

# Richmond Recreation & Parks Commission

## MINUTES

Wednesday, August 5<sup>th</sup>, 2020 6:00 PM



To view a video of this meeting click on this link:  
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### ▪ **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Meeting called to order by Chair Hurlbut at 6:01 p.m.

### ▪ **ROLL CALL**

PRESENT: Maryn Hurlbut, Joey Smith, Brendan Havenar-Daughton, Soheila Bana (arrived late), Allison Blakeley, Eleanor Thompson, Pardip Saini

ABSENT: Remi Payne

### ▪ **AGENDA REVIEW AND ADOPTION**

- There were two amendments to the published agenda
  - Library and Transportation presentation are postponed until September
  - Employment & Training presentation will be presented by Rosemary Viramontes
  - Commissioner Smith move that we accept the agenda as updated; Commissioner Havenar 2<sup>nd</sup> motion.

### ▪ **ANNOUNCEMENTS & REPORTS THROUGH THE CHAIR**

1. The July Commission Roundtable work session will be held on August 11th, 2020 via ZOOM
2. Next Commission meeting Wed., September. 2<sup>nd</sup> via ZOOM
3. Currently \$413.08 in the commission trust account
4. Membership Changes: none
5. Anyone wishing to speak during this meeting must send an e-mail to [rec.parkscommission@gmail.com](mailto:rec.parkscommission@gmail.com) by 6 pm the day of the meeting with subject line = "rec&parks commission speaker" and state your comments and "Open Forum" or "Staff Reports" as example of topic to be discussed. You will be given "call in" instructions in a return e-mail.
6. Snow Ball scholarship checks for 2019 have been delivered and received.
7. Hurlbut Trust will fund a Senior free lunch at two Senior Housing locations with this Commission, CSD/Library Dept. and La Strada Restaurant During August.
8. Make your requests or comments to: [rec.parkscommission@gmail.com](mailto:rec.parkscommission@gmail.com)

### ▪ **OPEN FORUM**

- There were no speakers

### ▪ **CONSENT CALENDAR**

- APPROVE - July, 2020 minutes
  1. Chair Hurlbut motioned to accept the minutes; Comm. Brendan 1<sup>st</sup> to second Comm. Blakeley 2<sup>nd</sup> to second; passed unanimously.

### ▪ **AD HOC REPORTS**

- Actions on all committees are ongoing or on hold.
- Proceeding with creation of "Walk of Honor" as collaboration
- Will hear more about creation of Tree Planting locations in another presentation later in this meeting
- Business cards accepted updated by Comm, Payne
- Create monitoring protocol for temperature and humidity at Plunge

## STAFF REPORTS

- Public Works Department – oral & visual report provided by Mario Vaz, Superintendent, Facilities and Greg Hardesty, Superintendent, Parks and Landscaping. Neither is available..
- Community Services Department – oral report provided by Ranjana Maharaj, CSD Admin. Mgr.

## PRESENTATIONS, DISCUSSIONS, & ACTION ITEMS

- Public Works Presentation – visual by Chair Hurlbut
- Parks & Landscaping Presentation – visual by Chair Hurlbut
- CSD Programs Presentation – oral and visual by Ranjana Maharaj
- Employment & Training Presentation – oral and visual by Rosemary Viramontes
- Groundwork Richmond Presentation – oral and visual by Matt Holmes

**To Watch the above August 5, 2020 presentations, click:**

[https://richmond.granicus.com/ViewPublisher.php?view\\_id=37](https://richmond.granicus.com/ViewPublisher.php?view_id=37)

## COMMISSIONER LIASON REPORTS

- Chair Hurlbut
  - Volunteers have repaired the vandalized little library at Hurlbut Park
  - Project management on senior free meal giveaway this month
  - Zoom preparations for work sessions and the public Rec. & Parks Commission meetings and creating overheads.
  - Updating presentation for Naming Policy & Guidelines
  - Meetings with Dept. Directors, PRNC and PRBA on new bench & Sentinel cleaning project
  - Interfacing with Residents wanting to donate a bench in honor of loved ones in all city Parks (three currently ongoing)
- Comm. Bana
  - Working with residents near La Moine Park to install speed bump. Insufficient number of signatures obtained.
- Comm. Blakeley
  - Liter pick up at some of her parks.
  - Requesting solar panel trash bins.
  - Noticed use of tennis courts despite COVID pandemic
  - Concern about restrooms, locked/no staff for maintenance
- Comm. Havenar-Daughton
  - Establishing new relations with neighbors
  - With regards to Matt Holmes presentation, interested in collaborating with Groundwork Richmond
  - Establishing Photo Contest with City of Richmond Parks
- Comm. Saini
  - Visits a couple parks every week.
  - Sees people playing basketball and soccer without masks but knows they are enjoying the fresh air.
  - Visited Parchester Community Center, was given tour of nearby park and facility.
  - Visited Hilltop Country Club Vista, saw people playing soccer and baseball.
- Comm. Smith
  - Encountered irrigation leak at Hilltop Park. Sent pictures to Chair Hurlbut and Greg Hardesty to be addressed.
  - On July 17 went by City Hall Plaza. Observed Richmond California Peace and Unity Rally.
  - Followed up at Santa Fe Park. Very much utilized. Did not observe the same concerning issues with regards to open consumption of alcohol. Noticed COVID 19 signage removed. Believes park has a person they are paying to cleanup and maintain.
- Comm. Thompson
  - Observed same homelessness issue at Nevin park
- Chair Hurlbut
  - Friendly reminder to encourage all to complete the census.
  - Remind everyone to register to vote.

- **ACTION ITEMS RECAP**

- Chair Hurlbut has some work for Comm. Smith and Matt Holmes, will do privately

- **FUTURE AGENDA ITEM RECOMMENDATIONS**

- Presentation from Transportation and Library to be heard in September.

- **ADJOURNMENT**

- Meeting adjourned at 7:47 P.M.