CITY OF Richmond CALIFORNIA

Hon. Mayor and Members of the City Council:

This is the report for the week ending November 6th, 2020.

1. Meeting Notes

The next City Council meeting is scheduled for Tuesday, November 10th, 2020. Closed Session begins at 5:00 P.M., followed by the Regular Meeting of the Richmond Housing Authority at 6:25 P.M. The Regular Meeting of the Successor Agency to the Richmond Community Redevelopment Agency and the Richmond City Council will being at 6:30 P.M., and the agenda may be found by clicking this link: November 10th City Council Agenda.

2. Coronavirus (COVID-19) Updates

The following information is an ongoing list of resources and significant updates regarding COVID-19.

Contra Costa County Micro-Enterprise Relief Fund Grants

Renaissance Richmond is administering the Contra Costa County Micro-Enterprise Relief Fund, funded by the Contra Costa County Community Development Block Grant (CDBG). The program aims to provide relief to micro-enterprises impacted by the COVID-19 pandemic.

Eligibility Criteria:

- No more than 5 employees,
- Maximum of $100,000 in annual revenue,
- Registered and operating in Contra Costa County cities (except for Walnut Creek, Concord, Pittsburg, and Antioch)

Grants of $1,000 - $10,000 are available to cover costs such as COVID-19 precaution supplies (PPE), safety remodeling (plexi-glass, spacing tape, construction labor), facade improvements and signage, online platform fees and social media marketing, commercial rents, employee salaries, and other operating costs.

For more information on eligibility criteria and the application, visit https://tinyurl.com/ccc-micro-enterprise-fund. Applications are due Wednesday, November 11th at 12 MIDNIGHT PST.

Outdoor Dining, Curbside Retail and Special Event Permits

Outdoor Dining, Curbside Retail, and Special Event Permits in Richmond, CA

as of July 16, 2020

The City of Richmond is providing opportunities for businesses impacted by the COVID-19 pandemic to utilize public and privately-owned outdoor areas, including parking lots, for outdoor dining and retail use.
Richmond businesses may apply for a permit to use a sidewalk or parking space in front of their location for business operation by contacting the Community Services Department, Recreation Division at **csdregistration@ci.richmond.ca.us** or by visiting **www.richca-communityservices.org** to obtain an application.

All business will be required to complete the following for an outdoor dining permit:

1. Outdoor dining and curbside retail application
2. Site diagram
3. ABC permit (if serving alcohol outdoors)
4. Certificate of liability insurance (if operating on public property)

In addition, special event permits are required for the following: protests, vigils, marches, and large gatherings. Visit the website listed for the process and forms.

Questions? Contact us:
510-620-6793
csdregistration@ci.richmond.ca.us
www.richca-communityservices.org

Comida al aire libre, venta al por menor en la acera, y permisos para eventos especiales en Richmond, CA

al partir del 16 de julio, 2020

La ciudad de Richmond está brindando oportunidades a las empresas afectadas por la pandemia de COVID-19 para utilizar áreas exteriores públicas y privadas, incluidos los estacionamientos, para cenas al aire libre y uso de la acera para venta al por menor.

Las empresas de Richmond pueden solicitar un permiso para usar las aceras o espacios de estacionamiento frente a su ubicación para operaciones comerciales comunicándose con el Departamento de Servicios Comunitarios de Richmond, División de Recreación por correo electrónico al **csdregistration@ci.richmond.ca.us** o visitando el sitio web en **www.richca-communityservices.org** para obtener una aplicación.
Todos los negocios deberán completar lo siguiente para obtener un permiso para comer al aire libre:

1. Aplicación para comer al aire libre y venta al por menor en acera
2. Diagrama del sitio
3. Permiso ABC (si va sirvir alcohol al aire libre)
4. Certificado de seguro de responsabilidad civil (si opera en propiedad pública)

Además, se requieren permisos de eventos especiales para lo siguiente: protestas, vigilias, marchas y reuniones grandes. Visite al sitio web para las formas y mas información.

¿Preguntas? Contacta con nosotros en:
510-620-6793
csdregistration@ci.richmond.ca.us
www.richca-communityservices.org

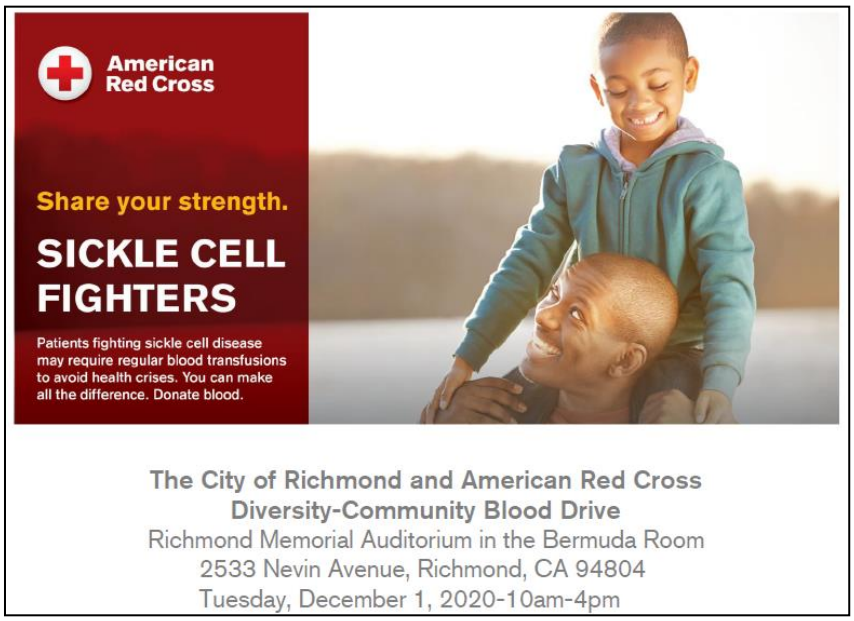
3. Upcoming Events

American Red Cross Blood Drive – Donors Needed

The City of Richmond and the American Red Cross are partnering to host a Diversity-Community Blood Drive on Tuesday, December 1, 2020, from 10:00 A.M. to 4:00 P.M. in the Richmond Memorial Auditorium-Bermuda Room, 2533 Nevin Avenue, Richmond, CA.

Donations are needed to help meet urgent demand and help those with sickle cell disease. Donating is a safe process, and people should not hesitate to give or receive blood or platelets. For a limited time, the American Red Cross will test all blood, platelet, and plasma donations for COVID-19 antibodies as an additional health service to our donors.

Appointments are required. To schedule an appointment, visit: **make an appt** or call 1-800-733-2767 and mention Sponsor Code: cityofrichmond



4. City Clerk's Office

Help represent Richmond on the Contra Costa Mosquito and Vector Control District's Board of Trustees!

The application process is now open to represent the City of Richmond on the Contra Costa Mosquito and Vector Control District's Board of Trustees. The Contra Costa Mosquito and Vector Control District is a tax-funded office that provides free services to all county residents for mosquitoes, rats and mice, ground-nesting yellowjackets, ticks,

and skunks. The Richmond representative on the District's Board of Trustees will represent the city's interests on matters related to mosquito and vector control. The first term of service will be two years and additional terms of service will be two or four years. Regular board meetings are held on the second Monday of every other month starting in January. Meetings are held at the District office, 155 Mason Circle in Concord at 7:00 p.m., and the meetings are open to the public. Trustees are not compensated for service but will be paid up to $100 per month for official business expenses. Mayor Butt has been tasked with nominating an applicant for the trustee position and that individual must then be confirmed by the Richmond City Council. Applicants must be a City of Richmond resident and at least 18 years of age. Please use this link to complete the online application. Please submit your completed application via email to CityClerkDept@ci.richmond.ca.us.

5. Fire Department

Sign-Up to Receive Emergency Notifications

The Richmond Fire Department encourages our staff and community to sign-up to receive alerts and advisories to be notified of incidents that can impact one's daily life such as asking our community to evacuate or shelter-in-place. There are many ways notifications can be received, e.g. phone call, text, email, broadcast news.
By signing up for the following notification systems, the City of Richmond will be able to provide timely notification with actions to safely protect you and your community.

How to Sign-Up to Receive Alert and Advisory Notifications:

- Nixle (City of Richmond's messaging platform)
  - Using a smartphone, text your zip code to "888-777"
  - To sign-up on-line or customize your preferences, visit: https://local.nixle.com/register/
- Contra Costa County Community Warning System
  - Visit: https://cwsalerts.com/
  - Register for alerts in English or Spanish

Social Media:

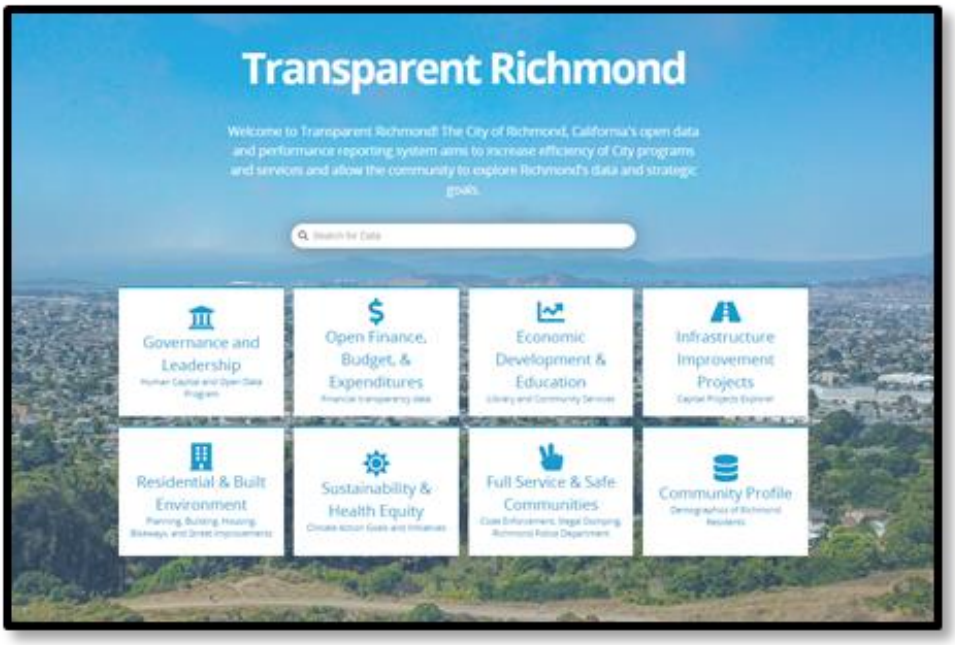
- Twitter
  - Visit: https://twitter.com and follow us at "@RFDCAOnline
- Nextdoor
  - Visit: https://Nextdoor.com
- Facebook
  - Visit: https://Facebook.com
  - Friend us – Richmond Fire Department, CA

For more information, please visit: https://www.ci.richmond.ca.us/oes or call (510) 620-6866.

6. Information Technology

Transparent Richmond

Check out Transparent Richmond (www.transparentrichmond.org), the City of Richmond's citywide open data and performance reporting system. The open data platform currently spans 11 city departments and contains over 300 datasets, visualizations, and performance measures, many of which feature monthly, weekly or daily updates.

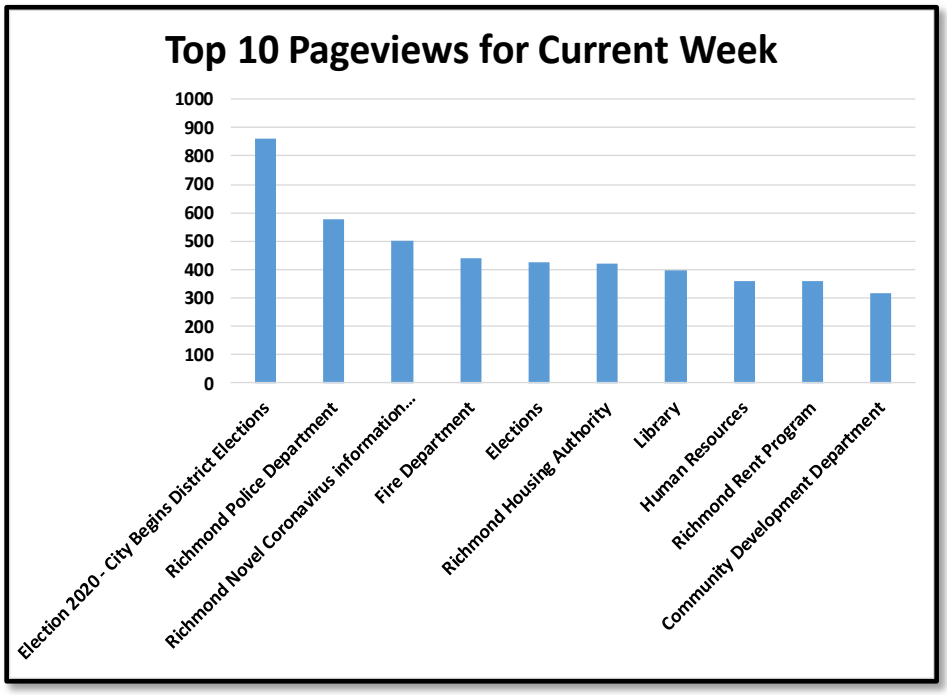


Transparent Richmond aims to accomplish the following:

- Improve the collective understanding of all city services.
- Automate performance data to help track and meet budget and service goals.
- Leverage evidence-based analysis to develop innovative solutions that improve the quality of city services.

The city plans to add more datasets and visualizations over time and invites the community to propose additional information for the site. To nominate new data and visualizations, visit https://www.transparentrichmond.org/nominate.

Social Media Statistics for this Week



KCRT Datanet for the Week

A video is online to provide to the WCCUSD students, through social media, the criteria of this annual scholarship opportunity. Video provided by KCRT.
Please view the video at https://youtu.be/0n4kmOpQr14

KCRT TV Channel 28 – New Episodes of Current Programming

Programming

Current recent specials are “Virtual National Night Out,” “National Electric Drive Week”; eight specials derived from the Richmond Revolution / NAACP Youth Council Forums; San Pablo and El Cerrito City Council Forums (produced by CCTV), “Chat with Chief French,” ”NAACP Policing Forum,” the GRID Alternatives’ and City of Richmond’s “No-Cost Solar Workshop,” John Gioia’s video on two Census-related pieces, and the City’s Mask Videos.

New episodes of series programming are “The Jet Set,” ”Creature Features,” and “Sidewalks Entertainment.”

You may find the full schedule at http://www.ci.richmond.ca.us/3176/Schedule

KCRT MEDIA

7. Internal Services

Finance

New Vendors Registered	13 (0 Richmond Business)
Total Vendors Registered	9,622

Open Requests For Bids/Request For Proposals:

City Clerk	RFP for Agenda and Document Management System and Implementation Services	Due: 11/13/20
Community Services	Facilitation Services	Due: 11/20/20
Public Works	WWTP Critical Improvements Project	Due: 11/23/20

8. **Library and Community Services**

Community Services (Recreation)

Virtual Snowball

<u>In-person and Virtual Zumba at Community Services Department</u>

The Community Services Department started an in-person and virtual Zumba program simultaneously on Saturday, October 10. The Zumba program is held as follows:

Saturdays, 9:00 A.M. to 10:00 A.M.
Tuesdays and Thursdays, 6:30 P.M. to 7:30 P.M.
Cost: $5 per person per class*
*In-person or virtual, online prepaid participants ONLY

In-person class held at: 3230 Macdonald Avenue
Register and pay online at: https://apm.activecommunities.com/richmond

All County and City COVID-19 guidelines are followed during this program: proper face mask covering, 6 feet social distancing, hand washing, temperature checks, among others. Please see below a link to our first Zumba class: https://youtu.be/1LkMozN1_nA

Virtual Sports Programs

Join us for our first ever virtual sports programs! Find a spot outdoors, and you'll be able to master all the skills you need in soccer, tennis, or basketball! For more information, contact the Recreation staff listed in the flyer.

Virtual After-School Camps - ACHIEVE and ELEVATE

After-school camps are happening now! You can still join us! We'll have lots of fun and games with your favorite recreation staff and fellow campers. Register online at tinyurl.com/richmondrecreation.

New Adopt-a-Senior Program to Serve Residents Over 55

After all of the interest and support we received from residents in May, Richmond Love Your Block is excited to present: **Adopt-A-Senior**! We are connecting community volunteers and seniors in Richmond and North Richmond.

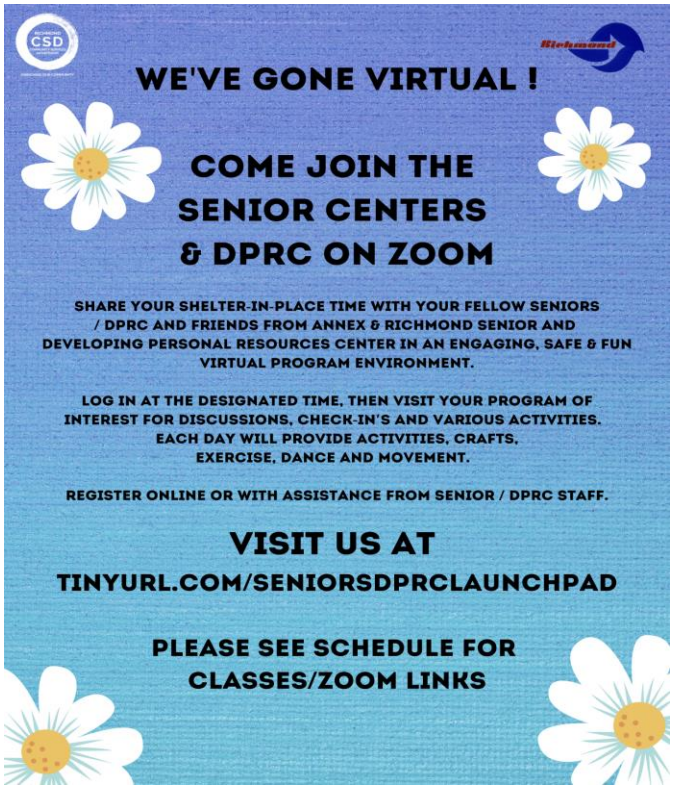
If you are over 55 and would like to receive FREE maintenance services for your property, go to tinyurl.com/SeniorAdoptionRequest to be adopted! Services may include: cleaning up debris and litter; removing weeds and tall grass; trimming and pruning plant; painting; and more. Eligibility requirements apply.

If you would like to BE a volunteer and adopt a senior to help them maintain their property go to tinyurl.com/AdoptaSeniorVolunteer. (The Adopt-A-Senior program does not provide any home repairs or other services that take place inside of the home.)

Help us spread the word so we can connect as many seniors and volunteers as possible!

Senior Centers on Zoom

Visit tinyurl.com/seniorsdprclaunchpad for more information!



Eight-Week Yoga Class

We are starting an 8-week yoga class, free of charge on the Senior Launchpad.

This course will be an introduction to Mindfulness and its role in helping us to navigate the ups and downs of everyday life. For many of us, meditation is not easy. Our bodies are active, which makes it difficult to sit still and focus inwards. Therefore, a good complement to a meditation practice is yoga asanas. Yoga asanas are exercises designed to increase circulation throughout the body, lengthen and strengthen the muscles resulting in flexibility, and calm the nervous system. This enables the body to relax in a meditative practice and allows for a mindful state of awareness in everyday life.

This course is offered FREE on Zoom and each class will consist of 30 minutes of lecture and 60 minutes of gentle yoga asanas. This class is ideal for beginners, anyone new to yoga and anyone just interested. Please visit tinyurl.com/SeniorsDPRCLaunchPad to register and get link to zoom class.

Participants must complete a COR Activity Registration Form. For more information contact the Richmond Annex Sr. Center at 510 620-6812

Day/Time: Wednesdays 9:00 A.M. to 10:30 A.M. – Class start date: 10/28/2020

Schedule:
Week 1 – Introduction to Mindfulness and Yoga
Week 2 – 5 Points of Yoga
Week 3 – Mindfulness and Compassion
Week 4 – Mindfulness and Emotions (Triggers)
Week 5 – Mindfulness and the Body
Week 6 – Mindfulness and Neuroscience
Week 7 – Mindfulness and Communication
Week 8 – Review and Creating a Practice

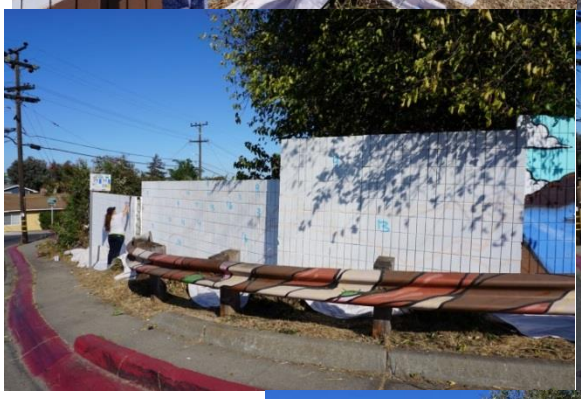
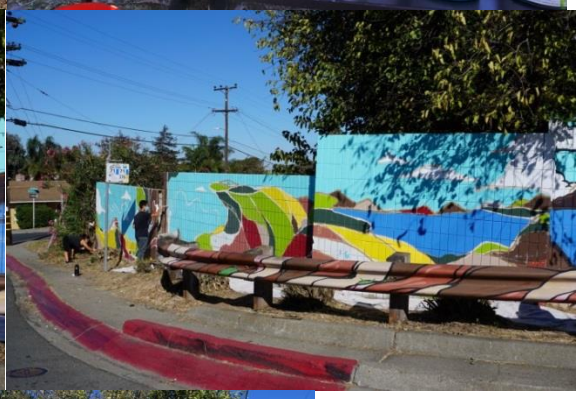
Parchester Community Paint Days

From October 16 – October 19, Love Your Block co-hosted volunteer community paint days in Parchester Village.

Local artist Richard Muro Salazar was awarded a grant by Richmond Arts & Culture Commission to complete a mural extension on the sound wall of the neighborhood.

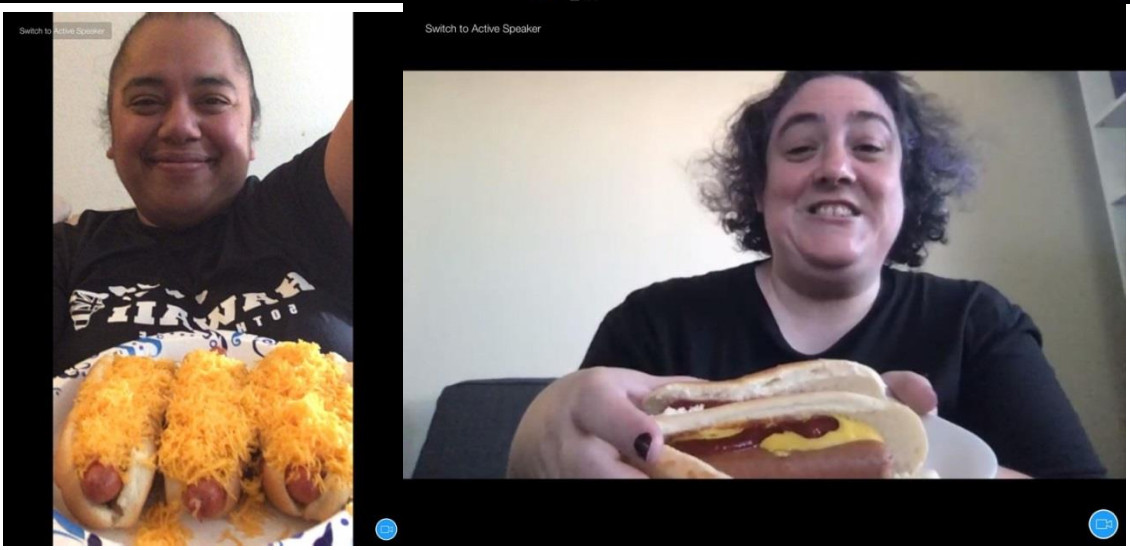
Partners included Parchester Neighborhood Council, SeQuential Richmond, and Greater El Bethel Baptist Church. We also thank Groundwork Richmond for planting trees in Parchester Park!

About 66 volunteers came out to support the project, painting seven sound wall panels (about 1,000 square feet).

Friday Lunch Specials

Every Friday, clients choose a meal to prepare and eat of their choice. October specials began with Italian Spaghetti, Charcuterie Platters, Asian Flare, American Hot Dog Day, and the last Friday of the month is their favorite, Dessert Day!

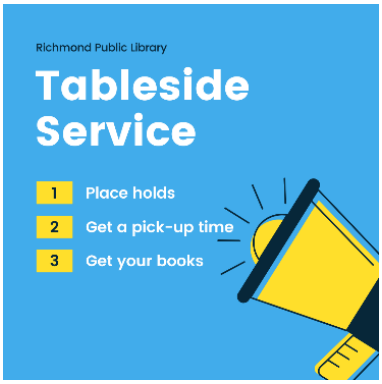


Library Updates

Library Planning for Phased Reopening

The Richmond Public Library staff is actively planning for a phased reopening of the library to in-person services. Our plans will balance public health advice, both county and library-specific guidance, as well as addressing the most pressing needs of Richmond residents. While we do not yet have dates, we do anticipate in the near future opening a small computer lab (including copying and printing) for access by appointment, in addition to continuing Tableside pickup.

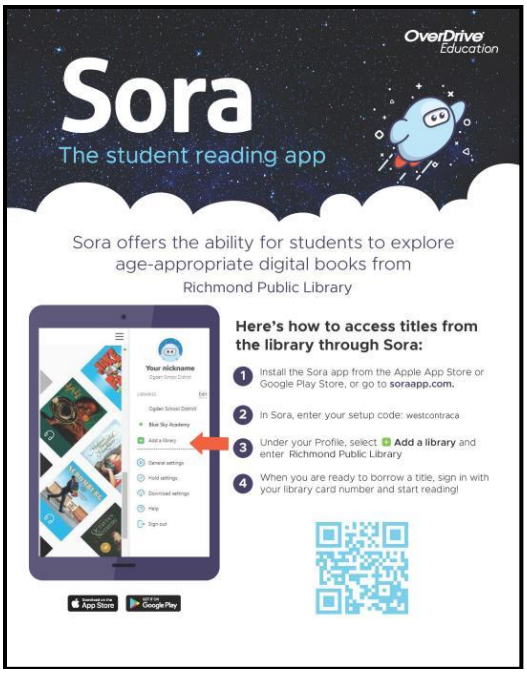
To request books, magazines, DVDs, or printing, contact the librarians: call 510-620-6561, email rpl_reference@ci.richmond.ca.us, or text 510-621-7346



Students can borrow e-books from Richmond Public Library using Sora!

West Contra Costa Unified School District students using their school district credentials now allows them to access e-books from the Richmond Public Library (RPL) in the Sora app. Instructions for adding RPL to Sora can be found at www.ci.richmond.ca.us/4023

Sora is an OverDrive app made for students and is accessible on District Chromebooks as well as mobile devices and computers.



New Resources for Job Seekers!

Brainfuse's JobNow & VetNow offers assistance with job skills, resume preparation, live tutoring, and live interview practice, all accessible with a library card! Go to www.ci.richmond.ca.us/4017

Need a library card? Apply online at rosie.ci.richmond.ca.us/selfreg or call 510-620-6559.

New Resources for Homework Help!

ProQuest's Homework Central offers resources for K-12 homework, from social studies to research skills. All accessible with a library card: www.ci.richmond.ca.us/4018

Need a library card? Apply online at rosie.ci.richmond.ca.us/selfreg or call 510-620-6559.

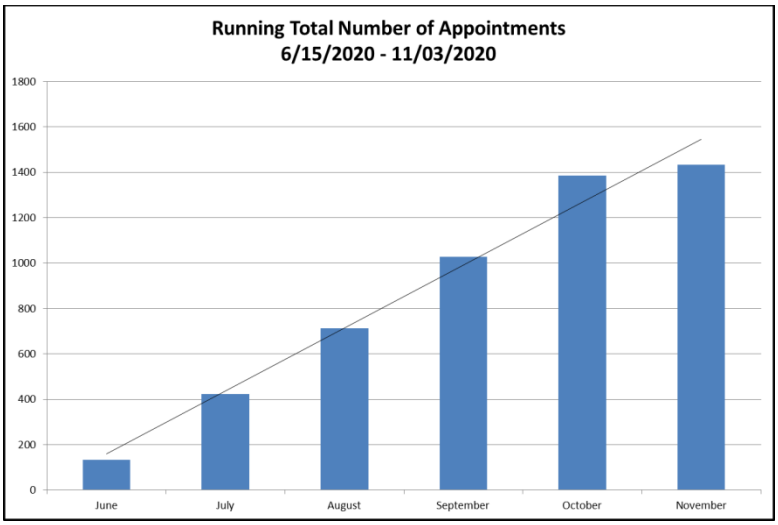
Tableside Service Update

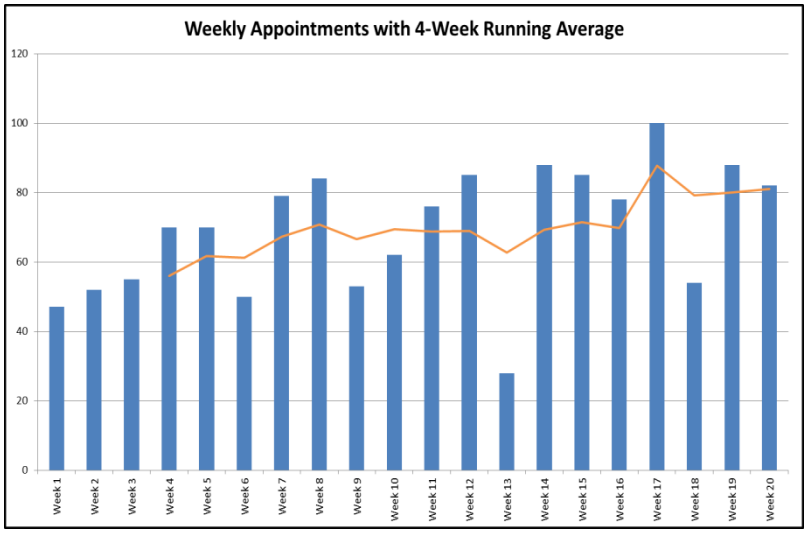
The Richmond Public Library began its Tableside Service on June 15th in an effort to make library materials available to the community while our buildings themselves remain closed. Since this service has been available, the Richmond Public Library has had 1,434 successful appointments, getting thousands of books, magazines, DVDs, craft kits, and more into the hands of our community.

Remember: our Tableside Service is available by appointment 10:00 A.M. to 4:00 P.M., Monday through Friday, at the Main Library and 1:00 P.M. to 4:30 P.M., Tuesdays and Thursdays, at the Bayview and West Side branches. Call us at 510-620-6561 for more information or visit us online at http://richmondlibrary.org.

Below are representations of our running total of appointments and the weekly totals for the first 20 weeks with a 4-week running average.

Tableside Service Statistics





Literacy for Every Adult Program (LEAP): Homage to a LEAP Student

The Literacy for Every Adult Program (LEAP) is an outreach extension of the city of Richmond's Library and Community Services Department. LEAP has provided services to thousands of Richmond citizens during its history. Many of these citizens have

reinvested their acquired skills, developed at LEAP, into jobs and services that support the city of Richmond.

Tamisha Walker Torres is one of those citizens. Ms. Torres is the Executive Director of Safe Return Project located in Richmond. Ms. Torres came to LEAP after being incarcerated as a result of her personal experience with trauma and poverty growing up in Richmond.

After acquiring her GED at LEAP, Ms. Torres continued her education which includes professional training in research and advocacy, violence prevention, and conflict mediation. As a founding member of Safe Return Project, Ms. Torres has been instrumental in the passage of CA Prop 47, AB 109, and AB 218.

The staff and supporters of LEAP are grateful for the opportunity of assisting in the growth and development of a resident of the City of Richmond who is giving back to her city.

9. Public Works

Abatement

Abatement crews in collaboration with County staff hosted the annual Shields-Reid/North Richmond Neighborhood Clean-up event where they collected 25 40-yard dumpsters of debris, provided assistance for seniors and disabled citizens, abated a city owned vacant lot with homeless encampments, removed illegally dumped debris and graffiti from various locations.

Neighborhood Clean-Up/Senior Assistance

Lot/Encampment Abatement

Illegal Dumping

Graffiti Abatement

Facilities Maintenance

Stationary Engineers performed daily pool maintenance, daily Civic Center Plaza boiler inspections, adjusted the closure mechanism on the doors of 450 Civic Center Plaza, replaced air filters on the dehumidifier at the Swim Center, repaired a freezer at the Police Department in the Property Vault, repaired the water tower drain valve on the air conditioning unit at 450 Civic Center Plaza, filled and balanced pool #1 at the Swim Center and repaired front doors at two locations.

Balancing the Pool

Utility Workers performed pest control at Fire Station #66, removed debris from the Employment and Training parking lot, set tables and chairs for the Planning Department, performed daily disinfecting procedures and maintenance of 29 city owned facilities.

Lot Cleaning

Parks and Landscaping

General fund crews mowed west side parks, cleared a v-ditch, removed debris from parks and right of ways, repaired fencing on the Greenway, repaired irrigation in the Civic Center, trimmed vegetation at Booker T. Anderson fence line, trimmed ivy from the fencing at Nicholl Park, edged turf at John F. Kennedy Park, removed concrete from State Court Park, removed illegal dumping from the Booker T. Anderson parking lot, repaired concrete at Booker T. Anderson Park, performed maintenance on Nevin Avenue across from the senior housing and performed weed abatement and pest control at multiple parks.

Concrete Repair

Nevin Avenue Maintenance

Tree crews cut or trimmed trees at/on; 32nd Street, Humphrey Avenue, Macdonald Avenue and Montgomery Avenue.

Marina District crews continued maintenance of all parks and parking lots, continued with the leveling of the sand on Sand Beach, cut tree wells, removed weeds from the sidewalks, removed debris throughout the area, maintenance on medians from Bayside Drive to Shimada Park, emptied trash receptacles, cleaned the playground at Barbara J. Vincent Park and added additional COVID-19 signs throughout the district.

Hilltop District crews continued general maintenance around the business area, removed debris from all parks, completed the replanting project at Bay Vista Park, continued shrub and tree removal at Hilltop Lake, removed debris from Hilltop Drive hillside, removed shrubs and trees from Country Club Vista Park, weed abatement at Bay Vista Park and installed mulch on the medians of Robert Miller Drive.

Bay Vista Park Maintenance

Hilltop Drive Hillside

<u>Pavement Maintenance</u>

Paving crews paved on Grasswood Drive and on Eric Court, addressed complaints and worked from the outstanding pothole list.

Paving on Grasswood Drive

Paving on Eric Court

Street Sweeping crews swept the following Neighborhood Council districts on the first Monday through Friday in; Parchester Village, Hilltop Bayview, Hilltop Green, Fairmede/Hilltop, Carriage Hills North, El Sobrante Hills, Greenbriar, Hansford Heights, Via Verda, San Pablo Dam Road, Bristole Cone, May Valley, Vista View and Clinton Hill I.

Traffic Signs and Lines crews fabricated eight signs, installed one sign, repaired one sign, installed one pole, painted pavement markings and installed white pavement delineators.

Delineation and Turning Lane Installation

Thank you for keeping up with the activities in the City of Richmond. Feel free to contact me if you have any questions or comments about these or any other items of interest to you.

Thank You!

Steven Falk
Acting City Manager
City of Richmond
450 Civic Center Plaza
Richmond, California 94804
(510) 620-6512

You can sign up to receive the City Manager's weekly report and other information from the City of Richmond by visiting: www.ci.richmond.ca.us/list.aspx

See below for options to connect with the City of Richmond.

Connecting with the City of Richmond

Using the City of Richmond Mobile Application:

The City of Richmond mobile app provides Richmond's community members with one-stop access to City services and information via mobile devices. The app allows quick and real-time reporting of neighborhood-related issues; viewing the City's

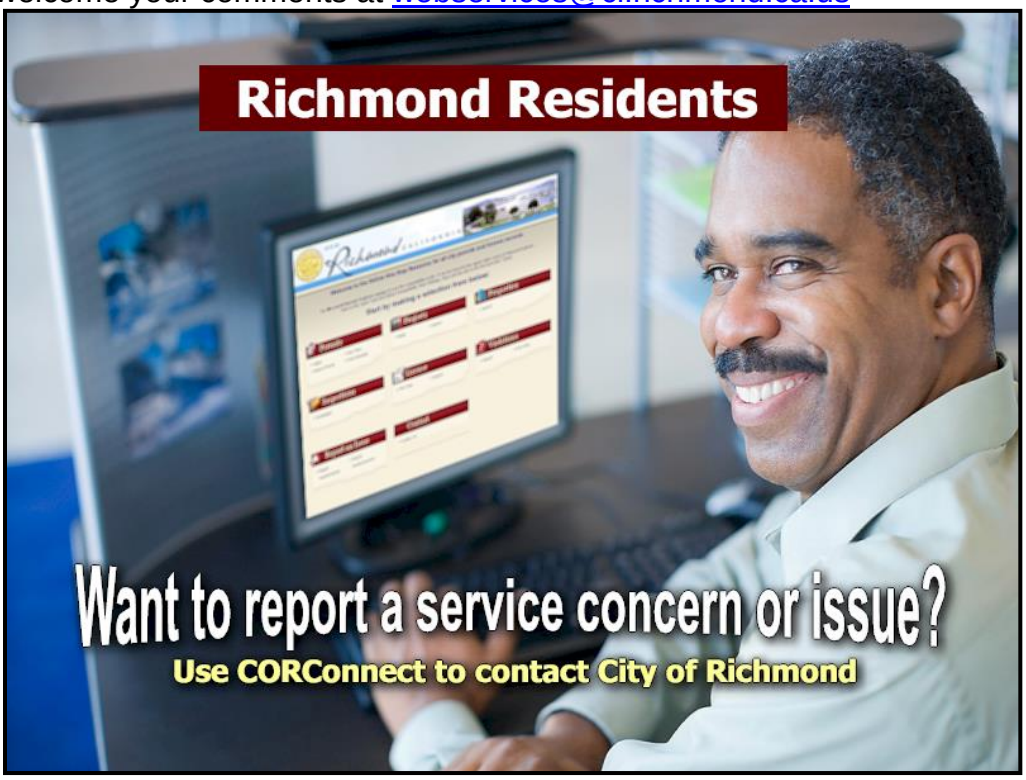
events calendar; finding addresses and phone numbers of local businesses, city departments and council members. The City of Richmond's mobile phone app is available on the Apple App store and Google Play store.

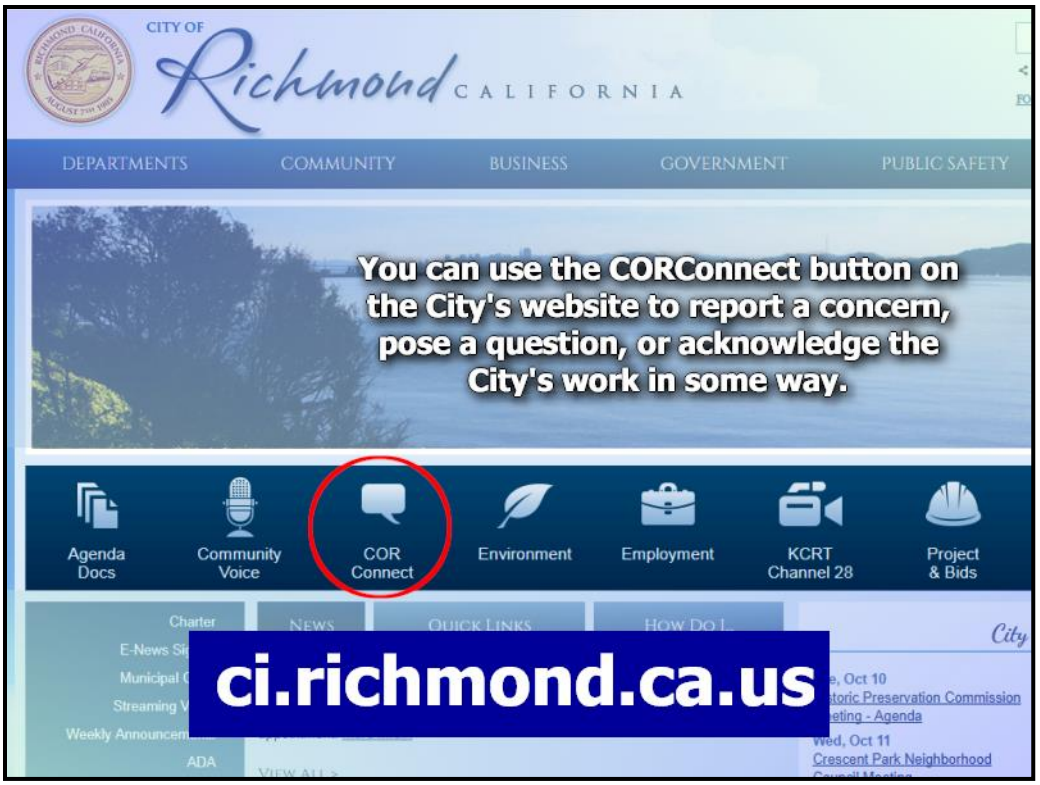
QR Codes are available for easy downloading of this APP:

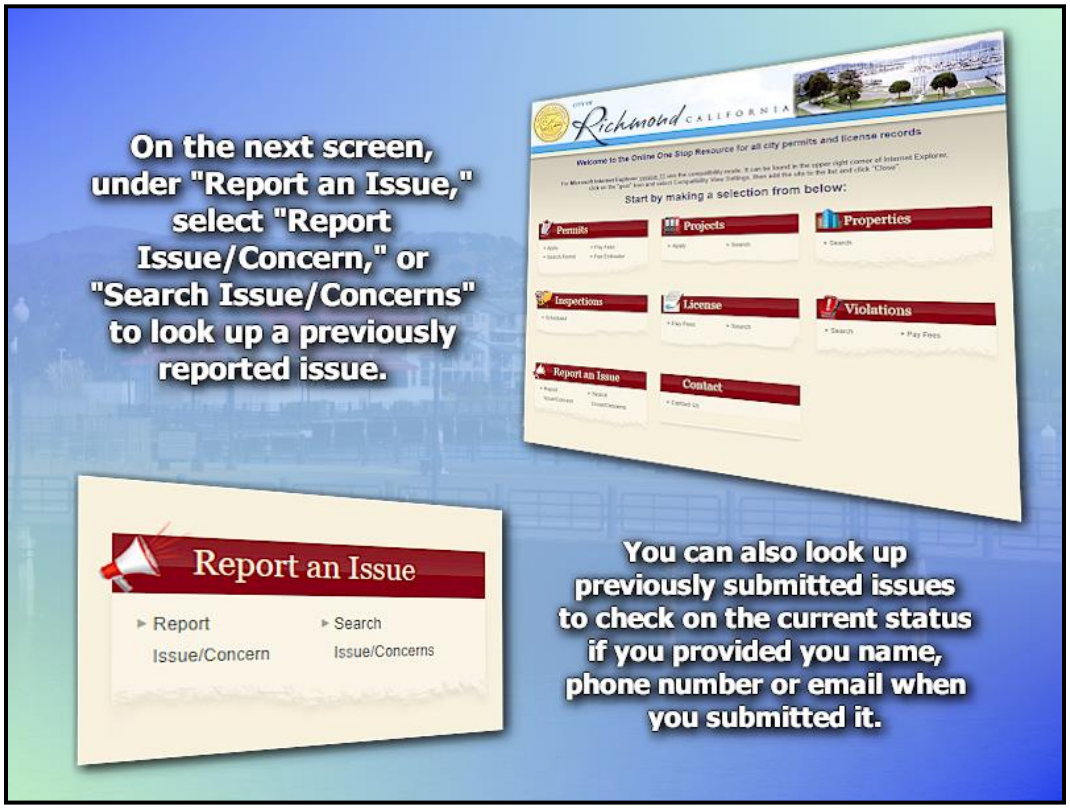
Apple version of APP

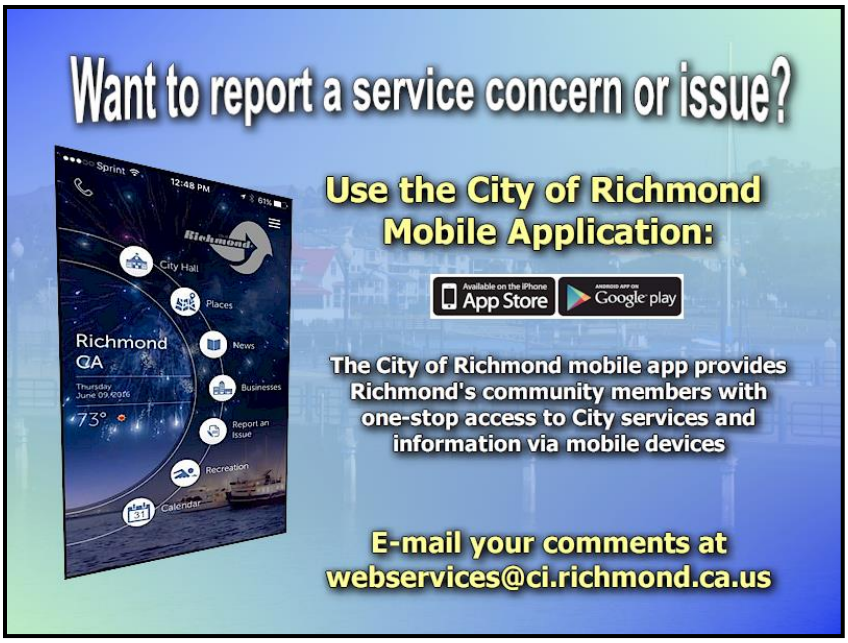
Android version of APP

We welcome your comments at webservices@ci.richmond.ca.us




CITY OF
Richmond CALIFORNIA
DEPARTMENTS
COMMUNITY
BUSINESS
GOVERNMENT
PUBLIC SAFETY
You can use the CORConnect button on the City's website to report a concern, pose a question, or acknowledge the City's work in some way.
Agenda Docs
Community Voice
COR Connect
Environment
Employment
KCRT Channel 28
Project & Bids
ci.richmond.ca.us


On the next screen, under "Report an Issue," select "Report Issue/Concern," or "Search Issue/Concerns" to look up a previously reported issue.
Start by making a selection from below:
Permits
Projects
Properties
Inspections
License
Violations
Report an Issue
Contact
Report an Issue
Report Issue/Concern
Search Issue/Concerns
You can also look up previously submitted issues to check on the current status if you provided you name, phone number or email when you submitted it.



To contact us by phone:

The City's website (http://www.ci.richmond.ca.us/) provides a department and staff directory at http://www.ci.richmond.ca.us/Directory.aspx.

If you're not sure which department you need to contact, we encourage you to phone the City Manager's office at (510) 620-6512.

Using the CORConnect Application on the City's Website:

You can use the **CORConnect** button on the City's website (http://www.ci.richmond.ca.us/) to report any comments, questions or concerns regarding the work being done by City staff. The CORConnect issues go directly to the responsible department, and the city manager reviews reported issues on a regular basis to determine if City staff members are responding appropriately. If you do not feel that you have received a satisfactory response, please contact the City Manager's Office at (510) 620-6512.

To access **CORConnect** select the CORConnect button on the homepage of the City website.

Alternatively, you can select the **COR Connect** button on any other webpage on the left hand side of the page.

On the next screen under Report an Issue select Report Issue/Concern to create a report or Search Issue/Concerns to look up a previously reported issue. You can also look up previously submitted issues to check on the current status if you provided you name, phone number or email when you submitted it.

On the page, you can also look up information on a parcel, see permits issued and look up business license information. If you have a current business license you can pay to renew it online with a credit card.

The recommended browsers are: **Microsoft Edge**, or **Microsoft Internet Explorer** version 11 using the compatibility mode. It can be found in the upper right corner of Internet Explorer: click on the "gear" icon and select Compatibility View Settings, then add the site to the list and click "Close".

The City of Richmond is looking forward to feedback from the community on **CORConnect**. We welcome your comments at webservices@ci.richmond.ca.us