

ECONOMIC DEVELOPMENT COMMISSION



Public Notice of a Regular Meeting

Please be advised that the City of Richmond Economic Development

Commission will hold its regular meeting on **March 10, 2021 - 11:30 a.m. -1:00 p.m.**

ALL COMMISSIONER MEMBERS WILL PARTICIPATE VIA TELECONFERENCE CORONAVIRUS DISEASE (COVID-19) ADVISORY

Due to the coronavirus (COVID-19) pandemic, Contra Costa County and Governor Gavin Newsom have issued multiple orders requiring sheltering in place, social distancing, and reduction of person-to-person contact. Accordingly, Governor Gavin Newsom has issued executive orders that allow cities to hold public meetings via teleconferencing. Both

<https://www.coronavirus.cchealth.org/> and <http://www.ci.richmond.ca.us/3914/Richmond-Coronavirus-Info> provide updated coronavirus information.

DUE TO THE SHELTER IN PLACE ORDERS, participation in the Economic Development Commission will be by teleconference only. Public comment will be confined to items appearing on the agenda and will be limited to the method provided below. Consistent with Executive Order N-29-20, this meeting will utilize teleconferencing only. The following provides information on how the public can participate in this meeting.

How to watch the meeting from home: By Computer, Tablet or Mobile Device

The meeting may be accessed by using the following Zoom meeting link

1. <https://zoom.us/j/93877687441?pwd=TUJlY2pDMnRpV2lKTXpEUHpubXVQdz09>
2. Webinar ID: 938 7768 7441
3. Passcode: 097044

By Telephone:

1. US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592
2. Webinar ID: 938 7768 7441
3. Passcode: 097044

Public comments may be submitted:

1. Via email to gabino_arredondo@ci.richmond.ca.us. Email **MUST** contain in the subject line 1) open forum for public comments – not on the agenda or 2) public comments – agenda item #___ **[include the agenda item number]**. All comments must be submitted on or before Wednesday, February 10, by 10:00 am.

The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the City Council receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting.

Record of all public comments:

All public comments will be considered a public record, put into the official meeting record. All public comments will be available after the meeting as supplemental materials and will be posted as an attachment to the meeting minutes when the minutes are posted.

Accessibility for Individuals with Disabilities

Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language

interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to gabino_arredondo@ci.richmond.ca.us or submitted by phone at 510-620-6606. Requests will be granted whenever possible and resolved in favor of accessibility.

Effect of Advisory on In-person public participation

During the pendency of the Executive Order N-29-20, the language in this Advisory portion of the agenda supersedes any language below in the meeting procedures contemplating in-person public comment.

ALL COMMISSIONER MEMBERS WILL PARTICIPATE VIA TELECONFERENCE

CHAIR
Ayoka Medlock-Nurse

- AGENDA -

- VICE-CHAIR**
- 1. 11:30 am - Call to Order
 - 2. Roll Call & Check in
 - A. Welcome New Member
 - 3. Approval of Minutes
 - A. 2-10-2021 Meeting
 - 4. Report from City Council
 - 5. Old and/or New Business (20 minutes)
 - A. Election of Vice-Chair
 - B. Determine subcommittee roles and people
 - 6. Committee Reports
 - A. Policy - Lead – TBD
 - B. Community Engagement – Lead - Diana
 - C. Taste of Richmond (Postponed 2021) – Lead – TBD
 - D. Cannabis - Lead - Ayoka
 - 7. Staff Reports (15 mins)
 - A. GO-Biz Type-1 grant application - Thomas
 - B. Update on New Commissioners – Dominique
 - C. Measure U – Leilani DelaCruz
 - 8. Public Comments/Announcements/Handouts
 - 9. Next Meeting Date: April 14, 2021
 - 10. 1:00 pm - Adjournment

Note: The EDC Ordinance on back page of the agenda

56.060 - Officers.

The commission shall elect from among their own number a chairman and a vice-chairman who shall serve in such capacity for one year. In the case of a vacancy in the position of chairman or vice-chairman, the commission shall elect a successor who shall serve for the predecessor's term. The commission shall appoint a secretary who may be, but need not be, a member of the commission.

3.56.070 - Powers and duties.

The specific powers and duties of the commission are as follows:

- (a) Work with state and local agencies, governing bodies, public and private organizations as appropriate to encourage economic development in the City;
- (b) Promote the interests of commercial and industrial development in metropolitan Richmond while giving due consideration to the interests of the neighborhoods and the overall quality of life in the City;
- (c) Review and comment on the City's program of providing economic development, business information and economic promotion services to the business community;
- (d) Review and comment on opportunities for enhancing economic development through major public works projects, emerging growth industries, annexations, use of redevelopment, ports development, etc.;
- (e) Review and comment on programs which may enhance employment of Richmond residents;
- (f) Perform other tasks related to the City's economic development as requested by the City Manager or City Council.

3.56.080 - Meetings.

The commission shall hold its first meeting within thirty days after all of its members have been appointed. At such meeting, the commission shall fix the time and place of regular meetings of the commission which shall not be less frequent than once each month. All meetings of the commission shall be open to the public.

3.56.090 - Rules and records.

The commission shall adopt rules for the transaction of the business of the commission, which rules shall, among other things, include the term of the secretary of the commission, the manner of calling and giving notice of special meetings and hearings, and the appointment and powers of standing committees. The commission shall keep records which shall be open to the public of its resolutions, transactions, motions, orders, findings and determinations.

MINUTES OF MONTHLY MEETING OF THE ECONOMIC DEVELOPMENT COMMISSION

February 10, 2021

The Richmond Economic Development Commission's monthly meeting convened at 11:30 AM on February 10, 2021, via Zoom webinar.

Call to Order 11:33 PM by Chair, Ayoka Nurse

1. **Roll Call:**

A quorum was present with commission members A. Nurse, A. Perroy, A. Anderson, A. Shields, D. Wear, G. Sewell-Murphy, J. Lee, O. Willis, R. Yazdi, and T. Brown

2. **Absent:**

A. Delgado, and Q. Riley,

3. **Staff:**

Gabino Arredondo, and Thomas Omolo,

4. **Council Liaison:**

Demnlus Johnson III

5. **Guest:**

Sarah Kirk, and Judith Taylor

6. **Minutes:**

1st – T. Brown, 2nd – O. Willis, and Unanimous Approval
Update the Minutes to reflect HR&A Economic Development Action Plan

7. **Presentation:**

Sarah Kirk and Judith Taylor provided a brief update on the business recovery plan. HR&A shared baseline findings following initial data analysis, a few interviews, and stakeholder meetings with Richmond businesses. Arts & Culture and the Hospitality sector in Richmond have seen the largest negative impacts due to COVID-19. A discussion and a question-answer session occurred after the presentation from HR&A. Finally, HR&A provided the next steps and will engage with the Community Engagement Subcommittee.

8. **Committee Reports:**

- Cannabis Subcommittee – Submitted an application for a GO-BIZ grant. Expected to hear back in early March, will come back with updates.
- Community Engagement – Have met online and discussed the work being done by HR&A. Provided responses to HR&A's list of questions and reviewed the firm's past work.
- Taste of Richmond – No new updates
- Policy – Ayoka recommended Orrian as the Chair of the subcommittee.

9. **Report from City Council:**

10. **Staff Reports:**

Mayor's Office – The Economic Development Commission will be receiving two new members.

City Manager's Office – Provided information on COVID-19 Vaccine center providing services Tuesday – Saturday from 8 AM to 5 PM.

Provided an update on the Power Plant Project

11. **Public Comments/Announcements/Handouts Presentation:**

- Economic Development Chair Elections – Commissioners voted whether to elect Ayoka Nurse as Chair; Seven (7) voted YES for Ayoka to be Chair, one (1) voted NO, and one (1) ABSTAINED from voting

12. **Next meeting:** 3/10/2021

13. **Adjournment:** 12:46 PM