



Regular Meeting of the Richmond Fund for Children and Youth Oversight Board of the City of Richmond

Monday, March 2, 2020
440 Civic Center Plaza, Richmond, CA 94804
City Council Chamber

MINUTES

A. Pledge to the Flag

B. Call to Order and Roll Call

The meeting was called to order at 6:11 PM by Co-Chair Guadalupe Enllana.

Present: Geselle Alvarado, Khaliiegghya Dandie-Evans, Guadalupe Enllana, Teyona Galloway, Carol Hegstrom, Kapris James, Katherine Lee, Kristin Kilian Lobos, Madiha Qader

Absent: Angel Godinez, Zeonta Johnson, Christian Mendizabal, Chastity Ochoa, Stephanie Sequeira

Vacancies: 1 Vacancy

Staff

Liaison: David Padilla – Present

C. Agenda Review and Modifications

None.

D. Report from the Director

Department Director LaShonda White provided a report to Board members, including next steps for business cards and marketing materials. Ms. White also provided an update on the Department's upcoming newsletter and discussed opportunities for Board members to get involved. Ms. White recapped the work done by Y-PLAN (Youth – Plan, Learn, Act, Now) and Kennedy High School students and informed Board members about plans for students to present to the Richmond City Council. Ms. White introduced Anna Lerversee, a UC Berkeley

PLUS Fellow working to develop data best practices to share with Department staff and Oversight Board members.

E. Public Forum

Anna Leverage provided an overview of her PLUS Fellowship project for the Department, which is to identify data practices at similar departments and agencies and making recommendations for the Department's future data collection and grantmaking procedures.

F. Consent Calendar

- F-1.** A motion by Board member Hegstrom, seconded by Board member Galloway to approve the minutes of the January 22, 2020, meeting of the Richmond Fund for Children and Youth Oversight Board passed by the following vote: **Ayes:** Board members Alvarado, Dandie-Evans, Enllana, Galloway, Hegstrom, James, Lee, Kilian Lobos, and Qader. **Noes:** None. **Abstentions:** None. **Absent:** Board members Godinez, Johnson, Mendizabal, Ochoa, and Sequeira

G. Oversight Board as a whole

- G-1.** Department staff member Patrick Seals presented an overview of requirements per Measures E and K for staggered terms of expiration. Mr. Seals presented that four Board members between the ages of 15 and 24 communicated their availability to serve two-year terms. Board members to serve an initial term of two-years include Co-Chair Johnson and Board members Alvarado, Godinez, and Lee. Board members Dandie-Evans, Mendizabal, and Ochoa will serve a one-year term. The one vacant seat shall be for a term of one-year. There was no further discussion. A motion was made by Board member Galloway, seconded by Board member James, to accept the decision to establish two-year terms for the seats held by Co-Chair Johnson and Board members Alvarado, Godinez, and Lee. There were no public comments on this item.
- G-2.** Department staff member David Padilla presented an overview and updates made to the draft Bylaws based on feedback from Board members at the January 22, 2020, meeting. Discussion continued. Comments and questions were made on the draft Bylaws regarding the following topics: term of appointment (Article III, Sections 2) vacancy, removals, and absences (Article III, Section 3), roles and responsibilities (Article III, Section 5), sub-committees (Article VI Section 1), motions (Article VII, Section 3), and public input (Article

VII Sections 4). A motion was made by Board member Hegstrom, seconded by Board member James, to require notice of absence by noon (12:00 PM) on Monday, the date of an Oversight Board meeting. The motion passed with the following **Ayes:** Board members Dandie-Evans, Hegstrom, James, Lee, Lobos, and Qader. There were no public comments on this item.

G-3. Department Director Lashonda White presented an update on the Request for Proposals (RFP) released on December 10, 2019, to hire a consultant to support the Richmond Department of Children and Youth. Topics presented on included but were not limited to the RFP Review and Interview Subcommittee process, details on the contract proposal that would be presented to Richmond City Council on March 3, 2020, and next steps. Ms. White also shared opportunities for Board members to participate in the Community Needs Assessment. Discussion continued. There was one public speaker for this item: Charlene Harris. Ms. Harris asked the Oversight Board why there are no male members on the Oversight Board and shared that her organization, Healing Circles of Hope – MASK, received an award from the Tides Foundation to implement a domestic violence intervention program at Kennedy High School.

G-4. Department staff member Guadalupe Morales presented an overview of potential future trainings for Board members. Topics included potential Oversight Board trainings and suggested training themes and resources shared by service providers. Discussion continued. There were no public comments on this item.

H. Adjournment

There being no further business, Co-Chair Enllana motioned to adjourn the meeting, seconded by Board member Hegstrom. The meeting adjourned at 7:45 PM.

David Padilla

Staff Liaison

Approved:

Zeonta Johnson

Zeonta Johnson, Co-Chair

Guadalupe Enllana

Guadalupe Enllana, Co-Chair