



Special Meeting of the Richmond Fund for Children and Youth Oversight Board of the City of Richmond

Friday, December 18, 2020
Zoom Webinar Meeting

MINUTES

A. Call to Order and Roll Call

The meeting was called to order at 6:25 PM by Co-Chair Guadalupe Enllana.

Present: Geselle Alvarado, Khaliaghya Dandie-Evans, Guadalupe Enllana, Teyona Galloway, Kapris James, Zeonta Johnson, Kristin Kilian Lobos, Madiha Qader, Stephanie Sequeira

Absent: Carol Hegstrom, Katherine Lee

Vacancies: 4 Vacancies

Staff

Liaison: David Padilla – Present

B. Agenda Review and Modifications

No changes were made to the agenda. A motion by Board member Lobos, seconded by Board member Alvarado, to approve the agenda passed by a voice vote with no objections.

C. Report from the Director

Department Director LaShonda White provided a report to Board members. Topics discussed included an appreciation to Oversight Board members for their meeting flexibility, a recommendation to reconvene on February 1st for the next Oversight Board meeting, and potential topics for future discussion in 2021 (e.g. team-building, youth and adult support for Board members, Oversight Board mission and values, funding, and additional topics).

D. Public Forum

Cordell Hindler commented by email, informing Board members that he received a response from Richmond High School and will be setting up a meeting between their administrative staff and Department staff to discuss the Oversight Board. In addition, Mr. Hindler stated that his projects are coming along okay and that he will keep the group updated.

E. Consent Calendar

A motion by Board member James, seconded by Board member Galloway, to approve the following Consent Calendar items passed by the following vote: **Ayes:** Board members Alvarado, Dandie-Evans, Enllana, Galloway, James, Johnson, Lobos, Qader, Sequeira **Noes:** None. **Abstentions:** None. **Absent:** Board members Hegstrom, Lee

- E-1.** APPROVE the minutes of the November 2, 2020, meeting of the Richmond Fund for Children and Youth Oversight Board
- E-2.** APPROVE the minutes of the November 30, 2020, meeting of the Richmond Fund for Children and Youth Oversight Board
- E-3.** APPROVE the minutes of the December 10, 2020, meeting of the Richmond Fund for Children and Youth Oversight Board
- E-4.** APPROVE the 2020 Community Needs Assessment Report

F. Oversight Board as a whole

- F-1.** Department staff member Patrick Seals provided an additional update on the Request for Proposals (RFP), or grant application process, to award funding to youth-serving organizations beginning in 2021. Topics presented on included an overview of the RFP and grant application structure, a proposed evaluation of application types, a funding request summary table by application type, a proposed score chart and evaluation criteria, and a proposed timeline. Discussion continued. There were no public comments on this item. A motion by Board member Qader, seconded by Board member Galloway, to approve the 2021-2024 Request for Proposals, or grant application process, passed by the following vote: **Ayes:** Board members Alvarado, Dandie-Evans, Enllana,

Galloway, James, Johnson, Lobos, Qader, Sequeira **Noes:** None. **Abstentions:** None. **Absent:** Board members Hegstrom, Lee

G. Adjournment

There being no further business, Co-Chair Enllana adjourned the meeting at 7:03 PM.

David Padilla

Staff Liaison

Approved:

Zeonta Johnson

Zeonta Johnson, Co-Chair

Guadalupe Enllana

Guadalupe Enllana, Co-Chair