

Richmond Recreation & Parks Commission

MINUTES

Wednesday, November 04, 2020 6:00 PM



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▪ **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Meeting called to order by Chair Hurlbut at 6:03 p.m.

▪ **ROLL CALL**

PRESENT: Maryn Hurlbut, Joey Smith, Brendan Havenar-Daughton, Remi Payne, Soheila Bana (arrived late), Allison Blakeley, Eleanor Thompson (arrived late), Pardip Saini (arrived late)

▪ **AGENDA REVIEW AND ADOPTION**

- There were no changes to the published agenda

▪ **ANNOUNCEMENTS & REPORTS THROUGH THE CHAIR**

1. The next Commission Roundtable work session will be held on Nov. 10th, 2020 (ZOOM)
2. Next Commission meeting Wed., Dec. 2nd via ZOOM
3. Currently \$413.08 in the commission trust account
4. Membership Changes: none
5. Anyone wishing to speak during this meeting must send an e-mail to rec.parkscommission@gmail.com by 6 pm the day of the meeting with subject line = "rec&parks commission speaker" and state your comments and "Open Forum" or "Staff Reports" as example of topic to be discussed. You will be given "call in" instructions in a return e-mail.
6. Chair needs a volunteer to follow up with fountain vendor to get a new knob for the Veterans Park fountain from EBMUD
7. Next Commission free lunch is being planned. Send suggestions to Maryn
8. We are saddened by the Fire at the BTA Community Center

▪ **OPEN FORUM**

- There were no speakers

▪ **CONSENT CALENDAR**

- APPROVE – Oct., 2020 minutes
 1. Chair Hurlbut asked for a motion to accept the minutes; Comm. Smith 1st motioned, Comm. Saini to seconded; passed unanimously.

▪ **AD HOC REPORTS**

- Associate Commissioner Program – being reworded as a change to our Ordinance in Legal
- Online Recreation & Parks Commission operations guidelines created by commissioners – on hold
- Creation of "Walk of Honor" as collaboration – Concept Paper – in progress with Pogo Park
- Creation of tree planting locations for Spring, 2020 – Commissioner Liaison Report – on hold
- Create new business cards for Joey, Remi, Brendan, Eleanor and Allison – cards ready for printer
- Create monitoring protocol for temperature & humidity at plunge – awaiting direction from Directors

▪ **STAFF REPORTS**

- Public Works Department – Jose Urquilla, Superintendent of Facilities and Greg Hardesty, Superintendent, Parks and Landscaping who both gave oral and visual reports.
- Community Services Department – oral & visual report provided by Ranjana Maharaj, CSD Admin. Mgr.

- **PRESENTATIONS, DISCUSSIONS, & ACTION ITEMS**

- Dirt World Prop. 68 Grant Proposal – Matt Holmes & Jeanine Strickland
- Homeless Services – Daniel Barth, Safe Organized Spaces, Richmond (SOS)

- **COMMISSIONER LIASON REPORTS**

- **Comm. Blakeley**

- I attended the Zoom meeting if Park Plaza NC, for Mira Flores Park and was very impressed with their degree of participation and commitment. I reported to Maryn that although the Park is unfinished, people are already using it such that the garbage is full.
- Litter pick up this month included the normal, unfortunate liquor bottles, cans, plastic wrappers, food take out containers, etc., but also some car parts, a bunch of ceramic tiles (some with grout), and one syringe, without needle.
- Tiller Park: I filled three of the garbage cans, found what looked like a shelter and feeding dish for feral cat or other animal; also evidence of someone sheltering behind the tennis courts. I reported this to Maryn, who forwarded to Greg and Mark, plus Greg forwarded to Shannon.
- People were using the tennis courts at Tiller the whole time (different people) so when I found some more tennis balls, I put them in the enclosure if they still seemed to have life (one is older so I am thinking I will bring it to a dog park). There was a group of one sighted and the rest blind people who picnicked on the grass.
- I responded to some inquiries on NextDoor regarding what parks and pools are open, also there is some interest in the traffic bumps that do not impede emergency vehicles so I am asking Soheila about the process and how it is going with her getting some outside LeMoine Park, trying to be a good back up for her. Also on NextDoor I explained about Richmond's budget, attrition policy, and the effect on garbage pick up.
- **Chair Hurlbut**
- Talked with Fire Chief re: Cert fire violations (tree/wires) – Nicholl and Washington streets
- Project management on free meal give away for this month
- Zoom preparations for work sessions and the public Rec. & Parks Commission meetings and creating overheads.
- Updating presentation for Naming Policy & Guidelines
- Meetings with Dept. Directors, PRNC & PRBA on library services
- Interfacing with residents wanting to donate a bench in honor of loved ones in all city parks (two currently ongoing)
- Interfacing with two groups for renaming requests

- **FUTURE AGENDA ITEM RECOMMENDATIONS**

- Presentations on any of the ad hoc committee completions

- **ADJOURNMENT**

- Meeting adjourned at 8:14 P.M.