



Hon. Mayor and Members of the City Council:

This is the report for the week ending October 30<sup>th</sup>, 2020.

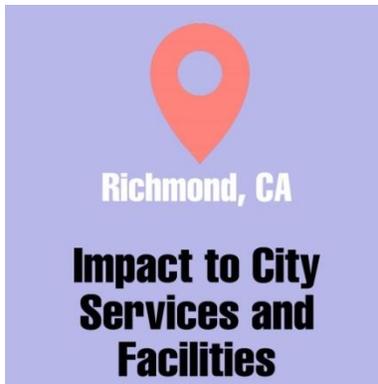


1. **Meeting Notes**

The next City Council meeting is scheduled for Tuesday, November 10<sup>th</sup>, 2020. Enjoy the next week off!

2. **Coronavirus (COVID-19) Updates**

The following information is an ongoing list of resources and significant updates regarding COVID-19.



**Contra Costa County Micro-Enterprise Relief Fund Grants**

Renaissance Richmond is administering the Contra Costa County Micro-Enterprise Relief Fund, funded by the Contra Costa County Community Development Block Grant (CDBG). The program aims to provide relief to micro-enterprises impacted by the COVID-19 pandemic.

## Eligibility Criteria:

- No more than 5 employees,
- Maximum of \$100,000 in annual revenue,
- Registered and operating in Contra Costa County cities (except for Walnut Creek, Concord, Pittsburg, and Antioch)

Grants of \$1,000 - \$10,000 are available to cover costs such as COVID-19 precaution supplies (PPE), safety remodeling (plexi-glass, spacing tape, construction labor), facade improvements and signage, online platform fees and social media marketing, commercial rents, employee salaries, and other operating costs.

For more information on eligibility criteria and the application, visit <https://tinyurl.com/ccm-micro-enterprise-fund>. Applications are due Wednesday, November 11th at 12 MIDNIGHT PST.

## CONTRA COSTA COUNTY MICRO-ENTERPRISE RELIEF FUND

This fund offers grants to Contra Costa County micro-businesses impacted by the COVID-19 pandemic. The program aims to provide relief to micro-enterprises in order to help them survive this crisis and to maintain the provision of goods and services for Contra Costa County residents. Sponsored by the Contra Costa County CDBG and Administered by Renaissance Richmond.

**Complete Pre-Application Here:**  
[tinyurl.com/ccm-micro-enterprise-fund](https://tinyurl.com/ccm-micro-enterprise-fund)



### Eligibility Criteria\*:

- No more than 0-5 employees
- Maximum of \$100,000 in annual revenue
- Registered and operating in Contra Costa County cities except for Walnut Creek, Concord, Pittsburg, and Antioch\*

For more eligibility criteria please view application.

## FONDO DE AYUDA PARA MICRO-EMPRESAS DEL CONDADO DE CONTRA COSTA

Este fondo ofrece subvenciones a micro-empresas del Condado de Contra Costa que se han visto impactadas por la pandemia del COVID-19. El objetivo del programa es prestar asistencia a estas micro-empresas para ayudarles a superar esta crisis y a mantener el suministro de bienes y servicios de los residentes del Condado de Contra Costa. Fundado por el programa CDBG del Condado de Contra Costa y administrado por Renaissance Entrepreneurship Center.

**Complete la solicitud aqui:**  
[tinyurl.com/ccm-micro-empresas-fondo](https://tinyurl.com/ccm-micro-empresas-fondo)



### Criterio de elegibilidad\*:

- No más de 0-5 empleados
- Máximo de \$100,000 en ingresos anuales
- Registrado y operando en las ciudades del condado de Contra Costa excepto Walnut Creek, Concord, Pittsburg y Antioch \*

Para conocer más criterios de elegibilidad, consulte la solicitud.

Questions? Email [ldeleon@rencenter.org](mailto:ldeleon@rencenter.org)



Preguntas? Mande un correo a [ldeleon@rencenter.org](mailto:ldeleon@rencenter.org)



## Outdoor Dining, Curbside Retail and Special Event Permits

### Outdoor Dining, Curbside Retail, and Special Event Permits in Richmond, CA

as of July 16, 2020



The City of Richmond is providing opportunities for businesses impacted by the COVID-19 pandemic to utilize public and privately-owned outdoor areas, including parking lots, for outdoor dining and retail use.

Richmond businesses may apply for a permit to use a sidewalk or parking space in front of their location for business operation by contacting the Community Services Department, Recreation Division at [csdregistration@ci.richmond.ca.us](mailto:csdregistration@ci.richmond.ca.us) or by visiting [www.richca-communityservices.org](http://www.richca-communityservices.org) to obtain an application.

All business will be required to complete the following for an outdoor dining permit:

1. Outdoor dining and curbside retail application
2. Site diagram
3. ABC permit (if serving alcohol outdoors)
4. Certificate of liability insurance (if operating on public property)

In addition, special event permits are required for the following: protests, vigils, marches, and large gatherings. Visit the website listed for the process and forms.



Questions? Contact us:  
510-620-6793  
[csdregistration@ci.richmond.ca.us](mailto:csdregistration@ci.richmond.ca.us)  
[www.richca-communityservices.org](http://www.richca-communityservices.org)



### Comida al aire libre, venta al por menor en la acera, y permisos para eventos especiales en Richmond, CA

al partir del 16 de julio, 2020



La ciudad de Richmond está brindando oportunidades a las empresas afectadas por la pandemia de COVID-19 para utilizar áreas exteriores públicas y privadas, incluidos los estacionamientos, para cenas al aire libre y uso de la acera para venta al por menor.

Las empresas de Richmond pueden solicitar un permiso para usar las aceras o espacios de estacionamiento frente a su ubicación para operaciones comerciales comunicándose con el Departamento de Servicios Comunitarios de Richmond, División de Recreación por correo electrónico al [csdregistration@ci.richmond.ca.us](mailto:csdregistration@ci.richmond.ca.us) o visitando el sitio web en [www.richca-communityservices.org](http://www.richca-communityservices.org) para obtener una aplicación.

Todos los negocios deberán completar lo siguiente para obtener un permiso para comer al aire libre:

1. Aplicación para comer al aire libre y venta al por menor en acera
2. Diagrama del sitio
3. Permiso ABC (si va servir alcohol al aire libre)
4. Certificado de seguro de responsabilidad civil (si opera en propiedad pública)

Además, se requieren permisos de eventos especiales para lo siguiente: protestas, vigillas, marchas y reuniones grandes. Visite al sitio web para las formas y mas información.



¿Preguntas? Contacta con nosotras en:  
510-620-6793  
[csdregistration@ci.richmond.ca.us](mailto:csdregistration@ci.richmond.ca.us)  
[www.richca-communityservices.org](http://www.richca-communityservices.org)



### 3. **Upcoming Events**

#### **Ballot Drop Box Closing at 8:00 P.M. on Election Night**

Election Night is Tuesday, November 3, 2020. The Vote by Mail box will be locked at 8:00 P.M. sharp – not before, not after.

Voters waiting in line to deposit their ballot at 8:00 P.M. will be permitted to do so. However, no new voters may join the line after 8:00 P.M.; they must deposit their ballot in the U.S. mail.



#### **Richmond Livable Corridors Form-Based Code: Virtual Community Workshop**

You are invited to learn more about the Richmond Livable Corridors Form-Based Code and provide your input. The new code was drafted for the Central Richmond Priority Development Area (PDA) in 2015-2016 to implement Richmond General Plan 2030 and encourage mixed-use and residential infill development to improve the public realm along major corridors.

Join us at this Virtual Community Workshop to learn more about the project and share on the proposed zoning map!

**Date: Wednesday, November 4, 2020, 6:00 P.M. - 8:00 P.M.**

Join on Zoom: <https://zoom.us/join>

Join by phone: 1-(669)-900-6833

Meeting ID: 964 5334 3097

Passcode: 94804

Contact Information:

Roberta Feliciano

Senior Planner  
(510) 620-6662  
[roberta\\_feliciano@ci.richmond.ca.us](mailto:roberta_feliciano@ci.richmond.ca.us)

For more information: <https://www.ci.richmond.ca.us/2965/RLC-FBC>



### **Taller Comunitario Virtual**

Le invitamos a conocer más y brindar su opinión sobre el Código de Referencia para Corredores Habitables en Richmond. El nuevo código se redactó para el Área Prioritaria de Desarrollo de Richmond Central de 2015-2016 para implementar el Plan General de Richmond 2030 y fomentar el desarrollo de relleno residencial y de uso mixto que mejore el espacio público a lo largo de los corredores principales de la ciudad.

¡Únase al Taller Virtual Comunitario para aprender más sobre el proyecto y compartir comentarios sobre el mapa de zonificación propuesto!

**Fecha: Miércoles 4 de noviembre, de 6:00 P.M. a 8:00 P.M.**

Únase a Zoom: <https://zoom.us/join>

Únase por teléfono: 1-(669)-900-6833

ID de la reunión: 964 5334 3097

Código de acceso: 94804

¡Participe en español! Tendremos disponible un servicio de traducción en vivo en Zoom

Contacto:  
Roberta Feliciano  
Planificadora Senior  
(510) 620-6662  
[roberta\\_feliciano@ci.richmond.ca.us](mailto:roberta_feliciano@ci.richmond.ca.us)

Para mayor información: <https://www.ci.richmond.ca.us/2965/RLC-FBC>



#### 4. **Acknowledgements**

##### **A Message from Acting City Manager Steve Falk**

I am pleased to be back and again serving as the Acting City Manager for the City of Richmond while the Real City Manager Laura Snideman takes care of some business. I enjoyed my time here last year, and continue to be impressed by the commitment and dedication of Richmond residents and employees to making this City the very best version of itself. I expect to be here through the first week of November, so please don't hesitate to reach out to me if you feel I can be helpful.



## 5. **City Clerk's Office**

### **Ballot Box Theft**

The County Election's Division is aware of the information regarding ballot theft being reported on social media and have no reason to believe it is true; however, they take these reports seriously.

The ballot box at Richmond City Hall has been inspected by the County, and they have no reasons to believe that the box has been tampered with. Ballots are picked up by the County on a daily basis during the week and on Saturdays.

The County has contacted individuals making the claim to let them know what their options are. Individuals should keep in mind that there is a delay in time, approximately three to four business days, for a ballot to be reported as received by the County.

Options include:

Individuals may visit: <https://www.cocovote.us/registration-and-voting-options/vote-by-mail-status/> or call (925) 335-7800 to track their ballots.

Individuals may also visit: <https://www.cocovote.us/election/presidential-general-election-november-3-2020/#Election> – click on Regional Early Voting Sites. Early voting begins Friday, October 30, 2020, a snapshot of the dates and times are below. To get the complete schedule and list of sites, click on the above link.

# Regional Early Voting Sites



[Printable list of Regional Early Voting Sites.](#)

## \*Outdoors in Event Tent

Friday, October 30 11am – 7pm	Saturday, October 31 9am – 5pm	Monday, November 2 11am – 7pm
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## **Consider Voting By Mail**

The Contra Costa County Elections Division is reaching out to voters who are currently registered as polling place voters. They are encouraging voters to consider the merits of requesting their ballot at home, as this may be a more convenient option for you due to COVID-19. [Register to Vote](#)

Voting early and voting at home is the most cautious and secure way to keep everyone safe. Outdoor, non-contact drop boxes will be available across the county for returning ballots if voters do not want to drop them in the mail. The City of Richmond's permanent Vote-by-Mail box is located at 450 Civic Center Plaza under the overpass just off the Council parking lot on 27th Street. [More information](#)

Please be advised that the orange cones, balloons, and signs are displayed during normal work hours only – Monday through Friday, 8:30 A.M. to 5:00 P.M. The large feather flags will be displayed continuously until 8 p.m. November 3, 2020.

### Key Dates:

- November 3, 2020 Last day to return or mail a vote by mail ballot
- November 3, 2020 Election day





## **Help represent Richmond on the Contra Costa Mosquito and Vector Control District's Board of Trustees!**

The application process is now open to represent the City of Richmond on the Contra Costa Mosquito and Vector Control District's Board of Trustees. The [Contra Costa Mosquito and Vector Control District](#) is a tax-funded office that provides free services to all county residents for mosquitoes, rats and mice, ground-nesting yellowjackets, ticks, and skunks. The Richmond representative on the District's [Board of Trustees](#) will represent the city's interests on matters related to mosquito and vector control. The first term of service will be two years and additional terms of service will be two or four years. Regular board meetings are held on the second Monday of every other month starting in January. Meetings are held at the District office, [155 Mason Circle in Concord](#) at 7:00 p.m., and the meetings are open to the public. Trustees are not compensated for service but will be paid up to \$100 per month for official business expenses. Mayor Butt has been tasked with nominating an applicant for the trustee position and that individual must then be confirmed by the Richmond City Council. Applicants must be a City of Richmond resident and at least 18 years of age. Please use this [link](#) to complete the online application. Please submit your completed application via email to [CityClerkDept@ci.richmond.ca.us](mailto:CityClerkDept@ci.richmond.ca.us).

### **6. City Manager's Office, Economic Development**

#### **Contra Costa County Housing Authority Announces Opening of the Listed PBV Waitlist**

The Housing Authority of the County of Contra Costa (HACC) announces the opening of the listed Project-Based Voucher (PBV) waiting list. The waiting list will be open from Monday, November 2, 2020 at 10:00 A.M. through Thursday, November 5, 2020, at 4:00 P.M. From November 2<sup>nd</sup> through November 5<sup>th</sup>, pre-applications will be accepted for the property listed below only. Completed pre-applications must be submitted by 4:00 P.M., Thursday, November 5, 2020. Please note that [this is not for the Housing Choice Voucher Waiting List](#).

Note: There will not be any on-site applications and HACCC office locations will not be distributing pre-applications. All pre-applications must be submitted online.

Incomplete pre-applications or partially completed pre-applications will not be accepted. Pre-applications received after the 11/05/2020 deadline will not be accepted.

Eligible families will be referred to units subsidized with Section 8 Project-Based Vouchers from the Housing Authority of the County of Contra Costa in partnership with non-profit housing owners. The housing assistance is only available at the designated properties for families meeting the property restrictions as indicated in this notice. After twelve months of residency, families will be eligible for a Housing Choice Voucher, subject to availability.

All requests for Reasonable Accommodation will be considered. Pre-Applications are available in foreign languages. All questions can be directed to (925) 957-7081.

- To apply, you must be 62 years of age or older.
- Large households for three and four bedroom units are highly encouraged to apply.
- All non-elderly applications will be rejected.

NOTE: After November 5, 2020, the waiting list for 3 and 4 BR units only at The Terraces will remain open on an on-going basis until further notice. Applicants will need to contact the Housing Authority of the County of Contra Costa at 925-957-7055 for an application.

Property Name	Address	0 BR	1 BR	2 BR	3 BR	4 BR	Property Restrictions
<b>The Terraces Senior Apartments</b>	2300 Nevin Ave., Richmond, CA 94801	X	X	X	X	X	<b>Senior - 62 or older</b>



## **Call for Artists/Request for Qualifications at Hacienda Heights: 1300 Roosevelt Ave**

Mercy Housing California (MHC) in partnership with Community Housing Development Corporation (CHDC) invites professional artists residing in the nine Bay Area Counties with a preference given to Richmond artists to submit their qualifications for the commissioning of artworks for a residential development in the Iron Triangle Neighborhood of Richmond, California. The development will consist of housing and related social services. The residential component of the project will include 150 units for seniors. The project is required to provide art equal to 1% of that portion of the development's construction cost as per an Ordinance of the Council of the City of Richmond Municipal code Article 12.62. The art is to be installed and maintained in areas on the site of the building and clearly visible from the public sidewalk or open space feature.

The goals of the selected artworks will be to enhance the neighborhood, celebrate the residents, complement the building architecture, and speak to the cultural diversity of the surrounding community.

Located near the downtown BART Station and in the area known as the Iron Triangle, the building has been vacant since 2014. Mercy Housing and CHDC are collaborating with the Richmond Housing Authority to rehabilitate and bring new life to the building and surrounding area. While the units will be preserved, the main entrance has been reoriented to face the nearby BART station. The surrounding neighborhood is composed of mixed-use commercial and government buildings as well a diverse mix of residents that make up the Iron Triangle and downtown community.

Deadline for submission of qualifications is November 6, 2020.

Link to RFQ:

[https://drive.google.com/file/d/11kznrw5Y2By5ureipT67get0PSSg\\_Eq/view?usp=sharing](https://drive.google.com/file/d/11kznrw5Y2By5ureipT67get0PSSg_Eq/view?usp=sharing)

Under consideration as locations, the red lines, for the commissioned art are the large wall (the green wall with "Hacienda" in the rendering) and the fence along the side walk to the new entrance.



*Hacienda Heights*



**mercy** HOUSING



## 7. **Fire Department**

### **Sign-Up to Receive Emergency Notifications**

The Richmond Fire Department encourages our staff and community to sign-up to receive alerts and advisories to be notified of incidents that can impact one's daily life such as asking our community to evacuate or shelter-in-place. There are many ways notifications can be received, e.g. phone call, text, email, broadcast news.

By signing up for the following notification systems, the City of Richmond will be able to provide timely notification with actions to safely protect you and your community.

### **How to Sign-Up to Receive Alert and Advisory Notifications:**

- Nixle (City of Richmond's messaging platform)
  - Using a smartphone, text your zip code to "888-777"
  - To sign-up on-line or customize your preferences, visit: <https://local.nixle.com/register/>
- Contra Costa County Community Warning System
  - Visit: <https://cwsalerts.com/>
  - Register for alerts in English or Spanish

### **Social Media:**

- Twitter
  - Visit: <https://twitter.com> and follow us at "@RFDCAOnline"

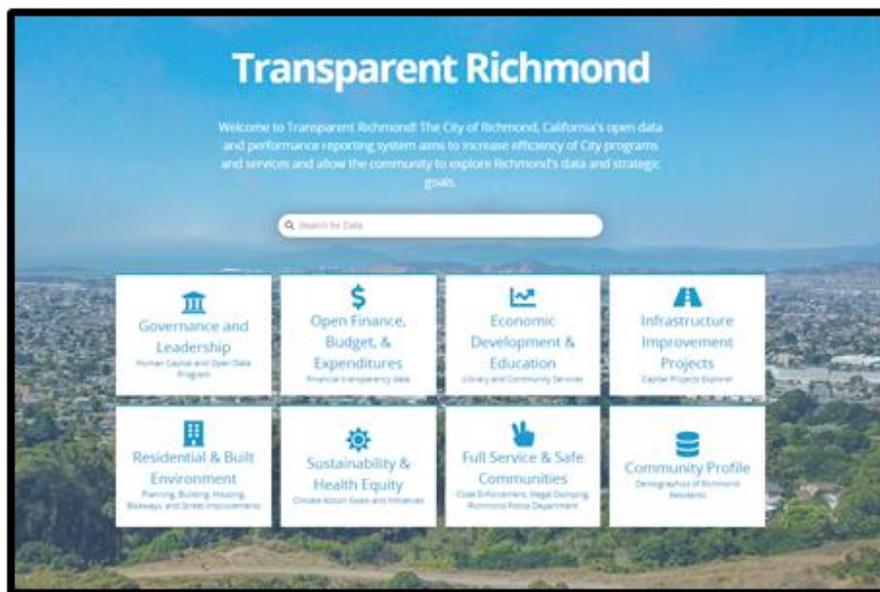
- Nextdoor
  - Visit: <https://Nextdoor.com>
- Facebook
  - Visit: <https://Facebook.com>
  - Friend us – Richmond Fire Department, CA

For more information, please visit: <https://www.ci.richmond.ca.us/oes> or call (510) 620-6866.

## 8. **Information Technology**

### Transparent Richmond

Check out Transparent Richmond ([www.transparentrichmond.org](http://www.transparentrichmond.org)), the City of Richmond’s citywide open data and performance reporting system. The open data platform currently spans 11 city departments and contains over 300 datasets, visualizations, and performance measures, many of which feature monthly, weekly or daily updates.

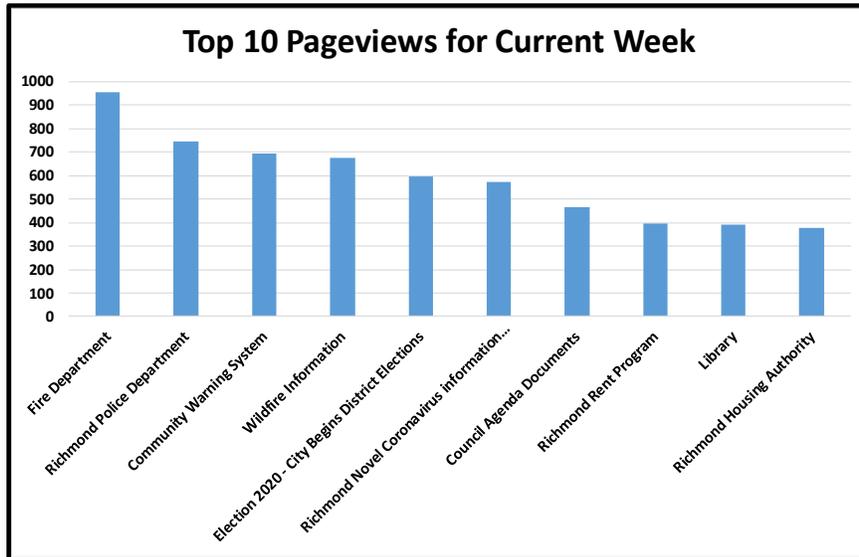


Transparent Richmond aims to accomplish the following:

- Improve the collective understanding of all city services.
- Automate performance data to help track and meet budget and service goals.
- Leverage evidence-based analysis to develop innovative solutions that improve the quality of city services.

The city plans to add more datasets and visualizations over time and invites the community to propose additional information for the site. To nominate new data and visualizations, visit <https://www.transparentrichmond.org/nominate>.

### **Social Media Statistics for this Week**



### **KCRT Datanet for the Week**

**READ WITH ME**  
**RPD Virtual Storytime**  
*And Costume Contest!*

**Halloween**  
**On Friday**  
**October 30th**  
**4:00pm**

For more info: [rpdccommunity@richmondpd.net](mailto:rpdccommunity@richmondpd.net)

The graphic features a police officer reading a book, a stack of books, pumpkins, and the Richmond Police Department logo.



## **KCRT TV Channel 28 – New Episodes of Current Programming**

Current recent specials are “Virtual National Night Out,” “National Electric Drive Week”; eight specials derived from the Richmond Revolution / NAACP Youth Council Forums; San Pablo and El Cerrito City Council Forums (produced by CCTV), “Chat with Chief French,” “NAACP Policing Forum,” the GRID Alternatives’ and City of Richmond’s “No-Cost Solar Workshop,” John Gioia’s video on two Census-related pieces, and the City’s Mask Videos.

New episodes of series programming are “The Jet Set,” “Creature Features,” and “Sidewalks Entertainment.”

You may find the full schedule at <http://www.ci.richmond.ca.us/3176/Schedule>



## **9. Internal Services**

### **Finance**

#### **FY 2020-21 First Quarter Budget Update**

At the City Council meeting on October 27, 2020, Finance staff presented the FY 2020-21 first quarter budget report. The purpose of the quarterly budget report is to assist the City in monitoring and reporting its revenues and expenditures, as compared to the approved budgeted amounts. This report covered the period from period July 1, 2020

through September 30, 2020. At this point in the fiscal year, it is expected that 25% of the budget will have been expended. Overall, actual revenue and actual expenditures in the General Fund and non-general fund are within the threshold and align with their normal trends. It should be noted, however, that the City still has a budget gap of ~\$5.5 million that it is working to close.

Please visit the City’s website at <https://www.ci.richmond.ca.us/1427/Presentations> for the most up-to-date budget information and presentations.

Division: General Accounting – October 29, 2020

Badawi & Associates, Certified Public Accountants, was hired to perform an independent audit of the financial statements of the City of Richmond for the fiscal years ended June 30, 2020 through 2022. Badawi & Associates commenced year-end audit fieldwork, for the fiscal year ended June 30, 2020, on October 26, 2020. The fieldwork is expected to continue until approximately December 11, 2020. Currently, Badawi & Associates is working remotely.

Open Requests For Bids/Request For Proposals

Police	Request for Proposal To Provide Security Services	Due: 11/6/20
City Clerk	RFP for Agenda and Document Management System and Implementation Services	Due: 11/6/20
Public Works	WWTP Critical Improvements Project	Due: 11/23/20

**10. Library and Community Services**

**Community Services (Recreation)**

In-person and Virtual Zumba at Community Services Department

The Community Services Department started an in-person and virtual Zumba program simultaneously on Saturday, October 10. The Zumba program is held as follows:

Saturdays, 9:00 A.M. to 10:00 A.M.

Tuesdays and Thursdays, 6:30 P.M. to 7:30 P.M.

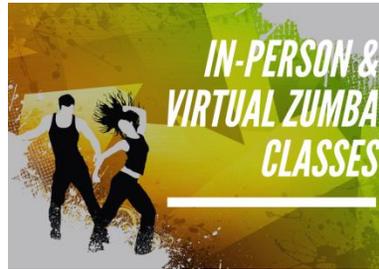
Cost: \$5 per person per class\*

\*In-person or virtual, online prepaid participants ONLY

In-person class held at: 3230 Macdonald Avenue

Register and pay online at: <https://apm.activecommunities.com/richmond>

All County and City COVID-19 guidelines are followed during this program: proper face mask covering, 6 feet social distancing, hand washing, temperature checks, among others. Please see below a link to our first Zumba class: [https://youtu.be/1LkMozN1\\_nA](https://youtu.be/1LkMozN1_nA)



## Virtual Sports Programs

Join us for our first ever virtual sports programs! Find a spot outdoors, and you'll be able to master all the skills you need in soccer, tennis, or basketball! For more information, contact the Recreation staff listed in the flyer.



**Dates:**  
Session I (4 weeks)  
August 31 - September 26  
  
Session II (4 weeks)  
October 5 - October 31  
  
Session III (3 weeks)  
November 2 - November 21  
  
Session IV (3 weeks)  
November 30 - December 19  
  
**Fees:**  
\$10 per virtual session  
  
**Grades:**  
1st to 8th grade  
  
**Days/Times:**  
Monday to Saturday  
2:30 PM - 5:30 PM  
  
**Registration Online Only**  
<https://apm.activecommunities.com/richmond>  
  
Phone: (510)620-6793  
Fax: (510)620-6583  
Monday-Friday 9:00am - 4:00pm

City of Richmond  
Community Services Department

**VIRTUAL SPORTS PROGRAM (TENNIS, SOCCER AND/OR BASKETBALL)**



First twenty (20) registered participants for tennis and soccer will receive one of the following: tennis racket and tennis ball or soccer ball.

For more information, contact  
Tetteh Kisseh, (510)620-6919  
[tetteh\\_kisseh@ci.richmond.ca.us](mailto:tetteh_kisseh@ci.richmond.ca.us)  
Maurice Range, (510)620-6960  
[maurice\\_range@ci.richmond.ca.us](mailto:maurice_range@ci.richmond.ca.us)

Community Services - EnRICHing Our Community

## Virtual After-School Camps - ACHIEVE and ELEVATE

After-school camps are happening now! You can still join us! We'll have lots of fun and games with your favorite recreation staff and fellow campers. Register online at [tinyurl.com/richmondrecreation](https://tinyurl.com/richmondrecreation).

 **ACHIEVE AND ELEVATE**   
**AFTER-SCHOOL PROGRAMS**



Spend your out-of-school time with your recreation friends and staff from Booker T. Anderson, May Valley, Nevin, and the Shields-Reid Community Center in a fun and engaging virtual program setting.

Log in at 3:00 pm for our Afternoon Message, then visit your favorite recreation center for Homework Time and Help. Each day, we will provide fun activities, art & crafts, games, and movement. Our format will be similar to a condensed "Achieve and Elevate Summer Camp" for those attended this past summer. Register online or in-person at the Community Centers!

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<b>Starting</b> Aug. 17 - Dec. 18, 2020 Monday - Friday 3:00 pm to 6:00 pm	<b>Grades:</b> K - 6th
<b>Cost</b> \$20 per month August is free!	 510.620.6793 <a href="http://tinyurl.com/richmondrecreation">tinyurl.com/richmondrecreation</a>

 **ACHIEVE Y ELEVATE**   
**PROGRAMAS DESPUÉS DE LA ESCUELA**



Pase su tiempo fuera de la escuela con sus amigos y personal de recreación de Booker T. Anderson, May Valley, Nevin y el Centro Comunitario Shields-Reid en un entorno de programa virtual divertido y atractivo.

Inicie sesión a las 3:00 p. M. Para recibir nuestro Mensaje de la tarde, luego visite su centro de recreación favorito para la tarea y Ayuda. Cada día, se proporcionarán actividades divertidas, arte y manualidades, juegos y movimiento. Nuestro formato será similar a un "Campamento de verano para alcanzar y elevar" condensado para los asistentes al verano pasado. ¡Regístrese en línea o en persona en los Centros Comunitarios!

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<b>Comenzando</b> Agosto 17 - Diciembre. 18, 2020 Lunes - Viernes 3:00 pm - 6:00 pm	<b>Grados:</b> K - 6th
<b>Costo</b> \$20 por mes ¡Agosto es gratis!	 510.620.6793 <a href="http://tinyurl.com/richmondrecreation">tinyurl.com/richmondrecreation</a>

## New Adopt-a-Senior Program to Serve Residents Over 55

After all of the interest and support we received from residents in May, [Richmond Love Your Block](#) is excited to present: **Adopt-A-Senior!** We are connecting community volunteers and seniors in Richmond and North Richmond.

If you are over 55 and would like to receive FREE maintenance services for your property, go to [tinyurl.com/SeniorAdoptionRequest](http://tinyurl.com/SeniorAdoptionRequest) to be adopted! Services may include: cleaning up debris and litter; removing weeds and tall grass; trimming and pruning plant; painting; and more. Eligibility requirements apply.

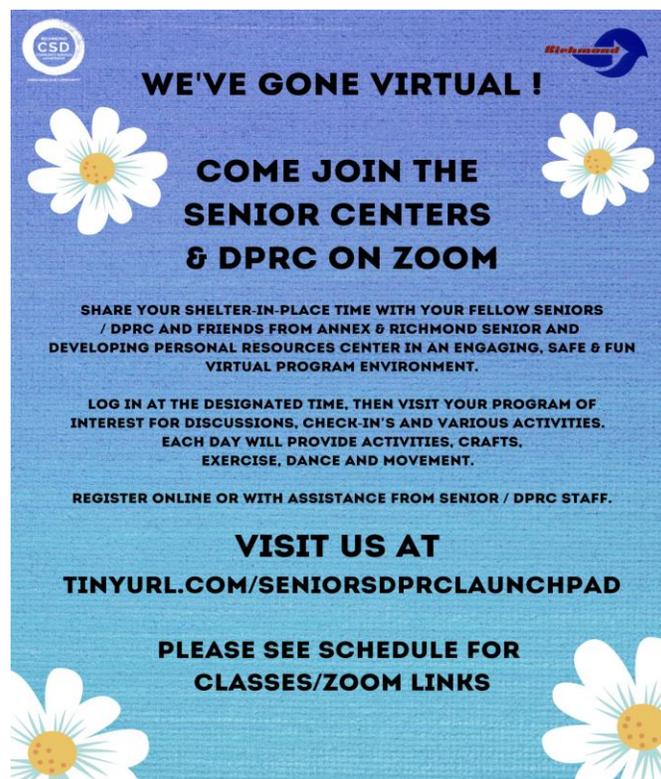
If you would like to BE a volunteer and adopt a senior to help them maintain their property go to [tinyurl.com/AdoptaSeniorVolunteer](http://tinyurl.com/AdoptaSeniorVolunteer). (The Adopt-A-Senior program does not provide any home repairs or other services that take place inside of the home.)

Help us spread the word so we can connect as many seniors and volunteers as possible!



### Senior Centers on Zoom

Visit [tinyurl.com/seniorsdprlaunchpad](http://tinyurl.com/seniorsdprlaunchpad) for more information!



## 8-Week Yoga Class

We are starting an 8-week yoga class, free of charge on the Senior Launchpad.

This course will be an introduction to Mindfulness and its role in helping us to navigate the ups and downs of everyday life. For many of us, meditation is not easy. Our bodies are active, which makes it difficult to sit still and focus inwards. Therefore, a good complement to a meditation practice is yoga asanas. Yoga asanas are exercises designed to increase circulation throughout the body, lengthen and strengthen the muscles resulting in flexibility, and calm the nervous system. This enables the body to relax in a meditative practice and allows for a mindful state of awareness in everyday life.

This course is offered FREE on Zoom and each class will consist of 30 minutes of lecture and 60 minutes of gentle yoga asanas. This class is ideal for beginners, anyone new to yoga and anyone just interested. Please visit [tinyurl.com/SeniorsDPRCLaunchPad](https://tinyurl.com/SeniorsDPRCLaunchPad) to register and get link to zoom class.

Participants must complete a COR Activity Registration Form. For more information contact the Richmond Annex Sr. Center at 510 620-6812

Day/Time: Wednesdays 9:00 A.M. to 10:30 A.M. – Class start date: 10/28/2020

Schedule:

Week 1 – Introduction to Mindfulness and Yoga

Week 2 – 5 Points of Yoga

Week 3 – Mindfulness and Compassion

Week 4 – Mindfulness and Emotions (Triggers)

Week 5 – Mindfulness and the Body

Week 6 – Mindfulness and Neuroscience

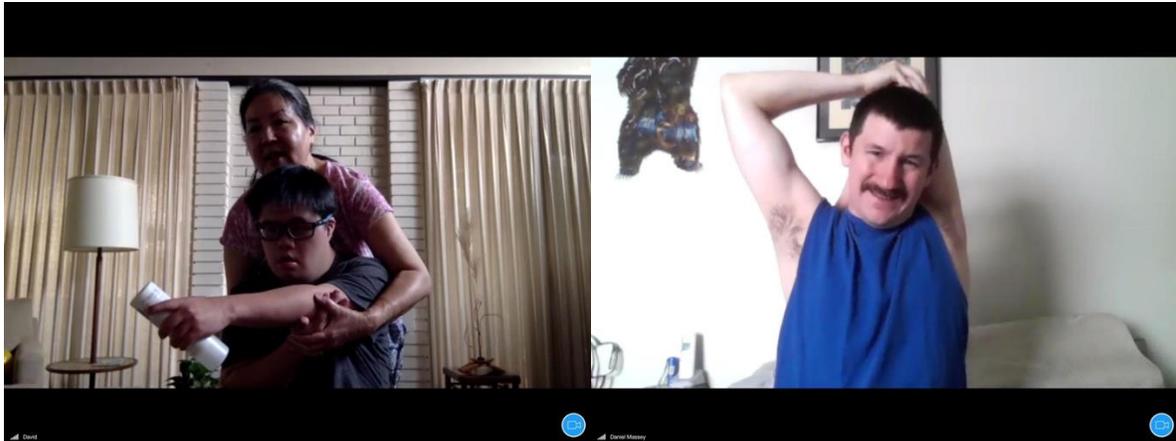
Week 7 – Mindfulness and Communication

Week 8 – Review and Creating a Practice



Developing Personal Resources Center (DPRC) – October 2020 Highlights  
“Meeting individual needs for people with developmental disabilities.”

Work It Out = Clients work their body, mind and soul. We begin with the body through various types of exercise methods. Next is the mind which is stimulated through brain teasers and riddles and last we end with sharing positive thoughts with one and other.



Art 101 = Each art project has its challenges. Embroidery on canvas is still in the making and turning out very nice. We decorated pumpkins and a lighted mummy for Halloween; it was a graveyard smash.



## **LEAP's Family for Literacy Program (FFL)**

One of the priority focus areas that have strengthened the library's community services is delivering family literacy support. The Literacy for Every Adult Program (LEAP) trains and supports adult learners to achieve their individual goals, but the program is also for adult learners who have children or grandchildren from birth through school age.

LEAP has a Family for Literacy Program (FFL) designed to help adults develop the skills and confidence to be involved in children's literacy development. Some of the program goals are to introduce families to the joy and value of reading, establish home libraries with our book giveaways, equip parents with the skills to prepare their children for reading, and most importantly build self-esteem.

This month LEAP has provided parents with fun ways to engage with their children during Halloween with at home activities and games. We were sure to include literacy-supporting concepts, such as play, numeracy, memory, and visual spatial awareness. LEAP will continue to create more opportunities for families to develop a culture of positive learning experiences together with their children and continue to make an inter-generational change in our community.

If you are a parent or interested in volunteering for our Family for Literacy Program please feel free to contact LEAP at (510) 307-8009 or visiting our office by appointment. Learn more about LEAP and getting involved by visiting our website at <https://www.ci.richmond.ca.us/788/Literacy-Program-LEAP> or check out LEAP's revamped Facebook page at <https://www.facebook.com/LEAPRICHMONDCA/>.





## Library Updates

### Senior Facility Book Delivery

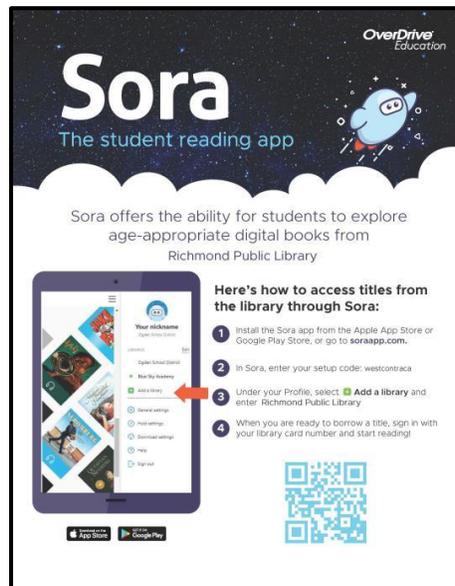
Mobile and Adult Services divisions of the library have worked together to offer batch book delivery to some senior facilities throughout the City of Richmond. We just completed our first delivery to the Center for Elders' Independence's Guardian Adult Day Health Center this week and are excited to hear back from more places to arrange more drop offs!



## Students can borrow e-books from Richmond Public Library using Sora!

West Contra Costa Unified School District students using students' District credentials now allows them to access e-books from the Richmond Public Library (RPL) in the Sora app. Instructions for adding RPL to Sora can be found at [www.ci.richmond.ca.us/4023](http://www.ci.richmond.ca.us/4023)

Sora is an OverDrive app made for students and is accessible on District Chromebooks as well as mobile devices and computers.



## New Resources for Job Seekers!

Brainfuse's JobNow & VetNow offers assistance with job skills, resume preparation, live tutoring, and live interview practice, all accessible with a library card! Go to [www.ci.richmond.ca.us/4017](http://www.ci.richmond.ca.us/4017)

Need a library card? Apply online at [rosie.ci.richmond.ca.us/selfreg](http://rosie.ci.richmond.ca.us/selfreg) or call 510-620-6559.



## New Resources for Homework Help!

ProQuest's Homework Central offers resources for K-12 homework, from social studies to research skills. All accessible with a library card: [www.ci.richmond.ca.us/4018](http://www.ci.richmond.ca.us/4018)

Need a library card? Apply online at [rosie.ci.richmond.ca.us/selfreg](http://rosie.ci.richmond.ca.us/selfreg) or call 510-620-6559.



**New resources for Homework Help!**

Accessible with your library card!

Grades 3+  
ProQuest CultureGrams® ProQuest SIRS® Discoverer

Grades 6+  
ProQuest eLibrary® ProQuest SIRS® Issues Researcher

Grades 9+  
ProQuest Research Companion ProQuest Schools & Educators Complete

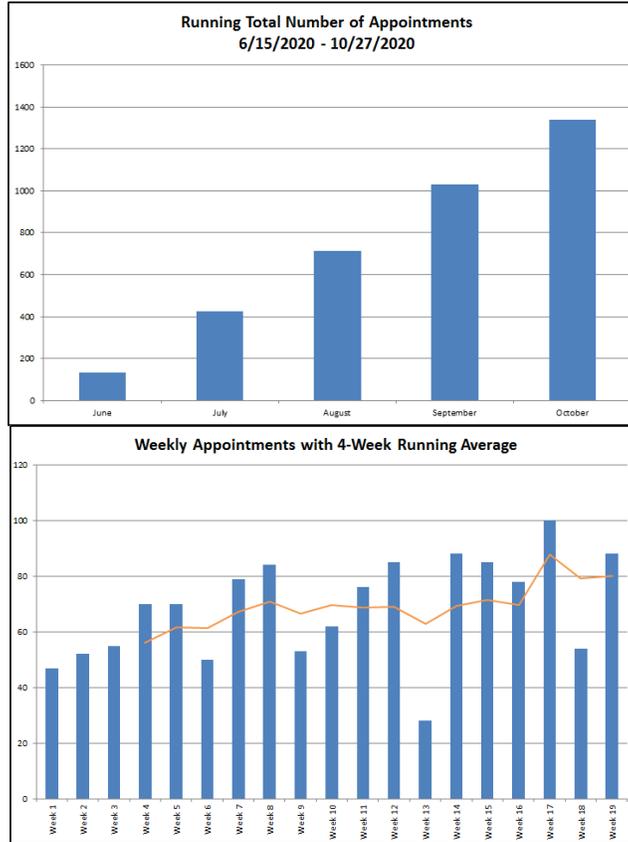
## Tablesides Service Update

The Richmond Public Library began its Tablesides Service on June 15<sup>th</sup> in an effort to make library materials available to the community while our buildings themselves remain closed. Since this service has been available, the Richmond Public Library has had 1,338 successful appointments, getting thousands of books, magazines, DVDs, craft kits, and more into the hands of our community.

Remember: our Tablesides Service is available by appointment 10:00 A.M. to 4:00 P.M., Monday through Friday, at the Main Library and 1:00 P.M. to 4:30 P.M., Tuesdays and Thursdays, at the Bayview and West Side branches. Call us at 510-620-6561 for more information or visit us online at <http://richmondlibrary.org>.

Below are representations of our running total of appointments and the weekly totals for the first 19 weeks with a 4-week running average.

## Tableside Service Statistics



## **11. Public Works**

### **Water Resource Recovery**

#### **Wastewater Treatment Plant – Fats, Oils, & Grease (FOG)**

Please do not put grease down the drain! Heavy grease has been reported at Richmond's sewer treatment plant. Grease clogs pipes and can be detrimental to the function of the plant.

For more information about Fats, Oils, and Grease (FOG), please call 510-620-6594.

**GREASE ALERT!**  
Fats, Oils and Grease can clog our sewer pipes and can cause you **COSTLY** backups in your condo or apartment.

**FIGHT F.O.G.**  
Fats, Oils & Grease can clog the sewer pipes in your area!

The City of Richmond was in your neighborhood working to keep the sewer lines clean, which helps prevent sewer overflows that can pollute our creeks, rivers, and groundwater. Help us fight future sewer backups in your area.

By following a few simple steps, you can help prevent sewer backups and spills:

1. Pour cooled fats, oils and grease into a covered, disposable container and throw it into your garbage can. Never pour fats, oils or grease down sink drains or toilets. COOL IT, CAN IT, TRASH IT.™
2. Soak up remaining oils and grease with an absorbent material such as paper towels, and throw it into your garbage can.
3. Before you wash dishes, scrape food scraps, fats, oils and grease into your garbage can.
4. Use sink strainers to catch any remaining food waste while washing dishes.

Richmond  
For more information, contact the City of Richmond at (510) 620-6594

## Planta de Tratamiento de Aguas Residuales – Aceites y Grasas (FOG)

¡Por favor no ponga grasa por el drenaje! Se ha reportado grasa pesada en la planta de tratamiento de alcantarillado de Richmond. La grasa obstruye las tuberías y puede ser perjudicial para la función de la planta.

Para obtener más información sobre aceites y grasas (FOG), llame al 510-620-6594.

**油垢警報**  
油脂、廢植物油與油垢會堵塞污水管道和可能導致你公寓昂貴的管道堵塞！

**Alerta de Grasa!**  
La Grasa y el Aceite de Cocinar están obstruyendo las tuberías del alcantarillado y pueden causar costosas obstrucciones en su condominio o apartamento.

**FIGHT F.O.G.**  
Grasas y aceites obstruyen tuberías de las alcantarillas en su área.  
油脂、廢植物油與油垢會堵塞您所在地區的污水管道

La Ciudad de Richmond estuvo en su vecindario trabajando para mantener las líneas de alcantarillado limpias, lo que ayuda a prevenir desbordamientos de alcantarillas que pueden contaminar nuestros arroyos, ríos y aguas subterráneas. Ayúdenos a combatir futuro desbordamientos de alcantarillas en su área.

你身邊的里士滿市正在致力於保持下水道線的清潔，這有助於預防可能污染我們的小溪、河流以及地下水的污水溢出。請協助我們防止您所在地區的污水管道出現倒流現象。

Siguiendo unos sencillos pasos, puede ayudar a evitar los desbordamientos y los derrames de alcantarillas:  
這些方法有助於防止管道堵塞和污水管道倒流現象發生

1. Echar las grasas y los aceites enfriados en un recipiente cubierto desechable y tirelo a la basura. Nunca debe echar aceites o grasas en los desagües o drenaje de lavamanos o inodoros. ENFRIAR, EMPACAR, TIRAR.  
待油脂、廢植物油與油垢變涼之後，將其倒入一個可棄置的帶蓋容器中，然後放入垃圾箱內。放涼，密封，棄置。
2. Absorba los aceites y la grasa restante con un material absorbente como toallas de papel y tirelo a la basura.  
用紙巾蘸吸剩餘的油脂、廢植物油與油垢，並與您的食物殘渣及庭院廢物一起棄置。
3. Antes de lavar los platos, raspe los restos de comida, aceites y grasas y tirelo a la basura.  
在洗碗之前，應首先將油脂、廢植物油與油垢刮除並倒入堆肥桶或垃圾箱。
4. Utilice coladores de fregadero para recoger los restos de comida mientras lava los platos.  
在洗碗時，應利用水池粗濾器截留剩餘的食物殘渣。

Richmond  
Para obtener más información, contacte la Ciudad de Richmond (510) 620-6594.  
若需要詳細資訊，請電：(510) 620-6594。

## Sewer Lateral Grant Program

The City of Richmond's Water Resource Recovery Department administers the Sewer Lateral Grant Program. The program reimburses eligible homeowners in the Richmond Municipal Sewer District (RMSD No. 1) for some of the cost to replace their sewer lateral.

The program is open and accepting applications for the 2020-2021 Fiscal Year for sewer lateral work completed between 7/1/2020-6/30/2021.

For more information about the Sewer Lateral Grant Program, please visit [www.ci.richmond.ca.us/2130/Sewer-Lateral-Grant-Program](http://www.ci.richmond.ca.us/2130/Sewer-Lateral-Grant-Program) or call 510-620-6594.

**Richmond**  
**Sewer Lateral Grant Program**  
**Application Guidelines**

Application and copies of the required documents listed below must be submitted in person at:  
 Water Resource Recovery Center - 410 Oak Center Plaza, 2<sup>nd</sup> Floor, Richmond, CA 94804  
 (Contact Hours: Monday-Friday 9:00am-4pm)

The City of Richmond recommends obtaining estimates from at least three (3) contractors.

**Eligibility:**

- Projects owned by the City of Richmond Sanitary Municipal Sewer District
- Sewer lateral replacement must be completed **BEFORE** applying for the Sewer Lateral Grant Program.
- A full line replacement must be completed during the fiscal year July 1, 2020 to June 30, 2021.
- If you have previously received a Sewer Lateral Grant reimbursement, you will not be eligible to apply.

**Required Documents:**

- Only Lateral Grant Applications dated 6/30/2020 or newer will be accepted.
- Contractor's Proof paid in full invoice.
- Proof of payment (copy of cancelled check, credit card receipt, or bank statement are accepted).
- Certificate of Lateral Compliance (issued by the City after encroachment permit inspections are approved).
- Grant Deed (change of ownership takes place within last 3 months and/or if property is under a Trust).
- Non-profit organizations must submit proof of tax-exempt status.

**Award Limits:**

- Each fiscal year the City allocates sewer lateral grant funds to be awarded for private sewer lateral replacement.
- The program can be suspended at any time without prior or advanced notification or posting.
- Properties awarded are eligible for **ONE (1)** sewer lateral grant reimbursement award as a lifetime on a first come first serve basis until all sewer lateral funds are exhausted.
- Starting July 1, 2020 and ending June 30, 2021, the complete sewer lateral grant reimbursement amount is \$3,800 per application.
- Incomplete applications will **NOT** be accepted.
- All applications **MUST** be submitted in person. Any applications submitted via email or mail will **NOT** be accepted.
- No applications will be accepted after the sewer lateral grant funds are exhausted.
- Reimbursement may take approximately 3 weeks from the date the completed application is received and approved by the City.

**PLEASE NOTE:**  
 Sewer Lateral Grant Program for Fiscal Year 2020-2021  
**ONLY** work completed during the fiscal year (7/1/20 - 6/30/21)  
 will be eligible for sewer lateral grant reimbursement.

**CITY OF RICHMOND**  
 Water Resource Recovery Department  
 410 Oak Center Plaza, 2<sup>nd</sup> Floor  
 Richmond, CA 94804  
 Tel: 510-620-6594  
 Email: wrr@ci.richmond.ca.us  
 Website: www.ci.richmond.ca.us

**Sewer Lateral Grant Program**  
**Application**

**APPLICANT INFORMATION**

Property Owner(s) Name (PWS): \_\_\_\_\_  
 Property Address (PWS): \_\_\_\_\_  
 Mailing Address (if different than above): \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_  
 Property type:  Primary Residence  Rental Property (owner/tenant listed)  Other \_\_\_\_\_  
 If the owner/tenant currently registered with the City of Richmond Sewer Program:  Yes  No

Contractor Name: \_\_\_\_\_ Total amount paid to contractor: \_\_\_\_\_  
 Total amount paid to contractor: \_\_\_\_\_

**APPLICANT USE ONLY**

APPLICANT NAME: \_\_\_\_\_  
 APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**(FOR OFFICE USE ONLY)**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_ 5. \_\_\_\_\_

Complete Fund Review  APW  
 Proof of Payment (copy of cancelled check)  CC  
 Proof of Payment  USA  
 Certificate of Lateral Compliance  Agreement  
 Grant Deed (change of ownership)  Tax-Exempt Status  
 Non-profit status  Agreement

Notes: \_\_\_\_\_

## Macdonald & Virginia Wet Weather Improvement Projects

Local contractor is continuing work on this project. See pictures and descriptions below.





*Local contractor is installing a new sidewalk and restoring the fence around the play structure after replacing sewer pipeline in the Nystrom Village public housing.*

### SCADA Upgrade Project

The project is approximately 75% complete. The contractor is working on the Piping and Instrumentation Diagrams (P&IDs).

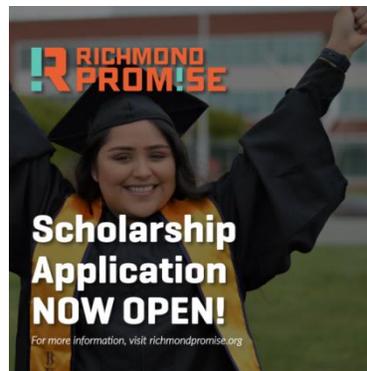


*Contractor is programming at the Waste Water Treatment Plant for alarms, reports and notifications as part of the SCADA (Supervisory Control and Data Acquisition) system improvements.*

## 12. Richmond Promise

### Richmond Promise 2020-2021 Scholarship Application NOW OPEN!

High School Seniors and General Educational Development (GED) students who live in Richmond and attend public, private, or charter schools under the age of 24 in West Contra Costa County are highly encouraged to apply for our scholarship by the December 18<sup>th</sup> Early Application deadline. Students must also complete the Federal Application for Federal Student or the California Dream Act Application by March 2, 2021 (Cal Grant Deadline) to be eligible for the Richmond Promise Scholarship. Visit [richmondpromise.org](http://richmondpromise.org) to find our application, make an appointment with our college access team for one-on-one support, and view a list of our college readiness workshops for Fall 2020.



### College Access Office Hours Now Open for All West Contra Costa County School District 12<sup>th</sup> Graders!

Are you a Richmond high school senior that needs help with the college application or financial aid processes? Or do you know a student that might? Sign up for one-on-one counseling with Richmond Promise's College Access team at [bit.ly/virtualsupport\\_rp](http://bit.ly/virtualsupport_rp)

A poster for "Fall Office Hours with Ana &amp; Miguel". The background is red with orange and yellow leaf patterns. At the top is the Richmond Promise logo. The text reads "FALL OFFICE HOURS with Ana &amp; Miguel". Below this, it lists office hours: "Monday - Thursday | 3:00-5:00 PM" (with a note "by appointment only: bit.ly/virtualsupport\_rp") and "Friday | 12-1:00 PM" (with a note "drop-ins welcome! : bit.ly/rp-drop-in"). At the bottom, there are two laptop screens. The left screen shows Ana Isabel Perez with her contact info: "Ana Isabel Perez", "aperez@richmondpromise.org", and "(510) 775-1067". The right screen shows Miguel Molina with his contact info: "Miguel Molina", "mmolina@richmondpromise.org", and "(510) 794-8326".

◆-----◆

*Thank you for keeping up with the activities in the City of Richmond. Feel free to contact me if you have any questions or comments about these or any other items of interest to you.*

**Thank You!**

**Steven Falk**  
Acting City Manager  
City of Richmond  
450 Civic Center Plaza  
Richmond, California 94804  
(510) 620-6512

You can sign up to receive the City Manager's weekly report and other information from the City of Richmond by visiting: [www.ci.richmond.ca.us/list.aspx](http://www.ci.richmond.ca.us/list.aspx)

See below for options to connect with the City of Richmond.

### **Connecting with the City of Richmond**

**Download the FREE  
City of Richmond Smartphone App**

To use on  
Apple iPhone or iPad  
or Android phone

Available on the  
**App Store**

GET IT ON  
**Google play**

Enter 'Richmond California' to search and install the app

**Using the City of Richmond Mobile Application:**

The City of Richmond mobile app provides Richmond's community members with one-stop access to City services and information via mobile devices. The app allows quick and real-time reporting of neighborhood-related issues; viewing the City's events calendar; finding addresses and phone numbers of local businesses, city departments and council members. The City of Richmond's mobile phone app is available on the Apple App store and Google Play store.

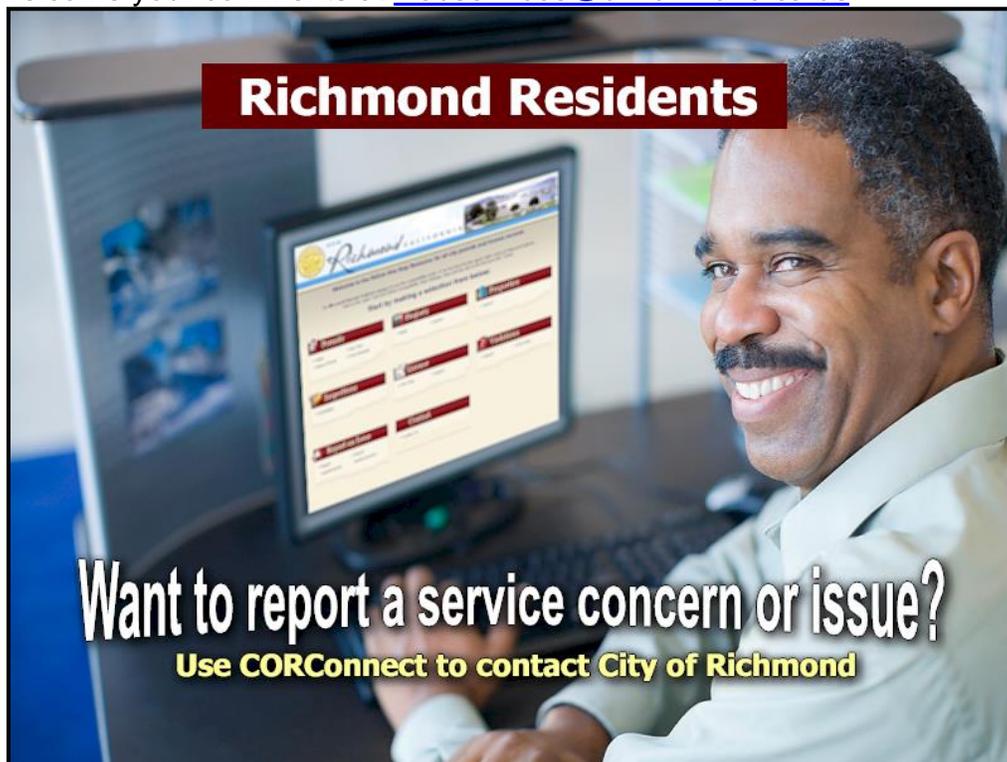
**QR Codes are available for easy downloading of this APP:**

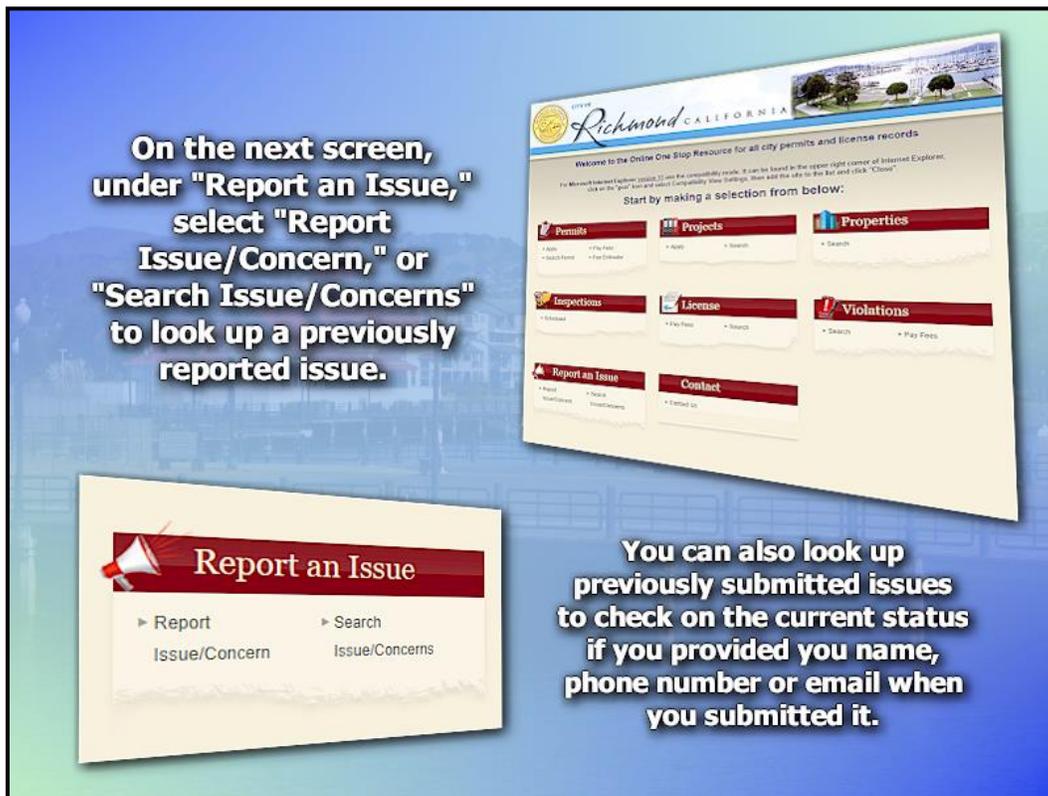
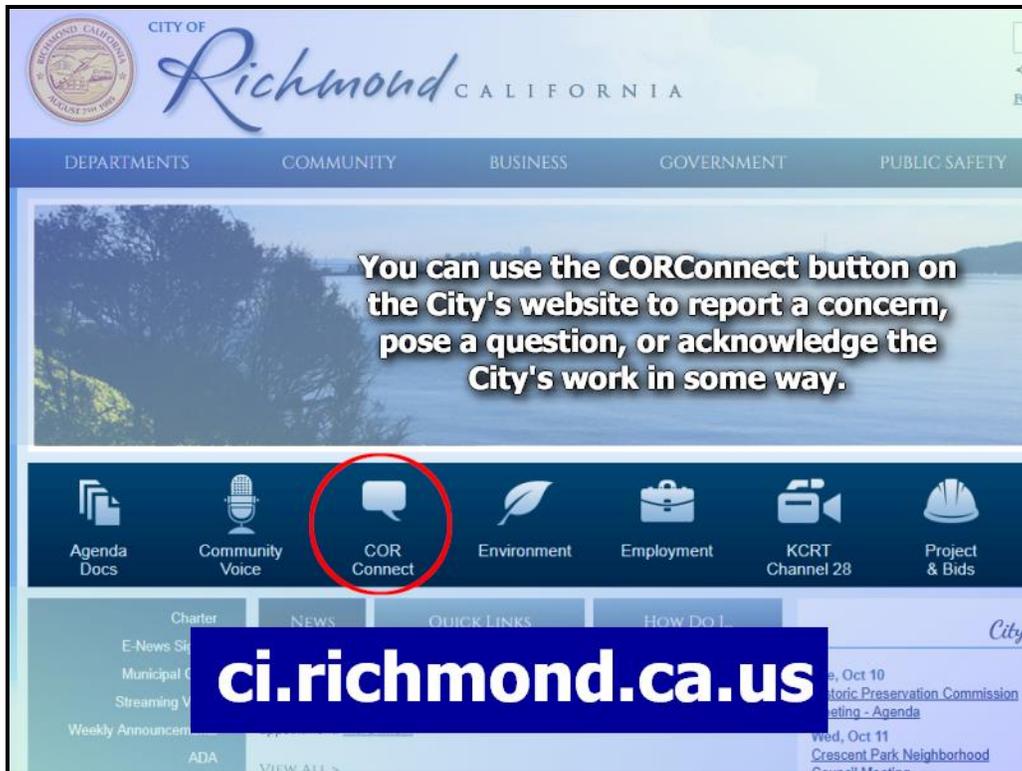
**Apple version of APP**

**Android version of APP**



We welcome your comments at [webservices@ci.richmond.ca.us](mailto:webservices@ci.richmond.ca.us)





**Want to report a service concern or issue?**



**Use the City of Richmond Mobile Application:**

Available on the iPhone  Available on the Google play 

The City of Richmond mobile app provides Richmond's community members with one-stop access to City services and information via mobile devices

**E-mail your comments at [webservices@ci.richmond.ca.us](mailto:webservices@ci.richmond.ca.us)**

**To contact us by phone:**

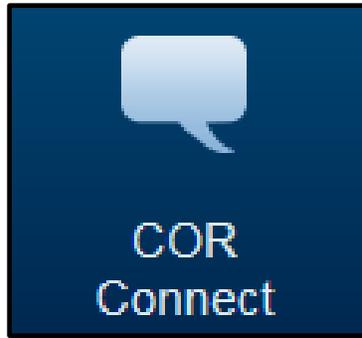
The City's website (<http://www.ci.richmond.ca.us/>) provides a department and staff directory at <http://www.ci.richmond.ca.us/Directory.aspx>.

If you're not sure which department you need to contact, we encourage you to phone the City Manager's office at (510) 620-6512.

**Using the CORConnect Application on the City's Website:**

You can use the **CORConnect** button on the City's website (<http://www.ci.richmond.ca.us/>) to report any comments, questions or concerns regarding the work being done by City staff. The CORConnect issues go directly to the responsible department, and the city manager reviews reported issues on a regular basis to determine if City staff members are responding appropriately. If you do not feel that you have received a satisfactory response, please contact the City Manager's Office at (510) 620-6512.

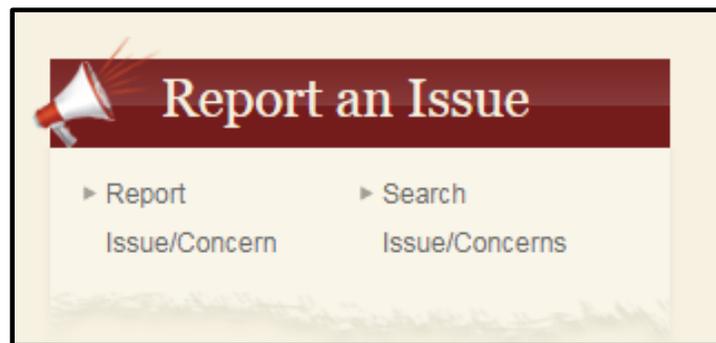
To access **CORConnect** select the CORConnect button on the homepage of the City website.



Alternatively, you can select the **COR Connect** button on any other webpage on the left hand side of the page.



On the next screen under Report an Issue select Report Issue/Concern to create a report or Search Issue/Concerns to look up a previously reported issue. You can also look up previously submitted issues to check on the current status if you provided you name, phone number or email when you submitted it.



On the page, you can also look up information on a parcel, see permits issued and look up business license information. If you have a current business license you can pay to renew it online with a credit card.

The recommended browsers are: **Microsoft Edge**, or **Microsoft Internet Explorer version 11** using the compatibility mode. It can be found in the upper right corner of Internet Explorer: click on the "gear" icon and select Compatibility View Settings, then add the site to the list and click "Close".

The City of Richmond is looking forward to feedback from the community on **CORConnect**. We welcome your comments at [webservices@ci.richmond.ca.us](mailto:webservices@ci.richmond.ca.us)