by the City Of Richmond Community Services Department & Richmond Commission on Aging



Coronavirus (COVID-19) Information



STAY INFORMED. STAY PREPARED. STAY ENGAGED.

WE'RE IN THIS TOGETHER

STAY INFORMED.

On March 16th, Contra Costa County, along with the State of California, has issued a "shelter in place" order for residents to help prevent the spread of the COVID-19 virus.

Public gatherings of ANY number are not allowed. We can reduce the spread of the virus and save lives by practicing social distancing and staying at home. Residents should only engage in essential activities outlined by the order, such as grocery shopping, medical care, banking, and exercise.



STAY PREPARED.

What can I do?



Stay home unless you need to engage in essential activities.



Maintain physical distance. Keep at least 6 feet of space between you and others.



Do not gather with others in person. Bars, gyms, theaters, and nightclubs are closed.



Wash your hands! Always cover your mouth when coughing or sneezing. Disinfect high traffic areas such as door handles.



Keep enough medicine and food for two weeks, but avoid panic buying. It prevents seniors and others from getting what they need.



If you feel sick, please call your doctor or nurse hotline.





STAY ENGAGED.

How can I help?

Social distancing doesn't mean the end of community. It means changing our patterns to help keep people safe.

-  Use technology like phones, texts and video conferencing to stay in touch with your neighbors and family.
-  Check on seniors and the disabled on the phone/ through the door to see what their needs are.
-  Get in touch with your CERT emergency preparedness team at cert@ci.richmond.ca.us
-  Take care of your mental health and wellness. If you need support call 211 (support line).
-  Volunteer! More information can be found in the "Ways to Help" box below.



Ways to Help

- Nextdoor** -> Get assistance or offer assistance with Nextdoor's "Help Map"
- Facebook** -> Create a Facebook page for your neighborhood, to provide or trade needed items during this time
- Donate** -> Give food to a shelter or food bank, or donate blood at www.redcrossblood.org/give.html/find-drive
- Deliver** -> Distribute food with Meals on Wheels www.mealsonwheelsamerica.org
- More Ideas** -> Visit the City of Richmond COVID-19 site and look under the "Stay Engaged" tab for more ideas

For More Info:

 www.coronavirus.cchealth.org (Contra Costa Health Services)

 www.ci.richmond.ca.us/coronavirus (City of Richmond)

 **211** (Crisis line assistance & mental health care information)

(800) 971-0016 (Friendship line, for seniors)

a message brought to you by

Library Resources while Sheltering-In-Place

All Richmond Public Library branches are closed due to the public health order and book returns are locked. If you have library items checked out, please hold them until after the closure has ended. All due dates have been extended through May 5th, and any fines or fees that accrue during this time will be waived.

Our website (www.richmondlibrary.org) continues to be updated with resources to help you not feel isolated while self-isolating.

New books are regularly added to OverDrive/Libby (richmondlibrary.overdrive.com). If you don't already have a library card, you can use your mobile phone number to get an instant digital card!

Library Resources While Sheltering-in-Place

E-books and Audiobooks: Your library card + your device @ your place



Need a card?

You can [sign up for an OverDrive Instant Digital Card](#) using your mobile number and start borrowing OverDrive/Libby titles FREE!

Free Resources

Many cultural institutions, programs, and people are making their works free to view or interact with during the health crisis. *These lists are partial and will continue to be updated.*

Children

[Virtual Recreation Center](#) - Activities and resources from Richmond Community Services.

General / Adult

[Virtual Recreation Center](#) - Activities and resources from Richmond Community Services.

Letter Template for Tenants Facing Financial Hardship Due to COVID-19

On March 17, 2020, the City of Richmond declared a local emergency in response to the COVID-19 pandemic and adopted an emergency Order (Resolution 20-20) prohibiting certain types of evictions, including evictions based on a Tenant's failure to pay rent due to financial impacts related to COVID-19, during the period of local emergency.

Affected Tenants need to: (1) notify Landlords in writing within 30 days of the date rent is due of their inability to pay rent, and (2) state the ways in which they have been financially impacted and attach supporting documentation to support their claims.

The Order does NOT relieve Tenants of the liability to pay rent. Rent must be paid within six months after the period of local emergency ends. Landlords may not charge late fees or interest on deferred rent payments.

[Access the Letter Template for Tenants to Inform Landlords of Their Inability to Pay Rent Due to the Financial Impacts of COVID-19 \(English\)](#)

[Access the Letter Template for Tenants to Inform Landlords of Their Inability to Pay Rent Due to the Financial Impacts of COVID-19 \(Spanish\)](#)

For more information about evictions during the period of local emergency, as well as resources to address food, shelter, health and other emergency needs, please access the [COVID-19 and Evictions Fact Sheet \(English and Spanish\)](#).

Rent Program staff are available by phone at (510) 234-RENT [7368] or email (rent@ci.richmond.ca.us) to address any questions from community members.

NUEVO RECURSO DISPONIBLE

INQUILINOS: INFORME A SU ARRENDADOR SI NO PUEDE PAGAR EL ALQUILER DEBIDO A COVID-19

PLANTILLA DE CARTA DISPONIBLE EN EL SITIO WEB DEL PROGRAMA DE RENTA: WWW.RICHMONDRENT.ORG

LOS INQUILINOS AÚN SON RESPONSABLES DE PAGAR EL ALQUILER DENTRO DE LOS SEIS MESES POSTERIORES A LA FINALIZACIÓN DE LA EMERGENCIA LOCAL.

NEW RESOURCE AVAILABLE

TENANTS: LET YOUR LANDLORD KNOW IF YOU ARE UNABLE TO PAY RENT DUE TO COVID-19

LETTER TEMPLATE AVAILABLE ON THE RENT PROGRAM WEBSITE: WWW.RICHMONDRENT.ORG

TENANTS ARE STILL RESPONSIBLE TO PAY RENT WITHIN SIX MONTHS AFTER THE LOCAL EMERGENCY ENDS.

Public Hearing – Richmond Municipal Sewer District Proposed Rate Increase

Due to the Governor’s Shelter-in-Place order, public attendance at the Council meetings has been restricted. Therefore, please check the [City’s website](#) for information regarding how you can register to participate in the Public Hearing regarding the Sewer Rate Increase.

Comments or protests can also be submitted in writing to: City Clerk’s Office, 450 Civic Center Plaza, Richmond, CA 94804. You may also submit your protest or comments via e-mail letter to the City Clerk’s office at the following address: Cityclerkdept@ci.richmond.ca.us

All protests will be recorded until the close of the public hearing. For more information, please contact Mary Phelps at (510) 621-1269 or mary_phelps@ci.richmond.ca.us

For more information, please visit: <http://www.ci.richmond.ca.us/3281/Water-Resource-Recovery>

Richmond Main Street & Leftside Printing Offer Help for Brick-and-Mortar Richmond Businesses

Richmond Main Street, in partnership with Leftside Printing, is providing a limited amount of complimentary 2'x3' "Open for Business" banners for small businesses in Richmond. The customizable banners will greatly help many businesses during this challenging time by providing them with a resource by which they can promote their business and encourage customers to shop their favorite local establishments safely.

Any Richmond brick-and-mortar small business that is considered essential per the [current health order](#) and in good standing with the City of Richmond is eligible to request a complimentary banner by contacting Leftside Printing at (510) 965-9697 or leftsideprinting@hotmail.com. Pick-up details will be provided upon reservation. First come, first served, starting Friday, April 10. Businesses can [preview and download a digital version of the banner here](#).

Downtown businesses can also download additional marketing graphics [here](#).

All businesses are also invited to check out the following COVID-19 resources from Richmond Main Street:

[Resources for Businesses & Employers Impacted by COVID-19](#)

[Paycheck Protection Program Local Lenders Guide](#)

Read the full announcement [here](#).

Access the Richmond Main Street COVID-19 Community Resource Directory [here](#).



- Store is Open
Please come in
- Delivery
- Take-Out
- Pick-Up
- Virtual Services
- Appointment only

() _____

WEB _____

Banner Sponsor: [Leftside Printing & Richmond Main Street Initiative](#)

Richmond Promise Response to COVID 19

During this time of uncertainty, the [Richmond Promise](#) and our incredible college access partners are committed to supporting our college students and high school students through their last months of school as they transition to college and continue to pursue their college dreams.

Read below for key resources and the ways we are working together with partners to adapt our programming to virtually support Richmond high school seniors and college students. The Richmond Promise team is fully present and virtual. With any questions or requests for support, reach out to:

- Miguel Molina: mmolina@richmondpromise.org (530-794-8326)
- Ana Perez: aperez@richmondpromise.org (510-775-1067)

Virtual Support for High School Seniors

Richmond Promise is offering virtual coaching to high school students who may need support with their college enrollment process. We can assist students who need supporting completing to-do list item for their college portals, financial aid, or enrollment to our local community college institutions.

Students can sign up for an appointment here: <https://bit.ly/rpvirtualsupport>



Richmond Promise Next Steps Workshops

Do you know a student who applied for a Richmond Promise Scholarship? Scholarship applicants should plan to join us for one of our April Next Steps Workshops in English & Spanish for Richmond Promise. Workshops will review important next-steps for claiming your Richmond Promise Scholarship and successful college enrollment, and connect you to point-people and resources on partner campuses. **Sign up: <http://bit.ly/nswebinars>**



College Student Support

Do you know a Richmond Promise college student in need? Since March 13th, we have provided students with support for groceries, computers and Wi-Fi access and travel home. If you know a college Scholar who needs support, encourage them to [fill out this form](#). If you and your family have everything you need, please consider donating to our relief fund and helping us support our community [by clicking here](#). COVID [FAQ for College Students](#), courtesy of the [Northern California College Promise Coalition](#). Check out our RP Specific [College Access Resource guide](#) for the most up-to-date information on direct resources and supports within our community.

WCCUSD School Closure & Meal Availability

All schools are closed through the end of the school year. Student meals can be picked up from 11:00 A.M. to 1:00 P.M. at the following 9 schools: De Anza, Kennedy, Pinole Valley, Richmond, DeJean, Helms, Nystrom, Montalvin, Riverside. Stay up-to-date and find current resources [here](#).

These are our plans as of now and we will adjust our model to be responsive to the needs of our community during the COVID19 crisis. The health and safety of our community is our first priority and we will do everything we can to continue to support our Scholars as we navigate this crisis. We also realize COVID19 will have serious community-wide ramifications and if you are looking for more information and resources, please visit [Contra Costa Health Services](#) for the most up to date information.

Solid Waste Services- IMPORTANT NOTICE

Republic Services: <https://www.republicservices.com/municipality/wccc-ca>

The City has been notified by Republic Services that due to the outbreak of COVID-19, for the health and safety of collection vehicle drivers, employees and the community, certain services will be suspended temporarily.

Effective Monday, March 30th, and until further notice, Republic will be operating under the following guidelines:

- Only cart/commercial bin contents will be collected.
- Roll-off service will continue in routine business order.
- Drivers will not be authorized to leave their vehicles to pick up wastes outside carts or commercial containers.
- On-call Clean-ups of Bagged Materials and Bulky Household Items will be suspended temporarily.

The City and Republic Services are working hard to keep the community clean and safe, ensure high quality service with minimal service disruption while facing a unique challenge that requires dedicated focus on public health and safety. On-call services will resume as soon as possible.

RecycleMore (West Contra Costa Integrated Waste Management Authority)

RecycleMore staff are working remotely and are still available to answer questions via email. For more information visit, <http://recyclemore.com/>

Suspended Services

- Door-to-Door HHW Collection for seniors and the disabled is temporarily suspended during the shelter in place.
- West County Resource Recovery- Recycling and Buyback at 101 Pittsburg Avenue in Richmond is temporarily suspended during the shelter in place (**still open for Household Hazardous Waste drop off**).

- West County Resource Recovery- The free Compost give away on the first Wednesday of the month will be temporarily suspended during the shelter in place.
- El Cerrito Recycling Center - The El Cerrito Recycling Center (as well as the HHW Collection on Tuesdays) is closed to the public during the shelter in place.

Open Services

West County Household Hazardous Waste Facility

*Operating under regular business hours

Wednesday-Saturday 9:00 A.M. - 4:00 P.M. (closed for lunch 12 NOON-12:30 P.M.).

101 Pittsburg Avenue in Richmond

Please call (888) 412-9277 for more information

Virtual Recreation Center

Have you checked out the Library and Community Services Department [virtual recreation center](#)? We have lots of ideas and resources for you to do while you're sheltering-in-place. Check them out and let us know if you do any activities!



3. **City Manager's Chronicles**

City's First Virtual Town Hall Meeting Held on COVID-19

Today (Friday, April 17) the City of Richmond conducted a virtual town hall meeting, via the Zoom video conferencing app. The purpose of this online meeting with the community was to provide updates on the COVID-19 impacts to City services, address what the City is doing to support our community and businesses, and to

answer questions for the community. In fact, 45 minutes of the 60-minute meeting was devoted to answering as many questions as we could, which were sent to us in advance by many of the attendees.

About 120 community members attended this Town Hall meeting, and in addition to me, our panel consisted of Mayor Tom Butt, Fire Chief Adrian Sheppard, Police Chief Bisa French, Emergency Services Manager Genevieve Pastor-Cohen, and our moderators Crime Prevention Manager Michelle Milam (who also answered questions) and the Mayor's Chief of Staff Chris Whitmore.

Everyone is very concerned with the health of their family, and the economic impact of this crisis – there were questions about both those aspects, which we tried our best to answer. It was gratifying to see many other questions about how people can help others.

We will be posting the video of this Town Hall meeting and also working to provide answers to the questions we did not have time to address. Please check our [website](#) soon for that information, and for our regular COVID-19 updates.

4. **Community Development**

UPDATED NOTICE OF AVAILABILITY for Point Molate Mixed-Use Development Project Draft Subsequent Environmental Impact Report (SEIR) - Comment Period Extension

A Notice of Availability of a Draft Subsequent Environmental Impact Report (SEIR) for the Point Molate Mixed-Use Development Project was previously distributed to agencies and interested parties which stated a 45-day public review and comment period on February 21, 2020. A second notice was issued on March 17, 2020 announcing an extension of the comment period, which was initially set to end on April 6, 2020 and was then extended to April 16, 2020 in light of the unique and continuing public safety challenge presented by the coronavirus (COVID-19). This third notice announces the comment period is now being further extended by two weeks to **5:00 P.M. on April 30, 2020**, to allow the public and agencies a total of 70 days to submit comments. The City is extending the public comment period further in response to the public requesting a further extension of the comment period in light of the continuing public safety challenge presented by COVID-19.

Please mail or email your written comments on the Draft SEIR no later than **5:00 P.M. on April 30, 2020** to:

Lina Velasco, Community Development Director
City of Richmond Planning Division
450 Civic Center Plaza, 2nd Floor

Richmond, CA 94804
admin@pointmolateseir.com

In addition to the written comments, oral comments of **up to three minutes** may be submitted via the City of Richmond's public comment phone line for the Point Molate Mixed-Use Development Project Draft SEIR. To leave a verbal comment, please call **(916) 301-4141** and follow the prompts.

DRAFT SEIR AVAILABILITY

As stated in the Notice of Availability dated February 21, 2020, the Draft SEIR is available for review online at: <http://www.ci.richmond.ca.us/3757/Point-Molate-Mixed-Use-Project>.

A hard copy is also available for review at the City of Richmond Planning Division, City Hall, 450 Civic Center Plaza, Richmond, CA, 94804 (The Planning Division public counter is open Monday through Thursday from 8:30 A.M. to 4:00 P.M. and Friday from 8:30 A.M. to 12:30 P.M. Please contact planning@ci.richmond.ca.us to make an appointment to view the hard copy or call (510) 620-6706 during business hours. A digital copy of all documents incorporated by reference and cited in the SEIR is also available at the City of Richmond Planning Division.

If you have any trouble accessing the document online or accessing the City Hall to review the hard copy due to the unique and continuing public safety challenge presented by COVID-19, please call Soco Montore at (510) 620-6705.

In addition, [future public hearings](#) will be held on the various public entitlements and SEIR certification.

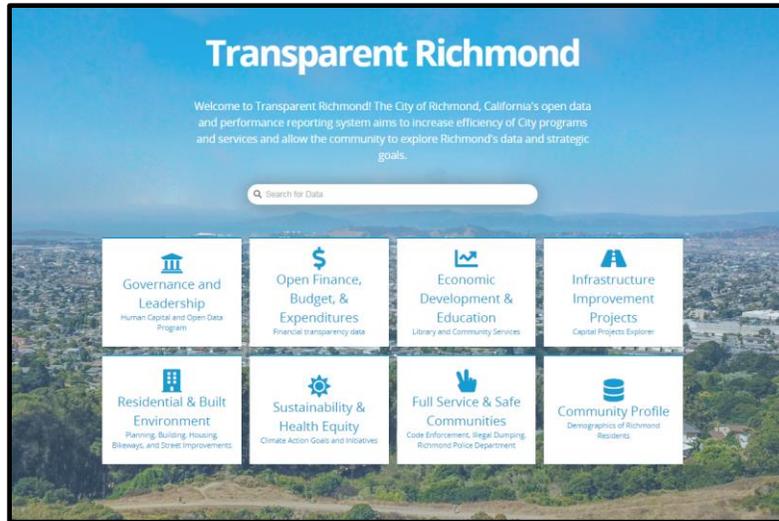
Subscribe for Updates

Please sign up on [Notify Me](#) if you are interested in receiving email updates for this project.

5. **Information Technology**

Transparent Richmond

Check out Transparent Richmond (www.transparentrichmond.org), the City of Richmond's citywide open data and performance reporting system. The open data platform currently spans 11 city departments and contains over 300 datasets, visualizations, and performance measures, many of which feature monthly, weekly or daily updates.

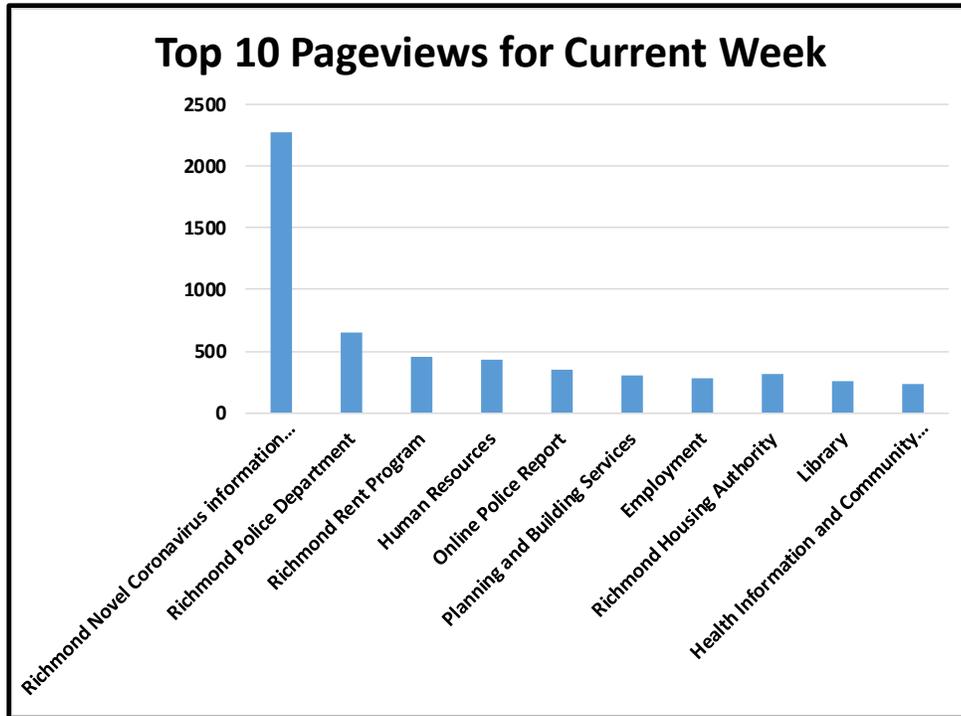


Transparent Richmond aims to accomplish the following:

- Improve the collective understanding of all city services
- Automate performance data to help track and meet budget and service goals
- Leverage evidence-based analysis to develop innovative solutions that improve the quality of city services

The city plans to add more datasets and visualizations over time and invites the community to propose additional information for the site. To nominate new data and visualizations, visit <https://www.transparentrichmond.org/nominate>.

Social Media Statistics for the week of April 17, 2020



Post Engagements increased by 185%
Video Views increased by 100%
Tweet Profile Visits up by 85.6%

KCRT TV Channel 28 – New episodes of current programming



KCRT aired the Richmond City Council and West Contra Costa Unified School District (WCCUSD) meetings this week.

Programming

- “Classic Movies” (Classic Hollywood Movies)
- “The Kamla Show” (Talk Show)
- “Car Guy Channel” (Auto series)
- “Sidewalks Entertainment” (Celebrity, Music, Lifestyle and Arts)
- “The Jet Set” (Travel)
- “Creature Features” (Horror Movies)

All of the above shows have encore runs throughout the week.
You may find the full schedule at <http://www.ci.richmond.ca.us/3176/Schedule>

6. Internal Services

Finance

Fiscal Year (FY) 2020-21 Budget Development

This week, Finance staff and executive management met with representatives of the employee bargaining units to present the status of the current year's budget, next year's preliminary budget, and the estimated impact of COVID-19 on both budget years. Staff continues to explore cost-savings measures and revenue enhancement opportunities to close the projected budget gaps in FY2019-20 and FY2020-21.

Finance staff will be presenting the third quarter budget report to the City Council at its meeting on Tuesday, April 21st.

The first community budget meeting will be held in late April via WebEx; the meeting date and time is being revised and will be broadcasted soon. The presentation will include information on the City's budget process and current status of the City's finances. This will also be an opportunity for members of the community to ask questions to staff.

Open Requests For Bids/Request For Proposals

| | | |
|--------------|---|--------------|
| Public Works | Request for Qualification (RFQ) for On-Call Construction Services | Due: 4/24/20 |
| Finance | Broker/Dealer Services | Due: 5/1/20 |

7. Library and Community Services

Recreation Services/Community Services

Virtual Egg Hunt

The Community Services Department's first-ever virtual egg hunt was eggcellent. We had Richmond residents submit egg artwork to display in their homes and people could either spot one around Richmond or show off their own! Check out some of the cool artwork! Randomly selected entries were selected and residents received gift baskets as their prize. Thanks to all who participated!



8. **Public Works**

Abatement

Abatement crews installed a fence to prevent illegal dumping and camping on a City owned property along the Richmond Parkway, abated walkways, city-owned lots, the lower section of Richmond Parkway, and removed trash and graffiti from various locations throughout the City.



Fenced City Property





City Lot Abatement





Richmond Parkway Maintenance



Illegal Dumping



Pathway Maintenance



Graffiti Abatement

Facilities Maintenance

Stationary Engineers performed daily pool maintenance, daily Civic Center Plaza boiler inspections, replaced expired fire extinguishers in the Auditorium, replaced the apparatus door operator at Fire Station #68, hung plaques at the Richmond Swim Center, repaired the hydronics boiler in Nevin Plaza, replaced the recirculating pump to the water heater at the Auditorium, secured a broken pipe at the Corporation Yard, fixed a toilet in the Dispatch Center and worked with SSD Alarm company to survey the Swim Center and Plunge.



Recirculating Pump Replacement

Utility Workers are continuing to sanitize various surfaces multiple times a day, cleaned the electrical room at the Plunge and serviced 29 City-owned facilities.



Cleaning Elevator

Parks and Landscaping

General fund crews reseeded park lawns, performed pest control and weed abated at multiple parks, mowed parks, removed debris from parks and right of ways, mowed at the Senior Center, pruned shrubs on the Ellis Pathway, maintenance on Carlson Boulevard shoulder, removed illegal dumping from Booker T. Anderson Park, performed maintenance and weeded the medians on Cutting Boulevard, removed graffiti at Wendell Park, repaired the play equipment and fixed fencing at LaMoine Park, fixed fencing at the Port and removed debris from the Greenway.



Cutting Boulevard Medians



Fence Repairs

Marina District crews removed debris from parks and parking lots, weeded the Bay Trail, began manual weeding on Marina Bay Parkway medians, closed restrooms at all parks, installed barricades and signs closing picnic areas, performed irrigation inspections throughout the area, mowed all lawns, repaired the slide at Barbara J. Vincent Park and continued to removed graffiti throughout the area.



Weed Abatement on Bay Trail

Hilltop District crews continued general maintenance around the business area, began weed abatement and removed graffiti around Hilltop Lake and on the Richmond Parkway from the Causeway to Hilltop Drive, continued with irrigation repairs on Richmond Parkway, removed debris throughout the area, continued weed abatement and performed irrigation repairs Country Club Vista Park, performed weed abatement at Bay Vista Park, removed a tree on San Pablo Avenue, began weed abatement on Atlas Road, closed all parks in the area.



Country Club Vista Maintenance

Pavement Maintenance

Paving crews addressed complaints with hotmix patching and worked from the outstanding pothole list.



Hotmix Patching

Street Sweeping crews swept the following Neighborhood Council districts on the second Monday and Tuesday and the third Wednesday through Friday in; May Valley, Vista View, Clinton Hill I – III, Atchison Village, South Belding Woods, Santa Fe, Coronado, Marina Bay and Point Richmond.

Traffic Signs and Lines staff fabricated six signs, installed 21 signs, installed four poles, reset a pole, installed a stop message and removed graffiti from signs.



Graffiti Removal



Stop Message Installation

Water Resources Recovery

2019/20 Sewer Segment Rehabilitation Project – Year 2

The project has been awarded. Notice to Proceed was March 9, 2020, and this project is on a fast track to be completed by June 29, 2020, per the Baykeeper Settlement Agreement of 2018. See progress photos below.



Contractor is grinding pavement prior to pavement restoration on McBryde Avenue.



Contractor is compacting base material prior to placement of asphalt for pavement restoration



Contractor is jackhammering through sidewalk to access service laterals prior to installing sewer main on San Pablo Ave near McBryde Ave.

Sewer Lateral Grant Program

The City of Richmond's Water Resource Recovery Department administers the Sewer Lateral Grant Program. The program reimburses eligible homeowners in the Richmond Municipal Sewer District (RMSD No. 1) for some of the cost to replace their sewer lateral.

The program is open and accepting applications for the 2019-2020 Fiscal Year.

For more information about the Sewer Lateral Grant Program, please visit www.ci.richmond.ca.us/2130/Sewer-Lateral-Grant-Program or call 510-620-6594.



Sewer Lateral Grant Program Application Guidelines

Application and copies of the required documents listed below must be submitted in person at:
 Water Resource Recovery Center – 450 Civic Center Plaza, 2nd Floor, Richmond, CA 94804
 Counter Hours: Monday-Friday 8:30am-4pm

The City of Richmond recommends obtaining estimates from at least three (3) contractors.

Eligibility:

- Parcels served by the City of Richmond Sanitary Municipal Sewer District.
- Sewer lateral replacement must be completed **BEFORE** applying for the Sewer Lateral Grant Program.
- A full line replacement must be completed during the fiscal year July 1, 2019 to June 30, 2020.
- If you have previously received a Sewer Lateral Grant reimbursement, you will not be eligible to apply.

Required Documents:

- Only Lateral Grant Applications dated 4/05/2019 or newer will be accepted.
- Contractor's final paid in full invoice.
- Proof of payment (copy of canceled check, credit card receipt, or bank statement are accepted).
- Certificate of Lateral Compliance (issued by the City after encroachment permit inspections are approved).
- Grant Deed (change of ownership taken place within last 3 months and/or if property is under a Trust).
- Tax-exempt organizations must submit proof of tax-exempt status.

Award Details:

- Each fiscal year the City allocates sewer lateral grant funds to be awarded for private sewer lateral replacement.
- This program can be suspended at any time without prior or advanced notification or posting.
- Property owner(s) are eligible for **ONE (1)** sewer lateral grant reimbursement award in a lifetime on a first come first serve basis until all sewer lateral funds are exhausted.
- Starting July 1, 2019 and ending June 30, 2020, the complete sewer lateral grant reimbursement amount is \$1,800 per application.
- Incomplete applications will **NOT** be accepted.
- All applications **MUST** be submitted in person. Any applications submitted via email or mail will **NOT** be accepted.
- No applications will be accepted after the sewer lateral grant funds are exhausted.
- Reimbursement may take approximately 3 weeks from the date the completed application is received and approved by the City.

PLEASE NOTE
 Sewer Lateral Grant Program for Fiscal Year 2019-2020
ONLY work completed during the fiscal year (7/1/19 – 6/30/20)
 will be eligible for sewer lateral grant reimbursements.



CITY OF RICHMOND
 Water Resource Recovery Department
 450 Civic Center Plaza, 2nd Floor
 Richmond, CA 94804
 Office: (510) 620-6594
 Fax: (510) 621-8745
 Email: water@ci.richmond.ca.us
 Website: www.ci.richmond.ca.us/2130

Sewer Lateral Grant Program Application

APPLICANT INFORMATION

Property Owner(s) Name (PRINT): _____
 Property Address (PRINT): _____
 Mailing Address (if different than above): _____
 Phone: (cell) _____ Email: _____

Property Affiliation: Primary Residence Rental Property (answer question below) Other: _____
 Is the rental property currently registered with the City of Richmond Rent Program? Yes No

Contractor bid amount: _____ Total amount paid to contractor: _____

DISCLOSE THE DETAILS: I certify that (I) I have read and understand the "Sewer Lateral Grant Application and Guidelines"; (II) I am the legal owner or if the owner is a law exempt (public or non-profit organization), the legal representative of the owner of the subject property described above; (III) I recognize the restrictions of the sewer lateral grant application is not a guarantee or promise by the City of Richmond to approve sewer lateral grant funds for private sewer lateral replacement at the above-described property; (IV) I understand the City of Richmond will award one (1) sewer lateral grant reimbursement to property owner(s) on a first come first serve basis until all sewer lateral grant funds are exhausted for the subject property described above; (V) I will maintain the private sewer lateral at the above described property in compliance with Richmond Municipal Code Chapter 12.107 until the sewer lateral grant application is not approved; (VI) I have not submitted a claim to the City or any other public agency for reimbursement of costs incurred to make the sewer lateral replacement described above; and (VII) I understand that the City of Richmond does not guarantee the work of contractors on private sewer laterals. I hereby grant the City of Richmond all rights of access to the subject property necessary to process the application, such rights to be exercised only during normal business hours and with reasonable notice to occupants of the subject property.

APPLICANT NAME (PRINT): _____ DATE: _____
 APPLICANT SIGNATURE: _____

(FOR OFFICE USE ONLY)

APPROVED FOR REIMBURSEMENT BY EMPLOYEES DENIED

Reason: _____

APR: _____
 FR: _____
 LGA #: _____
 Approved Date: _____
 Approved Amount: _____

WM 10/2018

WM 10/2018

Thank you for keeping up with the activities in the City of Richmond. Feel free to contact me if you have any questions or comments about these or any other items of interest to you.

Thank You!

Laura Snideman
 City Manager
 City of Richmond
 450 Civic Center Plaza
 Richmond, California 94804

(510) 620-6512

You can sign up to receive the City Manager's weekly report and other information from the City of Richmond by visiting: www.ci.richmond.ca.us/list.aspx

See below for options to connect with the City of Richmond.

Connecting with the City of Richmond



Using the City of Richmond Mobile Application:

The City of Richmond mobile app provides Richmond's community members with one-stop access to City services and information via mobile devices. The app allows quick and real-time reporting of neighborhood-related issues; viewing the City's events calendar; finding addresses and phone numbers of local businesses, city departments and council members. The City of Richmond's mobile phone app is available on the Apple App store and Google Play store.

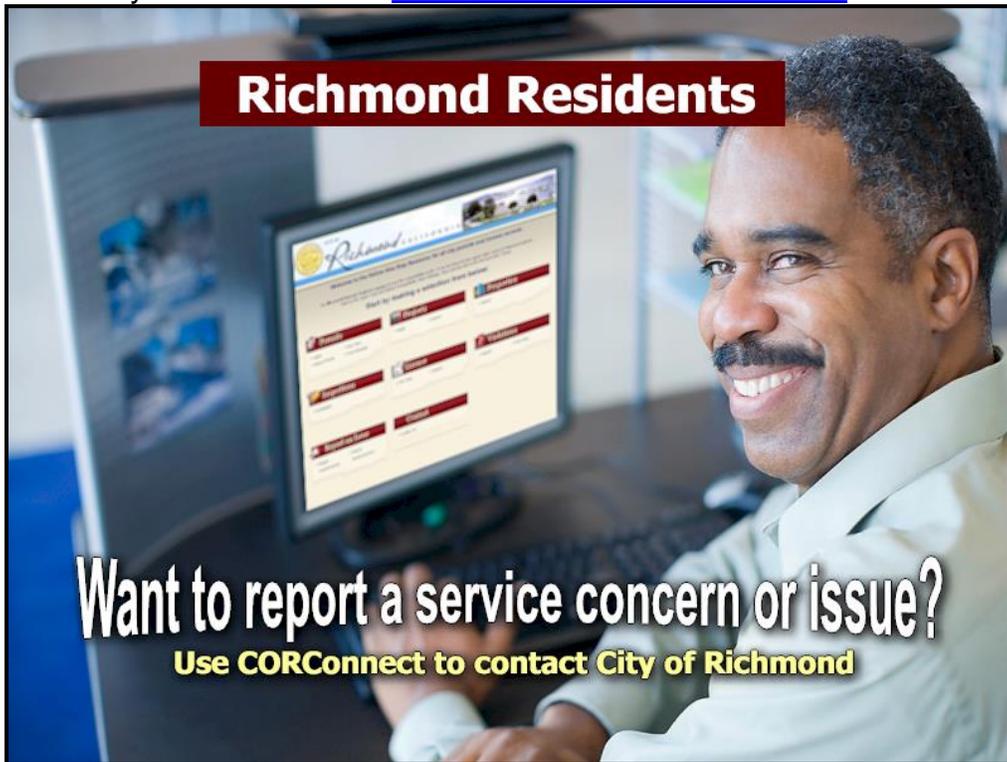
QR Codes are available for easy downloading of this APP:

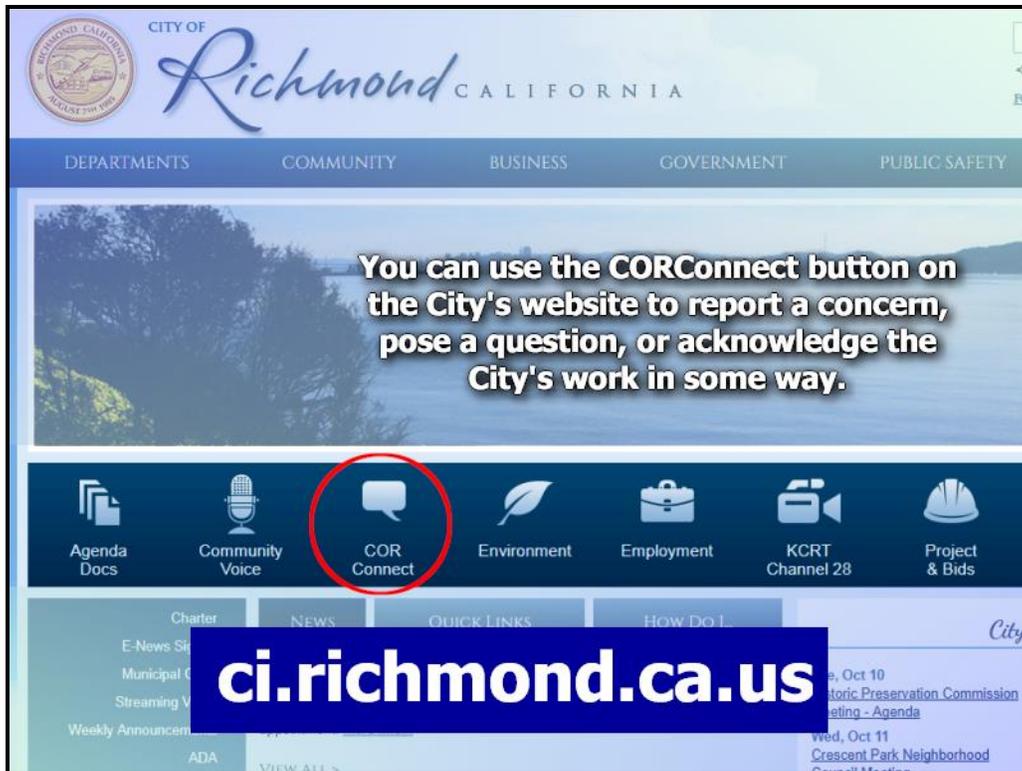
Apple version of APP

Android version of APP



We welcome your comments at webservices@ci.richmond.ca.us





On the next screen, under "Report an Issue," select "Report Issue/Concern," or "Search Issue/Concerns" to look up a previously reported issue.

You can also look up previously submitted issues to check on the current status if you provided you name, phone number or email when you submitted it.

Want to report a service concern or issue?



Use the City of Richmond Mobile Application:

Available on the iPhone  Available on the Google play 

The City of Richmond mobile app provides Richmond's community members with one-stop access to City services and information via mobile devices

E-mail your comments at webservices@ci.richmond.ca.us

To contact us by phone:

The City's website (<http://www.ci.richmond.ca.us/>) provides a department and staff directory at <http://www.ci.richmond.ca.us/Directory.aspx>.

If you're not sure which department you need to contact, we encourage you to phone the City Manager's office at (510) 620-6512.

Using the CORConnect Application on the City's Website:

You can use the **CORConnect** button on the City's website (<http://www.ci.richmond.ca.us/>) to report any comments, questions or concerns regarding the work being done by City staff. The CORConnect issues go directly to the responsible department, and the city manager reviews reported issues on a regular basis to determine if City staff members are responding appropriately. If you do not feel that you have received a satisfactory response, please contact the City Manager's Office at (510) 620-6512.

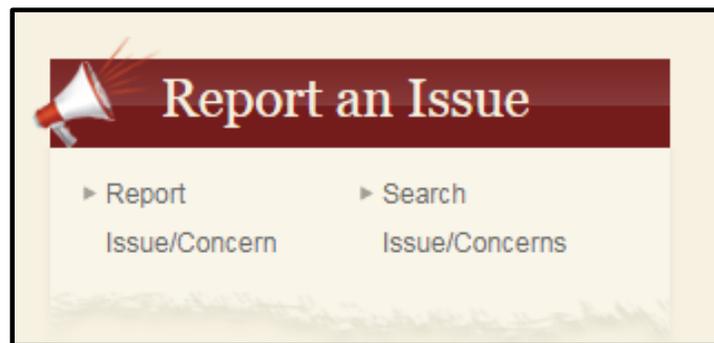
To access **CORConnect** select the CORConnect button on the homepage of the City website.



Alternatively, you can select the **COR Connect** button on any other webpage on the left hand side of the page.



On the next screen under Report an Issue select Report Issue/Concern to create a report or Search Issue/Concerns to look up a previously reported issue. You can also look up previously submitted issues to check on the current status if you provided you name, phone number or email when you submitted it.



On the page, you can also look up information on a parcel, see permits issued and look up business license information. If you have a current business license you can pay to renew it online with a credit card.

The recommended browsers are: **Microsoft Edge**, or **Microsoft Internet Explorer version 11** using the compatibility mode. It can be found in the upper right corner of Internet Explorer: click on the "gear" icon and select Compatibility View Settings, then add the site to the list and click "Close".

The City of Richmond is looking forward to feedback from the community on **CORConnect**. We welcome your comments at webservices@ci.richmond.ca.us