



Community Services Building
440 Civic Center Plaza
Richmond, CA 94804

AGENDA
Tuesday, May 19, 2020

Link to City Council Agendas/Packets
<http://sireweb.ci.richmond.ca.us/sirepub/meet.aspx>
Register to receive notification of new agendas, etc.
<http://www.ci.richmond.ca.us/list.aspx>

Mayor
Thomas Butt

Vice Mayor
Nathaniel Bates

Councilmembers
Ben Choi
Demnlus Johnson III
Eduardo Martinez
Jael Myrick
Melvin Willis

ALL CITY COUNCIL MEMBERS WILL PARTICIPATE VIA TELECONFERENCE

Housing Authority Tenant Commissioners
Jaycine Scott
Vacant

The Richmond City Council also serves as Board Members and Commission Members for the following:

Housing Authority
Joint Powers Financing Authority
Surplus Property Authority
Local Reuse Authority

CORONAVIRUS DISEASE (COVID-19) ADVISORY

Due to the coronavirus (COVID-19) pandemic, Contra Costa County and Governor Gavin

Newsom have issued multiple orders requiring sheltering in place, social distancing, and reduction of person-to-person contact. Accordingly, Governor Gavin Newsom has issued executive orders that allow cities to hold public meetings via teleconferencing. Both <https://www.coronavirus.cchealth.org/> and <http://www.ci.richmond.ca.us/3914/Richmond-Coronavirus-Info> provide updated coronavirus information.

DUE TO THE SHELTER IN PLACE ORDERS, attendance at the City of Richmond City Council meeting will be limited to Council members, essential City of Richmond staff, and members of the news media. Public comment will be confined to items appearing on the agenda and will be limited to the methods provided below. Consistent with Executive Order N-29-20, this meeting will utilize teleconferencing only. The following provides information on how the public can participate in this meeting.

How to watch the meeting from home:

1. KCRT – Comcast Channel 28 or AT&T Uverse Channel 99
2. Livestream online at <http://www.ci.richmond.ca.us/3178/KCRT-Live>

Public comments may be submitted in multiple ways:

1. Via email to cityclerkdept@ci.richmond.ca.us by 3:00 p.m. or during the meeting as set forth below. Email must contain in the subject line **public comments – not on the agenda or public comments – agenda item #.**
2. Via mail received by 3:00 p.m. sent to 450 Civic Center Plaza, 3rd Floor, Office of the Clerk, Richmond, CA 94804.
3. Via eComment. To leave a comment, click eComment on the City's Meeting & Agenda Center webpage at <https://richmond.granicusideas.com/meetings>, select the item you wish to comment on and submit your written comment. The comment period will begin after the agenda is published and will close at 3:00 p.m. the day of the meeting.
4. Via Telephone. If you would like to give your public comment via telephone, please email your telephone number with area code to cityclerkdept@ci.richmond.ca.us during the public comment period. You will be called during the public comment period and you will be given the opportunity to verbally submit public comment (not to exceed the allotted time – one, two or three minutes – for such comments as provided below).

The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the City Council receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting.

For future meetings, the City is working on additional ways for the public to submit comments.

Comments received by 3:00 p.m. during the day of the meeting will be handled as follows:

Comments received via eComment will be exported into a report, distributed to the City Council and staff and published on the City's Meeting & Agenda Center under Documents Received After Published Agenda.

All email and mail comments received **by 3:00 p.m. the day of the meeting** will be provided to the City Council via e-mail or report.

Comments received via email or telephone during the meeting (after the meeting is called to order) will be handled as follows:

Comments received via email during the meeting and up until the public comment period on the relevant agenda item is closed, will be read into the record and will be limited to a maximum of one to two minutes, depending on the number of commenters, as more fully described in the City Council meeting procedures below. For public hearing items, the time will be limited to a maximum of three minutes. The Clerk will stop reading comments into the record after the allotted time for such comments.

Comments received by telephone during the public comment period shall not exceed the allotted time – one, two or three minutes – for such comments as provided above.

Record of all public comments:

All public comments will be considered a public record, put into the official meeting record, and considered before Council action. All public comments will be available after the meeting as supplemental materials and will be posted as an attachment to the meeting minutes when the minutes are posted.

Procedures for Removing Consent Calendar Items from the Consent Calendar

Councilmembers and members of the public who wish to remove an item from the consent calendar must comply with the following procedures in order to remove an item from the consent calendar:

1. Telephone or email a City staff member who has knowledge of the subject matter by 2:00 p.m. on the day of meeting.
2. Inform the City Clerk's Office by email at cityclerkdept@ci.richmond.ca.us or by phone at 510-620-6513, ext. 9, by 3:00 p.m. that they discussed the matter with staff with knowledge of the subject matter and that such Councilmember or member of the public, nonetheless, desires the item to be removed from the consent calendar for discussion.

Staff will be informed by the City Clerk's Office as soon as reasonably practicable after notice of the request to remove the item from the consent calendar. Staff may attend the meeting remotely.

Accessibility for Individuals with Disabilities

Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to cityclerkdept@ci.richmond.ca.us or submitted by phone at 510-620-6513, ext. 9, or 510-620-6509. Requests made by mail to City Clerk's Office, City Council meeting, 450 Civic Center Plaza, Richmond, CA 94804 must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Effect of Advisory on In-person public participation

During the pendency of the Executive Order N-29-20, the language in this Advisory portion of the agenda supersedes any language below in the meeting procedures contemplating in-person public comment.

MEETING PROCEDURES

The City of Richmond encourages community participation at its City Council meetings and has established procedures that are intended to accommodate public input in a timely and time-sensitive way. As a courtesy to all members of the public who wish to participate in City Council meetings, please observe the following procedures:

PUBLIC COMMENT ON AGENDA ITEMS: Anyone who desires to address the City Council on items appearing on the agenda must complete and file a pink speaker's card with the City Clerk **prior** to the City Council's consideration of the item. Once the City Clerk has announced the item, no person shall be permitted to speak on the item other than those persons who have submitted their names to the City Clerk. Your name will be called when the item is announced for discussion. **Each speaker will be allowed up to TWO (2) MINUTES to address the City Council on NON-PUBLIC HEARING items listed on the agenda. Speakers are allowed up to THREE (3) minutes on PUBLIC HEARING items.**

OPEN FORUM FOR PUBLIC COMMENT: Individuals who would like to address the City Council on matters not listed on the agenda or on items remaining on the consent calendar may do so under Open Forum. All speakers must complete and file a pink speaker's card with the City Clerk **prior** to the commencement of Open Forum. The amount of time allotted to individual speakers shall be determined based on the number of persons requesting to speak during this item. **The time allocation for each speaker will be as follows:** 15 or fewer speakers, a maximum of 2 minutes; 16 to 24 speakers, a maximum of 1 and one-half minutes; and 25 or more speakers, a maximum of 1 minute.

SPEAKERS ARE REQUESTED TO OCCUPY THE RESERVED SEATS IN THE FRONT ROW BEHIND THE SPEAKER'S PODIUM AS THEIR NAME IS ANNOUNCED BY THE CITY CLERK.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the audience or the City Council. A member of the audience requesting to remove an item from the consent calendar that is sponsored by City staff must first complete a speaker's card and discuss the item with a City staff person who has knowledge of the subject material **prior** to filing the card with the City Clerk and **prior** to the City Council's consideration of Agenda Review. Councilmembers who request to remove an item from the consent calendar must do so during Agenda Review. An item removed from the Consent Calendar may be placed anywhere on the agenda following the City Council's agenda review.

CONDUCT AT MEETINGS: Richmond City Council meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City's laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time, may not create a physical disturbance, may not speak on matters unrelated to issues within the jurisdiction of the City Council or the agenda item at hand, and may not cause immediate threats to public safety.

CITY HARASSMENT POLICY: The City invites public comment and critique about its operations, including comment about the performance of its public officials and employees, at the public meetings of the City Council and boards and commissions. However, discriminatory or harassing comments about or in the presence of City employees, even comments by third parties, may create a hostile work environment, if severe or pervasive. The City prohibits harassment against an applicant, employee, or contractor on the basis of race, religious creed, color, national origin, ancestry, physical disability, medical condition, mental disability, marital status, sex (including pregnancy, childbirth, and related medical conditions), sexual orientation, gender identity, age or veteran status, or any other characteristic protected by federal, state or local law. In order to acknowledge the public's right to comment on City operations at public meetings, which could include comments that violate the City's harassment policy if such comments do not cause an actual disruption under the Council Rules and Procedures, while taking reasonable steps to protect City employees from discrimination and harassment, City Boards and Commissions shall adhere to the following procedures. If any person makes a harassing remark at a public meeting that violates the above City policy prohibiting harassment, the presiding officer of the meeting may, at the conclusion of the speaker's remarks and allotted time: (a) remind the public that the City's Policy Regarding Harassment of its Employees is contained in the written posted agenda; and (b) state that comments in violation of City policy are not condoned by the City and will play no role in City decisions. If any person makes a harassing remark at a public meeting that violates the above City policy, any City employee in the room who is offended by remarks violating the City's policy is excused from attendance at the meeting. No City employee is compelled to remain in attendance where it appears likely that speakers will make further harassing comments. If an employee leaves a City meeting for this reason, the presiding officer may send a designee to notify any offended employee who has left the meeting when those comments are likely concluded so that the employee may return to the meeting. The presiding officer may remind an employee or any council or board or commission member that he or she may leave the meeting if a remark violating the City's harassment policy is made. These procedures supplement the Council Rules and Procedures relating to disruption of orderly conduct at Council meetings.

Any law enforcement officer on duty or whose service is commanded by the presiding officer shall be Sergeant-at-Arms of the Council meetings. He/she, or they, shall carry out all orders and instructions given by the presiding officer for the purpose of maintaining order and decorum at the Council meetings (City Council Rules of Procedure and Order Section III F, RMC Section 2.12.030).

**OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE
CLOSED SESSION**

5:00 p.m.

- A. **ROLL CALL**
- B. **PUBLIC COMMENT BEFORE CLOSED SESSION**
- C. **ADJOURN TO CLOSED SESSION**

CLOSED SESSION

Shimada Room of the Community Services Building

CITY COUNCIL

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(paragraph (1) of Subdivision [d] of Government Code Section 54956.9):

SPRAWLDEF vs. City of Richmond

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section
54957.6):

Agency Representatives: Jack Hughes

Employee organizations:

1. SEIU Local 1021 Full Time Unit
2. SEIU Local 1021 Part Time Unit
3. IFPTE Local 21 Mid-Level Management Unit
4. IFPTE Local 21 Executive Management Unit
5. Richmond Police Officers Association RPOA
6. Richmond Police Management Association RPMA
7. IAFF Local 188
8. Richmond Fire Management Association RFMA

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code
Section 54957):

Title: City Manager

REGULAR MEETING OF THE RICHMOND CITY COUNCIL

6:30 p.m.

- A. **PLEDGE TO THE FLAG**
- B. **ROLL CALL**
- C. **STATEMENT OF CONFLICT OF INTEREST**
- D. **AGENDA REVIEW**
- E. **REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION**
- F. **REPORT FROM THE CITY MANAGER**
- G. **OPEN FORUM FOR PUBLIC COMMENT**
- H. **CITY COUNCIL CONSENT CALENDAR**
 - H-1. ADOPT a resolution designating officials and authorizing submission of application to the State of California Governor’s Office of Emergency Services for state financial assistance under the California Disaster Assistance Act and the Robert T. Stafford Disaster Relief and Emergency Assistance Act – Fire Department (Chief Adrian Sheppard 510-307-8041).
 - H-2. ADOPT a resolution approving a contract for Veolia Water to manage (on behalf of the City) a subcontract with WR Forde and Associates in an amount not to exceed \$294,026 [Project cost of \$232,790, plus 10.0% mark-up of \$23,279, plus 15% contingency of \$34,919, plus \$3,142 for 9% mark-up on change orders)]; and APPROPRIATE the budget in the amount of \$294,130 - Public Works Department (Yader Bermudez 774-6300).
 - H-3. APPROVE the installation of 575 street sweeping parking restriction signs in the Richmond Annex and Panhandle Annex Neighborhoods - Public Works Department (Yader A. Bermudez 774-6300).
 - H-4. RECEIVE the monthly report on Point Molate activities for the month of January 2020 - City Manager's Office (Shasa Curl/Craig K. Murray 307-8188).
 - H-5. RECEIVE the monthly report on Point Molate activities for the month of February 2020 - City Manager's Office (Shasa Curl/Craig Murray 307-8188).
 - H-6. RECEIVE the monthly report on Point Molate activities for the month of March 2020 - City Manager's Office (Shasa Curl/Craig Murray 307-8188).

- H-7.** APPROVE: (1) the Project Services Fund Agreement with HRP Campus Bay Property, LLC ("HRP") to provide a mechanism for HRP to provide the funding necessary for the City to negotiate a community benefits agreement, development agreement and any other documents and agreements (the "Definitive Agreements") related to the development and entitlement of a mixed-use development on approximately 65 acres of the Richmond Bay Zeneca/former Stauffer Chemical site (the "Mixed-Use Development"); and (2) AUTHORIZE the city manager and city attorney, as the case may be, to enter into contracts and legal services agreements for the negotiation and development of the Definitive Agreements and for all necessary discretionary land use approvals and entitlements and related environmental review for the Mixed-Use Development - City Manager's Office/Community Development Department (Shasa Curl/Lina Velasco 620-6512).
- H-8.** CONFIRM and RATIFY the City Council's prior extensions of the City's Exclusive Right to Negotiate Agreement (ERN) with Winehaven Legacy, LLC on February 4, 2020 extending the ERN to May 31, 2020 and on April 21, 2020 extending ERN to September 30, 2020 - City Manager's Office/City Attorney's Office (Laura Snideman 620-6512/Rachel Sommovilla/Carlos Privat 620-6509).
- H-9.** APPROVE an agreement with WR Forde Associates to repair water pipeline leaks at the Point Potrero Marine Terminal for a total value of \$155,000 - Port Department (Jim Matzorkis 215-4600).
- H-10.** APPROVE a contract with Blink Network, LLC. from May 18, 2020 through December 1, 2023 in an amount not to exceed \$46,232 for the installation of 14 electric vehicle charging stations throughout the City of Richmond - Library and Community Services Department (Sal Vaca/Denée Evans 621-1718).
- H-11.** APPROVE distribution of grant awards, in an amount not to exceed \$50,000, to 10 organizations approved as recipients through Category 4 ECIA processes and guidelines - Library and Community Services Department (Sal Vaca 307-8006).
- H-12.** APPROVE an appointment to update the Housing Advisory Commission: APPOINT Dena Nelson, new appointment, seat #2, term expiration date November 1, 2022 - Office of the Mayor (Mayor Tom Butt 620-6503).
- H-13.** APPROVE appointment to the Richmond-Zhoushan Sister City Commission; APPOINT Margaret Lee, new appointment, seat #4, term expiration date December 31, 2022 - Office of the Mayor (Mayor Tom Butt 620-6503).
- H-14.** ADOPT an ordinance (second reading) to establish wages, salaries and compensation for the new classification specification for Deputy Building Official (Salary Range No.073 \$8,978 - \$10,890/month) - Human Resources Management Department (Allison Picard/Veronica Duarte de Castro 620-6600).

- H-15.** ADOPT a resolution amending the City of Richmond's Position Classification Plan to add the new Police Records and Property Manager classification and abolish the Police Records Supervisor classification - Human Resources Management Department (Allison Picard/Donna Newton 620-6600). **This item was continued from the April 21 and May 5, 2020, meetings.**
- H-16.** INTRODUCE an ordinance (first reading) to establish wages, salary, and compensation for the new Police Records and Property Manager classification (Salary Range No. 070D \$9,535 - \$11,532/month) - Human Resources Management Department (Allison Picard/Donna Newton 620-6600). **This item was continued from the April 21 and May 5, 2020, meetings.**
- H-17.** INTRODUCE an ordinance (first reading) to establish the wages, salaries, and compensation for the new classification specification of Industrial Building Inspector (salary range 060G \$8,154 - \$9,864/month) and ADOPT a resolution amending the Position Classification Plan to add the new classification specification of Industrial Building Inspector - Human Resources Management Department (Allison Picard/Kate Soiseth 620-6602). **This item was continued from the April 21, 2020, meeting.**
- H-18.** APPROVE the April 21 and 28, 2020, Regular City Council meetings minutes - City Clerk's Office (Pamela Christian 620-6513).
- H-19.** APPROVE a contract with Tactical K9 LLC, to provide K-9 maintenance training in an amount not to exceed \$57,000 over a two-year term (\$28,500 per year); the contract term would begin May 1, 2020, and terminate December 31, 2021 - Police Department (Interim Chief Bisa French 621-1802).

I. BUDGET SESSION

- I-1.** REVIEW, COMMENT and PROVIDE DIRECTION to staff regarding the status report of the Fiscal Year 2020-21 Annual Operating Budget, and on the progress to date and proposed next steps for revenue enhancement and cost-recovery measures - City Manager's Office (Shasa Curl/LaShonda White 620-6512).

J. PUBLIC HEARINGS

- J-1.** ADOPT an order of vacation, vacating and abandon for public purposes a 2,749 SF portion of 14th Street, near Pennsylvania Avenue an unbuilt portion of 14th Street from Portola Avenue to Pennsylvania Avenue - Public Works Department (Yader Bermudez 510-774-6300/ Dane Rodgers 510-307-8112).

J-2. HOLD the public hearing continued from April 21, 2020 and hear comments regarding the proposed wastewater rate increase; and INTRODUCE an ordinance (first reading) setting wastewater user rates for fiscal years 2020-21 through 2024-25. There are two options to be considered: Option A with recommended annual rate increases 7.0% for each of these five fiscal years, or option B with annual rate increases of 5%, 6%, 7%, 7% and 7% for fiscal years 2020-21 through 2024-25 respectively - Public Works Department (Yader Bermudez 774-6300/Mary Phelps 621-1269).

K. RESOLUTIONS

K-1. ADOPT a resolution amending Resolution 41-20 (ratifying the Director of Emergency Services' Second Supplemental Order) by amending that Order to extend the grace period to pay back rent for residential and commercial tenants financially impacted by COVID-19 - City Council Office (Councilmembers Jael Myrick 620-6636 and Melvin Willis 412-2050).

L. REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)

M. ADJOURNMENT

This agenda may be previewed on KCRT – Channel 28, Richmond Television, City website www.ci.richmond.ca.us. Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available at the Main Counter at City Hall located at 450 Civic Center Plaza.