

RESOLUTION NO. 2146

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND, CALIFORNIA, APPROVING A ONE-YEAR TERM CONTRACT AND TWO OPTIONAL ONE-YEAR EXTENSIONS, WITH NBS A FINANCIAL CONSULTING GROUP TO PREPARE THE INDIRECT COST ALLOCATION AND TITLE 2 CFR COMPLIANCE PLANS IN AN AMOUNT NOT TO EXCEED \$50,000 ENDING AUGUST 1, 2024

WHEREAS, the Richmond Housing Authority (RHA) owns and manages 244 units of rental housing; and

WHEREAS, RHA entered into a Public Housing Authority Recovery and Sustainability (PHARS) agreement with the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, RHA remains obligated and committed to performing all HUD required functions, and providing quality service to local program participants; and

WHEREAS, RHA needs to develop annually a Cost Allocation Plan and Central Office Cost Center (COCC); and

WHEREAS, the development of a COCC is a 2019 PHARS deliverable and requires the development and implementation of a reasonable method to allocate indirect costs to recover CCOC expenses; and

WHEREAS, a key PHARS task is to complete all outstanding RHA Financial Audits.

WHEREAS, RHA solicited proposals from three qualified consulting firms, consistent with Part 85 of HUD's procurement regulations for small purchase procedures; and

WHEREAS, after reviewing and evaluating the proposals, a panel of three finance staff members ranked NBS as the most qualified financial consultant, given their expertise developing HUD approved indirect cost allocation plans, their experiences and knowledge working with HUD and the City, and cost reasonableness.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA THAT the Executive Director is hereby authorized to execute one-year term contract and two optional one-year extensions, with NBS a financial consulting group to prepare the indirect cost allocation and Title 2 CFR compliance plans in an amount not to exceed \$50,000 ending August 1, 2024.

BE IT FURTHER RESOLVED THAT that the Executive Director is hereby authorized to take all actions necessary to implement this resolution.

The foregoing resolution was passed and adopted by the Commissioners of the Housing Authority of the City of Richmond at a special meeting thereof held on July 27, 2021, by the following vote:

AYES: Commissioners Jimenez, Martinez, McLaughlin, Willis, Vice Chairperson Johnson III, Chairperson Butt, and Housing Authority Tenant Commissioner Scott.

NOES: None.

ABSTENTIONS: None.

ABSENT: Commissioner Bates.

THOMAS K. BUTT
Chairperson

[SEAL]

Attest:

PAMELA CHRISTIAN
Secretary

Approved as to form:

TERESA STRICKER
City Attorney

State of California }
County of Contra Costa : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 2146** finally passed and adopted at a Special Housing Authority Meeting held on July 27, 2021.


CLERK OF THE HOUSING AUTHORITY